



City of Bowie

Regular City Council Meeting

Monday, June 2, 2025
Council Chambers - 8 p.m.

AGENDA

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. QUORUM**
- IV. AGENDA ADDITIONS/DELETIONS/AMENDMENTS**
- V. CITIZEN PARTICIPATION**
- VI. PRESENTATIONS**
 - A.** Arts and Education College Scholarship Awards
 - B.** 40th Annual Excellence in Education Teacher Awards
 - C.** Adoption and Presentation to Mr. Elmer Dengler of Proclamation P-16-25 Proclaiming June 7-15, 2025, as Chesapeake Bay Awareness Week in the City of Bowie
- VII. CITY BOARDS AND COMMITTEES**
 - A.** Appointments/Reappointments/Swearing-in
- VIII. COUNCIL ANNOUNCEMENTS**
- IX. CITY MANAGER'S REPORT**
- X. CONSENT AGENDA**
 - A.** Adoption of Resolution R-28-25 Accepting a Bid Proposal for the Bituminous Trail Repairs/Replacements Along Northview Drive Project from E&R Services, Inc. in the Amount of \$47,500
 - B.** Adoption of Resolution R-29-25 Accepting a Bid Proposal for Temporary Labor Services from P2 Cleaning Services, LLC in the Amount of \$186,092.60
 - C.** Adoption of Resolution R-30-25 Accepting a Bid Proposal for the Algae & Vegetation Treatment for Stormwater Management Ponds from Aquatic Environment Consultants, Inc. in the Amount of \$31,019
 - D.** Adoption of Resolution R-31-25 Awarding a Contract for Grounds Maintenance Services at the Solid Waste Facility, Water Well and Water Tank Sites, Wastewater Pump Station Facilities and the Wastewater Treatment Plant
 - E.** Adoption of Resolution R-32-25 Awarding a Contract to Maryland Industrial Trucks, Inc. for the Supply and Delivery of One (1) Sewer Camera Tractor in the Amount of \$60,986
 - F.** Adoption of Resolution R-33-25 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie

and Issuing a Purchase Order to Granturk Equipment Company, Inc. in the Amount of \$937,953 for the Purchase of Three Refuse Trucks, by Piggybacking a Costars Pennsylvania Department of General Services Bid

- G. Adoption of Resolution R-34-25 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie and Issuing a Purchase Order to Apple Ford in the Amount of \$135,571.44 for the Purchase of One Dump Truck by Piggybacking Baltimore County Contract #0004504
- H. Adoption of Resolution R-35-25 Accepting a Proposal for ASHRAE Level II Building Audits of Kenhill Center and City Hall with Loring Consulting Engineers in the Amount of \$59,185

XI. OLD BUSINESS

XII. NEW BUSINESS

- A. Maryland State Highway Administration Update - Representatives from the State Highway Administration will update City Council on the status of projects and conditions of State Roads within the City.
- B. Land Acquisition and Adoption of Emergency Ordinance O-5-25 Authorizing the Acquisition of Certain Real Property Located at 15200 Major Lansdale Blvd., Bowie, Maryland, 20716, Comprising Approximately 11.97± Acres, Being the Property Identified as Tax Map 55, Grid B1, Lot 1, Tax ID No. 07-3131711 - **Eligible for Action**
- C. Adoption of Emergency Ordinance O-6-25 Amending the Adopted Budget for the Fiscal Year Beginning July 1, 2024 and Ending June 20, 2025, as Embodied in Ordinance O-4-24, and Amended by Ordinances O-7-24, O-2-25 and O-3-25 to Appropriate Funds for the Acquisition of Certain Real Property as Described in Emergency Ordinance O-5-25, Known as the Regal Theater Property - **Eligible for Action**

XIII. ADJOURNMENT

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 6/4/2025 and 6/7/2025 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2025 Council Meetings list. Once the meeting video opens, be sure to click on "CC" button to turn on closed captioning.

**NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, JUNE 16, 2025 -
COUNCIL CHAMBERS - 8:00 P.M.**



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Arts and Education Committee Scholarships

DATE: 05/29/2025

The City of Bowie Arts and Education Committees have selected scholarship recipients for this year. Each student will attend an accredited post-secondary school. Art scholarship recipients must pursue a degree in an arts-related major; education scholarship recipients may pursue degrees in any field of study. The committees are requesting City Council present the honorees with a certificate of recognition at the June 2, 2025, City Council meeting.

Name	Scholarship	School
Yesenia Santiago	Education - \$4,000	Bowie High School
Omorinsola Oyewole	Education - \$3,000	Bowie High School
Akram Serubiri	Education - \$3,000	Duval High School
Taylor Banks	Arts - \$2,000	Duke Ellington School of the Arts
Saamiya Burns	Arts - \$2,000	Suitland High School

ATTACHMENTS: None



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Excellence in Education Teacher Awards

DATE: 05/29/2025

The following teachers and staff were nominated by their school principal to receive the 40th Annual Excellence in Education Teacher Award. These educators will be honored with a certificate and a monetary award during the June 2, 2025, City Council meeting, in recognition of their dedication to our school and students. The committees are requesting City Council present the honorees with a certificate of recognition at the June 2, 2025, City Council meeting.

Teacher	School
Alysia Flynn	Rockledge Elementary School
Andrew Degsi	Pointer Ridge Elementary School
Brittany Hamolia	Pointer Ridge Elementary School
David Summey	Yorktown Elementary School
Davlyn Hollie	Benjamin Tasker Middle School
Debra L. Stanton	Grace Christian School
Doris Ann Rice	C. Elizabeth Rieg Regional School
Ewa Siwak	Grace Christian School
James Booker	Whitehall Elementary School
James Dorsey	Rockledge Elementary School
Jevette Meeks	Benjamin Tasker Middle School
Jolie Trudick	Yorktown Elementary School
Lindsey Brodrick	C. Elizabeth Rieg Regional School
Lisa Miller	High Bridge Elementary School
M. Michele Rowland, NBCT	Whitehall Elementary School
Markesa R. Thomas-Oliver	Samuel Ogle Middle School

Natasha Harris	High Bridge Elementary
Nichole Ra'uf	Samuel Ogle Middle School
Rob Watson	Kenilworth Elementary

ATTACHMENTS: None

PROCLAMATION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
PROCLAIMING JUNE 7-15, 2025, AS CHESAPEAKE BAY AWARENESS WEEK
IN THE CITY OF BOWIE

WHEREAS, the Chesapeake Bay Watershed drains more than 64,000 square miles of land stretching from New York to Virginia and is home to more than 18 million people; and

WHEREAS, Chesapeake Bay stretches 200 miles from Havre de Grace, Maryland, to Norfolk, Virginia, and supports more than 3,600 plant and animal species; and

WHEREAS, Collington Branch, Horsepen Branch, Millstream Branch, and nine other streams in the city drain into the Patuxent River, which flows into the Chesapeake Bay; and

WHEREAS, City staff, Environmental Advisory Committee, and Green Team members provide opportunities for residents to increase native landscaping, remove invasive species, and plant trees; and

WHEREAS, the City completed and plans for additional stormwater retrofits and stream restoration projects, hosts at least two stream cleanups annually, is working on an Environmental Action Plan; and

WHEREAS, the Maryland State Legislature and the Metropolitan Washington Council of Governments have celebrated Chesapeake Bay Awareness Week for 10 years.

NOW, THEREFORE, BE IT PROCLAIMED that the Council of the City of Bowie, Maryland hereby proclaims the week of June 7-15, 2025, as Chesapeake Bay Awareness Week in the City of Bowie and urges its residents to discover the many connections between themselves and the Bay.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on June 2, 2025.

ATTEST:

Timothy J. Adams
Mayor

Awilda Hernandez, MMC
City Clerk



Memorandum

TO: City Council

FROM: Awilda Hernandez, City Clerk

SUBJECT: Committee Appointments/Reappointments/Swearing-in

DATE: 05/29/2025

Committee Appointments:

1. Mr. Caleb James was interviewed on May 19, 2025, for appointment to the Community Outreach Committee. Council concurred to appoint him to the Committee as a Youth Member for a 2-year term. Please have Councilmember Estève move to appoint him.

ATTACHMENTS: None



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Bid Award for Bituminous Trail Repairs/Replacements along Northview Drive
Resolution R-28-25

DATE: 05/29/2025

A legal notice was placed on eMaryland Marketplace and Bid Locker on April 23, 2025, for the Bituminous Trail Repairs/Replacements along Northview Drive Project. Bids were opened and publicly read on Monday, May 12, 2025. The following is a tabulation of the bids received:

Calvert Ready Mix & Concrete Supplies, LLC Lusby, MD	\$31,300
E&R Services, Inc. Lanham, MD	\$47,500
Chamberlain Contractors, LLC Laurel, MD	\$49,550
Espina Paving, Inc. Woodbridge, VA	\$72,506
Reliable Contracting Co., Inc. Gambrills, MD	\$75,660
Ross Contracting, Inc. Mount Airy, MD	\$83,243
C&N Associates, LLC Glenn Dale, MD 20769	\$134,437

After careful review, it was determined that E&R Services, Inc. of Lanham, MD had submitted the most responsive and responsible bid in the amount of \$47,500. Public Works recommends awarding the bid in the amount of \$47,500. This is within the amount budgeted in the FY25 CIP Bowie Trails Master Plan Budget.

I concur with the above recommendation and request your approval of Resolution R-28-25.

ATTACHMENTS: 1. 20250602 - Resolution R-28-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING A BID PROPOSAL FOR THE BITUMINOUS TRAIL
REPAIRS/REPLACEMENTS ALONG NORTHVIEW DRIVE PROJECT FROM
E&R SERVICES, INC. IN THE AMOUNT OF \$47,500

WHEREAS, pursuant to Section 61 of the City Charter, a request for bid proposals was issued on eMaryland Marketplace and on Bid Locker for the Bituminous Trail Repairs/Replacements along Northview Drive Project; and

WHEREAS, at the bid opening on May 12, 2025, the City received seven (7) bids; and

WHEREAS, after careful review of all the bids submitted, it was determined that E&R Services, Inc. of Lanham, MD has submitted the most responsive and responsible bid in the amount of \$47,500; and

WHEREAS, Public Works recommends awarding the bid in the amount of \$47,500. This is within the amount budgeted in the FY25 CIP Bowie Trails Master Plan Budget.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, the Council hereby accepts the bid of E&R Services, Inc. and authorizes the City Manager to enter into a contract with E&R Services, Inc. in the amount of \$47,500.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on June 2, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Contract Award, Temporary Labor Services
Resolution R-29-25

DATE: 05/29/2025

A legal notice advertising an Invitation for Bids for Temporary Labor Services was advertised on eMaryland Marketplace and on Bid Locker on April 14, 2025. Bids were received from the following companies on May 7, 2025:

P2 Cleaning Services, LLC	Laurel, MD
Evolution Group	Silver Spring, MD
Elite Technology, LLC	Upper Marlboro, MD
Authenus Staffing, LLC	Fort Washington, MD
Centropolis Property Staffing Management, LLC	Baltimore, MD
Achievers, LLC	Baltimore, MD

The bids were evaluated as required by City Charter and the Procurement Policy. Criteria for selection included ability, company qualifications, background, invoicing and price.

Temporary labor services are used to assist the Public Works Department Solid Waste Division as needed to provide trash and recycling pick up for residents.

After careful review, it was determined that P2 Cleaning Services, LLC of Laurel, MD had submitted the most responsive and responsible bid. The award amount will be \$186,092.60 based on the hourly rate of \$28.51 and overtime hourly rate of \$38.88 and the estimated requirement of hours for the period of FY26 Notice to Proceed-June 30, 2026. This is within the amount budgeted for the FY26 Public Works Solid Waste Professional Services Budget. This Contract will be in effect through June 30, 2025, with two additional one-year options to renew.

I concur with the above recommendation and request your approval of Resolution R-29-25.

ATTACHMENTS: 1. 20250602 - Resolution R-29-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING A BID PROPOSAL FOR TEMPORARY LABOR SERVICES
FROM P2 CLEANING SERVICES, LLC IN THE AMOUNT OF \$186,092.60

WHEREAS, pursuant to Section 61 of the City Charter, a legal notice advertising an Invitation for Bids for Temporary Labor Services was advertised on eMaryland Marketplace and on Bid Locker on April 14, 2025; and

WHEREAS, on the May 7, 2025 due date, the City received six (6) bids; and

WHEREAS, the temporary labor services are used to assist the Public Works Department Solid Waste Division as needed to provide trash and recycling pick up for residents; and

WHEREAS, after careful review, it was determined that P2 Cleaning Services, LLC of Laurel, MD had submitted the most responsive and responsible bid.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the Council hereby accepts the bid from P2 Cleaning Services, LLC and authorizes the City Manager to enter into a contract with P2 Cleaning Services, LLC in the amount of \$186,092.60. The award amount will be \$186,092.60 based on the hourly rate of \$28.51 and overtime hourly rate of \$38.88 and the estimated requirement of hours for the period of FY26 Notice to Proceed-June 30, 2026. This is within the amount budgeted for the FY26 Public Works Solid Waste Professional Services Budget. This Contract will be in effect through June 30, 2025, with two additional one-year options to renew.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on June 2, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Bid Award for Algae & Vegetation Treatment for Stormwater Management Ponds
Resolution R-30-25

DATE: 05/29/2025

A legal notice was placed on eMaryland Marketplace and Bid Locker on April 2, 2025, for the Algae & Vegetation Treatment for Stormwater Management Ponds. Bids were opened and publicly read on Wednesday, April 23, 2025. The following is a tabulation of the bids received:

South River Landscapes, LLC Severn, MD	\$25,719
Aquatic Environment Consultants, Inc. Scotland, PA	\$31,019
LakeSource, LLC Easton, MD	\$65,900

After careful review, it was determined that Aquatic Environment Consultants, Inc. of Scotland, PA had submitted the most responsive and responsible bid in the amount of \$31,019. Public Works recommends awarding the bid in the amount of \$31,019. This is within the amount budgeted in the FY26 Stormwater Management Repair/Maintenance Budget.

I concur with the above recommendation and request your approval of Resolution R-30-25.

ATTACHMENTS: 1. 20250602 - Resolution R-30-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING A BID PROPOSAL FOR THE ALGAE & VEGETATION TREATMENT
FOR STORMWATER MANAGEMENT PONDS FROM AQUATIC
ENVIRONMENT CONSULTANTS, INC. IN THE AMOUNT OF \$31,019

WHEREAS, pursuant to Section 61 of the City Charter, a request for bid proposals was issued on eMaryland Marketplace and on Bid Locker for the Algae & Vegetation Treatment for Stormwater Management Ponds; and

WHEREAS, at the bid opening on April 23, 2025, the City received three (3) bids; and

WHEREAS, after careful review, it was determined that Aquatic Environment Consultants, Inc. of Scotland, PA had submitted the most responsive and responsible bid in the amount of \$31,019; and

WHEREAS, Public Works recommends awarding the bid in the amount of \$31,019. This is within the amount budgeted in the FY26 Stormwater Management Repair/Maintenance Budget.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, the Council hereby accepts the bid of Aquatic Environment Consultants, Inc. and authorizes the City Manager to enter into a contract with Aquatic Environment Consultants, Inc. in the amount of \$31,019.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on June 2, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Grounds Maintenance Solid Waste Facility, Water Well and Water Tank Sites, Wastewater Pump Station Facilities and the Wastewater Treatment Plant Resolution R-31-25

DATE: 05/29/2025

A legal notice advertising an Invitation for Bids (IFB) for grounds maintenance services to be performed at the solid waste facility, water well and water tank sites, wastewater pump station facilities and the Wastewater Treatment Plant was placed on eMaryland Marketplace Advantage and Bid Locker. The contract term for these services will be for one year (FY26) with four one-year options to renew (FY27-FY30) at the City's sole discretion. At the close of bidding at 11:00 a.m. Monday, May 19, 2025, six (6) bids had been received from the following:

BIDDER	FY26	FY27	FY28	FY29	FY30	TOTAL
P2 Cleaning Services LLC	\$15,025.00	\$15,325.50	\$15,325.50	\$15,632.47	\$15,632.47	\$76,940.94
South River Landscapes, LLC	\$20,526.30	\$22,579.00	\$24,836.90	\$27,321.22	\$30,054.00	\$125,317.42
Actaeon, LLC	\$30,100.00	\$30,100.00	\$30,100.00	\$33,110.00	\$33,110.00	\$156,520.00
S&P Patios & Landscaping	\$66,920.00	\$68,930.00	\$69,970.00	\$70,390.00	\$73,045.00	\$349,255.00
JMC Landscaping, LLC	\$77,362.57	\$79,684.48	\$82,073.63	\$84,536.78	\$87,072.84	\$410,730.30
Community Bridge, Inc.	\$785,250.00	\$808,807.50	\$833,486.12	\$858,501.87	\$884,260.03	\$4,170,305.52

The Public Works Department recommends that the most responsive and responsible bid from P2 Cleaning Services LLC, which meets minimum bid specifications, be accepted. The FY26 budget for these services is \$16,600.

I concur with the above recommendation and request your approval of Resolution R-31-25.

ATTACHMENTS: 1. 20250602 - Resolution R-31-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AWARDING A CONTRACT FOR GROUNDS MAINTENANCE SERVICES AT THE
SOLID WASTE FACILITY, WATER WELL AND WATER TANK SITES,
WASTEWATER PUMP STATION FACILITIES AND THE WASTEWATER
TREATMENT PLANT

WHEREAS, a legal notice advertising an Invitation for Bids (IFB) for grounds maintenance services to be performed at the solid waste facility, water well and water tank sites, wastewater pump station facilities and the Wastewater Treatment Plan was placed on eMaryland Marketplace Advantage and Bid Locker; and

WHEREAS, the contract term for these services will be for one year (FY26) with four one-year options to renew (FY27-FY30) at the City's sole discretion; and

WHEREAS, at the close of bidding at 11:00 a.m., Monday, May 19, 2025, six (6) bids had been received; and

WHEREAS, after a careful review of the bids submitted, it was determined that P2 Cleaning Services LLC of Laurel, Maryland had submitted the most responsive and responsible bid as follows:

FY	Solid Waste	Water Well and Water Tank Sites	Wastewater Pump Station Facilities and Wastewater Treatment Plant	Total
2026	\$1,260.00	\$5,505.00	\$8,260.00	\$15,025.00
2027	\$1,285.20	\$5,615.10	\$8,425.20	\$15,325.50
2028	\$1,285.20	\$5,615.10	\$8,425.20	\$15,325.50
2029	\$1,310.96	\$5,727.47	\$8,594.04	\$15,632.47
2030	\$1,310.96	\$5,727.47	\$8,594.04	\$15,632.47
TOTAL				\$76,940.94

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the Council hereby accepts the bid of P2 Cleaning Services LLC for grounds maintenance services to be performed at the solid waste facility, water well

and water tank sites, wastewater pump station facilities and the Wastewater Treatment Plant and hereby directs the City Manager to enter into a contract with P2 Cleaning Services LLC.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on June 2, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Sewer Camera Tractor
Resolution R-32-25

DATE: 05/29/2025

A legal notice advertising an Invitation for Bids (IFB) to supply and deliver one (1) sewer camera tractor to be used by the Utilities division was placed on eMaryland Marketplace Advantage and Bid Locker. At the close of bidding at 11:00 a.m., Wednesday, May 21, 2025, one (1) bid was received from Maryland Industrial Trucks, Inc. in the amount of \$60,986.

This equipment will be used to inspect and identify defects in the City's 90 miles of sewer collection pipes.

The Public Works Department recommends that the bid from Maryland Industrial Trucks, Inc., which meets minimum bid specifications, be accepted. The FY26 budget for the sewer camera tractor is \$66,000.

I concur with the above recommendation and request your approval of Resolution R-32-25.

ATTACHMENTS: 1. 20250602 - Resolution R-32-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AWARDING A CONTRACT TO MARYLAND INDUSTRIAL TRUCKS, INC. FOR
THE SUPPLY AND DELIVERY OF ONE (1) SEWER CAMERA TRACTOR IN THE
AMOUNT OF \$60,986

WHEREAS, a legal notice advertising an Invitation for Bids (IFB) to supply and deliver one (1) sewer camera tractor to be used by the Utilities division was placed on eMaryland Marketplace Advantage and Bid Locker; and

WHEREAS, at the close of bidding at 11:00 a.m., Wednesday, May 21, 2025, one (1) bid was received from Maryland Industrial Trucks, Inc.; and

WHEREAS, after a careful review of the bid submitted, it was determined that Maryland Industrial Trucks, Inc. of Linthicum, Maryland had submitted a responsive and responsible bid in the amount of \$60,986.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the Council hereby accepts the bid of Maryland Industrial Trucks, Inc. to supply and deliver one (1) sewer camera tractor and hereby directs the City Manager to enter into a contract with Maryland Industrial Trucks, Inc.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on June 2, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

 Awilda Hernandez, MMC
 City Clerk

 Timothy J. Adams
 Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Waive Bidding for Replacement of One Refuse Truck And Purchase of Two (2) New Refuse Trucks - Resolution R-33-25

DATE: 05/29/2025

The FY265 budget allows for the replacement of one refuse truck and the purchase of two new refuse trucks, which will be used by the solid waste division. The Public Works Department received and analyzed the results of a COSTARS Pennsylvania Department of General Services bid and determined that GranTurk Equipment Company, Inc. of Baltimore, Maryland, was awarded a contract for refuse trucks meeting the needs of the solid waste division. Seeking new bids would not be expected to yield better results.

The cost of each truck is \$312,651 with a total cost of \$937,953, which is within the budgeted amount of \$1,032,000.

In accordance with City Charter Section 61, we are requesting that Council waive bidding requirements and allow for the issuance of a purchase order to GranTurk Equipment Company, Inc. in the amount of \$937,953.

I concur with the above recommendation and request your approval of Resolution R-33-25.

ATTACHMENTS: 1. 20250602 - Resolution R-33-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61
“PURCHASING AND CONTRACTING” OF THE CHARTER OF THE CITY OF
BOWIE AND ISSUING A PURCHASE ORDER TO GRANTURK EQUIPMENT
COMPANY, INC. IN THE AMOUNT OF \$937,953 FOR THE PURCHASE OF
THREE REFUSE TRUCKS, BY PIGGYBACKING A COSTARS PENNSYLVANIA
DEPARTMENT OF GENERAL SERVICES BID

WHEREAS, the Charter of the City of Bowie, Maryland (hereinafter, “the City”) requires, in section 61, that all expenditures for inter alia, materials, construction of public improvements or contractual services involving more than twenty-five thousand dollars be made by written contract upon sealed bids to the lowest responsible bidder, except where the City Council by two-thirds vote waives the bidding requirement for good cause shown; and

WHEREAS, the FY26 budget allows for the replacement of one refuse truck and the purchase of two refuse trucks to be used by the solid waste division; and

WHEREAS, the Public Works Department received and analyzed the results of a COSTARS Pennsylvania Department of General Services bid; and

WHEREAS, it was determined that GranTurk Equipment Company, Inc. of Baltimore, Maryland was awarded a contract for refuse trucks meeting the needs of the solid waste division; and

WHEREAS, seeking new bids would not be expected to yield better results; and

WHEREAS, the proposed purchase price for the equipment to be procured will exceed twenty-five thousand dollars and the City Council deems the aforesaid economic efficiencies to constitute good cause to waive the bidding requirements otherwise required by the Charter.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, by at least a two-thirds vote, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter are for good cause shown, hereby waived.

Section 2. The City Manager is hereby authorized to issue a purchase order to the said company for the above mentioned equipment.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on June 2, 2025 by a vote of at least two-thirds of the members of the Council.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Waive Bidding for Replacement of Dump Truck #410
Resolution R-34-25

DATE: 05/29/2025

The FY265 budget allows for the replacement of dump truck #410, which is used by the utilities division. The Public Works Department received and analyzed Baltimore County Contract #0004504 and determined that Apple Ford of Columbia, Maryland, was awarded a contract for dump trucks meeting the needs of the utilities division. Seeking new bids would not be expected to yield better results.

The cost of the dump truck is \$135,571.44, which is within the budgeted amount of \$149,200.

In accordance with City Charter Section 61, we are requesting that Council waive bidding requirements and allow for the issuance of a purchase order to Apple Ford in the amount of \$135,571.44.

I concur with the above recommendation and request your approval of Resolution R-34-25.

ATTACHMENTS: 1. 20250602 - Resolution R-34-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61
“PURCHASING AND CONTRACTING” OF THE CHARTER OF THE CITY OF
BOWIE TO AND ISSUING A PURCHASE ORDER TO APPLE FORD IN THE
AMOUNT OF \$135,571.44 FOR THE PURCHASE OF ONE DUMP TRUCK BY
PIGGYBACKING BALTIMORE COUNTY CONTRACT #0004504

WHEREAS, the Charter of the City of Bowie, Maryland (hereinafter, “the City”) requires, in section 61, that all expenditures for inter alia, materials, construction of public improvements or contractual services involving more than twenty-five thousand dollars be made by written contract upon sealed bids to the lowest responsible bidder, except where the City Council by two-thirds vote waives the bidding requirement for good cause shown; and

WHEREAS, the FY26 budget allows for the replacement of dump truck #410 to be used by the utilities division; and

WHEREAS, the Public Works Department received and analyzed Baltimore County Contract #0004504; and

WHEREAS, it was determined that Apple Ford of Columbia, Maryland was awarded a contract for dump trucks meeting the needs of the utilities division; and

WHEREAS, seeking new bids would not be expected to yield better results; and

WHEREAS, the proposed purchase price for the equipment to be procured will exceed twenty-five thousand dollars and the City Council deems the aforesaid economic efficiencies to constitute good cause to waive the bidding requirements otherwise required by the Charter.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, by at least a two-thirds vote, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter are for good cause shown, hereby waived.

Section 2. The City Manager is hereby authorized to issue a purchase order to the said company for the above mentioned equipment.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on June 2, 2025 by a vote of at least two-thirds of the members of the Council.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Accepting a proposal from Loring Consulting Engineers in the amount of \$59,185
Resolution R-35-25

DATE: 05/29/2025

In 2024, the City received a grant from the Department of Energy (DOE) through the Energy Efficiency and Community Block Grant (EECBG) program. In order to receive the earmarked funds, we had to apply for programs that fell within parameters listed by DOE. We chose to receive the money in two phases, as preferred by DOE: Phase I was the creation of an Energy Efficiency and Conservation Strategy (EECS), which looked at high level at our facilities and energy usage and created a road map to less energy use intensity at each site, more energy efficiency, and coming into compliance with MD Building Energy Performance Standards (BEPS). Phase II, which we aim to begin this summer, entails more intensive energy audits of the two buildings which will fall under the BEPS rules and a work plan. This includes both City Hall and the Kenhill Center.

Loring Consulting Engineers produced the EECS last year and again submitted a proposal for phase II. After careful review, staff would like to move forward with their proposal.

This is an FY26 budget objective and will be completed and presented to City Council by December of 2025.

ATTACHMENTS: 1. 20250602 - Resolution R-35-25

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING A PROPOSAL FOR ASHRAE LEVEL II BUILDING AUDITS OF
KENHILL CENTER AND CITY HALL WITH LORING CONSULTING ENGINEERS
IN THE AMOUNT OF \$59,185

WHEREAS, pursuant to Section 61 of the City Charter, a Request for Proposals (RFP) was issued on eMaryland Marketplace and on Bid Locker for the upcoming Environmental Action Plan project; and

WHEREAS, on the May 9, 2025 due date, the City received one (1) proposal; and

WHEREAS, the proposal was evaluated as required by City Charter and the Procurement Policy by the project lead, grants department, and chief financial officer as reviewers; and

WHEREAS, after careful evaluation and review of the proposal, it was determined that Loring Consulting Engineers had submitted the most responsive and responsible proposal that was in the best interest of the City. The City worked previously with Loring Consulting Engineers in 2024 and they are best suited to meet our needs for this project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, hereby accepts the proposal of Loring Consulting Engineers and authorizes the City Manager to enter into a contract in the amount of \$59,185

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on June 2, 2025.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: MDOT SHA Representative to Update City Council on State Roadway Conditions and Projects

DATE: 05/29/2025

In response to a request made by the City of Bowie, a representative from the Maryland Department of Transportation State Highway Administration ("SHA") will be attending a City Council meeting. This meeting is for the purpose of having SHA give an update on all current and future state roadway projects impacting the City of Bowie, as well as on the conditions of all existing roadways and right of ways.

Below is a list of some of the items to be discussed:

US-301

- **Widening:** the current status and future plans for widening projects along US-301 within our city limits.
- **Signage:** existing and proposed signage, including clarity, placement, and any opportunities for improvement.
- **Trash:** addressing ongoing concerns regarding litter and debris along US-301 and exploring potential solutions for improved maintenance.
- **Breakout projects from Harry Nice Bridge to the US-50/US-301 interchange:** updates on any specific projects or initiatives planned or underway on this segment of US-301 that could impact Bowie.

MD-197

- **Traffic light synchronization:** the potential for optimizing traffic light synchronization along MD-197 to improve traffic flow and reduce congestion.
- **Replacement of sidewalk near the Omni Building:** inquiry about plans for replacing the sidewalk and wooden walkway near the Omni Building to ensure pedestrian safety and accessibility.

MD-564

- **Ninth Street:** planned improvements or changes related to MD-564 in the vicinity of Ninth Street.
- **Crosswalk:** improvements to the crosswalk located near Chapel Avenue.
- **Speed calming:** exploring options for implementing speed-calming measures along MD-564 to enhance safety for residents.
- **Traffic lights:** information regarding any current or proposed traffic light installations or modifications on MD-564.
- **Chestnut Bridge:** improvements and/or upgrades to the bridge and to line of site at Chestnut Avenue intersection.

MD-3

- **Planned upgrades/improvements:** an overview of any anticipated upgrades or improvements to MD-3 that will affect the City of Bowie.

ATTACHMENTS: None



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: City of Bowie Purchase of 15200 Major Lansdale Boulevard
Emergency Ordinance O-5-25

DATE: 05/29/2025

The City of Bowie is purchasing the commercial-zoned (TAC-E) property located at 15200 Major Lansdale Boulevard, Bowie 20716 for \$11,970,000. Under the terms of the purchase and sale agreement entered into by the City on May 16, 2025, a **\$1,197,000 non-refundable deposit has been made.**

The property is being sold by direction of the lenders and note holders who were part of the July 2024 sale of the property to a church.

The former Regal Cinema property is approximately 11.97± acres with a 55,280 square foot movie theater constructed upon it.

The property was purchased in July 2024 by the Passion Java church for \$10,250,000.00. The current assessed value of the property is \$9,077,500.00

The City has an established land acquisition policy, described in Resolution R-61-98, that has eleven possible reasons for the City to acquire land. Three (3) of those reasons apply directly to this property:

- Acquisition would allow the City to influence land use for a particular property
- Acquisition would be for redevelopment or revitalization
- Acquisition would be in the best interest of the City as determined by the City

HOW COULD THE PROPERTY BE USED?

In April this year, the City Council gave the City's Economic Development Committee (EDC) the task of re-envisioning the Town Center area of Bowie; that area includes the Regal Cinema property, Macy's, United Furniture, the original Bowie Town Center, and other parcels. The EDC is conducting twice monthly working meetings, open to the public and publicized on the City's website. The re-envisioning renderings will be presented to the City Council in September 2025 and subsequently taken through a full public comment/stakeholders process to further refine the ideas. Staff and Council will then work on a development plan for the property that the City can then use as a basis to find public and private sector development partners to build or a buyer to purchase. This entire

process can be more than 5 years long; many private sector developers spend close to 10 years preparing their development plans, and we expect our process to be no speedier.

ATTACHMENTS: 1. 20250602 - Emergency Ordinance O-5-25

EMERGENCY ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY LOCATED
AT 15200 MAJOR LANSDALE BLVD., BOWIE, MARYLAND, 20716,
COMPRISING APPROXIMATELY 11.97± ACRES, BEING THE PROPERTY
IDENTIFIED AS TAX MAP 55, GRID B1, LOT 1, TAX ID NO. 07-3131711

WHEREAS, pursuant to Md. Code Ann., Local Gov't. Article, § 5-202, the City of Bowie, Maryland ("the City") has the authority to pass such ordinances as it deems necessary to assure the good government of the City; protect and preserve the City's rights, property, and privileges; and preserve peace and good order; and

WHEREAS, Md. Code Ann., Local Gov't Art., § 5-204(c) authorizes the City to acquire by conveyance or purchase real property needed for any public purpose; and

WHEREAS, there is certain property currently owned by the Passion Java Ministries Inc. ("the Church"), acquired from GRP Major Lansdale, by deed dated July 18, 2024, recorded among the Land Records of Prince George's County, Maryland in Liber 49989, Folio 219, et seq., comprising 11.97± acres of land, and known as 15200 Major Lansdale Blvd, Bowie, Maryland 20716 ("the Property"); and

WHEREAS, the Church wishes to sell and the City wishes to purchase the Property for a sales price of Eleven Million Nine Hundred Seventy Thousand and 00/100 Dollars (\$11,970,000.00), upon the terms and conditions set forth in a Contract of Sale dated May 16, 2025, for the purpose of potentially locating City facilities thereon; and

WHEREAS, Section 12 of the City Charter provides that an ordinance shall ordinarily be adopted no sooner than 6 and no more than 60 days after introduction unless enacted as an emergency measure; and

WHEREAS, Section 12 further provides that an ordinance will take effect thirty days after adoption unless the Council, by a two-thirds (2/3) majority vote, determines it should take effect sooner; and

WHEREAS, the City Council by unanimous vote deems the acquisition of the Property to be an emergency warranting the setting aside of the waiting period prescribed by Section 12 of the Charter; and

WHEREAS, the City Council deems the acquisition of the Property to be an emergency permitting the ordinance to be adopted at the same meeting at which it is introduced and by a two-thirds (2/3) majority vote declares its intention that the ordinance take effect immediately.

Section 1: NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Council of the City of Bowie, Maryland that provided all of the conditions and prerequisites to closing set forth in the Purchase Contract are met, the City Manager is authorized to take all actions necessary to acquire the Property, including the payment of the required consideration, and to accept a deed from the Church and to record or cause to be recorded such deed in the Land Records of Prince George's County.

Section 2: AND, BE IT FURTHER ORDAINED by the Council of the City of Bowie, Maryland that this Ordinance is declared an emergency and, upon the favorable vote of at least two-thirds (2/3) of the members of the City Council, this Ordinance shall become effective immediately upon adoption, provided that a fair summary of this Ordinance is published at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a Regular Meeting on _____, 20__.

PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on _____, 20__.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor

**APPROVED AS TO FORM AND
SUFFICIENCY:**

Elissa D. Levan
City Attorney



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Supplemental Appropriations for the Annual Budget for Fiscal Year 2025
Emergency Ordinance O-6-25

DATE: 05/29/2025

Emergency Ordinance O-6-25 proposes to amend the City's Fiscal Year 2025 Annual Budget by appropriating an additional \$11,970,000 for the following purposes:

To acquire real property located at 15200 Major Lansdale Blvd., Bowie, Maryland 20716, comprising approximately 11.97+ acres. The required funds shall be transferred from the general funds.

General Fund

Revenues

01	48005	Appropriated Fund Balance	<u>\$ 11,970,000</u>
		Total Revenues	\$ 11,970,000

Expenditure Appropriation

01920	59005	Capital Project Fund	<u>\$ 11,970,000</u>
		Total	\$ 11,970,000
		Appropriations	

Capital Projects Fund

Revenues

10	49010	Transfer from General Fund	<u>\$ 11,970,000</u>
		Total Revenues	\$ 11,970,000

Expenditure Appropriation

10181	57005	Land Acquisition	<u>\$ 11,970,000</u>
		Total	\$ 11,970,000
		Appropriations	

Council's approval of Emergency Ordinance O-6-25 providing supplemental appropriations for the annual budget for the fiscal year ending June 30, 2025 is requested.

ATTACHMENTS: 1. 20250602 - Emergency Ordinance O-6-25

EMERGENCY ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2024, AND ENDING JUNE 30, 2025, AS EMBODIED IN ORDINANCE
O-4-24, AND AMENDED BY ORDINANCES O-7-24, O-2-25 AND O-3-25 TO
APPROPRIATE FUNDS FOR THE ACQUISITION OF CERTAIN REAL PROPERTY
AS DESCRIBED IN ORDINANCE O-05-25, KNOWN AS THE REGAL
THEATER PROPERTY

WHEREAS, as required by the Local Government Article of the Annotated Code of Maryland and the Charter of the City of Bowie, the City Council of the City of Bowie, Maryland (hereinafter, “the City”) adopted Ordinance O-4-24, and amended by Ordinances O-7-24, O-2-25 and O-3-25 to appropriate funds for the several objects and purposes for which the City intended to provide for the Fiscal Year beginning July 1, 2024, and ending June 30, 2025; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Article, § 5-205, the City may spend money for a purpose different from the purpose for which the money was appropriated or spend money not appropriated at the time of the annual levy if approved by a two-thirds (2/3) vote of all the individuals elected to the City Council; and

WHEREAS, in accordance with Section 45 of the City Charter, no public money may be expended without having been appropriated by the City Council; and

WHEREAS, it has become necessary to appropriate additional funding for the acquisition of certain real property as authorized by Emergency Ordinance O-5-25; and

WHEREAS, City Charter, Sec. 12 “Procedure for enacting ordinances” requires that ordinances become effective at the expiration of thirty (30) calendar days following their passage by the Council; however, the Council may, upon a two-thirds (2/3) vote of its members, provide that an emergency ordinance will take effect on a date earlier than thirty days after its passage; and

WHEREAS, the City Council has determined that, for the foregoing reasons, an emergency exists warranting that this ordinance take effect immediately upon adoption.

Section 1: NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Council of the City of Bowie, Maryland, that the Budget for the Fiscal Year beginning July 1, 2024, ending June 30, 2025, as adopted by Ordinance O-4-24, and amended by Ordinances O-7-24, O-2-25 and O-3-25 is amended as follows:

*** General Fund***

ESTIMATED REVENUES

Appropriated Fund Balance	[\$19,797,700]	\$ 31,767,700
Total Revenues	[\$85,130,100]	\$ 97,100,100

APPROPRIATION BY ACTIVITY

Transfer to Capital Projects Fund	[\$5,563,300]	\$ 17,533,300
Total Appropriations	[\$85,130,100]	\$ 97,100,100

*** Capital Projects Fund***

ESTIMATED REVENUES

Transfer from General Fund	[\$5,563,300]	\$ 17,533,300
Total Revenues	[\$46,867,100]	\$ 58,837,100

APPROPRIATION BY ACTIVITY

Land Acquisition	[\$1,570,200]	\$ 13,540,200
Total Appropriations	[\$46,867,100]	\$ 58,837,100

Section 2: AND BE IT FURTHER ORDAINED by the Council of the City of Bowie, Maryland, that this Ordinance is declared an emergency and, upon the favorable vote of two-thirds (2/3) of the members of the City Council, this Ordinance shall become effective immediately upon adoption, provided that a fair summary of this Ordinance is published at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a Regular Meeting on _____, 20____.

PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on _____, on 20____.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor

**APPROVED AS TO FORM AND
SUFFICIENCY:**

Elissa D. Levan
City Attorney