



City of Bowie

Regular City Council Meeting

Monday, February 2, 2026
Council Chambers - 8 p.m.

AGENDA

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. QUORUM**
- IV. AGENDA ADDITIONS/DELETIONS/AMENDMENTS**
- V. CITIZEN PARTICIPATION**
- VI. PRESENTATIONS**
 - A. Diversity Committee Presentation on Black History Month
- VII. CITY BOARDS AND COMMITTEES**
 - A. Appointments/Reappointments/Swearing-in
- VIII. COUNCIL ANNOUNCEMENTS**
- IX. CITY MANAGER'S REPORT**
- X. CONSENT AGENDA**
 - A. Approval of January 20, 2026 Council Meeting Minutes
 - B. Adoption of Resolution R-15-26 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie Authorizing the City Manager to Enter Into a Three-Year Enterprise Agreement with Microsoft Through SHI
 - C. Adoption of Resolution R-16-26 Awarding a Contract for Phase 1, Part 1 Parking Bay and Salt Barn Demolition to D & D Contracting Services LLC in the amount of \$81,764.31
 - D. Introduction of Ordinance O-2-26 Amending Bowie City Code, Chapter 6 Elections to Remove Supplemental Registration Provisions and to Clarify That Registration Shall Be In Accordance With State Law, to Prohibit Write-In Candidates, and to Generally Clarify Election Processes and Procedures in the City
- XI. OLD BUSINESS**
- XII. NEW BUSINESS**
 - A. Annual Update from the Environmental Advisory Committee
- XIII. ADJOURNMENT**

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 2/4/2026 and 2/7/2026 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2026 Council Meetings list. Once the meeting video opens, be sure to click on “CC” button to turn on closed captioning.

NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - TUESDAY, FEBRUARY 17, 2026 - COUNCIL CHAMBERS - 8:00 P.M.



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Department of Community Services Presents Black History Month Information

DATE: 01/29/2026

The Department of Community Services will present information on Black History Month to Council.

ATTACHMENTS: 1. 20260202 - BHM Council Presentation



Bowie City Council Meeting Presentation - Diversity Committee

Date: Monday, February 2, 2026

Presented by: Fernando Castro- Diversity Committee member

Staff Liaison: Allyssa Jarrett ajarrett@cityofbowie.org

Black History Month 2026

Good evening Mayor and Council Members,

I am honored to speak with you today as a member of the City of Bowie's Diversity Committee, advocating for heritage recognition and the stories that reflect the full diversity of our community.

This year marks a historic milestone. The national theme for Black History Month 2026 is **"A Century of Black History Commemorations,"** honoring the 100th anniversary of the observance first introduced in 1926 by historian Dr. Carter G. Woodson as Negro History Week. What began as an effort to correct omission has grown into a global movement—one that preserves history, elevates voices, and affirms that Black history is American history.

Black history reflects where we have been, who we are, and who we are becoming. While our shared story is complex, it continues to be written each day as we work together toward a more perfect union.

Recognizing Black History Month affirms our shared commitment to truth, inclusion, and civic pride, while inspiring future generations to understand that local history is living history.

Here in Bowie and Prince George's County, Black history is not separate from local history—it is foundational:

- Prince George's County is home to one of the largest and most historically significant African American communities in Maryland, with deep roots in education, public service, military service, and civic leadership.
- Bowie State University, founded in 1865, is one of the nation's oldest Historically Black Colleges and Universities (HBCUs) and has educated generations of Black educators, leaders, and professionals.

To further honor this heritage, the following are individuals who have a meaningful connection throughout the state of Maryland and whose contributions—past and present—reflect excellence, leadership, and impact.

In **sports**, we recognize **Caleb Williams**, a Bowie native and Heisman Trophy winner who became the first overall pick in the 2024 NFL Draft and now serves as the starting quarterback for the Chicago Bears. His journey reflects the power of local roots and national reach.

In **politics and leadership**, we honor **Governor Wes Moore**, Maryland's first Black governor, an Army veteran, Rhodes Scholar, and public servant whose leadership emphasizes service, opportunity, and community advancement.

In **medicine and science**, we recognize **Dr. Kizzmekia Corbett**, a leading viral immunologist whose work was instrumental in developing the Moderna COVID-19 vaccine and who continues to advocate for public health equity and STEM education.

In **media**, we honor **Shonda Rhimes**, a groundbreaking writer and producer whose storytelling has reshaped television by centering inclusive, powerful narratives and expanding representation.

In **business**, we recognize **Rosie Allen-Herring**, a Prince George's County resident and Howard University alumna. This month, Herring was appointed as the Interim President and Chief Executive Officer of United Way Worldwide. She is respected nationally for her expertise in public and private partnerships, philanthropy, and business strategy that drive meaningful community impact. She also serves as the National First Vice President of Delta Sigma Theta Sorority, Inc.

And in **history**, we honor **Shirley Chisholm**, the first Black woman elected to the U.S. Congress and the first to seek a major party's presidential nomination—remembered for her fearless leadership and unwavering advocacy for justice and equity.

These individuals reflect Black excellence that is not only historic, but deeply rooted in Bowie's institutions, neighborhoods, and civic life. To learn more about historical black figures, visit the city of bowie website at www.cityofbowie.org/HeritageMonths

As part of our Black History Month programming, we are pleased to highlight two upcoming community events.

First, The diversity committee is hosting its quarterly BowieSpeaks Community conversation on **"The Power of Storytelling: Black Voices in Literature and Poetry"** which will take place on **Thursday, February 19, 2026, from 7:00 to 8:30 p.m.** This conversation will celebrate Black authors, poets, and storytellers, exploring how literature and poetry preserve history, shape identity, and strengthen community connections. The panel will feature local authors and poets, educators, and community literacy advocates.

We are also excited to share the community outreach, arts and culture program **"Cue the Track: A Community Listening Experience"** on **Thursday, February 26, from 6:30 to 8:30 p.m.** at the **Kenhill Center**. This interactive event will celebrate Black History Month through the music and legacy of **Bob Marley**, featuring audience participation, storytelling, and historical context. Participants will explore how Marley's music shaped culture, inspired social change, and continues to resonate globally. Guests are invited to enjoy an evening of music, food, and community connection.

Mayor Adams and Honorable Members of the Bowie City Council, thank you for your continued leadership and support of initiatives that ensure Bowie's history reflects the full richness of its people. This work lives on through students discovering their voices, leaders serving their communities, creators sharing their truths, and families striving together toward a more inclusive and hopeful future.

Thank you.



Memorandum

TO: City Council

FROM: Awilda Hernandez, City Clerk

SUBJECT: Committee Appointments/Reappointments/Swearing-in

DATE: 01/29/2026

Committee Appointments:

1. Mr. Sean Nkem was interviewed on January 20, 2026, for appointment to the Information Technology Committee. Council concurred to appoint him to the Committee as a Regular Member for a 2-year term. Please have Councilmember Ndebumadu move to appoint him.

ATTACHMENTS: None

REGULAR CITY COUNCIL MEETING MINUTES

TUESDAY, JANUARY 20, 2026

CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Tuesday, January 20, 2026, in Council Chambers at City Hall. Mayor Adams called the meeting to order at 8:01 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Adams led the Pledge of Allegiance to the Flag of the United States of America.

QUORUM:

In attendance were Mayor Adams, Councilmembers Brady, Estève, Ndebumadu, Rogers, Truesdale and Woolfley, City Manager Lott, Assistant City Manager Mears, City Attorney Ruff, City Clerk Hernandez and Staff.

AGENDA ADDITIONS/DELETIONS/AMENDMENTS:

None.

CITIZEN PARTICIPATION:

1. Amy Posey – Addressed traffic safety concerns surrounding Tulip Grove Elementary school. Copy of document provided to Council attached.
2. Charles Hudson – Copy of comment attached.
3. Patrick Laley – Spoke in support of traffic-calming measures surrounding Tulip Grove Elementary school.
4. Gavin Stokes, GBCC – Provided an overview of recent Chamber activities and upcoming events.
5. Scott Vining – Addressed concerns regarding excessive vehicle noise and speeding along Trinity Drive, Bel Air Drive, and nearby streets.

PRESENTATIONS:

None.

CITY BOARDS AND COMMITTEES:

A. Appointments and Swearing-in:

1. Mayor Pro Tem Woolfley motioned to appoint Nicole Reed to the Administrative Review Board as a regular member for a 2-year term. Councilmember Rogers second the motion. Motion passed unanimously.

2. Councilmember Rogers motioned to appoint Carolyn Murphy to the Green Team Executive Committee as a regular member for a 2-year term. Councilmember Truesdale second the motion. Motion passed unanimously.
3. Councilmember Rogers motioned to appoint Fernando Castro Gomez to the Diversity Committee as a regular member for a 2-year term. Mayor Pro Tem Woolfley second the motion. Motion passed unanimously.

Mayor Adams swore in the members to their respective committees.

COUNCIL ANNOUNCEMENTS:

Mayor Adams thanked staff, volunteers, and committee members for the successful Martin Luther King Jr. Art Contest and encouraged continued community participation on City boards and committees.

Councilmember Rogers highlighted the MLK Art Contest, thanked the Diversity Committee and Community Services staff, reported on an open-air gas leak in Woodmore Highlands that was resolved on January 12, 2026, and requested Washington Gas provide an explanation to Council. She also reported on a recent business and technology event and attendance at the opening of the Maryland General Assembly session.

Councilmember Truesdale extended greetings to residents, particularly those in District 3, and reflected on the legacy of Dr. Martin Luther King Jr.

Mayor Pro Tem Woolfley thanked residents who spoke on traffic and noise concerns, stated he would work with staff and Council to address school-area safety issues, and acknowledged similar concerns in other neighborhoods.

CITY MANAGER'S REPORT:

City Manager Lott reported that departmental budget reviews for FY 2027 were ongoing, with Public Works completed and additional departments scheduled.

CONSENT AGENDA:

Mayor Pro Tem Woolfley motioned to approve Consent Agenda items: A) Approval of January 5, 2026 Council Meeting Minutes; B) Adoption of Resolution R-5-26 Accepting the Right-of-Way Improvements Constructed Under Permit ROW-0002-22 at South Lake Apartments and the Release of Construction Securities; C) Adoption of Resolution R-6-26 Request for 50% Bond Reduction for Permit SDP-0004-21 at South Lake Residential Phase 1A; D) Adoption of Resolution R-7-26 Request for 50% Bond Reduction for Permit SDP-0008-21 at South Lake Residential Phase 1B; E) Adoption of Resolution R-8-26 Request for 50% Bond Reduction for Permit SDP-0009-21 at South Lake Residential Phase 1C; F) Adoption of Resolution R-9-26 Request for 50% Bond Reduction for Permit SDP-0003-23 at South Lake Residential Phase 1D; G) Adoption of Resolution R-10-26 Accepting the Improvement to the Right-of-Way Constructed Under Permit RG-0001-21 for Melford Townhomes and Release of Construction Securities; H) Adoption of Resolution R-11-26 Accepting the Right-of-Way Improvements Constructed Under Permit SDP-0006-21 at Melford Townhomes and the Release of Construction Securities; I) Adoption of Resolution R-12-26 Accepting the Stormwater Management Facility Improvements Constructed Under Permit SWM-009-20 at the Aspen at Melford and the Release of Construction Securities; J) Adoption of Resolution R-13-26 Accepting the Right-of-Way Improvements Constructed Under Permit ROW-130-18 for Belair Drive SHA Sidewalk Improvements and the Release of Construction Securities; K) Adoption of Resolution R-14-26 Accepting the Stormwater Management

Facility Improvements Constructed Under Permit SWM-0008-20 at Melford Pond Trail and the Release of Construction Securities. Councilmember Brady second the motion. Motion passed unanimously.

OLD BUSINESS:

A. Adoption of Charter Amendment Resolution CAR-3-25 Amending “Voter Registration, Filing of Candidacy, and Elections” (Sections 21–37) of the City Charter – City Clerk Hernandez summarized the resolution, explaining that the amendments modernize and clarify election-related Charter provisions to align with Maryland law and current City practices without altering voter eligibility or election integrity.

Public Hearing:

City Clerk Hernandez stated that no one signed up to speak and no comments were received via email. Mayor Adams declared the public hearing to have been held.

Councilmember Ndebumadu asked for clarification of why the Recall section is being moved from the Charter to the Code. City Attorney Ruff explained that the ability to do a Recall is still in the Charter, but the process of how it is conducted is what is being moved to the Code.

Mayor Pro Tem Woolfley thanked City Clerk and City Attorney for the work on the proposed Charter changes and looks forward to seeing the changes on the Code next month.

Councilmember Brady commented that under Section 33 the language doesn’t address the At-Large elections regarding who are the winners. He suggested including the following verbiage “The two candidates for At-Large with the highest number of votes shall be declared elected as At-Large Councilmembers”. City Attorney Ruff responded that the resolution can be adopted with Councilmember Brady’s amendment.

Mayor Pro Tem Woolfley motioned to adopt Charter Amendment Resolution CAR-3-25 with the amendment of adding in Sec. 33 the following sentence “The two candidates for At-Large with the highest number of votes shall be declared elected as At-Large Councilmembers”. Councilmember Brady second the motion. Motion passed unanimously.

B. Adoption of Ordinance O-1-26 Amending the Adopted Budget for the Fiscal Year Beginning July 1, 2025, and Ending June 30, 2026, as Embodied in Ordinance O-4-25 and Amended by Ordinances O-11-25 and O-13-25, to Appropriate Funds in the Amount of \$47,900 for the Replacement of a Message Board – Acting Finance Director Lola Ogunremi summarized the ordinance.

Councilmembers asked for clarification of new location of the message board so that it does not get destroyed again. Community Services Director, Nick Spurgeon stated that it is being moved back from current location and it will have heavy landscaping around it.

Mayor Pro Tem Woolfley motioned to adopt Ordinance O-1-26. Councilmember Estève second the motion. Motion passed unanimously.

NEW BUSINESS:

A. Department of Community Services “Sweet Bowie” Honey – Ms. Alyssa Jarrett, Arts and Culture Program Specialist, Ms. Lexie Williams, Sustainability Planner, and Mr. Charlie Blevins, Park Ranger and Beekeeper, presented the City’s Sweet Bowie Honey initiative and the inaugural harvest. Staff explained that the program is a City-led sustainability and education initiative supporting pollinators and environmental stewardship through the use of City green space.

Council thanked staff for the presentation and honey.

B. Financial Advisory Committee – Way Ahead – Ms. Lola Ogunremi, Acting Finance Director, introduced Mr. Carl Robinson, Chair of the Financial Advisory Committee (FAC), who presented on the purpose and function of the Committee. Mr. Robinson reviewed Resolution R-88-98, which established the FAC in 1998, and outlined the Committee's charge to review and advise the City Council on the City's fiscal condition and related financial matters. He explained that the Committee's work has largely focused on review of the proposed annual budget and six-year Capital Improvement Program, along with community outreach activities, and noted that the Committee is seeking Council guidance on whether the scope and structure of the resolution should be revisited to better align with current needs and expectations.

Mr. Robinson described additional areas the Committee has explored, including benchmarking, workload performance indicators, and grant management, and stated that discussions with the former Finance Director highlighted that the resolution may be outdated. He requested Council's consideration of reviewing and potentially revising the resolution to allow the Committee to provide greater value, including possible coordination with the Economic Development Committee and expanded fiscal analysis.

Councilmembers encouraged the Committee to propose updates to the resolution, suggested enhanced public education and outreach on the City's budget and fiscal structure, and discussed potential areas for FAC focus, including evaluation of the General Fund balance policy, midyear financial reporting, and fiscal impacts of major development activity.

Mayor Adams thanked Mr. Robinson and the committee for their service and proactive outreach.

C. Arts Committee City of Bowie Poet Laureate – Ms. Kathleen Parker, Chair of the City of Bowie Arts Committee, along with Vice Chair Selena Hayes and Secretary Valerie Michaels, presented a proposal to establish a City of Bowie Poet Laureate. Ms. Michaels outlined the proposed purpose of the honorary civic role, eligibility requirements, duties, application process, term length, and honorarium, noting that the position would promote poetry, literature, and spoken word through public readings, youth engagement, and community events.

Councilmembers expressed support for the proposal and asked clarifying questions regarding residency requirements, term length, event expectations, and compensation. Discussion included consideration of increasing the proposed honorarium.

Mayor Pro Tem Woolfley motioned to approve the creation of a Poet Laureate for the City with an honorarium of \$100 a month once the City Manager reviews the budget to see if funds are available. Councilmember Estève second the motion. Motion passed unanimously.

D. Friendship Aspire Bowie STEM Public Charter School - Ms. Kathy Mason, Chair of Friendship Aspire Public Charter School, and Mr. Phong Tran, Superintendent and Chief Operating Officer, presented a proposal for a STEM-focused public charter elementary school serving grades K–3, with planned expansion to K–5. The presenters outlined the organization's background, educational approach, community engagement focus, and interest in locating the school at the Kenhill Center, emphasizing a shared-use model that would respect existing tenants and community services.

E. Feasibility of Repurposing Kenhill Center for Use as a Charter School - Mr. Nick Spurgeon, Director of Community Services, presented staff's due diligence review regarding potential repurposing of the Kenhill Center. He summarized findings related to deed restrictions, space availability, operational impacts, community use, and financial considerations, noting that City Hall is fully occupied and that

approximately 60 City employees and public safety staff currently operate from the Kenhill Center. Mr. Spurgeon explained that relocating existing functions would involve significant cost and service impacts.

Councilmember Ndebumadu suggested that Community Services staff and Ms. Mason work together to see what other City properties outside of Kenhill, is available for their potential use.

Mayor Adams stated that a conversation should also be had with Prince Georges County Public Schools reinforcing to them that the City is interested in having Friendship Aspire School in the City and consider extending the time for them to locate a building.

Councilmember Ndebumadu motioned to have a letter prepared and sent to PGCPs on behalf of Friendship Aspire requesting that more time be allotted to them to find a location for the school within the City. Also, to have Community Services staff work with Friendship Aspire to look at possible open space locations that the City owns for possible use with modulars. Mayor Pro Tem Woolfley second the motion. Motion passed unanimously.

F. Economic Development Discussion - Council held a discussion regarding economic development policy and the potential establishment of a City Economic Development Corporation (EDC). The discussion focused on consolidating prior economic development studies and policies and determining next steps toward creating an EDC, including possible engagement of a consultant to assist with developing an implementation framework.

City Manager Lott explained that the concept of an EDC had been discussed previously and that staff had identified a qualified consultant to outline the steps, structure, and requirements for establishing an EDC. He noted that staff sought clear Council direction regarding the scope of work before proceeding, including whether Council preferred a focused EDC implementation plan or a broader consolidated economic development framework.

Councilmember Ndebumadu emphasized the need for a clear economic development structure and articulated goals, recommending that Council move forward with intent to establish an EDC and align on a State funding request to support the effort. She identified expansion of the non-residential tax base and job creation as key objectives and suggested pursuing a substantial State funding request to adequately resource the initiative.

Councilmember Estève cautioned that the current State budget year may be challenging and encouraged continued coordination with the City's legislative delegation regarding the feasibility and timing of funding requests.

Councilmember Brady reported on recent discussions with Delegate Boafó and noted that potential funding discussions had included amounts in the hundreds of thousands, possibly with a local match. He advised that any funding request should be carefully considered in light of budget implications and accountability requirements. Council discussed the concept of submitting a placeholder request and clarified that no budget impact would occur absent an actual award.

Council further discussed anticipated consultant costs, potential timelines for engagement and deliverables, and the desired focus of the EDC, including redevelopment of existing commercial areas, revitalization of key districts, business expansion, job creation, and long-term growth of the City's non-residential tax base.

Council concurred to continue with the approved recommendation from Council's November 3, 2025 meeting. Mayor Adams motioned to also request to the State Delegation funding support of \$1M

for the development of the Economic Development Corporation. Mayor Pro Tem Woolfley second the motion. Motion passed 6-1 (Ndebumadu).

ADJOURNMENT:

Mayor Pro Tem Woolfley motioned to adjourn the regular City Council meeting. Councilmember Rogers second the motion. Motion passed unanimously. The meeting adjourned at 11:36 p.m.

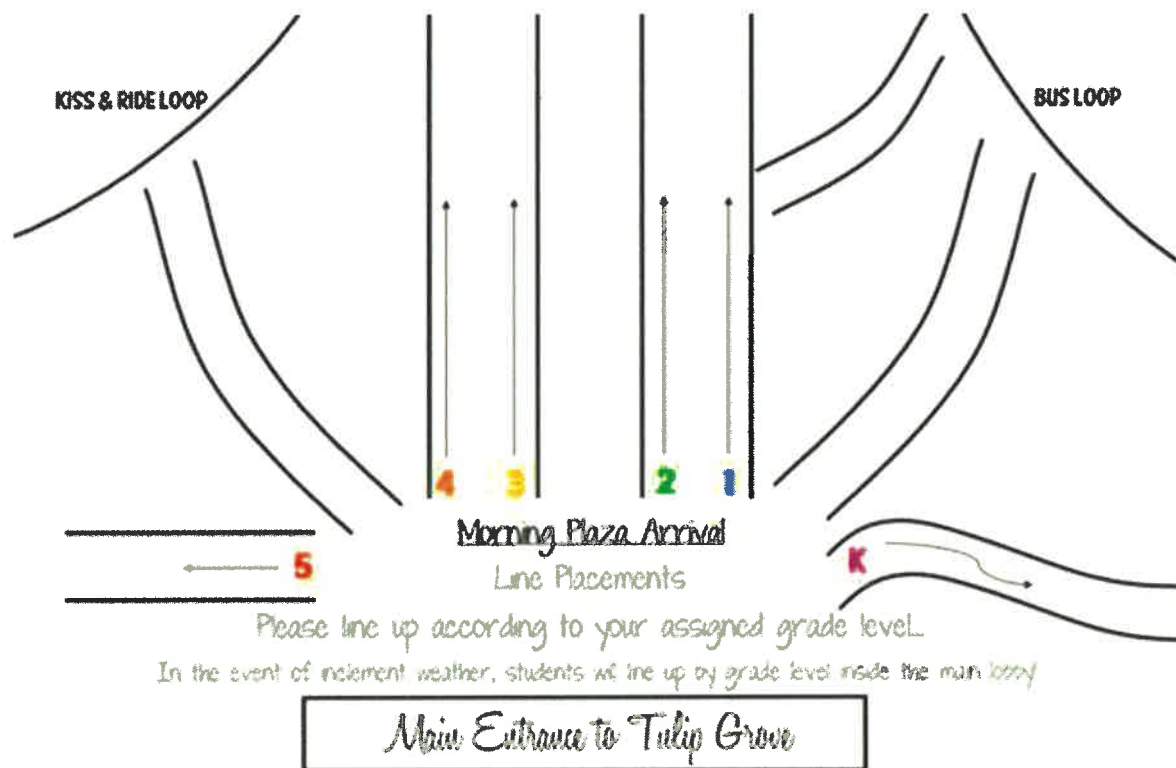
Awilda Hernandez, MMC
City Clerk

Arrival and Dismissal excerpt from Tulip Grove Elementary School Parent/Student Handbook

Arrival Procedures

Students are expected to arrive at school between 8:15 AM and 8:30 AM. Supervision is not available before 8:15 AM; therefore, children who walk to school, ride in private cars, or arrive in a daycare van should not arrive at school before 8:15 AM. You are tardy after 8:30 AM!

Students arriving for school at 8:15 AM will line up on the plaza when weather permits. Each grade will have clearly marked positions to line up. Tulip Grove faculty will be on duty at 8:15 AM to monitor our TIGERS. An arrival map is provided below for your reference. During the event of inclement weather, students will line up in the main hallway, and sit in their appropriate line.



Morning Plaza Arrival Diagram

Arrival Kiss & Ride Vehicles

Kiss & Ride (diagram below) is available beginning at 8:15 AM.



Drop Off Zone for Kiss & Ride arrival vehicles diagram

- Families should travel from the direction of Tulip Grove Drive, onto Trainor Lane, and then make a right into the entrance of the South Loop.
- Please DO NOT allow children to exit the vehicle prior to the properly marked area. While you are in the loop, families should prepare their child to exit the vehicle.
- We ask that parents and other family members remain in the car, follow the directions of school personnel and signs along the loop.
- Once you are in front of the Drop Off Zone of the loop (clearly marked), children may exit the vehicle. Staff will be available to open doors and welcome students to school.
- For the safety of all, please be mindful of speed (5mph) and signage when entering and exiting the loop and parking areas.
- Drivers must exit the South Loop making a RIGHT turn ONLY back onto Trainor Lane.

Dismissal

- Afternoon announcements begin at 2:20 PM. If you desire to pick-up children early please do so before 2:00 p.m. **Early dismissals will NOT be permitted after 2:00pm. It disrupts the flow of afternoon dismissal and jeopardizes the safety of our Tigers.**
- Bus riders and Daycare Vans will be dismissed first, followed by parent pickups, car riders, and independent walkers or bike riders..
- Have you chosen a dismissal plan for your tiger?

Six Dismissal Plans

- [Option #1](#) My TIGER will be a Bus/Daycare Van Rider.
- [Option #2](#) My TIGER will participate in Kiss & Ride.
- [Option #3](#) My TIGER (Grades 1 – 5) will be a Parent/caregiver Pick-Up Walker
- [Option #3A](#) My Kindergarten TIGER will be a Parent/caregiver Pick-Up Walker.
- [Option #4](#) My TIGER is an Independent Walker (Grades 2 – 5 only Independently.)
- [Option #4A](#) Students in grades K – 1 may walk home independently with an older sibling.
- [Option #5](#) My TIGER is an independent Bike/Scooter Rider (Grades 2-5 independently only.)
- [Option #5A](#) For safety reasons, a caregiver, parent/guardian, or older sibling must accompany Kindergarten - 1st grade students riding bikes or scooters.
- [Option #6](#) My TIGER will attend Champions After Care Program held at Tulip Grove Elementary School

Option #1 Bus/Daycare Van Rider

Please remember that a caregiver/parent or guardian must meet Kindergarten students at the bus stop. If no one is at the bus stop, the driver will bring the student/s back to Tulip Grove.

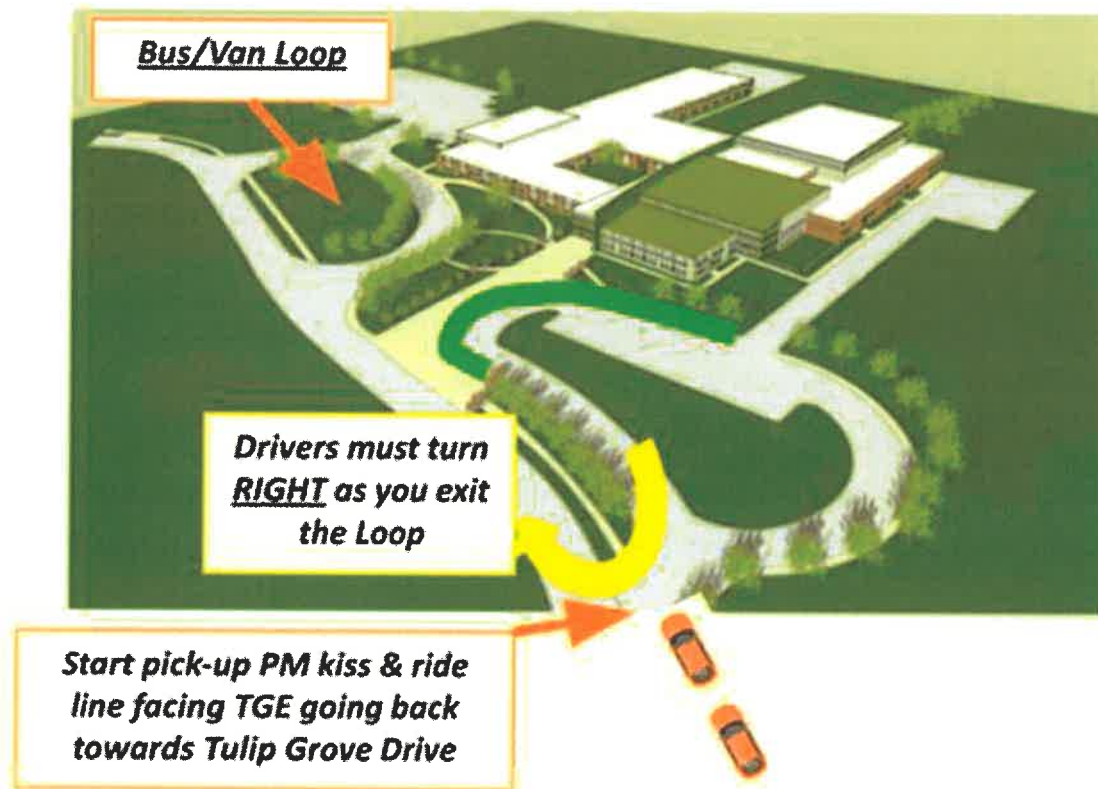
Bus Riders

If your child rides a school bus, please discuss with him/her the following [Student Bus Rider Responsibilities](#) as determined by the school system:

- Be at designated stop ten minutes prior to pick-up time.
- **Only ride the [bus you are assigned](#) to by the [PGCPS Department of Transportation](#).**
- Get on and off the bus at your assigned stop.
- Remain seated while the bus is in motion; keep noise down by talking in normal conversational tones only; maintain normal classroom standard of conduct.
- No eating or drinking on the bus; no animals or other non-school related objects should be taken onto the bus.
- Do not extend arms, hands, head, or any object from windows, or throw any object from the bus.
- A responsible adult or designee is expected to meet Kindergarten children at the bus stop. If the bus driver is uncertain if the child will have a responsible escort at the stop, they will return the child to school.

According to regulations issued by the Board of Education, students who are not bus riders may not ride a bus. In addition, students may not ride a bus different from the one they are assigned. If your child is to go home with a bus rider, please contact school administration for authorization. Regulations prohibit parents from riding the buses to and from school.

Option #2 Kiss & Ride



Kiss & Ride pick-up diagram

- PM Kiss & Ride service will be available between 2:40 – 2:55pm.
- Parent/caregivers should gather along Trainor Lane starting at the bottom of the South Loop, making a line going back towards Tulip Grove Drive, ready to make a right into the entrance of the south loop. (Fig.3)
- We ask that you give school personnel your child's name, so they can be requested from the gathering area.
- All parents/caregivers participating in Kiss and Ride must have a Kiss and Ride identification card. Kiss and Ride cards will be distributed during Sneak-A-Peek. If someone is picking up your Tiger without the identification card, they will be required to show state-issued identification if they student may be released to them.
- At the exit of the Loop, all traffic must turn RIGHT onto Trainor Lane.

Option #3 Parent/caregiver Pick-Up Walker (Grades 1-5)



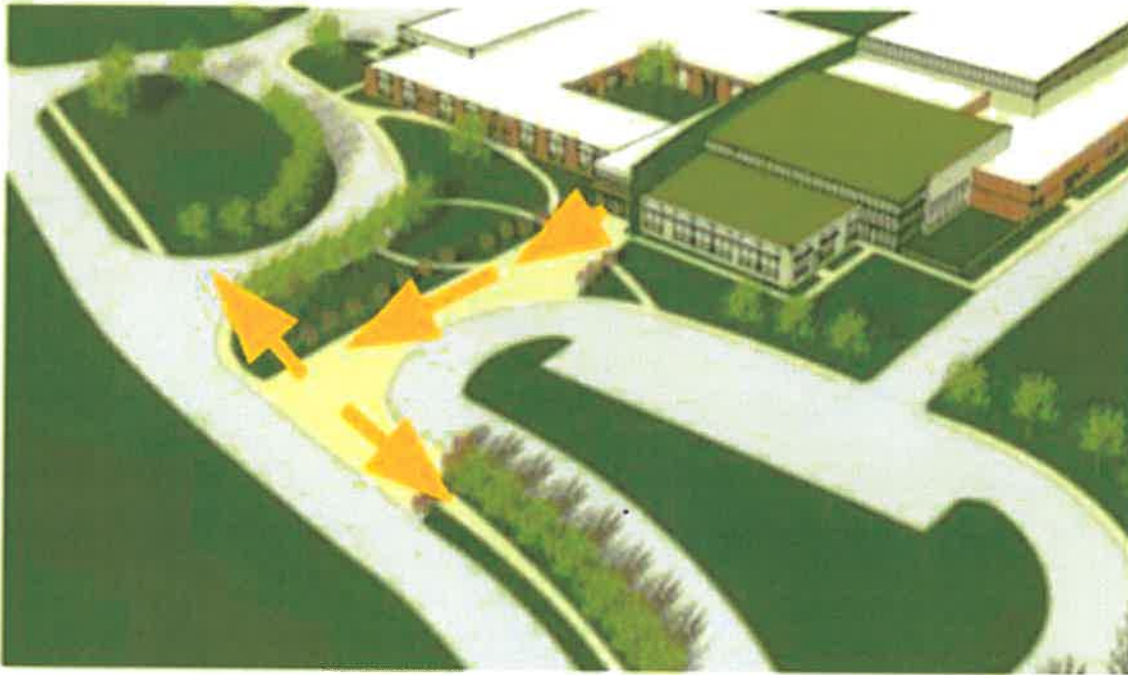
Parent/caregiver Walker Pick-Up Diagram

- **Parents/Caregivers will meet students in the back of the building at the back gym doors lobby.** All parents participating in Parent Pick-Up must have an Official TGES Parent-Pick-Up Identification Card. The Card is our way of knowing you are approved to retrieve your TIGER from Parent Pick-Up. Every effort should be made to get this prior to the first day of school.
- At the end of the day, parents/caregivers of walkers in grades 1 to 5 choosing to walk up to Tulip Grove are asked to *park on the street (Traymore Ln. or Tulip Grove Dr.)* and **walk around the back of the school to the gym lobby double doors.** School Personnel will provide a sign out sheet for the first couple of weeks to ensure there is a record of each child being released. **Vehicles in the pick-up loop will NOT be permitted to stop, park, and walk-up to the school.**

Option #3A Kindergarten Parent/caregiver Pick-Up Walker

Parents/Caregivers will meet students at the Kindergarten Door. All parents participating in Parent Pick-Up must have an Official TGES Parent-Pick-Up Identification Card. The Card is our way of knowing you are approved to retrieve your TIGER from Parent Pick-Up.

Option #4 Independent Walker (Grades 2 – 5)



Walker Exit Diagram

- Independent walkers leave school premises independently. ***A parent or caregiver is not meeting them on school property for dismissal.***
- **With proper paperwork and permission (TGES Dismissal Plan) submitted to the main office in advance, students in grades second through five (younger sibling may be escorted home by students in grades three through five) may walk home when independent walkers are called.** It is recommended that parents and families review the proper path to and from school with students prior to the first day.

Option #4A Student Walkers with Older Sibling (Grades K – 1)

- Students in grades K – 1 may walk home independently with an older sibling.

Walking Safety Rules for Students

- Use the same route every day and avoid shortcuts.
- Walk with other students.
- Use sidewalks. If there are no sidewalks, walk facing traffic as far to the left as possible.
- Use designated crosswalks, street corners and traffic-controlled intersections when crossing the street.
- Always look both ways before crossing the street.
- **Avoid** using alleys, canals, train tracks, *cutting through yards* and open fields.
- Do not get into a stranger's car.

Walking Safety Rules for Parents

- Ensure your child leaves early enough to get to school on time.

- Choose the safest route between home and school and practice walking it with your child until they can demonstrate traffic safety awareness.
- Teach children to recognize and obey traffic signals and pavement markings.
- Teach children to never accept a ride from strangers.
- Encourage children to report unusual activity to a teacher or administrator.

Option #5 Independent Bike/Scooter Rider (Grades 2-5)

- If you and your child decide they will bike/scooter to and from school, they **MUST** have proper safety equipment and a lock for their bike/scooter.
- **State law requires children of elementary age to wear helmets. Neither bikes or scooters will be allowed to enter the building for any reason.**
- Tulip Grove Elementary is **NOT RESPONSIBLE** for theft or damages to bikes/scooters on school property and injuries that may occur on the ride to and from school.

Please review rules and expectations prior to the first day of school, along with the path they will travel. We recommend reviewing the "[Walking Safety Rules for Students/Parents](#)" when designing a routine and path for your bike/scooter rider. ***If you are permitting your child to ride his/her bike to school or home, this must be clearly stated on their Dismissal Plan.***

Option #5A Bike/Scooter Rider Kindergarten-1st Grade (accompanied)

- For safety reasons, a caregiver, parent/guardian, or older sibling must accompany Kindergarten – 1st grade students riding bikes or scooters.

Option #6 Champions After Care Program at TGES School

Students will go to dedicated Champions After Care Program location at Tulip Grove Elementary School.

Arrival & Dismissal Final Notes

- All students must be picked up ***no later than 2:55 PM.***
- If a child is to follow a ***different dismissal protocol, parents must send a note to the teacher indicating the date and change.***
- ***A child may not visit another child's home after school or be transported by a person not in your family without prior parent approval.*** This rule is for all children's safety. If a student does not bring a note to school, we will insist that he/she follows the normal dismissal routine. Once a student has boarded the bus, the student will not be removed from the bus.

Early Dismissal

- If it is necessary for a student to be dismissed early from school, parents are asked to send a note to the child's teacher. The note will be given to the school office for verification. When arriving to pick up children for early dismissal, parents must report to the front office and present government issued identification.
- **If an adult other than individuals listed on the emergency contact document are picking up a child, that person must be designated in writing. They will be required to present Photo ID. Photo ID will also be requested from individuals on the emergency contact document if they have never been to the school.**
- **Early dismissals will NOT be permitted after 2:00pm. It disrupts the flow of afternoon dismissal and jeopardizes the safety of our Tigers.**

Change in Dismissal Routine

- In cases of poor weather conditions or other local emergencies, changes in the dismissal routine may be modified. Local school personnel are not responsible for the final decision to close school.
- **These decisions concerning early morning closings are generally made prior to 5:00 AM. Radio stations and television stations within the Washington Metropolitan area then provide an announcement.** The goal is to contact the stations in time for early morning broadcasts that begin between 5:00 and 6:00 AM.
- This information may also be accessed on the Prince George's County Public Schools web page at www.pgcps.org. Parents can sign up to receive emails about delayed openings and early closings through [School Messenger](#).

Changes in School Hours

When schools are closed early or all day, all evening activities are cancelled, and school buildings are not available for after-school activities by other public or private organizations.

Delayed Openings

Delayed openings will be either one or two hours.

- One-hour delay – All buses run one hour later than normal. School begins one hour later, 9:30 AM.
- Two-hour delay – All buses run two hours later than normal. School begins two hours later, 10:30 AM.

Please do not drop your child off prior to these times; there will be no adult supervision.

Early Closing

Early closing decisions are made by the Superintendent of Prince George's County Schools, not the individual school. This information will be posted on the county website and televised on local TV stations. When in doubt please contact the front office.

It is most imperative that you make plans in advance for your child's care in case schools are dismissed early. You could possibly be away from your home at the time an emergency occurs. Make decisions now, before the emergency, so that your child will know where to go when you are not home. Be sure to keep the emergency cards you sent in the first week of school up to date. Childcare providers should be made aware of any changes as well. **If your emergency/early dismissal plan for your child changes, please be certain to notify the school of**

the change immediately.

Half Day/Two-Hour Early Dismissal

Several times during the school year, the students will have a half-day or two-hour early dismissal of school. At Tulip Grove, this means that the school day will end for students at 11:40 AM (half day) or 12:40 PM (2-hour early). Parents are expected to make appropriate arrangements for children as no provision exists for children to be cared for at school unless they are enrolled in the TGES Before & After Care Program.

Three-Hour Early Dismissal

Several times during the school year, the students will have a three-hour early dismissal of school. At Tulip Grove, this means that the school day will end for students at 11:40 PM (3-hour early). Parents are expected to make appropriate arrangements for children as no provision exists for children to be cared for at school unless they are enrolled in the TGES Before & After Care Program.

From: Charlie Hudson Oldsman231@gmail.com
Subject:
Date: January 20, 2026 at 6:50 PM
To:

Testimony on Traffic Calming around Tulip Grove Elementary

Charles Hudson - 2904 Trainor Ln, Bowie, MD 20715 - 3016411863

Good evening Mayor Adams and members of the Council. Thank you for the opportunity to speak with you tonight regarding my neighbors' and my concerns about traffic safety on our neighborhood streets.

My name is Charles Hudson. I am a Bowie native and have lived on Trainor Lane for the past eleven years. I am also the parent of a ten-year-old child, so this issue is not abstract for me—it affects my own family every single day.

The streets I'm speaking about—Trainor Lane, Traymore Lane, and Tulip Grove Drive—are not typical residential streets. They directly surround Tulip Grove Elementary School. That reality brings a high concentration of children, parents, pedestrians, and vehicles into a very small area, often within short and intense windows of time.

Like many neighbors, we look out for one another, and in that spirit we are here tonight to express serious concerns about the lack of adequate traffic-calming measures on and around these streets.

I don't need to remind the Council of the incident last November in which a child was struck by a vehicle after school dismissal. We are thankful that the child did not suffer life-threatening injuries, but that outcome depended largely on circumstance and luck. As residents, we routinely observe vehicles traveling at excessive speeds in these areas, particularly outside of peak enforcement windows, placing children, pedestrians, and drivers at unnecessary risk.

These concerns have intensified in recent years. School rezoning increased Tulip Grove's enrollment by more than 140 students. Many of those students walk to school or are driven by parents, significantly increasing traffic volume. During drop-off and pick-up, conditions can become congested and chaotic, with limited visibility and frequent conflicts between vehicles and pedestrians.

In light of these realities, neighbors on Trainor Lane—along with members of the Tulip Grove Elementary community—are asking the City to take immediate, targeted action to reduce the risk of a more serious incident.

Specifically, we are requesting the following:

- **Installation of at least two full speed humps on Trainor Lane**

- **Installation of at least two full-speed humps on Trainor Lane**

These will ensure vehicles slow while traveling past the school and through the surrounding residential area.

- **Installation of all-way stop signs at the following intersections:**

- Tulip Grove Drive and Trainor Lane
- Trainor Lane and Traymore Lane
- Traymore Lane and Tulip Grove Drive

These intersections are heavily used by children walking to and from school.

Importantly, the City's own **2024 Stop Sign Camera Pilot Program** demonstrated that stop sign noncompliance is widespread. At multiple Bowie intersections, the City recorded **violation rates ranging from over 50 percent to nearly 90 percent of vehicles failing to come to a complete stop.**

This data shows that signage alone is often not enough. We respectfully request that the City consider **deploying stop sign enforcement technology in school zones**, such as ours, where children are most vulnerable—consistent with approaches used in other jurisdictions.

- **Replacement and expansion of “No Stopping or Standing” signage**, with enforcement times updated to reflect the current Tulip Grove Elementary bell schedule. This will improve sightlines and ensure access for emergency vehicles.

- **Temporary one-way traffic patterns during school drop-off and pick-up**, coordinated with enforcement, to maintain traffic flow and reduce congestion and pedestrian conflict.

- **Lowering the speed limit on Trainor Lane**, further reducing the risk of excessive speed in areas with the highest concentration of children.

These are proven, low-cost, low-maintenance traffic-calming measures that many communities use successfully to protect children in school zones.

We have raised these concerns for years. The recent incident makes clear that the risks on these streets are not hypothetical. As a parent, a neighbor, and a lifelong member of this community, I respectfully urge the City to act now—before we are faced with a far more tragic outcome.

Thank you for your time and for your commitment to the safety of Bowie's children.



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Request to Waive Bidding for Microsoft Enterprise Agreement - Resolution R-15-26

DATE: 01/29/2026

In 2014, the Information Technology Department entered into a three-year Enterprise Agreement with Microsoft to provide licensing for Office, Exchange, and Windows operating systems. This agreement offered lower volume pricing and simplified license management through a single, citywide contract. The agreement has been renewed every three years since its inception.

The City relies on Microsoft products to license operating systems for servers and desktop systems. Microsoft also provides essential desktop productivity software and collaboration tools through the Office 365 platform. At this time, changing products would be cost-prohibitive and offer no benefit to the City.

The State of Maryland Department of Information Technology has established a Master Contract (001B5600254) with SHI, which we can utilize through a piggyback arrangement. This is a three-year contract with an annual cost of \$173,197.71. Funding for the Microsoft Enterprise Agreement has been allocated in the FY26 Budget.

In accordance with City Charter Section 61, we request that Council waive the bidding requirements and authorize the issuance of a Purchase Order to SHI in the amount of \$173,197.71.

ATTACHMENTS: 1. 20260202 - Resolution R-15-26

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61
“PURCHASING AND CONTRACTING” OF THE CHARTER OF THE CITY OF
BOWIE AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE-YEAR
ENTERPRISE AGREEMENT WITH MICROSOFT THROUGH SHI

WHEREAS, the Charter of the City of Bowie, Maryland (hereinafter, “the City”) requires, in section 61, that all expenditures for inter alia, materials, construction of public improvements or contractual services involving more than twenty-five thousand dollars be made by written contract upon sealed bids to the lowest responsible bidder, except where the City Council by two-thirds (2/3) vote of its members waives the bidding requirement for good cause shown; and

WHEREAS, the City initially signed a three-year Enterprise Agreement in 2014 and renewed that agreement every three years since; and

WHEREAS, the new agreement will continue licensing for Microsoft products essential to City operations; and

WHEREAS, the City’s FY2026 budget allocates funds for the Microsoft Enterprise Agreement; and

WHEREAS, SHI has provided a quote for an annual cost of \$173,197.71 for the three-year contract under the State of Maryland Department of Information Technology Master Contract 001B5600254; and

WHEREAS, the proposed contract price for the services to be procured will exceed twenty-five thousand dollars and the City Council deems the aforesaid economic efficiencies to constitute good cause to waive the bidding requirements otherwise required by the Charter.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, by at least a two-thirds (2/3) vote of its members, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter for good cause shown, are hereby waived.

Section 2. The City Manager is hereby authorized to enter into an agreement with the said company for the above mentioned services.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on February 2, 2026 by a vote of at least two-thirds (2/3) of the members of the Council.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Phase 1, Part 1 Parking Bay and Salt Barn Demolition - Resolution R-16-26

DATE: 01/29/2026

A legal notice advertising an Invitation for Bids for the Phase 1, Part 1 Parking Bay and Salt Barn Demolition was placed on eMaryland Marketplace Advantage and Bid Locker. At the close of bidding at 11:00 a.m., Monday, December 29, 2025, the City received eleven (11) bids from Modulus, LLC, WGC1 Enterprises, TruSeal Companies, LLC, Premier Service Group, BRUTE LLC, Isa Remodeling, LLC, D&D Contracting Services, LLC, MJ Double K Farms, LLC, Stratified, Inc, Site Services, LLC and Warner Construction.

The Department of Public Works requested best and final offers from all bidders. The best and final offers were received by 1:00 p.m., Friday, January 23, 2026, from the following:

WGC1 Enterprises Bryantown, Maryland	\$52,290.00
Premier Service Group Easton, Maryland	\$68,117.11
D & D Contracting Services, LLC Lewes, Delaware	\$81,764.31

The three best and final offers were evaluated against prevailing Maryland demolition cost ranges. The lowest and middle bids are priced below the low end of realistic market expectations. The bid submitted by D&D Contracting Services, LLC, while the highest of all three, falls at the low end of market aligned Maryland demolition pricing and reflects a realistic inclusion of all required scope elements. Awarding a contract to D&D Contracting Services, LLC provides the City with the greatest cost certainty, minimizes the risk of change orders or delays, and represents the most responsible and responsive bid.

The Public Works Department recommends that the bid from D & D Contracting Services, LLC, in the amount of \$81,764.31 be accepted for the Phase 1, Part 1 Parking Bay and Salt Barn Demolition

I concur with the above recommendation to award D & D Contracting Services, LLC. for the Phase 1, Part 1 Parking Bay and Salt Barn Demolition and request your approval of Resolution R-16-26.

ATTACHMENTS: 1. 20260202 - Resolution R-16-26

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AWARDING A CONTRACT FOR PHASE 1, PART 1 PARKING BAY AND SALT
BARN DEMOLITION TO D & D CONTRACTING SERVICES LLC IN THE AMOUNT
OF \$81,764.31

WHEREAS, a legal notice advertising an Invitation for Bids for the Phase 1, Part 1 Parking Bay and Salt Barn Demolition was placed on eMaryland Marketplace Advantage and Bid Locker; and

WHEREAS, at the close of bidding at 11:00 a.m., Monday, December 29, 2025, the City received eleven (11) bids from Modulus, LLC, WGC1 Enterprises, TruSeal Companies, LLC, Premier Service Group, BRUTE LLC, Isa Remodeling, LLC, D&D Contracting Services, LLC, MJ Double K Farms, LLC, Stratified, Inc, Site Services, LLC and Warner Construction; and

WHEREAS, the Department of Public Works requested best and final offers from all bidders with a deadline of 1:00 p.m., Friday, January 23, 2026, three (3) bids were received; and

WHEREAS, after careful review of the bids submitted, it was determined that D & D Contracting Services LLC had the most responsive and responsible bid.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the Council hereby accepts the bid from D & D Contracting Services, LLC and authorizes the City Manager to enter into a contract with D & D Contracting Services LLC for the Phase 1, Part 1 Parking Bay and Salt Barn Demolition project.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on February 2, 2026.

ATTEST:

THE CITY OF BOWIE, MARYLAND

 Awilda Hernandez, MMC
 City Clerk

 Timothy J. Adams
 Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Amendments to City Code, Chapter 6 Elections - Ordinance O-2-26

DATE: 01/29/2026

The City Clerk's Office, in coordination with the City Board of Elections and the City Attorney, conducted a comprehensive review of the City's election-related Charter and Code provisions. This review identified outdated language, inconsistencies with State law, and provisions that no longer reflect how City elections are administered.

In January 2026, the City Council adopted Charter amendments updating election-related provisions. Corresponding updates to Chapter 6 of the City Code are necessary to ensure consistency between the Charter, the Code, and State law, and to remove obsolete or duplicative provisions.

The proposed ordinance:

- Updates Chapter 6 to reflect current Maryland election law and administrative practices.
- Clarifies the roles and responsibilities of the City Board of Elections, County Board of Elections, and City Clerk.
- Removes obsolete voter registration and election procedures no longer applicable to municipal elections.
- Prohibits write-in candidates, consistent with the City Charter.
- Modernizes and reorganizes election procedures, including provisions related to polling places, judges of election, voting equipment, absentee voting, recounts, and campaign finance administration.

The proposed amendments do not change voter eligibility, election dates, or the fundamental structure of City elections.

ATTACHMENTS: 1. 20260202 - Ordinance O-2-26

ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AMENDING BOWIE CITY CODE, CHAPTER 6 ELECTIONS TO REMOVE
SUPPLEMENTAL REGISTRATION PROVISIONS AND TO CLARIFY THAT
REGISTRATION SHALL BE IN ACCORDANCE WITH STATE LAW, TO PROHIBIT
WRITE-IN CANDIDATES, AND TO GENERALLY CLARIFY ELECTION
PROCESSES AND PROCEDURES IN THE CITY

WHEREAS, pursuant to Maryland Code Ann., Local Gov't Art ("LG"), Section 5-202, the Council of the City of Bowie ("the City") has the authority to pass such ordinances as the City Council deems necessary to assure, among other things, the good government of the City; and

WHEREAS, pursuant to this authority, the Bowie City Council enacted City Code, Chapter 6, Elections; and

WHEREAS, the City Clerk and the City Board of Elections conducted a comprehensive review of the City Charter and the City Code regarding elections; and

WHEREAS, they discovered that there are several references to State law that need to be updated, there are provisions pertaining to supplemental registration to be conducted by the City that are no longer relevant, and there are other miscellaneous provisions that require clarification, and have made recommendations to address these issues; and

WHEREAS, the Bowie City Council recently adopted the proposed Charter revisions and agrees that the issues raised regarding City elections must be addressed and agree with the proposed amendments as set forth herein.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Council of the City of Bowie, Maryland that Bowie City Code, Chapter 6, "Elections," be and is hereby amended to read as follows:

Chapter 6 Elections

ARTICLE I In General

§ 6-1. Definitions; word usage; computation of time.

A. As used in this chapter, the following terms shall have the meanings indicated unless a contrary meaning is clearly intended from the context in which the term appears:

*

*

*

BOARD LIAISON — ~~The person chosen by the Board pursuant to § 3-403~~

BOLD SMALL CAPS : Indicate matter added to existing law.
Strikethrough : Indicate matter deleted from existing law.
Asterisks*** : Indicate matter retained in existing law but omitted herein.

~~of the Election Law Article of the Annotated Code of Maryland, as amended,~~
~~to~~ **WHO SHALL** work with the County Board in the development and
 implementation of a plan of universal registration. **THE BOARD LIAISON SHALL**
BE THE CITY CLERK.

* * *

COUNTY BOARD LIAISON — The person chosen by the County Board
 pursuant to ~~Section 3-2 Article 33 of the Annotated Code of Maryland (1957~~
~~Edition), as amended,~~ to work with the Board in the development and the
 implementation of a plan of universal registration **AS SET FORTH IN MD CODE**
ANN., ELECTIONS, § 3-403 “MUNICIPAL REGISTRATION PROCEDURES.”

* * *

LIST OF REGISTERED VOTERS or LIST — The list of registered voters
 of the City ~~established~~ **INCLUDED ON THE STATEWIDE VOTER REGISTRATION LIST**
 and prepared by the County Board. **SOMETIMES REFERRED TO HEREIN AS THE**
VOTER REGISTER OR REGISTRY.

* * *

REGISTRATION — The act by which a person becomes qualified to vote in
 any municipal election.

~~SUPPLEMENTAL LIST OF REGISTERED VOTERS or SUPPLEMENTAL~~
~~LIST — The list of registered voters of the City established and prepared~~
~~by the Board.~~

* * *

~~VOTER REGISTER — An index of all registered voters whose names~~
~~appear either on the list or the supplemental list together with the~~
~~information required by § 6-5 hereof.~~

* * *

§ 6-2. Election districts.

- A. Election **FOUR CITY ELECTION** districts are established pursuant to
 Section 22 of the City Charter. The geographical boundaries of the
 election districts ~~are set forth in § 6-80 of the City Code~~ **SHALL BE**
MAINTAINED IN THE CITY CLERK’S OFFICE AND SHALL BE DEPICTED ON A MAP ON
THE CITY’S WEBSITE ENTITLED “CITY ELECTION DISTRICTS.” THE MAP SHALL BE
MADE AVAILABLE TO THE PUBLIC UPON REQUEST.
- B. The Council shall ~~periodically~~ **AS IS REQUIRED BY CITY CHARTER, § 6-22,**
 evaluate the election districts of the City to ~~insure~~ **ENSURE** that the
 representation is reasonably equal, and shall have the power to change the

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boundaries thereof.

- C. The effective date of any change of boundaries shall be determined by the Council.

§ 6-3. Appointment of Board of Elections.

The Board shall be appointed as provided in **CITY CHARTER**, Section 23 "**BOARD OF ELECTIONS**" of the City Charter.

§ 6-4. Duties of Board of Elections.

The Board shall carry out election duties as prescribed in **CITY CHARTER**, Section 25 "**DUTIES OF THE BOARD OF ELECTIONS**" of the City Charter and in this chapter.

§ 6-5. REGISTRATION Records of Board of Elections.

~~[A record of registered voters by districts shall be maintained by the Board. Such records shall include:~~

~~A. In columns:~~

- ~~(1) Name of applicant.~~
- ~~(2) Address of applicant.~~
- ~~(3) Record of oath of citizenship.~~
- ~~(4) Place of birth of applicant.~~
- ~~(5) Date of birth.~~
- ~~(6) Time of residence in the City.~~
- ~~(7) Date of application.~~
- ~~(8) Applicant's signature.~~
- ~~(9) Qualification verification to be marked "yes" or "no."~~
- ~~(10) Disqualification or other remarks if applicable.~~
- ~~(11) Record of when applicant votes.~~

~~B. Registration lists shall be kept up to date by the Board as provided in Section 27 of the City Charter.~~

~~C. Such records shall be in the possession of the Board.~~

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PURSUANT TO MD. CODE ANN., ELECTIONS LAW, SUBTITLE 5 STATEWIDE VOTER REGISTRATION LIST, THE MARYLAND STATE BOARD OF ELECTIONS AND THE PRINCE GEORGE'S COUNTY BOARD OF ELECTIONS SHALL MAINTAIN THE VOTER REGISTRY FOR THE CITY OF BOWIE AND UPDATE THE REGISTRY BY REMOVING FROM THE VOTER REGISTRY NAMES OF ANY PERSON WHO HAS DIED, TERMINATED RESIDENCE IN THE CITY OR WHO HAS OTHERWISE BECOME DISQUALIFIED. THE CITY OF BOWIE BOARD OF ELECTIONS SHALL ACCEPT THE LIST OF REGISTERED VOTERS PROVIDED BY THE PRINCE GEORGE'S COUNTY BOARD OF ELECTIONS AS A VALID REGISTRATION LIST FOR THE CITY.

§ 6-6. Oath of appointees to Board of Elections.

The oath taken by appointees to the Board OF ELECTIONS shall be as provided for in CITY CHARTER, Section 92 of the City Charter ~~OATH OF OFFICE.~~

§ 6-7. Compensation of Board of Elections.

- A. Each member of the Board of Elections, including the Chairperson, shall receive compensation in an amount established by the City Council in the applicable City budget for any year in which there is a regular or special election. Calculations and payment shall be on a fiscal year basis.

* * *

§ 6-8. Vacancies and removal of members of Board of Elections.

- A. **VACANCIES ON THE BOARD OF ELECTIONS SHALL BE FILLED AS PROVIDED FOR IN CITY CHARTER, SECTION 23 "BOARD OF ELECTIONS."**

- B. The ~~vacancies and~~ removal of members of the Board shall be as provided for in CITY CHARTER, Section 24 **"REMOVAL OF ELECTION BOARD MEMBERS"** of the ~~City Charter.~~

§ 6-9. Notice of elections.

Notice of elections shall be as provided for in CITY CHARTER, Section 26 of the City Charter **"NOTICE OF ELECTIONS."**

* * *

§ 6-11. Chief Judges and Judges of Elections.

- A. Appointment; oath. The Board shall have the power to appoint a sufficient number of Chief Judges, Judges and ~~four~~ Alternate Judges **AS MAY BE REQUIRED** for the conduct of City elections **CONSISTENT WITH THE FUNDING PROVIDED THEREFOR IN THE APPLICABLE CITY BUDGET.** Such Chief Judges, Judges and Alternate Judges shall subscribe to the oath of office set forth in Section 92 of the City Charter.

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- B. Qualifications. Each Chief Judge, each Judge and each Alternate Judge so appointed must be a registered voter of the City, must be able to speak, read and write the English language and, during the time of the Judge's term of appointment as a Chief Judge, Judge or Alternate Judge, must not be a candidate for any public **FEDERAL, STATE, COUNTY OF CITY ELECTED** office within the City.

*

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§ 6-12. Establishment of candidacy.

The ~~method of~~**PROCEDURE FOR** establishing candidacy of a person ~~for~~**SEEKING** elective office in the City shall be as provided for in **CITY CHARTER**, Section 28 of the City Charter **"PROCEDURE FOR FILING OF CANDIDACY."**

§ 6-13. Withdrawal of candidacy.

Any candidate who has established a candidacy for elective office under the provisions of **CITY CHARTER**, Section 28 of the City Charter may withdraw from candidacy at any time up until ~~21~~**30** days prior to the date of an election. Any person withdrawing as a candidate for any reason shall not be entitled to any refund of the filing fee.

§ 6-14. Conduct at polling places.

- A. Each of the Judges has the authority to keep the peace and to cause any person to be arrested for any breach of the peace, or for any breach of the election laws of the City, or any interference with the progress of an election, the canvass of ballots or the ascertainment and transcription of the votes recorded on the ~~ANY~~ voting machines **EQUIPMENT**. It shall furthermore be unlawful for any person to canvass, electioneer or post any campaign material in a polling place or on public property within a ~~certain~~**THE** radius **ESTABLISHED** from the entrance and exit of the building closest to that part of the building in which voting occurs. This radius shall be that established pursuant to ~~Article 33, § 24-23, of the~~ Annotated Code of Maryland, **ELECTION LAW, § 16-206(B)**, as amended from time to time.⁴
- B. This section is not intended to prevent vehicles bearing campaign stickers or signs from using public thoroughfares that may be within the established radius, **PROVIDED THAT THE VEHICLES ARE NOT PARKED**. Nor is this section intended to prevent canvassing, electioneering and posting of any campaign material outside of the prescribed limit.

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- C. It shall be the duty of all officers of the law present to obey the order of any ~~Election Judge~~ **MEMBER OF THE BOARD OF ELECTIONS**, and an officer making an arrest ~~by~~**AT** the direction of any judge **SUCH MEMBER** shall be protected in so doing fully as if a warrant had been issued to him to make such arrest.

§ 6-15. Hours of voting.

Hours of voting shall be as provided for in **CITY CHARTER**, Section 31 ~~of the City Charter~~ **“CONDUCT OF ELECTION.”**

§ 6-16. Challengers and watchers.

- A. Authorized. Each candidate or ~~[political]~~**CAMPAIGN** committee shall have the right to designate a registered voter as a challenger and watcher at each place of registration and election. ~~Such persons~~**DESIGNATED CHALLENGERS AND WATCHERS** shall be assigned to such position near the judges, inside the registration or polling room, as to enable them to see each person as he/**SHE** offers to register or vote. The challengers and watchers shall be protected in the discharge of their duty by the judges and the police.
- B. Certificate as evidence of right to be present. **EACH CHALLENGER AND WATCHER SHALL PRESENT A** ~~A~~ certificate signed by ~~any~~**A** candidate or chairperson of a campaign committee ~~shall be sufficient~~**AS** evidence of the right of such challenger and watcher to be present in the registration or polling room.
- C. Rights; unlawful acts. Each challenger ~~or~~**AND** watcher shall have the right to remain in the polling place from the time the polls are opened until the returns are completed. It shall be unlawful for any such challenger and watcher to inquire or ascertain for what candidate any voter may intend to vote, or has voted, or to converse **WITH ANY VOTER** in the polling place or within 100 feet thereof ~~with any voter~~ or to assist him **A VOTER** in the preparation of the voter's ballot or in the operation of the voting machine **EQUIPMENT**. Any challenger and watcher offering or attempting to do so shall lawfully be ejected by the judges and shall also be subject to the punishment provided in this chapter. **A CHALLENGER AND WATCHER ALSO MAY BE REMOVED FROM A POLLING PLACE BY AN ELECTION JUDGE OR MEMBER OF THE BOARD OF ELECTIONS IF THE PERSON INTERFERES WITH THE ELECTORAL PROCESS OR VIOLATES ANY CITY ELECTION LAW OR REGULATION.**
- D. Removal. A challenger and watcher may be removed **AS A CHALLENGER AND WATCHER** at any time by the same person who appointed the challenger or watcher.
- E. Other persons allowed in polling places. Persons other than accredited challengers and watchers who desire to challenge the vote of any person

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shall be permitted to enter the polling place for that purpose, but a majority of the judges may limit the number of persons to be allowed in the polling places at any one time for such purpose, and all such persons shall leave the polling place as soon as the right to vote of the person challenged by them has been decided.

- F. Form of certificate. The form for the certificate of a challenger and watcher shall be **INCLUDED IN THE CANDIDATES PACKET.** ~~in the following form:~~

~~CHALLENGER'S AND WATCHER'S CERTIFICATE~~

~~City of Bowie, Maryland~~

~~_____, 20____~~

~~To the Judges of Election:~~

~~This is to certify, That _____, a registered voter, has been designated by me to act as Challenger and Watcher, for _____ Election District, during the Election to be held on _____, 20____.~~

~~Respectfully submitted,~~

~~_____
(Name of Candidate or Chairperson of
Committee)~~

~~Campaign~~

~~_____
(Office)~~

~~Duties of Challengers and Watchers~~

~~Each Challenger and Watcher shall have the right to remain in the polling room from the time the polls are opened until they are closed, and after that time he shall be permitted to remain until the returns are completed.~~

~~A Challenger and Watcher shall not converse with voters, assist a voter in voting or operate a voting machine.~~

§ 6-17. Record of persons voting.

- ~~A.~~ ~~Identification of voters by voting authority cards.~~ A registered voter offering to vote at any election, before being permitted to vote, shall be identified to a judge, **WHO IS USING THE POLL BOOKS**, by the voter announcing the voter's

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~~name and address, by signing a voting authority card and giving any change of address in the presence of the judges which shall be entered on the voting authority card or on a change of address form by the voter. The judge in charge of that portion of the voter register for the election district shall compare the signature upon such card with the signature upon the registration card. If the same are not identical, the applicant shall not be permitted to vote unless the majority of judges are of the opinion that the applicant is the same person whose name appears upon the registration card. If the entry "cannot sign" appears upon the registration card, then the applicant shall state the applicant's age, which shall be compared with the age stated upon the registration card; or the applicant shall be identified by such other means as are referred to upon the registration card. If, upon comparison of the signature or other identification, it is found that the applicant is entitled to vote, then the judge having charge of the registration file shall approve the voting authority card by initialing the voting authority card. The number of voting authority cards furnished to the judges shall exceed by 10% the number of registered voters in each election district. Each voting authority card shall be numbered and dated, and they shall be handed to the applicants in numerical order, as such applicants shall appear and offer to vote.~~

- ~~B. Disposition of voting authority cards at close of polls. At the close of the polls the judges shall account for all voting authority cards surrendered to them, and return them to the Board wrapped and sealed in a package marked "Surrendered Voting Authority Cards." Such package shall bear the signature of the judges. The unused and spoiled voters' voting authority cards shall be wrapped and sealed in a separate package, marked "Unused and Spoiled Voting Authority Cards." Such package shall bear the signature of the judges and be returned to the Board with other election equipment.~~

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§ 6-19. Ballots and ballot labels.

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- C. Correction of errors. If a mistake on the ballot is discovered, it shall be the duty of the Board to correct the same without delay. If the Board shall decline or refuse to make the correction an appeal may be filed with the City Council **MANAGER**. If the Council **CITY MANAGER** fails or refuses to correct the error then upon the sworn petition of any qualified voter who would have the right to vote for a candidate at the approaching election, the Circuit Court for Prince George's County may, by order, require the Board to correct the error or to show cause why such error should not be corrected.

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- D. List of candidates to be furnished on demand. A correct list of the names of the candidates for the designated offices shall be furnished on demand by the Board to any registered voter.
- E. Color and type. The ballots shall be printed in plain clear type in black ink, upon clear white materials, ~~of such size~~ **WITH A MINIMUM OF A 12 POINT FONT** and arrangement as to fit the construction of the machine.

§ 6-20. Names of candidates on ballots.

A. Alphabetical arrangement.

- (1) The names of candidates for every office shall be arranged alphabetically on the ballots exactly as their name appears on the ~~registration card~~ **CERTIFICATION OF NOMINATION** according to their surnames, under the designation of the office.
- (2) The use of nicknames, titles, degrees or other professional designations on the ballot is absolutely prohibited.

B. Instructions as to number of candidates to vote for. Above the group of names of the candidates for each office, and upon a separate line immediately underneath the designation of the office, there shall be printed in bold, plain roman capitals of **A MINIMUM** twelve-point ~~pica type~~ **FONT**, an appropriate direction or instruction to the voter informing the voter of the number of persons for whom the voter may lawfully vote for the particular office mentioned immediately above each such direction, as: "Vote for One," "Vote for Two" or "Vote for Six," as the case may be.

§ 6-20A. WRITE-IN CANDIDATES.

WRITE-IN CANDIDATES ARE NOT PERMITTED IN ANY CITY ELECTION.

§ 6-21. Questions on ballot.

- A. Condensed statement and descriptive title. The ballots shall contain a condensed statement in understandable language of every Charter amendment or other question to be submitted to the vote of the people at any election. It shall be sufficient ~~in any case~~ to print the legislative title, **OR** a brief summary of the contents or purpose of the proposed amendment or referendum, unless the act proposing the Charter amendment or other question specifically provides the title to be used. The City Attorney shall prepare and certify the form in which a Charter amendment or question shall appear and each amendment or question shall be captioned with a descriptive title in boldface type ~~containing not more than three words~~. A Charter amendment, or any question to be submitted to the popular vote,

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shall be printed on the ballots following the names of the candidates for office, and in the absence of some other provisions shall be accompanied by the words "For" and "Against." ~~The City Attorney shall prepare and certify to the Board the form in which questions shall appear on the ballots.~~ In the event the title of the bill, ordinance or resolution, as the case may be, is 100 words or less, the title shall be sufficient. In the event the title exceeds 100 words, a summary of the title containing not in excess of 100 words shall be prepared and certified to the Board.

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§ 6-22. Specimen ballots.

- A. ~~Printing. The Board shall cause to be printed on light cardboard or heavy-sized paper two or more copies of the form of the~~ **A SPECIMEN** ~~ballot WHICH SHALL BE provided for TO each voting place LOCATION at each election therein, in type of the same size, which shall be called "specimen ballots"; and the same number of copies of the form of the ballot label, printed on similar material in type of the same size, shall be furnished for each voting place at which voting machines shall be used.~~

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§ 6-23. Challenge of right to vote.

- A. Ground for challenge. No person's right to vote shall be challenged at the poll on any ground but identity. **AN INDIVIDUAL WHOSE RIGHT TO VOTE MAY BE CHALLENGED AT THE POLLS MAY ESTABLISH THE INDIVIDUAL'S IDENTITY BY PRESENTING ANY OF THE FOLLOWING FORMS OF IDENTIFICATION:**
- (I) THE INDIVIDUAL'S VOTER REGISTRATION CARD;**
 - (II) THE INDIVIDUAL'S SOCIAL SECURITY CARD;**
 - (III) THE INDIVIDUAL'S VALID MARYLAND DRIVER'S LICENSE;**
 - (IV) ANY IDENTIFICATION CARD ISSUED TO THE INDIVIDUAL BY A POLITICAL SUBDIVISION OF THE STATE, THE STATE, THE FEDERAL GOVERNMENT, OR ANY UNIT OF POLITICAL SUBDIVISION OF THE STATE, THE STATE OR THE FEDERAL GOVERNMENT.**
 - (V) ANY EMPLOYEE IDENTIFICATION CARD OF THE INDIVIDUAL THAT CONTAINS A PHOTOGRAPH OF THE INDIVIDUAL AND IS ISSUED BY THE EMPLOYER OF THE INDIVIDUAL IN THE ORDINARY COURSE OF THE EMPLOYER'S BUSINESS; OR**
 - (VI) A COPY OF A CURRENT BILL, BANK STATEMENT, GOVERNMENT CHECK, PAYCHECK, OR OTHER GOVERNMENT DOCUMENT THAT SHOWS THE NAME AND CURRENT ADDRESS OF THE INDIVIDUAL.**

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IF AN INDIVIDUAL ESTABLISHES THE INDIVIDUAL'S IDENTITY AS SET FORTH ABOVE, AN ELECTION JUDGE SHALL AUTHORIZE THE INDIVIDUAL TO VOTE A REGULAR BALLOT.

B. Procedure. When the right of any person to vote shall be challenged, the challenge shall be made **BEFORE THE INDIVIDUAL IS ISSUED A BALLOT** and its validity determined ~~immediately before or after such person receives a voting authority certificate or card and before~~ the challenged voter enters the voting booth to cast the voter's ballot. The person challenging **A PERSON'S RIGHT TO VOTE** shall be put under oath by a judge and assign **STATE** the person's reason for the challenge, and one of the judges shall administer to the challenged voter an oath to make true answers to questions. The judges shall question the challenged voter touching the cause of the challenge, and if a majority of the judges, after the questioning is concluded, is of the opinion that the challenged voter is the person so registered, the challenged voter's vote shall be received accordingly. Unless a majority of the judges is of the opinion that the challenged voter is entitled to vote, the challenged voter's vote shall not be received, and the word "Rejected" shall be written on the challenged voter's voting authority certificate or card.

§ 6-24. ~~Closing of polls.~~

~~Closing of the polls shall be as provided for in Section 31 of the City Charter.~~
RESERVED.

§ 6-25. Tabulation of votes.

The tabulation of votes shall be as provided for in **CITY CHARTER**, Section 33 of the ~~City Charter~~ **COUNTING VOTES; DECLARING RESULTS.** In addition, the tabulation of machine votes shall be governed by ~~§ 16-16 of Article 33 of the Annotated Code of Maryland, 1957 edition, as amended.~~²

§ 6-26. Voting machines**EQUIPMENT** authorized.

The Board ~~shall~~ **MAY** provide for the use of voting machines ~~machines~~ **EQUIPMENT** in all **CITY** elections in accordance with the provisions of this chapter, and under the City Charter and under such rules and regulations as the Board may deem advisable or necessary.

§ 6-27. ~~Use of voting machines.~~ **RESERVED.**

~~The use of voting machines in City elections shall be governed by the~~

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~~provisions of §§ 16-8 through 16-12 of Article 33, Annotated Code of Maryland, 1957 edition, as amended, where such provisions are applicable to such use.³~~

§ 6-28. Time allowed for voting.

~~No voter shall remain within the voting machine booth longer than four minutes, if there are other voters awaiting an opportunity to register. **IS NECESSARY** to register. **CAST** their vote, except that an additional two minutes shall be allowed if there are City Charter amendments or referenda to be voted upon.~~

§ 6-29. Recount of ballots.

- A. Time for petition for recount. ~~Within two days~~ **NO LATER THAN 4:00 P.M. EST OF THE SECOND BUSINESS DAY** after the day of any election, any candidate for municipal elective office who has been defeated on the face of the returns **BY A MARGIN OF LESS THAN 5%** may petition the Board for an appeal from and review of the action and decision of the judges in counting the ballots and for a recount of the ballots cast in any or all of the districts in which the petitioner was a candidate.
- B. Affidavit. The petition shall be filed with an affidavit or affidavits, made from personal knowledge by candidates, watchers, challengers or other persons, setting forth acts of fraud, mistake, error or irregularity in making the count or returns by the judges, or setting forth that some of the returns and tally sheets of the election show on their faces ambiguity, error, fraud, or mistake or miscalculation by the judges.
- C. Procedure for recount.
 - (1) The Board, after receiving the petition, shall review the votes recorded ~~on the voting machines or otherwise received and recorded in the manner provided for in § 6-25 herein~~ **BY ALL MEANS**, and, if required to resolve the issues raised by the petition, the Board shall proceed without answer, pleading or technicality and without requiring any evidence to be taken or proof submitted, to recount the ballots in those districts named in the petition.
 - (2) The review and recount of ballots shall be conducted with all possible expedition and in preference to all other business under such procedure as the Board shall prescribe.
 - (3) The recount shall be conducted in the presence of the candidates or their representatives and of the press and the general public.
 - (4) The petitioner shall pay the cost of the recount unless the result of the election is changed, in which case the costs shall be borne by the City.

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§ 6-30. Absentee voting.

- A. Any qualified voter of the City may vote as an absentee voter in any general or special election.
- B. The application for an absentee voting ballot must be made in writing and signed by the applicant or, if the applicant is unable to sign, shall bear the mark of the applicant and the signature of two witnesses. The application must be ~~presented~~ **SUBMITTED** to the Board no later than 5:00 p.m. on the day ~~THAT IS THE SEVENTH DAY PRIOR TO before the election, excluding Saturdays, Sundays and holidays. IF THE SEVENTH DAY IS A SATURDAY, SUNDAY OR HOLIDAY, THE APPLICATION SHALL BE DUE NO LATER THAN 5:00 P.M. THE NEXT BUSINESS DAY.~~ It may be ~~presented~~ **SUBMITTED ELECTRONICALLY**, by mail or delivered in person by the voter or the applicant's duly authorized agent. A voter may designate a duly authorized agent by any signed writing to that effect or if the applicant cannot sign then the writing shall bear the applicant's mark and the signature of two witnesses. Whenever the Board has received an application for an absentee voting ballot it shall issue to the applicant an absentee voting ballot.
- C. When the application is received by mail, **OR ELECTRONICALLY** the Board shall issue the absentee voting ballot by return mail; when the application is presented in person by the voter or duly authorized agent, the Board shall issue the absentee voting ballot to the voter or duly authorized agent at the time of application.
- D. Persons receiving absentee ballots shall also be furnished an official self-addressed return envelope for use in returning the marked ballots. Only those ballots returned in an official return envelope shall be counted and considered properly cast.
- E. All absentee voting ballots must be received by the time of the close of the polls on election day. The ballots are to remain in the unopened official return envelope in which they are received and be placed in any ballot box which is designated for the purpose of storing absentee ballots until they are to be counted. Ballots returned in any envelope other than the official return envelope shall be destroyed and not counted.
- F. The Board shall open all absentee ballots only after all the polling places have ~~been closed~~ **OPENED ON ELECTION DAY**. Absentee ballots are thereafter to be opened, approved as to form, and totaled. The grand total of the ballots cast at the polling places and the ballots cast in absentia shall thereafter be added together and included in any official election result as determined by the Board.

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- G. Absentee ballots are to be preserved in the same manner as prescribed for any other election ballots in Section 34 of the City Charter.

§ 6-30A. RECALL

REGISTERED VOTERS MAY FILE A PETITION WITH THE CITY CLERK FOR THE RECALL OF ANY COUNCILMEMBER OR MAYOR WITH SIX (6) OR MORE MONTHS REMAINING IN HIS OR HER TERM. UPON RECEIVING A PETITION FOR RECALL, THE CITY CLERK SHALL VERIFY THAT AT LEAST TWENTY-FIVE PERCENT (25%) OF THE REGISTERED VOTERS, WITHIN THE DISTRICT OF THE AFFECTED COUNCILMEMBER OR WITHIN THE CITY FOR COUNCILMEMBERS ELECTED AT LARGE OR THE MAYOR, HAVE SIGNED THE PETITION. REGISTERED VOTERS ARE THOSE PERSONS QUALIFIED TO VOTE IN A GENERAL CITY ELECTION AS CERTIFIED BY THE BOARD OF ELECTIONS. ONCE THE SIGNATURES HAVE BEEN VERIFIED AND THE PETITION IS DETERMINED TO MEET ALL APPLICABLE REQUIREMENTS, THE SPECIAL RECALL ELECTION SHALL BE SCHEDULED. THE SPECIAL RECALL ELECTION SHALL TAKE PLACE NOT LESS THAN SIXTY (60) DAYS NOR MORE THAN NINETY (90) DAYS OF THE DATE OF CERTIFICATION OF THE PETITION.

§ 6-31. INSTRUCTIONS; Preparation AND SUBMITTAL of forms and instructions.

All instructions or forms required under any section or subsection of this chapter shall be prepared for the Board by the City ~~Attorney~~ **CLERK**. **EXCEPT FOR THE SUBMISSION OF CERTIFICATION OF NOMINATION AND ACCOMPANYING DOCUMENTS, WHEN SUBMITTING FORMS AND APPLICATIONS PURSUANT TO THIS CHAPTER, ELECTRONIC FORMS AND APPLICATIONS MAY BE COMPLETED ON-LINE AND SUBMITTED ELECTRONICALLY.**

§ 6-32. Interpretation.

Unless an interpretation to the contrary is clearly intended from the context in which it appears, ~~each provision of this chapter shall be interpreted in conformity with the Election Law Article of the Annotated Code of Maryland, as amended~~ **MAY BE A GUIDE TO THE BOARD OF ELECTIONS IN INTERPRETING THE PROVISIONS OF THIS CHAPTER. THIS CHAPTER SHALL ALWAYS BE INTERPRETED IN ACCORDANCE WITH THE APPLICABLE PROVISIONS OF THE CITY CHARTER.**

§ 6-33. Violations and penalties.

- A. Unless otherwise specified by this chapter or the City Charter, and except as set forth in Subsection B of this section, any person who violates any provision of this chapter shall be guilty of a municipal infraction pursuant to § 1-6 of this Code.

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- B. Any person who attempts to fraudulently influence the outcome of any election conducted under this chapter shall be guilty of a misdemeanor and shall be subject to a fine not to exceed \$1,000 or imprisonment not to exceed 90 days, or both fine and imprisonment. The following actions shall be deemed actions designed to fraudulently influence the outcome of an election under this subsection:
- (1) Offering a bribe.
 - (2) Accepting or soliciting a bribe.
 - (3) Acting on a bribe.
 - (4) Making a political contribution under a false name.
 - (5) Coercing a City employee to support any candidate for election or to contribute any money or other thing of value to the candidate or the candidate's campaign.
- C. Any person who has been adjudicated guilty or who has paid a fine prior to trial with respect to two cumulative municipal infractions of this chapter over the course of one campaign and who commits a third violation of § 6-75 of this chapter shall be guilty of a misdemeanor.
- D. Any person who violates the provisions of § 6-75 of this chapter shall be guilty of a municipal infraction and shall be subject to a fine ~~not to exceed \$500~~ **OF \$100 FOR THE FIRST OFFENSE, \$200 FOR THE SECOND OFFENSE AND \$500 FOR EACH OFFENSE THEREAFTER.**
- E. Any ~~election~~**ELECTED** official ~~or~~**WHO IS A** candidate who is found guilty of a misdemeanor under the provisions of this chapter shall immediately cease to hold such office, and shall be disqualified as a candidate **PURSUANT TO CITY CHARTER, § 4 QUALIFICATIONS OF COUNCILMEMBERS OR § 15 QUALIFICATIONS.**
- F. The City may institute injunctive, mandamus or any other appropriate action or proceedings at law or equity for the enforcement of this chapter or to correct violations of this chapter. Any court of competent jurisdiction shall have the right to issue restraining orders, injunctions, mandamus, or any other appropriate form of relief or remedy.
- G. For purposes of the issuance of municipal infraction citations under this chapter, the City Clerk shall be designated as the code enforcement officer.
- H. The Board of Elections is authorized to direct corrective action for violations deemed by the Board to be either inadvertent or minimal and having no effect on the election campaign.

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ARTICLE II

Registration of Voters

§ 6-34. Voter lists.

- ~~A. The voter register shall consist of the combined list of registered voters and the supplemental list of registered voters. PURSUANT TO MD. CODE ANN., ELECTIONS LAW, TITLE 3 "VOTER REGISTRATION," SUBTITLE 4 "MUNICIPAL REGISTRATION," § 3-403, A VOTER RESIDING IN THE CITY OF BOWIE IS CONSIDERED TO BE REGISTERED FOR ELECTIONS IN THE CITY IF THE VOTER IS INCLUDED ON THE STATEWIDE VOTER REGISTRATION LIST AT AN ADDRESS WITHIN THE CITY. ACCORDINGLY, EVERY PERSON WHO IS INCLUDED ON THE STATEWIDE VOTER REGISTRATION LIST SUPPLIED BY THE LOCAL BOARD TO THE BOARD OF ELECTIONS AT AN ADDRESS WITHIN THE CITY OF BOWIE, WHO RESIDES IN THE CITY AND IS AT LEAST 18 YEARS OF AGE IS CONSIDERED REGISTERED TO VOTE IN CITY ELECTIONS. THE MARYLAND STATE BOARD OF ELECTIONS AND THE COUNTY BOARD SHALL MAINTAIN AND UPDATE THE VOTER REGISTRY FOR THE CITY OF BOWIE.~~
- ~~B. List of registered voters. All eligible persons registered to vote with the County Board who reside in the City and whose names appear on a list of registered voters supplied to the Board by the County Board shall be considered registered voters of the City and shall have their names placed upon the voter register.~~
- ~~C. Supplemental list of registered voters.~~
- ~~(1) There is hereby established a supplemental list of registered voters of the City.~~
 - ~~(2) The supplemental list of registered voters shall be established through the registration of eligible applicants by the Board, of eligible voters who have not registered to vote with the County Board, and whose names do not appear on the list.~~
 - ~~(3) Registration of voters in the City shall be conducted continuously under the direction of the Board.~~
 - ~~(4) The Board shall take all reasonable steps to enable registration by citizens who cannot conveniently register in person or by mail.~~
 - ~~(5) All persons whose names appear on the supplemental list of registered voters shall have their names placed upon the voter register.~~

§ 6-35. Hours and places of registration. **RESERVED.**

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~~The Board shall be open at City Hall during normal City business hours, and at such other times and places as the Board may, from time to time, determine. A person may register any time the Board is open for business.~~

§ 6-36. Registration to be permanent. **RESERVED.**

~~Registration shall be permanent except as otherwise provided in § 6-54.~~

§ 6-37. Qualifications of voters.

Qualifications for voting in City elections shall be as provided for in **CITY CHARTER**, Section 21 "**QUALIFICATION OF VOTERS**" of the City Charter and this chapter.

§ 6-38. Persons becoming of voting age. **RESERVED.**

~~Registration for persons becoming of voting age shall be as provided for in Section 27 of the City Charter and this chapter.~~

§ 6-39. Oath for registrants. **RESERVED.**

~~The Board by the registering official shall administer to all persons who shall personally apply to register the following oath or affirmation:~~

~~"You do solemnly swear (or affirm) under penalties of perjury that you will fully and truly answer all such questions as shall be put to you touching your place of residence, name, place of birth, your qualifications as a voter and your right as such to register and vote under the laws of the City of Bowie."~~

§ 6-40. Registration by mail. **RESERVED.**

~~A. When any person desires to register by mail and gives notice to the Board by postal card provided for that purpose and made available at convenient locations within the City of Bowie to the Board of the desire of such person to register, the Board shall send to the person desiring to register a form requesting the information contained in Subsection B of § 6-46.~~

~~B. Registration by mail shall be permitted and the Board shall provide suitable application forms to any person who desires to register. Any such mail registration form received with the information required shall thereafter be processed by the Board according to the provisions of this chapter, and if the applicant is found to be qualified, a voter identification card shall be mailed to the registrant, provided that any mail registration request received by the Board when the registration books are closed shall not be processed,~~

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~~nor shall the applicant be registered, until after the books are next opened.~~

§ 6-41. Registration.

- A. Any person eligible to vote and ~~desiring to register~~ may register **TO VOTE** by registration— **IN ACCORDANCE WITH THE PROVISIONS OF MD CODE ANN., ELECTION LAW, TITLE 3, § 3-201 “VOTER REGISTRATION”** ~~with the County Board or by registration with the Board.~~
- B. The time and procedure for registration or change of registration shall be as provided in this chapter **MD CODE ANN., ELECTION LAW, TITLE 3 “VOTER REGISTRATION;”** ~~HOWEVER, No~~ **NO** one shall be permitted to register 30 calendar days prior to or 14 calendar days following an election.

§ 6-42. Procedure for change of address or name.

- A. Persons whose names appear on the **VOTER REGISTRATION** list shall make application to the County Board **OR THE STATE BOARD OF ELECTIONS** requesting name or address changes.

- ~~B. Persons whose names appear on the supplemental list shall:~~

- ~~(1) Subject to the provisions of § 6-41, notify the Board of a change of address or of a change of name, in writing, by mail, or by making application in person at the office of the Board or other place of registration, or by written notice to the Board signed by the voter requesting that the proper form for providing such written notification be mailed to the voter.~~
- ~~(2) Upon receiving such written notice, the Board shall cause the signature to be compared with the original registration records of such applicant, and if such signature appears to be the same, such change of residence or name shall be made on the original and duplicate registration records and the registrant shall be immediately notified by mail of the change so made.~~
- ~~(3) When the Board is not satisfied as to the signature on the written notice or that the change should be made, notice shall be sent to the applicant by mail directing the applicant to appear at the office of the Board to answer such questions under oath as may be deemed necessary. If an applicant so notified fails to appear at the office of the Board as directed, no such entry of change of residence or name shall be made.~~

§ 6-43. Universal registration.

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- A. Not less than six months prior to each election, the Board shall submit a request to the County Board for the development of a plan and a schedule to implement universal registration.
- B. The application shall include the name of the person designated to be the Board's liaison who is responsible for working with the County Board in the development of the Plan and the schedule for implementation of the Plan.
- C. Upon receipt of notice from the County Board of its designated liaison, the County Board liaison and the Board liaison shall conduct meetings at a mutually agreed upon time with other appropriate persons, if required, for the purpose of developing a schedule and plan for implementing universal registration. The plan shall include:
 - (1) Procedures for identifying by geographical reference the boundaries and election districts of the City and the methods for including this information on the list of registered voters.
 - (2) The format of the list of registered voters, and whether it is to be divided according to a registrant's City polling place.
 - (3) Information on whether:
 - (a) The dates of birth are to be printed on the list of registered voters.
 - (b) The names of registrants who will have attained the age of 18 years as of the date of the next general or special election.
 - (4) The timing for furnishing the list of registered voters for use in the City elections, including the deadline for accepting voter registration applications of those persons residing in the City prior to the City election.
 - (5) Procedures for obtaining, updating, and maintaining in the County Board files the voter history of registrants on the list who vote in City elections.
 - (6) Procedures for obtaining, updating, and maintaining changes to the boundaries and election districts that result from annexations, subdivision development, street name changes, street abandonments, redistricting and other changes.
 - (7) Procedures of the City for providing the information required by **CITY CODE**, § 6-5.
- D. The County Board shall provide to the City at no cost a certified list of registered voters, as required by law, and in compliance with the agreed upon timing and format referred to in Subsection C of this section.

- E. On request by the City, the County Board shall at no cost, as provided by law, deliver a certified preliminary list of registered voters who reside within the boundaries of the City, not later than 90 days prior to any City election. The request for this preliminary list of voters shall be made to the County Board before or during the negotiations authorized in Subsection C of this section. Within 20 days after receiving the preliminary list of registered voters, the Board shall notify the County Board of any potential errors in the residency of registered voters. If the actual residency of any person listed on the preliminary lists of registered voters is in doubt, the County Board shall notify such persons within 10 days after receiving notification from the Board, and shall thereafter verify in accordance with the procedures of the County Board the residency of such person. Should the County Board determine that such person is not a resident of the City, it shall inform the Board and such person of its determination and thereupon strike such person from the preliminary list of registered voters.
- ~~F. If upon receipt of the preliminary list of registered voters, or during the combining of the list and three supplemental list, the Board determines that names on the preliminary list of registered voters are found on the supplemental list, then the Board shall, pursuant to the procedures set forth herein, strike such names from the supplemental list as duplicate registrations.~~

§ 6-44. Appointment of registrar. **RESERVED.**

~~The Board shall appoint registrars from the voter register as well as from a list of classified employees of the City supplied by the City Manager. The registrars shall have all the powers and duties, including that of administering oaths, to properly register any citizen qualified to vote in City elections. The Board shall notify the City Manager of such appointments~~

§ 6-45. Form of permanent registration.

- ~~A. The registration of voters shall be conducted as herein provided on cards or loose-leaf pages. When such cards or loose-leaf pages have been duly filled out, and both the original and duplicate registration forms have been signed by the applicant for registration and returned by the registrars or other designated persons to the Board, the original and duplicate form shall be filed in different filing cases or loose-leaf binders. The original forms shall be arranged by election districts in alphabetical order and shall constitute, when combined with the cards received from the County Board, the voter register for use in polling places on election days. The duplicate forms shall be kept in metal filing cabinets and shall be arranged by election district for the whole City, in alphabetical order, and shall constitute the permanent~~

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~~official record of the Board.~~

- ~~B.~~ The registration records shall be open to public inspection under reasonable **IN ACCORDANCE WITH THE** regulations at all times ~~when the office of the COUNTY Board is open for the registration of voters except upon the special order of the Board.~~ The registration records **IN THE POSSESSION OF THE CITY BOARD OF ELECTIONS AT ANY TIME** shall not be removed from the office of the Board except on the order of a court and except for temporary removal solely for purposes of data processing, provided that in such removal for data processing, one duplicate copy is always retained in the office of the Board.
- ~~C.~~ ~~Locking and unlocking of binders and cabinets. The binders or filing cases containing the THE voter register shall be securely locked and the keys safety kept by the Board. The cabinets containing the duplicate forms shall be securely locked, and neither the binders nor the cabinets shall be unlocked except by a clerk or other employee of the Board upon its authorization.~~

§ 6-46. ~~Registration forms and cards.~~ **RESERVED.**

- ~~A.~~ It shall be the duty of the Board, after consultation with the county liaison, to prescribe the style, color, quality and dimensions of all forms, cards and records required for the continuous registration of voters as herein provided, and to prescribe the requirements of the cabinets, binders and other equipment needed for filing the original and duplicate registration cards. Such registration forms or cards shall consist of an equal number of original cards or loose-leaf pages of one color, and duplicate cards or loose-leaf pages of another color, of a size adequate to contain the information required. Provisions shall be made on said cards or loose-leaf pages for recording the fact that registered voters have or have not voted at each election, and space shall be provided for such recording for a period of not less than 12 years. The fact of voting shall be indicated by writing the letter "V" in the proper space. Provision shall also be made on such cards or loose-leaf pages for showing changes of address.
- ~~B.~~ Form. The cards or loose-leaf pages shall be in substantially the following form and provision shall be made on the reverse side of such cards or loose-leaf pages for showing subsequent changes of address. The form shall include the following columns:
- ~~a.~~ Name of applicant.
 - ~~b.~~ Address of applicant.

BOLD SMALL CAPS : Indicate matter added to existing law.
Strikethrough : Indicate matter deleted from existing law.
Asterisks*** : Indicate matter retained in existing law but omitted herein.

- c. ~~Record of oath of citizenship.~~
- d. ~~Place of birth of applicant.~~
- e. ~~Date of birth. If the applicant objects to giving the applicant's date of birth, than a statement under oath that the applicant swears that the applicant meets the minimum age requirement for voting.~~
- f. ~~Time of residence in the City.~~
- g. ~~Date of application.~~
- h. ~~Applicant's signature.~~
- i. ~~Qualification verification to be marked "yes" or "no."~~
- j. ~~Disqualification or other remarks if applicable.~~
- k. ~~Record of when applicant votes.~~
- l. ~~Sex of applicant.~~

§ 6-47. ~~Completion of registration forms; comparison of record.~~ **RESERVED.**

- A. ~~Whether applying by mail or in person, the applicant shall be required to answer all questions required on the registration forms. If it shall be determined that the applicant is not qualified to be a voter, an entry shall be made in appropriate place on the forms. If the applicant is qualified, an entry shall be made. After the answers of the applicant to all questions have been properly entered on the forms, the applicant shall sign his name in the place on the forms for his signature, if he can do so. When applying in person, if the applicant is unable to sign the applicant's name, the registrars shall make the entry "cannot sign" on the forms in the place of his signature, and shall with two witnesses note on the forms the applicant's height, color of eye and distinguishing physical marks. Applicants who cannot sign an application appointment must accomplish the foregoing in person.~~
- B. ~~At the end of each registration session, the original and duplicate registration forms shall be compared, verified and conformed. If any person is found to have registered more than once, the additional registration forms shall be canceled.~~

§ 6-48. ~~Old registration forms.~~ **RESERVED.**

- A. ~~Whenever in the opinion of the Board the registration forms have become obsolete and can no longer be used, the information contained thereon shall be transcribed on new forms under the supervision and direction of the Board.~~

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Asterisks***	:	Indicate matter retained in existing law but omitted herein.

- B. ~~The Board shall retain all old registration books or forms which have been transcribed onto new forms under this section for a period of at least five years before the books or microfilm forms may be destroyed.~~

§ 6-49. Temporary certificates of registration.

- A. ~~When issued. If at any election it shall appear that the original registration form of any person representing to be a voter is not among the cards~~ **NAMES ON** ~~constituting the voter register~~ **REGISTRY** ~~for use on election day, such person may apply to the Board, on forms to be provided by the Board, for a certificate entitling the person to cast a ballot in spite of the absence of such original registration form~~ **THEIR NAME ON THE VOTER REGISTRY.** ~~Upon receipt of any application for such a certificate, accompanied by proof of the identity of the applicant, a majority of the Board shall inspect the duplicate registration forms retained in the office of the Board, and if inspection discloses that the applicant is~~ **A duly registered voter,** ~~the Board shall make reasonable effort to locate the applicant's original registration form~~ **THE BOARD SHALL CONTACT THE COUNTY BOARD TO RESOLVE THE ISSUE.** ~~If such original form is not found and if the Board shall be satisfied that its absence is not due to fraud or malfeasance~~ **THE ISSUE IS RESOLVED,** ~~the Board shall issue its certificate, a copy of which shall be retained by the Board, to the judges assigned by the Board to the election district in which the applicant is a resident declaring the applicant to be a registered voter. The certificate shall be marked "Temporary Certificate of Registration," shall be in the form provided by Subsection C of this section~~ **THE BOARD,** ~~and shall be sufficient authority to permit the voter to cast the voter's ballot in the voter's election district as though the voter's original registration form were present. The certificate, when presented to the judges, shall be retained by the judges and returned to the Board at the time prescribed for the return of the original registration forms~~ **THE POLLS CLOSE.**
- B. ~~New original registration form. At the same time a voter receives a temporary certificate the voter shall sign a new original registration form containing the same information shown by the voter's duplicate registration form. The new original registration form shall entitle the voter, subject to the provisions of this chapter, to vote at any subsequent election.~~
- C. ~~Form. The form of the temporary certificate of registration shall be as follows:~~

TEMPORARY CERTIFICATE OF REGISTRATION

_____ ELECTION _____ DATE: _____

BOLD SMALL CAPS	:	Indicate matter added to existing law.
Strikethrough	:	Indicate matter deleted from existing law.
Asterisks***	:	Indicate matter retained in existing law but omitted herein.

To the Judges of the Elections of the
 _____ Election District

Upon the application of _____ and pursuant to the provisions of section 6-49 of the Code of the City of Bowie, we, the undersigned, constituting a majority of the Board of Elections of the City of Bowie, do hereby certify that:

1. _____ is a registered voter of the _____ Election District and entitled to cast his ballot in the aforesaid Election District, having heretofore sworn that he or she has not applied for or received any absentee ballot for this election.
2. The following entries appear upon the duplicate registration form of the said applicant retained in the office of said Board:

THIS SPACE RESERVED FOR THE PERMANENT REGISTRATION FORM
 ADOPTED AND MADE A PART OF THIS CODE AT § 6-46

WHEREFORE, In conformity with the provisions of § 6-49 of the Code of the City of Bowie, you are hereby authorized and directed to permit the said _____ to cast his or her ballot at the election aforesaid provided that he or she signs his or her name on a Voting Authority Card, and that signature corresponds with his or her signature as it appears on the line directly below.

 Signature of Applicant for Temporary
 Certificate of Registration

3. You are further directed to retain this Temporary Certificate of Registration until the polls close and then return same to the Board of Elections, together with the Election District Binder containing the original registration forms of the voters.

As Witness the following signatures of said Board and the Seal of the Board of Elections.

§ 6-50. Challenges of voters and correction of lists. **RESERVED.**

- A. Who may file challenge or application for correction of the supplemental list; when and where filed. Any voter may file in accordance with the

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~~provisions contained herein with the Board objections to the registration of any person whom such voter has reason to believe is not eligible to vote, or a request for the addition of any person whose name has been erroneously omitted or dropped from the supplemental list. Application for the correction of the list or a challenge of the right to vote of a person named on the list may be made by any qualified voter at the office of the Board on or before 30 days prior to the election.~~

- ~~B. Manner of making application or challenge. Such applications or challenges shall be made in the form provided by Subsection E of this section and such forms shall be provided by the Board for that purpose. The voter shall state thereon, under oath and of the voter's own personal knowledge, the reason for the application or challenge. Thereafter the voter so applying or challenging shall be required to appear in person at the time of the hearing on the application or challenge as provided for in Subsection D of this section and for wilful failure to so appear shall be subject to the penalties provided for in this Code.~~
- ~~C. Notice; voter may appear in person or by counsel. Any person whose right to register has been challenged and any person whose name has alleged to have been erroneously omitted or dropped from the supplemental list shall be given written notice, sent by mail, addressed to the voter at the last address given on the voter's registration form. Any person so notified may appear before the Board in person or by counsel.~~
- ~~D. Hearing and action of Board on applications and challenges. The Board shall sit for the purpose of hearing applications for changes on the supplemental list, or challenges of the right to vote on the supplemental list. It shall meet at least 15 days before an election at such hours as the Board may designate. If all such applications or challenges are not determined on that day, it shall sit during the same hours on succeeding days until all cases are heard and decided. All cases shall be decided immediately after hearing. No voter as to whom an application or a challenge has been made shall be removed from the supplemental list unless the application or challenge is substantiated by affirmative proof. In the absence of such proof the presumption shall be that the voter as to whom the application or challenge was made is properly registered. If the Board is satisfied that the person so challenged, omitted or dropped from the supplemental list has actually moved to another election district and is presently residing within that other district, the Board may transfer that person to the election district in which the voter presently resides.~~
- ~~E. Form of challenge~~

~~(1) Objections to the registration of any person shall be made in substantially the following form:~~

BOLD SMALL CAPS	:	Indicate matter added to existing law.
Strikethrough	:	Indicate matter deleted from existing law.
Asterisks***	:	Indicate matter retained in existing law but omitted herein.

~~"OATH OF PERSON WHO ASKS THAT A NAME BE REMOVED
FROM THE SUPPLEMENTAL LIST OF REGISTERED
VOTERS"~~

~~— I, _____, a voter of the City of Bowie, do solemnly swear that I believe that who professes to reside at _____ is not a qualified voter in the _____ District of the City of Bowie, on the ground that _____ Subscribed and sworn to before me this day of _____, 20____.~~

~~(Notary Public or other person authorized to administer oaths.)~~

- ~~(2) Any person objecting to the registration on the supplemental list of any voter must appear in person to substantiate such objection by affirmative proof. Willful failure to appear at the hearing on such challenge shall be a misdemeanor and is subject to imprisonment for not more than 30 days or a fine not exceeding \$100, or both.~~

~~§ 6-51. Removal because of change of address. **RESERVED.**~~

~~The procedure for removal because of change of address shall be as provided for in this chapter.~~

~~§ 6-52. Report of change of address. **RESERVED.**~~

~~The Board may also in its discretion make such arrangements with the postal authorities serving the City and with the water department of public service companies serving persons therein to receive notices of changes in addresses of persons receiving mail or using such services in the City. The Board is authorized to pay a reasonable compensation for the necessary clerical service involved.~~

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~~§ 6-54. Cancellation of registration for failure to vote. **RESERVED.**~~

- ~~A. If a voter whose name appears on the supplemental list has been registered but has not voted at least once at a general or special election within the five preceding calendar years, it shall be the duty of the Board, unless cause to the contrary be shown, to cause the registration of that voter to be canceled by removing the registration cards and forms of the voter in the original and duplicate files and placing them in a transfer file. A notice of this action and the reason therefor shall be sent to the last address of the voter, notifying him to appear before the Board at a date specified in the notice, but not earlier than one week or later than two weeks from the date~~

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~~of the mailing of the notice, and to show cause why his or her name should not be removed from the supplemental list.~~

- ~~B. A list containing the names and last known street address of those voters whose registration is to be canceled shall be made available upon request 30 days prior to the date of removal. The Board may charge reasonable fees for such lists.~~
- ~~C. A voter whose registration has been canceled under this section shall not thereafter be eligible to vote except by registering again in accordance with the provisions of this chapter or by registering with the County Board.~~
- ~~D. Annually, the Board shall determine which persons have not voted at least once at a general or special election within the five calendar years immediately preceding January 1 of the then-current year and send those persons the notice required in Subsection A of this section. The notice shall be in a form prescribed by the State Administrative Board of Election Laws.~~

§ 6-55. Copies of registration lists.

~~The Board shall furnish to anyone making written application therefor, within 10 days after such application has been received, a certified copy, under their hands, of the names and addresses of all persons registered in the City insofar as the City's records reflect such registration on its most current voter register and/or supplemental list for a sum designated by the Board and approved by the City Council.~~**ANY PERSON SEEKING A COPY OF THE VOTER REGISTRATION LIST FOR THE CITY OF BOWIE SHALL MAKE A REQUEST THEREFOR WITH THE COUNTY BOARD IN ACCORDANCE WITH THE COUNTY BOARD'S PROCEDURES.**

§ 6-56. Voters' identification cards. **RESERVED.**

- ~~A. Issuance; duplicates. The Board shall issue a card containing the name and address of the voter, the date of issue and the election district of the voter. Such card shall be prima facie evidence that such voter has been properly registered on the date appearing thereon. The Board shall have the authority to issue duplicate voters' identification cards, to be stamped "Duplicate" to a voter when he changes his address.~~
- ~~B. Reproduction, etc., unlawful. Except for the purpose of filing as an exhibit in a court proceeding, it is unlawful to reproduce or copy in any manner for any purpose a voter's identification card. Violation of this subsection is a misdemeanor punishable as provided herein.~~

§ 6-57. Preservation of canceled registration records.

BOLD SMALL CAPS	:	Indicate matter added to existing law.
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~~The Board is authorized to microfilm canceled registration records at any time and to destroy the original records after they have been canceled for a period of five years. All files and binders shall be retained in the office of the Board for a period of five years, and shall be open to public inspection. SHALL RETAIN ALL RECORDS IN ACCORDANCE WITH THE CITY OF BOWIE RECORDS RETENTION POLICY.~~

ARTICLE III Questions

§ 6-58. Certification.

Whenever a proposed Charter or Charter amendment **IS SUBJECT TO REFERENDUM** or ~~other~~ A question is to be submitted for popular approval to the voters of the City, the City Attorney shall certify the same to the Board on or before three weeks prior to the election. Thereupon the Board shall include the same in the publication provided for in Section 26 of the **CITY** Charter and the applicable provisions of the Local Government Article of the Annotated Code of Maryland, as amended.

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§ 6-62. ~~Statement of petition contributions and expenditures.~~ **RESERVED.**

~~A. At the time of filing with the City Manager a petition, including an associated or related set of petitions, under the provisions of the Local Government Article of the Annotated Code of Maryland, as amended, the person which **WHO** files the petition shall file with it a statement showing the contributions and expenditures for the petition. This shall be certified by the person who files the petition, giving:~~

~~(1) The name and post office address of every contributor to the expense of the petition, and the amount paid by each; and~~

~~(2) The name and post office address of every person to whom, and for what service, any money was paid or promised on account of the petition or which is owed to be paid.~~

~~B. If such a certified statement is not filed with the petition, the City Manager shall treat the petition as invalid and shall not certify the question of the referendum to the Board.~~

~~C. In any proceeding to test the validity of any petition filed as specified in Subsection A of this section, the person certifying the statement required in this section shall be a party to such a proceeding. Such proceeding shall be filed in the Circuit Court for Prince George's County.~~

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§ 6-63. Effect of question concerning validity of petition signature.

On any petition, including an associated or related set of petitions, submitted to the City Manager under the applicable provisions of the Local Government Article of the Annotated Code of Maryland, as amended, any question concerning the validity of the signature of any person on the petition affects that signature only and does not affect or impair any other portion of the petition.

§ 6-64. Enforcement.

In the enforcement of §§ 6-61 and ~~6-62~~, each separate violation and the invalidity or impropriety ~~or~~ **OF** each individual signature is a separate offense, punishable under the general penalties provided in § 6-33.

§ 6-65. Result of votes.

The result of votes shall be governed by the applicable sections of the Local Government Article of the Annotated Code of Maryland, as amended, **IF APPLICABLE.**

ARTICLE IV

Fair Election Practices

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§ 6-68. Appointment of campaign treasurer; candidate joining ticket or slate.

- A. Each candidate for election to public office, upon or before, and as a condition precedent to, qualifying as such candidate, shall appoint one campaign treasurer and shall file the name and address of the campaign treasurer with the Board as provided in Subsection C of this section. A campaign treasurer shall be a resident of the City and have resided in the City for one year prior to the date of his or her appointment. Every treasurer so appointed shall accept such appointment, in writing, prior to filing thereof. The Board shall not accept any certificate of candidacy unless the name of the treasurer has been filed with it as provided in this subsection. ~~Nothing herein contained shall prevent a candidate from naming himself or herself as treasurer. A candidate cannot be their own campaign treasurer or the campaign treasurer for another candidate.~~ **A CANDIDATE CANNOT BE THEIR OWN CAMPAIGN TREASURER OR THE CAMPAIGN TREASURER FOR ANOTHER CANDIDATE.**
- B. The City Clerk shall devise and maintain a form for appointment of a treasurer and the acceptance of such appointment by the treasurer. Each candidate shall obtain and use, without alteration, the City's form for

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appointment of a treasurer.

- C. Any candidate, after filing the name of a treasurer as prescribed in Subsection A of this section, may choose, at any time after such filing and the first filing as required in Subsection A(1) of § 6-75, to join a group, combination or organization of candidates, commonly known as a "ticket" or "slate," at which time the candidate must notify the Board of the fact that he has joined the ticket or slate. **THE TICKET OR SLATE SHALL ALSO APPOINT A TREASURER AS PROVIDED FOR IN THIS ARTICLE.** The treasurer of the ticket or slate shall report in the same manner as the treasurer of any political committee as prescribed in § 6-69.
- D. No person may solicit or collect funds to be used in furtherance of the election to municipal office of any person who has not filed a certificate of candidacy and the notice of appointment of treasurer required by Subsection B of this section.

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§ 6-74. Expenditures by treasurer.

- A. Proper expenditures. It shall be lawful for any treasurer in connection with any election and in making provisions therefor to pay all lawful expenses including, but not limited to, the following expenses:
 - (1) Hiring of halls and music for public meetings and for advertising the same;
 - (2) Printing and circulating political articles, circulars, pamphlets and books or renting radio and television time and newspaper space for political speeches and advertising;
 - (3) Printing and distributing the sample or specimen ballots or instructions to voters, subject, however, to such prohibitions or restrictions as may be imposed by this chapter upon the publication and distribution of such sample or specimen ballots or instructions;
 - (4) Renting rooms and headquarters to be used by political committees;
 - (5) Compensating clerks, stenographers and typists employed in the committee rooms;
 - (6) Traveling and other legitimate expenses of political agents, committees and public speakers;
 - (7) Necessary postage, stationery, ~~telegrams~~, telephoning, and printing expenses.

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- B. Time for presentation of statement of money due. Any statement of money owing by a treasurer must be presented for payment to the treasurer within 30 days following the election in connection with which such liability was incurred.

§ 6-75. Election reports to be filed by treasurer.

- A. The treasurer designated by a candidate prior to an election shall file reports or statements of contributions and expenditures as prescribed in this section and § 6-76 with the Board in accordance with the following schedule:

- (1) By the close of business on the 15th day of each month, or if the 15th day of the month falls on a Saturday, Sunday or federal holiday, by the close of business on the Monday immediately following the 15th day of the month, a report shall be filed containing all contributions received and expenditures made in furtherance of the candidate's election, including those made by the candidate, or with the knowledge of the candidate, and those made by any other person or groups of persons since the date of the last preceding election to fill the office for which he is a candidate. Within 48 hours of its submission, excluding Saturdays and Sundays, the Board or its designee shall review each report and return any such report that does not meet the requirements of this article. **A TREASURER TO WHOM A DOCUMENT IS RETURNED SHALL HAVE 48 HOURS TO CORRECT THE DOCUMENT AND RESUBMIT IT. THE RETURN OF THE DOCUMENT BY THE BOARD AND THE RESUBMITTAL OF THE DOCUMENT MAY BE DONE ELECTRONICALLY.** A copy of all monthly and final campaign financial reports shall be posted on the City's website by close of business within three business days after review and acceptance by the Board.
- (2) A successful candidate shall file a final campaign financial report **NO LATER THAN 4:00 P.M. ON THE EIGHTH DAY FOLLOWING THE ELECTION. THE FINAL CAMPAIGN FINANCIAL REPORT SHALL BE** ~~that is~~ accepted and approved as sufficiently itemized and complete by the [Election] Board **OF ELECTIONS** or its designee no later than ~~12:00 noon~~ **4:00 P.M.** on the **LAST BUSINESS** day prior to the date on which the successful candidate takes office. **ALL SUBMISSIONS AND CORRECTIONS MAY BE DONE ELECTRONICALLY. IN THE EVENT OF A SPECIAL ELECTION IN WHICH THE ABOVE TIMEFRAMES CANNOT BE MET, THE SUCCESSFUL CANDIDATE SHALL FILE A FINAL CAMPAIGN FINANCIAL REPORT NO LATER THAN NOON ON THE LAST BUSINESS DAY PRIOR TO THE DATE ON WHICH THE SUCCESSFUL CANDIDATE TAKES OFFICE.**
- (3) Unsuccessful candidates shall file a final campaign report that is accepted and approved as sufficiently itemized and complete by the

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[Election] Board OF ELECTIONS or its designee within 30 days of the election. **AN UNSUCCESSFUL CANDIDATE WHO FAILS TO SUBMIT A FINAL CAMPAIGN REPORT AS REQUIRED BY THIS SECTION SHALL NOT BE PERMITTED TO RUN FOR OFFICE IN THE CITY OF BOWIE AGAIN UNTIL SUCH REPORT IS FILED AND ALL OUTSTANDING FEES AND PENALTIES ARE PAID IN FULL.**

- B. Before filing a final campaign report, the treasurer shall pay all outstanding obligations and dispose of all of its remaining assets in accordance with Subsection F below. It shall be the responsibility of each candidate to advise the candidate's creditors that invoices must be received by the candidate within ~~14~~ **5** days of the election. Any unpaid debts reflected in the final campaign report shall be deemed a contribution and therefore subject to the limitations of contributions prescribed in § 6-73.
- C. It is the responsibility of the treasurer to file the report and such report shall be in full and accurate detail. Each report shall contain all contributions received and expenditures made since filing of the initial report. Any campaign financial report which simply displays lump sum funds spent or obligated to campaign consultants, public relations firms or other entities without reasonable itemization of services provided shall be rejected and returned to the treasurer as failing to meet campaign reporting guidelines.
- D. The treasurer of ~~all~~ **A** political committees shall file the committee's report of statement of contributions with the Board according to the times specified in Subsection A of this section.
- E. It shall be unlawful for a treasurer to accept money or any other thing of value for or intended to be used on behalf of the candidate more than 21 days after an election.
- F. After all campaign expenditures have been made and before filing a final campaign finance report, the remaining balance in the account(s) of a campaign finance entity shall be disposed of in accordance with City Code § 6-71D.
- G. A violation of this section shall be punishable in accordance with City Code § 6-33.

§ 6-76. Form of report of expenditures and contributions.

The reports required by this article shall be filed on a form devised and distributed by the City Clerk, without alteration. **THESE REPORTS AND ANY AMENDMENTS THERETO MAY BE SUBMITTED TO THE CITY CLERK ELECTRONICALLY IN ACCORDANCE WITH PROCEDURES ADOPTED BY THE BOARD.**

§ 6-77. Requirements of election reports.

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- A. Successful candidates. No person shall enter upon the duties of any public office thereof, or receive any salary or emoluments therefrom, until he shall have filed the statements provided for in § 6-75.
- B. Section mandatory. The provisions of this article, including the provisions of § 6-75 with respect to the time of filing reports, shall be mandatory and not directory, provided that no candidate shall be disqualified for failure to file such statement if such failure is found by a court of competent jurisdiction to be with just cause.

§ 6-78. Custody of reports.

The Board shall preserve all statements or accounts filed with it pursuant to any section of this chapter ~~for two years after the election~~ **IN ACCORDANCE WITH THE CITY'S RECORDS RETENTION POLICY**. All such statements and accounts shall be open to public inspection.

§ 6-79. Advertising requirements; rates.

- A. It shall ~~not be lawful~~ **UNLAWFUL** for any candidate or treasurer to print, publish, or broadcast any campaign-related communications whatsoever, including electronic communications, unless such matter shall purport on its face to be printed, published or broadcast by the authority of the candidate or treasurer. Any such material which is printed, published, or broadcast shall be marked as an advertisement.
- B. Each candidate or treasurer shall maintain for a period of 120 days following each election a complete file of sample copies of all matter printed, published, or broadcast by his authority.
- C. No person or corporation publishing or distributing a newspaper or other periodical within the City shall charge a candidate for public office for political advertising a rate in excess of the regular local rate regularly charged by such person or corporation for commercial advertising, except that when such political advertising is placed with the person or corporation through the medium of an advertising or press agency, then the regular national rate regularly charged by such person or corporation for commercial advertising may be charged.
- D. Violation of this section is a misdemeanor and any person so convicted is subject to the penalties provided in this chapter.

ARTICLE V

Council Election Districts

BOLD SMALL CAPS	:	Indicate matter added to existing law.
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§ 6-80. Geographical boundaries of Districts I, II, III and IV.

A. For purposes of this section, the following terms shall have the following meanings:

- (1) "U.S. Route 301" shall mean southbound U.S. Route 301 unless otherwise noted;
- (2) "City boundary" shall mean the City boundary as it exists as of the effective date of this section, **AS AMENDED ON THE ____ DAY OF _____, 2026**; and
- (3) References to the point of intersection of a right-of-way line or property line and a center right- of-way line shall assume, unless otherwise indicated, the continuation of the right-of-way line or property line to the center right-of-way line.

B. For purposes of municipal elections, the City of Bowie is hereby divided into the following **FOUR** Council election districts, **WHICH ARE GENERALLY DESCRIBED BELOW**:. **THE CITY'S WEBSITE SHALL CONTAIN A MAP THAT ACCURATELY DEPICTS EACH ELECTION DISTRICT.**

- (1) Council District I - includes the neighborhoods of **ADNELL WOODS, OLD CHAPEL, OLD CHAPEL ESTATES**, Bowie Station, Colts Neck, Horsepen Ridge, Huntington, Huntington Crest, Northridge, Ray's Wood, Rolling Hills, Belair Greens, Belair Town II, Chapel Forge, Heartfields (Assisted Living Facility), Idlewild, Meadowbrook (North and East of Millstream Drive), Overbrook, Rockledge, Saddlebrook East, Saddlebrook West, Sumner Chase, Victoria Heights, Whitehall, and Yorktown, ~~and inclusive of the following geographical areas defined as: from the point of beginning where the center of the right-of-way of Millstream Drive intersects the center of the right-of-way line of Maryland Route 197, and running thence southeasterly along said line of Millstream Drive where the center line of Millstream Drive right-of-way line intersects the center line of Annapolis Road (MD 450), thence easterly along the said line of Annapolis Road to the point where the City boundary departs to the northwest at the northeastern plat line of Parcel "A" (aka Cornerstone Assembly of God), thence following said plat line northwest to its intersection with the rear lot line of Lot 9 Plat A-5779, thence generally northeasterly along the City boundary including the entirety of Parcels 48 (aka Public Works Drive), Parcels 25, 47, 70, and Parcel 13 (M-NCPPC); thence generally northwest along the City boundary (contiguous with the eastern limits of Prince Georges County) along the Patuxent River, thence departing in a westward bearing along the northwestern deed line of lands (NF) owned by the~~

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~~Southern Maryland Agricultural Association thence running generally northwesterly along the City boundary to the point where the City boundary crosses Race Track Road (center line station 26+85.14) thence following generally a southwesterly bearing along the northern line of Plat 32 - Saddlebrook West; to a point where the City boundary turns northwest along the N 07° 39'82" W bearing line of plat two "Colts Neck"; thence following the City boundary (inclusive all lands within plats one and two of Colts Neck) to a point where the S 29° 39'36" E (plat two - Colts Neck) bearing line intersects with the northeastern corner of Plat 32 Parcel E - Saddlebrook West; thence running along the City boundary to the point northwestern deed line of Parcel 222 intersects with the eastern right-of-way of Collington Road (MD 197) thence running northwest with the City boundary to the point where the City boundary intersects with the right-of-way line of Maple Avenue, and running south along Maple Avenue to the point where the right-of-way line of Maple Avenue intersects with the right-of-way line of Duckettown Road, thence west along Duckettown Road to the point where it intersects with the City boundary, and running southwest along the City boundary to the point where the City boundary intersects with the right-of-way line of Park Avenue, thence running northwest along Park Avenue to the point where the right-of-way line of Park Avenue intersects with the City boundary, thence southeast along the City boundary to the point where the City boundary intersects with the right-of-way of lands (N/F) National Railroad Passenger Corp. (Parcel 98); thence running southwest along said right-of-way to the point where the City right-of-way departs from said right-of-way, thence running south along the City boundary to the point where the City boundary intersects with the right-of-way line of Fletchertown Road, thence running west on Fletchertown Road to the point where the center right-of-way line of Fletchertown Road intersects with the right-of-way line of Hillmeade Road, thence running southeast on Hillmeade Road to the point where the right-of-way line of Hillmeade Road intersects with the City boundary, thence running east, south, east then north along the City boundary to the point where the City boundary intersects with the right-of-way line of Chestnut Avenue, and running north on Chestnut Avenue to the point where the right-of-way line of Chestnut Avenue intersects with the City boundary, thence running easterly along the City boundary to the point where the City boundary intersects with the right-of-way line of 11th Street, thence running east on 11th Street to the point where the right-of-way line of 11th Street intersects with the City boundary parallel to the right-of-way for Route 197, thence running south on this boundary to the point where it departs from the Route 197 right-of-way to the west, thence west, south and east along the City boundary to the point where the~~

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~~City boundary intersects with the right-of-way line of MD 197, thence running south along MD 197 to the point where the right-of-way line of MD 197 intersects with the right-of-way line of Old Chapel Road, thence running west on Old Chapel Road to the point where the right-of-way line of Old Chapel Road intersects with the City boundary, thence running southeast along the City boundary to the point where the City boundary intersects with the right-of-way line of MD 197 to thence running south along MD 197 to the point where the right-of-way line of MD 197 intersects with the right-of-way line of Millstream Drive, back to the point of beginning.~~

- (2) Council District II - includes the neighborhoods of **BELAIR TOWN**, Bowie Forest, Buckingham, Derbyshire, Fairview, Forest Hills, Foxhill, Glenridge, Grady's Walk, Highbridge Park, Kenilworth, Longridge, Maryland Science and Technology Center (Melford), Meadowbrook (south and west of Millstream Drive), Somerset, Somerset Park, Stewart's Landing, and Tulip Grove and inclusive of the following geographical areas defined as: from the point of beginning being where the center line of Millstream Drive intersects with the center line of the Annapolis Road (MD 450), thence running easterly on (MD 450) to the point where the City boundary departs to the south, thence running southeasterly along the City boundary to where the City boundary intersects with the western right-of-way line of Crain Highway (Route 3), and running south along the right-of-way line of Route 3 to the point where the right-of-way line of Route 3 intersects with the City boundary, thence running south along the City boundary to the point where the City boundary intersects with the right-of-way line of Route 3, thence following the Route 3 right-of-way line south to where the right-of-way line of Route 3 intersects with the City boundary thence running east, south, and west along the City of Bowie boundary (aka The Maryland Science and Technology Center Boundary) to the point where it intersects the right-of-way line of Route 3, thence running north to the point where the right-of-way line of Route 3 intersects with the City boundary, thence running west then south to the point where the City boundary intersects the right-of-way line of John Hanson Highway (Rt. 50), thence running west along Route 50 to the point where the right-of-way line of Route 50 intersects with the center of the right-of-way line of Collington Road (MD 197), thence generally north along the center line of the right-of-way line of MD 197 to the point where the right-of-way line of MD 197 intersects with the southern limit of the Longridge Subdivision plat line of Parcel B (L. 03267 F. 175), then generally west along said line, crossing perpendicular to property owned (N/F) Consolidated Rail Corp. -- Popes Creek Branch (Parcel

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~~77) to the west side of said right-of-way, then north along the right-of-way line to its intersection with the southern limits of the Old Annapolis Road right-of-way line (northeast corner of Pt. Parcel 62), then generally west along the said right-of-way line to Church Road, then south along Church Road to its intersection with the southern plat line (Plat 1 Parcel B) of the Stewarts Land Subdivision; then generally west, to said subdivision line intersect with the Church Road right-of-way at the corner of Lot 2 Block B, Plat 2 (Stewart's Landing); thence generally north along the western limits of the Stewart's Landing Subdivision plat line to Route 450, then west along Route 450, then generally north along the western limits of the City boundary line, then following the City boundary generally in an easterly direction to the point where the City boundary intersects the right-of-way line of MD 197, then generally north along MD 197 to the point where the right-of-way line of MD 197 intersects with the center line of the right-of-way of Millstream Drive, then generally east and south along Millstream Drive back to the point of beginning.~~

- (3) Council District III - containing two noncontiguous geographical areas inclusive of the following subdivisions: the neighborhoods of Allen Pond, Archstone Apartments (Governor's Green **APARTMENTS**), **ALVISTA BOWIE APARTMENTS**, **BOWEN APARTMENTS**, Bowie Commons, **BOWIE NEW TOWN CENTER CONDOS**, **BROOKDALE WOODWARD ESTATES** (Assisted Living Facility) Covington (north of Excalibur Road), Dixon Crossing, Enfield Chase, Ensleigh, Essington, Evergreen Apartments (Senior Apartments), Evergreen Estates, Heather Hills, Heather Ridge Apartments, Longleaf, **MILL BRANCH CROSSING**, Northview, Oak Pond, Old Stage, Palisades, **PATUXENT OVERLOOK**, Pin Oak Village, Princeton Square, Princeton Square Addition, Spring Meadows, Summerville (Assisted Living), Vistas **AT BOWIE**, Westview, The Willows (Senior Apartments), Woodmore Estates, Woodmore Highlands and Woodland Lake **CONDOS** and consisting of two geographic areas:

~~District III - Part One, is geographically defined as: the point of beginning is the common point of southwestern corner of the Stewarts Landing Subdivision (Lot 2 Plat 2 Block B) and the northwestern corner of (Lot 1 Block B Plat 3 Dixon Property aka The Dixon Crossing Subdivision), thence generally east along the northern limits of the Dixon Crossing Subdivision to Church Road, then generally north along Church Road along the northwestern boundary of the Spring Meadows Subdivision then generally east to the intersecting points of the Consolidated Rail Corp. - Popes Creek Branch right-of-way and Old Annapolis Road (northeast corner of Pt. Parcel 62), then generally south along the western limit of the (N/F) Consolidated Rail Corp. - Popes Creek Branch Railroad right-of-way to the point where the right-~~

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~~of-way line intersects with the southeastern most plat line of the Westview Subdivision (Plat 4 Parcel A), thence departing westerly along the southern limits of Plat 3 and Plat 1, then north along the western limits of Plat 1 Block A, and Lot 2 and Lot 1 Block D – Plat Ref. 154001 to the right-of-way line of Church Road, thence running south along the eastern right-of-way line of Church Road to its intersection with the southwestern plat line of the Dixon Crossing Subdivision (Plat 1 Block A Lot 15), then generally following the southern limits of the Dixon Crossing Subdivision (aka the City boundary to the most southerly point of Plat 5 Parcel C), then generally north to the parcel's intersection with the western limits of Parcel A Plat 5 (Church Road right-of-way); thence north along said right-of-way, back to the point of beginning.~~

~~District III – Part Two, is geographically defined as: the point of beginning where the City boundary intersects with the right-of-way line of MD 197 at the southeast corner of Parcel A 1 Plat One (Plat 7117021) – just north of London Lane; thence running south on MD 197 to the point where the right-of-way line of MD 197 intersects with the right-of-way line of John Hanson Highway (Rt. 50), thence running east on John Hanson Highway to the point where the right-of-way line of John Hanson Highway intersects with the right-of-way line of Crain Highway (Rt. 301), thence running south on Crain Highway towards the point where the right-of-way line of Crain Highway intersects with the right-of-way line of Governor Bridge Road, thence running easterly along the center line of Governor Bridge Road to the point where the right-of-way line of Governor Bridge Road intersects with the southwest corner of Plat 8 Parcel R (Plat 179068) of the Longleaf Subdivision, thence north along said subdivision line (aka the City boundary); then in an easterly direction along the City boundary following the northeastern plat lines of (Plat 8 Parcel R, Plat 7 Parcel Q, Plat 6 Pt. of Parcel K, Plat 17 [Longleaf Re-subdivision aka Patuxent Overlook] Block J Lot 8, Plat 18 Block B Parcel J [aka Patuxent Overlook] to the Patuxent River aka the City boundary limits which is contiguous with the eastern limits of Prince Georges County; then south along the said City boundary aka the eastern plat line of Plat 201002 (Parcel Plat 18 B Block J Longleaf aka Patuxent Overlook); thence south along the City boundary aka the southern plat line of Parcel J Block J (Plat 175046) aka Patuxent Overlook; thence running west along the southern limits of the longleaf subdivision line, thence southeast along the City boundary; thence westerly then north westerly (including the entirety of Parcels C and A Plat 182081) towards the point where the City boundary intersects with the eastern right-of-way line of Crain Highway, thence running north along said right-of-way,~~

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~~then west along the City boundary, then south along the Crain Highway eastern right-of-way to a point located approximately 255 feet north of the southern end of the 358.35 ARC foot plat line of Parcel A "Parcel A Charles Carroll Subdivision," the City boundary departs from said point and crossing the Robert Crain Highway (US 301), following the northeastern parcel lines of Parcel 18 and 19 (L. 10472 F. 47) and Parcel 57 for approximately 1,538 feet; thence the City boundary turns in a southwesterly direction following the eastern parcel limits of Parcel 57 for approximately 1,515 feet, thence the City boundary turns southeast for approximately 1,065 feet following the eastern limits of Parcels 28, 52 and 58; thence the City boundary turns southwest following the common parcel lines of Parcel 58 and Parcel 29 for approximately 1,604 feet to a common intersecting point with the Mill Branch Road right-of-way; thence following the eastern limits of the Mill Branch Road right-of-way in a generally north western direction approximately 875 feet to its intersection with the truncated right-of-way of (US 301) to the point where the City boundary line intersects the right-of-way line of Crain Highway and the right-of-way line of Excalibur Road, thence running west on Excalibur Road to the point where the right-of-way line of Excalibur Road intersects with the right-of-way line of Mitchellville Road, and running southwest on Mitchellville Road to the point where the right-of-way line on Mitchellville Road intersects with the right-of-way line of Mt. Oak Road, thence running west on Mt. Oak Road to the point where Mt. Oak Road intersects with eastern right-of-way of the (N/F) Consolidated Rail Corp. – Popes Creek Branch; thence running south on (N/F) Consolidated Rail Corp. – Popes Creek Branch to its intersection with the southeastern corner of Plat 4 Parcel 'A' (Plat 158061) Tall Oaks Estates (aka Woodmore Estates); thence westerly along the subdivision line of Tall Oaks Estates (aka Woodmore Estates) to its intersection with center line of the right-of-way line of Church Road (the City boundary); thence running north, then generally in an easterly bearing along the City boundary to the point where the City boundary intersects with Mount Oak road (northeast corner of Lot 2 Plat 5 Plat 158062); thence east along Mount Oak Road where the City boundary departs to the north and follows the western plat line of Parcel 'B' (Plat 158065) to its intersection with the rear lot line of Lot 15 Block C (Mount Oak Manor Subdivision, Plat 153018); thence the City boundary follows a generally easterly bearing along the perimeter of the aforementioned subdivision, thence running north along the (N/F) Consolidated Rail Corp. – Popes Creek Branch to the point where the City boundary departs to the west along the perimeter subdivision boundary of Woodmore Highlands, to its intersection with Church Road right-of-way, then north along said boundary, then easterly along said~~

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~~boundary to its intersection with the southern corner of Lot 3 (Rodenhouser Property Plat 196018), thence northwest, then southeast along the perimeter of Plat 196018 to its intersection with the (N/F) Consolidated Rail Corp. -- Popes Creek Branch right-of-way; then running north and then east crossing Route 50 and continuing west along the southwestern plat line of Princeton Square (Plat 121058); thence north along said plat line, then departing to the west along the southern plat line of Olde Stage Knolls (Plat 164027); thence west and then north along the City boundary including Lots 1-7 (Colman Subdivision Plat 212030) easterly crossing Heatherstone Drive, thence north, then easterly along the northern perimeter of Plats 125084, 125085, 125087, 125088, then south along the City boundary where it departs to the east crossing Parcel M. 54-P 22 and intersecting with the north western corner of parcel 9 Princeton Square Addition, (Plat 123066); thence the City boundary follows the exterior plat lines of Princeton Square Addition and Princeton Square back to back to the point of beginning.~~

- (4) Council District IV - includes the neighborhoods of Amber Meadows, Amber Meadows II, Ashleigh, Ashleigh Station, Collington Manor, Collington Ridge, Collington Station, Covington (South of Excalibur Road), Devonshire Estates, Glen Allen, Graystone, Grovehurst, Lake Village Manor, Mitchellville East, Oaktree, Peach Preserve, Pointer Ridge, Ridgeview Estates, **SOUTH LAKE**, Tall Oaks Crossing, Ternberry, **AND THE HAMPTONS AT WOODMORE**, ~~Woodmore at Oak Creek, and Woodson Landing and inclusive of the following geographical areas defined as: from the point of beginning at the southern right-of-way line of Mt. Oak Road with its intersecting with the center line of the right-of-way line of Mitchellville Road, thence running north on Mitchellville Road towards the point where the right-of-way line of Mitchellville Road intersects with the right-of-way line on Excalibur Road, thence going east on Excalibur Road towards the point where the right-of-way line of Excalibur Road intersects with the right-of-way line of Crain Highway (Rt. 301), thence running south on Crain Highway to the point where the right-of-way line of Crain Highway intersects with the City boundary, and running west then south along the City boundary to the point where the City boundary intersects with the right-of-way line of Mitchellville Road, thence running east on Mitchellville Road towards the point where the right-of-way line of Mitchellville Road intersects with the right-of-way line of Pittsfield Lane, and running south on Pittsfield Lane towards the point where Pittsfield Lane runs towards the City boundary, thence running east along the City boundary to the point where the City boundary intersects with the right-of-way line of Crain Highway, thence running south on Crain~~

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~~Highway towards the point where the right-of-way line of Crain Highway intersects with the City boundary, thence running west, south then east along the City boundary toward the point where the City boundary intersects with the right-of-way of Crain Highway and running south along Crain Highway towards the point where the west right-of-way line of Crain Highway intersects with the City boundary, thence running east, south and then west (inclusive of Parcel A Subdivision Plat 192085-aka The Lowes Property) to the point where it intersects with the west right-of-way line of Crain Highway, running south on Crain Highway towards the point where the right-of-way line of Crain Highway intersects with the right-of-way line of Central Avenue, and running west along Central Avenue to the point where the right-of-way line of Central Avenue intersects with Hall Road (MD Route 978), thence running northwesterly along Hall Road (inclusive of Part 2 Plat A-7852 - aka M-NCPPC) thence going west along Hall Road toward the point where Hall Road intersects with the City boundary, and running north then west along Hall Road (excluding Parcel D Plat 16400) to the point where the City boundary intersects with Devonwood Drive, thence running south along Devonwood Drive towards the point where the right-of-way line of Devonwood Drive intersects the northern right-of-way line of Central Avenue (Rt. 214), thence running east on Central Avenue along its right-of-way to the point where said right-of-way intersects with the northeastern corner of Parcel B (Plat 2 Collington Station), thence the boundary follows a southerly bearing along the southwestern line of Parcel 8 (Consolidated Rail Corp. - Popes Creek Branch right-of-way line), to the southeastern corner of Parcel Z Block A - Collington Station, thence the City boundary follows a westerly bearing to the eastern right-of-way line of Church Road, thence along the said right-of-way line (exclusive of Parcel A Plat A-6899) to the southwestern corner of Parcel D Block A Plat 5 Twelve Oaks; thence east along said plat line to its intersection with Plat 3 Twelve Oaks of the same bearing, thence north thence west along said plat line to its intersection with Plat 2 Twelve Oaks; thence at its intersection with the southeastern corner of Parcel 71 Map Page 62, the City boundary turns in a northwestern bearing along the northwestern line of Parcel 24, being bearing of the western limits of Parcel 70 (Church Road Park), said boundary follows the limits of Parcel 70 northwest, then west to its intersection with the eastern right-of-way line of Church Road; the City boundary following the same courses and distance of said right-of-way till the boundary of Parcel 70 turns to the east; thence the boundary follows the northern limits of Parcel 70, then turns southeast at its intersect with Plat 1 Block A Lot 10 (Ashleigh Plat 184061); then southeast along said plat line then east along said plat line to its intersection with the same bearing line as for Plat 2 (Ashleigh); thence northwest along the common~~

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~~plat line of Plat 2 and Plat 3 (Ashleigh); thence an eastern bearing along Plat 3 (Ashleigh) to its intersection with the same bearing line for Plat 4 (Ashleigh) to the Consolidated Rail Corp. -- Popes Creek Branch right-of-way; thence north along said right-of-way to its intersection with the southern right-of-way of Mount Oak road, thence east along said right-of-way back to the point of beginning.~~

C. A MORE DETAILED DESCRIPTION OF THE ELECTION DISTRICTS SHALL BE MAINTAINED IN THE CITY CLERK'S OFFICE.

AND, BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF BOWIE that, this Ordinance shall become effective thirty (30) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the passage and at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a meeting on _____, 2026.

PASSED by the Council of the City of Bowie, Maryland at a meeting on _____, 2026.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor

APPROVED AS TO FORM AND SUFFICIENCY:

Elissa D. Levan
City Attorney

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Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Annual Update from the Environmental Advisory Committee

DATE: 01/29/2026

Council will hear from the Environmental Advisory Committee (EAC) Chair, John Teasdale. He will present the committee's annual update, including priorities voted on unanimously by the committee. It is important to note that many of these ideas will require further work by the EAC and staff. This serves as a preliminary work plan for the Committee and a commitment to provide Council with ongoing communication about them in the months ahead.

ATTACHMENTS: 1. 20260202 - EAC Priorities



GREEN
Bowie

FY 2027 Environmental Priorities

Environmental
Advisory Committee

John Teasdale, Chair

February 2, 2026

Environmental Action Plan

- Commend staff for developing, and Council for adopting a new Environmental Action Plan in 2025.
- Recommendations align with state mandates, regional goals, and long-term cost savings.
- EAC will highlight five actions to address in the FY2027 budget process.

1. Food Waste Curbside Collection (Goal W.1)



- Several years of pilot program and planning.
- Potential long-term savings on tipping fees.
- Fund expansion in FY27 DPW Solid Waste budget.

Update - specialized truck for picking up food waste is on order

2. Energy-Efficient HVAC Upgrades

(Goal E.1)

- Implement projects identified in the Energy Efficiency and Conservation Strategy Report and the Level II Energy Audit.
- Prioritize economically feasible projects in the FY27 Energy Efficiency CIP.
- Supports compliance with State building performance standards for energy efficiency and greenhouse gas emissions.



3. Electric Vehicle Fleet Expansion

- Continue expanding electric fleet.
- Requires parallel investment in
 - charging infrastructure and
 - staff training.
- Requires the development of a Clean Fleet Policy (T.2.2A)



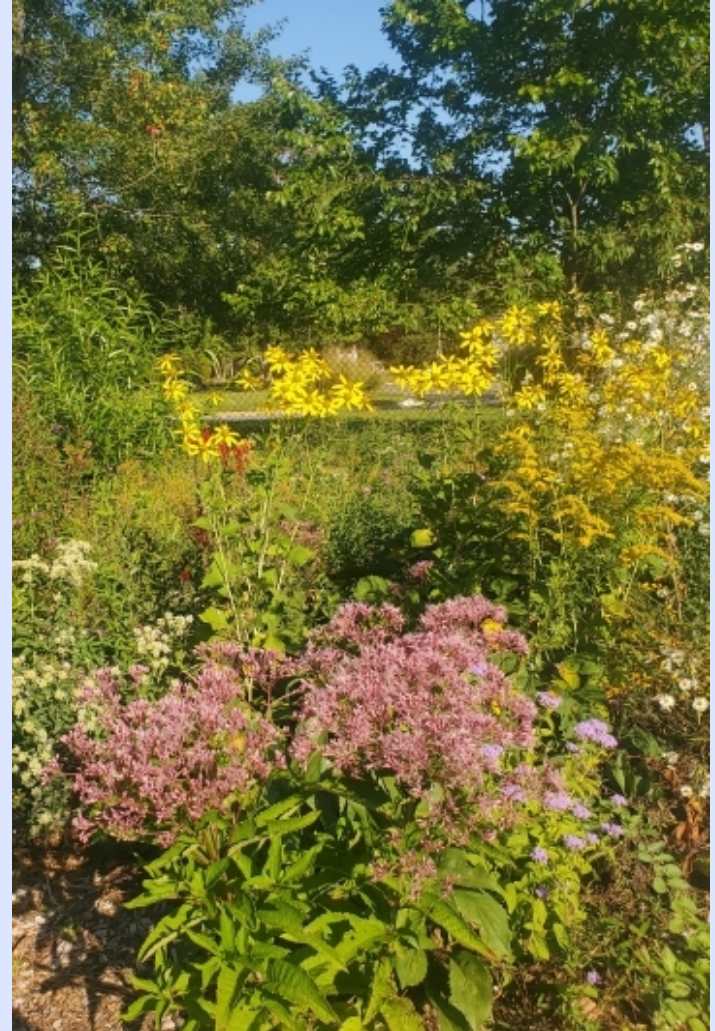
4. Build Urban Forestry Capacity

- Create one additional forestry position to establish two forestry crews for tree canopy management.
- Supports the EAP 50% urban tree canopy goal that aligns with MWCOG regional goals. (G2.1C)
- Recommend funding in the FY27 Community Services Parks and Grounds budget.



5. Ecological Landscaping & Staff Training

- Develop an ecological landscaping policy for City-owned properties. (G2.1A)
- Use native herbaceous and woody plants to
 - reduce turf maintenance costs
 - create ecologically diverse habitat.
- Provide staff training and certification, specifically Chesapeake Bay Landscape Professional - Level 1 & 2.





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Bowie

**Thank You
for
Your
Attention**

Questions?