



City of Bowie

Regular City Council Meeting

Monday, July 14, 2025
Council Chambers - 8 p.m.

Amended - Friday, July 11, 2025 10:45 a.m.

AGENDA

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. QUORUM
- IV. AGENDA ADDITIONS/DELETIONS/AMENDMENTS
- V. CITIZEN PARTICIPATION
- VI. PRESENTATIONS
 - A. Diversity Committee French-American Heritage Month Presentation - The City of Bowie Diversity Committee will give a presentation on French-American Heritage Month.
- VII. CITY BOARDS AND COMMITTEES
 - A. Appointments/Reappointments/Swearing-in
- VIII. COUNCIL ANNOUNCEMENTS
- IX. CITY MANAGER'S REPORT
- X. CONSENT AGENDA
 - A. Adoption of Resolution R-48-25 Authorizing the Issuance of a Purchase Order to KCI Technologies, Inc. for Task Order/RFP#11-01 in the Amount of \$401,079.15 in Accordance with the Master Contract Approved on January 7, 2019
 - B. Adoption of Resolution R-49-25 Accepting Bid for Water Treatment Plant SCADA Implementation (Design/Build)
- XI. OLD BUSINESS
 - A. South Bowie Boys and Girls Club Grant Request for NIKE Basketball Camp - **Eligible for Action**
- XII. NEW BUSINESS
 - A. City Elections - The City's Board of Elections will present to Council proposed changes for City elections.
 - B. ***Economic Development Discussion - Amended***
- XIII. ADJOURNMENT AND MOVE TO CLOSED SESSION

To adjourn to closed session under the statutory authority of the Md. Annotated Code, General Provisions Article §3-305(b)(1): "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance

evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals" and §3-305(b)(3): "To consider the acquisition of real property for a public purpose and matters directly related thereto."

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 7/16/2025 and 7/19/2025 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2025 Council Meetings list. Once the meeting video opens, be sure to click on "CC" button to turn on closed captioning.

**NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, AUGUST 4, 2025
- COUNCIL CHAMBERS - 8:00 P.M.**



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: French-American Heritage Month Diversity Committee Presentation

DATE: 07/10/2025

The City of Bowie Diversity Committee will conduct a brief presentation in recognition of French-American Heritage Month. This annual observance honors the rich culture, contributions, and history of French Americans and their impact on our community and nation.

ATTACHMENTS: 1. 20250714 - French American Heritage Month - Diversity Committee

French American Heritage Month

Greetings everyone. My name is Tiffani Scales and I am a member of the City of Bowie Diversity Committee. Today, I want to recognize and celebrate French American Heritage Month, which takes place during the month of July. This month provides an opportunity to honor the history, culture, and contributions of French Americans to the United States—a group whose influence stretches from our earliest days as a nation to the present.

While French American Heritage Month is not as widely known or celebrated as some others, its significance is undeniable. From the founding of cities like New Orleans, Detroit, and St. Louis, to the lasting impact on law, language, art, religion, and cuisine, French Americans have shaped the social and cultural fabric of this country in meaningful ways. French explorers and settlers were among the first Europeans to map and inhabit large regions of North America. Today, millions of Americans can trace their ancestry to France or French-speaking regions such as Haiti, Quebec, and the French Caribbean.

Let me share a few facts that highlight the breadth of French American contributions:

- The Louisiana Purchase in 1803 nearly doubled the size of the U.S. and has deep roots in French colonial history.
- French is the fourth most spoken language in the U.S. when including Creole dialects.
- Influential French Americans include artist John James Audubon, writer Marguerite Yourcenar, musician Louis Moreau Gottschalk, and politician Jean-Baptiste Point du Sable, the Haitian-born founder of Chicago.

French American Heritage Month is not only about remembering the past but also celebrating the living, evolving presence of French heritage in our communities. Whether it's through music, food, fashion, or values like liberty and fraternity, French culture continues to inspire.

So this July, I encourage each of us to learn more about French American history and think about how diverse cultural identities strengthen the communities we live in. I ask that we uplift the contributions of those whose stories often go untold, and that we recognize the interconnectedness of cultures that make America truly unique.

Lastly, here are a few ways to celebrate and honor French American Heritage this month:

- Attend a French heritage festival or cultural event, if available.
- Explore French American landmarks or museums, either locally or online.
- Try cooking a traditional French or Creole recipe at home.

- Support local businesses, artists, or authors with French roots.
- Take a moment to learn a few phrases in French, it's a beautiful language!

Merci beaucoup for your time, and happy French American Heritage Month!



Memorandum

TO: City Council

FROM: Awilda Hernandez, City Clerk

SUBJECT: Committee Appointments/Reappointments/Swearing-in

DATE: 07/10/2025

Committee Appointments:

1. Ms. Tiffany Townsend Smith was interviewed on July 7, 2025, for appointment to the Community Outreach Committee. Council concurred to appoint her to the committee as a Regular Member for a 2-year term. Please have Councilmember Estève move to appoint her.
2. Ms. Henrietta (Awo) Osei-Anto was interviewed on July 7, 2025, for appointment to the Community Outreach and Diversity Committees. Council concurred to appoint her to both committees as a Regular Member for a 2-year term. Please have Councilmember Estève or Councilmember Rogers move to appoint her.

ATTACHMENTS: None



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Issuance of a Purchase Order to KCI Technologies, Inc. for Task Order/RFP#11-01 Resolution R-48-25

DATE: 07/10/2025

On January 7, 2019 and February 4, 2019, the City entered into an Architect/Engineering Open End Agreement for Category 11-Planning and Administrative for A/E Services with KCI Technologies, Inc. (KCI) of Sparks, Maryland; Rummel, Klepper & Kahl, LLP (RK&K), of Baltimore, MD; and Hill International, Inc. (Hill) of Glen Burnie, MD. Professional Services delivered through these Agreements are negotiated and procured on a Task Order basis as the City's needs arise.

On February 7, 2022, Council awarded the FY22 RFP/Task Order #11-01 On-Site Project Management Assistance to KCI.

On September 6, 2022, Council awarded the FY23 RFP/Task Order #11-01 On-Site Project Management Assistance to KCI.

On October 2, 2023, Council awarded the FY24 RFP/Task Order #11-01 On-Site Project Management Assistance to KCI.

On July 1, 2024, Council awarded the FY25 RFP/Task Order #11-01 On-Site Project Management Assistance to KCI.

On July 2, 2025, the Public Works Department advertised a Notice of Intent to Negotiate with KCI for FY26 Task Order/RFP#11-01 On-Site Project Management Assistance under the Architect/Engineering Open End Agreement. A Proposal was received and accepted from KCI for this task and selected based on past experience and qualifications, cost, capacity to perform in a timely manner and understanding of the scope of services. This will also allow for a continuity of services as the Project Manager on staff for FY22, FY23, FY24 & FY25 will remain for FY26.

In accordance with City Charter Section 61(b)(4), a fee of \$401,079.15 for the required services was negotiated. The funding will be split between FY26 Engineering Support Budgets for Administrative (80%-\$320,863.32), Water (10%-\$40,107.92) and Sewer (10%-\$40,107.91).

The Public Works Department recommends that Council authorize the issuance of a Purchase Order to KCI for Task Order/RFP#11-01 pursuant to the Master Contract approved on January 7, 2019.

I concur with the recommendation of the Public Works Department and request your approval of Resolution R-48-25.

ATTACHMENTS: 1. 20250714 - Resolution R-48-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO KCI
TECHNOLOGIES, INC. FOR TASK ORDER/RFP#11-01 IN THE AMOUNT
OF \$401,079.15 IN ACCORDANCE WITH THE MASTER CONTRACT
APPROVED ON JANUARY 7, 2019

WHEREAS, on July 2, 2025, the Public Works Department advertised a Notice of Intent to Negotiate with KCI Technologies, Inc. for FY26 RFP/Task Order# 11-01 On-Site Project Management Assistance; and

WHEREAS, there are three (3) firms which have open ended professional services agreements with the City for Planning and Administrative A/E Services. These firms include KCI Technologies, Inc. (KCI) of Sparks, Maryland, Rummel, Klepper & Kahl, LLP (RK&K), of Baltimore, MD and Hill International, Inc. of Glen Burnie, MD; and

WHEREAS, a Proposal was received and accepted from KCI for this task and selected based on past experience and qualifications, cost, capacity to perform in a timely manner and understanding of the scope of services. This will also allow for a continuity of services as the Project Manager on staff for FY22, FY23, FY24 & FY25 will remain for FY26; and

WHEREAS, in accordance with City Charter Section 61(b)(4), a fee of \$401,079.15 for the required services was negotiated. The funding will be split between FY26 Engineering Support Budgets for Administrative (80%-\$320,863.32), Water (10%-\$40,107.92) and Sewer (10%-\$40,107.91).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the Council authorizes the issuance of a Purchase Order to KCI Technologies, Inc. for Task Order/RFP#11-01 pursuant to the Master Contract approved on January 7, 2019.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on July 14, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

 Awilda Hernandez, MMC
 City Clerk

 Timothy J. Adams
 Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Water Treatment Plant SCADA Implementation (Design/Build)
Resolution R-49-25

DATE: 07/10/2025

A legal notice advertising an Invitation for Bids for Water Treatment Plant SCADA implementation (design/build), located at 2912 Bradford Lane, was placed on eMaryland Marketplace Advantage and Bid Locker on May 16, 2025. At the close of bidding at 11:00 a.m., Friday, June 20, 2025, three (3) bids were received from the following:

IMACS, Inc. New Windsor, Maryland	\$ 545,201.02
SOAP Engineering, LLC Houston, Texas	\$ 555,629.00
Avista Realtime Systems, LLC Elkridge, Maryland	\$1,992,614.00

This work is being performed in accordance with the Capital Improvement Program.

After careful review of the bids received, it was determined that IMACS, Inc., submitted a responsible and responsive bid.

The Public Works Department recommends that the bid from IMACS, Inc. of New Windsor, Maryland be accepted in the amount of \$545,201.02. The budget for this work is \$550,000.

I concur with the above recommendation to award to IMACS, Inc. and request your approval of Resolution R-49-25.

ATTACHMENTS: 1. 20250714 - Resolution R-49-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING BID FOR WATER TREATMENT PLANT SCADA IMPLEMENTATION
(DESIGN/BUILD)

WHEREAS, a legal notice advertising an Invitation for Bids for Water Treatment Plant SCADA implementation (design/build), located at 2912 Bradford Lane, was placed on eMaryland Marketplace Advantage and Bid Locker on May 16, 2025; and

WHEREAS, at the close of bidding at 11:00 a.m., Friday, June 20, 2025, the City received three (3) bids; and

WHEREAS, after careful review of the bids submitted it was determined that IMACS, Inc. of New Windsor, Maryland submitted a responsible and responsive bid in the amount of \$545,201.02; and

WHEREAS, the budget for this work is \$550,000.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the Council hereby accepts the bid of IMACS, Inc. for Water Treatment Plant SCADA implementation (design/build) and hereby directs the City Manager to enter into a contract with IMACS, Inc.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on July 14, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: SBBGC Grant Request for NIKE Basketball Camp

DATE: 07/10/2025

South Bowie Boys and Girls Club (SBBGC), in partnership with former WNBA player Sonia Chase and her organization, Chase Your Dreams Academy, is offering a NIKE Basketball Camp. They are respectfully requesting a contribution of **\$2100** from Council's Municipal Grants funds to sponsor **at least 6 children** from the City of Bowie. This sponsorship will provide local youth the opportunity to participate in a high-quality camp experience where they will gain valuable life skills, build confidence, make new friends, and engage in positive athletic development. Your support would directly impact these young athletes and help create meaningful opportunities in their lives.

Camp details can be found here:

[NIKE Basketball Camp - Bowie Gymnasium](#)

ATTACHMENTS: 1. 20250714 - CYDA Invoice for NIKE Camp City of Bowie July 2025



INVOICE

DATE: 07/07/2025

SCOPE OF WORK:

South Bowie Boy's & Girl's Club in Bowie, MD in collaboration with Chase Your Dreams Academy (CYDA) 501(c)(3) and staff will provide a community NIKE Basketball and Youth Leadership Summer Camp at the City of Bowie Gymnasium for girls and boys ages 6-17 years old. The basketball programming led by Carrie Bridges and Sonia Chase from July 14-25/August 11-15. The curriculum will include 15 total lessons. Each day will include a combination of basketball scrimmage games, skills competition, and Sports Performance (SAQ Training – Sports, Training, and Quickness Training). The program will also introduce CYDA's core values: R.I.T.E.S. (Respect, Integrity, Teamwork, Excellence, Service) and teach life lessons through basketball skills.

INVOICE #120:

Dates of Service: July/August 2025

Funding Amount To Be Paid: \$2100

Description	# of Lessons	Rate	Total
July 2025 NIKE Basketball and Youth Leadership Summer Camp at City of Bowie Gymnasium for ages 6-17 girls and boys.	N/A	N/A	\$2100
Materials and supplies for the month	N/A	N/A	N/A
		Total	\$2100

Chase Your Dreams Academy, 108 Old Enterprise Road, Upper Marlboro MD 20774 – Mobile 410-812-7670 soniachase@cydacademy.org



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: City Election Process

DATE: 07/10/2025

After the 2023 City Elections, the Council expressed that they would like the Board of Elections to look into different equipment and/or formats that could be used for elections, as well as information on submittal of applications/forms/documents electronically.

The Board of Elections has met several times in the last six months and has put together their recommendations. Chair Yolanda Jones will present their recommendations.

ATTACHMENTS: 1. 20250714 - Bowie Election Recommendations

City of Bowie

Board of Elections Recommendations for the 2027 City Election

Presented to the Mayor and City Council

Meeting Date: July 14, 2025

Summary of Recommendations

Following the meeting on May 27, 2025, the Board of Elections respectfully submits the following recommendations for the 2027 City Election and beyond:

1. Transition to Paper Ballots

- The Board recommends a return to paper ballots for all voters, not just absentee voters.
- This method aligns with procedures used in county, state, and federal elections and has proven to be more efficient and user-friendly.
- Proposal includes:
 - Pre-printed ballots and tabulation scanners.
 - ADA machines will generate a voter's ballot, which is then printed and scanned into tabulation machine.
- Reduced need for touchscreen voting machines.
- Potential consolidation of polling places, possibly to one per Council district, due to increased efficiency.

2. Polling Location Concerns and Recommendations

- The Board recommends reevaluating current polling locations:
 - Cornerstone Church is no longer an available polling site.
 - Christian Community Presbyterian Church (CCPC) is potentially unavailable.
 - Huntington Community Center continues to face parking limitations, generating ongoing complaints.
 - South Bowie Pool House has historically faced overcrowding and parking challenges as well, which will be exacerbated by nearby new housing developments.
- Due to the City's ongoing residential development and the current location concerns, the Board recommends reducing the number of polling places from eight (8) to four (4), with one polling location per district, dependent upon final site assessments and accessibility.

3. Election Vendor and Technology Recommendations

- The Board met with several vendors that provided demonstrations of their equipment and services they provide.
- Continue the use of electronic pollbooks.

4. Key Election Deadlines and Policies

- Candidate Filing Period:
 - Opens: May 1, 2027
 - Closes: 60 days prior to Election Day
- Absentee Ballot Request Deadline:
 - 1 week prior to Election Day

5. Mail-in Ballot Consideration

- The Board unanimously opposes the use of full mail-in ballots for the 2027 City Election.

6. Electronic Submittal – Applications, Forms, Documents

- Candidate filing packets should be done in person.
- Campaign Finance Reports as well as Absentee Ballot Applications could be submitted electronically. Regulations would need to be incorporated in the City Code Ch. 6.

Respectfully submitted,

City of Bowie Board of Elections



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Economic Development Discussion

DATE: 07/10/2025

Councilmember Brady has mentioned in several recent meetings, how important it is that the Council engage in a focused discussion regarding Economic Development—specifically, what it means for the City, what their goals are, and how they can begin to take deliberate steps toward achieving our shared vision.

Monday's upcoming discussion is intended to serve as the *first step* in this important process. It will provide Council with an opportunity to share individual perspectives, begin shaping a collective approach, and establish a foundation for meaningful progress.

The intention is that this initial conversation will set the stage for a series of follow-up meetings to be held on a monthly basis. These ongoing discussions would continue through the development of the FY27 budget and ensure alignment between our economic development strategy and our fiscal planning.

Your input and engagement will be essential as we work collaboratively to define and pursue a vision that strengthens our City's economic future.

This item was requested by Councilmember Brady.

ATTACHMENTS: None