



City of Bowie

Regular City Council Meeting

Monday, May 18, 2026
Council Chambers - 7 p.m.

AGENDA

- I. **CALL MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **QUORUM**
- IV. **AGENDA ADDITIONS/DELETIONS/AMENDMENTS**
- V. **CITIZEN PARTICIPATION**
- VI. **PRESENTATIONS**
 - A. Benjamin Tasker Middle School Student Service Learning Project - Students will present to Council letters from their service learning project on the effects of F.O.G. (fats, oils, and grease) on the environment, with a focus on impacts to community pipes and waterways.
 - B. Arts Committee Inaugural Poet Laureate Introduction
 - C. Diversity Committee Asian American and Pacific Islander and Jewish-American Heritage Month Presentation - The City of Bowie Diversity Committee will give a presentation on Asian American and Pacific Islander and Jewish-American Heritage Month.
- VII. **CITY BOARDS AND COMMITTEES**
 - A. Appointments/Reappointments/Swearing-in
- VIII. **COUNCIL ANNOUNCEMENTS**
- IX. **CITY MANAGER'S REPORT**
- X. **CONSENT AGENDA**
 - A. Approval of February 17, 2026 Council Meeting Minutes
 - B. Approval of March 2, 2026 Council Meeting Minutes
 - C. Adoption of Proclamation P-5-26 Celebrating Memorial Day 2026, by Honoring Those Whose Lives Were Given in Service to Their Country
 - D. Adoption of Resolution R-41-26 Accepting the Right-of-Way Improvements Constructed Under Permit SDP-0004-21 at South Lake Residential Phase 1A and Authorizing the Release of Construction Securities
 - E. Adoption of Resolution R-45-26 Accepting the Driveway Apron Improvements Constructed Under Permit SDP-0007-25 at 8003 River Gate Lane and Authorizing the Release of Construction Securities
 - F. Adoption of Resolution R-46-26 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie

and Awarding a Contract to Rehrig Pacific Company in the Amount of \$98,050 for the Purchase of Food Compost Bins

- G. Adoption of Resolution R-47-26 Awarding a Professional Services Contract to KCI Technologies, Inc. to Advance the Recently Developed Vision and Strategy for Revitalizing Bowie Town Center Through Community Engagement and Strategy Refinement in an Amount of Forty-Eight Thousand Nine Hundred Forty Dollars (\$48,940.00)

XI. OLD BUSINESS

- A. Adoption of Amended Ordinance O-5-26 and Amended Resolution R-38-26 - Adoption of Fiscal Year 2027 Budget and Fiscal Years 2027-2032 Capital Improvements Program - **Eligible for Action**
- B. Adoption of Resolution R-48-26 Expressing the Sense of the Council on the Adoption of the FY27 Budget and a Commitment to Act to Restore Reserves in Future Budgets - **Eligible for Action**

XII. NEW BUSINESS

- A. Introduction and Adoption of Emergency Ordinance O-6-26 Amending the Adopted Budget for the Fiscal Year Beginning July 1, 2025 and Ending June 30, 2026, as Embodied in Ordinance O-4-25 and Amended by Ordinances O-11-25, O-13-25, O-1-26, O-3-26 and O-4-26 to Appropriate and Reallocate Funds for the Following Projects: \$50,000 for the Administration of the June 30, 2026 District 1 Election, \$70,000 for the Golf Course Driving Range Contingency, \$835,800 to Purchase Weapons, Ammunition, Protective Apparel and a Utility Vehicle for the Police Department and \$110,000 for the Public Works Department for Equipment Repairs - **Public Hearing/Eligible for Action**

XIII. ADJOURNMENT AND MOVE TO CLOSED SESSION

To adjourn to closed session under the statutory authority of the Md. Annotated Code, General Provisions Article §3-305(b)(4): "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State" and §3-305(b)(7): "To consult with counsel to obtain legal advice".

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 5/20/2026 and 5/23/2026 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2026 Council Meetings list. Once the meeting video opens, be sure to click on "CC" button to turn on closed captioning.

**NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, JUNE 1, 2026 -
COUNCIL CHAMBERS - 7:00 P.M.**



Memorandum

TO: City Council

FROM: Nick Spurgeon, Director of Community Services

SUBJECT: Arts Committee Inaugural Poet Laureate Introduction

DATE: 05/14/2026

The City of Bowie Arts Committee will conduct a brief presentation recognizing and welcoming the City's inaugural Poet Laureate, Cheryl McKinney, selected through the City's Poet Laureate program administered by the Bowie Arts Committee.

The City of Bowie Poet Laureate serves as an honorary civic ambassador for the literary arts, helping to celebrate creativity, storytelling, and community engagement through poetry and spoken word. In this role, Cheryl will participate in City events, provide literary outreach and educational opportunities, contribute original written works, and help promote the arts throughout the Bowie community.

As part of the evening's recognition, Cheryl will also present an inaugural poem commemorating this special occasion and the beginning of her service as the City of Bowie's first Poet Laureate.

This special occasion celebrates the power of poetry, literary arts, and creative expression, as well as the Poet Laureate's role in enriching the cultural life of our community.

We are excited to welcome Cheryl into this important role and look forward to the inspiration, creativity, and community connection her work will bring to the City of Bowie.

ATTACHMENTS: None



Memorandum

TO: City Council

FROM: Nick Spurgeon, Director of Community Services

SUBJECT: Asian American and Pacific Islander Heritage Month and Jewish American Heritage Month

DATE: 05/14/2026

The City of Bowie Diversity Committee will conduct a brief presentation in recognition of Asian American and Pacific Islander Heritage Month and Jewish American Heritage Month. These annual observances honor the rich cultures, histories, and contributions of Asian Americans, Pacific Islanders, and Jewish Americans, and recognize their lasting impact on our community and nation.

ATTACHMENTS: 1. 20260518 - Asian_Pacific_Jewish American Heritage Month Presentation - Diversity Committee

City Council Heritage Month Presentation - Diversity Committee

Date: May 18, 2026

Presented by: Fernando Castro– Diversity Committee Member

Staff Liaison: Allyssa Jarrett, ajarrett@cityofbowie.org

Good evening, Mayor and Council Members,

My name is Fernando Castro, and I am honored to speak with you today as a member of the City of Bowie’s Diversity Committee, recognizing Asian American and Pacific Islander Heritage Month and Jewish American Heritage Month.

Asian American and Pacific Islander Heritage Month is observed each May and commemorates two significant historical milestones: the arrival of the first Japanese immigrant to the United States in May of 1843, and the completion of the Transcontinental Railroad in May of 1869, where thousands of Chinese laborers played a critical and often overlooked role. What began as a week-long recognition in 1978 was expanded to a full month by 1992, reflecting the growing acknowledgment of AAPI contributions to American history.

This month is both a celebration and a call to awareness. AAPI communities represent a rich tapestry of cultures, languages, and traditions, while also sharing a collective history shaped by resilience, innovation, and perseverance. Recognizing this heritage affirms our commitment to inclusion, equity, and the appreciation of the diverse identities that strengthen our communities.

Here in Maryland and throughout the DMV region, AAPI individuals continue to make meaningful impacts across many fields:

- In public service and leadership, we recognize **Lieutenant Governor Aruna Miller**, who made history as the first South Asian woman elected to statewide office in Maryland and whose work reflects a deep commitment to community advancement.
- In science and medicine, we highlight **Dr. Vivek Murthy**, former U.S. Surgeon General, whose leadership has shaped national conversations around public health, mental wellness, and community care.

These individuals reflect the diversity, strength, and influence of AAPI communities both nationally and locally.

In addition to AAPI Heritage Month, May is also Jewish American Heritage Month, a time to recognize more than 350 years of Jewish contributions to American society.

Officially proclaimed in 2006, this observance honors the enduring legacy of Jewish Americans in shaping our nation's cultural, civic, and intellectual life.

Jewish American Heritage Month is both a celebration and a reflection of resilience, identity, and the pursuit of justice and community. It provides an opportunity to recognize the diverse experiences and contributions of Jewish Americans while fostering greater understanding and inclusion.

Here in Maryland and across the region, Jewish Americans continue to make meaningful contributions:

- In public service, we recognize **Senator Ben Cardin**, whose longstanding work in human rights and public policy has had a lasting impact.
- In journalism and media, we highlight **Wolf Blitzer**, whose decades of reporting have informed and connected communities across the nation.

Together, these recognitions remind us that the strength of our community lies in its diversity. By honoring the histories and contributions of both AAPI and Jewish American communities, we continue to build a City of Bowie that values inclusion, respect, and shared understanding.

Mayor and Council Members, thank you for your continued support of initiatives that reflect the full richness of Bowie's community. Through recognition, education, and engagement, we ensure that every story has a place and every voice is heard.

Thank you.



Memorandum

TO: City Council

FROM: Awilda Hernandez, City Clerk

SUBJECT: Committee Appointments/Reappointments/Swearing-in

DATE: 05/14/2026

Committee Appointments:

1. Ms. Omolabake Bada was interviewed on May 4, 2026, for appointment to the Diversity Committee. Council concurred to appoint her to the Committee as a Regular Member for a 2-year term. Please have Councilmember Rogers move to appoint her.

ATTACHMENTS: None

REGULAR CITY COUNCIL MEETING MINUTES

TUESDAY, FEBRUARY 17, 2026

CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Tuesday, February 17, 2026, in Council Chambers at City Hall. Acting Mayor Woolfley called the meeting to order at 8:01 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Acting Mayor Woolfley led the Pledge of Allegiance to the Flag of the United States of America.

QUORUM:

In attendance were Acting Mayor Woolfley, Councilmembers Brady, Estève, Ndebumadu (left chambers at 10:30 p.m. and joined virtually), Rogers (virtual) and Truesdale, Assistant City Manager Mears, City Attorney Ruff, City Clerk Hernandez and Staff.

AGENDA ADDITIONS/DELETIONS/AMENDMENTS:

Councilmember Ndebumadu motioned to have Item G under New Business-Prince George's County Innovation Workgroup moved as Item A under New Business for the March 2 Council Meeting. Councilmember Truesdale second the motion. Motion passed 5-0 (Rogers did not vote).

CITIZEN PARTICIPATION:

1. Michaeline Gandolph, Bowie Food Pantry Director – Copy of comment attached.
2. Mark Wallace, Bowie Food Pantry Board President – Copy of comment attached.
3. John Henry – Urged the City to conduct a timely after-action review and public hearings regarding the recent snow event, expressing concerns about snow removal response, communication, and the impact on residents' ability to access essential services such as medical appointments, pharmacies, and grocery stores.
4. Brian Hubbard – Working with Carrie Bridges on a program to teach children how to create podcasts.
5. Scott Vinning – Expressed support for prior comments regarding snow removal concerns, raised issues about receiving a sidewalk violation notice despite being granted a medical waiver, and urged the City to address ongoing speeding and late-night racing issues that continue to disrupt residents.

PRESENTATIONS:

- A. Swearing-in of Bowie Police Officers – Acting Mayor Woolfley swore-in Police Officer Zaida Amado, Police Officer Solomon Morgenstern and Police Officer Tyrell Knight.

CITY BOARDS AND COMMITTEES:

None.

COUNCIL ANNOUNCEMENTS:

Councilmember Truesdale recognized the Bowie Senior Center for its Black History Month programming, thanked Betty Demps for her leadership, and honored the legacy of Reverend Jesse Jackson, acknowledging his lifelong contributions to justice, equality, and civil rights while requesting a moment of silence in recognition of his passing.

Councilmember Ndebumadu announced that she joined Senator Watson in Annapolis to testify in support of proposed legislation that would authorize an additional electronic vehicle dealer license for use in Bowie, which could attract a Rivian or Tesla service center, create approximately 100 high-paying jobs, and generate additional tax revenue and economic development opportunities for the City.

Acting Mayor Woolfley announced the opening of the candidate filing process to fill the vacant mayoral seat following Mayor Adams' resignation, noting that candidate filings are due by March 6 and that the special election will be held on Tuesday, April 7.

CITY MANAGER'S REPORT:

None.

CONSENT AGENDA:

Councilmember Brady motioned to approve Consent Agenda items: A) Approval of February 2, 2026 Council Meeting Minutes; B) Adoption of Resolution R-17-26 Request for 50% Bond Reduction for Permit SDP-001-20 at South Lake Storm Drain for Roads C, D, and E Located at Summit Point Boulevard, Fairmont Drive and Gwynn Brooke Way; C) Adoption of Resolution R-18-26 Request for 50% Bond Reduction for Permit SDP-0001-21 at South Lake Road C on Summit Point Boulevard; D) Adoption of Resolution R-19-26 Request for 50% Bond Reduction for Permit SDP-0002-21 at South Lake Road D on Fairmont Drive; E) Adoption of Resolution R-20-26 Request for 50% Bond Reduction for Permit SDP-0003-21 at South Lake Road A on Prince George's Boulevard; F) Adoption of R-21-26 Request for 50% Bond Reduction for Permit SDP-0005-21 at South Lake Road B on Marketplace Boulevard; G) Adoption of Resolution R-22-26 Request for 50% Bond Reduction for Permit SDP-0007-21 at South Lake Road E on Gwynn Brook Way; H) Adoption of Resolution R-23-26 Request for 50% Bond Reduction for Permit SDP-0003-22 at South Lake Residential Phase 2A; I) Adoption of Resolution R-24-26 Request for 50% Bond Reduction for Permit SDP-0004-22 at South Lake Residential Phase 2B; J) Adoption of Resolution R-25-26 Accepting the Right-of-Way Improvements Constructed Under Permit ROW-0005-22 for Melford Pod 6 at 17301 Melford Boulevard and the Release of Construction Securities; K) Adoption of Resolution R-26-26 Accepting the Turnover and Acceptance of the Pond Into the City of Bowie Stormwater Management System and the Right-of-Way Improvements Constructed Under Permit SDP-1-0809 at Melford Boulevard and Marconi Drive (Pond 3), and Authorizing the Release of Construction Securities; L) Adoption of Resolution R-27-26 Allowing for the Release of Securities for the Erosion Sediment Control of Melford Regional Pond 1, Pod 6 at Howerton Way for Permit SC-188-13-02; M) Adoption of Resolution R-28-26 Awarding a Contract for Allen Pond Park Boathouse Siding and Garage Door Installation to MAK Real Estate Investments, DBA MAK Remodeling Services in the Amount of \$55,498.04; N) Adoption of Resolution R-29-26 Awarding a Contract for Design of a Replacement Fly System at the Bowie Playhouse to IMEG Consultants Corp. in the Amount of \$71,696.00; O) Adoption of Resolution R-31-26 Appointing an Acting City Manager. Councilmember Estève second the motion. Motion passed 6-0.

Acting Mayor Woolfley congratulated Mr. Mears on his appointment as Acting City Manager upon the departure of the current City Manager.

OLD BUSINESS:

A. Adoption of Ordinance O-2-26 Amending Bowie City Code, Chapter 6 Elections to Remove Supplemental Registration Provisions and to Clarify That Registration Shall Be in Accordance With State Law, to Prohibit Write-In Candidates, and to Generally Clarify Election Processes and Procedures in the City - City Clerk Hernandez summarized Ordinance O-2-26, explaining that the ordinance updates Chapter 6 of the City Code relating to elections in order to align the Code with Charter Amendment Resolution CAR-3-25 adopted earlier in the year. City Clerk Hernandez stated that the proposed revisions modernize the City's election framework, clarify outdated or inconsistent language, reflect current operational practices, and improve consistency between the Charter and Code in preparation for future municipal elections. She further noted that the revisions were developed through a comprehensive review conducted by the Board of Elections, the City Attorney, and the City Clerk's Office.

Public Hearing:

Acting Mayor Woolfley opened the public hearing. City Clerk Hernandez reported that no individuals signed up to speak and no written comments had been received. Acting Mayor Woolfley declared the public hearing to have been held.

Councilmember Estève thanked staff for their work on the ordinance and commented that the revisions primarily modernized outdated language and improved clarity without significantly changing election procedures. City Clerk Hernandez explained that the principal procedural change would allow expanded electronic submission of certain election-related forms and campaign finance reports, while maintaining in-person filing requirements for initial candidate filings.

Councilmember Brady commended staff for the revisions and suggested several technical edits related to campaign finance reporting provisions and electronic submissions to eliminate redundant language and improve clarity.

Councilmember Ndebumadu requested clarification regarding proposed changes eliminating write-in candidates. City Clerk Hernandez explained that the Board of Elections recommended removing write-in candidates due to the administrative burden associated with tallying fictitious or non-serious names and because write-in candidates historically had little impact on municipal elections.

Councilmember Ndebumadu expressed concern about preserving the democratic process and suggested retaining write-in candidacies while exploring alternative modernization options. Councilmember Rogers agreed with retaining write-in candidates and emphasized the importance of incorporating technology improvements throughout the election process.

Additional discussion followed regarding recall petition thresholds and district boundary considerations. Acting Mayor Woolfley proposed reducing the recall petition requirement from 25% to 15% of registered voters, citing population growth and the increasing difficulty of obtaining signatures. Councilmembers discussed the balance between accountability and political stability, with several members expressing support for retaining the current 25% threshold. Councilmembers also discussed future redistricting needs resulting from growth in several areas of the City, including South Lake, Mill Branch, and Melford. City Clerk Hernandez advised that redistricting efforts would be the next major focus for the Board of Elections and the City Clerk's Office prior to the 2027 election cycle.

Following discussion, consensus of the Council was to retain write-in voting provisions, maintain the recall threshold at 25%, incorporate suggested technical revisions, and table Ordinance O-2-26 for further review and consideration at a future Council meeting.

NEW BUSINESS:

A. Adoption of Resolution R-30-26 Adopting the Housing and Community Development Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2025 (HUD FY24) - Grants Manager George Jones presented Resolution R-30-26 regarding the Consolidated Annual Performance and Evaluation Report (CAPER) for HUD Fiscal Year 2024. Mr. Jones explained that the report represents the second year of the City's approved five-year plan required under the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) Program and summarizes expenditures and program accomplishments for the fiscal year ending June 30, 2025.

Mr. Jones advised that the designated CDBG project areas for Fiscal Year 2024 included the single-family housing rehabilitation program, fair housing training, workforce development training, and activities benefiting low- and moderate-income residents. He noted that the annual action plan identified goals and objectives intended to address local housing and community development priorities. He stated that the City received \$197,279 in HUD CDBG funding for Fiscal Year 2024.

Public Hearing:

Acting Mayor Woolfley opened the public hearing. City Clerk Hernandez reported that no individuals signed up to speak and no written comments had been received. Acting Mayor Woolfley declared the public hearing to have been held.

Councilmember Brady asked staff about the long-term outlook for federal CDBG funding and program stability. Mr. Jones explained that the City is currently in the third year of a five-year entitlement period and noted that while annual funding allocations may fluctuate, the program has remained stable and favorable overall.

Councilmember Rogers commended Mr. Jones and Director Buggs for their work administering the City's grant programs and highlighted the importance of increasing public awareness regarding available grant-funded resources and services.

Councilmember Ndebumadu also praised the department's work, particularly the entrepreneurship and technology-focused workforce development initiatives and noted that the programs align with broader county and state economic development strategies established through Maryland House Bill 306 related to innovation and technology advancement in Prince George's County.

Councilmember Estève motioned to adopt Resolution R-30-26. Councilmember Brady second the motion. Motion passed 6-0.

B. January 2026 Snow Removal Update – Emergency Manager Director, Lee Cornwell, presented an overview of the City's response to the January 24–25 winter storm event. Emergency Management staff advised that the City had already initiated its after-action review process, including a departmental "hot wash" meeting held on February 4 to gather operational feedback. Staff explained that the City would follow the Homeland Security Exercise and Evaluation Program process to develop a formal after-action report and improvement plan identifying strengths, operational challenges, and recommended corrective actions. The report was anticipated to be completed by mid-March.

The Office of Emergency Management began monitoring weather forecasts several days in advance and conducted coordination meetings with department heads and key stakeholders prior to the storm. Staff explained that the Emergency Operations Center was activated on the evening of January 24 and remained staffed throughout the event to coordinate resources, issue public communications, maintain situational awareness, and support snow and ice removal operations. Staff reported that the storm produced approximately 11 inches of snow followed by significant sleet and freezing rain, creating hazardous ice conditions compounded by extreme cold temperatures and below-zero wind chills. Public Works crews and contractors operated continuously throughout the response period, maintaining 193 miles of City streets and clearing access to critical City facilities. Staff noted that the storm exceeded the City's normal operational thresholds and that temperatures below 20 degrees significantly reduced the effectiveness of road salt. By January 29, all City streets were reported to be passable.

Councilmember Estève thanked staff for their efforts and stated that many concerns raised by residents mirrored discussions occurring in surrounding jurisdictions experiencing similar storm conditions. He asked questions regarding staffing levels, contractor availability, equipment resources, resident communications, HOA responsibilities, sidewalk clearing requirements, and coordination with County agencies. Councilmember Estève also suggested that the after-action report include recommendations for enhanced public communication strategies, clarification of resident responsibilities, improved coordination with County roadway operations, and additional recognition for employees who worked extended hours during the storm response.

Councilmember Rogers commended Public Works staff, Emergency Operations Center personnel, and City management for their responsiveness during the storm. She noted concerns regarding future impacts associated with continued growth in areas such as South Lake, Mill Branch, and Melford, and suggested that the after-action review evaluate route priorities, possible alternative salt storage locations, intergovernmental coordination agreements with Prince George's County, and enhanced communication opportunities between the Emergency Operations Center and Councilmembers during emergency events.

Councilmember Truesdale thanked staff for the overview and acknowledged the challenges associated with managing a storm of this magnitude. He discussed possible future collaboration opportunities regarding snow storage locations and emphasized the importance of continued public education regarding HOA responsibilities, vehicle snow removal, and support services for vulnerable residents during extreme weather events.

Councilmember Brady commended staff for their efforts during what he described as an unusually difficult storm event and discussed concerns related to public expectations, State and County roadway response issues, and public communications. He suggested exploring short-term equipment leasing options, improving coordination with State and County agencies, evaluating future satellite Public Works operations in the southern portion of the City, and including comparative response data within the after-action report.

C. FY26 Mid-Year Budget Report - Assistant City Manager Mears introduced the City's Mid-Year Budget Objectives Report, explaining that the report provides Council with a status update on departmental budget objectives and financial conditions midway through the fiscal year. He advised that each department would provide highlights from its respective section of the report and respond to Council questions throughout the presentation.

Under the City Manager's Department section, Assistant City Manager Mears highlighted ongoing progress toward Phase II of the City's solar farm project, which is intended to ultimately generate electricity equivalent to 100 percent of the City's facility usage. He noted that construction delays associated with interconnection and permitting issues had shifted the anticipated start date to Spring

2026. He also highlighted the success of the Maryland Women's Business Center Shop Local Accelerator program at Bowie Town Center, noting that the first cohort of small businesses had completed the program and a second cohort had begun operations.

Councilmember Rogers asked staff how businesses graduating from the accelerator program would continue to be supported and inquired about potential collaboration opportunities with the Bowie Business Innovation Center (BIC). Councilmember Truesdale echoed support for greater collaboration with the BIC and discussed the importance of providing market analysis and entrepreneurial support for participating businesses. Acting Mayor Pro Tem Woolfley stated that staff would continue evaluating lessons learned from the first year of the program and provide additional information to Council regarding future support efforts.

Councilmember Brady commented that the accelerator initiative should be incorporated into broader economic development planning efforts, including work related to the Bowie Town Center Master Plan and Economic Development Corporation discussions. He also encouraged completion of Council strategic planning efforts and suggested incorporating QR-code technology into City historic sites and facilities to provide visitors with self-guided informational content. Councilmember Brady further requested additional information regarding anticipated cost savings associated with the City's solar farm project.

Information Technology Director Peterson then provided an update regarding Phase II of the City's Smart City Initiative. Mr. Peterson reported that the City had hired a Digital Transformation Coordinator to lead modernization efforts and noted the launch of a partnership with the University of Maryland AI Clinic to assist with applied artificial intelligence research, data analysis, and strategic guidance at no cost to the City. He also advised that the City had established connections with nationally recognized municipal data analytics programs to evaluate best practices for future implementation in Bowie. Mr. Peterson stated that future phases of the Smart City Initiative would focus on continuous review and adaptation of the City's technology goals and data-driven decision-making processes.

During discussion, Acting Mayor Woolfley referenced a municipal telematics and artificial intelligence program used in Memphis that utilizes cameras mounted on public works vehicles to identify infrastructure issues such as potholes and code violations. Staff advised that telematics and vehicle technology systems remain an area of ongoing interest for the City.

Acting Finance Director Lola Ogunremi then highlighted Finance Department objectives relating to maintaining the City's Government Finance Officers Association (GFOA) awards for excellence in financial reporting and budget presentation. Ms. Ogunremi reported that the City's Fiscal Year 2025 Annual Comprehensive Financial Report would be submitted for GFOA review at the end of February and noted that the City has received the Certificate of Achievement for Excellence in Financial Reporting for 51 consecutive years and the Distinguished Budget Presentation Award for 31 consecutive years. Councilmembers commended the Finance Department for maintaining the City's strong financial reporting standards and reputation.

Police Chief Preston provided an update regarding the Police Department's Fiscal Year 2026 goals, reporting that the Department remains on track to accomplish all established objectives. Chief Preston highlighted the launch of a new online citizen reporting system for minor police incidents, noting that the system is currently operational on the City website while staff continues integrating the platform with the Department's records management system. He also advised that the Department recently conducted interviews for two police cadet positions intended to support future staffing needs. Chief Preston further reported that overall crime during the first two months of calendar year 2026 had decreased approximately 40 percent compared to the same period in 2025, significantly exceeding the Department's goal of reducing overall crime by 10 percent.

Community Services Director Nick Spurgeon then highlighted several departmental initiatives, including ongoing collaboration with Bowie CLAW on animal welfare and kitten adoption events. Mr. Spurgeon reported that recent adoption events resulted in approximately 65 kitten and cat adoptions and noted that the program supports humane feral cat population management through trap-neuter-return initiatives. He also provided an update regarding implementation of new code compliance and permitting software through Tyler Technologies, explaining that the upgraded system will improve field operations, GIS integration, and permitting efficiencies. In addition, Mr. Spurgeon reported continued progress on the Golf Course Driving Range Renovation and Hole No. 9 Green Replacement Project, including installation of a new covered and heated driving range facility with Toptracer technology, food service amenities, and family-style restrooms, with a projected grand opening anticipated in June 2026.

Planning and Sustainability Director Hall then discussed ongoing revitalization efforts related to Bowie Town Center. Mr. Hall stated that the project remains a key long-term priority for the City and emphasized the importance of integrating economic development, sustainability, and environmental planning objectives. He advised that staff continues to build upon recommendations developed by the Economic Development Committee and the Urban Land Institute Technical Assistance Panel process, with additional community outreach and stakeholder engagement planned as efforts progress.

Public Works Director Ahn provided updates regarding several operational initiatives. Mr. Ahn reported that the City is transitioning toward an in-house food waste collection program after determining that contracting the service externally would be financially unsustainable. He advised that the City has ordered specialized food waste collection vehicles and anticipates beginning implementation of a voluntary pilot expansion serving approximately 5,000 households in Fall 2026. Mr. Ahn also reported continued progress on the City's LED streetlight replacement program, noting that approximately 1,600 of the City's 6,200 streetlights have been converted to LED fixtures. Additionally, he provided an update regarding ongoing water and sewer recapitalization efforts, stating that the City has completed approximately 10 miles of water main rehabilitation and five miles of sewer rehabilitation as part of the long-term infrastructure improvement program.

Councilmember Brady asked questions regarding the long-term outlook and scalability of the food waste collection program. Mr. Ahn explained that the City has sufficient operational capacity to expand the program citywide over time but intends to implement the service gradually in order to allow for public education and participation growth. Mayor Pro Tem Woolfley also commented on the importance of continued investment in water and sewer infrastructure improvements.

Acting Finance Director Lola Ogunremi then presented the City's Mid-Year Financial Summary. Ms. Ogunremi reviewed revenue and expenditure trends for the General Fund, Equipment Acquisition and Replacement Fund, Capital Projects Fund, and Water and Sewer Fund. She reported that General Fund revenues at the midpoint of Fiscal Year 2026 totaled approximately \$53.7 million, representing an increase of approximately \$3.9 million over the prior fiscal year midpoint. Ms. Ogunremi also noted increases in real property tax revenues and explained that Water and Sewer Fund revenues increased significantly due to receipt of General Obligation bond proceeds supporting water distribution recapitalization projects.

During discussion, Councilmember Rogers expressed concern regarding long-term budget sustainability and future spending trends, while Mayor Pro Tem Woolfley noted that Council would face significant budget considerations during upcoming Fiscal Year 2027 deliberations. Staff further advised that although expenditures generally remain on track, the City will continue monitoring fund balance trends and budget performance closely moving forward.

D. Police Department Update - Police Chief Preston presented the Police Department's quarterly update, reporting that all civilian vacancies had been filled and that the Department currently has 59

sworn officers, including three officers attending the police academy, toward an authorized strength of 75 positions supported in part by a recently awarded \$625,000 COPS Office grant focused on nuisance abatement efforts. Chief Preston noted that recruitment efforts continue and advised that the police hiring and training process generally takes approximately one year before officers become fully operational.

Chief Preston reported that calls for service increased in 2025 while use-of-force incidents decreased from 14 to eight. He also highlighted reductions in shoplifting and motor vehicle thefts, an 82 percent investigative case closure rate, and continued community engagement efforts including National Night Out and the Citizens Police Academy.

Deputy Chief Liberati provided an overview of the Traffic Management Committee, explaining that the group reviews traffic concerns, accident trends, roadway safety issues, signage, and enforcement strategies in coordination with multiple City departments. He noted that speed camera violations decreased significantly between 2024 and 2025 due in part to roadway conditions and changes in driver behavior.

Councilmember Rogers asked whether the Traffic Management Committee is open to the public. Staff clarified that the committee is an internal staff group, but noted that residents may attend meetings of the City's Public Safety Committee, which is open to the public.

E. Amphitheater Project Impact on Summer Special Events - Community Services Director Nick Spurgeon presented an update regarding the Allen Pond Amphitheater Replacement Project. Mr. Spurgeon advised that demolition of the existing amphitheater structure would begin the following week and noted that the project replaces an amphitheater facility originally constructed in approximately 1971 that has exceeded its useful life. He explained that the project includes replacement of the stage structure, upgraded underground electrical infrastructure, vendor utility connections, and related site improvements intended to support future programming and events at Allen Pond Park.

Mr. Spurgeon advised that construction activities and contractor staging requirements would temporarily impact portions of Allen Pond Park and require modifications to summer programming, particularly BowieFest and Juneteenth Jubilee activities traditionally held at the amphitheater. Staff recommended replacing the larger festival formats with a series of smaller community-centered events, including concerts, arts activities, educational programming, and family-oriented events throughout the summer.

Councilmember Estève asked staff to provide background regarding the amphitheater replacement project. Mr. Spurgeon explained that the project has been under consideration for many years and is being funded primarily through a \$1.7 million HUD grant, which will also support future improvements at Allen Pond Park, including a splash pad project. Mr. Spurgeon stated that construction is anticipated to be completed during Summer 2026 and that staff intends to hold a grand reopening concert and ribbon-cutting event once the facility is complete.

Acting Mayor Woolfley acknowledged the challenges associated with the construction schedule and thanked staff for developing alternative programming options during the temporary closure of the amphitheater.

Councilmember Ndebumadu additionally asked whether vendors and community stakeholders had been notified regarding the modifications, and staff advised that outreach would occur following Council discussion.

F. Governors Green Apartments Code Update - Community Services Director Nick Spurgeon provided an update regarding ongoing rodent abatement efforts at the Governor's Green Apartment

complex following resident complaints regarding rodent activity. He stated that City staff and Ross Management had conducted site visits and implemented several corrective measures, including improved dumpster enclosures, enhanced waste management practices, resident education efforts, and a coordinated rodent abatement plan.

Staff further advised that, as of the date of the meeting, approximately 202 rats had been captured as part of the abatement efforts, including 108 through snap traps, and noted that certain treatment activities had temporarily paused during recent ice conditions before resuming on February 13. Councilmember Truesdale requested that a more detailed update memorandum be included as a future agenda attachment for Council review.

ADJOURNMENT:

Councilmember Estève motioned to adjourn the regular City Council meeting. Councilmember Rogers second the motion. Motion passed 5-0 (Ndebumadu did not vote). The meeting adjourned at 11:58 p.m.

Awilda Hernandez, MMC
City Clerk

City Council Year-End Presentation

Directors Remarks:

Good evening members of the City Council. Thank you for the opportunity to share a brief year-end update. I'm Michaeline Gandolph, Executive Director of the Bowie Food Pantry.

The Bowie Food Pantry is a nonprofit that services qualifying residents of Prince George's County. Nearly 47% of the households we serve are residents of the City of Bowie, highlighting how important this resource is to the local community.

This past year has been one of the busiest we've experienced since covid- especially during the final quarter. We had over 6,000 client visits, 382 new clients, of which 129 new clients were from Oct, Nov and December. These numbers do not include the federal families and individuals we served during the government shutdown. This reflects the growing need for food assistance in our community.

Over the course of the year our pantry distributed over \$778,000 worth of food to families and individuals in need. Remarkably about 80% of that food was physically donated, demonstrating the strength of community partnerships and support of our mission.

Our pantry also provides additional support services beyond food distribution. We offer financial assistance for mortgage, rental and utility payments to qualifying clients through an application process. In partnership with the Bowie Senior Center Transportation Department, we prepare food bags and the Senior Center delivers the groceries weekly to seniors who have no means of transportation, rotating between residential deliveries and senior living facilities. We also partner with local garden volunteers, including from the Bowie Crofton Garden Club, to raise fresh produce for clients. The City of Bowie provides access to garden space on Kenhill Center grounds that is conveniently located near our building, In 2025 the estimated total value of produce raised for the Food Pantry was \$11,166.

In October, we partnered with the City of Bowie to host a Pop-up distribution event to support residents impacted by the government shutdown and changes to SNAP benefits which distributed \$3,350 worth of food for 50 residents during that event.

I would like to turn it over to our Board President, Mark Wallace for closing remarks

Board President Remarks:

On behalf of the Board of Directors, I want to thank the City Council for its continued awareness of food insecurity in our community and recognizing the role organizations like ours plays in addressing it.

We are made up of two part time employees and 85 active volunteers. Our volunteers continue to be the backbone of our operation, contributing more than 500 volunteer hours each month, typically we are open for business only 26 hours each month- our volunteers work many critical hours behind-the-scenes to support our daily operation.

Our drive through distribution model, which began during COVID, and which we have continued to use since then due to its increased efficiency, has become essential to meeting the increased demand. We operate out of the parking lot, allowing clients to remain in their vehicles while volunteers load groceries directly into their trunks. This approach is very efficient, preserves dignity while being discreet and is particularly helpful for our senior population. On some distribution days we serve as many as 68 clients in just two hours. This space is expansive enough for us to also receive donations during this time and to conduct all of these operations safely and efficiently.

We are proud of what this organization, our volunteer and our community have accomplished together this year. The support the city has offered has been a major part of our success and we thank everyone involved at the City and Council who have assisted in our mission to address food insecurity in our community.

The numbers shared tonight represent more than statistics they reflect neighbors helping neighbors, volunteers giving their time and a community working together to ensure families and individuals have access to basic food necessities.

As we move into the coming year, we remain committed to being a stable source of food access that the community can depend on.

Thank you for your time this evening and for your continued support. We invite each of you to come for a tour of the pantry and see firsthand how we operate.

REGULAR CITY COUNCIL MEETING MINUTES

MONDAY, MARCH 2, 2026

CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Monday, March 2, 2026, in Council Chambers at City Hall. Acting Mayor Woolfley called the meeting to order at 8:02 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Acting Mayor Woolfley led the Pledge of Allegiance to the Flag of the United States of America.

QUORUM:

In attendance were Acting Mayor Woolfley, Councilmembers Brady (virtually), Estève, Ndebumadu, Rogers, and Truesdale (virtually), Acting City Manager Mears, City Attorney Ruff, City Clerk Hernandez and Staff.

AGENDA ADDITIONS/DELETIONS/AMENDMENTS:

Acting Mayor Woolfley announced one amendment to the agenda under New Business. The Washington Gas presentation was removed from the agenda due to scheduling conflicts related to emergency matters involving the presenters. The presentation will be rescheduled for a future meeting.

CITIZEN PARTICIPATION:

1. Margaret Gooden, Midsummer Lane - Addressed the Council regarding concerns about the proposed Hilltop construction project, including traffic, construction impacts, environmental effects, and limited public awareness of the proposal and upcoming community meeting.

PRESENTATIONS:

None.

CITY BOARDS AND COMMITTEES:

None.

COUNCIL ANNOUNCEMENTS:

Acting Mayor Woolfley thanked Ms. Gooden for bringing attention to the Hilltop proposal and encouraged residents to attend the upcoming community meeting and communicate concerns to elected officials.

CITY MANAGER'S REPORT:

Acting City Manager Mears reported on attendance at the Bowie VFW Post 865 annual awards ceremony, where City employees Tyler Buchanan and Ryan Shifflet were recognized. He also announced the upcoming Bowie Speaks program hosted by the Education Committee focusing on school safety and supportive school environments, as well as the upcoming "Kitty Hall" pet adoption event at City Hall.

CONSENT AGENDA:

Councilmember Estève motioned to approve Consent Agenda items: A) Adoption of Resolution R-32-26 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie to Allow the Purchase of Outdoor Furniture from Sister Bay Furniture Co., and Authorizing the City Manager to Issue a Purchase Order in the Amount of \$167,014.50; B) Adoption of Resolution R-33-26 Awarding a Professional Services Contract to Frank R. Nero to Conduct a Study on Creating a Private Economic Development Corporation for the City in an Amount Not to Exceed Fifty Thousand Dollars (\$50,000) Plus Expenses; C) Introduction of Ordinance O-3-26 Amending the Adopted Budget for the Fiscal Year Beginning July 1, 2025 and Ending June 30, 2026, as Embodied in Ordinance O-4-25 and Amended by Ordinances O-11-25, O-13-25 and O-1-26, to Appropriate Funds in the Amount of \$142,100 for a Network Connectivity Redundancy Project and Fiber Optic Network Expansion Project and to Appropriate \$67,600 to Replace Tasers for the Police Department and to Account for the Receipt of a Grant From Prince Georges County and Allocate the Grant Funds to Certain Services; D) Council Approval of a \$750 Donation to Support Community Outreach Efforts. Councilmember Rogers second the motion. Motion passed 6-0.

OLD BUSINESS:

A. Adoption of Ordinance O-2-26 Amending Bowie City Code, Chapter 6 Elections to Remove Supplemental Registration Provisions and to Clarify That Registration Shall Be in Accordance With State Law, to Prohibit Write-In Candidates, and to Generally Clarify Election Processes and Procedures in the City - City Clerk Hernandez summarized Ordinance O-2-26, explaining that the ordinance updates Chapter 6 of the City Code relating to elections in order to align the Code with Charter Amendment Resolution CAR-3-25 adopted earlier in the year.

City Attorney Ruff provided clarification regarding language related to unpaid campaign debts being deemed campaign contributions and outlined several options related to write-in candidate procedures used by other jurisdictions.

Public Hearing:

Acting Mayor Woolfley opened the public hearing. City Clerk Hernandez reported that no individuals signed up to speak and no written comments had been received. Acting Mayor Woolfley declared the public hearing to have been held.

Councilmembers discussed administrative challenges associated with write-in candidates, campaign finance reporting requirements, ballot access, and voter participation. Staff noted that the Board of Elections previously recommended eliminating write-in candidates.

Councilmember Ndebumadu raised concerns regarding vendor invoice delays and campaign finance reporting requirements. Discussion followed regarding possible options and impacts.

Councilmember Brady discussed the importance of maintaining write-in voting options, particularly in uncontested races, while other Councilmembers expressed support for the Board of Elections recommendation to eliminate write-in candidates due to administrative concerns.

Acting Mayor Woolfley summarized the available options before Council regarding write-in candidates and unpaid campaign debt language.

Councilmember Estève motioned to adopt Amended Ordinance O-2-26 removing the provision converting unpaid invoices into campaign contributions. Councilmember Rogers second the motion. Motion passed 6-0.

NEW BUSINESS:

A. Prince George's County Innovation Workgroup – Report Submission and Appreciation - Councilmember Ndebumadu presented findings from the TEDCO Independent Innovation Work Group established through House Bill 306 to strengthen innovation, entrepreneurship, and investment opportunities throughout Prince George's County.

Councilmember Ndebumadu discussed the County's growing innovation ecosystem and highlighted Bowie's alignment with regional economic development strategies through the City's Master Plan, smart city initiatives, workforce development efforts, and partnerships with Bowie State University. She outlined key recommendations related to advanced manufacturing, technology, entrepreneurship, workforce pathways, and public-private partnerships.

B. Anacostia Trails Heritage Area PGC250 – Ms. Megan Bako, Executive Director of the Anacostia Trails Heritage Area, provided an overview of the organization's mission, programs, and partnerships throughout Prince George's County.

Ms. Bako discussed heritage tourism, public history initiatives, trail connectivity efforts, historic preservation opportunities, and upcoming activities associated with the United States Semi quincentennial and the countywide PGC250 initiative. She also highlighted ongoing partnerships and opportunities involving Bowie and surrounding communities.

ADJOURNMENT:

Councilmember Estève motioned to adjourn the regular City Council meeting. Councilmember Rogers second the motion. Motion passed 6-0. The meeting adjourned at 9:19 p.m.

Awilda Hernandez, MMC
City Clerk

PROCLAMATION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
CELEBRATING MEMORIAL DAY 2026, BY HONORING THOSE WHOSE
LIVES WERE GIVEN IN SERVICE TO THEIR COUNTRY

WHEREAS, the tradition of Memorial Day dates back to an order issued by General John A. Logan, Commander in Chief of the Grand Army of the Republic, calling for the graves of fallen soldiers to be strewn with flowers or otherwise decorated on May 30, 1868; and

WHEREAS, this simple act of remembrance has evolved over time, through military regulations and practice, into fitting testimonials of respect for the heroism and patriotism of those fallen soldiers and has become a traditional ceremony held each May on Memorial Day; and

WHEREAS, the veteran organizations of Bowie join together each Memorial Day to remember and to honor all those who gave their lives in the service of their country.

NOW, THEREFORE, BE IT PROCLAIMED that on Memorial Day 2026, the Council of the City of Bowie, Maryland expresses its undying gratitude to all those who gave their lives to protect our freedom and offers this proclamation as a token of respect for those Americans.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on May 18, 2026.

ATTEST:

Michael P. Estève
Mayor

Awilda Hernandez, MMC
City Clerk



Memorandum

TO: City Council

FROM: Hyung Ahn, Director of Public Works

SUBJECT: Request for Bond Release - South Lake - Residential Phase 1A - Resolution R-41-26

DATE: 05/14/2026

South Lake Partners LLC is requesting the release of the bonds associated with permit number SDP-0004-21 for construction completed in connection with storm drain and paving for South Lake Residential Phase 1A. The performance bond in the amount of \$393,263.50 and payment bond in the amount of \$314,611.00 for the purpose of securing the completion of public improvement related to the development and acceptance of improvements to the right-of-way.

All conditions and requirements for which the bond was secured have been completed and approved by the Department of Public Works. The conditions meet the City of Bowie's Standards, Specifications, and City Codes: <https://www.cityofbowie.org/2373/Engineering-Review-Permitting>.

Based on the project's successful completion, the fulfillment of all obligations under the bond agreement, and the satisfactory final inspection results, the release of the performance and payment bonds in the combined amount of \$707,874.50 is recommended.

I concur with the above recommendation and request your approval of Resolution R-41-26.

ATTACHMENTS: 1. 20260518 - Resolution R-41-26

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING THE RIGHT-OF-WAY IMPROVEMENTS CONSTRUCTED UNDER
PERMIT SDP-0004-21 AT SOUTH LAKE RESIDENTIAL PHASE 1A AND
AUTHORIZING THE RELEASE OF CONSTRUCTION SECURITIES

WHEREAS, the developer South Lake Partners LLC provided securities for the permit number SDP-0004-21 for a performance bond in the amount of \$393,263.50 and the payment bond in the amount of \$314,611.00 to guarantee completion of construction in the right-of-way at South Lake Residential Phase 1A; and

WHEREAS, the City of Bowie Directors of Public Works and Planning have certified that the work required by the permit has been completed according to the plans and specifications; and

WHEREAS, all requirements of Section 21B-18 of the Bowie City Code, concerning approval and acceptance of work, have been fulfilled; and

WHEREAS, it is in the best interest of the City to accept the right-of-way into the public system.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the City does hereby accept the right-of-way improvement at South Lake Residential Phase 1A and authorizes the release of securities for performance and payment bonds in the combined amount of \$707,874.50 provided by South Lake Partners LLC for permit number SDP-0004-21.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on May 18, 2026.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Michael P. Estève
Mayor



Memorandum

TO: City Council

FROM: Hyung Ahn, Director of Public Works

SUBJECT: Request for Bond Release - 8003 River Gate Lane - Resolution R-45-26

DATE: 05/14/2026

Lanham Construction Company is requesting the release of the bond associated with permit number DW-0007-25 for the construction of the driveway apron located at 8003 River Gate Lane. The performance bond, in the amount of \$2,000.00, was recorded for the purpose of securing the completion of public improvement related to the development and acceptance of improvements to the right-of-way.

All conditions and requirements for which the bond was secured have been completed and approved by the Department of Public Works. The conditions meet the City of Bowie's Standards, Specifications, and City Codes: <https://www.cityofbowie.org/2373/Engineering-Review-Permitting>.

Based on the project's successful completion, the fulfillment of all bond agreement obligations, and the satisfactory final inspection results, the release of the performance bond in the amount of \$2,000.00 is recommended.

ATTACHMENTS: 1. 20260518 - Resolution R-45-26

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING THE DRIVEWAY APRON IMPROVEMENTS CONSTRUCTED
UNDER PERMIT SDP-0007-25 AT 8003 RIVER GATE LANE AND AUTHORIZING
THE RELEASE OF CONSTRUCTION SECURITIES

WHEREAS, Lanham Construction Company provided securities for the permit number DW-0007-25 for the performance bond in the amount of \$2,000.00 to guarantee completion of construction of the driveway apron at 8003 River Gate Lane; and

WHEREAS, the City of Bowie Directors of Public Works and Planning have certified that the work required by the permit has been completed according to the plans and specifications; and

WHEREAS, all requirements of Section 21B-18 of the Bowie City Code, concerning approval and acceptance of work, have been fulfilled; and

WHEREAS, it is in the best interest of the City to accept the improvement to the driveway apron into the public system.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the City does hereby accept the improvement to the driveway apron at 8003 River Gate Lane and authorizes the release of securities for the performance bond in the amount of \$2,000.00 provided by Lanham Construction Company for permit number DW-0007-25.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland, at a meeting on May 18, 2026.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Michael P. Estève
Mayor



Memorandum

TO: City Council

FROM: Hyung Ahn, Director of Public Works

SUBJECT: Waive Bidding for the Purchase of Food Compost Bins - Resolution R-46-26

DATE: 05/14/2026

The FY26 budget allocates funds for the purchase of Food Compost Bins in order to expand the City's current food composting program to all residents. The City seeks to purchase 5,000 2-Gallon Kitchen Collection Bins and 5,000 13-Gallon Curbside Food Compost Bins.

The Public Works Department believed that the items could be obtained by a "piggyback" contract that another governmental entity had entered with Rehrig Pacific Company (Rehrig). To that end, Staff obtained quotations from Rehrig and two other vendors for the purchase of the bins. As it turned out, Rehrig did not have a qualifying contract with another governmental entity for the 2-gallon kitchen bins.

Nevertheless, Staff believes that a waiver of the competitive procurement process that would ordinarily be required for a purchase of this size is warranted, to allow the City to procure both types of bins from Rehrig, because, based on the other quotations obtained, Staff does not believe a better price could be obtained through such process. The quotations received were as follows:

Rehrig Pacific Company, Erie, PA	\$98,050
Otto Environmental Systems, Charlotte, NC	\$157,850
Toter, Statesville, NC	\$166,350

The quoted prices received from the other vendors were significantly greater than the price offered by Rehrig. Therefore, in the Department's judgment, good cause exists under Section 61(b)(3) of the Charter to waive the competitive procurement requirements of Section 62. The waiver requires the affirmative vote of 2/3 of the Council.

The Department recommends purchasing the Food Compost Bins from Rehrig. In accordance with City Charter Section 61, we request that the Council waive bidding requirements and allow the issuance of a Purchase Order to Rehrig in the amount of \$98,050, which is within the amount budgeted in the City Manager Contingency Account.

ATTACHMENTS: 1. 20260518 - Resolution R-46-26

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61
“PURCHASING AND CONTRACTING” OF THE CHARTER OF THE CITY OF
BOWIE AND AWARDED A CONTRACT TO REHRIG PACIFIC COMPANY IN THE
AMOUNT OF \$98,050 FOR THE PURCHASE OF FOOD COMPOST BINS

WHEREAS, the FY26 budget allocates funds for the purchase of Food Compost Bins in order to expand the City’s current food composting program to all residents; and

WHEREAS, the City wishes to purchase 5,000-2 Gallon Kitchen & 5,000-13 Gallon Curbside Food Compost Bins; and

WHEREAS, the Rehrig Pacific Company (“Rehrig”) has a contract with a governmental entity for the larger bins under which the City could purchase those bins by cooperative purchasing arrangement (a “Piggyback”); however, the contract does not include the smaller bins; and

WHEREAS, if the City is unable to use the Rehrig contract for the smaller bins, the total amount of a contract with Rehrig for all the bins exceeds the threshold for requiring a competitive purchasing process under City Charter Section 61; and

WHEREAS, Public Works Staff obtained quotations for the required bins from other qualified vendors but all the quoted prices received were significantly greater than the price offered from Rehrig; and

WHEREAS, in the Department’s judgment, good cause exists under Section 61(b)(3) of the Charter to waive the competitive procurement requirements of Section 62; and

WHEREAS, the Department recommends purchasing the Food Compost Bins from Rehrig for \$98,050, which is within the amount budgeted in the City Manager Contingency Account, by way of a good cause waiver; and

WHEREAS, the waiver requires the affirmative vote of two-thirds of the Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Bowie, Maryland, by at least two-thirds vote, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter are for good cause hereby waived.

Section 2. The City Manager is hereby authorized to issue a Purchase Order to the said company for the above-mentioned product.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland, at a meeting on May 18, 2026, by a vote of at least two-thirds of the members of the Council.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Michael P. Estève
Mayor



Memorandum

TO: City Council

FROM: Richard Hall, Director of Planning and Sustainability

SUBJECT: Bowie Town Center Revitalization Outreach - Resolution R-47-26

DATE: 05/14/2026

Resolution R-47-26 addresses funding for a contractor to help advance the Bowie Town Center revitalization efforts. Specifically, the resolution seeks authorization for the City to spend \$48,940 in current fiscal year funding on an agreement with KCI Technologies, Inc. to conduct public outreach and engagement on two recently completed products focused on the Bowie Town Center revitalization. The two products are the draft vision developed for the Town Center by the Economic Development Committee per City Council's direction and an ULI Washington Technical Assistance Panel report which builds on the draft vision. This work will include combining the two products, conducting public engagement and receiving comments, and recommending next steps.

Staff solicited proposals from firms on the City's approved Architecture and Engineering Contractor Master List. Five proposals were received and staff determined that KCI Technologies, Inc. would be the best firm to provide the services required by the City and that they have the qualifications, experience, and demonstrated understanding of the scope of work and proposed approach to provide the required services.

Staff recommends the City Council approve this resolution awarding \$48,940 to KCI Technologies, Inc. for this work, and authorize the City Manager to sign an agreement with KCI Technologies, Inc. as approved.

ATTACHMENTS: 1. 20260518 - Resolution R-47-26

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AWARDING A PROFESSIONAL SERVICES CONTRACT TO KCI
TECHNOLOGIES, INC. TO ADVANCE THE RECENTLY DEVELOPED VISION
AND STRATEGY FOR REVITALIZING BOWIE TOWN CENTER THROUGH
COMMUNITY ENGAGEMENT AND STRATEGY REFINEMENT IN AN AMOUNT
OF FORTY-EIGHT THOUSAND NINE HUNDRED FORTY DOLLARS (\$48,940.00)

WHEREAS, in the spring of 2025, the Council of the City of Bowie (“City Council”) directed the Economic Development Committee to develop a draft vision for the revitalization of the Bowie Town Center; and

WHEREAS, in October 2025, the Economic Development Committee presented their draft vision and related findings of their work, including visits to regional case studies, at a City Council meeting; and

WHEREAS, following up that work, City staff partnered with Urban Land Institute Washington and the Metropolitan Washington Council of Governments to conduct a Technical Assistance Panel (TAP) on revitalizing the Town Center; and

WHEREAS, together these two products constitute a significant start to creating a revitalization strategy for the Bowie Town Center; however, this effort requires public input and engagement to review, discuss, and comment on the work done to date and to combine the products to determine next steps; and

WHEREAS, staff solicited proposals for this work from firms on the City’s approved Architecture and Engineering Contractor Master List; and

WHEREAS, five proposals were received and staff determined that KCI Technologies, Inc would be the best firm to provide the services required by the City and that they have the qualifications, experience and demonstrated understanding of the scope of work and proposed approach to the project to provide the required services; and

WHEREAS, KCI Technologies, Inc’s proposal in the amount of Forty-Eight Thousand Nine Hundred Forty Dollars (\$48,940) can be funded through the City Manager’s and Planning’s approved FY 2026 budget; and

WHEREAS, staff recommends that the City Council award the contract for the Project to KCI Technologies, Inc. in an amount not to exceed Forty-Eight Thousand Nine Hundred Forty Dollars (\$48,940), and the City Council deems it to be in the best interest of the City to award the contract to KCI Technologies, Inc. as recommended.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that a contract be awarded to KCI Technologies, Inc. for professional services to advance the recently developed vision and strategy for revitalizing Bowie

Town Center through community engagement and strategy refinement, in an amount not to exceed Forty-Eight Thousand Nine Hundred Forty Dollars (\$48,940), and the City Manager is hereby authorized to sign an agreement with KCI Technologies as approved.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on May 18, 2026.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Michael P. Estève
Mayor

ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2026 AND ENDING JUNE 30, 2027; AND INCREASING THE REAL
PROPERTY TAX RATE AND VARIOUS SPECIAL TAXING DISTRICT TAX RATES
FOR FY27; INCREASING THE WATER CONSUMPTION RATES AND
SEWERAGE SURCHARGE RATES FOR FY 27; AND INCREASING THE
PERSONAL PROPERTY TAX RATE

WHEREAS, in accordance with Section 44 of the City Charter, it is the determination of the City Council that an ordinance should be enacted to budget and appropriate funds for the several objects and purposes for which the City of Bowie must provide in the fiscal year beginning July 1, 2026, and ending June 30, 2027 (“Fiscal Year 2027”); and,

WHEREAS, the City Manager, as required by the City Charter, between the 10th and the 15th of April, 2026 presented to the City Council a proposed budget outlining the anticipated expenditures and transfers for Fiscal Year 2027. The budget includes the estimated revenues and other financing sources required; establishes the proposed tax rate for all real property taxes, and establishes the tax rates for the various taxing districts; and,

WHEREAS, the Council held scheduled budget work sessions and two public hearings on April 13, 2026 and May 4, 2026 after two weeks’ notice thereof in a newspaper or newspapers having general circulation in Bowie.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bowie, Maryland, with at least four of the total elected membership concurring:

Section 1: That from and out of the moneys and balances known to be in the General Fund, Equipment Acquisition and Replacement Fund, Capital Projects Fund, and Water and Sewer Fund, of the City of Bowie, Maryland, and from all moneys anticipated to come into all funds during the twelve (12) month period ending June 30,

Strikethrough indicates matter deleted after introduction of the ordinance
Blue font indicates matter added after introduction of the ordinance

2027, there shall be, and hereby are, appropriated the following sums for use by the several departments and offices of the City, and for the objects and purposes for which the City must provide during Fiscal Year 2027.

APPROPRIATION ORDINANCE
THE CITY OF BOWIE, MARYLAND

GENERAL FUND

ESTIMATED REVENUES

Real Property Taxes:

Assessed Value of Land and
Improvements subject to Taxation \$10,588,383,000

Tax Rate .600/\$100 of Assessed Value	_____	_____
	.0060	-\$63,530,300
Tax Rate .5800/\$100 of Assessed Value	_____	_____
	.0058	\$61,412,600

Special Taxing District 1 -

There is hereby established a levy in the amount of \$.122 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as University of Maryland Science and Technology Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-19-87 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and
Improvements Subject to Taxation \$288,982,000

Tax Rate .122/\$100 of Assessed Value	_____	_____
	0.00122	352,600

Special Taxing District 2 -

There is hereby established a levy in the amount of \$.036 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described

Strikethrough indicates matter deleted after introduction of the ordinance
Blue font indicates matter added after introduction of the ordinance

as Bowie Town Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-20-87 and as amended by Ordinance Numbers O-11-91, O-4-96 and O-20-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and		
Improvements Subject to Taxation	\$302,146,900	
Tax Rate .036/\$100 of Assessed Value	<u>.00036</u>	<u>108,800</u>

Special Taxing District 5 -

There is hereby established a levy in the amount of \$.007 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Highbridge Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-28-88 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and		
Improvements Subject to Taxation	\$18,439,600	
Tax Rate .007/\$100 of Assessed Value	<u>.00007</u>	<u>1,300</u>

Special Taxing District 6 -

There is hereby established a levy in the amount of \$.119 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as International Renaissance Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-2-89 and as amended by Ordinance Numbers O-11-91 and O-22-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and		
Improvements Subject to Taxation	\$164,075,800	
Tax Rate .119/\$100 of Assessed Value	<u>.00119</u>	<u>195,300</u>

Strikethrough indicates matter deleted after introduction of the ordinance

Blue font indicates matter added after introduction of the ordinance

Special Taxing District 7-

There is hereby established a levy in the amount of \$.047 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Pin Oak Plaza Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-16-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$19,396,200	
Tax Rate 0.047/\$100 of Assessed Value	<u>.00047</u>	<u>9,100</u>

Special Taxing District 8-

There is hereby established a levy in the amount of \$.008 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Elder Oaks Apartments Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-17-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$61,398,900	
Tax Rate .008/\$100 of Assessed Value	<u>.00008</u>	<u>4,900</u>

Special Taxing District 11-

There is hereby established a levy in the amount of \$.033 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Collington Plaza Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-7-95, and for those properties which are currently within the

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district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$26,500,600	
Tax Rate .033/\$100 of Assessed Value	<u>.00033</u>	<u>8,700</u>

Personal Property Tax:

Assessed Value of Tangible Personal Property of Ordinary Incorporated and Unincorporated Businesses, Operating Property (except land) of Public Utilities and Contract Carriers, and/or Operating Property (except land) of Railroads.	\$247,607,000	
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Tax Rate 1.50/\$100 of Assessed Value	<u>.01500</u>	<u>3,714,100</u>
---------------------------------------	---------------	------------------

Total Real & Personal Property Tax Revenue		67,925,100
Total Real & Personal Property Tax Revenue		65,807,400

Total All other Anticipated Revenue		28,818,200
Total All other Anticipated Revenue		29,478,200
Appropriated Fund Balance		1,793,000
Appropriated Fund Balance		0.00

TOTAL REVENUES		\$98,536,300
TOTAL REVENUES		<u>\$95,285,600</u>

APPROPRIATIONS BY ACTIVITY

City Council		\$ 567,500
City Manager	1,868,200	1,768,200
Human Resources		1,088,600
Elections	-5,000	-
Finance	1,947,700	1,932,700
Information Technology	5,955,800	5,960,100
Legal Services		277,000
Communications	1,117,600	994,930
Business Operations	3,845,500	3,643,900
City Clerk		289,900
Community Services	1,234,400	1,238,400
General Services	2,213,900	2,192,900
Planning Division	1,037,700	922,700
Sustainability Division	492,800	362,800

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**Amended
O-5-26**

Economic Development Division	2,181,900	2,151,900
Housing Inspection and Code Compliance	1,270,900	1,248,700
Emergency Management	713,800	546,800
Police Department	20,499,100	21,015,434
Public Works Administrative Division	2,857,400	2,891,500
Equipment Maintenance and Garage Division		1,090,200
Solid Waste Division	10,213,000	10,063,000
Street Maintenance Division	10,727,200	8,227,200
Storm Water Management Division		1,051,200
Storm Water Management Division - Special Tax Districts		11,500
Senior Services	1,662,500	1,594,580
Youth Services Bureau	1,710,600	1,708,400
Animal Control Program	251,200	250,200
Recreation and Parks	957,700	928,600
Community Outreach, Arts & Events	1,420,600	1,244,700
Parks and Grounds	5,092,700	5,044,700
Ice Arena	1,501,400	1,498,400
Historic Properties	852,100	731,543
Gymnasium		932,500
Debt Service	3,611,700	4,886,700
Unclassified and Non-departmental	1,218,700	(281,300)
Transfers	6,766,800	7,209,513
TOTAL APPROPRIATIONS	\$ 98,536,300	<u>\$95,285,600</u>
Total General Fund Revenues	\$98,536,300	<u>\$95,285,600</u>
Total General Fund Appropriations	\$98,536,300	<u>\$95,285,600</u>
Difference		<u>\$ NONE</u>

EQUIPMENT ACQUISITION AND REPLACEMENT FUND

ESTIMATED REVENUES

Appropriated Fund Balance		\$ 1,334,800
Transfers from General Fund	1,793,000	1,625,000
Total All other Anticipated Revenue		<u>518,400</u>
TOTAL REVENUES	\$3,646,200	<u>\$ 3,478,200</u>

APPROPRIATIONS

General Government		\$ 460,600
Public Safety	636,700	468,700
Public Works		286,300
Parks and Recreation		58,000
Reserve for Replacements		<u>2,204,600</u>
TOTAL APPROPRIATIONS	\$3,646,200	<u>\$ 3,478,200</u>

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Total Equipment Acquisition Fund Revenues	\$3,646,200	<u>\$ 3,478,200</u>
Total Equipment Acquisition Fund Appropriations	\$3,646,200	<u>\$ 3,478,200</u>
Difference		<u>\$ NONE</u>

CAPITAL PROJECTS FUND

ESTIMATED REVENUES

Appropriated Fund Balance		\$ 4,280,700
Transfers from General Fund		4,973,800
Intergovernmental Revenues		1,639,600
Other Revenues		<u>800,000</u>
TOTAL REVENUES		<u>\$ 11,694,100</u>

APPROPRIATIONS

ADA Assessment Project		\$ 193,000
Facility Security		75,000
Energy Efficiency Improvements		50,000
Land Acquisition		1,592,300
Senior Center		35,000
Gymnasium		174,000
Kenhill Center		70,000
City Hall		45,000
Solid Waste Administration Facility		150,000
Public Works Main Facility		1,475,000
Bowie Trails		200,000
Chesapeake Bay		130,000
Facility Preventive Maintenance		883,400
Stormwater Management		1,650,000
Sediment Control-Gateway		1,450,500
Sediment Control-Maryland Science and Technology Center		450,700
Sediment Control-Bowie Town Center		71,200
Sediment Control-Pin Oak Plaza		6,100
Sediment Control-Elder Oaks		3,400
Sediment Control-Collington		6,500
Sediment Control-Reserve City Parcel		18,000
Allen Pond Park		1,100,000
Belair Mansion		20,000
Whitemarsh Park		20,000
Bowie Ice Arena		1,800,000
Public Art		<u>25,000</u>
TOTAL APPROPRIATIONS		<u>\$11,694,100</u>

Total Capital Projects Fund Revenues		<u>\$11,694,100</u>
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Total Capital Projects Fund Appropriations	<u>\$11,694,100</u>
Difference	<u>\$ NONE</u>

WATER AND SEWER FUND

Section 2: That the following water and sewerage rate structure shall be effective for all water consumption and sewerage service used on July 1, 2026 and thereafter:

Water Consumption Charge

Residential and all other users - \$7.82 per 1,000 gallons of water used.

Sewerage Surcharge – 143.5% of Water Charge

Residential and all other users - \$11.22 per 1,000 gallons of water billed.

Section 3: That the following additional charges shall be imposed upon all users of the system based upon service meter size except that users providing service to individual customers, lessees, homeowners, or other persons, by a master meter system shall pay the minimum user fee for each customer, lessee, homeowner or other person served, and the revenues derived from the assessment based upon minimum users fees equals or exceeds that which would be assessed from an assessment based upon meter size.

<u>Minimum Charges - Both Water and Sewer</u>	<u>Water or Sewer Only</u>	
1 inch meter	\$ 120 Annually	\$ 60 Annually
1-1/2 inch meter	480 Annually	240 Annually
2-inch meter	780 Annually	390 Annually
3-inch meter	1,440 Annually	720 Annually
4-inch meter	2,400 Annually	1,200 Annually
6-inch meter	4,800 Annually	2,400 Annually
8-inch meter	9,600 Annually	4,800 Annually
10-inch meter	15,000 Annually	7,500 Annually

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Section 4: Each new customer applying for service shall pay an Account Processing Fee of \$50.00, such fee being nonreturnable.

Section 5: That from the effective date of this Ordinance all new users of the Bowie Water and Sewer System shall be required to place a security advance with the City, such advance to be applied to the users' final bill upon discontinuing service.

3/4, 5/8 and/or 1 inch meter	\$ 50.00
1-1/2-inch meter	200.00
2-inch meter	300.00
3-inch meter	500.00
4-inch meter	750.00
6-inch meter	1,000.00
8-inch meter	2,000.00
10-inch meter	3,000.00

Section 6: That from the effective date of this Ordinance all new users applying for initial connection to the Water and/or Sewer System shall before connection be required to pay a nonrefundable charge as follows:

3/4, 5/8 and/or 1 inch meter	\$ 1,000.00
1-1/2-inch meter	1,500.00
2- and 3-inch meters	2,000.00
4-inch meter	3,000.00
6-inch meter	4,000.00
8-inch meter	5,000.00
10-inch meter	6,000.00

Section 7: Each customer applying for installation of a submeter to measure outside water usage shall obtain a City of Bowie Permit. A nonrefundable account processing fee of \$50.00 will be charged for this permit. Also, the homeowner will pay to the City the cost of the submeter according to meter size. Customers with a submeter installed shall be exempt from sewerage surcharges for outside water use.

Section 8: That the date of payment for all services rendered shall not exceed 21 days from date of billing. Failure to pay within this period will subject the user to the payment of a \$15.00 late charge, and failure to pay within forty-five (45) days from billing date will subject the user to disconnection of service. Any check tendered as payment of an account and returned is considered nonpaid and subject to a returned check charge of \$35.00. There shall be a \$40.00 reconnection charge for all disconnections due to nonpayment.

Section 9: That any user requesting a meter replacement or testing of a meter shall be required to pay a fee of \$120.00 when such test indicates that the meter was operating within normal limits as established by the manufacturer.

Section 10: That each user will pay a quarterly charge of \$23.44 to cover the cost associated with the Water Distribution System Recapitalization Program.

OPERATING BUDGET

ESTIMATED REVENUES

Water Sales	\$ 3,401,700
Sewerage Surcharge	4,577,800
Minimum Charges	1,050,400
Other Revenues	634,000
Renewal/Replacement	738,000
Proceeds -Loan	13,454,100
Federal Grant	840,000
State Grants – Projects	<u>121,000</u>
TOTAL REVENUES	<u>\$24,817,000</u>

APPROPRIATIONS

Billing and Accounting	\$ 903,600
Water Supply Division	11,161,100
Wastewater Division	10,990,900
Debt Retirement	790,100
Miscellaneous and Non-departmental	395,500
Transfers to General Fund	<u>575,800</u>
TOTAL APPROPRIATIONS	<u>\$24,817,000</u>

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Total Water & Sewer Fund Revenues	<u>\$24,817,000</u>
Total Water & Sewer Fund Appropriations	<u>\$24,817,000</u>
Difference	<u>\$NONE</u>

Section 11: That should any word, phrase or section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

Section 12: The Budget Document is hereby approved, which includes the Plan of Compensation, City Rental and User Fees Schedule, Classification Plan, Protective Inspection and Licensing Fee and the Permit Fee Schedule. Furthermore, the Budget Document is hereby incorporated by reference into this Ordinance.

Section 13: Outstanding encumbrances at Fiscal Year 2026 year end shall be considered revenues for Fiscal Year 2027 at June 30, 2026 and re-appropriated, by this budget ordinance, in Fiscal Year 2027 for the purposes set forth in the budget ordinance for the Fiscal Year 2027, unless otherwise appropriated by the City Council.

Section 14: That any transfer of funds between appropriations by the City Manager must be approved by the City Council in the form of an ordinance by at least a two-thirds vote before becoming effective.

Section 15: The City Manager is hereby directed to establish and incorporate in the accounting system of the City a reserve account for the accumulation of funds for future preventative maintenance of City facilities. Such account shall be recorded in the Capital Projects Fund.

Section 16: **BE IT FURTHER ORDAINED**, that this Ordinance shall become effective twenty (20) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once

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prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a Special Meeting on April 13, 2026.

PASSED by the Council of the City of Bowie, Maryland by a favorable vote of at least a majority of the total elected membership of the Council at a _____ Meeting on _____.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Michael P. Estève
Mayor

**APPROVED AS TO FORM AND
SUFFICIENCY:**

Elissa D. Levan
City Attorney

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING A CAPITAL IMPROVEMENTS PROGRAM
FOR THE FISCAL YEARS 2027-2032

WHEREAS, Section 43 “Capital Improvements Program” of the City Charter requires that the City Manager prepare and submit to the City Council a six year Capital Improvements Program {“CIP”} in April of each year; and

WHEREAS, the CIP must include a list of all capital improvements proposed to be undertaken during the next six fiscal years, including funding sources, recommended time schedules, and cost estimates for each capital improvement; and

WHEREAS, the City Council is required to adopt a CIP at the same time as the adoption of the City Operating Budget; and

WHEREAS, the CIP is required to be revised and extended each year as the then current portion is adopted as part of the operating budget; and

WHEREAS, the City Manager shall include in his proposed Operating Budget, those Capital Improvement Projects adopted by the City Council for the ensuing fiscal year; and

WHEREAS, as required by City Charter, Sec. 43, the City Council conducted a public hearing regarding the CIP; and

WHEREAS, the City Manager has prepared and presented to the City Council the required proposed Capital Improvements Program, which is attached hereto as Attachment A and has been included as a portion of the Fiscal Year 2027 Proposed Budget Document.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the Capital Improvements Program for Fiscal Years 2027-2032, as reflected in the City’s FY2027 Proposed Budget Document, and attached hereto as Attachment A, is hereby adopted. The attached CIP is intended to be a planning document only, and the adoption of this Plan does not authorize any project nor does it appropriate any funds.

INTRODUCED by the Council of the City of Bowie, Maryland at a Special Meeting on April 13, 2026.

PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on _____, after public hearings on April 13, 2026, and May 4, 2026.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Michael P. Estève
Mayor

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
EXPRESSING THE SENSE OF THE COUNCIL ON THE ADOPTION OF THE FY27
BUDGET AND A COMMITMENT TO ACT TO RESTORE RESERVES IN FUTURE
BUDGETS

WHEREAS, the economy, both locally and nationally, has experienced turbulent times and higher than normal rates of inflation; and

WHEREAS, the City of Bowie's Property Tax Rate remained flat at 40¢ per \$100 of Assessed Value for fifteen years; and

WHEREAS, Council recognizes the challenges involved in adopting an austere budget resulting in reduced level of services and increased taxes on its citizens; and

WHEREAS, the City's Unassigned Reserves, or rainy-day fund, has been used in recent Budget Years to pay for normal operating expenses resulting in its depletion; and

WHEREAS, the Fiscal Year 2027 Proposed Budget included a fifty percent increase in the Property Tax Rate from 40¢ per \$100 of Assessed Value to 60¢ per \$100 of Assessed Value to raise the \$20 million needed to fully fund the proposed FY27 Budget; and

WHEREAS, this proposed increase in the tax rate results in an annual increase in property taxes paid by homeowners of \$200 annually or \$16.67 monthly for each \$100,000 of assessed value; and

WHEREAS, Council and Staff evaluated the services, programs, and projects to find sources of savings in order to reduce the proposed Property Tax Rate increase; and

WHEREAS, Council and Staff identified \$_____ in cost savings in the Proposed FY27 Budget resulting in an adopted Property Tax Rate of 58¢.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that:

Section 1. Council shall establish a "Budget Subcommittee of the Whole" to:

1. Evaluate Program Budgeting to better facilitate the development of future budgets; and
2. Adopt a plan and commit to a timetable for replenishing the Reserve Fund to an appropriate level; and
3. Work with the Financial Advisory Committee and staff to evaluate the appropriate minimum level for the Reserve Fund; and
4. Adopt a written policy for evaluating new or expanded services, programs, and projects for their impact on future budgets:

- a. Develop the necessary procedure for evaluating new or expanded budget proposals; and
- b. Evaluate their Cost vs. Benefit; and
- c. Determine the startup costs of new services, programs, and projects as well as annual operating costs; and
- d. Define the minimum basis for approving new services, programs, and projects; and
- e. Identify possible outside sources of funding from the County, State, and Federal.

Section 2. Council and Staff shall review the Capital Improvement Program to prioritize proposed projects and to eliminate projects of marginal value.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on _____, 20__.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Michael P. Estève
Mayor



Memorandum

TO: City Council

FROM: Shahnaz Ariff, Acting Assistant Finance Director

SUBJECT: An Emergency Ordinance Approving Supplemental Appropriations for the Annual Budget for Fiscal Year 2026 - Emergency Ordinance O-6-26

DATE: 05/14/2026

Emergency Ordinance O-6-26 proposes amendments to the City's Fiscal Year 2026 Annual Budget to provide additional appropriations and budget reallocations for operational and capital needs across multiple departments.

Mayor Michael Estève's election as Mayor of the City of Bowie created a vacancy in the District 1 Council seat. As a result, a special election will be held on June 30, 2026. Staff requests an additional appropriation of \$50,000 to cover costs associated with administering the election, including compensation for election officials, polling place operations, ballots, equipment, public notices, and related election expenses.

The Police Department requests authorization to transfer salary expenditures to support the department's weapons transition initiative and related operational needs. Requested purchases include weapons transition equipment, ammunition and protective apparel. The total is \$817,800.

The Public Works Department requests authorization to redirect remaining disposal fee funds to cover critical equipment repairs through a budget transfer in the amount of \$110,000. This will cover the cost of the Equipment Maintenance and Garage division's repair and maintenance of \$70,000, as well as the Solid Waste division's repair and maintenance budget in Public Works in the amount of \$40,000.

The Police Department requests authorization to transfer funds from the Equipment Acquisition and Replacement Fund from a message board to purchase a utility vehicle (Gator) for patrol operations in parks and trails in the amount of \$18,000.

The Community Services Department requests an additional appropriation of \$70,000 for the Golf Course contingency project to complete final grading work at the Driving Range. The project requires approximately 500 linear feet of existing irrigation main to be lowered by 8 to 10 feet. Funding is available from the ADA Assessment project, which is not expected to utilize its full FY2026 appropriation. Staff proposes reallocating those funds accordingly.

These amendments are necessary to address operational requirements and ensure adequate funding is available for essential City services and projects during Fiscal Year 2026.

Council's approval of Emergency Ordinance O-6-26 providing supplemental appropriations for the annual budget for the fiscal year ending June 30, 2026 is requested.

ATTACHMENTS: 1. 20260518 - Emergency Ordinance O-6-26

EMERGENCY ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR
BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, AS
EMBODIED IN ORDINANCE O-4-25 AND AMENDED BY
ORDINANCES O-11-25, O-13-25, O-1-26, O-3-26 AND O-4-26 TO
APPROPRIATE AND REALLOCATE FUNDS FOR THE
FOLLOWING PROJECTS: \$50,000 FOR THE ADMINISTRATION OF
THE JUNE 30, 2026 DISTRICT 1 ELECTION, \$70,000 FOR THE
GOLF COURSE DRIVING RANGE CONTINGENCY, \$835,800 TO
PURCHASE WEAPONS, AMMUNITION, PROTECTIVE APPAREL
AND A UTILITY VEHICLE FOR THE POLICE DEPARTMENT AND
\$110,000 FOR THE PUBLIC WORKS DEPARTMENT FOR
EQUIPMENT REPAIRS

WHEREAS, as required by the Local Government Article of the Annotated Code of Maryland and the Charter of the City of Bowie, the Bowie City Council (hereinafter, “the City Council”) adopted Ordinance No. O-4-25 to appropriate funds for the several objects and purposes for which the City intended to provide for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026; and

WHEREAS, Ordinance No. O-4-25 was amended by Ordinance No. O-11-25, O-13-25, O-1-26 O-3-26 and O-4-26; and

WHEREAS, in accordance with Section 45 of the City Charter, no public money may be expended without having been appropriated by the City Council; and

WHEREAS, supplemental appropriations are necessary to reflect additional expenditures that were not included in Ordinances O-4-25 as amended; and

WHEREAS, it has become necessary, for the reasons set forth herein, to appropriate additional funding for the General Fund and Equipment Acquisition Fund; and

WHEREAS, an additional appropriation from the contingency fund of \$50,000 is required to facilitate expenses associated with the special election including but not limited to election officials, polling place operations, ballots, equipment, public notices, and related expenses; and

WHEREAS, an additional reallocation of \$817,800 is required from Salaries and Wages to support the Police Department’s weapons transition initiative and related operational needs including \$116,900 for Weapons and Ammunition, \$80,900 for Protective Apparel, and \$620,000 for Overtime; and

Asterisks *** : Indicate matter retained in existing law but omitted herein.

WHEREAS, an additional reallocation of \$110,000 is required to redirect remaining disposal fee funds to cover the cost of the Equipment Maintenance and Garage Division’s repair and maintenance budget of \$70,000, as well as Solid Waste Division’s repair and maintenance budget in Public Works in the amount of \$40,000; and

WHEREAS, within the Equipment Acquisition Fund, the Police Department seeks to reallocate funding previously designated for the purchase of a License Plate Reader Message Board of \$18,000 toward the acquisition of a Gator utility vehicle for patrolling parks and trails; and

WHEREAS, a reallocation of \$70,000 is required to complete the final grading at the Golf Course Driving Range; and

WHEREAS, City Charter, Sec. 12 “Procedures for enacting ordinances” provides that no ordinance shall be passed at the meeting at which it is introduced; however, in cases of emergency as determined by the Council, this requirement may be suspended by the unanimous vote of the members of the Council who are present; and

WHEREAS, the City Council of the City of Bowie deems it to be in the best interests of the City of Bowie and good government to amend the City’s FY16 Budget as set forth herein and for those amendments to be effective prior to the end of the fiscal year; and

WHEREAS, pursuant to Sec. 12, every ordinance shall become effective at the expiration of thirty (30) calendar days following its passage by the Council; however, the Council may, upon a two-thirds (2/3) vote of its members, provide that an emergency ordinance will take effect on a date earlier than thirty (30) days after its passage.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Council of the City of Bowie, Maryland that the Budget for the Fiscal Year beginning July 1, 2025, ending June 30, 2026, as adopted by Ordinance O-4-25, and amended by O-11-25, O-13-05, O-1-26, O-3-26 and O-4-26, is further amended as follows:

Asterisks *** : Indicate matter retained in existing law but omitted herein.

		Current Revised Budget A/O 4/30/26	Changes	Revised Budget
General Fund				
<u>Sources</u>				

Department				
01910	Non-Departmental - Contingency Fund	300,000	(50,000)	250,000
01230	Police - Salaries	8,855,800	(817,800)	8,038,000
01330	Solid Waste - Disposal Fees	3,162,500	(110,000)	3,052,500
Total Sources		12,318,300	(977,800)	11,340,500

<u>Uses</u>				

Department				
01130	Elections - Uses	126,000	50,000	176,000
01230	Police - Uses	878,100	817,800	1,695,900
01320	Equipment Maintenance & Garage- Repair & Maintenance	162,000	70,000	232,000
01330	Solid Waste - Repair & Maintenance	253,300	40,000	293,300
Total Uses		1,419,400	977,800	2,397,200

Equipment Acquisition and Replacement Fund				
<u>Sources</u>				

Department				
03201	Public Safety - Machinery and Equipment	1,385,400	(18,000)	1,367,400
Total Sources		1,385,400	(18,000)	1,367,400
<u>Uses</u>				
Department				
03201	Public Safety - Machinery and Equipment	1,385,400	18,000	1,403,400
Total Uses		1,385,400	18,000	1,403,400

Capital Projects Fund				
<u>Sources</u>				

Department				
10163	ADA Assessment Project	125,000	(70,000)	55,000
Total Sources		125,000	(70,000)	55,000
<u>Uses</u>				
Department				
10545	Driving Range Renovation Contingency	545,000	70,000	615,000
Total Uses		545,000	70,000	615,000

AND, BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF BOWIE that, upon the favorable unanimous vote of the members of the City Council who are present, this Ordinance is declared to be an Emergency Ordinance.

Asterisks *** : Indicate matter retained in existing law but omitted herein.

AND, BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF BOWIE, by at least a 2/3 vote of its members, that this Emergency Ordinance shall become effective immediately after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a meeting on May 18, 2026.

PASSED by the Council of the City of Bowie, Maryland at a meeting on May 18, 2026.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Michael P. Estève
Mayor

APPROVED AS TO FORM AND SUFFICIENCY:

Elissa D. Levan
City Attorney

Asterisks *** : Indicate matter retained in existing law but omitted herein.