



City of Bowie

Regular City Council Meeting

Monday, November 3, 2025
Council Chambers - 8 p.m.

AGENDA

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. QUORUM**
- IV. AGENDA ADDITIONS/DELETIONS/AMENDMENTS**
- V. CITIZEN PARTICIPATION**
- VI. PRESENTATIONS**
 - A.** Prince Georges County Proclamation to City Manager Alfred D. Lott
 - B.** Sustainable Maryland Certified Award and MML Municipal Achievement Award in Sustainability
- VII. CITY BOARDS AND COMMITTEES**
- VIII. COUNCIL ANNOUNCEMENTS**
- IX. CITY MANAGER'S REPORT**
- X. CONSENT AGENDA**
 - A.** Approval of October 6, 2025 Meeting Minutes
 - B.** Adoption of Resolution R-100-25 Accepting a Bid Proposal for the FY26 Bituminous Trail Repair/Replacement Along Northview Drive Project From E&R Services, Inc. in the Amount of \$73,300
 - C.** Adoption of Resolution R-102-25 Adopting the City of Bowie Emergency Operations Plan
- XI. OLD BUSINESS**
- XII. NEW BUSINESS**
- XIII. ADJOURNMENT AND MOVE TO CLOSED SESSION**

To adjourn to closed session under the statutory authority of the Md. Annotated Code, General Provisions Article §3-305(b)(3): "To consider the acquisition of real property for a public purpose and matters directly related thereto"; §3-305(b)(7): "To consult with counsel to obtain legal advice"; and §3-305(b)(14): "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process".

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 11/5/2025 and 11/8/2025 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2025 Council Meetings list. Once the meeting video opens, be sure to click on “CC” button to turn on closed captioning.

NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, NOVEMBER 17, 2025 - COUNCIL CHAMBERS - 8:00 P.M.



Memorandum

TO: City Council

FROM: Awilda Hernandez, City Clerk

SUBJECT: Proclamation to City Manager Lott

DATE: 10/30/2025

Prince Georges County Council Member Ingrid Watson will present a Proclamation to City Manager Alfred D. Lott on his retirement.

ATTACHMENTS: None



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: City Receives Distinguished Awards

DATE: 10/30/2025

The City of Bowie was recently recognized with two distinguished awards highlighting the City's continued leadership and accomplishments in sustainability. These awards were presented at the October Maryland Municipal League (MML) Conference held in McHenry, Maryland.

Sustainable Maryland Certified Award

The City of Bowie was recertified as a **Sustainable Maryland Certified Community at the Silver Level**. This achievement reflects the City's continued dedication to advancing sustainability initiatives and best practices.

Originally certified at the Bronze Level in 2013, Bowie has maintained its certification through each three-year recertification cycle, achieving the highest available Silver Level in 2022.

This certification is valid through 2028 and highlights Bowie's ongoing leadership in environmental responsibility.

MML Municipal Achievement Award in Sustainability

In addition, the City received the **MML Municipal Achievement Award in Sustainability** for its innovative LED Lighting Project, which retrofitted five major City facilities with energy-efficient lighting systems at no cost to the City. This project has resulted in annual savings of more than 442,000 kWh of energy, \$57,500 in operating costs, and a reduction of 314 metric tons of CO₂ emissions.

This initiative exemplifies Bowie's leadership in sustainability, fiscal responsibility, and innovation in public administration.

These recognitions underscore the City's strong commitment to building a sustainable, energy-efficient, and environmentally responsible future for our residents and community.

Councilmember Rogers accepted the awards on behalf of the City during the MML Conference.

ATTACHMENTS: None

REGULAR CITY COUNCIL MEETING MINUTES

MONDAY, OCTOBER 6, 2025

CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Monday, October 6, 2025, in Council Chambers at City Hall. Mayor Adams called the meeting to order at 8:05 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Adams led the Pledge of Allegiance to the Flag of the United States of America.

QUORUM:

In attendance were Mayor Adams, Councilmembers Brady, Estève, Ndebumadu (virtual), Rogers, Truesdale (virtual) and Woolfley, City Manager Lott, Assistant City Manager Mears, City Attorney Ruff, City Clerk Hernandez and Staff.

AGENDA ADDITIONS/DELETIONS/AMENDMENTS:

None.

CITIZEN PARTICIPATION:

1. Keila Foster, resident – Spoke about concerns of HOA dues increase without approval of residents.
2. Terry Rogers, GBCC – Comment attached
3. Katrin Jones, Governor Bridge Road – Spoke on issues of rodents at Governors Green Apartment complex.
4. Linetra Jackson, Governor Bridge Road – Spoke on issues of rodents at Governors Green Apartment complex.

PRESENTATIONS:

- A. Swearing-in of Bowie Police Officers – Mayor Adams swore-in Police Officer Triston Parks, Police Officer Kyra Owens, Police Officer Zubair Salim, Police Officer Sanje Young, Police Officer Khalid Lea and Police Officer 1st Class Quiana Keeve.

CITY BOARDS AND COMMITTEES:

- A. Appointments and Swearing-in:

1. Mayor Pro Tem Woolfley motioned to appoint Lionel Charles to the Information Technology Committee as a regular member for a 2-year term. Councilmember Esteve second the motion. Motion passed unanimously.
2. Councilmember Ndebumadu motioned to appoint Alethea Smalls to the Education Committee as a regular member for a 2-year term. Councilmember Rogers second the motion. Motion passed unanimously.
3. Mayor Adams swore in the members to their respective committees.

COUNCIL ANNOUNCEMENTS:

Mayor Adams thanked everyone for a great job at the Old Town Bowie Festival this past weekend.

Councilmember Rogers commented that October is Breast Cancer Awareness Month as well as National Women Small Business Month.

Councilmember Estève thanked staff for their support of the Old Town Bowie Festival.

CITY MANAGER'S REPORT:

City Manager Lott also commented on the success of the Old Town Bowie Festival.

CONSENT AGENDA:

Mayor Pro Tem Woolfley motioned to approve Consent Agenda items: A) Approval of Letter to M-NCPPC re: FY 2027 Proposed Budget; B) Adoption of Resolution R-74-25 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie to Allow the City to Enter Into a Contract With Applied Technology Services, Inc., and Authorizing the City Manager to Enter Into an Agreement for Message Boards With License Plate Readers; C) Adoption of Resolution R-79-25 Awarding a Contract to Lighting Maintenance Inc. in the Amount Not to Exceed \$250,000; D) Adoption of Resolution R-80-25 Accepting a Bid Proposal for the Four (4) One-Day Electronics Recycling Events From Electronics Value Recovery, Inc. in the Amount of \$38,000; E) Adoption of Resolution R-81-25 Authorizing the Issuance of a Purchase Order to Frederick Ward Associates, Inc. in the Amount of \$170,000 for Task Order #1 Professional Services-Development Plan Review, Engineering & Design Services in Accordance With the Master Contract Approved on January 21, 2025; F) Adoption of Resolution R-82-25 Awarding a Contract to Fleetpro, Inc., in the Amount of \$182,694.31; G) Adoption of Resolution R-83-25 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie to Accept the Quote of Ahead, Inc. for CrowdStrike Software, and Authorizing the City Manager to Enter Into an Agreement with CrowdStrike; H) Adoption of Resolution R-84-25 Awarding a Contract to Environmental Quality Resources, LLC, in the Amount of \$33,345.00; I) Introduction of Ordinance O-12-25 Amending City Code, Chapter 14 "Motor Vehicles and Traffic", Article III, §14-17b, "Speed Monitoring Systems", to Increase the Fines for Certain Violations Thereof. Councilmember Rogers second the motion. Motion passed 5-0 (Ndebumadu, Truesdale did not vote).

OLD BUSINESS:

A. Adoption of Ordinance O-10-25 Amending Chapter 17, "Park Rules and Regulations", Section 17-5, "Enforcement; Violations and Penalties", to Provide That it is a Misdemeanor to Camp in City Parks or to Remain in City Parks After Closing in Violation of Section 17-2, "Park Rules"; and Amending Chapter 22, "Streets and Sidewalks", Article I, "In General", Section 22-11, "Buildings or Obstructions in Streets, Sidewalks, or Alleys Unlawful", to Clarify That the Erection of Tents and Other Shelters in the Public Right of Way is Prohibited, and Amending Section 22-19A, "Enforcement; Violations and Penalties", to Declare

That the Erection and Maintenance of Tents or Other Shelters on Public Property to be a Misdemeanor and to Prescribe a Penalty for Said Offense.

Public Hearing:

Since no one signed up to speak, Mayor Adams declared the public hearing to have been held.

Mayor Pro Tem Woolfley motioned to adopt Ordinance O-10-25. Councilmember Rogers second the motion. Motion passed 5-0 (Ndebumadu, Truesdale did not vote).

B. Adoption of Ordinance O-11-25 Amending the Adopted Budget for the Fiscal Year Beginning July 1, 2025, and Ending June 30, 2026, As Adopted by Ordinance O-4-25, to Appropriate Funds for the Following Projects: \$26,000 for Opioid Remediation Strategies and \$45,900 to Replace a Public Safety Vehicle.

Public Hearing:

Since no one signed up to speak, Mayor Adams declared the public hearing to have been held.

Mayor Pro Tem Woolfley motioned to adopt Ordinance O-11-25. Councilmember Brady second the motion. Motion passed 5-0 (Ndebumadu, Truesdale did not vote).

NEW BUSINESS:

A. Health of Beech Trees on Belair Drive - Paul Schutz, City Forester and Brian Erxleben, Parks & Grounds Superintendent briefed Council on Beech Leaf Disease and Brittle Cinder Fungus that is affecting several trees on Belair Drive. Recommendation is to remove affected trees and replace them with other tree options to preserve the street's character and maintain a consistent look. Possible species are White Oak, Black Gum or Shagbark Hickory.

Councilmember Estève asked how many years the recommended replacement trees will take to be in size with the Beech trees. Mr. Schutz responded 40 to 60 years. Councilmember Estève then requested that good communication goes out to the residents before the project starts, explaining the process.

Councilmember Woolfley stated that he is concerned about the change due to the historical aspect of the trees to the area, especially near the mansion and stables.

Mayor Adams thanked staff for their presentation.

B. Economic Development Committee (EDC) Report – Members of the Economic Development Committee Billy Lewis, Chair, Yolanda Muckle, Vice Chair, Michael Olero, David Cunningham and Kevin Kennedy briefed Council on several different recommendations to reenvision, revitalize and redevelop the Town Center area. They provided an overview on housing trends, business and economic growth opportunities, planning and community involvement. The committee recommended engaging State/County elected officials to align legislative actions with City redevelopment goals. Establishing a Bowie Town Center Redevelopment Task Force to coordinate engagement, planning, and investment. Hold at least one community stakeholder meeting early in the process. Commission a market feasibility study to identify optimal uses and developer interest. Explore financing and partnership structures. Engage anchor property owners to align goals, sequencing, and timelines.

Mayor Adams thanked the committee members for their presentation and stated that Council will review the materials and discuss next steps at a future time.

C. Police Department Update - Chief Preston and Deputy Chief Liberati updated Council on status of the department. Staffing is at 58 sworn officers and 12 vacancies. Civilian staff is at 18.5 and 4 vacancies. The department is seeing an increase in domestic violence of 21.8% from last year. The department also has an 84% closure rate on cases. Officers continue to engage with the community by holding/attending several community meetings and events.

Mayor Admas asked if the vacancies in dispatch are incentivized positions. Chief Preston responded that they include signing and referral bonuses, not as much as for Police Officers though.

Mayor Pro Tem Woolfley stated concerns with the increase of traffic accidents on MD-197.

Council commended the department's performance, recruitment progress, professionalism, and humane approach.

D. Covington Oaks – Preliminary Plan of Subdivision PPS-2024-010 and Detailed Site Plan DET-2024-005 – Mr. Ridwan Cocker summarized the staff report. The property is located at 3610 Elder Oaks Blvd., Bowie, MD 20716 (±2.34 acres; north side of Elder Oaks Blvd., approximately 215ft. east of Excalibur Rd.) Zoning is RMF-20 (Residential Multi-Family 20). It proposes the development of 48 two-family residential dwelling units (two-over-two dwellings). Staff recommends approval of the Preliminary Plan and Detailed Site Plan with the condition of the applicant increase active transportation, safe walking, and bicycling along the corridor of Elder Oaks Boulevard.

Mr. Matthew Tedesco with the law firm McNamee and Hosea, representing the applicant, thanked staff for review of the plans and agree with staff's recommendations.

Public Hearing:

1. Lisa Babin, Elder St. – Spoke in support of the development.

With no other speakers signed up to speak, Mayor Adams declared the public hearing to have been held.

Councilmember Brady asked if the units will be owner occupied and if there will be an HOA associated with the property.

Mr. Tedesco responded yes to owner occupied units and there will be an HOA established once closer to completion.

Mayor Adams encouraged outreach to first responders, teachers, military, and entry-level buyers.

Councilmember Truesdale motioned to approve PPS-2024-010 and DET-2024-005. Councilmember Rogers second the motion. Motion passed 6-0 (Ndebumadu did not vote).

ADJOURNMENT:

Mayor Pro Tem Woolfley motioned to adjourn the regular City Council meeting. Councilmember Rogers second the motion. Motion passed 6-0 (Ndebumadu did not vote). The meeting adjourned at 11:23 p.m.

Awilda Hernandez, MMC
City Clerk

DRAFT



Greater Bowie Chamber of Commerce
President's Address to the Bowie City Council
Prepared for: October 2025 Council Session

Good evening, Mayor, Councilmembers, members of the Economic Development Committee, and fellow partners in progress.

It is a privilege to stand before you tonight as President of the **Greater Bowie Chamber of Commerce**, representing the many businesses that form the heartbeat of this great city. On behalf of our Board of Directors, our members, and the wider business community, I want to thank you for the opportunity to speak—and to express our continued commitment to the City of Bowie's economic growth, business sustainability, and shared prosperity.

The Chamber's partnership with the City of Bowie extends back to the **mid-1980s**, and throughout that time, we've stood together through periods of growth, transition, and renewal. Our relationship has always been grounded in a common vision—to make Bowie not just a place where people live, but a place where businesses thrive, where innovation takes root, and where economic vitality fuels community life.

Our guiding motto—**Educate, Advocate, and Connect**—continues to shape everything we do. We **educate** by offering workshops and professional development led by experts from organizations such as the **Small Business Administration** and the **Bowie Business Innovation Center**. We **advocate** by representing our members' interests before local, county, and state officials, ensuring that policies and decisions help—not hinder—business success. And we **connect** by fostering collaboration among entrepreneurs, community leaders, and residents through events, networking, and partnerships that strengthen Bowie's business ecosystem.

Tonight, the Chamber is particularly interested in the **Economic Development Committee's report and recommendations** regarding efforts to **Reenvision, Revitalize, and Redevelop the Town Center area of our City**. This initiative aligns squarely with the Chamber's mission and long-term goals.

A strong and vibrant Town Center is not just an urban design concept—it is an economic catalyst. It can become the central hub that reflects Bowie's identity: forward-looking, inclusive, and business-friendly.

We see the Town Center redevelopment as an opportunity to create a true gathering place for commerce, culture, and community—a space that supports small business growth, attracts new investment, and enhances the quality of life for our residents.

The Chamber stands ready to partner with the City and the Economic Development Committee in advancing this vision. Our members bring not only investment and expertise, but also a deep commitment to ensuring that redevelopment efforts serve both economic and community needs.

As we look ahead, the Chamber remains committed to working collaboratively with City leaders to ensure that Bowie's business community remains viable, visible, and vibrant. Together, we can build on decades of partnership to shape a future where Bowie continues to lead—not only as a great place to live—but as a dynamic place to do business.

On behalf of the Greater Bowie Chamber of Commerce, I thank you for your dedication to this city's future and for your commitment to inclusive, sustainable economic growth. We look forward to continuing our work together in making Bowie's next chapter its most exciting yet.

Thank you.

(Prepared for delivery by the President of the Greater Bowie Chamber of Commerce. To be presented before the Bowie City Council during the October 2025 session)



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Bid Award for Bituminous Trail Repairs/Replacements along Northview Drive
Resolution R-100-25

DATE: 10/30/2025

A legal notice was placed on eMaryland Marketplace and Bid Locker on September 22, 2025, for the Bituminous Trail Repairs/Replacements along Northview Drive Project. Bids were opened and publicly read on Monday, October 13, 2025. The following is a tabulation of the bids received:

E&R Services, Inc. Lanham, MD	\$73,300
Artitech, Inc. Rockville, MD	\$87,000
D&F Construction, Inc. Forestville, MD	\$124,200

After careful review, it was determined that E&R Services, Inc. of Lanham, MD had submitted the most responsive and responsible bid in the amount of \$73,300. Public Works recommends awarding the bid in the amount of \$73,300. This is within the amount budgeted in the FY26 CIP Bowie Trails Master Plan Budget.

I concur with the above recommendation and request your approval of Resolution R-100-25.

ATTACHMENTS: 1. 20251103 - Resolution R-100-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING A BID PROPOSAL FOR THE FY26 BITUMINOUS TRAIL
REPAIR/REPLACEMENT ALONG NORTHVIEW DRIVE PROJECT
FROM E&R SERVICES, INC. IN THE AMOUNT OF \$73,300

WHEREAS, pursuant to Section 61 of the City Charter, a request for bid proposals was issued on eMaryland Marketplace and on Bid Locker for the FY26 Bituminous Trail Repair/Replacement along Northview Drive Project; and

WHEREAS, at the bid opening on October 13, 2025, the City received three (3) bids; and

WHEREAS, after careful review of all the bids submitted, it was determined that E&R Services, Inc. of Lanham, MD has submitted the most responsive and responsible bid in the amount of \$73,300; and

WHEREAS, Public Works recommends awarding the bid in the amount of \$73,300. This is within the amount budgeted in the FY26 CIP Bowie Trails Master Plan Account.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, the Council hereby accepts the bid of E&R Services, Inc. and authorizes the City Manager to enter into a contract with E&R Services, Inc. in the amount of \$73,300.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on November 3, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Adoption of the City of Bowie Emergency Operations Plan - Resolution R-102-25

DATE: 10/30/2025

One of the missions of the City of Bowie is to ensure the safety, health, and welfare of our citizens. In order to accomplish that mission, the City must be prepared for, respond to, and recover from disasters, emergencies, and other critical situations. The Office of Emergency Management has coordinated with all departments and supporting agencies to develop an all-hazards plan to ensure the City has the capabilities and resources to meet that mission. This plan identifies emergency support functions and the resources needed to provide those functions. This plan also identifies key departments and supporting agencies to perform tasks necessary to carry out the plan. As such, staff recommends that Council adopt the updated City of Bowie Emergency Operations Plan.

ATTACHMENTS: 1. 20251103 - Resolution R-102-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING THE CITY OF BOWIE EMERGENCY OPERATIONS PLAN

WHEREAS, the City of Bowie City Council shall have the power for securing protection and promotion of health, safety, comfort, convenience, welfare and happiness of the residents of the City and visitors; and

WHEREAS, the City Council recognizes the need to prepare for, respond to, and recover from natural and man-made disasters and emergencies affecting the City; and

WHEREAS, effective preparedness planning requires the identification of functions that must be performed during such emergencies, the assignment of responsibility for developing plans for performing those functions, and the assignment of responsibility for developing the capability to implement those plans; and

WHEREAS, the City of Bowie Emergency Operations Plan is an all-hazards plan that establishes a single, comprehensive framework for the management of major disasters and emergencies; and

WHEREAS, the Plan establishes the overall roles and responsibilities for emergency operations, in conjunction with Prince George's County and other supporting agencies and organizations; and

WHEREAS, this plan has been developed and will remain on file with the City of Bowie Office of Emergency Management and is ready to be put activated in the event of a natural or manmade disaster or emergency; and

WHEREAS, the Plan fulfills the State of Maryland's requirement for each political jurisdiction to prepare and keep current plans to respond to disasters or large-scale emergencies; and

WHEREAS, the plan has been approved by the City Manager and agreed to by all Department Heads.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that it adopts the City of Bowie Emergency Operations Plan and authorizes the City Manager or his/her designee to make appropriate changes to the plan and to keep it updated and current.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on November 3, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor