



City of Bowie

Special City Council Meeting

Monday, April 14, 2025
Council Chambers - 8 p.m.

AGENDA

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE

III. QUORUM

IV. NEW BUSINESS

- A.** Introduction of Ordinance O-4-25 and Resolution R-18-25 - Staff will introduce the Fiscal Year 2026 Budget Ordinance and Capital Improvements Program for Fiscal Years 2026-2031 - **Public Hearing**

V. ADJOURNMENT

VI. BUDGET WORKSESSION #1

- A.** General Fund Revenues, Capital Improvements Program, Capital Projects Fund

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 4/16/2025 and 4/19/2025 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2025 Council Meetings list. Once the meeting video opens, be sure to click on “CC” button to turn on closed captioning.

NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, APRIL 21, 2025 - COUNCIL CHAMBERS - 8:00 P.M.



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: FY2026 Budget - Introduction of Ordinance O-4-25 and Resolution R-18-25

DATE: 04/10/2025

The attachments are the FY2026 Budget Ordinance O-4-25 and FY2026 Capital Improvements Program Resolution R-18-25.

ATTACHMENTS:

1. 20250414 - Ordinance O-4-25
2. 20250414 - Resolution R-18-25
3. 20250414 - City of Bowie Maryland FY2026 Proposed Budget

ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
APPROVING AND ADOPTING A BUDGET FOR THE
FISCAL YEAR BEGINNING JULY 1, 2025 AND
ENDING JUNE 30, 2026

WHEREAS, in accordance with Section 44 of the City Charter, it is the determination of the City Council that an ordinance should be enacted to budget and appropriate funds for the several objects and purposes for which the City of Bowie must provide in the fiscal year beginning July 1, 2025, and ending June 30, 2026 ("Fiscal Year 2026"); and

WHEREAS, the City Manager, as required by the City Charter, between the 10th and the 15th of April, 2025 presented to the City Council a proposed budget outlining the anticipated expenditures and transfers for Fiscal Year 2026. The budget includes the estimated revenues and other financing sources required; establishes the proposed tax rate for all real property taxes, and establishes the tax rates for the various taxing districts; and

WHEREAS, the Council held scheduled budget worksessions and two public hearings on April 14, 2025 and May 5, 2025 after two weeks' notice thereof in a newspaper or newspapers having general circulation in Bowie.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bowie, Maryland, with at least four of the total elected membership concurring:

Section 1: That from and out of the moneys and balances known to be in the General Fund, Equipment Acquisition and Replacement Fund, Capital Projects Fund, and Water and Sewer Fund, of the City of Bowie, Maryland, and from all moneys anticipated to come into all funds during the twelve (12) month period ending June 30, 2026, there shall be, and hereby are, appropriated the following sums for use by the several departments and offices of the City, and for the objects and purposes for which the City must provide during Fiscal Year 2026.

APPROPRIATION ORDINANCE
THE CITY OF BOWIE, MARYLAND

GENERAL FUND

ESTIMATED REVENUES

Real Property Taxes:

Assessed Value of Land and Improvements subject to Taxation	\$9,873,275,000	
Tax Rate .400/\$100 of Assessed Value	<u>.00400</u>	<u>\$39,493,100</u>

Special Taxing District 1 -

There is hereby established a levy in the amount of \$.082 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as University of Maryland Science and Technology Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-19-87 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$269,765,000	
Tax Rate .082/\$100 of Assessed Value	<u>.00082</u>	<u>221,200</u>

Special Taxing District 2 -

There is hereby established a levy in the amount of \$.023 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Bowie Town Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-20-87 and as amended by Ordinance Numbers O-11-91, O-4-96 and O-20-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$291,348,600	
Tax Rate .023/\$100 of Assessed Value	<u>.00023</u>	<u>67,000</u>

Special Taxing District 5 -

There is hereby established a levy in the amount of \$.007 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Highbridge Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-28-88 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$19,086,300	
Tax Rate .007/\$100 of Assessed Value	<u>.00007</u>	<u>1,300</u>

Special Taxing District 6 -

There is hereby established a levy in the amount of \$.810 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as International Renaissance Center Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-2-89 and as amended by Ordinance Numbers O-11-91 and O-22-98 and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$161,122,000	
Tax Rate .810/\$100 of Assessed Value	<u>.00810</u>	<u>1,305,500</u>

Special Taxing District 7-

There is hereby established a levy in the amount of \$0 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Pin Oak Plaza Storm Water Management Special Taxing District as more particularly described in Ordinance Number O-16-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$20,000,400	
Tax Rate 0/\$100 of Assessed Value	<u>0</u>	<u>0</u>

Special Taxing District 8 -

There is hereby established a levy in the amount of \$.008 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Elder Oaks Apartments Storm Water Management Special Taxing District as more particularly described in Ordinance Number 0-17-90, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$63,787,700	
Tax Rate .008/\$100 of Assessed Value	<u>.00008</u>	<u>5,100</u>

Special Taxing District 11-

There is hereby established a levy in the amount of \$.033 per hundred dollars of assessed valuation for all real property, subject to taxation within that special taxing district of the City of Bowie described as Collington Plaza Storm Water Management Special Taxing District as more particularly described in Ordinance Number 0-7-95, and for those properties which are currently within the district or which will subsequently be placed within the district.

Assessed Value of Land and Improvements Subject to Taxation	\$25,918,300	
Tax Rate .033/\$100 of Assessed Value	<u>.00033</u>	<u>8,600</u>

Personal Property Tax:

Assessed Value of Tangible Personal Property of Ordinary Incorporated and Unincorporated Businesses, Operating Property (except land) of Public Utilities and Contract Carriers, and/or Operating Property (except land) of Railroads.

\$241,990,000

Tax Rate 1.00/\$100 of Assessed Value	<u>.01000</u>	<u>2,419,900</u>
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Total Real & Personal Property Tax Revenue	43,521,700
Total All other Anticipated Revenue	28,493,900
Appropriated Fund Balance	<u>19,711,800</u>
TOTAL REVENUES	<u>\$91,727,400</u>

APPROPRIATIONS BY ACTIVITY

City Council	\$ 551,600
City Manager	2,026,000
Human Resources	1,016,800
Elections	1,000
Finance	1,792,000
Information Technology	5,203,400
Legal Services	266,500
Communications	1,079,900
Business Operations	867,400
City Clerk	275,800
Community Services	1,294,700
General Services	2,207,800
Planning Division	645,000
Sustainability Division	319,500
Economic Development Division	1,948,800
Housing Inspection and Code Compliance	1,266,200
Emergency Management	664,500
Police Department	18,069,600
Public Works Administrative Division	2,713,400
Equipment Maintenance and Garage Division	1,110,500
Solid Waste Division	10,283,700
Street Maintenance Division	10,315,600
Storm Water Management Division	977,700
Storm Water Management Division - Special Tax Districts	126,900
Senior Services	1,603,900
Youth Services Bureau	1,650,400
Animal Control Program	241,100
Recreation and Parks	889,200
Community Outreach, Arts & Events	1,274,600
Parks and Grounds	4,787,200
Ice Arena	1,468,200
Historic Properties	829,800
Gymnasium	896,300
Debt Service	3,992,300
Unclassified and Non-departmental	1,178,500
Transfers	7,891,600
TOTAL APPROPRIATIONS	<u>\$91,727,400</u>
 Total General Fund Revenues	 <u>\$91,727,400</u>
 Total General Fund Appropriations	 <u>\$91,727,400</u>
 Difference	 <u>\$ NONE</u>

EQUIPMENT ACQUISITION AND REPLACEMENT FUNDESTIMATED REVENUES

Appropriated Fund Balance	\$ 2,043,800
Transfers from General Fund	2,215,700
Total All other Anticipated Revenue	<u>437,300</u>
TOTAL REVENUES	<u>\$ 4,696,800</u>

APPROPRIATIONS

General Government	\$ 786,800
Public Safety	1,291,200
Public Works	1,272,000
Parks and Recreation	185,000
Reserve for Replacements	1,161,800
TOTAL APPROPRIATIONS	<u>\$ 4,696,800</u>
 Total Equipment Acquisition Fund Revenues	 <u>\$ 4,696,800</u>
 Total Equipment Acquisition Fund Appropriations	 <u>\$ 4,696,800</u>
 Difference	 <u>\$ NONE</u>

CAPITAL PROJECTS FUNDESTIMATED REVENUES

Appropriated Fund Balance	\$ 7,207,500
Transfers from General Fund	5,675,900
Intergovernmental Revenues	2,959,600
Other Revenues	479,600
TOTAL REVENUES	<u>\$ 16,322,600</u>

APPROPRIATIONS

ADA Assessment Project	\$ 125,000
Facility Security	315,000
Energy Efficiency Improvements	188,900
Land Acquisition	1,570,200
Gymnasium	66,000
Kenhill Center	100,000
City Hall	124,000
Solid Waste Administration Facility	60,000
Public Works Main Facility	646,700
Bowie Trails	275,000
Chesapeake Bay	3,280,000
Facility Preventive Maintenance	858,100
Stormwater Management	730,000
Sediment Control-Gateway	1,347,100
Sediment Control-Maryland Science and Technology Center	144,600
Sediment Control-Bowie Town Center	67,800
Sediment Control-Pin Oak Plaza	5,900
Sediment Control-Elder Oaks	3,300
Sediment Control-Collington	6,200
Sediment Control-Reserve City Parcel	17,300
Bowie Playhouse	51,500
Allen Pond Park	1,610,000
Belair Mansion	220,000
Whitemarsh Park	805,000
Bowie Ice Arena	2,800,000
Church Road Park	60,000
Jericho Park	45,000

Public Art	50,000
Bowie Golf Course	730,000
Tanglewood Park	20,000
TOTAL APPROPRIATIONS	<u>\$16,322,600</u>
Total Capital Projects Fund Revenues	<u>\$16,322,600</u>
Total Capital Projects Fund Appropriations	<u>\$16,322,600</u>
Difference	<u>\$ NONE</u>

WATER AND SEWER FUND

Section 2: That the following water and sewerage rate structure shall be effective for all water consumption and sewerage service used after July 1, 2025:

Water Consumption Charge

Residential and all other users - \$7.11 per 1,000 gallons of water used.

Sewerage Surcharge – 143.5% of Water Charge

Residential and all other users - \$10.20 per 1,000 gallons of water billed.

Section 3: That the following additional charges shall be imposed upon all users of the system based upon service meter size except that users providing service to individual customers, lessees, homeowners, or other persons, by a master meter system shall pay the minimum user fee for each customer, lessee, homeowner or other person served, and the revenues derived from the assessment based upon minimum users fees equals or exceeds that which would be assessed from an assessment based upon meter size.

<u>Minimum Charges - Both Water and Sewer</u>		<u>Water or Sewer Only</u>	
1 inch meter	\$ 120 Annually	\$ 60	Annually
1-1/2 inch meter	480 Annually	240	Annually
2-inch meter	780 Annually	390	Annually
3-inch meter	1,440 Annually	720	Annually
4-inch meter	2,400 Annually	1,200	Annually
6-inch meter	4,800 Annually	2,400	Annually
8-inch meter	9,600 Annually	4,800	Annually
10-inch meter	15,000 Annually	7,500	Annually

Section 4: Each new customer applying for service shall pay an Account Processing Fee of \$50.00, such fee being nonreturnable.

Section 5: That from the effective date of this Ordinance all new users of the Bowie Water and Sewer System shall be required to place a security advance with the City, such advance to be applied to the users' final bill upon discontinuing service.

3/4, 5/8 and/or 1 inch meter	\$ 50.00
1-1/2-inch meter	200.00
2-inch meter	300.00
3-inch meter	500.00
4-inch meter	750.00
6-inch meter	1,000.00
8-inch meter	2,000.00
10-inch meter	3,000.00

Section 6: That from the effective date of this Ordinance all new users applying for initial connection to the Water and/or Sewer System shall before connection be required to pay a nonrefundable charge as follows:

3/4, 5/8 and/or 1 inch meter	\$ 1,000.00
1-1/2-inch meter	1,500.00
2- and 3-inch meters	2,000.00
4-inch meter	3,000.00
6-inch meter	4,000.00
8-inch meter	5,000.00
10-inch meter	6,000.00

Section 7: Each customer applying for installation of a submeter to measure outside water usage shall obtain a City of Bowie Permit. A nonrefundable account processing fee of \$50.00 will be charged for this permit. Also, the homeowner will pay to the City the cost of the submeter according to meter size. Customers with a submeter installed shall be exempt from sewerage surcharges for outside water use.

Section 8: That the date of payment for all services rendered shall not exceed 20 days from date of billing. Failure to pay within this period will subject the user to the payment of a \$15.00 late charge, and failure to pay within forty-five (45) days from billing date will subject the user to disconnection of service. Any check tendered as payment of an account and returned because of Insufficient Funds, is considered nonpaid and subject to late charge of \$15.00, returned check charge of \$35.00, and disconnection. There shall be a \$40.00 reconnection charge for all disconnections due to nonpayment.

Section 9: That any user requesting a meter replacement or testing of a meter shall be required to pay a fee of \$120.00 when such test indicates that the meter was operating within normal limits as established by the manufacturer.

Section 10: That each user will pay a quarterly charge of \$23.44 to cover the cost associated with the Water Distribution System Recapitalization Program.

OPERATING BUDGET

ESTIMATED REVENUES

Water Sales	\$ 3,095,700
Sewerage Surcharge	4,046,200
Minimum Charges	1,044,400
Other Revenues	710,600
Renewal/Replacement	738,000
Proceeds -Loan	9,433,900
State Grants – Projects	119,000
TOTAL REVENUES	<u>\$19,187,800</u>

APPROPRIATIONS

Billing and Accounting	\$ 829,400
Water Supply Division	9,835,900
Wastewater Division	6,737,300
Debt Retirement	497,100
Miscellaneous and Non-departmental	756,000
Transfers to General Fund	532,100
TOTAL APPROPRIATIONS	<u>\$19,187,800</u>

Total Water & Sewer Fund Revenues	<u>\$19,187,800</u>
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Total Water & Sewer Fund Appropriations	<u>\$19,187,800</u>
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Difference	<u>\$NONE</u>
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Section 11: That should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

Section 12: The Budget Document is hereby approved, which includes the Plan of Compensation, City Rental and User Fees Schedule, Classification Plan, Protective Inspection and Licensing Fee and the Permit Fee Schedule. Furthermore, the Budget Document is hereby incorporated by reference into this Ordinance.

Section 13: Outstanding encumbrances at Fiscal Year 2025 year end shall be considered revenues for Fiscal Year 2026 at June 30, 2025 and re-appropriated, by this budget

ordinance, in Fiscal Year 2026 for the purposes set forth in the budget ordinance for the Fiscal Year 2025, unless otherwise appropriated by the City Council.

Section 14: That any transfer of funds between appropriations by the City Manager must be approved by the City Council in the form of an ordinance by at least a two-thirds vote before becoming effective.

Section 15: The City Manager is hereby directed to establish and incorporate in the accounting system of the City a reserve account for the accumulation of funds for future preventative maintenance of City facilities. Such account shall be recorded in the Capital Projects Fund.

Section 16: **BE IT FURTHER ORDAINED**, that this Ordinance shall become effective twenty (20) days after its enactment by the Council of the City of Bowie, Maryland provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland at a Special Meeting on April 14, 2025.

PASSED by the Council of the City of Bowie, Maryland by a favorable vote of at least a majority of the total elected membership of the Council at a Regular Meeting on _____.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez, MMC
City Clerk

Timothy J. Adams
Mayor

**APPROVED AS TO FORM AND
SUFFICIENCY:**

Elissa D. Levan
City Attorney

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING A CAPITAL IMPROVEMENTS PROGRAM
FOR THE FISCAL YEARS 2026-2031

WHEREAS, Section 43 of the City Charter requires that the City Manager prepare a proposed Capital Improvements Program; and

WHEREAS, the Capital Improvements Program must include a listing of all capital improvements proposed to be undertaken during the next six years, including funding sources, recommended time schedules, and cost estimates; and

WHEREAS, the City Council is required to adopt a Capital Improvements Program at the same time as the adoption of the City Operating Budget; and

WHEREAS, the City Manager shall include in his proposed Operating Budget, those Capital Improvement Projects adopted by the City Council for the ensuing fiscal year; and

WHEREAS, the City Manager has prepared and presented to the City Council the required proposed Capital Improvements Program, which has been included as a portion of the Fiscal Year 2026 Proposed Budget Document.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland that the Capital Improvements Program for Fiscal Years 2026-2031, as reflected in the City's FY2026 Proposed Budget Document, is hereby adopted.

INTRODUCED by the Council of the City of Bowie, Maryland at a Special Meeting on April 14, 2025.

PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on _____, after public hearings on _____, and _____.

ATTEST:

THE CITY OF BOWIE, MARYLAND

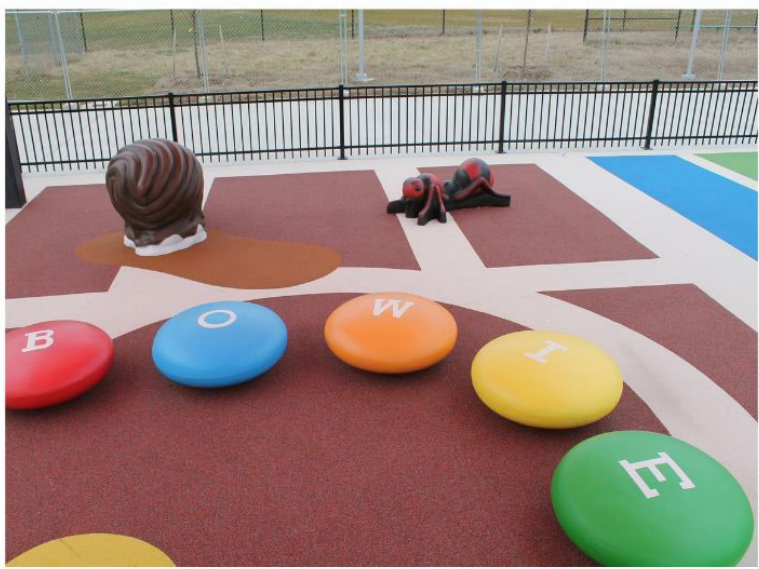
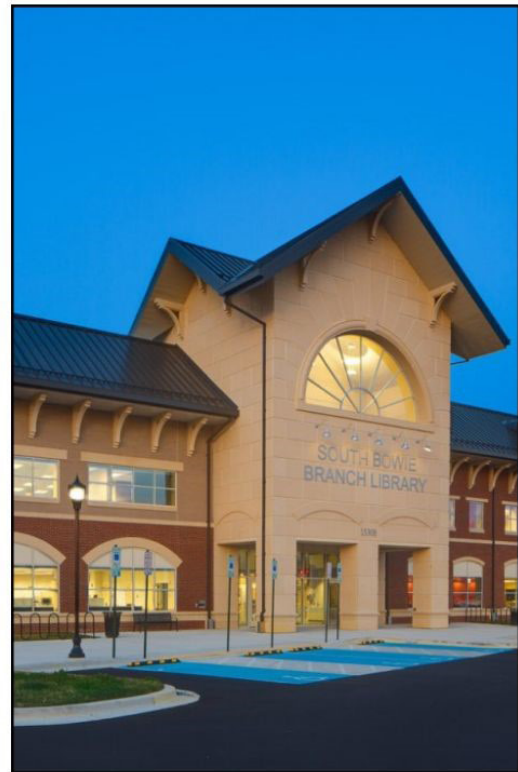
 Awilda Hernandez, MMC
 City Clerk

 Timothy J. Adams
 Mayor

PROPOSED BUDGET FISCAL YEAR 2026

AND

CAPITAL IMPROVEMENTS PROGRAM FISCAL YEAR 2026-2031



The City's Seal of Bowie, Maryland is prominently displayed at the top right corner. The seal includes American and Maryland flags, emphasizing civic pride and governance.

The cover features four images that effectively communicate different aspects of Bowie's priorities to community development, infrastructure, recreation, and economic growth.

The South Bowie Library pictured at the top right is in Hall station, a prime area in Bowie, Maryland. The library includes a wide selection of books and resources. Friendly staff with a welcoming atmosphere, a spacious kid's area, study rooms, computer labs, a snack station for visitors, and a fireplace lounge for a cozy reading experience. This popular destination for individuals of all ages is most known for its cleanliness, comfort and great amenities.

The Melford Town Center pictured at the bottom right is a 466- acre mixed-use development. The town center is located at the intersection of US Route 50 and MD Route 3/301 Bowie, Maryland, strategically positioned between Annapolis and Washington, DC. The town center features commercial spaces for office use, various services and dining spots. Developing residential options with parks, walking trails, an amphitheater and lake. The Melford Town Center continues to evolve with ongoing projects like Melford Pond 6, and the community plans to house three on-site hotels which one is currently in operation.

The group of cyclists pictured at the top left is a biking event held by the city. Throughout each year the city hosts a variety of events to highlight community engagement. The city is committed to developing events that promote outdoor activities, health, fitness, and bike-friendly infrastructure.

The children's play area pictured at the bottom left is located at White Marsh Park. The park is a 182-acre multi-use park located in Bowie, Maryland. This park is mostly known for the Bowie Playhouse (which is a local theater). It has many ballfields, family picnic areas, campfire circles, hiking and biking trails, and a beautiful playground.

Fiscal Year 2025 – 2026 Proposed Budget

and

Capital Improvements Program

Fiscal Years 2026 to 2031

City Council

Timothy J. Adams, Mayor

Dufour Woolfley, Mayor Pro Tem, District 2

Michael P. Estève – District 1

Dennis Brady – At-Large

Wanda Rogers – At-Large

Clinton Truesdale, Sr. – District 3

Roxy Ndebumadu – District 4

City Manager

Alfred D. Lott

Assistant City Manager

Daniel J. Mears

Finance Director

H. Byron Matthews, CPA, CGFM, CGMA

Assistant Finance Director

Lola Ogunremi, CPA

Lead Accountant

Shahnaz Ariff, CPFO

Accountants

Rhonda Clarke

Ilia Mercer

Financial/Budget Specialist

Melissa Dawson

Website: <https://www.cityofbowie.org>

Twitter: <https://twitter.com/CityofBowie>

Facebook: <https://www.facebook.com/bowiemd>

Youtube: <https://www.youtube.com/user/cityofbowiemd>

Budget in Brief: <https://www.cityofbowie.org/131/Budget-Financial-Reports>



“Growth, Unity, Progress”

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City of Bowie

15901 Fred Robinson Way
Bowie, Maryland 20716

April 10, 2025

Honorable Members of the Bowie City Council:

I am pleased to submit for your review and approval the Proposed Budget for Fiscal Year 2026. This budget reflects the guidance provided by the City's various planning documents, recommendations from the City's talented staff, and my professional assessment with regard to what is necessary to deliver quality services to the residents of Bowie.

- The General Fund Budget for FY 2026 equals \$91,727,400. This represents an increase of \$6,812,600 or 8% over the prior fiscal year. This increase reflects the increased need to transfer to the Equipment Acquisition and the Capital Improvement Program. This amount includes a transfer of \$2,215,700 to the Equipment Acquisition Fund and \$5,675,900 to the Six Year Capital Improvement Program.
- The Water and Sewer Fund has a proposed budget of \$19,187,800.

A Dynamic Period

It has now been five years since the COVID-19 pandemic began and the City of Bowie, as well as others, have seen remarkable changes in that short period of time. The external forces in the economy and how business is conducted have seeped into our operations and made a permanent mark on how the City of Bowie operates.

The most significant change has certainly been fiscal. The global supply chain disruptions kicked off a period of inflation that has significantly increased prices, particularly in construction, labor, and insurance. While this should have been more harmful to Bowie, the community has been relieved by the redirection of the 2019 bond issuance to many planned capital projects, the surge in home prices leading to steady gains in real estate property taxes, stimulus funding, and significant employment changes.

Corresponding with the retirement wave of the Baby Boom generation, Bowie has had many retirements over this period, greatly shifting the workforce to a younger and newer population. Of the City's seven departments, we have four new department heads, and three new people in the 2nd in command positions for those departments. The dynamic of job changes and opportunities surged throughout all ranks in Bowie's workforce. Since the beginning of the pandemic, nearly 41% of the City's current employees have started working for the City. This is a major change for an organization that has been known for its stable workforce. This data does not reflect the 95 other employees that came and left during those five years, staying for just a short while before taking advantage of a new opportunity.

Bowie continues to do very well economically, as we watch the changes in Federal employment and more changes anticipated across the broader economy. As the largest municipality in Maryland's 5th Congressional District, Bowie remains a beacon across southern Maryland. Bowie is a highly desirable destination for new homeowners and new commercial development. Residential construction occurring in Melford, Mill Branch Crossing, and South Lake developments, the City will see strong population growth through the 2020's, into some of the highest priced new housing in Prince George's County. These three large development projects are not just residential, as each boast strong commercial components which will provide new service opportunities in the City. Infill development continues with smaller residential projects on the few remaining vacant lots across the City.

When businesses succumb to market forces, new investment is not far behind to redevelop a property and bring a new commercial venture in its place. The broad mix of new investments with rising real estate assessments translates to Bowie's assessable tax base increase as a positive effect of people choosing Bowie. We have just begun to see a softening of the metro DC market, and the coming months will reveal if this develops into a reversal of the trend.

Bowie Influence

With a favorable location near the nation's and Maryland's capitals Bowie serves as a beacon of leadership for local governments statewide. Its well-maintained homes, employment opportunities, comprehensive municipal services, and recreational amenities contribute to its desirability.

Bowie faces challenges including an aging housing stock, infrastructure, and facilities that require ongoing attention. Robust code enforcement and community pride have preserved property values, though continued reinvestment and enforcement of codes is imperative.

Despite being the largest municipality in Prince George's County and the fifth largest City in Maryland, Bowie represents only 6.0% of the county population and less than 1% of Maryland's population, a proportion that has been in decline. This diminishing share underscores Bowie's evolving influence on both countywide and statewide issues.

Bowie's policymaking authority is constrained by its lack of land use jurisdiction, relinquished with the establishment of the Maryland-National Capital Park and Planning Commission in 1927. While the city can annex properties in collaboration with owners, this tool's utilization has varied, often resulting in adjacent development without corresponding benefits, leaving Bowie to contend with the repercussions of growth without economies of scale.

City Services

Providing reliable and efficient services has always been one of the hallmarks of Bowie City government. As the City Council works to update its Strategic Plan, services are at the heart of the City's Mission Statement.

To provide high standard, cost-efficient services that enhance the quality of life in Bowie.

Being high standard means that service delivery must go beyond the basics. For example, not only does the city government provide routine services like trash and recycling collection and street maintenance, it also offers weekly curbside yard waste collection, leaf collection, special metal and tire

pickup, street sweeping, snow plowing, community shredding events, and an electronics recycling event. The Police Department maintains the safety of our community, patrols the streets, and investigates crimes. It also teaches residents and businesses how to prevent crime, conducts self-defense classes, and participates in more than 50 community events and meetings each year. The same approach is evident in municipal services across departments and at all our facilities listed below.

<u>Services</u>	
▪ Animal Control	▪ Stormwater Management
▪ Communications & Outreach	▪ Street Lighting – Install/Maint.
▪ Concerts	▪ Street, Sidewalk, & Trail Maintenance
▪ Development Review & Planning	▪ Trash Collection
▪ Economic Development	▪ Water & Sewer (to 7,900 customers)
▪ Emergency Management (Full Service)	▪ Yard Waste Collection (weekly)
▪ Green Bowie	▪ Youth & Family Services
▪ Leaf Collection	
▪ Mosquito Control	<u>Recreational Facilities</u>
▪ Parks Maintenance	▪ Ballfields
▪ Police	▪ City Gymnasium
▪ Recreation	▪ Ice Arena
▪ Recycling Collection	▪ Museums
▪ Rental Housing & Property Inspections	▪ Parks
▪ Small Business Assistance	▪ Playhouse
▪ Snow Plowing	▪ Skate Park
▪ Special Events	▪ Senior Center

As the City continues to develop its Strategic Plan, it will be working to make progress on five broad goals. These include:

Safe Community - Improve safety in the community through education, engagement, and resource commitment

Connected and Informed Community - Foster opportunities for community members to engage with their government

Sustainable Practices - Incorporate and prioritize environmentally friendly and long-lasting actions

Responsive Service Delivery - Adapt current services to address emerging community priorities

Staff Development - Recruit, train, and retain the best people for today and the future

The City is developing objectives to meet these goals over the coming months while maintaining community values of **Respect, Improvement, Accountability, Collaboration, and Integrity**.

Revenue

The budget as presented does not reflect an increase in the City’s real property tax rate. During budget discussion with the City Council in January 2025, the City Manager received direction to prepare the forthcoming budget without a real property tax rate increase to fund anticipated expenditures.

Instead increases to the General Fund expenditure will be funded with a transfer from the unappropriated fund balance. Previously planned increases to the City's property tax rate were deferred for FY 2019, FY 2020, FY 2021, FY 2022, FY 2023, FY 2024, and FY 2025. City staff intends to present planned property tax increases in future budgets of \$0.20 will be presented in the FY 2027, \$0.05 in FY 2029, and \$0.05 in FY 2031. In FY 2026 a one cent increase in the property tax represents \$1,047,828 in additional revenue.

Property taxes are essential for the City to fund its expenditures. Property taxes of \$39,493,124 will represent 54.8% of General Fund revenues collected by the City and are Bowie's largest revenue category.

It should be noted that the City experienced good growth in the assessable tax base. The current estimate of the State's net value of the real property assessable base for FY 2025 was \$9,427,787,000, and is projected to increase to a net \$9,873,281,000 in FY 2026. This represents a 4.7% increase for the year. The increase in real property assessable base adds \$445,494,000 in assessed value, which amounts to \$1,781,976 in additional revenue over the prior year. Fiscal Year 2026 is the third year of the triennial assessment cycle.

The continuing commercial and residential development in Melford, the large commercial and residential development at South Lake (annexed in 2019), and the new construction at Mill Branch Crossing are positive fiscally and reduces the upward pressure on the tax rate. The aforementioned developments are consistent with the Vision Statement adopted by the City Council because they increase the City tax base and create a more diversified business base.

A thriving and inclusive community with great services where people aspire to live, work, and play.

In addition to property taxes, the other major revenue sources for the City are State shared revenues, primarily Income Tax (\$12,836,200) and Highway User Revenue (\$4,143,900). The next largest source of revenue is Cable TV Franchise fees, which is projected to generate \$1,501,400 in the upcoming FY, which is about \$100,000 less than budgeted for FY 2025. This continues the trend where Cable Franchise fees have historically been trending down, as people find alternative media sources.

Expenditures

The expenditure trend for the past several budgets has shown expenditures for the City of Bowie significantly exceeding revenues. This is expected to continue in FY 2026 and the budgets through 2030, even with the proposed tax increases in future years. While the prior decisions to expand the Police force, add the call center, issue debt for the Bowie IcePlex, fund required stormwater improvements from the general fund, and maintain the high standard level of service to the community have benefited residents, they have also contributed to the opposing relationship between expenditures and revenue due to the challenges of trying to maintain property tax rates with the limited taxable base.

With conservative spending practices, the City has regularly come in below budgeted expectations. The City estimates revenue conservatively, while estimates of expenditures are less conservative. When position vacancies take time to fill, the City realizes reductions in expected personnel costs. The City plans aggressively for capital projects, and some take time beyond the fiscal year to complete, extending their costs into future budget years. While this regular occurrence can

reduce expected expenditures in a single year, it is not sufficient to overcome the projected budget deficits over time, especially as the deferred capital expenses become more urgent.

The City's debt service for FY 2026 of \$3.992 million represents about 4.3% of City General Fund expenditures. The City Council's policy is that the ratio of debt service expenditures as a percent of general fund revenues, exclusive of debt repaid by the Water and Sewer Fund, should not exceed eight percent. The borrowing for the Bowie IcePlex in FY 2020 resulted in a significant increase in prior year debt but was still within the margin established by the City Council. The unspent bond proceeds were applied to capital expenditures after the IcePlex project was terminated in 2020. The City attained the highest possible bond rating (AAA) that was confirmed by Standards and Poor's, Moody's, and Fitch when it borrowed for the Bowie IcePlex and maintains those high ratings today.

Unfunded and Understaffed Mandates and Directives

Our City is not immune from budget impacts caused by external forces. For almost two decades, local governments have been nervous about decisions on State shared revenue sources, which remain under threat, as does the potential for legislation that impacts the City's budget. Examples of this include the reduction of State shared revenue from the Motor Vehicle Fuel Tax in 2008 that resulted in millions of lost revenue over subsequent years that had historically been used for road maintenance. The funding returned slowly but remains under threat with other State funding priorities like the Blueprint and economic shocks like reductions in Federal employment. NPDES requirements mandate water quality improvements associated with impervious services. The City is again budgeting millions in the current capital budget to work toward this mandate.

Food Waste Expansion

For the past few years, the City has operated a curbside food waste collection program on a pilot basis in Belair Town II, Idlewild, Victoria Heights, Yorktown, Overbrook, Saddlebrook, and Saddlebrook West neighborhoods. The City has promoted the program to achieve a participation rate of about 25%. Further market testing has been done with a food waste drop off program at Kenhill Center, and the City has evaluated new options for expanding the food waste collections and enhancing participation. This budget is presented with funding to expand to a combined food/yard waste collection program to about 3,800 households. The new program will reach a larger portion of the city in a new way to both provide additional service and test a new means to achieving the City's sustainability goals. The expansion will bring curbside food waste collection to about a quarter of Bowie homes. The City is budgeting \$100,000 for new bins for collection, and depending on participation, will see collection costs of \$460,000 – \$690,000. This is the largest expansion of food waste collection in Bowie, and we are excited to see how the program participation increases with the new means of combining collection with yard waste.

Personnel Expense

The Personnel Expense section of this budget is essential to maintain the high standard services that our community expects and deserves. Dedicated staff play a critical role in delivering these services and maintaining our facilities, parks, roadways, and trails. As is typical of most municipalities, human capital is the backbone of the City of Bowie, with approximately two thirds of general fund expenditures allocated to staffing.

The labor market remains very competitive with the unemployment rate in Prince George's County at 3.1% in December of 2024. The City of Bowie often hires professionals who require specific training, certifications, licenses, and experience.

The City of Bowie's labor agreements limit flexibility in personnel costs, with compensation increases agreed upon for years to come to ensure competitiveness in the labor market. The City operates a defined contribution retirement system, which differs from some other governments that offer defined benefit programs. The budget includes cost-of-living and merit increases for employees to retain competitiveness in the labor market and ensure retention of skilled professionals.

In summary, this budget reflects the City's commitment to maintaining high standard services while acknowledging the challenges in the current labor market. The City of Bowie remains dedicated to attracting and retaining skilled professionals and providing a competitive compensation package to support our workforce.

Staffing

Several changes to staff positions are proposed in the FY 2026 Budget. The costs shown for these additions reflect both salaries and fringe benefits.

City Manager's Office

In Business Operations, the **Business Operations Specialist** position is recommended to be stratified to include a I and II level. The position of **Human Resource Executive Office Associate** is recommended for a salary adjustment. In Communications, a new position of Studio Coordinator is recommended to enhance community television. In Economic Development the **Business Retention Specialist** is recommended for a salary adjustment. Additionally, two new part time positions for **Economic Development Marketing Specialist** and **Permits Liaison Specialist** are recommended. These changes are at a total salary and benefit cost of \$205,046.

Information Technology

Technological expansion and reliance on automation continues, and as such, support needs for employees have grown as well. The budget is presented with three new positions including **Digital Transformation Coordinator, Cloud Data Analyst, and Network Security Administrator**. Additionally, it is recommended for the GIS Program Manager be retitled as GIS Specialist III. These changes are at a total salary and benefit cost of \$318,124.

Police Department

With the residential and commercial expansion occurring in Bowie, the budget is presented with three additional allocations for a **Police Officer** and two positions for **Police Cadet**. These changes are at a total salary and benefit cost of \$461,409.

Community Services

There are many changes proposed in the Community Services budget mainly to reorganize the divisions. Changes across numerous positions will create the divisions of **Community Outreach, Arts, and Events** and Building Maintenance will become the **General Services** division. Positions

moving into Community Outreach, Arts, and Events include the **Community Outreach Manager**, the **Theatre Technical Director**, the **Theatre Technician**, **Special Events Manager**, and the creation of a new full time position, **Arts and Cultural Affairs Program Specialist**.

In General Services, the following positions will move into that new division, including, **Park Operations Manager**, **Facility Monitor**, and the Park Operations Assistant Manager is proposed to be reclassified and retitled to **Facilities Manager**.

The budget proposes the Community Services **Director** and **Assistant Director**. Additionally, the budget proposes the Senior Center’s Assistant Transportation Supervisor position be reclassified to a **Social Services Outreach Specialist** position. These changes across the department are at a total salary and benefit cost of \$195,554.

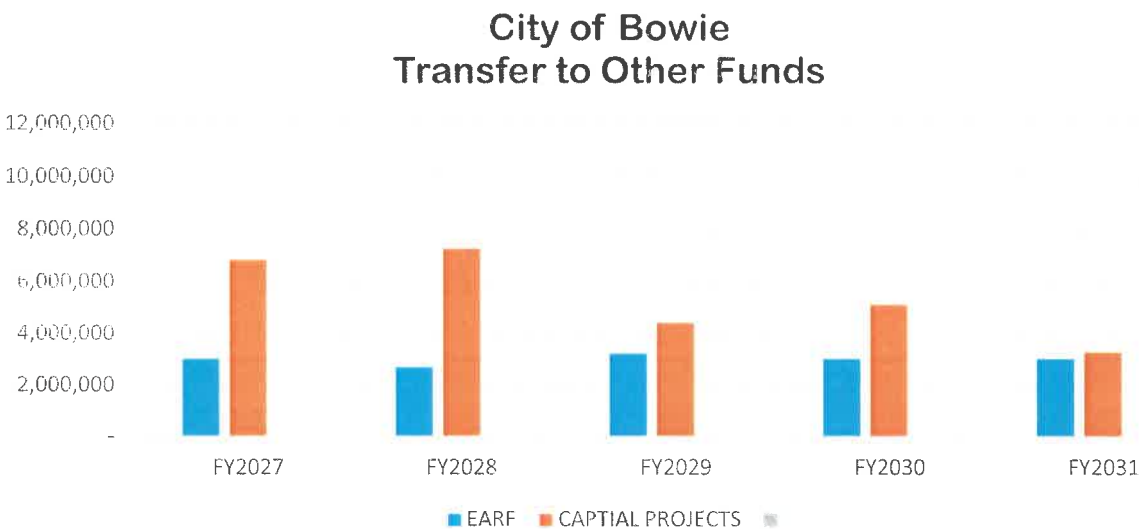
Public Works

In Public Works, the budget includes a conversion of the half time Work Study/Inten position to a 0.6 FTE **Administrative Assistant** and the half time Streets Intern to a 0.6 FTE **Office Support Specialist**. Several positions are recommended to be reclassified, including the **Vehicle Maintenance Technician Superintendent**, **Assistant Vehicle Maintenance Superintendent**, **Solid Waste Administrative Assistant**, and the Equipment Operator position, also to be retitled **Fleet & Equipment Specialist**. These changes would be a total salary and benefits cost of \$66,485.

Within Utilities the budget proposes to reclassify and retitle the Superintendent of Utilities to **Superintendent of Utilities/SWM** at a total salary and benefits amount of \$638.

Capital Improvement Program

To fund the Capital Improvement Program (CIP) at \$16,322,600 for FY 2026, \$5,675,900 will need to be transferred from the General Fund. As seen in the following chart, transfers from the General Fund for each fiscal year vary with anticipated capital spending.



Significant capital projects contained in the proposed General Fund CIP for FY 2026, include:

Street Resurfacing – The City receives funds from the State of Maryland for street resurfacing work. These funds come from State motor fuel sales taxes and are distributed to local governments through the Highway User Revenue distribution formula. In FY 2026 the City will budget \$2,254,800 of the Motor Vehicle Fuel Tax receipts for street resurfacing. The number of streets that can be resurfaced varies significantly with the market price of petroleum (asphalt) and labor contributing to most price fluctuations.

Parks – Prior budgets have anticipated significant improvements at Allen Pond Park, mostly associated with a significant upgrade to the amphitheater, and land surrounding the amphitheater to improve seating, address parking, and relocate facilities. The project which was part of Allen Pond’s Master Plan had been postponed for numerous budget cycles due to insufficient funding to meet all of the City’s anticipated capital program. The design of the new facility is complete, reimbursable funding through HUD has been secured, and the City has been working through the County’s permitting process. It is now anticipated that this project will begin in the FY 2026 budget to replace the existing amphitheater at \$1,515,000 without any of the associated improvements. Additionally, a spraypad amenity at \$675,000 will utilize an additional portion of the HUD funding, and the island pavilion will be demolished and the island bridge will be replaced, totaling \$100,000 for both. Additionally, there is \$100,000 in the budget to conduct a site assessment for an indoor court facility at Allen Pond Park.

At Whitmarsh Park improvements include a new scoreboard at \$30,000 and a replacement of the synthetic turf field at \$775,000

The Belair Mansion has planned the construction of a new Memorial Garden at \$200,000.

Golf Course – When the construction of the renovation and lighting of the Driving Range is complete, there is a project for \$132,800 to add irrigation to the driving range. This is the conclusion to the previous irrigation system installation at the course.

City Hall – As the City Hall begins to show its age, the comprehensive carpeting replacement program enters its second year after the first phase on the first floor and in Finance were completed in FY 2025. To accommodate an expansion of the electric vehicle fleet, staff will work toward adding four new fleet charging stations at the rear of City Hall.

Salt Storage – A critical need for the City is a facility to store and protect its stockpile of salt for winter weather conditions. A planned replacement of this facility at the Public Works complex is budgeted for \$990,000.

Long Term Planning

The City of Bowie’s Capital Improvement Program is an example of how the City looks ahead in order to plan for its operational and fiscal future. The CIP included in the budget looks ahead five years, however there is opportunity for staff to include costs for anticipated projects beyond this timeframe. One example is the inclusion of work on stormwater management facilities anticipated decades in advance.

The Equipment Acquisition and Replacement Fund is another area where the City assures that there is adequate funding for the replacement of assets long into the future. The City has a full schedule of the vehicles and equipment that meet the criteria for this fund. The City allocates costs for the eventual replacement of these assets, and in some instances, this can be 20 years in the future or longer.

General Fund Future

The City of Bowie is a prosperous and financially stable community. The strong and growing property tax base has enabled the City to offer consistently great service to its residents over the years. Its successful residents have high and growing median household incomes, which furthers the City's ability to provide services through strong income taxes. As Bowie has grown in population, it has enhanced its services through the construction of a gymnasium and senior center. Expanding into a new City Hall, Bowie added a police force and 911 Call Center without adding a tax increase, despite the projected need for this expensive additional service. Bowie added a Parks and Grounds Maintenance Facility and the State of Maryland mandated a costly responsibility to local governments to improve the quality of stormwater in Bowie, these costs have also been absorbed by the City of Bowie without any change to the property tax rate.

Historically, part of the City's efforts to pay for both mandated service and to meet the growing service demands of its constituents has been to grow the City of Bowie. From the mid 1900's the decision to grow by annexing land for the Levitt development forever changed the City with both opportunity and obligation. Over the years numerous other annexations have brought new development into the City, despite the lack of direct authority to approve the growth. Some developments were left out, leaving Bowie with a complex and irregular municipal border. Three areas of significant development are under construction today, Melford, Mill Branch Crossing, and South Lake. Each of these developments has the potential to add significant tax base to the City of Bowie. In the future this will not only fund the municipal service provided to these areas, but also add to the economies of scale which will help the City pay for its existing service load.

Bowie's service load is significant, in addition to the human capital required to provide direct service to the community, the City has many buildings and facilities that require maintenance, major rehabilitation, or complete replacement. With the history of development through the City, many of its amenities are seeing the end of their life cycle where either the major rehabilitation or replacement are needed. There was a surge in residential development in Bowie associated with Levitt. Just as a strong code enforcement program is necessary to ensure the maintenance and reinvestment in those aging homes, the public works facility, parks, recreation amenities, and street infrastructure need reinvestment due to their age or obsolescence. Just as some of the items described above have put pressure on the City's General Fund through expanded service, the City's future Capital Improvement Program adds stress to the fund balance and general fund revenue to support future needs.

The City's General Fund balance has been declining. The General Fund balance is projected to be \$38,802,121 on June 30, 2025, down \$2.64 million from the prior year. This fund balance enables the City to make up the remaining shortage in revenues over expenditures. The Proposed Budget for FY 2026 uses \$19.7 million in existing fund balance to level the budget.

The chart below shows the impact on the City's Fund Balance.

	<u>Revenues</u>	<u>Expenditures</u>	<u>Increase (Decrease)</u>	<u>Ending Fund Balance</u>	<u>Percent of Expenditures</u>
Balance at July 1, 2024				46,878	73%
Estimated - FY2025	68,387	81,615	(13,228)	33,650	41%
Budget - FY2026	72,016	91,727	(19,711)	13,939	15%
Forecasts:					
FY2027	95,984	97,230	(1,246)	12,693	13%
FY2028	100,806	103,419	(2,613)	10,080	10%
FY2029	106,740	107,136	(396)	9,684	9%
FY2030	112,019	113,296	(1,277)	8,407	7%
FY2031	123,300	117,474	5,826	14,233	12%

Future tax increases will still be needed as efforts to hold off the depletion of the City's fund balance with the anticipated capital projects combined with the high standard of service offered to the community. The City of Bowie City Council will need to address the disparity between its desires for new amenities, rehabilitating existing amenities, available revenue, and other fiscal pressures.

Water and Sewer Fund

The Water and Sewer Fund represents a total budget of \$19,187,800. Rates for the Water and Sewer Fund for FY 2026 is proposed at a combined rate of \$17.30 per thousand gallons. This represents an increase of 8% over the rate level from FY 2025. The rate equates to the average household using an estimated 12 thousand gallons per quarter having a quarterly utility bill of \$207.60. In FY 2027 the projected rate increase is 10%.

These rate increases are necessary because the City's Water and Sewer System is a constrained system where growth is limited, consumption has historically been dropping due to more efficient fixtures and appliances, and the infrastructure is aging. Additional rate increases are projected for future years beyond FY 2026.

The aged infrastructure associated with the City's water and sewer utility creates a constant financial challenge. Assessments completed over the past few years identified extensive needs for recapitalization beyond the already known needs associated with the water distribution mains. The CIP presented in this budget includes only those projects determined by staff and consultants to be most critical but still require a significant increased capital investment. Unplanned failures create further budget challenges.

The City's Water and Sewer System serves about 7,900 customers, of which approximately 7,700 are residential customers. Most of the system was constructed in the early 1960s. The water system consists of a water treatment plant, six water wells, three storage tanks, and 90 miles of water mains. The sewer system includes a wastewater treatment plant, eight pumping stations, and 85 miles of collection mains.

In December 2016, City staff presented to City Council an analysis of the problems being experienced by the water distribution system. Tuberculation is occurring in the City's pipes. This is caused by iron building up on the inside of these pipes. This build-up is causing increasing complaints

about discolored water and is restricting the flow of water through these pipes, which is having an impact on fire flow in some areas of the City. The City has 90 miles of water distribution pipes in the City maintained portion of our system.

At the December 6, 2016, City Council meeting staff presented a recapitalization plan for the City's water distribution system. Staff proposed that to sufficiently capitalize improvements to the water distribution system, estimated almost \$15 million over a 12-year period, a special charge of \$22.75/quarter be levied on customers of this fund beginning in FY 2018. It should be noted that this proposed recapitalization plan would only improve less than eight miles of the 90-mile system. The program focuses improvements on the worst part of the system. The entire system is not experiencing tuberculation today, however over 50 miles of piping has been identified as needing to be addressed and an extension beyond the 12-year program is needed. The full cost of replacing water mains will be approximately one eighth of a billion dollars in the years beyond this 12-year program.

In the FY 2024 budget, the City Council approved a new rate of \$23.44 per quarter. This was a 3% increase from the original rate set in 2018. This generates \$738,000 per year to fund the water main rehabilitation program.

The City of Bowie has been active in pursuing additional funds for this program. During City Council discussions in January 2022, the City Council provided direction for the use of ARPA funding to supplement the recapitalization plan. In FY 2025 the City expended \$2,000,000 from a prior Federal earmark, and as of this writing is continuing to seek the promised reimbursement from the federal government. The budget reflects \$3,500,000 for water main rehabilitation in FY 2026. As this number exceeds the \$738,000 in revenue, the City will need to pursue loans to complete this much rehabilitation work.

Other capital projects proposed for the Water and Sewer Fund are as follows:

- At the Water Plant, the largest project is \$2,900,000 for **Filter System Replacement**, originally anticipated for FY 2025.
- The final phase of **Supervisory Control and Data Acquisition** system at \$550,000 and a major **Valve Replacement** project at Moylan Drive for \$460,000.
- The **Wastewater Treatment Plant** budget accounts for capital projects to replace Pump Station #^ at \$110,000, upgrade the **Return Activated Sludge-Waste Activated Sludge** system, provide for **Large Trunk Inspection/Cleaning/Rehabilitation** at \$750,000, and \$200,000 for **Sewer Lateral Replacement**.
- Similar to the Water Main Recapitalization program, proposed is a second year of a **Recapitalization Program for Sewer Mains**. This program proactively addresses the aged infrastructure and continues a comprehensive replacement program. As there is not a funding stream like the water main rehabilitation program, this will be funded with loans. \$1,500,000 is budgeted for the second year of this program.

The improvements outlined above for the Water and Sewer Fund are consistent with the Strategic Goals established by City Council, particularly, "Invest in public infrastructure to ensure reliability, long-term sustainability, and compliance with state and federal requirements".

Conclusion

The FY 2026 budget reflects our commitment to high standard municipal services for the benefit of all our residents. We have worked hard to ensure that this budget is cost-efficient while still meeting the needs of our community.

Thank you to H. Bryon Matthews and his Finance staff, along with all the Department Directors and Assistant Directors, for their hard work and dedication in preparing the FY 2026 Budget. This budget represents a sound financial plan that will help us continue to provide high standard services that enhance the quality of life in Bowie.

There are still challenges ahead, but we remain optimistic about the future of our community. Let's continue working together to ensure that Bowie is a thriving and inclusive community with great services where people aspire to live, work, and play. Staff is prepared for meeting with the City Council to review this financial and programmatic plan.



Alfred D. Lott, CPM, ICMA-CM

City Manager



“Growth, Unity, Progress”

INTRODUCTION TO THE CITY OF BOWIE, MARYLAND



The City of Bowie is approximately 19 square miles in size and located halfway between Washington, D.C. and Baltimore, Maryland. Bowie was incorporated as a town in 1916. Historically, the area is associated with thoroughbred horse breeding and railroading. The community of Huntington, the original Bowie, traces its roots to 1870, when the lands were subdivided by land developers into more than 500 residential building lots, to create a large town site at a major junction of the Baltimore and Potomac Railroad. In 1958, the firm of Levitt and Sons acquired the Belair Estate and two years later the town of Bowie chose to annex the Levitt properties. Today the City is the largest municipality in Prince George's County with a population of approximately 57,254 (United States Census Population Estimates, July 1, 2023).

The City is located in the northern part of Prince George's County, at the crossroads of U.S. highways 3/301 and 50. Although considered to be in the Washington, D.C. metropolitan area, the City's location gives it easy access to Baltimore and Annapolis.

Traditionally, the City's total assessed value has grown due to new single-family home construction, additional commercial development and annexations of adjacent properties. The City's real property tax base is approximately 89% residential. The majority of residential units are owner occupied single-family homes that are in the price range of \$300,000 to \$499,999, with a median value of \$442,000 (2019 – 2023 American Community Survey, United States Census Bureau).

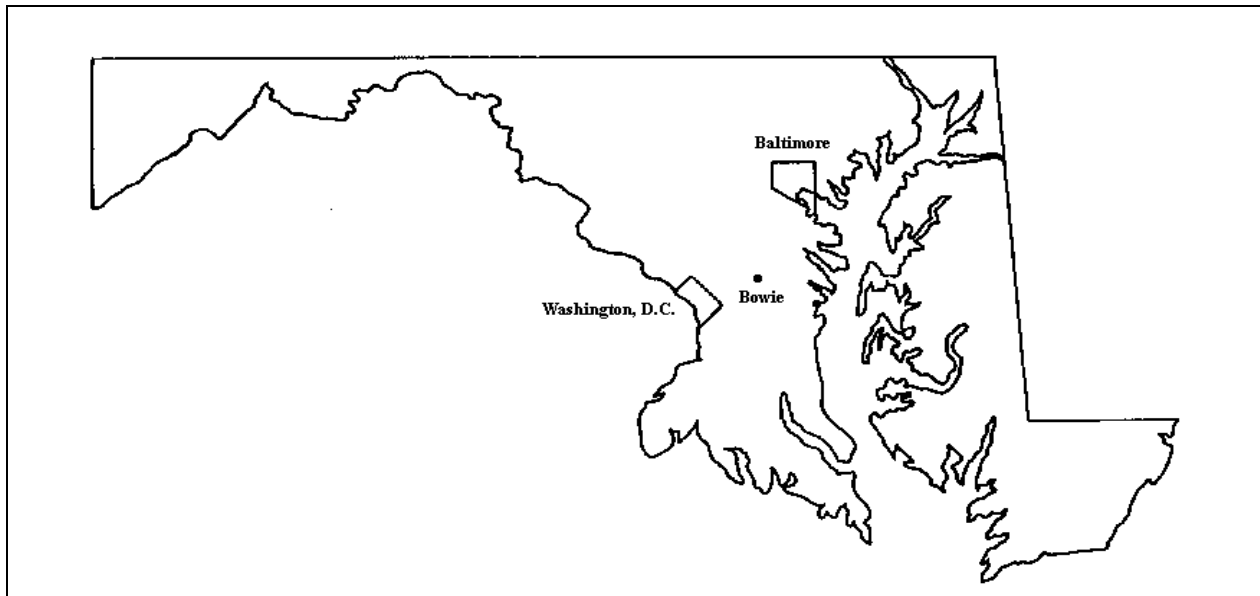
The median household income for the City of Bowie is \$141,831, which exceeds the State of Maryland at \$101,652 and the United States at \$78,538 (2019 – 2023 American Community Survey, United States Census Bureau).

The City of Bowie has a Council/Manager form of government. The Council is composed of seven members (Mayor and six Councilmembers). Beginning with the November 2015 election the Council will be elected to four year terms. The City Manager is appointed by the City Council.

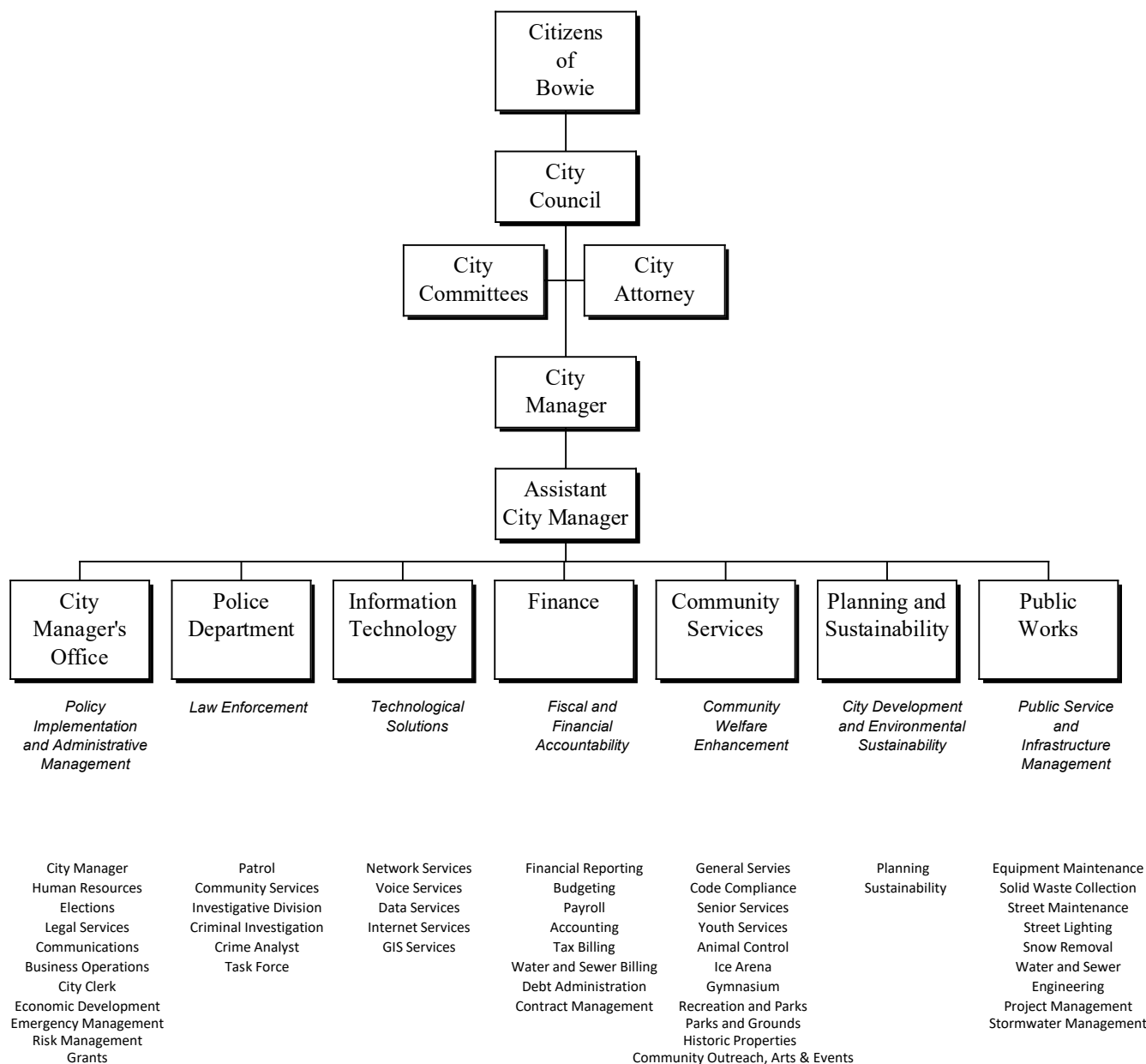
The City provides a range of municipal services including police, housing and property inspections, refuse and recycling collection, storm drainage control, street and bike trail maintenance, snow removal, street lighting, parks and recreation, planning, youth counseling, senior services and animal and disease control. In addition, the City of Bowie Water and Sewer System provides water and sewer services to an area comprising approximately 40% of City residents.

INTRODUCTION TO THE CITY OF BOWIE, MARYLAND

Washington Suburban Sanitary Commission provides water and sewer services to the remaining areas of the City. Education and fire services are provided by Prince George's County. Other services are provided by the Maryland-National Capital Park and Planning Commission and by the Washington Suburban Transit Commission.



City of Bowie, Maryland



MISSION AND VISION STATEMENTS

Mission

The City of Bowie, in partnership with the community, provides a cost-effective system of City services and facilitates compatible economic development that enhances Bowie's quality of life within a positive and sustaining physical environment.

Vision

The City of Bowie is a safe, family friendly, multi-generational, diverse, inclusive, thriving community that values its 100-year history and traditions while embracing its future. As Bowie begins its next 100 years, this plan affirms the City's commitment to:

- Delivering outstanding public services to all residents
- Working collaboratively to define and shape the City's future
- Engaging residents in meaningful and productive ways
- Ensuring openness, transparency, and accessibility in government action
- Welcoming and supporting different perspectives in addressing community challenges
- Becoming a regional model for environmental sustainability
- Growing and thriving as a great, multi-generational place to live, work, do business, and play

Strategic Issues, Goals and Outcomes

Goal 1: Invest in public infrastructure to ensure reliability, long-term sustainability, and compliance with state and federal requirements

Outcomes

- Water pipe assessment completed and plan in place to address identified needs
- Enhanced use of technology to improve performance and provide better customer service
- Compliance with federal and state storm water management permitting requirements
- Successful collaboration with State and County government on improvements to infrastructure maintained by these levels of government including but not limited to widening Route 197
- Bike lanes and walking paths added to City-maintained roads where feasible

Goal 2: Promote economic development to expand the City's commercial tax base

Outcomes

- Increased City tax base
- Increased local employment opportunities
- Retention of current businesses
- A more diversified business base
- Significant progress on redevelopment of aging, deteriorated shopping centers

MISSION AND VISION STATEMENTS

Goal 3: Continue to deliver reliable core services**Outcomes**

- Positive resident feedback and satisfaction on all core services
- Assessment of solid waste cost management options completed including consideration of one-day-per week refuse collection
- Increased public awareness of code compliance responsibilities
- Expanded use of technology to deliver core services and communicate with City residents to identify changing needs
- Significant progress on construction of indoor sports center to expand community recreation services

Goal 4: Maintain and enhance public safety and emergency services**Outcomes**

- Increased public sense of security and community well being
- Improved awareness/understanding of public safety/crime statistics
- Continued positive police-community relations
- Updated emergency management plan in place with special attention to integration of technology to strengthen the plan
- Significant progress on CALEA Law Enforcement Accreditation for the Police Department
- Enhanced traffic and pedestrian safety

Goal 5: Ensure long-term financial stability to meet current and emerging community needs**Outcomes**

- Sustained AAA bond rating
- Solid, conservative annual budgets where operating expenditures do not exceed operating revenues
- Continued self-evaluation of all City programs to assess cost effectiveness, need, and value
- Successful pursuit of Federal, State and County grants and shared revenues to support strategic plan priorities

Goal 6: Guide continued community growth that is compatible with Bowie's history and values and supports a successful future**Outcomes**

- Fiscal impact analyses completed for all new developments
- Increased public awareness of the City's development review process
- Continued commitment to annex areas that provide beneficial growth opportunities and produce positive economic benefits
- Expanded housing mix to meet the needs of an aging population and make Bowie an attractive place to retire
- Sustained attention to open space, green space, and parks while the City grows

Fund Accounting

The accounts of the City are organized on the basis of funds, each of which is a separate accounting entity. Each consists of a separate set of self-balancing accounts. The City uses the following funds groups:

GOVERNMENTAL FUND TYPES - Account for expendable financial resources other than those accounted for in Proprietary and Fiduciary Funds. The individual Governmental Funds are:

General Fund: Accounts for all revenues and expenditures of the City which are not accounted for in other funds. It is the largest and most important accounting activity. It receives a great variety of general revenues and finances a wide range of programs. Most of the City's operation is financed from this fund.

Equipment Acquisition and Replacement Fund: Receives transfers from other funds to acquire and replace capital equipment. It serves as the depository of amounts transferred from other funds, not only to acquire and replace equipment during the current year, but to accumulate amounts appropriated each year as reserves to replace equipment scheduled for replacement in future years.

Capital Projects Fund: Accounts for all resources used for the acquisition of capital facilities, except those financed by an Enterprise fund. Capital Projects are those capital outlays which involve the acquisition and/or construction of major, permanent facilities having a relatively long life.

PROPRIETARY FUND TYPES - Account for operations that are financed in a manner similar to private business enterprises. The individual Enterprise Fund is:

Water and Sewer Fund: Accounts for the activities of the Water and Sewer System, which serves an area comprising about 40 percent of the City. It is a self-supporting entity financed entirely by user charges. Rates are set based on the cash needs approach with revenues equaling or exceeding budgetary expenditure appropriations which include both Capital Outlay and Debt Retirement.

General Fund - Departments listed by Function

General Government		Public Safety	Social Services	Public Works	Parks, Culture & Recreation
City Council	Business Operations	Housing Inspection and Code Compliance	Senior Services	Administrative	Recreation and Parks
City Manager	City Clerk	Emergency Management	Youth Services Bureau	Equipment Maintenance and Garage	Outreach, Arts and Events
Human Resources	Finance	Police Department		Solid Waste	Parks and Grounds
Information Technology	Community Services	Animal Control		Street Maintenance	Ice Arena
Elections	General Services			Stormwater Management	Historic Properties
Legal Services	Planning and Sustainability			SWM-Special Taxing Districts	Gymnasium
Communications	Economic Development				

Water and Sewer Fund

Billing and Accounting	Water Supply	Sewage Treatment
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Basis of Accounting

For financial reporting purposes, the Governmental Funds use the modified accrual basis of accounting, under which revenues considered to be both measurable and available for funding current appropriations are recognized when earned. All other revenues are recognized when received in cash, except that revenues of a material amount that have not been received at the normal time of receipt are accrued, and any revenues received in advance are deferred. Expenditures are recorded at the time liabilities are incurred, except for accumulated sick leave, which is treated as an expenditure when paid.

Proprietary Fund uses the accrual basis of accounting under which revenues are recognized when earned, and expenses are recorded when the liabilities are incurred.

Budgetary Basis of Accounting

The City uses a budget basis for expenditures that differs from the basis used in reporting under Generally Accepted Accounting Principles in the following ways:

In the Governmental Funds, the City uses the modified accrual basis of accounting with the following exception:

- Budget amounts are encumbered when contracts are signed for goods or services. At year-end, amounts which are encumbered but not yet expended are carried over to be paid when the goods or services are received. These amounts are included in budget-basis expenditures for the fiscal year in which they are encumbered, rather than the year in which goods or services are received and a liability incurred. Appropriations that are not spent or encumbered lapse at the end of the fiscal year.

In the Proprietary Funds, the City uses the accrual basis of accounting with the following exceptions:

- The budget basis includes expenditures for capital outlay, which are not considered expenses on the accrual basis of accounting.
- Depreciation and amortization, which are considered expenses on the accrual basis of accounting, are ignored under the budget basis because these items do not require an expenditure of funds.
- The budget basis includes expenditures for debt retirement, which are not considered expenses on the accrual basis of accounting.
- The budget basis recognizes receipt of debt proceeds, which are not considered revenues on the accrual basis of accounting.

Investments

The State of Maryland allows municipalities to invest surplus funds in financial institutions within the State if the financial institution provides collateral with a market value that equals or exceeds the amount by which a deposit exceeds the deposit insurance. The State defines acceptable collateral and requires municipalities to have an investment policy. By resolution, the City Council has adopted an investment policy. Within policy guidelines, management has decided to restrict investments to the use of an interest-bearing cash account for readily available funds, and certificates of deposit or the Maryland Local Government Investment Pool for cash amounts that are available for longer periods. Only financial institutions covered by the Federal Deposit Insurance Corporation are used.

Annual Audit

The City is required to have an annual audit performed by an independent Certified Public Accountant. It is performed in accordance with generally accepted auditing standards, which require that the audit be

planned and performed to obtain reasonable assurance about whether the financial statements are free of material misstatement. It includes examining on test basis evidence supporting the amounts and disclosures in the financial statements. It also includes assessing the accounting principles used and significant estimates made by management and evaluating the overall financial statement presentation. The auditing firm is selected by and directs its report to the City Council.

Budget Development

The City Manager is required to prepare and submit to the City Council a Capital Improvements Program and a Proposed Operating Budget for the ensuing fiscal year. In December/January of each year, the Finance Department makes a presentation to the City Council that provides an overview of the City's budget policy and fiscal condition. At this time, the City Council establishes budget priorities and guidelines. The City Manager conveys Council policy to department heads for guidance in preparing their budget requests. Each department head prepares and submits their budget proposal to the City Manager in early January. In February, each department head meets individually with the City Manager and Finance Director to review and discuss their budget submission. The Finance Department prepares the revenue projections in conjunction with other departments' estimates. At the conclusion of the meetings, the Finance Department compiles the budget submissions. The City Manager submits the Proposed Operating Budget and Capital Improvements Program to the City Council between April 10 and April 15. During the months of April and May, the City Council holds budget work sessions and at least two public hearings, all of which are televised and open to the public. Citizens are invited to share their thoughts at the public hearings. The annual budget is adopted by the City Council by ordinance which becomes effective twenty calendar days after passage.

Budget Calendar

October 24, 2024	Staff begins developing goals for the coming year in line with the City's strategic goals and estimating costs for operating budget recommendations.
January 7 - February 4, 2025	City Manager meets with department heads to analyze new projects, evaluate progress on continuing projects, determine operating cost requirements and set priorities.
February 16, 2025	Finance Department makes revenue projections, prepares summaries, edits, and assembles the Proposed Budget.
April 10, 2025	City Manager submits the Proposed Operating Budget and Capital Improvements Program to City Council between April 10th and April 15th, as required by the City Charter. The Proposed Budget document is made available and widely distributed to citizens.
April 14 - May 19, 2025	City Council holds budget work sessions and one or more public hearings, all of which are televised and open to the public. Citizens are invited to share their thoughts at the public hearings.
May 19, 2025	The Annual Budget Ordinance and the Capital Improvements Program Resolution are adopted as proposed or as amended by Council, at a regular meeting.
July 1, 2025	The Adopted Budget becomes the legal authority to levy taxes and expend funds.

Budget Amendments

A budget amendment to transfer funds between appropriations within the same fund must be approved by the City Council as a Council Ordinance. A budget amendment, which would increase total appropriations in any fund, must be adopted by the City Council as an Ordinance.

Balanced Budget

The budget must be balanced, meaning the total of the anticipated revenues, including the fund balance carried over from previous years, must equal or exceed the total of the proposed expenditures.

Capital Improvements Program

The Capital Improvements Program covers a period of six years and is revised annually in light of new and changed conditions. It includes a description of each project, along with cost estimates, funding sources and recommended time schedules. The Council holds public hearings and adopts the program in the form of a Council Resolution, simultaneously with the adoption of the operating budget.

Funding for the upcoming budget year's portion of the Capital Improvements Program is incorporated into the various funds where costs will be financed. Projects for the Water and Sewer System are shown as Capital Outlay items in that enterprise fund. Projects to be financed from general city revenues are included in the Capital Projects Fund. Some projects such as the Street Resurfacing Program are highlighted in the Capital Improvements Program because of their magnitude or level of public interest, while their costs are included in the General Fund as operating expenditures.

Revenue Estimates

Each year, revenue estimates are determined by using objective analytical processes. The largest source of revenue is the property tax (60.5% of General Fund revenue in fiscal year 2026). Assessments are provided by the State Department of Assessment and Taxation. The estimated full value of all property is determined on a triennial basis, with the values phased-in over the three-year period. The taxable Assessed Value is set at 100 percent of full value for both real property and business personal property.

The City has no limit on the tax rate but must comply with State legislation which requires public advertising if a rate is proposed which exceeds the Constant Yield Tax Rate as determined by the Department of Assessment and Taxation.

The next largest source of revenue is State-shared revenue (25.3% of General Fund revenue in fiscal year 2026), consisting largely of the Income Tax, the Motor Vehicle License and Fuel Tax Revenue, Admission and Amusement Taxes and State Aid for Police Protection. The State and/or County establishes these rates, and allocations are distributed to municipalities based on proportional taxable income, population, road mileage and per capita police expenditure within the City.

The City aggressively seeks funding through available Federal, State and County grant programs. Grants are included in revenue estimates only when the City has confirmation that they will be received.

Locally established license, permit, fee and service charge rates are established as part of the budget ordinance each year, and revenues are estimated based on the expected level of activity.

Water and Sewer Rates are set at the level necessary to support the cost of providing service, including capital outlay and debt retirement.

Operating Expenditure Estimates

The City uses a zero-based budget approach to operating expenditures. Each year every activity and program is evaluated anew, goals and objectives are set for the coming year, and costs are analyzed on a line by line basis.

A Pay-for-Performance Plan has been established to ensure that personnel costs are related to the achievement of stated City goals and objectives. In FY2021, non-command police officers were moved to a Grade and Step plan of compensation.

The Equipment Acquisition and Replacement Fund is used to accumulate reserves for replacement of major pieces of equipment, in order to minimize large year-to-year fluctuations in Capital Outlay expenditures and help maintain a stable tax rate. The equipment replacement schedule is analyzed each year to determine the expected life and continued utility of each item.

The capitalization threshold for capital assets is \$5,000. Minor equipment with a unit cost under \$5,000 is included in the Commodities category of each separate operating activity rather than treated as Capital Outlay.

Workload and Performance Indicators

Beginning in fiscal year 1999, the City instituted a policy of reporting measures of work accomplished by the various operating activity centers. Indicators for the years FY2021 through FY2024 are actual results, FY2025 are estimated and FY2026 are projected. For comparability among activities, the last two measures reported in each activity are *Expenditures per Capita* and *Percent of City total expenditures*.

- *Expenditures per Capita* is computed by dividing the activity's operating and maintenance expenditures, exclusive of capital outlays and inter-fund transfers, by the population estimate as of July of each fiscal year.
- *Percent of total City expenditures* refers to the same operating and maintenance expenditures base, exclusive of capital outlays and inter-fund transfers. The City total for all budgeted funds is presented for fiscal years 2021-2026.

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>
City total operating and maintenance expenditures (in Thousands)	\$49,051	\$52,965	\$55,078	\$55,825	\$70,475	\$79,664
Estimated population, July 1	58,643	58,643	58,329	57,644	57,192	57,254

Population figures are based on US Census estimation of as of July 1.

Debt Policies

The City has adopted the following debt management policies:

1. The City will not use long-term borrowing to finance current operations or normal maintenance expenses.
2. All debt issued will be repaid within a period not to exceed the expected useful lives of the improvements financed by the debt.
3. The City will strive to maintain a high reliance on pay-as-you-go financing for its capital improvements to minimize debt levels. Whenever possible, the City will first attempt to fund capital projects with general revenues (pay-as-you-go) before considering the issuance of debt.
4. The City will consider issuing debt to finance only those projects that have been included in the Capital Improvements Program.

FISCAL POLICIES

5. Neither Maryland State law nor the City Charter mandates a limit on municipal debt. The City will maintain its tax-supported net bonded debt at a level not to exceed 0.8 percent of the assessed valuation of taxable property within the City.
6. The ratio of debt service expenditures as a percent of general fund revenues, exclusive of debt repaid by the Water and Sewer Fund, shall not exceed 10 percent.
7. Debt service requirements of the Water and Sewer System shall be self-supporting. Rates and charges will be reviewed annually as part of the budget process to ensure that water and sewer revenues are sufficient to cover debt service requirements of the utility system.

General obligation debt being retired from general tax revenues of the City, as of July 1, 2025, is as follows:

Public Improvement Refunding Bonds of 2015	\$ 4,406,000
Public Improvement Bonds of 2019	<u>21,470,000</u>
Total	<u>\$ 25,876,000</u>

General obligation debt being retired from revenues of the City of Bowie Water and Sewer System are excluded from the debt limit calculation. It would become subject to tax funding only if the Water and Sewer System were unable to comply. The amount outstanding as of July 1, 2025, is as follows:

State Revolving Loans of 2009	\$ 499,392
State Revolving Loans of 2016	<u>71,575</u>
Total	<u>\$ 570,967</u>

The City's bonds carry favorable ratings of AAA from Standard & Poor's, Aaa from Moody's, and AAA from Fitch.

Schedule of Legal Debt Margin

The debt margin for the City as of June 30, 2025, is estimated as follows:

Estimated Assessed Value, June 30, 2025	<u>\$9,873,281,000</u>
Debt Limit – 0.8% of Assessed Value	78,986,200
Amount of Debt Applicable to Limit:	
Total Bonded Debt, June 30, 2025	<u>24,085,000</u>
Estimated Debt Margin, June 30, 2026	<u>\$ 54,901,200</u>

Bonded Debt Per Capita

The following information is provided by the US Census Bureau as of July 1.

<u>Fiscal Year</u>	<u>Bonded Debt</u>	<u>Population</u>	<u>Debt per Capita</u>
2017	10,853,000	58,699	184.89
2018	10,058,000	58,859	170.88
2019	9,253,000	58,862	157.20
2020	8,380,000	58,643	142.89
2021	31,190,000	58,643	531.86
2022	29,783,000	58,643	507.87
2023	28,365,000	58,329	486.29
2024	26,944,000	57,644	467.42
2025	25,516,000	57,192	446.15
2026	24,085,000	57,254	420.67

City Plans Regarding Debt

The City anticipates borrowing \$37.6 million during FY2027 to FY2031 to fund the replacement of its water and wastewater pipes, in addition to the scheduled improvements to both water and wastewater treatment plants. The City Water and Sewer Fund is a proprietary fund, and no tax dollars can be used to fund its operation.

In addition, the City plans to introduce debt financing for several construction projects to supplement its “pay-as-you-go” financing of capital projects in fiscal years FY2027 and FY2031 respectively.

Fund Balance Policies

The City Council adopted a policy to maintain the General Fund’s fund balance at a level no lower than 25 percent of expenditures. Council adopted a similar policy to maintain the Water and Sewer Fund’s budget basis unrestricted fund balance at a level no lower than 25 percent of expenditures.

Fund Balance Definition

Fund Balance is the excess of a governmental fund’s assets over its liabilities. The amount is the cumulative result of revenues in excess of expenditures of all years since the fund’s inception.

Fund Balance Forecast

The City’s projections for FY2026 indicate fund balance will not be in compliance with the current fund balance policy. The five-year forecast of the General Fund’s fund balance also indicates that the City will not comply with its 25 percent fund balance policy for fiscal years 2027 through 2031, given the assumptions listed below. The City continues to rely mostly on “pay-as-you-go.”

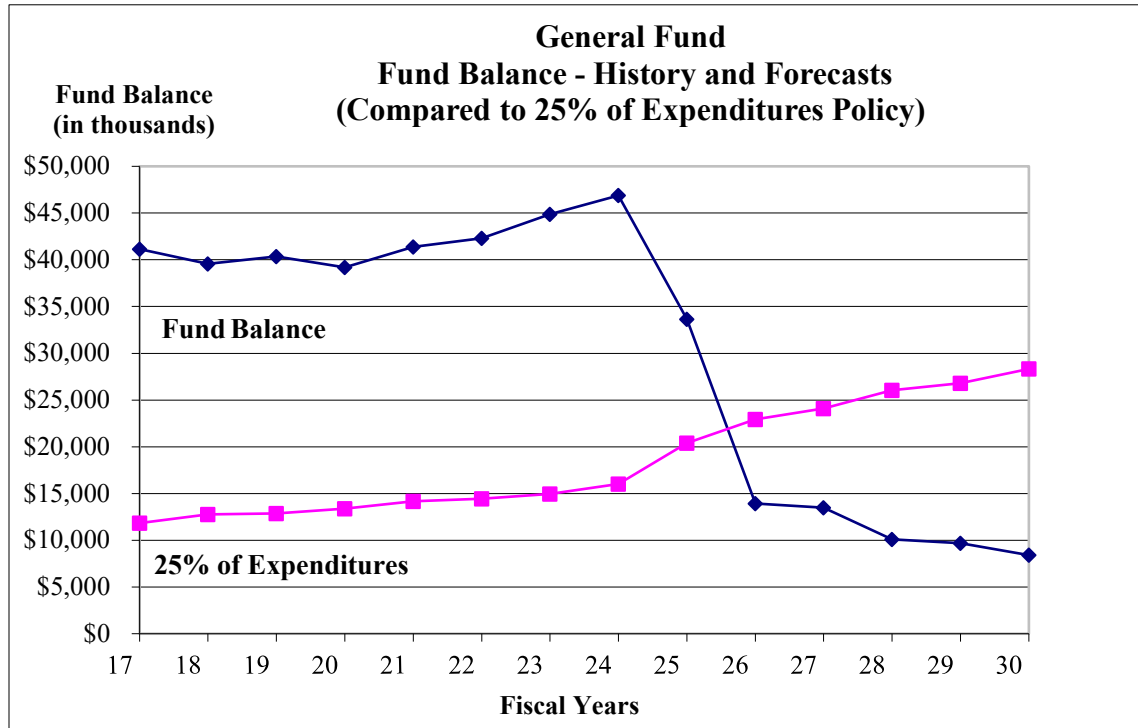
FISCAL POLICIES

	Revenues	Expenditures	Increase (Decrease)	Ending Fund Balance	Percent of Expenditures
Balance at July 1, 2024				46,878	73%
Estimated - FY2025	68,387	81,615	(13,228)	33,650	41%
Budget - FY2026	72,016	91,727	(19,711)	13,939	15%
Forecasts:					
FY2027	95,984	96,440	(456)	13,483	14%
FY2028	100,806	104,209	(3,403)	10,080	10%
FY2029	106,740	107,136	(396)	9,684	9%
FY2030	112,019	113,296	(1,277)	8,407	7%
FY2031	123,300	117,474	5,826	14,233	12%

Forecast assumptions for fiscal years 2027 through 2031 are as follows:

- Real property assessments increase by 5 percent in fiscal years 2027 through 2031 and the property tax rate gradually increases from \$0.40 per \$100 assessed value in FY2026 to \$0.60 per \$100 assessed value in FY2027 and FY2028 to \$0.65 per \$100 assessed value in FY2029 and FY2030 and increase to \$0.70 per \$100 assessed value in FY2031.
- State Shared Revenues, consisting of income taxes, motor fuel and vehicle taxes, admission and amusement taxes, state aid for police protection and financial corporation taxes, increase by 5 percent in FY2027 through FY2031. The minimal increase was based on a ten-year trend analysis and recognition of the modest upturn in the economy. All other revenues increase 6 percent a year.
- Debt service payments remain per the schedule existing at July 1, 2024.
- Transfers to the Capital Projects Fund are the amounts required by the FY2027-2031 Capital Improvements Program.
- Transfers for equipment acquisition are the amounts required by the Equipment Acquisition Schedule, plus \$100,000 for estimated unscheduled additions.
- All expenditures for operating departments except for police department will increase by 6 percent in FY2027 through FY2031. The police department is expected to increase by an additional 2 percent. The increase for all other operating departments was based on a ten-year trend analysis, inflationary considerations, and continued growth of the community and City services provided.

The following chart shows the actual fund balance of the General Fund for fiscal years 2017 through 2024, the estimated balance for fiscal year 2025, the projected balance for fiscal year 2026 based on the proposed budget, and the forecast amounts based on the above assumptions. This trend line is compared to a line showing the amounts that are 25 percent of expenditures for each year.



A forecast for the Water and Sewer budget basis unreserved fund balance, is presented in the Water and Sewer Fund summary section of the budget.

Financial Reporting Policy

It is the City's policy to prepare the Annual Comprehensive Financial Report and to participate in award programs for both the financial report and the budget document. This allows the City to benefit from constructive comments offered by government finance professionals from around the nation.

Certificate of Achievement

The Government Finance Officers' Association of the United States and Canada awarded a *Certificate of Achievement for Excellence in Financial Reporting* to the City for its annual comprehensive financial reports for the fiscal years ended June 30, 1974, through June 30, 2023. In order to be awarded a Certificate of Achievement, a governmental unit must publish a comprehensive annual financial report, the contents of which conform to program standards. Such reports must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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**City of Bowie
Maryland**

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morill

Executive Director

SUMMARY OF TOTAL CITY BUDGET - FISCAL YEAR 2026

	Total All Funds	General Fund	Equipment Acquisition & Replacement Fund	Capital Projects Fund	Water & Sewer Fund
Revenues					
Appropriated Fund Balance	28,963,100	19,711,800	2,043,800	7,207,500	-
Property Taxes	43,591,700	43,591,700	-	-	-
Licenses and Permits	992,000	992,000	-	-	-
Intergovernmental Revenues	22,596,300	19,636,700	-	2,959,600	-
Charges for Services and Fines	13,182,200	4,257,900	-	-	8,924,300
Other Revenues and Sources	13,356,000	3,005,200	437,300	479,600	9,433,900
Transfers from other Funds	9,253,300	532,100	2,215,700	5,675,900	829,600
Total Revenues	131,934,600	91,727,400	4,696,800	16,322,600	19,187,800

Expenditures					
General Government	21,586,700	17,547,400	786,800	2,423,100	829,400
Economic Development	1,948,800	1,948,800	-	-	-
Public Safety	21,532,600	20,241,400	1,291,200	-	-
Social Services	3,254,300	3,254,300	-	-	-
Public Works	50,815,000	25,527,800	1,272,000	7,442,000	16,573,200
Parks, Culture and Recreation	16,787,800	10,145,300	185,000	6,457,500	-
Nondepartmental	1,934,500	1,178,500	-	-	756,000
Debt Service	4,489,400	3,992,300	-	-	497,100
Addition to Fund Reserves	1,161,800	-	1,161,800	-	-
Transfers to other Funds	8,423,700	7,891,600	-	-	532,100
Total Expenditures	131,934,600	91,727,400	4,696,800	16,322,600	19,187,800

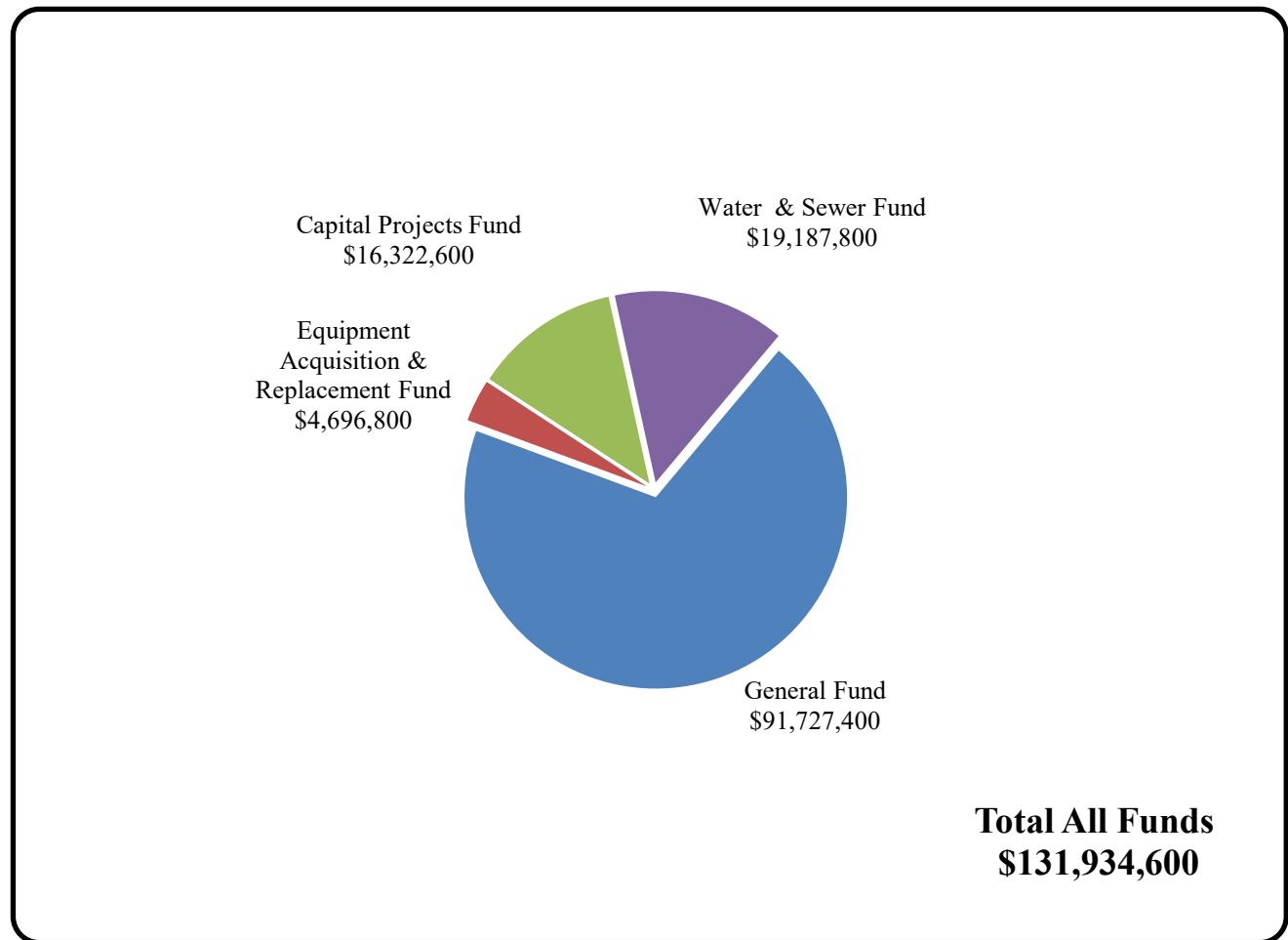
Projected Unreserved Fund Balances

Balances at July 1, 2024	90,247,921	46,878,664	10,806,293	25,123,582	7,439,382 ⁽¹⁾
FY 2025 Expected Revenues	120,024,900	68,386,700	2,815,600	37,710,200	11,112,400
FY 2025 Expected Expenditures	(142,507,600)	(81,615,400)	(5,661,800)	(40,613,500)	(14,616,900)
Balances at June 30, 2025	67,765,221	33,649,964	7,960,093	22,220,282	3,934,882
FY 2026 Budget Revenues	102,971,500	72,015,600	2,653,000	9,115,100	19,187,800
FY 2026 Budget Expenditures	(131,934,600)	(91,727,400)	(4,696,800)	(16,322,600)	(19,187,800)
Balances at June 30, 2026	<u>38,802,121</u>	<u>13,938,164</u>	<u>5,916,293</u>	<u>15,012,782</u>	<u>3,934,882</u>

NOTES:

⁽¹⁾ In the Water and Sewer Fund, the amount referred to as Unassigned Fund Balance consists of total current assets, net of current liabilities.

SUMMARY OF TOTAL CITY BUDGET - FISCAL YEAR 2026

Appropriations by Fund - Fiscal Year 2026 Proposed

Explanation of Total City Budget

The \$131,934,600 total depicted in the graph above is derived by aggregating the Total Appropriations for each budgeted fund. The appropriation amounts include transfers among the funds. If transfers of \$8,423,700 are subtracted, the amount of total expenditures is \$121,510,900. Resources are provided by \$28,963,100 in appropriations of accumulated fund balances, and \$93,718,200 in current revenues and financing sources.

The term "Total City Budget" must be further qualified, as it involves adding together funds which are different in scope and purpose. In particular, the Water and Sewer Fund is an enterprise which provides service to less than forty percent of City neighborhoods. Service is funded exclusively by Water and Sewer fees paid by users of the service, and not by general governmental revenues or taxes.

APPROPRIATION SUMMARY - ALL FUNDS

	<u>ACTUAL</u> <u>2022-2023</u>	<u>ACTUAL</u> <u>2023-2024</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>2024-2025</u>	<u>FINAL</u> <u>BUDGET</u> <u>2024-2025</u>	<u>ESTIMATED</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>ADOPTED</u> <u>2025-2026</u>
<u>General Fund</u>							
Revenues							
Appropriated Fund Balance	-	-	18,553,600	19,761,700	-	19,711,800	-
Property Taxes	35,382,502	36,439,734	37,532,900	37,532,900	40,557,000	43,591,700	-
Licenses and Permits	1,439,065	1,110,889	1,334,600	1,334,600	1,192,500	992,000	-
Intergovernmental Revenues	17,579,545	19,431,714	18,568,800	18,627,300	18,467,700	19,636,700	-
Charges for Services and Fines	3,984,479	4,470,521	4,422,100	4,422,100	4,187,400	4,257,900	-
Other Revenues and Sources	3,436,263	4,096,786	2,951,100	2,951,100	3,517,700	3,005,200	-
Transfers from other funds	533,700	503,700	464,400	464,400	464,400	532,100	-
Total Revenues	<u>62,355,554</u>	<u>66,053,344</u>	<u>83,827,500</u>	<u>85,094,100</u>	<u>68,386,700</u>	<u>91,727,400</u>	<u>-</u>
Expenditures							
General Government	12,071,287	12,997,342	16,591,300	16,649,800	15,872,000	17,547,400	-
Economic Development	880,363	1,042,112	1,340,100	1,460,100	1,418,000	1,948,800	-
Public Safety	14,871,910	15,210,019	18,637,500	18,637,500	18,208,800	20,241,400	-
Public Works	16,631,767	15,861,554	23,077,700	23,852,700	22,489,500	25,527,800	-
Social Services	2,392,400	2,542,406	3,030,500	3,030,500	2,819,100	3,254,300	-
Parks, Culture and Recreation	7,386,571	7,734,501	9,473,100	9,473,100	8,957,900	10,145,300	-
Debt Service	2,534,338	2,481,192	3,114,500	3,114,500	3,114,500	3,992,300	-
Nondepartmental	850,771	511,923	935,200	935,200	971,800	1,178,500	-
Transfers to other funds	2,769,844	5,097,600	7,627,600	7,940,700	7,763,800	7,891,600	-
Total Expenditures	<u>60,389,251</u>	<u>63,478,649</u>	<u>83,827,500</u>	<u>85,094,100</u>	<u>81,615,400</u>	<u>91,727,400</u>	<u>-</u>
<u>Equipment Acquisition</u>							
<u>& Replacement Fund</u>							
Revenues							
Appropriated Fund Balance	-	-	2,766,200	2,842,100	2,846,200	2,043,800	-
Other Revenues and Sources	389,702	832,619	475,100	475,100	615,100	437,300	-
Transfers from other funds	2,769,844	2,589,300	2,064,300	2,377,400	2,200,500	2,215,700	-
Total Revenues	<u>3,159,546</u>	<u>3,421,919</u>	<u>5,305,600</u>	<u>5,694,600</u>	<u>5,661,800</u>	<u>4,696,800</u>	<u>-</u>
Expenditures							
General Government	127,807	324,602	500,000	500,000	500,000	786,800	-
Public Safety	635,400	854,222	1,197,200	1,197,200	1,208,500	1,291,200	-
Public Works	536,090	1,104,000	1,335,300	1,724,300	1,712,600	1,272,000	-
Parks, Culture and Recreation	264,371	457,586	245,000	245,000	212,600	185,000	-
Reserve for Replacements	-	-	2,028,100	2,028,100	2,028,100	1,161,800	-
Total Expenditures	<u>1,563,668</u>	<u>2,740,410</u>	<u>5,305,600</u>	<u>5,694,600</u>	<u>5,661,800</u>	<u>4,696,800</u>	<u>-</u>

APPROPRIATION SUMMARY - ALL FUNDS

	<u>ACTUAL</u> <u>2022-2023</u>	<u>ACTUAL</u> <u>2023-2024</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>2024-2025</u>	<u>FINAL</u> <u>BUDGET</u> <u>2024-2025</u>	<u>ESTIMATED</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>ADOPTED</u> <u>2025-2026</u>
<u>Capital Projects Fund</u>							
Revenues							
Appropriated Fund Balance	-	-	6,309,300	6,720,000	4,463,600	7,207,500	-
Intergovernmental Revenues	161,131	202,590	3,489,600	3,589,600	640,000	2,959,600	-
Other Revenues and Sources	998,802	1,329,461	30,994,200	30,994,200	31,506,900	479,600	-
Transfers from other funds	-	2,508,300	5,563,300	5,563,300	5,563,300	5,675,900	-
Total Revenues	<u>1,159,933</u>	<u>4,040,351</u>	<u>46,356,400</u>	<u>46,867,100</u>	<u>42,173,800</u>	<u>16,322,600</u>	<u>-</u>
Expenditures							
General Government	1,068,653	408,558	2,234,700	2,472,200	559,300	2,423,100	-
Public Works	463,505	901,376	5,095,100	5,103,300	2,518,700	7,442,000	-
Social Services	137,519	-	-	-	-	-	-
Parks, Culture and Recreation	2,725,273	382,364	39,026,600	39,291,600	37,535,500	6,457,500	-
Total Expenditures	<u>4,394,950</u>	<u>1,692,298</u>	<u>46,356,400</u>	<u>46,867,100</u>	<u>40,613,500</u>	<u>16,322,600</u>	<u>-</u>
<u>Water & Sewer Fund</u>							
Revenues							
Appropriated Fund Balance	-	-	1,651,300	1,978,800	-	-	-
Charges for Services and Fines	7,839,221	8,161,673	8,393,800	8,393,800	8,498,800	8,924,300	-
Loan Proceeds	-	-	4,669,600	4,669,600	-	9,433,900	-
Other Revenues and Sources	1,077,807	1,061,872	2,825,300	2,825,300	2,613,600	829,600	-
Total Revenues	<u>8,917,028</u>	<u>9,223,545</u>	<u>17,540,000</u>	<u>17,867,500</u>	<u>11,112,400</u>	<u>19,187,800</u>	<u>-</u>
Expenditures							
General Government	673,401	676,723	776,600	776,600	792,800	829,400	-
Public Works	8,384,944	6,473,639	15,587,200	15,914,700	12,856,400	16,573,200	-
Debt Service	116,835	125,683	324,800	324,800	117,800	497,100	-
Nondepartmental	97,487	61,533	387,000	387,000	385,500	756,000	-
Transfers to other funds	533,700	503,700	464,400	464,400	464,400	532,100	-
Total Expenditures	<u>9,806,367</u>	<u>7,841,278</u>	<u>17,540,000</u>	<u>17,867,500</u>	<u>14,616,900</u>	<u>19,187,800</u>	<u>-</u>

APPROPRIATION SUMMARY - ALL FUNDS

	<u>ACTUAL</u> <u>2022-2023</u>	<u>ACTUAL</u> <u>2023-2024</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>2024-2025</u>	<u>FINAL</u> <u>BUDGET</u> <u>2024-2025</u>	<u>ESTIMATED</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>ADOPTED</u> <u>2025-2026</u>
<u>Funds Summary</u>							
<u>General Fund</u>							
Revenues	62,355,554	66,053,344	83,827,500	85,094,100	68,386,700	91,727,400	-
Expenditures	(60,389,251)	(63,478,649)	(83,827,500)	(85,094,100)	(81,615,400)	(91,727,400)	-
Change in net position	<u>1,966,303</u>	<u>2,574,695</u>	<u>-</u>	<u>-</u>	<u>(13,228,700)</u>	<u>-</u>	<u>-</u>
<u>Equipment Acquisition & Replacement Fund</u>							
Revenues	3,159,546	3,421,919	5,305,600	5,694,600	5,661,800	4,696,800	-
Expenditures	(1,563,668)	(2,740,410)	(5,305,600)	(5,694,600)	(5,661,800)	(4,696,800)	-
Change in net position	<u>1,595,878</u>	<u>681,509</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Capital Projects Fund</u>							
Revenues	1,159,933	4,040,351	46,356,400	46,867,100	42,173,800	16,322,600	-
Expenditures	(4,394,950)	(1,692,298)	(46,356,400)	(46,867,100)	(40,613,500)	(16,322,600)	-
Change in net position	<u>(3,235,017)</u>	<u>2,348,053</u>	<u>-</u>	<u>-</u>	<u>1,560,300</u>	<u>-</u>	<u>-</u>
<u>Water & Sewer Fund</u>							
Revenues	8,917,028	9,223,545	17,540,000	17,867,500	11,112,400	19,187,800	-
Expenditures	(9,806,367)	(7,841,278)	(17,540,000)	(17,867,500)	(14,616,900)	(19,187,800)	-
Change in net position	<u>(889,339)</u>	<u>1,382,267</u>	<u>-</u>	<u>-</u>	<u>(3,504,500)</u>	<u>-</u>	<u>-</u>
<u>Fund Totals</u>							
Revenues	75,592,061	82,739,159	153,029,500	155,523,300	127,334,700	131,934,600	-
Expenditures	(76,154,236)	(75,752,635)	(153,029,500)	(155,523,300)	(142,507,600)	(131,934,600)	-
Change in net position	<u>(562,175)</u>	<u>6,986,524</u>	<u>-</u>	<u>-</u>	<u>(15,172,900)</u>	<u>-</u>	<u>-</u>

GENERAL FUND

This fund accounts for all revenues and expenditures which are not accounted for in other funds. It is the largest and most important accounting activity. It receives a great variety of general revenues and finances a wide range of programs. Most of the City's operation is financed from this fund.

GENERAL FUND SUMMARIES

Fund Number: #01

Fund: General

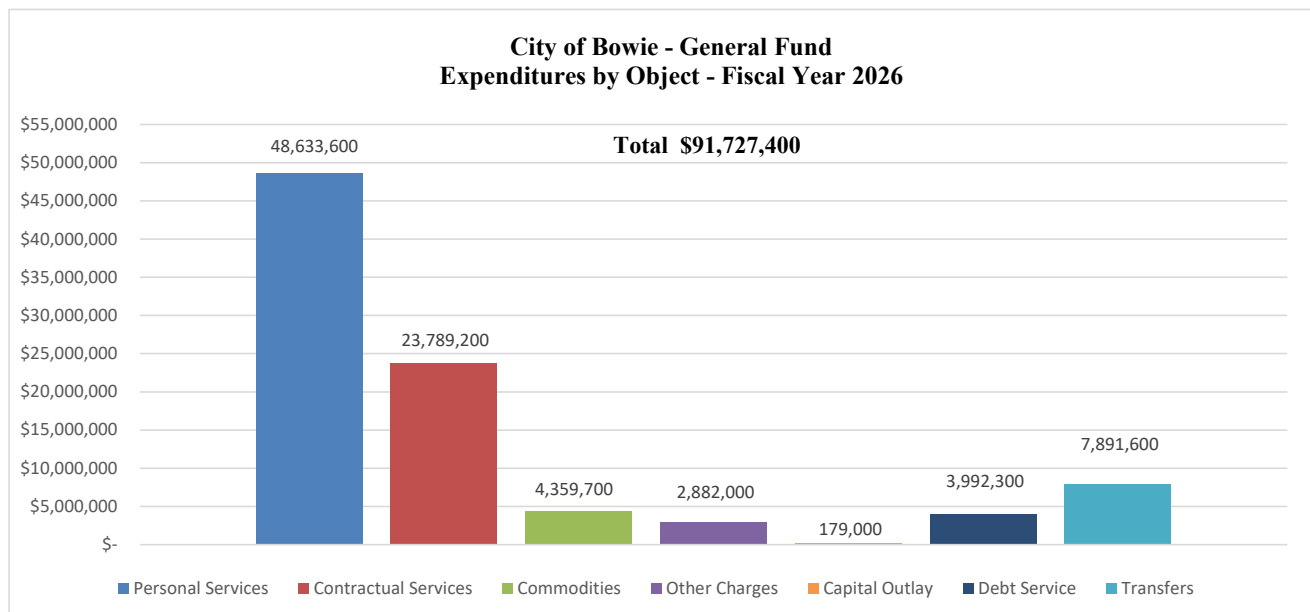
Expenditure Appropriations
Summarized by **Object of Expenditure**

Summary of Expenditures by Object

General Fund expenditures can be summarized in several ways, each summary providing information with a different focus. The summary by Object of Expenditure shows **how** the City plans to accomplish its goals and objectives, in the categories of personal services, contractual services, commodities, other charges, capital outlay, debt service, and transfers to other funds. In this format, capital outlay refers to expenditures made by the General Fund directly. Transfers include transfers to the Equipment Acquisition and Replacement Fund and the Capital Projects Fund.

	Actual 2023 -2024		Budget 2024 -2025		Estimated 2024 -2025		Proposed 2025 -2026		Adopted 2025 -2026	
	Amount	Pct	Amount	Pct	Amount	Pct	Amount	Pct	Amount	Pct
Personal Services	38,195,158	61%	45,102,900	53%	43,752,000	53%	48,633,600	53%	-	-
Contractual Services	12,863,293	20%	21,925,300	26%	20,526,000	25%	23,789,200	26%	-	-
Commodities	3,290,133	5%	4,160,100	5%	4,067,000	5%	4,359,700	5%	-	-
Other Charges	1,476,678	2%	2,469,900	3%	2,130,600	3%	2,882,000	3%	-	-
Capital Outlay	74,595	0%	380,700	0%	261,500	0%	179,000	0%	-	-
Debt Service	2,481,192	4%	3,114,500	4%	3,114,500	4%	3,992,300	4%	-	-
Transfers	5,097,600	8%	7,940,700	9%	7,763,800	10%	7,891,600	9%	-	-
Total Appropriations	63,478,649	100%	85,094,100	100%	81,615,400	100%	91,727,400	100%	-	-

The graph below shows that the \$ 91,727,400 cost of accomplishing City goals and objectives for FY2026 is expended primarily on Personal Services (employee salaries, wages and benefits) and Contractual Services.



GENERAL FUND SUMMARIES

Fund Number: #01
Fund: General

Expenditure Appropriations
Summarized by **Function**

Summary of Expenditures by Function

The summary by Function shows the ***purpose*** of each City activity in categories specified by State reporting requirements. This allows for comparison with other local governments in the State. Activities are grouped in the functional areas of general government, economic development, urban development, public safety, social services, public works and parks, culture and recreation.

	Actual 2023-2024	Budget 2024-2025	Estimated 2024-2025	Proposed 2025-2026	Adopted 2025-2026
General Government					
City Council	499,515	547,800	465,700	551,600	-
City Manager	1,370,183	1,917,700	1,563,200	2,026,000	-
Human Resources	798,854	931,600	941,100	1,016,800	-
Information Technology	3,488,477	4,669,300	4,472,500	5,203,400	-
Elections	85,143	1,000	1,000	1,000	-
Legal Services	323,877	207,500	242,800	266,500	-
Communications	782,225	1,120,600	992,000	1,079,900	-
Business Operations	609,541	896,200	910,000	867,400	-
City Clerk	188,679	269,900	236,500	275,800	-
Finance	1,420,528	1,731,300	1,688,500	1,792,000	-
Community Services	1,107,126	1,526,500	1,440,700	1,294,700	-
Building Maintenance	1,507,365	1,753,400	1,945,800	2,207,800	-
Planning	534,924	621,900	578,700	645,000	-
Sustainability	280,905	455,100	393,500	319,500	-
Total General Government	12,997,342	16,649,800	15,872,000	17,547,400	-
Economic Development					
	1,042,112	1,460,100	1,418,000	1,948,800	-
Public Safety					
Housing Inspection and Code Compliance	995,928	1,195,400	1,115,400	1,266,200	-
Emergency Management	297,941	641,800	595,400	664,500	-
Police Department	13,688,060	16,527,600	16,240,500	18,069,600	-
Animal Control	228,090	272,700	257,500	241,100	-
Total Public Safety	15,210,019	18,637,500	18,208,800	20,241,400	-
Social Services					
Senior Services	1,209,356	1,539,500	1,304,000	1,603,900	-
Youth Services Bureau	1,333,050	1,491,000	1,515,100	1,650,400	-
Total Social Services	2,542,406	3,030,500	2,819,100	3,254,300	-
Public Works					
Administrative	1,773,648	3,019,400	2,236,300	2,713,400	-
Equipment Maintenance and Garage	786,093	1,013,700	1,095,200	1,110,500	-
Solid Waste	7,003,539	8,961,100	8,630,300	10,283,700	-
Street Maintenance	5,717,107	9,963,900	9,727,000	10,315,600	-
Stormwater Management	569,936	880,200	789,200	977,700	-
SWM - Special Taxing Districts	11,231	14,400	11,500	126,900	-
Total Public Works	15,861,554	23,852,700	22,489,500	25,527,800	-

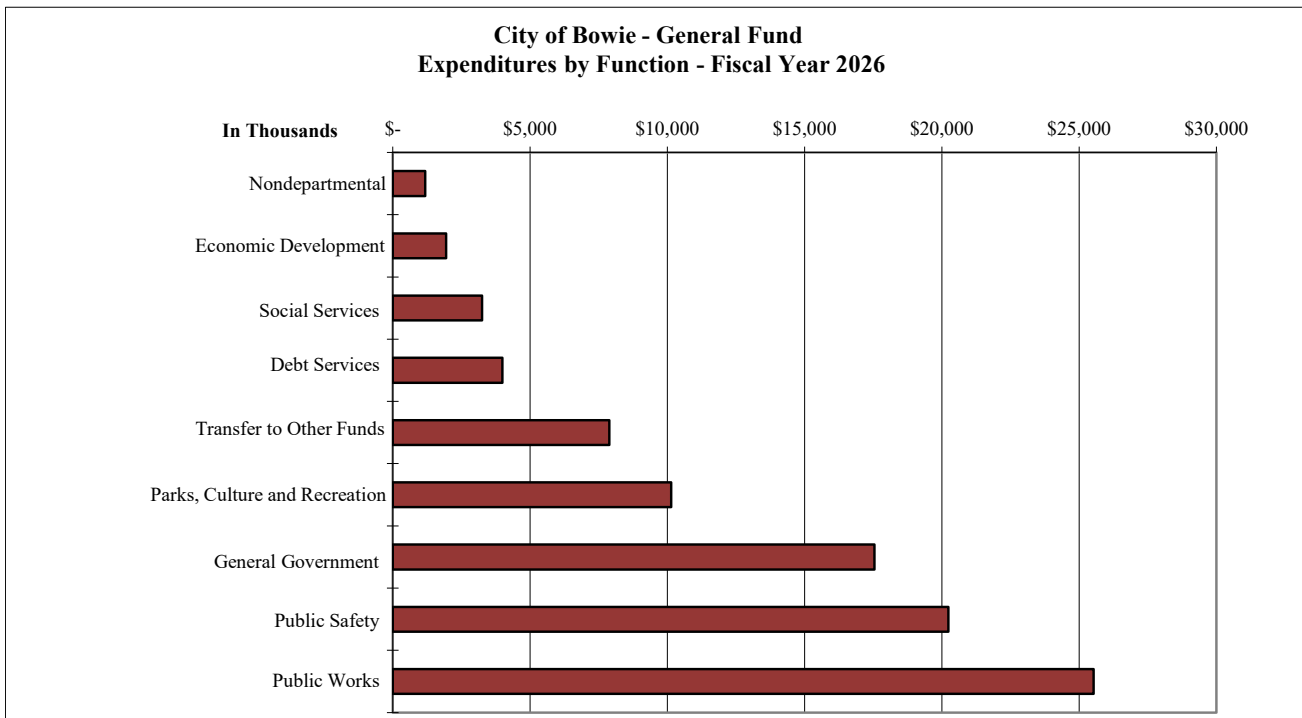
GENERAL FUND SUMMARIES

Fund Number: #01
Fund: General

Expenditure Appropriations
Summarized by **Function**

Summary of Expenditures by Function, continued

	<u>Actual</u> <u>2023-2024</u>	<u>Budget</u> <u>2024-2025</u>	<u>Estimated</u> <u>2024-2025</u>	<u>Proposed</u> <u>2025-2026</u>	<u>Adopted</u> <u>2025-2026</u>
Parks, Culture & Recreation					
Recreation and Parks	1,095,090	1,494,200	1,514,800	889,200	-
Bowie Playhouse	134,535	232,200	185,200	-	-
Community Outreach, Arts & Events	-	-	-	1,274,600	-
Parks and Grounds	4,153,867	4,779,400	4,571,100	4,787,200	-
Ice Arena	1,105,588	1,300,700	1,260,000	1,468,200	-
Historic Properties	558,693	788,500	687,400	829,800	-
Gymnasium	686,728	878,100	739,400	896,300	-
Total Parks, Culture & Recreation	7,734,501	9,473,100	8,957,900	10,145,300	-
Nondepartmental	511,923	935,200	971,800	1,178,500	-
Transfers to Other Funds	5,097,600	7,940,700	7,763,800	7,891,600	-
Debt Service	2,481,192	3,114,500	3,114,500	3,992,300	-
Total Appropriations	63,478,649	85,094,100	81,615,400	91,727,400	-



GENERAL FUND SUMMARIES

Fund Number: #01	Expenditure Appropriations
Fund: General	Summarized by Department

Summary of Expenditures by Department

The summary by Department shows *who* in the City organizational chart is most directly responsible for control and management of the various activities. The detailed General Fund expenditure pages for each budget activity are grouped in this order, with tabs for the City Manager, Police Department, Information Technology, Finance, Community Services, Planning and Public Works departments.

	Actual 2023-2024	Budget 2024-2025	Estimated 2024-2025	Proposed 2025-2026	Adopted 2025-2026
City Manager's Department					
City Council	499,515	547,800	465,700	551,600	-
City Manager	1,370,183	1,917,700	1,563,200	2,026,000	-
Human Resources	798,854	931,600	941,100	1,016,800	-
Elections	85,143	1,000	1,000	1,000	-
Legal Services	323,877	207,500	242,800	266,500	-
Communications	782,225	1,120,600	992,000	1,079,900	-
Business Operations	609,541	896,200	910,000	867,400	-
City Clerk	188,679	269,900	236,500	275,800	-
Economic Development	1,042,112	1,460,100	1,418,000	1,948,800	-
Emergency Management	297,941	641,800	595,400	664,500	-
Total City Manager's Department	5,998,070	7,994,200	7,365,700	8,698,300	-
Police Department	13,688,060	16,527,600	16,240,500	18,069,600	-
Information Technology	3,488,477	4,669,300	4,472,500	5,203,400	-
Finance Department	1,420,528	1,731,300	1,688,500	1,792,000	-
Department of Community Services					
Community Services	1,107,126	1,526,500	1,440,700	1,294,700	-
Buildings Maintenance	1,507,365	1,753,400	1,945,800	2,207,800	-
Housing Inspection and Code Compliance	995,928	1,195,400	1,115,400	1,266,200	-
Senior Services	1,209,356	1,539,500	1,304,000	1,603,900	-
Youth Services Bureau	1,333,050	1,491,000	1,515,100	1,650,400	-
Animal Control	228,090	272,700	257,500	241,100	-
Recreation and Parks	1,095,090	1,494,200	1,514,800	889,200	-
Bowie Playhouse	134,535	232,200	185,200	-	-
Community Outreach, Arts & Events	-	-	-	1,274,600	-
Parks and Grounds	4,153,867	4,779,400	4,571,100	4,787,200	-
Ice Arena	1,105,588	1,300,700	1,260,000	1,468,200	-
Historic Properties	558,693	788,500	687,400	829,800	-
Gymnasium	686,728	878,100	739,400	896,300	-
Total Department of Community Services	14,115,416	17,251,600	16,536,400	18,409,400	-
Planning and Sustainability					
Planning	534,924	621,900	578,700	645,000	-
Sustainability	280,905	455,100	393,500	319,500	-
Total Planning and Sustainability	815,829	1,077,000	972,200	964,500	-

GENERAL FUND SUMMARIES

Fund Number: #01

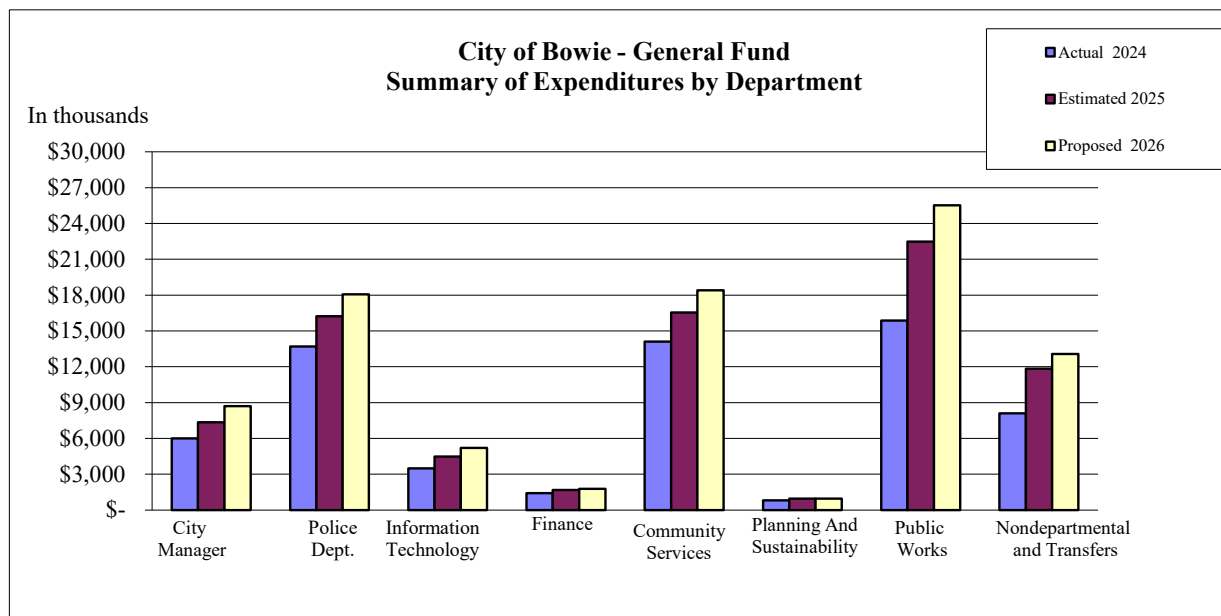
Expenditure Appropriations

Fund: General

Summarized by Department

Summary of Expenditures by Department, continued

	Actual 2023-2024	Budget 2024-2025	Estimated 2024-2025	Proposed 2025-2026	Adopted 2025-2026
Public Works					
Administrative Division	1,773,648	3,019,400	2,236,300	2,713,400	-
Equipment Maintenance and Garage Division	786,093	1,013,700	1,095,200	1,110,500	-
Solid Waste Division	7,003,539	8,961,100	8,630,300	10,283,700	-
Street Maintenance Division	5,717,107	9,963,900	9,727,000	10,315,600	-
Stormwater Management Division	569,936	880,200	789,200	977,700	-
Stormwater Special Taxing Districts	11,231	14,400	11,500	126,900	-
Total Public Works	15,861,554	23,852,700	22,489,500	25,527,800	-
Nondepartmental and Transfers					
Nondepartmental	511,923	935,200	971,800	1,178,500	-
Debt Service	2,481,192	3,114,500	3,114,500	3,992,300	-
Transfers to Other Funds	5,097,600	7,940,700	7,763,800	7,891,600	-
Total Nondepartmental and Transfers	8,090,715	11,990,400	11,850,100	13,062,400	-
Total Appropriations	63,478,649	85,094,100	81,615,400	91,727,400	-

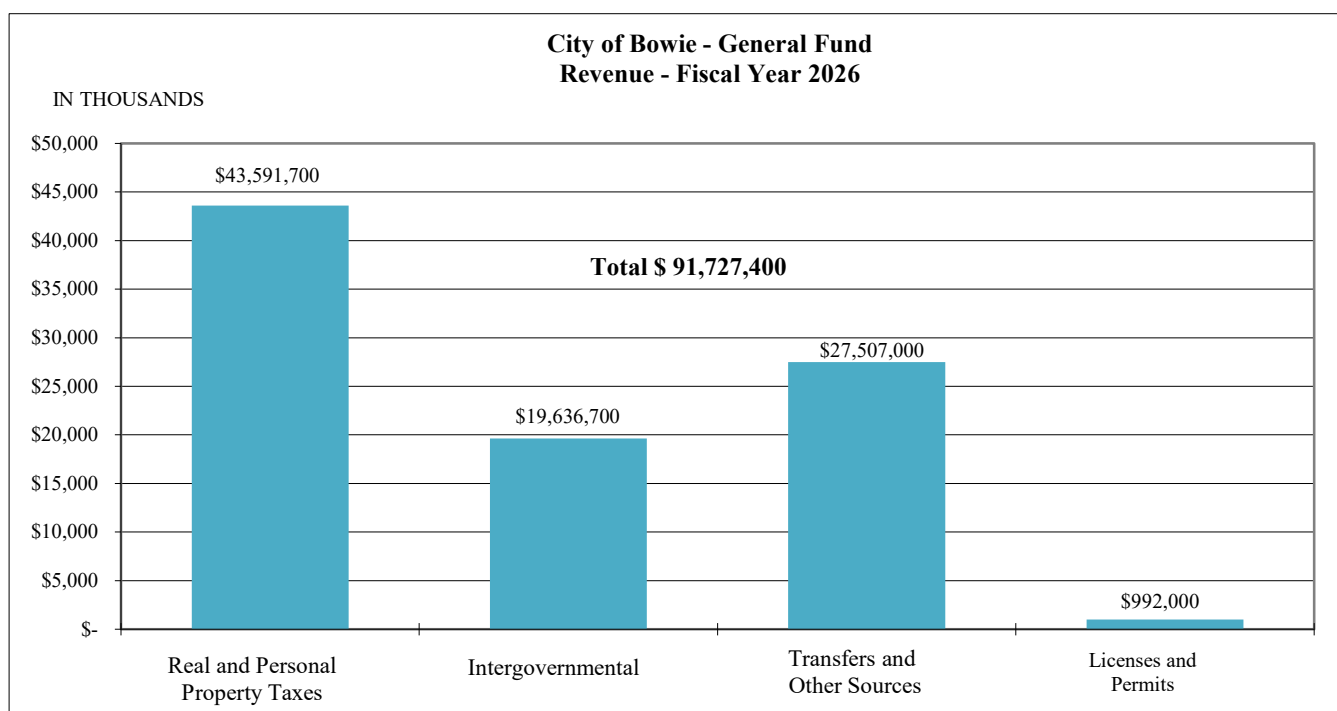


GENERAL FUND SUMMARIES**Summary of Revenue Sources**

The summary of revenue sources presents major revenue classifications in a condensed table.

	Actual 2023-2024	Budget 2024-2025	Estimated 2024-2025	Proposed 2025-2026	Adopted 2025-2026
Real and Personal Property Taxes	36,439,734	37,532,900	40,557,000	43,591,700	-
Intergovernmental:					
Federal Grants	265,979	470,300	200,000	190,000	-
State Grants	253,332	108,300	109,600	109,600	-
Business Taxes	532,763	570,600	575,000	589,400	-
State Shared Revenues	18,045,845	17,063,300	17,166,700	18,196,300	-
Grants from Other Local Units	333,795	414,800	416,400	551,400	-
Total Intergovernmental	19,431,714	18,627,300	18,467,700	19,636,700	-
Licenses and Permits	1,110,889	1,334,600	1,192,500	992,000	-
Other:					
Charges for Services and Fines	4,470,521	4,422,100	4,187,400	4,257,900	-
Other Revenues	4,096,786	2,951,100	3,517,700	3,005,200	-
Total Other	8,567,307	7,373,200	7,705,100	7,263,100	-
Appropriated Fund Balance	-	19,761,700	-	19,711,800	-
Transfers from Other Funds	503,700	464,400	464,400	532,100	-
Grand Total for Appropriations	66,053,344	85,094,100	68,386,700	91,727,400	-

The following graph shows that property tax levies constitute the City's largest source of general fund resources at 47.5%. In FY2026, Appropriated Fund Balance and Intergovernmental sources represent 21.5% and 21.4% of general fund resources respectively.

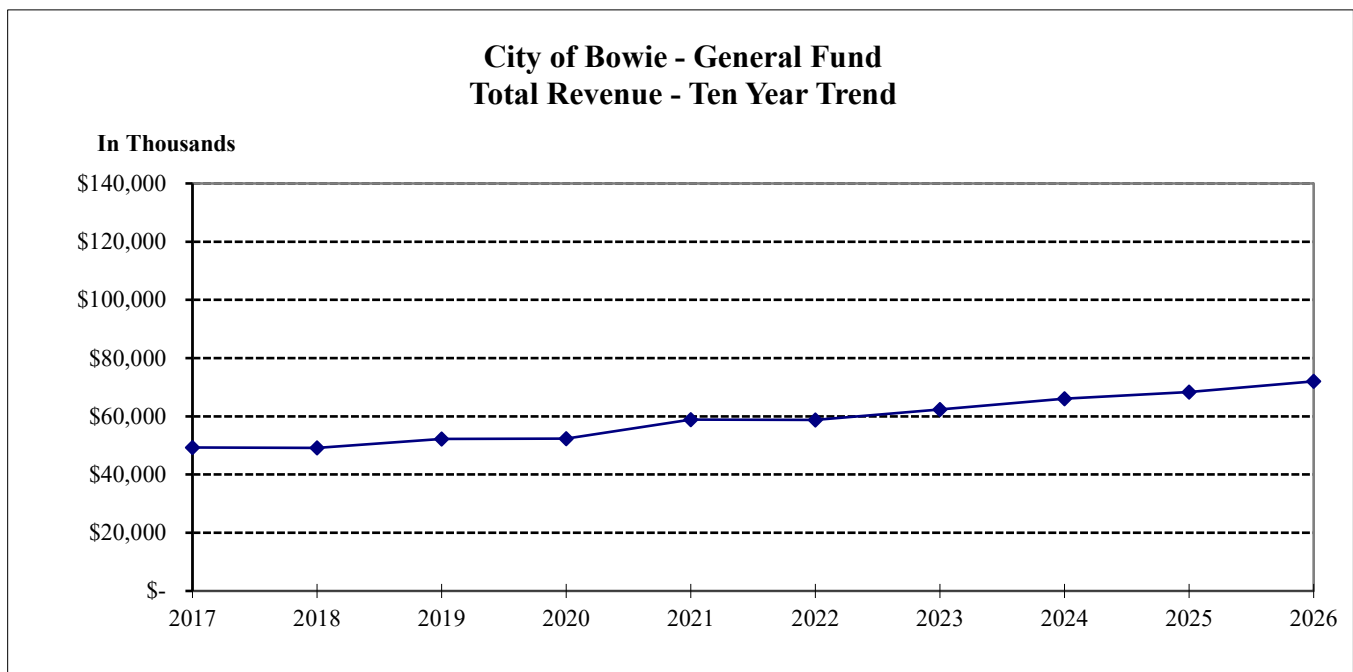


GENERAL FUND SUMMARIES**Total Revenue by Source - Ten Year Trend**

The following table presents total General Fund revenue over a ten year period. Amounts are stated in thousands, and they exclude any appropriation of Fund Balance.

Fiscal Year	Total	General Property Tax	State Shared Revenues	Licenses and Permits	Revenue From Other Agencies	Service Charges and Miscellaneous	Fees and Fines	Transfers
2017	49,251	28,142	14,009	439	1,041	2,365	2,818	437
2018	49,147	28,988	12,506	643	1,077	2,649	2,790	494
2019	52,236	30,082	13,993	744	1,106	3,105	2,699	507
2020	52,349	31,315	13,854	630	1,087	2,454	2,503	506
2021	58,841	32,901	15,080	858	5,374	1,519	2,593	516
2022	58,727	34,100	16,599	1,248	1,254	2,323	2,643	560
2023	62,356	35,279	16,304	1,439	1,276	4,764	2,760	534
2024	66,053	36,372	18,046	1,111	1,386	5,376	3,258	504
2025	68,387	40,490	17,167	1,193	1,301	4,577	3,195	464
2026	72,015	43,522	18,196	992	1,440	4,157	3,176	532

The graph below shows the total revenue over the ten year period. There has been a steady increase in revenue over the years. Exception to the growth was in 2018 and 2022, where there was a marginal decrease.



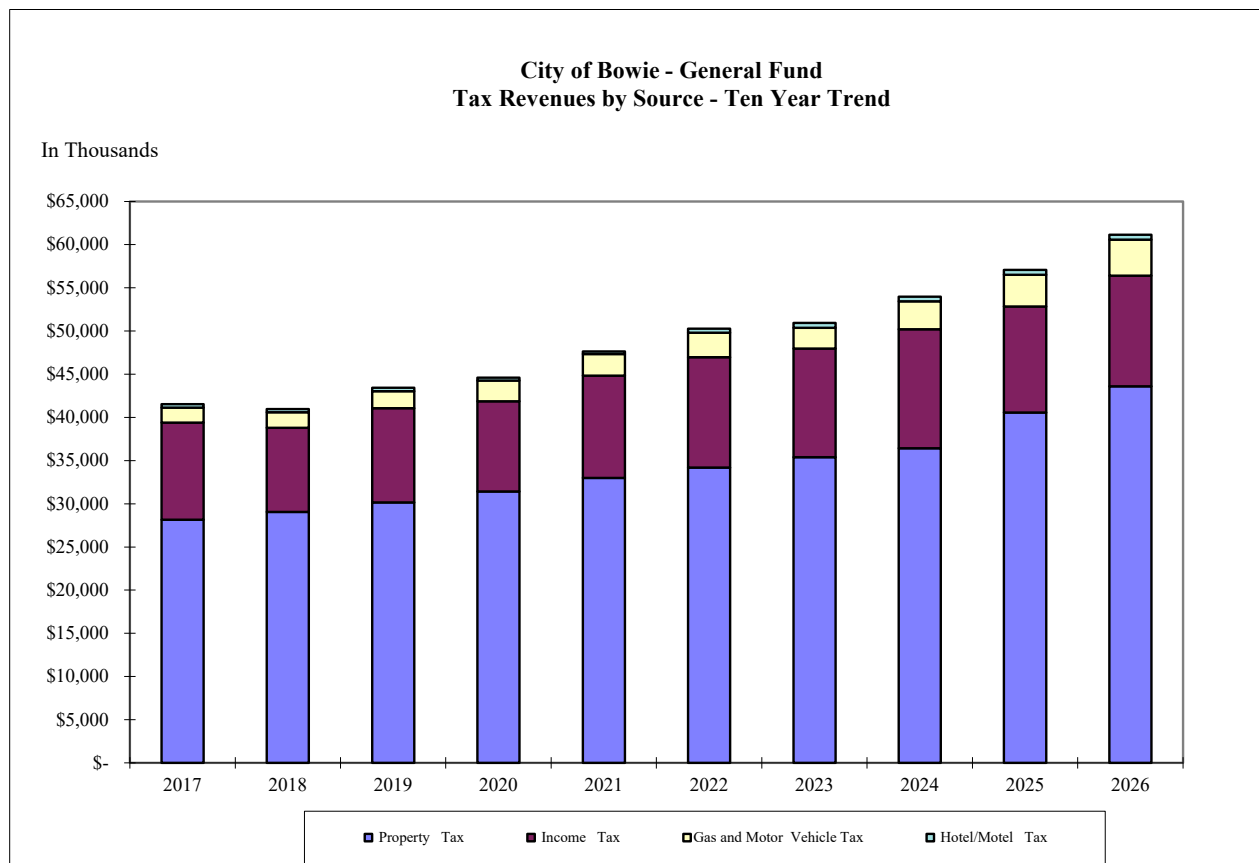
GENERAL FUND SUMMARIES

Tax Revenues by Source - Ten Year Trend

This chart displays tax revenue by source over the last ten years. Amounts are stated in thousands.

State Shared Taxes								
Fiscal Year	Total	General Property Taxes	Income Tax	Admission and Amusement Taxes	Motor Vehicle Fuel Tax	Police Protection	Financial Corporation Tax	Hotel/Motel Tax
2017	42,523	28,142	11,270	461	1,735	542	1	372
2018	41,934	29,058	9,747	403	1,790	565	1	370
2019	44,540	30,140	10,914	529	1,971	578	1	407
2020	45,623	31,419	10,445	435	2,394	579	1	350
2021	48,380	32,996	11,842	148	2,493	596	1	304
2022	51,264	34,191	12,789	425	2,813	572	1	473
2023	52,247	35,383	12,577	521	2,430	776	1	559
2024	55,019	36,440	13,764	291	3,254	736	1	533
2025	58,299	40,557	12,296	506	3,655	709	1	575
2026	62,378	43,592	12,837	506	4,144	709	1	589

The following graph shows the trend of major tax revenues and the relative level from each source over the same ten year period.



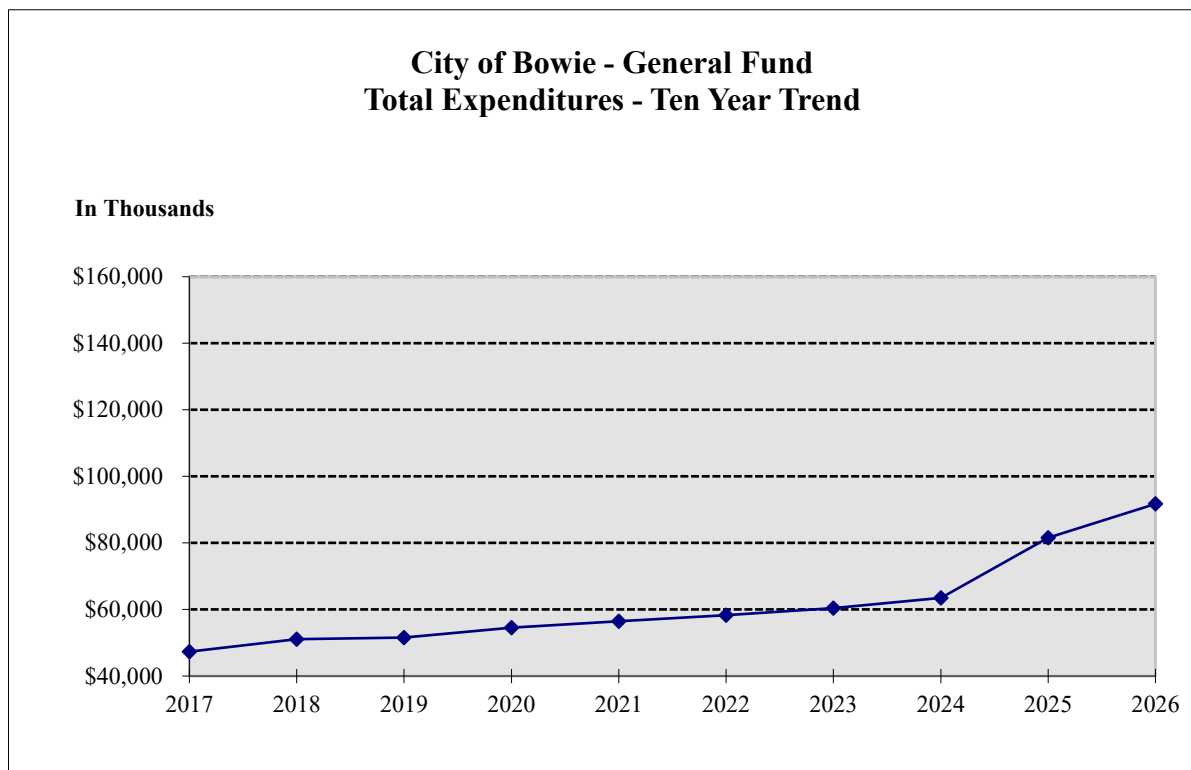
GENERAL FUND SUMMARIES

Expenditures by Function - Ten Year Trend

The following table presents total General Fund expenditures over a ten-year period. Amounts are stated in thousands. Economic Development expenditures are combined with General Government; expenditures of Transfers and Nondepartmental are combined.

Fiscal Year	Total	General Government	Public Safety	Social Services	Public Works	Parks, Culture and Recreation	Transfers, and Nondept.	Debt Service
2017	47,332	8,553	11,846	2,226	13,027	6,591	3,987	1,102
2018	51,083	9,478	12,957	2,348	13,473	6,740	5,007	1,080
2019	51,542	10,252	13,316	2,398	14,017	6,858	3,643	1,058
2020	54,513	10,824	14,779	2,362	14,741	6,953	3,653	1,201
2021	56,471	11,634	14,144	1,942	14,590	6,478	5,353	2,330
2022	58,317	12,420	14,736	2,261	15,736	7,258	3,603	2,303
2023	60,389	12,952	14,872	2,392	16,632	7,386	3,621	2,534
2024	63,479	14,040	15,210	2,542	15,862	7,735	5,609	2,481
2025	81,615	17,290	18,209	2,819	22,489	8,958	8,736	3,114
2026	91,727	19,496	20,242	3,254	25,528	10,145	9,070	3,992

The graph below shows the total trend over a ten-year period. The Proposed Fiscal Year 2026 budget shows an increase of 12 percent over the estimated expenditures of \$81,615 in Fiscal Year 2025. Debt Service expenditures increased by 28 percent; while Non Departmental expenditures increased by 21 percent.



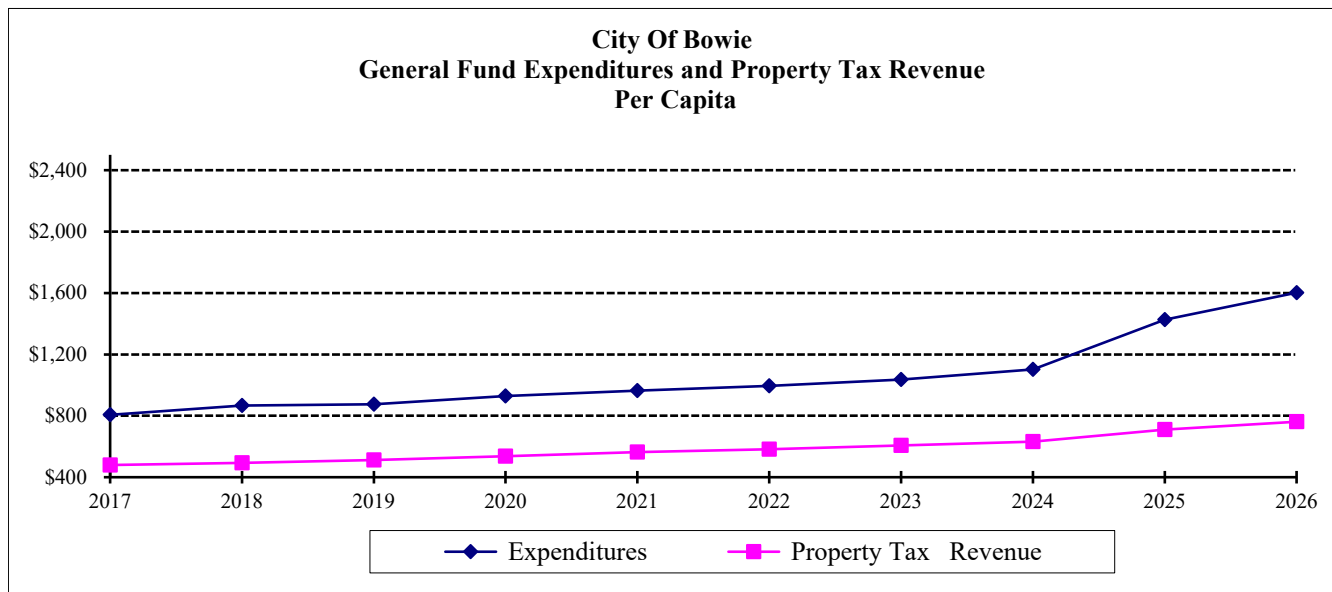
GENERAL FUND SUMMARIES

Per Capita Information - Ten Year Trend

This chart displays General Fund total expenditures and total property tax revenue on a per capita basis over the last ten years.

Fiscal Year	Estimated Population July 1	Expenditures		Revenue	
		General Fund Total	Per Capita	Property Taxes	Per Capita
2017	58,699	47,332,079	806.35	28,141,512	479.42
2018	58,859	51,083,559	867.90	29,058,310	493.69
2019	58,862	51,541,953	875.64	30,139,892	512.04
2020	58,643	54,512,857	929.57	31,419,377	535.77
2021	58,643	56,470,987	962.96	32,995,650	562.65
2022	58,643	58,317,015	994.44	34,191,451	583.04
2023	58,329	60,389,251	1,035.32	35,382,502	606.60
2024	57,644	63,478,649	1,101.22	36,439,734	632.15
2025	57,192	81,615,400	1,427.04	40,557,000	709.14
2026	57,254	91,727,400	1,602.11	43,591,700	761.37

The following graph shows the trend lines for total General Fund expenditures and total property tax revenues over the same ten-year period. Property tax rates are unchanged from FY2011 to FY2026. Total property tax revenue for FY2026 is 16 percent higher than the FY2025 revenue. FY2026 expenditures are 8 percent higher than the FY2025 expenditures. The increase in expenditures is mainly attributed to increases in debt service and non-departmental expenditures as well as an overall increase in costs across all departments, a reflection of the current inflationary environment.



GENERAL FUND SUMMARIES

Real Property Tax Rates – All Overlapping Governments

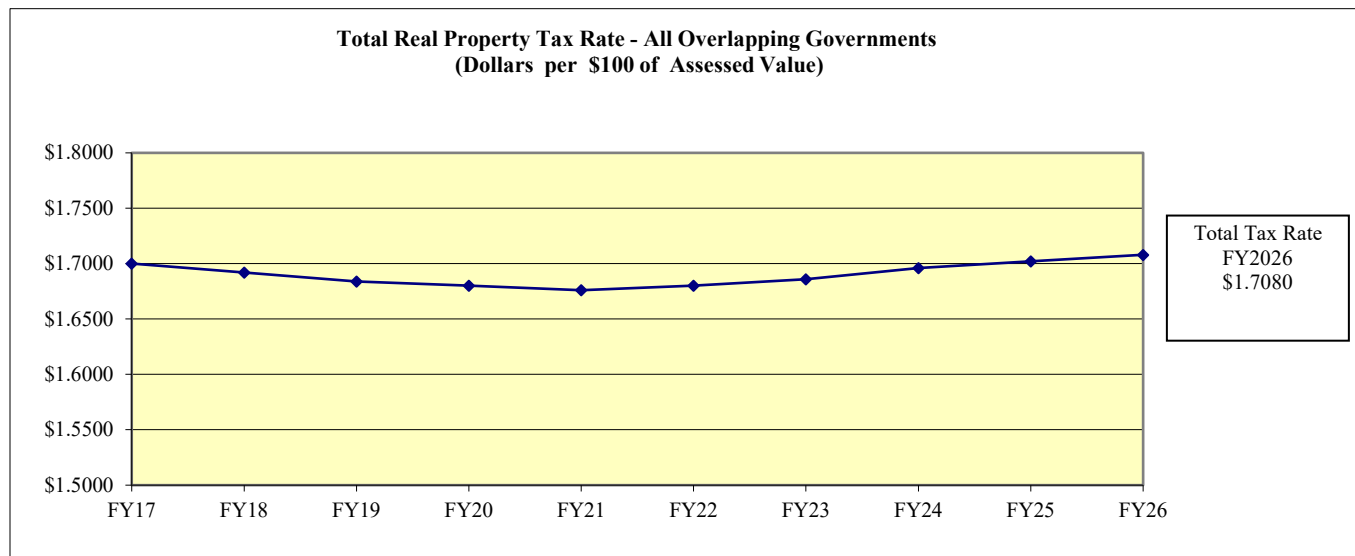
This chart displays the total real property tax rate paid by Bowie residents, including all overlapping government taxing authorities, over the last ten years.

Fiscal Year	County				Park and Planning	WSSC ²	WSTC	Total Tax Rate
	City	Within Bowie	Memo ¹ Only	State				
2017	0.4000	0.8680	1.0000	0.1120	0.2940	0.0000	0.0260	1.7000
2018	0.4000	0.8600	1.0000	0.1120	0.2940	0.0000	0.0260	1.6920
2019	0.4000	0.8520	1.0000	0.1120	0.2940	0.0000	0.0260	1.6840
2020	0.4000	0.8480	1.0000	0.1120	0.2940	0.0000	0.0260	1.6800
2021	0.4000	0.8440	1.0000	0.1120	0.2940	0.0000	0.0260	1.6760
2022	0.4000	0.8480	1.0000	0.1120	0.2940	0.0000	0.0260	1.6800
2023	0.4000	0.8540	1.0000	0.1120	0.2940	0.0000	0.0260	1.6860
2024	0.4000	0.8640	1.0000	0.1120	0.2940	0.0000	0.0260	1.6960
2025	0.4000	0.8700	1.0000	0.1120	0.2940	0.0000	0.0260	1.7020
2026	0.4000	0.8760	1.0000	0.1120	0.2940	0.0000	0.0260	1.7080

Notes: ¹The County tax rate within Bowie includes a tax differential reduction of \$.124 in Fiscal Year 2026, to recognize services performed by the City rather than the County. The Memo Only column shows the County tax rate for unincorporated areas for comparison only, and is not included in the Total Tax Rate column.

²The WSSC tax is levied only for debt service on bonds issued prior to the City's assumption of costs of storm drainage within the City.

The following graph shows a trend line for the total tax rate over the same ten-year period





“Growth, Unity, Progress”

REVENUE DETAIL

Fund: #01
Fund: General

Real and Personal Property Taxes

<u>ACCT#</u>	<u>SOURCE</u>	<u>ACTUAL 2023-2024</u>	<u>BUDGET 2024-2025</u>	<u>ESTIMATED 2024-2025</u>	<u>PROPOSED 2025-2026</u>	<u>ADOPTED 2025-2026</u>
40005	Real Property	34,346,466	34,786,900	37,711,100	39,493,100	-
40010	MD Science & Tech. Center Stormwater (Melford)	148,394	182,600	252,000	221,200	-
40015	Bowie Town Center (Centennial Park)	48,664	60,100	59,000	67,000	-
40030	Highbridge Stormwater	1,230	1,300	1,000	1,300	-
40035	Gateway Stormwater	40,035	48,300	49,000	1,305,500	-
40040	Pin Oak Stormwater	6,974	7,100	7,000	-	-
40045	Elder Oaks Stormwater	4,865	5,000	4,000	5,100	-
40060	Collington Plaza Stormwater	8,030	8,300	7,000	8,600	-
40105	Personal Property - Unincorporated Businesses	18,820	26,500	21,300	21,500	-
40110	Personal Property - Incorporated Businesses	1,172,938	1,732,800	1,741,400	1,755,900	-
40115	Property of Railroads and Public Utilities	575,445	584,000	637,200	642,500	-
40065	Interest and Penalties Delinquent Taxes	67,873	90,000	67,000	70,000	-
Total		36,439,734	37,532,900	40,557,000	43,591,700	-

Real Property - Taxes levied and becoming due during the fiscal year, determined by applying the adopted tax rate to the assessed value of all real estate within the City, including land, buildings, structures and improvements. The budget amount is based on an estimate of assessed value provided by the State Department of Assessments and Taxation. Fiscal Year 2026 is the Third year of the triennial assessment cycle. Assessments are projected to increase by 13.5% in FY2026.

The Homestead Tax Credit acts as a cap limiting municipal taxable assessment increases from one year to the next. The current Homestead Tax Credit is 5 percent.

Assessed values and tax rates are as follows:

	<u>ACTUAL 2023-2024</u>	<u>BUDGET 2024-2025</u>	<u>ESTIMATED 2024-2025</u>	<u>PROPOSED 2025-2026</u>	<u>ADOPTED 2025-2026</u>
Assessed Valuation	8,586,616,500	8,696,725,000	9,427,775,000	9,873,275,000	-
Tax Rate per \$100 of Assessed Value:					
Proposed	-	-	-	\$0.400	-
Adopted	\$0.400	\$0.400	\$0.400		-
Tax Yield	34,346,466	34,786,900	37,711,100	39,493,100	-

FY2026 reflects an estimated 13.5% increase in taxable assessment values, which includes existing residential and commercial properties and an allowance for new construction.

Real Property - Special Tax Districts - Ad valorem taxes levied in addition to the regular city-wide real property tax, in districts which have been established for the purpose of funding stormwater management or rideshare/bus systems. No taxes have been levied for the ridershare/bus system districts after FY1995, when the City's rideshare program was discontinued.

REVENUE DETAIL

Fund: #01
Fund: General

The districts are as follows:

- District 1 - Stormwater Management, Maryland Science and Technology Center (Melford)
- District 2 - Stormwater Management, Bowie Town Center (Centennial Park)
- District 3 - Ridesharing/Bus Systems, Maryland Science and Technology Center (Melford)
- District 4 - Ridesharing/Bus Systems, Bowie Town Center
- District 5 - Stormwater Management, Highbridge
- District 6 - Stormwater Management, Gateway Center
- District 7 - Stormwater Management, Pin Oak Plaza
- District 8 - Stormwater Management, Elder Oaks Apartments
- District 9 - Ridesharing/Bus Systems, Pin Oak Village
- District 10 - Ridesharing/Bus Systems, Jenkins
- District 11 - Stormwater Management, Collington Plaza

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>ESTIMATED</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>ADOPTED</u> <u>2025-2026</u>
STD #1 - Stormwater Management - MSTC (Melford)					
Assessed Valuations	197,858,700	200,519,100	276,729,500	269,765,000	-
Tax Rate	\$0.075	\$0.091	\$0.091	\$0.082	-
Tax Yield	148,394	182,600	252,000	221,200	-
STD #2 - Stormwater Management - BTC (Centennial Park)					
Assessed Valuations	286,258,800	300,407,100	294,908,800	291,348,600	-
Tax Rate	\$0.017	\$0.020	\$0.020	\$0.023	-
Tax Yield	48,664	60,100	59,000	67,000	-
STD #5 - Stormwater Management - Highbridge					
Assessed Valuations	15,375,000	18,091,400	13,916,462	19,086,300	-
Tax Rate	\$0.008	\$0.007	\$0.007	\$0.007	-
Tax Yield	1,230	1,300	1,000	1,300	-
STD #6 - Stormwater Management - Gateway					
Assessed Valuations	148,277,800	155,886,900	158,146,100	161,122,000	-
Tax Rate	\$0.027	\$0.031	\$0.031	\$0.810	-
Tax Yield	40,035	48,300	49,000	1,305,500	-
STD #7 - Stormwater Management - Pin Oak					
Assessed Valuations	18,352,600	19,176,800	18,906,700	20,000,400	-
Tax Rate	\$0.038	\$0.037	\$0.037	\$0.000	-
Tax Yield	6,974	7,100	7,000	-	-
STD #8 - Stormwater Management - Elder Oaks					
Assessed Valuations	69,500,000	71,890,200	57,512,200	63,787,700	-
Tax Rate	\$0.007	\$0.007	\$0.007	\$0.008	-
Tax Yield	4,865	5,000	4,000	5,100	-
STD #11 - Stormwater Management - Collington					
Assessed Valuations	29,740,700	29,781,100	25,116,600	25,918,300	-
Tax Rate	\$0.027	\$0.028	\$0.028	\$0.033	-
Tax Yield	8,030	8,300	7,000	8,600	-

REVENUE DETAIL

Fund: #01
Fund: General

Personal Property - Determined by applying the proposed tax rate to assessed value of inventory, furnishings and fixtures on all businesses located within the City. Assessed value is determined by the State from annual reports filed by each business entity. The FY2026 estimate assumes a 0.7% increase in taxable values of all other existing businesses in the City. The personal property tax rate is 2.5 times the real property tax rate.

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>ESTIMATED</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>ADOPTED</u> <u>2025-2026</u>
Assessed Valuations:					
Personal Property-Unincorporated	1,882,000	2,650,000	2,130,000	2,150,000	-
Personal Property-Incorporated	117,293,800	173,280,000	174,140,000	175,590,000	-
Railroads and Public Utilities	57,544,500	58,400,000	63,720,000	64,250,000	-
Total	<u>176,720,300</u>	<u>234,330,000</u>	<u>239,990,000</u>	<u>241,990,000</u>	-
Tax Rate per \$100 of assessed value:					
Proposed	-	-	-	\$1.00	-
Adopted	\$1.00	\$1.00	\$1.00	-	-
Tax yield:					
Personal Property-Unincorporated	18,820	26,500	21,300	21,500	-
Personal Property-Incorporated	1,172,938	1,732,800	1,741,400	1,755,900	-
Railroads and Public Utilities	575,445	584,000	637,200	642,500	-
Total	<u>1,767,203</u>	<u>2,343,300</u>	<u>2,399,900</u>	<u>2,419,900</u>	-

Interest and Penalties on Taxes - 2/3 of 1% per month interest and 1% per month penalty is collected on all taxes not paid by due date.

Business Taxes

<u>ACCT#</u>	<u>SOURCE</u>	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>ESTIMATED</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>ADOPTED</u> <u>2025-2026</u>
43220	Hotel/Motel Tax	532,763	570,600	575,000	589,400	-
Total		<u>532,763</u>	<u>570,600</u>	<u>575,000</u>	<u>589,400</u>	-

Hotel/Motel Tax - This amount is an allocation of the County-imposed Hotel tax, rather than an additional municipal tax to the business owner. The FY2026 budget assumes a 3.3% increase from the adopted FY2025 budget.

Licenses and Permits

<u>ACCT#</u>	<u>SOURCE</u>	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>ESTIMATED</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>ADOPTED</u> <u>2025-2026</u>
42005	Building Permits	412,953	348,400	499,600	300,000	-
42015	Street/Storm Drain Permits	363,866	625,000	370,000	370,000	-
42020	Traders/Peddlers Permits	61,613	64,200	60,000	60,000	-
44010	Variance Review Fees	1,350	2,000	2,900	2,000	-
44105	Protective Inspection Licensing Fees	271,107	295,000	260,000	260,000	-
Total		<u>1,110,889</u>	<u>1,334,600</u>	<u>1,192,500</u>	<u>992,000</u>	-

Building Permits - Revenues from permits issued for building construction and renovation within the corporate limits. These revenues are non-recurring proceeds which will vary significantly, contingent upon the building industry. The budget amount is based on an assumption of \$85.7 million in permitted constructions costs, at the City permit fee of \$3.50 per \$1,000.

REVENUE DETAIL

Fund: #01
Fund: General

Street and Storm Drainage Permits - Revenues from permits for street and storm drainage construction by developers. The budget estimate is based on an assumption of \$3,083,333 in permitted construction costs, at the City permit rate of 12% of estimated construction cost.

Traders and Peddlers Permits - Receipts from licenses, the amount of which is determined by the State and issued and collected through the Clerk of the Court. Ninety-two percent (92%) of the license fee is paid to the municipality in which the business is located.

Variance Review Fees - Fees charged to process requests for variances from building and development standards.

Protective Inspection and Licensing Fees - Licensing and Inspection fees from rental property. Proposed 2025-2026 reflect a 11.9% decrease from the FY2024-2025 budget.

Federal Grants

		ACTUAL	BUDGET	ESTIMATED	PROPOSED	ADOPTED
		2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
ACCT#	SOURCE					
43005	Community Development	234,410	449,300	190,000	170,000	-
43015	Federal Grant Projects	31,569	21,000	10,000	20,000	-
	Total	265,979	470,300	200,000	190,000	-

Community Development - Community Development Block Grant funds to provide financial assistance for home repairs to income qualified seniors.

Federal Emergency Management Agency - Federal grant administered by State of Maryland for cities burdened by severe weather conditions.

Federal Grant Projects - Federal grant issued by the State of Maryland to assist in providing proper body armor to sworn personnel.

State Grants

		ACTUAL	BUDGET	ESTIMATED	PROPOSED	ADOPTED
		2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
ACCT#	SOURCE					
43105	State Grant	148,333	1,000	2,300	2,300	-
43155	Youth Services	104,999	107,300	107,300	107,300	-
	Total	253,332	108,300	109,600	109,600	-

State Grant - A state funded program to support electronics recycling.

Youth Program - State grant administered by Prince George's County for continuation of Bowie Youth Services Bureau for parents and youth. The Department of Juvenile Justice allocates specific amounts to various programs which must be matched by at least 25% local funds.

REVENUE DETAIL

Fund: #01
Fund: General

State Shared Revenue

ACCT#	SOURCE	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026
40205	Income Taxes	13,764,521	12,103,700	12,295,200	12,836,200	-
40305	Admission and Amusement Taxes	291,159	415,300	506,400	506,400	-
43130	Motor Vehicle Fuel Tax	3,253,631	3,767,700	3,655,300	4,143,900	-
43135	Police Protection	735,726	775,800	709,000	709,000	-
43210	Financial Corporation Tax	808	800	800	800	-
Total		18,045,845	17,063,300	17,166,700	18,196,300	-

Income Tax - The State Comptroller distributes an amount that equals the greater of (a) 8.5% of the State income tax liability of Bowie residents; (b) 17% of the county income tax liability of Bowie residents; or (c) 0.37% of the Maryland taxable income of Bowie residents. The FY2026 budget assumes a 6.05% increase from the adopted FY2025 budget.

Admission and Amusement Tax - Tax on revenues derived from entertainment and amusement activities such as motion pictures, coin operated amusements and athletic facilities within municipal boundaries, collected by the State Comptroller and remitted to the municipality within twenty days after the end of each calendar quarter, deducting only the cost of administration and collection. The City rate is 10% as permitted by law.

Motor Fuel and Vehicle Registration Tax (Highway User Revenues) - A portion of revenue from the State Transportation Fund is distributed to the Counties and Municipalities. The County receives one-half in the same ratio that road mileage bears to the total road mileage in the State, and one half in the same ratio that the number of vehicles in the county bears to the total number of vehicle registrations in the State. The City then receives an allocation based one-half on the ratio which the total mileage of the roads within the municipality bears to the total mileage of County roads in the County and one-half on the ratio that the total number of vehicles registered to owners in the municipality bears to the total vehicles to owners in the County. This revenue must be expended solely for the construction, reconstruction or maintenance of roads or streets.

Police Protection - The State allocates funds directly to municipalities at a rate of \$2.50 per capita. Municipal governments receive an additional \$1,950 per full-time sworn police officer based on the number of police officers employed in the immediately preceding fiscal year. The remaining portion of the grant is divided between the County and its municipalities on the basis of relative police expenditures for the immediately preceding fiscal year.

Financial Corporation Tax - Received from the County in lieu of taxes on financial corporations.

Grants from Other Local Units

ACCT#	SOURCE	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026
43205	County Grant	67,370	150,000	150,000	150,000	-
43230	Rebate Landfill Fees - PGC	151,425	149,800	151,400	151,400	-
43315	M-NCPPC Allen Pond Costs	115,000	115,000	115,000	250,000	-
Total		333,795	414,800	416,400	551,400	-

County Grant - Prince George's County - Youth Services - Funds from Prince George's County Government in the amount of \$150,000 for Youth Services.

Rebate Landfill Fees - Prince George's County - Rebates to municipalities that use County landfill sites, calculated on the basis of population and landfill tonnage.

M-NCPPC Share of Allen Pond Operating Costs - Maximum amount contributed to offset operating expenses of the facility.

REVENUE DETAIL

Fund: #01
Fund: General

Charges for Services

ACCT#	SOURCE	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026
44005	Councilperson's Filing Fees	275	-	-	-	-
44020	Police Services Fees	26,938	21,000	25,000	25,000	-
44305	Park Concession and Fees	61,607	55,600	50,000	50,000	-
44306	Athletic Fields Fees	41,312	130,000	41,000	130,000	-
44316	Gymnasium Membership	23,085	25,000	23,000	23,000	-
44317	Gymnasium Room Rentals	11,515	11,400	6,500	6,500	-
44318	Gymnasium Court Rentals	173,397	160,000	170,000	170,000	-
44319	Gymnasium Concessions	26,256	22,000	22,500	22,500	-
44321	Gymnasium Drop-Ins	29,145	25,000	21,000	21,000	-
44322	Historic Events	1,975	-	2,000	2,000	-
44325	Seniors Fitness Room Fees	6,122	6,500	6,600	6,700	-
45011	Abatement Fees	2,100	3,700	4,000	5,100	-
44335	Ice Arena Regular Admissions	76,946	80,000	64,000	64,000	-
44340	Ice Arena Discount Admissions	4,273	4,500	10,000	10,000	-
44345	Ice Arena Ice Rentals	559,175	575,000	410,000	410,000	-
44350	Ice Arena Skate Rentals	24,205	25,000	20,000	20,000	-
44355	Ice Arena Class Fees	197,245	200,000	172,000	175,000	-
44360	Ice Arena Concessions	9,716	11,000	9,000	9,000	-
44365	Ice Arena Other Revenues	-	100	-	-	-
44370	Ice Arena Dry Floor Rental	3,660	3,000	2,400	2,400	-
Total		1,278,947	1,358,800	1,059,000	1,152,200	-

Councilperson's Filing Fees - Filing fees for election candidates.

Police Services Fees - Estimated amount of fees for police reports and vehicle release charges.

Park Concessions and Fees - Revenues collected at City parks. Picnic permits, boat rental and vending machine commissions are typical of this type of revenue.

Athletic Fields Fees - Estimated amount for use of ball fields.

Gymnasium Use Fees - Estimated amount of all fees for use of the City-owned indoor recreation Gymnasium.

Seniors Fitness Fees - Estimated amount of fees for nonresident use of the fitness equipment at Bowie Senior Center.

Abatement Fees - The fee will be applicable when a code compliance officer enforces a court ordered abatement or public nuisance violation.

Ice Arena Admissions and Fees - Consists of admissions and rental fees collected at the City-owned Ice Arena. Estimates are based on expected usage levels and existing fee schedules.

REVENUE DETAIL

Fund: #01
Fund: General

Fees and Fines

		ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026
ACCT#	SOURCE					
42010	CATV Franchise Fee	1,567,829	1,600,000	1,524,100	1,501,400	-
45005	Animal Control Fines	2,319	3,300	2,300	2,300	-
45010	Municipal Infractions	62,206	60,000	62,000	62,000	-
45015	Traffic Infractions	1,559,220	1,400,000	1,540,000	1,540,000	-
	Total	3,191,574	3,063,300	3,128,400	3,105,700	-

CATV Franchise Fee - The amount to be received under the franchise agreement, which provides a base amount of 5% of the two cable providers' estimated \$18.8 million in annual subscription revenue, plus an additional 3% to be used for City purchases of capital equipment for cable access and for an institutional fiber network.

Animal Control Fines - Fines collected for violations of Animal Control Ordinance.

Municipal Infractions - Fines collected for violations of City Codes.

Traffic Infractions - Fines collected from the Speed Camera Program.

Other Revenues

		ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026
ACCT#	SOURCE					
46105	Interest Income	2,395,630	1,773,000	2,127,300	1,603,300	-
44390	Rental-Whitemarsh Park	-	50,800	50,800	51,600	-
44380	Rental-Bowie Playhouse	51,795	73,000	80,300	80,300	-
46210	Rental-Kenhill Center	116,251	199,100	125,900	140,000	-
46205	Rental-Bowie Commons	21,008	22,100	21,000	21,000	-
46215	Rental-Other Property	2,370	2,400	2,700	2,700	-
44375	Rental-Belair Mansion	4,000	3,000	3,000	3,000	-
46425	Rental-Cell Tower Leases	5,889	256,600	256,600	264,200	-
44310	Cultural and Special Events	24,037	23,000	24,000	24,000	-
46405	Claims & Reimbursements	539,057	300,000	570,000	570,000	-
44320	Museum Shops	5,284	4,000	5,600	5,600	-
46115	Lease Revenue	374,635	-	-	-	-
46420	Miscellaneous Revenues	131,652	110,000	120,000	110,000	-
46430	Sales of Recyclables	13,425	15,000	13,500	13,500	-
46431	Cash/Lease Clearing Account	291,804	-	-	-	-
46305	Donations	4,310	2,000	2,000	2,000	-
46310	Donations-Friends of Belair	2,239	2,000	2,000	2,000	-
46315	Donations-Scholarship Fund	390	-	-	-	-
46320	Donations-Seniors Program	98,278	105,000	104,000	106,000	-
46330	Donations-Police Department	8,614	9,100	5,000	5,000	-
49050	Sale of Capital Assets	6,118	1,000	4,000	1,000	-
	Total	4,096,786	2,951,100	3,517,700	3,005,200	-

Interest Earned on Investments - Income from investing temporarily idle funds.

Rental-Whitemarsh Park - This is the annual amount to be received from leased facilities at Whitemarsh Park.

Rental-Bowie Playhouse - Revenues from rental of this facility.

Rental-Kenhill Center - Revenues from rental of office space in Kenhill Center.

Rental-Bowie Commons - Annual income from rental of Senior Citizen's housing complex land.

Rental-Other Property - Revenues from rental of other City properties.

REVENUE DETAIL

Fund: #01
Fund: General

Rental-Belair Mansion - Revenues from rental of this facility.

Rental-Cell Tower Leases - Revenue from rental of cell tower on the Jericho Park property, Black Sox Park, Allen Pond Park, and Public Works property.

Cultural and Special Events - Revenue received from activities such as Bowiefest and International Festival.

Claims and Reimbursements - Reimbursement for items such as insurance claims, damages to light poles and traffic signs and posts, the costs for which are charged to budget appropriations.

Museum Shops - Revenue from the sale of items at Museum Shops.

Miscellaneous and Unclassified - Revenues from any source not elsewhere classified. This type of revenue would include such items as charges for copying, bus shelter advertising and any other items for which separate accountability is not practical.

Sale of Recyclables - Revenues from the sale of recyclable materials consisting of newspapers, magazines, glass, white metal, steel cans, and aluminum.

Donations - Donations received in support of miscellaneous City programs.

Donations-Friends of Belair - Donations from the Friends of Belair Estate to be used in support of Belair Mansion.

Donations-Seniors Program - Donations made by participants of the transportation program and by the Bowie Senior Advisory Board.

Donations-Police Department - Donations made by individuals or businesses in support of the Police Department.

Appropriated Fund Balance

		ACTUAL	BUDGET	ESTIMATED	PROPOSED	ADOPTED
		2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
ACCT#	SOURCE					
48005	Appropriated Fund Balance	-	19,761,700	-	19,711,800	-
	Total	-	19,761,700	-	19,711,800	-

Appropriated Fund Balance - Amount available for appropriation which is the difference between actual collections and expenditures for the year just ended less any required reserves. May also include any fund balance carried over from prior years which has not been appropriated.

Transfers and Other Financing Sources

		ACTUAL	BUDGET	ESTIMATED	PROPOSED	ADOPTED
		2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
ACCT#	SOURCE					
	Transfers from Other Funds					
49020	Central Support Services - Water and Sewer Fund	503,700	464,400	464,400	532,100	-
		503,700	464,400	464,400	532,100	-

Central Support Services - Executive, administrative, legal, information technology and other overhead-type central support services. The transfer-in serves to reimburse the General Fund and charge the expenditure for these functions to the proper fund.

Total General Fund Revenue Summary

	ACTUAL	BUDGET	ESTIMATED	PROPOSED	ADOPTED
	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
SOURCE					
Revenues and Other Financing Sources	65,549,644	64,868,000	67,922,300	71,483,500	-
Appropriated Fund Balance-General					
Revenues	-	19,761,700	-	19,711,800	-
Transfer from Enterprise Fund	503,700	464,400	464,400	532,100	-
Total	66,053,344	85,094,100	68,386,700	91,727,400	-

CITY RENTAL AND USER FEES

Fund: #01
Fund: General

The following rental and user fees become effective July 1, 2025, unless indicated otherwise. The Resident rate applies to an individual who resides within the corporate limits of the City of Bowie. The Resident rate applies to a business when the street address of the business is within the corporate limits of the City of Bowie. Please note the 60% residency requirement for non-profit groups requesting the Resident rate for the Gymnasium, athletic fields and Ice Arena.

****A custodial fee of \$60 per hour may be charged for all facility rentals including the Ice Arena room and locker room rental Picnic Areas and pavilions, BelAir Mansion, gym court rentals, playhouse rentals etc.****

Other special requirements may apply as listed.

<u>CITY RENTAL AND USER FEES</u>	<u>Resident</u>	<u>Nonresident</u>
Kenhill Center - Room Rental Fees during staffed hours		
Multipurpose Room- Court Rental		
Rental fees	\$15 per hour	
Rental fees - Nonprofit	\$15 per hour	\$60 per hour
Meeting Rooms		
Rental fees - Nonprofit	No Charge	\$25 per hour
Rental fees - Commercial - 2 hour Minimum	\$25 per hour	\$50 per hour
Security Deposit - Nonprofit	\$100	\$100
Security Deposit - Commercial	\$100	\$100
Custodial fee, as necessary	\$60 per hour	\$60 per hour
Kenhill Center - Room Rental Fees during non-staffed hours		
Multipurpose Room / Court Rental		
Rental fees - Nonprofit	\$26 per hour	\$63 per hour
Rental fees - Commercial - 3 hour Minimum	\$50 per hour	\$100 per hour
Rental fees - Commercial - 3 hour Minimum	\$100 per hour	\$200 per hour
Security Deposit - Nonprofit	\$100	\$100
Security Deposit - Commercial	\$100	\$100
Custodial fee, as necessary	\$60 per hour	\$60 per hour
Kenhill Center - Leased offices		
Nonprofit	\$11.39 per sq ft	\$14.23 per sq ft
For Profit organizations	\$17.05 per sq ft	\$17.05 per sq ft
City Hall - Room Rental Staffed Hours		
Rental fees - Nonprofit	No Charge	\$25 per hour
Rental fees - Commercial - 2 hour Minimum	\$25 per hour	\$50 per hour
Security Deposit - Nonprofit	\$100	\$100
Security Deposit - Commercial	\$100	\$100
Custodial fee, as necessary	\$60 per hour	\$60 per hour
City Hall - Room Rental Fees during non-staffed hours		
Rental fees - Nonprofit - 3 hour Minimum	\$50 per hour	\$100 per hour
Rental fees - Commercial - 3 hour Minimum	\$100 per hour	\$200 per hour
Security Deposit - Nonprofit	\$100	\$100
Security Deposit - Commercial	\$100	\$100
Custodial fee, as necessary	\$60 per hour	\$60 per hour
Belair Mansion Rental		
Rental Time	<u>Fee</u>	
Weekday, Monday through Friday 9am to 5pm (Minimum 3 hours)	\$135 per hour	
Weeknight, Monday through Thursday 5pm to 11pm (minimum 3 hours)	\$135 per hour	
Weekend, Friday evening to Sunday evening (minimum 6 hours)		
Resident	\$1,400*	
Nonresident	\$1,700*	
*Additional hours available at \$250 per hour for residents and \$300 per hour for nonresidents.		
Staff Guided Tours		
1-10 People	\$50	
11-25 People	\$100	
26-40 People	\$150	
41-75 People	\$200	
Studio User Fee		
Annual Fee (residents only)	\$100	

NOTE: For all rentals, a refundable security deposit of \$500 is required 30 days in advance
The maximum number of guest is 75

CITY RENTAL AND USER FEES

Fund: #01
Fund: General

Bowie Playhouse Rental Fee

Groups In Residence	\$80 per hour
Resident Nonprofit	\$110 per hour
Nonresident Nonprofit	\$160 per hour
Resident Business	\$175 per hour
Nonresident Business	\$200 per hour
Security Deposit (All groups)	\$500
Late payment fee (10 days after due date)	\$25 per day
City Event Seat/Ticket Fee	As appropriate

Bowie Senior Center

	<u>Resident</u>	<u>Nonresident</u>
Fitness Center	No charge	\$125 per year
Fitness Center Orientation	\$5	\$6
Bus Transportation - per ride	\$1.00	N/A
Round trip	\$2.00	N/A
Replacement ID Card	\$5	\$5

Meeting Room Fees- (Senior Center Room Rentals only available on evenings & Saturdays during operational hours)

	<u>Resident</u>	<u>Nonresident</u>
Rental Fee- Non Profit	No Charge	\$25 per hour
Rental Fee- Commercial- 2 hour Minimum	\$25 per hour	\$50 per hour
Security Deposit- Non- Profit	\$100	\$100
Security Deposit- Commercial	\$100	\$100
Custodial Fee, as necessary		\$60 per hour

Bowie Gymnasium Fees

	<u>Resident</u>	<u>Nonresident</u>
Nonprofit Athletic Organizations		
Hourly Rate	\$26 per hour	\$63 per hour
Prime Time Surcharges		
Weekdays 6pm -8pm (September-May)		\$10 Per Hour
Saturdays 10am - 6pm (November- March)		\$10 Per Hour
Athletic Special Event		
Half Gym Two Quads	\$165 per hour	\$215 per hour
Full Gym Four Quads	\$268 per hour	\$324 per hour
Prime Time Surcharges		
Weekdays 6pm -8pm (September-May)		\$10 Per Hour
Saturdays 10am - 6pm (November- March)		\$10 Per Hour
Special Event Security Fee (Exclusive Use Groups Only as Needed)	\$86 per hour	
Late payment fee (per rented court hour - Net 30 days)	\$10	

NOTE: Organizations must be certified to consist of a minimum of 60% residents to receive resident rates.

***On designated City holidays, a facility surcharge will be assessed based on staffing requirements as determined by Gymnasium management.**

Priority for use:

1. Resident Nonprofit
2. Resident Nonprofit special event
3. Resident
4. Nonresident Nonprofit
5. Nonresident Nonprofit special event
6. Nonresident

CITY RENTAL AND USER FEESFund: #01
Fund: General**Bowie Gymnasium Fees (continued)****Annual Membership Fees**

	<u>Youth</u> Age 6 to 17	<u>Adult</u> Age 18 to Adult	<u>Seniors</u> 55 and over
Residents Only (membership)	\$35	\$65	No charge
Guest passes (per admission)	\$10	\$10	\$10
Replacement Card (each)	\$10	\$10	\$10

Recreation Activities Reduced Fee Program (50% Discount for Youth and Adult Programs)

NOTE: Residents must reside within the corporate limits of the City of Bowie. Guest passes are available for purchase only by resident members. Guests must be accompanied by resident member with pass.**Rates for Youth, Adult or Seniors Drop In Sports and Activities Programs (Programmed during underutilized times). Rates are per session (Pickleball, Volleyball, Homeschooling sessions, etc.)**

	<u>Resident</u>	<u>Nonresident</u>
Adult/Seniors - with membership	No Charge	NA
Adult/Seniors - without membership	\$10 Per Session	\$ 15 Per Session
Youth - with membership	No Charge	NA
Youth - without membership	\$5 Per Session	\$ 10 Per Session

Other Gymnasium Fees**Summer Day Camp, per week****Youth (Ages 8-14)**

	<u>Resident</u>	<u>Nonresident</u>
Monday through Friday (9am-4pm)	\$230 per person	\$280 per person
Recreation Activities Reduced Fee Program (50% Discount)		

Meeting Room Fees

	<u>Resident</u>	<u>Nonresident</u>
Nonprofit	No charge	\$25 per hour
Nonprofit Security Deposit	\$100	\$100
Custodial Fee, as necessary	\$60 per hour	\$60 per hour

Non-Refundable Camp Deposit

Two Quads	25% of Total Invoice
Four Quads	25% of Total Invoice

Special Events

Tournaments, etc.	25% due at time agreement is signed
Banner Advertisement (Annual Contract)	\$1,000

Boat Rental Fees

Season of Operation: First weekend in May - First weekend in October

Hours of Operation: Open Saturday and Sunday, 1:00 p.m. - 7:30 p.m. or dusk

Open on Memorial Day, 4th of July and Labor Day

Paddleboat - Per Half-Hour	\$12
Premium Character Paddleboat - Per Half-Hour	\$18

NOTE: Adult must be present if youth is boating.**Ball Field Permit Fees****Synthetic Turf Fields (Murtagh 1 & Whitmarsh Field)**

	<u>Resident</u>	<u>Nonresident</u>
Youth, Nonprofit - Hourly	\$17	\$135
Open Rentals - Weekend, Hourly	\$220	

Grass Fields**Adult League Fees**

Adult Team per Season (Fee per Team participating in League)	\$275
Alcohol Permit (Adult Leagues Only - Fee Per Team Playing)	\$125
Daytime senior league per team	No charge

Youth Team Fees

	<u>Resident</u>	<u>Nonresident</u>
Team (per Season)	No charge	\$270

Tournament/Clinic Daily Field Fees

Daily Fee per Field	\$500 per day
Athletic Field Lights per hour	\$30 per hour

CITY RENTAL AND USER FEES

Fund: #01
Fund: General

Nonspecified/Open Rental	\$1,000 per day
Security Deposit (Open Rental)	\$1,000
Custodial fee (per park)	\$315 per day
Security fee (large events as needed)	\$86 per hour

Weekend Tournament Infield Maintenance (3+ fields per park; not available for individual fields)

Softball/Baseball	
Includes dragging infields one time in morning	\$185 per field

City Park Permit Fees

Allen Pond Park	Resident	Nonresident
Pavilions (East & West) - Permit Fees	\$150	\$350
Pavilions (East & West) - Security Deposit	\$150	\$350
Group Areas 3, 4, 7 - Permit Fees	\$100	\$250
Group Areas 3, 4, 7 - Security Deposit	\$100	\$250
Group Areas 5, 6, 8 - Permit Fees	\$75	\$200
Group Areas 5, 6, 8 - Security Deposit	\$75	\$200
Electricity	No charge	

Whitemarsh Park	Resident	Nonresident
Permit Fee - Pavilion, Daily	\$150	\$350
Permit Fee - Pavilion, Daily- Security Deposit	\$150	\$350

Permit Fee - Pavilion, Seasonal	\$6,500	N/A
Permit Fee - Pavilion, Seasonal - Security Deposit	N/A	N/A
[Seasonal- Memorial Day- Labor Day Monday- Friday (8am - 5pm)]		

Permit Fee Campfire Area	\$25	\$25
Permit Fee Campfire Area- Security Deposit	\$25	\$25

Cancellation/Change Fee	\$25	\$25
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Special Events	Resident	Nonresident
Full Park Rental (No fee waivers)	\$3,000	\$6,000
Full Park Rental Security Deposit	\$2,000	\$2,000
Security fee (large events as needed)	\$86 per hour	\$86 per hour

Amphitheater	Resident	Nonresident
Permit Fee (large events as needed)	\$1,000	\$2,000
Security fee (large events as needed)	\$86 per hour	\$86 per hour
Security Deposit	\$1,000	\$1,000

Park Concessions	Resident	Nonresident
Permit Fee Concession Facility - Daily (Blacksox Park Only)	\$125	\$250
Permit Fee Concession Facility - Daily (Blacksox Park Only)- Security Deposit	\$100	\$200
Permit Fee Park Concession Stand - Daily (Mobile/Tent)	\$125	\$250
Permit Fee Park Concession Stand - Daily (Mobile/Tent) - Security Deposit	\$100	\$200

Mobile Concessionaires - Annual

Allen Pond - Ice Cream Truck	Annual Bid Award
Allen Pond - Food Truck	Annual Bid Award

All Other Parks	Resident	Nonresident
	\$500	\$500

Alcohol Permit	Resident	Nonresident
Permit Fee - Group Areas	\$100	\$200
Permit Fee - Group Areas - Security Deposit	\$200	\$200
Permit Fee - Pavilions	\$200	\$400
Permit Fee - Pavilions - Security Deposit	\$200	\$200

Bowie Skate Park	Resident	Nonresident
Competition Event Rental (6 hr. minimum)	\$200 per hour	\$200 per hour
Competition Event Rental (6 hr. minimum) - Security Deposit	\$500	\$500
Security Fee (large events as needed)	\$86 per hour	\$86 per hour

CITY RENTAL AND USER FEES

Fund: #01

Fund: General

Ice Arena**User Fees**

	<u>Resident</u>	<u>Nonresident</u>
General admission	\$7.00	\$9.00
Group Rates (10 or more people)	\$6.00	\$8.00
Disc Jockey Sessions (skates included)	\$10.00	\$13.00
Family Session (Up to 5 Family Members)	\$15.00	\$25.00

Season Pass- Frequent Skater Cards

	<u>Resident</u>	<u>Nonresident</u>
5 Admissions	\$28	\$36
10 Admission	\$55	\$72
20 Admissions	\$115	\$150

Recreation Activities Reduced Fee Program (50% Discount)

Unlimited Family

Resident
\$500Nonresident
\$1,000

Recreation Activities Reduced Fee Program (50% Discount)

Cancellation Fees

Lessons and Camps	\$10
Birthdays	\$25

Ice Rentals

Nonprime Time Rate (Seasonal contracts only 5am-8am)	\$330 per hour
Prime Time Rate - Bowie Group (For Seasonal Contracts)	\$365 per hour
Prime Time Rate - Non-Bowie Group	\$420 per hour

Insurance Fee (For nonseasonal contracts)

\$50

Late Fee (Per rented hour)

\$10

Security fee (large events as needed)

\$86 per hour

Skating Instruction Fees

	<u>Resident</u>	<u>Nonresident</u>
(Includes Skates Practice Card)		
7 week series (30 minute class)	\$135	\$160
Beginner discount	\$10	\$10
Family Discount	\$10	\$10

Recreation Activities Reduced Fee Program (50% Discount)

Summer Camps (includes Skates)

Full Day/week	\$310	\$360
Half-Day/week	\$170	\$185

Recreation Activities Reduced Fee Program (50% Discount)

Specialty Camps

Freestyle Camp	\$330	\$350
Performance Camp	\$185	\$200

Recreation Activities Reduced Fee Program (50% Discount)

Other Ice Arena Rates

	<u>Resident</u>	<u>Nonresident</u>
Skate Rental	\$3	\$3
Skate Sharpening	\$8	\$8
Pickup Figure Skating	\$15	\$20
Pickup Hockey	\$15	\$20

Recreation Activities Reduced Fee Program (50% Discount)

Dry Floor

	<u>Resident</u>	<u>Nonresident</u>
Per hour	\$90	
Half day	\$750	
Major Events	\$1,500	
Drop-In sessions (1.5 hours)	\$10	\$15

Room Rental

Per hour	\$25
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Birthday Party Package (Admission, skates, pizza, soda and room)

	<u>Resident</u>	<u>Nonresident</u>
Up to 10 individuals	\$170	\$210
Each additional individual	\$10	\$10

Recreation Activities Reduced Fee Program (50% Discount)

Dashboard Advertisement (Annual Contract)

\$1,250

Locker Room Rental (per hour)

\$25

Locker Room Security Deposit (per group)

\$250

PERMITS AND OTHER FEES

Fund: #01
Fund: General

Building Permits

\$5.25 per \$1,000 of estimated construction cost (minimum of \$25)
Investigations fee, if applicable - \$50
Permit reapplication or revision fee - \$50
Raze Permit - \$50

Storm Drain and Paving, Plan Review and Permits

Application Fee - 1/3 of DPW Approved Estimated Construction Cost (applied to Permit Fee) Minimum \$1,000
Bond Evaluation Fee for Plan Revisions (Approved Plans) Revisions that increase project cost (\$500)
Permit Fee - 12% of approved estimated construction cost
Performance Bond - 125% of approved estimated construction cost
Payment Bond - 50% of approved estimated construction cost
Maintenance bond amount determined by the Department of Public Works and based upon the final plan approval estimated construction cost and any revisions but not less than 5% of all work covered by the permits
Review Fee for subsequent plan submissions beyond two per plan- \$300
Review Fee for plan revisions to approved Plan 10% of the revised Cost Est. (\$500 minimum)
Permit Extensions Fee (25% of the original Permit Fee) of the unfinished work
Review Fee for Storm Drain as built Flat fee per each review (\$500)
Bond Reduction Fee Per each bond Reduction request (\$200)
City supplied use and Occupancy letter for Prince Georges County Permits (\$300) Fee Per Request

Stormwater Management Concept Application

\$500 (Less than 1 acre); \$1,000 (1-2 acres); \$2,400 (2-5 acres); Greater than 5 acres, \$2,400 plus \$100 for each additional acre.
(Maximum 2 reviews, each additional review \$300 per review)
Review Fee for subsequent plan submissions beyond two- \$300
Stormwater Management Concept Plan Revisions to Approved Plans- \$1,000

Stormwater Management Permits

Permit Fee - 12% of final approved estimated construction cost
Performance Bond - 125% of the final approved estimated construction cost
Payment Bond - 50% of the final approved estimated construction cost
Maintenance Bond - amount determined by the Department, no less than 5% of all work covered by the permit
Review Fee for SWM as built (Flat fee \$500 per review)
Bond Reduction Fee Per each Bond Reduction Request (\$200)
Bond Evaluation for Plan Revisions (Revisions that increase project cost) \$500

Stormwater Management Plan Reviews

Review Fee for Subsequent Plan Submissions beyond four \$300
(Including Site Development SWM Plan and Final SWM Plan Reviews)
Fee for Update Review and Approval -\$500
(For SWM Plan approval expiring prior to permit or construction start with no plan change)
Review Fee for Plan Revisions to Approved Plan -\$500
Permit Extensions (12 months 25% of the original permit fee)-25%

Stormwater Management Fee in Lieu of Control

(When a fee in lieu is approved as an alternative to construction of stormwater management facilities)
\$1 per square foot of impervious area

Public Right of Way Rough Grading

Permit Fee - 7.5% of the approved estimated cost of the rough grading work in the public right of way
Restoration Bond - 100% of approved site restoration and stabilization cost

Soil Erosion and Sediment Control Permits

Application Fee - \$50, plus
Permit Fee - \$200 first disturbed acre (or portions thereof), plus
\$100 per acre for acres 1.0 through 5, plus
\$50 per acre for each additional disturbed acre

PERMITS AND OTHER FEES

Fund: #01
Fund: General

Utility Permits

For utility construction in the public right of way

Application Fee - \$100

Permit Fee - 12% of approved estimated construction cost for restoration of all public right of way infrastructure

Maintenance Utility Permits

For maintenance and emergency repair of public utilities by utility companies

Permit Fee (annual) - \$5,000 minimum or

\$125 x anticipated number of underground jobs

\$25 x anticipated number of overhead jobs

Residential Driveway Entrance Permit

This basis can be used for modifications to an existing residential driveway entrance on a public street. It may be used for a new entrance only if the construction is limited to construction of the entrance and driveway only.

Application Fee - \$50, plus

Permit Fee - \$150

Performance Bond - \$2,000

Other Right of Way Permits

For minor construction in public right of way

Application Fee - 1/3 of approved estimated permit fee or \$100 minimum (applied to permit fee)

Permit Fee - 7.5% of approved construction cost

Performance Bond - 125% of approved construction cost

Payment Bond - 50% of approved estimated construction cost

Forest Mitigation

Current County fee-in-lieu rate

Development Application Fees

Variances from County Zoning Ordinance

For existing residential structures \$200

For new residential structures \$500

For commercial/industrial sites \$1,500

Departures \$2,000

Single-family attached or detached not to exceed 10 acres \$100

All Others \$2,000

Alternative compliance \$250

Nonconforming uses \$1,000

Church No Fee

Minor revision to special exception

Day care center for children in:

Dwelling \$100

Church No Fee

All Others \$1,250

Required public notice signage \$30 per sign

Tax Increment Financing Fees

Application fee (non-refundable) \$10,000

Other Permits and Fees

Block Party Permit \$25

Special Event Permit \$100

Carnival Permit (2 per property per calendar year)

First 7 Days \$20 per ride (minimum \$100)

PERMITS AND OTHER FEES

Fund: #01

Fund: General

Portion of week thereafter	\$100, plus security fees at cost
Solicitor's permit	\$50 per year
Copy reproduction fee	
Black and white (Letter or Legal)	\$.50 per page
Color (Letter or Legal)	\$ 1.25 per page
Large Format Printing (Plotter size)	\$ 16 per page
GIS Map Reproduction Fee	
First GIS map	\$10
Additional GIS maps	\$5 each
City map	\$2 each
Returned check charge	\$35
Animal trap security deposit	\$50
Humane deterrent device security deposit	\$75
Veterinarian - specimen transportation fee	\$135
Running At Large - second violation in calendar year fee	\$100
Reissue lost membership card for City of Bowie facility	\$10
Administrative abatement fee	\$100
Animal Temporary Holding Facility	
Redemption fee	\$100
Boarding fee per day	\$50

Special Event Concession Fees

Beer/Wine (nonprofit groups)	\$100
Food/Drink (commercial groups)	\$150
Food/Drink (nonprofit groups)	\$75
Crafts/Novelty	\$75
Games and Raffles (nonprofit groups)	\$25
Information Booths (nonprofit groups)	No charge
Electrical Fee (commercial groups)	\$20
Electrical Fee (nonprofit groups)	\$20
Tent or Canopy Fee (Per Canopy) - PG County Permit Cost (Recovery)	\$30

Housing and Property Inspection Program

Housing Rental Licensing Fee	
Single Family Units (detached houses, townhouses and condominiums)	\$115
Apartment Units	\$65
Reinspection Fee	\$50
No show Fee	\$50
Application Fee	\$50
Reapplication Fee Before License Expiration	No charge
Reapplication Fee After License Expiration	\$50
Fiscal Year 2025 Estimated Number of Rental Units	
Single Family Units	1,150
Apartment Units	2,594

Police Department Fees

	<u>Resident</u>	<u>Nonresident</u>
Police Report	No charge	\$10
Vehicle Release Fee	\$50	\$50

CITY COUNCIL

Activity: #110
Fund: General

Department: City Manager
Function: General Government

Description

The Council is the governing body of the City, elected by, and responsible to, the voters for the operation of the City. The Council is responsible for municipal policies. The Council appoints the City Manager, City Attorney, the Board of Supervisors of Elections, all standing advisory committees, special task force groups and study committees.

Objectives for Fiscal Year 2025

- A. Identify and evaluate community initiatives worthy of City Council support with a Municipal Grant.
 - ◆ No municipal grants have been awarded to date.
- B. Define Economic Development and identify what it means to the City of Bowie. Attend the Mid Atlantic International Council of Shopping Centers (ICSC) event in September 2024.
 - ◆ Three members of the City Council attended the ICSC event in September.
- C. Complete the City of Bowie's Strategic Planning process to include identifying District and City-level priorities, soliciting resident participation, and formulating Mission, Vision, and Strategic Objectives by June 30, 2025.
 - ◆ City Council met in January to continue its work on Strategic Planning.
- D. Working with the City Manager's Office, Planning Division and City Lobbyists; develop a strategy and identify partners to convince the Maryland State Highway Administration to add 1 -2 lanes on US-301 from at least Central Avenue to MD-450 by March 1, 2025.
 - ◆ City Council met with State legislators in December to discuss opportunities for US-301 improvements.

Objectives for Fiscal Year 2026

1. Evaluate City Committees and their functions by June 2026.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	151,779	156,500	162,200	160,900	-	2.8%
Contractual Services	220,759	171,300	159,100	166,200	-	-3.0%
Commodities	641	100	500	500	-	400.0%
Other Charges	126,336	219,900	143,900	224,000	-	1.9%
Total	499,515	547,800	465,700	551,600	-	0.7%

CITY COUNCIL

Activity: #110
Fund: General

Department: City Manager
Function: General Government

Personal Services – Not Full Time Equivalent

	FY24	FY25	FY26
Mayor	1.0	1.0	1.0
Council Persons	6.0	6.0	6.0
Total	7.0	7.0	7.0

♦ *Salaries and Wages* **149,100**

Salaries and Wages paid to part time employees.

♦ *Fringe Benefits* **11,800**

Fringe benefits related to part time salaries and wages: FICA, unemployment compensation and workers compensation.

Contractual Services

♦ *Professional Services (01110-51125)* **129,000**

Lobbyist to assist with City's legislative issues, and other consultant services, and municipal sponsorships.

♦ *Travel and Training (01110-51145)* **36,500**

Council attendance at the annual Maryland Municipal League (MML) Convention, MML Fall Conference, and the National League of Cities Conference. Also includes funds for meetings sponsored by the Council with State and County officials, the Bowie Chamber of Commerce, other municipalities and City meetings.

♦ *Communications (01110-51205)* **700**

Cellular communication equipment.

Commodities

♦ *Materials, Supplies & Minor Equipment (01110-52005)* **500**

To provide for the procurement of office supplies and minor equipment incidental to the operation of the Council.

Other Charges

♦ *Municipal Grants (01110-55050)* **100,000**

To support community initiatives determined by the City Council to fund.

♦ *Subscriptions and Memberships (01110-55090)* **124,000**

Maryland Municipal League, Council of Governments, COG Regional Environmental Fund, National League of Cities, Prince George's County Municipal Association and Bowie Chamber of Commerce.

CITY MANAGER

Activity: #120
Fund: General

Department: City Manager
Function: General Government

Description

The City Manager is the Chief Administrative Officer of the City. The City Manager supervises all staff and is responsible for the effective management of all financial and administrative actions of the City. The City Manager is appointed by and serves at the pleasure of the City Council. The City Manager is responsible for implementing all policy matters established by the City Council and for the enforcement of all City Ordinances. The City Manager keeps the City Council informed through a variety of reporting procedures that assist the Council in its policy making role.

Objectives for Fiscal Year 2025

A. Conduct team building training amongst the senior management team by February 2025.

- ♦ This objective is 100% complete. Sessions were held with senior management team in September and December 2024.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Operating expenditures per capita	\$836	\$903	\$944	\$968	\$1,232	\$1,391
Number of residents per City employee	153	152	147	144	142	137
City Manager activity expenditures per capita	\$23.51	\$25.11	\$21.43	\$23.77	\$27.33	\$35.39
City Manager activity expenditures as a percent of City total expenditures	2.81%	2.78%	2.27%	2.45%	2.22%	2.54%

Objectives for Fiscal Year 2026

1. Conduct team building training among senior management team by February 2026.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	1,108,120	1,346,200	1,270,000	1,443,800	-	7.3%
Contractual Services	91,716	110,000	71,100	80,800	-	-26.5%
Commodities	1,106	3,000	2,800	3,000	-	0.0%
Other Charges	169,241	458,500	219,300	498,400	-	8.7%
Total	1,370,183	1,917,700	1,563,200	2,026,000	-	5.6%

CITY MANAGER

Activity: #120
Fund: General

Department: City Manager
Function: General Government

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
City Manager	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0
Director, Grants	1.0	1.0	1.0
Grants Manager	1.0	1.0	1.0
Project Manager - Housing and Community Develop	1.0	1.0	1.0
Grants Writer	1.0	1.0	1.0
Grants Intern	.4	.4	.4
Executive Office Manager	1.0	1.0	1.0
Risk Manager	.6	.6	.6
P/T Customer Service Representative	-	.5	.5
Total	8.0	8.5	8.5

♦ Salaries and Wages**1,113,700**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**330,100**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01120-51125)****58,900**

Consultant to assist City with managing electricity and natural gas contracts and purchasing. Consultant to conduct fair housing training associated with the City's Community Development Block Grant (CDBG). Strategic Planning consultant and senior staff development.

♦ Travel and Training (01120-51145)**21,900**

Attendance at ICMA conference, Maryland Municipal League conferences, MCCMA meetings, grant training conferences, and professional development seminars.

Commodities**♦ Materials, Supplies & Minor Equipment (01120-52005)****3,000**

Minor office supplies, training materials and research materials. Risk Management supplies.

Other Charges**♦ Municipal Grants (01120-55050)****489,500**

Community Development Block Grant program to provide financial assistance for home repairs to income qualified seniors.

♦ Subscriptions and Memberships (01120-55090)**8,900**

Professional development materials, membership dues, publications, newspapers, legislative reference service, risk management materials, and grant writing materials.

HUMAN RESOURCES

Activity: #125
Fund: General

Department: City Manager
Function: General Government

Description

The Human Resources Office provides service, support, and staffing solutions to City operations. Taking a leading role in vital areas such as Talent Acquisition, Employee and Labor Relations, Benefits Administration, Performance Management and Compensation Analysis, is a primary objective of this office to ensure that the City of Bowie maintains the most talented, highly engaged, and well-equipped staff possible.

Objectives and Results for Fiscal Year 2025

- A. Implement new employee performance evaluation system within BambooHR HRMS by April 30, 2025.
 - ◆ This objective is complete.
- B. Conduct ten employee wellness-related events by June 30, 2025.
 - ◆ Five events/activities have already been completed. Human Resources is on schedule to complete this objective on time.
- C. Migrate all open enrollment and employee benefit management processes to BambooHR by October 2024.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of applications received	1,800	1,700	1,500	2,000	3,000	2,500
Number of recruitments	60	58	55	110	65	65
Number of employees enrolled in HSA plan	237	235	235	235	238	240
% of eligible employees participating in 401(k) Plan	-	-	-	64	85	85
Average number of days to complete recruitments	40	60	50	45	50	45
Expenditures per capita	\$11.72	\$12.09	\$14.04	\$13.86	\$16.46	\$17.76
Percent of City total expenditures	1.40%	1.34%	1.49%	1.43%	1.34%	1.28%

Objectives for Fiscal Year 2026

1. Enhance employee onboarding process, by identifying and/or creating required pre-employment training programs with the human resources management system (HRMS) by August 31, 2025.
2. Create and host a financial and retirement planning seminar for employees and their families by October 31, 2025.
3. Conduct ten employee wellness-related events by June 30, 2026.

Significant Budget Changes

None.

HUMAN RESOURCES

Activity: #125
Fund: General

Department: City Manager
Function: General Government

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	674,683	718,100	757,500	773,500	-	7.7%
Contractual Services	120,722	203,500	174,100	232,800	-	14.4%
Commodities	2,453	4,500	4,000	4,000	-	-11.1%
Other Charges	996	5,500	5,500	6,500	-	18.2%
Total	798,854	931,600	941,100	1,016,800	-	9.1%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Human Resources	1.0	1.0	1.0
Human Resources Administrator	1.0	1.0	1.0
Human Resources Generalist I	2.0	1.0	1.0
Human Resources Generalist II	1.0	2.0	2.0
Executive Office Associate	1.0	1.0	-
Human Resources Associate	-	-	1.0
Total	6.0	6.0	6.0

♦ Salaries and Wages **587,900**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits **185,600**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦ Professional Services (01125-51125) **67,500**

Human Resources Management System (HRMS) annual fee, HRMS Open Enrollment Module, and Professional Recruitment Service (BPD).

♦ Recruitment and In-service Expenses (01125-51130) **104,000**

All onboarding expenses for new employees, advertising for all vacant positions, interview expenses for all department vacancies, staff certifications, educational reimbursement, annual FSA fees.

♦ Travel and Training (01125-51145) **61,300**

Training, travel, wellness, and other staff-related events.

HUMAN RESOURCES

Activity: #125	Department: City Manager
Fund: General	Function: General Government

Commodities

◆ *Materials, Supplies & Minor Equipment (01125-52005)* **4,000**

Minor office supplies and equipment, training materials and research materials.

Other Charges

◆ *Subscriptions and Memberships (01125-55090)* **6,500**

Professional association memberships and subscriptions to periodicals.

ELECTIONS

Activity: #130
Fund: General

Department: City Manager
Function: General Government

Description

This activity provides administrative, secretarial, and clerical services for City elections, voter registration, record keeping, and furnishes voting and registration information to Bowie residents and other governmental bodies and agencies. The objectives of this activity are to encourage all eligible residents of the City of Bowie to register and vote in all City elections, provide adequate information to residents, and continually improve and update the City's voting regulations and records.

Objectives and Results for Fiscal Year 2025

- A. Work with City Attorney reviewing and updating the City's Election laws in the Charter and Code.
 - ◆ This objective is 25% complete. The first review of Chapter 6 in the Code is complete. The notes of the needed updates were prepared. The attorney recommended waiting until the codification of the City's Charter and Code was complete before continuing with changes. Codification completed January 2025. Changes to the elections laws are expected to be completed and ready to present to Council by June 30, 2025.
- B. Work with County Board of Elections on updating City street lists and registered voters as homes are built in Melford and South Lake developments.
 - ◆ This objective is 40% complete. Mill Branch development is actively building and is now included in this objective. The first review of comparable lists with the County will be completed in early 2025. This objective will be completed in its entirety by June 20, 2025.
- C. Evaluate new election machines and explore the feasibility of including an electronic filing option for election reporting requirements by June 30, 2025.
 - ◆ This objective is 25% complete. Gathered information from surrounding municipalities on systems that were used. A meeting with City's Board of Elections is scheduled in February 2025 to review the gathered information and to prepare final recommendations to present to Council. This objective will be completed by June 2025.

Objectives for Fiscal Year 2026

1. Survey other municipalities for rates paid to Election Board and Election Judges.
2. Reevaluate City's polling locations for possible new locations.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	84,487	-	-	-	-	0.0%
Commodities	656	1,000	1,000	1,000	-	0.0%
Other Charges	-	-	-	-	-	0.0%
Total	85,143	1,000	1,000	1,000	-	0.0%

Commodities

- ◆ **Materials, Supplies & Minor Equipment (01130-52005)** **1,000**
Procurement of items such as registration cards, books, and registration-by-mail forms.

LEGAL SERVICES

Activity: #150
Fund: General

Department: City Manager
Function: General Government

Description

This office provides legal services and advice to the City Council and City staff. The City Attorney attends Council meetings, represents the City in legal proceedings, both before the courts and administrative agencies, reviews contracts, leases, and covenants, and prepares ordinances and resolutions. The office also provides advice on City and State legislation where required. The City retains several law firms with differing specialties to handle such matters as bond issues and IRS tax issues. Separate legal counsel is also retained to support the Ethics Commission, the Board of Personnel Appeals, Telecommunication Legislation, and the Cable Franchise Renewal process. The City is also represented, without cost beyond the payment of premiums, by attorneys appointed by the Local Government Insurance Trust, to represent the City in connection with the defense of certain civil actions.

Significant Budget Changes

None.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Expenditures per capita	\$3.06	\$3.56	\$4.80	\$5.62	\$4.25	\$4.65
Percent of City total expenditures	0.37%	0.39%	0.51%	0.58%	0.34%	0.33%

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	323,877	207,500	242,800	266,500	-	28.4%
Total	323,877	207,500	242,800	266,500	-	28.4%

Contractual Services**♦ Professional Services (01150-51125)****266,500**

Provide legal services to City Council and City staff. Includes legal services for Ethics Commission, Board of Personnel Appeals, Telecommunication Legislation, and the Cable Franchise Renewal.

COMMUNICATIONS

Activity: #155
Fund: General

Department: City Manager
Function: General Government

Description

This division is responsible for providing residents with current information on City events, services, and policies, through monthly newsletters, press releases, the City's website, social media, and cable television. It also broadcasts City Council meetings and special events.

Objectives and Results for Fiscal Year 2025

- A. By February 28, 2025, implement closed captioning for City Council meeting videos and other videos produced by the City.
 - ◆ Captioning of live Council meetings began in November 2024 and work is underway to close caption all prior Council meetings from 2014 forward. This project is expected to be completed by February 2025.
- B. By September 30, 2024, develop new materials and strategies for educating and engaging new residents in South Lake and other new city neighborhoods.
 - ◆ Outreach to South Lake and other newer areas of the city is outgoing. Staff attended several community meetings with the Police Department and promoted city services, Alert Bowie, and community involvement at South Lake and other communities throughout 2024.
- C. Complete transition from a ".org" to a ".gov" domain for city website and city emails by April 30, 2025.
 - ◆ The Information Technology Department and the Communications Division are coordinating on the rollout of a ".gov" website domain by Spring 2025.
- D. Conduct monthly training sessions for departmental staff that will strengthen their outreach efforts. This will include classes in basic website updating, search engine optimization, creating winning graphics, and writing engaging copy for newsletters.
 - ◆ The Communications team has provided classes in basic website updating and best practices for dynamic websites and plans more course offerings in second half of FY2025 to enhance each department's outreach efforts.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
City newsletter issues published	12	60	62	54	56	54
Alert Bowie registrations	7,900	8,525	9,000	9,200	10,500	11,800
Alert messages sent	1,100	1,000	800	700	750	600
Meetings & events televised	44	60	60	47	55	50
Public access shows produced	25	250	300	300	207	350
Website pages managed	910	950	850	875	955	550
Videos produced	140	100	110	125	225	140
Social media posts	2,000	2,000	2,200	2,500	2,400	2,750
Expenditures per capita	\$10.93	\$13.10	\$12.79	\$13.53	\$15.13	\$17.57
Percent of City total expenditures	1.31%	1.45%	1.35%	1.40%	1.23%	1.26%

COMMUNICATIONS

Activity: #155
Fund: General

Department: City Manager
Function: General Government

Objectives for Fiscal Year 2026

1. Expand ability to provide more video coverage of city events, particularly those held outdoors by deploying more outdoor friendly and portable equipment for outdoor shoots.
2. Work with Community Services, Planning & Sustainability, and Public Works Departments to produce a series of videos for each that educate about policies and services in an engaging manner.
3. Improve accessibility of city website through increased adherence to federal accessibility standards, ongoing audits, staff training and redesign of features that are not accessible to the visually impaired.
4. Work with the Public Works Department to produce an updated guide to Solid Waste Collection services.
5. Establish an on-call program for the Communications Division that provides afterhours and weekend support for city programs, service outages and other unplanned situations requiring Communications assistance outside of regular work hours.
6. Assume all responsibility for management of the Bowie public access channel, to include training, programming scheduling and working with Bowie residents to produce content for the channel.

Significant Budget Changes

Addition of one FTE Studio Coordinator (Grade X-112) at \$81,314.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	687,558	753,700	716,600	843,300	-	11.9%
Contractual Services	66,354	109,700	107,200	143,800	-	31.1%
Commodities	4,033	20,000	20,000	17,000	-	-15.0%
Other Charges	22,061	21,500	21,700	1,800	-	-91.6%
Capital Outlay	2,219	215,700	126,500	74,000	-	-65.7%
Total	782,225	1,120,600	992,000	1,079,900	-	-3.6%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Communications	1.0	1.0	1.0
Audio/Visual Specialist	1.0	1.0	1.0
Communications Analyst I	2.0	2.0	2.0
Communications Analyst II	1.0	1.0	1.0
Broadcast Specialist	1.0	1.0	1.0
Studio Technical Specialist	.6	.6	.6
Studio Coordinator	-	-	1.0
Total	6.6	6.6	7.6

COMMUNICATIONS

Activity: #155
Fund: General

Department: City Manager
Function: General Government

◆ Salaries and Wages 619,800

Salaries and Wages paid to full time and part time employees.

◆ Fringe Benefits 223,500

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

◆ Advertising (01155-51105) 15,000

Paid print advertising to publicize City services and events, including publication of the Bowie Spotlight in the newspaper.

◆ Printing and Binding (01155-51120) 45,000

Printing pieces for quarterly mailing and other printed materials for outreach.

◆ Professional Services (01155-51125) 16,000

Services associated with photography, audio visual consulting, and an accessibility expert to ensure that all City communications meet or exceed ADA accessibility requirements, and best practices for closed captioning.

◆ Subscription Services Software (01155-51126) 14,500

Software as service (SaaS) solutions.

◆ Subscriptions – Maintenance (01155-51127) 17,700

Meeting streaming, closed captioning, and scheduling service; studio scheduling software.

◆ Subscription Services Licenses (01155-51128) 9,000

Software and application licenses for managing social media and creating videos and graphics.

◆ Travel and Training (01155-51145) 19,000

Training classes, registration fees, and reimbursement of personal vehicle mileage and other travel for job-related training, meetings and conferences.

◆ Communications (01155-51205) 600

Cellular communications incurred by division for remote broadcasts.

◆ Repair and Maintenance (01155-51230) 7,000

Provides for preventive maintenance and repair of studio equipment and other video equipment, and contracts for software and other services for video production and social media.

Commodities

◆ Materials, Supplies & Minor Equipment (01155-52005) 17,000

Includes supplies and equipment for Division, including studio and other video Productions. Some of these expenditures are eligible to be paid with cable provider grants funds.

COMMUNICATIONS

Activity: #155
Fund: General

Department: City Manager
Function: General Government

Other Charges**◆Subscriptions and Memberships (01155-55090) 1,800**

Includes annual membership fees for the City's City-County Communication and Marketing Association (3CMA) and Alliance for Community Media (ACM).

Capital Outlay**◆Machinery and Equipment (01155-57020) 74,000**

Includes video equipment for video production for the City government outreach and public access channel. Funding for these items is through a grant from the City's two cable providers. Equipment needed includes television cameras, tripods, camera control units, equipment for video production van, computers, and battery backup units.

BUSINESS OPERATIONS

Activity: #156
Fund: General

Department: City Manager
Function: General Government

Description

The Business Operations Division is tasked with managing crucial and high-profile administrative functions that involve negotiating and monitoring the City's cable franchise agreements, telecommunication agreements, and annexation agreements. Additionally, the division oversees the City's utilities and energy efficiency projects, playing a key role in negotiating and monitoring procurement contracts with different organizations. The Division also provides security services for all city facilities including City Hall's main front desk. Serving as a liaison to various Federal, State, and County governmental agencies/departments, as well as Maryland utility companies, the division also handles unique and sensitive issues directed by the City Manager. Furthermore, it provides centralized support to all other City offices, covering areas such as office supplies, printing, graphics, and mail services.

Objectives and Results for Fiscal Year 2025

- A. The Business Operations Division will continue to work on enhancing and expanding the City's fiber optic redundancy network infrastructure to all our city facilities. The design and implementation of phase one will be modified to include extending the project to the Bowie Golf Course and future Ice Arena. The construction of the project should be completed by June 2025.
 - ♦ The project is delayed until FY2027.
- B. In coordination with the City's Power Purchase Agreement partner, Business Operations will continue to work on stage two of the solar array project. The project will be expanding the solar array system from a 2.5 Megawatts to a 5.0 Megawatts system by Fall 2024.
 - ♦ The second stage of the solar array project is expected to be complete by September 2025. Permitting and interconnection complications delayed the project.
- C. The Business Operations Division will be incorporating security into its functions. A security plan will be developed and implemented to provide effective security policies, procedures, and standards to safeguard the city's facilities, personnel, and assets. The Security Plan will be implemented by June 2025.
 - ♦ The security plan draft was developed. The newly established Security Manager role will finalize the security plan in FY2026.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of Resident Complaints	22	50	45	47	60	60
Number of Meetings	100	130	120	120	120	125
Review of Contracts and Agreements	30	17	20	20	20	20
Review of Utility Expenses	48	48	48	48	48	48
Number of Annexation Presentations	5	3	3	3	1	3
Expenditures per capita	\$6.31	\$7.74	\$10.02	\$9.32	\$13.55	\$13.58
Percentage of City total expenditures	0.75%	0.86%	1.06%	0.96%	1.10%	0.98%

BUSINESS OPERATIONS

Activity: #156
Fund: General

Department: City Manager
Function: General Government

Objectives for Fiscal Year 2026

1. In coordination with the City's Power Purchase Agreement partner, Business Operations will continue to work on stage two of the solar array project. The project will be expanding the solar array system from a 2.5 Megawatts to a 5.0 Megawatts system. The second stage of the solar array project is expected to be complete by September 2025.
2. The Business Operations Division will be incorporating security into its functions. The draft security plan will be finalized. The Security Plan will provide effective security policies, procedures and standards to safeguard the city's facilities, personnel and assets. The Security Plan will be implemented by June 2026.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	397,058	430,400	441,000	466,100	-	8.3%
Contractual Services	32,103	74,000	73,700	86,300	-	16.6%
Commodities	57,658	106,800	126,800	105,500	-	-1.2%
Other Charges	50,346	135,000	133,500	119,500	-	-11.5%
Capital Outlay	72,376	150,000	135,000	90,000	-	-40.0%
Total	609,541	896,200	910,000	867,400	-	-3.2%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Business Operations	1.0	1.0	1.0
Executive Office Associate	1.0	1.0	1.0
Business Operations Specialist I	1.0	1.0	-
Business Operations Specialist II	-	-	1.0
P/T Security Guards (2)	1.0	1.0	1.0
P/T Receptionist (2)	1.0	1.0	1.0
Total	5.0	5.0	5.0

BUSINESS OPERATIONS

Activity: #156
Fund: General

Department: City Manager
Function: General Government

◆ **Salaries and Wages** **361,600**

Salaries and Wages paid to full time and part time employees.

◆ **Fringe Benefits** **104,500**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

◆ **Advertising (01156-51105)** **11,500**

Paid print/electronic advertising to publicize City services and events. Also, to ensure sufficient public notice and to meet legal requirements for all City Ordinances, Annexation Resolutions, Charter Amendments, Special Meetings and Hearings, Elections and Special Voter Registration Drives, and Invitations to Bid. Advertising for the Grant Division's programs.

◆ **Printing and Binding (01156-51120)** **61,500**

The City provides printing services for a variety of materials, including the City Newsletter, postcards, reproductions, printing forms, letterhead, the City budget document and annual report. Additionally, printing services are provided for all Grant Division program materials.

◆ **Subscription Services - Software (01156-51126)** **4,400**

Software as a service (SaaS) solutions.

◆ **Travel and Training (01156-51145)** **7,500**

Reimbursement of personal vehicle mileage and job-related training in connection with City business.

◆ **Equipment Rental (01156-51215)** **600**

Annual rental and usage costs of postage meter.

◆ **Repair and Maintenance (01156-51230)** **800**

Provides for preventive maintenance and repair of the following office equipment: postage machine.

Commodities

◆ **Materials, Supplies & Minor Equipment (01156-52005)** **102,900**

Central support for City departments which includes stationery, office, and computer supplies, copy machine paper and supplies, printing and graphics shop supplies, and cable supplies. Supplies for Grants Management is also included.

◆ **Protective Apparel (01156-52020)** **2,600**

Security uniforms and safety apparel.

BUSINESS OPERATIONS

Activity: #156
Fund: General

Department: City Manager
Function: General Government

Other Charges

◆ ***Postage (01156-55055)*** ***113,500***

Includes routine mailing cost for all City departments. Additionally, bulk mailings for Grant and Communication Divisions.

◆ ***Subscriptions and Memberships (01156-55090)*** ***6,000***

Includes the City's membership to National Association of Telecommunications Officers and Advisors (NATOA), ICMA, American Council for an Energy Efficient Economy (ACEEE), GWRCCC, and ELGL. Subscriptions to Comcast and Verizon services.

Capital Outlay

◆ ***Machinery and Equipment (01156-57020)*** ***90,000***

Includes I-NET related upgrades, design, engineering, and construction of the fiber optic network redundancy project. Funding for all items is through a grant from the City's two cable providers.

CITY CLERK

Activity: #160
Fund: General

Department: City Manager
Function: General Government

Description

The City Clerk Office provides support services and assistance to the City Council and the City Manager. This office, in conjunction with the Board of Elections, is responsible for and makes arrangements for the conduct, administration, preparation, and operation of City Elections, as well as the update and maintenance of Voter Registration rolls. Additionally, the office maintains and updates the City Code; makes arrangements and preparations for City Council meetings including setting up City Council agendas, taking notes and transcribing minutes. The City Clerk Office maintains official records and documents of the City; answers inquiries from outside agencies, citizens, and governmental bodies on behalf of the City. This office also arranges interviews for Committee applicants with the City Council; prepares and maintains City Council calendars, hearing date schedules, City Committee rosters, as well as Financial Disclosure/Conflict of Interest data. The City Clerk Office is also responsible for countersigning official City documents, maintaining the City Seal, setting up meetings for the City Council, assisting City Staff in researching projects as well as gathering material for Council packages and performing other related tasks as needed.

Objectives and Results for Fiscal Year 2025

- A. Update Procedures for Board of Personnel Appeals and present to Council for adoption by January 31, 2025.
 - ◆ This objective is 50% complete. The Board of Personnel Appeals attorney is reviewing for accurate content and will be presented to Council by March 31, 2025.
- B. Incorporate the use of the Board Portal in CivicClerk for Council's access to meeting agenda files.
 - ◆ This objective is 60% complete. Training sessions with each Council member is scheduled for February 28, 2025.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of boards and committees	16	17	17	16	16	16
Number of board/committee members	130	130	109	112	112	166
Number of code revisions	2	4	2	2	10	3
Expenditures per capita	\$2.96	\$3.63	\$3.43	\$3.27	\$4.14	\$4.82
Percent of City total expenditures	0.35%	0.40%	0.36%	0.34%	0.34%	0.35%

Objectives for Fiscal Year 2026

1. Assign record disposal dates to electronic files in Laserfiche, per the approved 2023 Records Retention schedules by June 30, 2026.
2. Develop a standard operating procedure (SOP) to optimize the management of paper and electronic records maintained by the City Clerk's office, ensuring efficiency and streamlined processes by June 30, 2026.

Significant Budget Changes

None.

CITY CLERK

Activity: #160
Fund: General

Department: City Manager
Function: General Government

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	176,490	250,500	217,500	255,300	-	1.9%
Contractual Services	10,503	17,400	17,200	18,700	-	7.5%
Commodities	1,071	1,200	1,200	1,200	-	0.0%
Other Charges	615	800	600	600	-	-25.0%
Total	188,679	269,900	236,500	275,800	-	2.2%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
City Clerk	1.0	1.0	1.0
Assistant City Clerk	1.0	1.0	1.0
Total	2.0	2.0	2.0

◆ Salaries and Wages**194,700**

Salaries and Wages paid to full-time and part-time employees.

◆ Fringe Benefits**60,600**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**◆ Professional Services (01160-51125)****1,000**

To provide interpreting services for City Council, Boards and Committee meetings, and other City events.

◆ Travel and Training (01160-51145)**17,700**

Attendance at quarterly Maryland Municipal Clerks Association meetings, annual International Municipal Clerks conferences, Clerk Academy and local meetings (GBCC, PGCMA and MML Board).

Commodities**◆ Materials, Supplies & Minor Equipment (01160-52005)****1,200**

For procurement of Council Meeting supplies, minute books, office supplies, and minor equipment.

Other Charges**◆ Subscriptions and Memberships (01160-55090)****600**

Membership dues for International Institute of Municipal Clerks Association and Maryland Municipal Clerks Association.

ECONOMIC DEVELOPMENT

Activity: #197
Fund: General

Department: City Manager
Function: General Government

Description

The mission of the Economic Development Office is to increase the employment and non-residential tax base of the City through business retention, expansion, and attraction; tourism promotion; community development, redevelopment, and revitalization; and other business technical assistance. This office serves as a liaison to the business community and to the City's Economic Development Committee; and supports the local delivery of business assistance programs of various chambers of commerce, regional economic development entities, state offices and departments, and other agencies for economic and community development matters. This office is responsible for the implementation of economic development strategies adopted by the City Council.

Objectives and Results for Fiscal Year 2025

- A. Continue a revitalization program for Old Town Bowie that coordinates and supports multiple government and community efforts. Cross departmental staff will continue to provide technical assistance and support to citizen group efforts to establish an Arts & Entertainment District in Old Town Bowie and coordinate city staff involvement as needed.
 - ◆ Innucvate Community Development Corporation, the City's contracted CDC, briefed the Council and the community on a revitalization initiative.
 - ◆ A successful Fall festival was produced in October 2024.
 - ◆ The consultant and the Economic Development intern developed and sent a community survey to Old Town Bowie and the area around it to help prepare revitalization efforts.
- B. Continue the business retention program with increased promotion of existing tools and programs (e.g. small business training and assistance services and City backed loans).
 - ◆ The business retention specialist has called on retail businesses and continues to call on other businesses in the City.
 - ◆ The office organized a successful business meet up event in the Fall of 2024.
 - ◆ Staff verified Top Employers (100 or more employees) and almost top employers (75 to 99 employees)
 - ◆ Staff updated the Restaurant Guide and the City website.
 - ◆ Staff assisted as needed on permit issues with the County.
- C. Continue to diversify and expand Bowie's economic base by supporting business attraction. These efforts will support business attraction for office and flex properties at existing commercial locations in the City of Bowie.
 - ◆ "Locate in Bowie" advertising placed in selected business publications to remind businesses about Bowie as a business location. This year's program included ads in Shopping Center Business and CityBizList. Ongoing outreach to the commercial real estate brokerage community continued through organizations such as NAIOP and CoreNET Global. The City continued sponsorship of the DC/Maryland chapter of NAIOP and was recognized in printed materials and at virtual events.
 - ◆ The City sponsored a Bisnow Prince George's County event in September 2024 to promote Bowie's commercial properties.
 - ◆ Inovalon met the criteria for the seventh \$100,000 incentive payment in the ten-year incentive agreement with them to keep their corporate headquarters in Bowie with a minimum of 500 employees. The agreement runs through FY2028.

ECONOMIC DEVELOPMENT

Activity: #197	Department: City Manager
Fund: General	Function: General Government

- ◆ Staff continued to assist commercial office brokers and landlords with their efforts to convert interested prospects into Bowie building tenants. Prospect activity has remained low.
- D. Continue efforts for retail tenant attraction and retention.
 - ◆ The City continued to work with other retail center owners and brokers to attract tenants to vacant retail space and to assist in efforts to revitalize our retail centers. City staff also talked with center owners and their leasing agents to keep informed about market trends and to identify any issues related to Bowie properties.
 - ◆ Retail specific location advertising was placed nationally in Shopping Center Business magazine - this advertising program identifies Bowie as a desirable and profitable retail location.
 - ◆ Staff attended the ICSC Mid Atlantic session in September 2024 to promote Bowie retail locations and to support our existing shopping centers in their search for tenants.
- E. Continue to provide City oversight and coordination for small business growth and assistance programs. The City provides oversight for the Bowie Business Innovation Center, and coordinates small business service providers' resources, including training and counseling.
 - ◆ Staff assisted in the establishment of the Maryland Women's Business Center Shop Local Accelerator in Bowie.
 - ◆ Staff provided oversight of the Bowie Business Innovation Center, Incorporated (BBIC) in several ways: a city staff member holds a seat on the Board and participates in Board meetings. Additionally, staff reviewed reports submitted by the BBIC, asked for any additional information if needed for report clarity and forwarded those reports to the Finance Director.
 - ◆ The City continued to receive small business assistance and counseling services from the Maryland APEX, formerly Procurement Technical Assistance Program (AEX/PTAP), the Capital Region Small Business Development Center (SBDC) and the Maryland Women's Business Center (MWBC).
- F. Continue to support the City's Economic Development Committee (EDC).
 - ◆ The staff liaison continued to provide administrative support for monthly meetings with read-ahead materials, agendas and meeting packets. Staff also coordinated guest speakers and provided status reports to Council.
- G. Incorporate the recommendations from the October 2023 EDC South Bowie revitalization report into one or more budget requests for FY 2026 by December 31, 2024.
 - ◆ This objective is complete. Funding for permit assistance was requested for FY2026. Additional retail attraction marketing funds were requested.

ECONOMIC DEVELOPMENT

Activity: #197
Fund: General

Department: City Manager
Function: General Government

Workload and Performance Indicators

	CY21	CY22	CY23	CY24	CY25	CY26
Square feet of retail space in Bowie (thousands)	3,220	3,216	3,245	3,233	3,570	3,600
Square feet of retail space vacant (thousands)	241	216	193	117	161	100
Retail space vacancy rate	7.5%	6.7%	5.9%	3.6%	4.5%	2.8%
Square feet of office space in Bowie (thousands)	2,410	1,745	1,667	1,802	1,800	1,804
Square feet of office space vacant (thousands)	421	227	184	239	236	230
Office space vacancy rate	17.5%	15.9%	11.0%	13.3%	13.1%	12.7%
Square feet of flex space in Bowie (thousands)*	-	525	457	519	548	548
Square feet of flex space vacant (thousands)*	-	109	92	85	67	60
Flex space vacancy rate*	-	20.8%	20.1%	16.4%	12.2%	10.9%
Square feet of industrial space in Bowie (thousands)*	-	228	208	227	130	130
Square feet of industrial space vacant (thousands)*	-	3.5	-	6	-	-
Industrial space vacancy rate*	-	1.5%	0.0%	2.6%	0.0%	0.0%
Percent of real property tax base-commercial*	15.1%	14.5%	14.4%	14.4%	14.4%	14.4%

Fiscal Year	2021	2022	2023	2024	2025	2026
Expenditures per capita	\$15.85	\$13.36	\$15.09	\$18.08	\$24.79	\$34.04
Percent of City total expenditures	1.90%	1.48%	1.60%	1.87%	2.01%	2.45%

*Prior to CY2022 the data for the Office space included Flex and Industrial. DATA as of January of the Calendar Year.

Objectives for Fiscal Year 2026

1. Continue a revitalization program for Old Town Bowie that coordinates and supports multiple government and community efforts. Cross departmental staff will continue to provide technical assistance and support to citizen group efforts to establish an Arts & Entertainment District in Old Town Bowie and coordinate city staff involvement as needed. Provide oversight of the City's contracted CDC.
2. Implement the 2025 marketing plan and strategy recommendations.
3. Implement a permits assistance program to expedite County permits for Bowie businesses.
4. Continue the business retention program with increased promotion of existing tools and programs (e.g. small business training and assistance services and City backed loans).
5. Continue to diversity and expand Bowie's economic base by supporting business attraction. These efforts will support business attraction for office and flex properties at existing commercial locations in the City of Bowie.
6. Continue efforts for retail tenant attraction and retention.
7. Continue to provide City oversight and coordination for small business growth and assistance programs. The City provides oversight for the Bowie Business Innovation Center, and coordinates small business service providers' resources, including training and counseling.
8. Continue to support the City's Economic Development Committee (EDC).
9. By December 31, 2025, organize and conduct a retail property owners roundtable meeting with the City Council to discuss community and property standards and expectations.

Significant Budget Changes

Addition of one FTE - Economic Development Marketing Specialist (Grade X-116) at \$106,188 and one FTE - Economic Development Permits Specialist (Grade X-114) at \$92,921.

ECONOMIC DEVELOPMENT

Activity: #197	Department: City Manager
Fund: General	Function: General Government

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	324,178	362,200	341,400	604,300	-	66.8%
Contractual Services	158,509	411,900	493,600	609,700	-	48.0%
Commodities	3,681	13,000	12,500	15,000	-	15.4%
Other Charges	555,744	673,000	570,500	719,800	-	7.0%
Total	1,042,112	1,460,100	1,418,000	1,948,800	-	33.5%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Economic Development	1.0	1.0	1.0
Business Retention Specialist	1.0	1.0	1.0
Economic Development Intern	.4	.4	.4
Economic Development Marketing Specialist	-	-	1.0
Economic Development Permits Specialist	-	-	1.0
Total	2.4	2.4	4.4

♦ Salaries and Wages**440,900**

Salaries and Wages paid to full-time and part-time employees.

♦ Fringe Benefits**163,400**

Fringe benefits related to full-time and part-time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Advertising (01197-51105)****235,000**

Advertising in local and regional publications to support business attraction, expansion, and retention.

♦ Professional Services (01197-51125)**288,500**

Includes funding to implement an adopted economic development strategy; and service fees for maintenance and operation of the City's revolving loan program. Also includes hosting of brokers or prospect events, advertising, and graphic design agency support services. Includes support for business retention and attraction events.

♦ Subscriptions – Licenses (01197-51128)**62,300**

Commercial real estate databases; retail tenant databases; and SaaS including CRM to support economic development operations and research.

ECONOMIC DEVELOPMENT

Activity: #197	Department: City Manager
Fund: General	Function: General Government

♦ ***Travel and Training (01197-51145)*** **22,700**

Attendance at meetings of Chambers of Commerce, and Prince George's and State agencies. Participation in various marketing trips and attendance for staff professional training.

♦ ***Rentals-Other (01197-51225)*** **1,200**

Annual charge per long-term lease agreement to provide additional parking in Old Town Bowie.

Commodities

♦ ***Materials, Supplies & Minor Equipment (01197-52005)*** **15,000**

Purchase marketing materials for trade shows and local efforts.

Other Charges

♦ ***Municipal Grants (01197-55050)*** **649,500**

To fund the City's contribution to the Bowie Business Innovation Center, the Small Business Development Center, the Procurement Technical Assistance Center, the Maryland Women's Business Center; support grants to State and County non-profits supporting the city's economic development efforts. Funding for economic and community development incentives and grants. Incentives for Inovalon retention.

♦ ***Revolving Loan/Grant Fund (01197-55080)*** **50,000**

Increase capitalization of the Bowie Revolving Loan Fund.

♦ ***Subscriptions and Memberships (01197-55090)*** **20,300**

Memberships and subscriptions to Greater Washington BOT, BREI, CDFA, CoreNET Global, ICSC, NAIOP, NBIA, and other organizations and publications.

EMERGENCY MANAGEMENT

Activity: #220
Fund: General

Department: City Manager
Function: Public Safety

Description

The Emergency Management Office plans, organizes and directs the Emergency Management programs for the City of Bowie and coordinates the planning, organization, and execution of local Emergency Management activities. This office represents the community on all Emergency Management matters and coordinates activities with other local, State, Federal, non-profit, and private agencies.

The Emergency Management Office oversees the development, maintenance, and annual review of the City's Emergency Operations Plan (EOP) and other emergency preparedness plans as required. In addition, the office establishes, maintains, and runs the City of Bowie Emergency Operations Center (EOC). During an emergency, the Emergency Management Office coordinates community resources, reports activities and conditions to State Emergency Management, and requests assistance as needed. The office also coordinates damage assessment activities and promptly reports all damage assessment to the County.

Additionally, the Emergency Management Office provides a wide variety of emergency preparedness and emergency response training opportunities for staff and various community groups, including classes on emergency preparedness, CPR, and Incident Command. This office also coordinates with the Bowie Police Department on active shooter preparedness and response. The Emergency Management Office is further responsible for the oversight of the City's purchase, training and maintenance of Automatic External Defibrillators (AED).

As a member of the Facility Security Working Group, the Emergency Manager works with the group to develop security policies and procedures, conduct regular facility vulnerability assessments, coordinate site monitoring and security contract services at all City of Bowie facilities.

The City provides ongoing support to the Bowie Volunteer Fire Department (BVFD) to assist with the delivery of their services to the Bowie community. The Emergency Manager serves as the liaison between the Department and City management to ensure that both entities work towards common goals.

Objectives and Results for Fiscal Year 2025

- A. Continue the development and updates of Emergency Action Plans for all City-owned facilities.
 - ◆ This objective is complete. Completed Emergency Action Plan for the Gymnasium. Developed a training video to enable part-time staff to complete self-training on the plan.
- B. Establish an Emergency Preparedness Outreach program to educate the public, Homeowners Associations, Businesses and other organizations on how to be prepared for and prevent emergencies.
 - ◆ The New Emergency Management Specialist began work on May 31, 2024. The work has progressed with Economic Development and Communications to develop a database for HOA's and businesses. By June 2025, Emergency Management will be reaching out to these organizations to offer emergency preparedness training.
- C. Conduct an emergency response related functional or tabletop exercise by May 31, 2025.
 - ◆ This objective is complete. The Office of Emergency Management hosted an Incident Command System/Emergency Operations Center Interface course in

EMERGENCY MANAGEMENT

Activity: #220
Fund: General

Department: City Manager
Function: Public Safety

December 2024. Part of this class involved a tabletop exercise to test the skills developed in the class to support emergency operations within the EOC.

- D. Coordinate and conduct an Emergency Preparedness Expo for the community in September 2024.

- ♦ The Office of Emergency Management is still studying the feasibility of conducting this event. This will require cooperation from several departments along with a budget.

Workload and Performance Indicators

	CY24	CY25	CY26
Internal training seminar attendance	500	500	500
Number of emergency preparation packets distributed	2,500	3,000	3,500
Emergency preparation/management outreach meetings organized	30	20	35
Staff trained in CPR/AED/First Aid	150	150	175
Emergency Operations Center Activations	10	8	10

	Fiscal Year	2024	2025	2026
Expenditures per capita		\$5.17	\$10.41	\$11.61
Percent of City total expenditures		0.53%	0.84%	0.83%

Objectives for Fiscal Year 2026

1. Continue the development and updates of Emergency Action Plans for all City-owned facilities.
2. Maintain the Emergency Preparedness Outreach program to educate the public, Homeowners Associations, businesses and other organizations on how to prepare for and prevent emergencies.
3. Conduct an emergency response related functional or tabletop exercise by May 31, 2026.
4. Complete and adopt new Emergency Operations Plan.
5. Conduct training on new EOC operations.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	184,380	373,200	326,800	388,900	-	4.2%
Contractual Services	5,783	17,700	17,700	18,700	-	5.6%
Commodities	13,380	81,500	81,500	86,900	-	6.6%
Other Charges	94,398	169,400	169,400	170,000	-	0.4%
Total	297,941	641,800	595,400	664,500	-	3.5%

EMERGENCY MANAGEMENT

Activity: #220
Fund: General

Department: City Manager
Function: Public Safety

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Emergency Management	1.0	1.0	1.0
Emergency Management Specialist	2.0	2.0	2.0
Total	3.0	3.0	3.0

♦ Salaries and Wages **281,100**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits **107,800**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦ Professional Services (01220-51125) **3,000**

Amount provided for contractual services which are outside the capabilities of City personnel and equipment.

♦ Travel and Training (01220-51145) **15,700**

Attendance at Emergency Management and public safety seminars and disaster preparedness training.

Commodities

♦ Material, Supplies and Minor Equipment (01220-52005) **86,900**

Medical supplies for shelter and first aid kits, disaster preparedness materials, CPR equipment, equipment for surveillance trailer, EOC equipment, food for training events and EOC activations, weather station and other miscellaneous supplies. Replacement AEDs and parts for City facilities.

Other Charges

♦ Program Supplement (01220-55065) **167,000**

Grant from City to Bowie Volunteer Fire Department to assist with CPR for Bowie, membership recruitment, fire prevention, training, fund drive, disability insurance, incentive life insurance, upgrade computer hardware and software, minor maintenance, and purchase of supplies at station, vehicle insurance, membership uniforms and emergency response vehicle supplies. In addition to this amount, the City transfers an additional amount to the Equipment Acquisition and Replacement Fund for future replacement of fire apparatus.

♦ Subscriptions and Memberships (01220-55090) **3,000**

Subscription to periodicals and membership to professional organizations.



“Growth, Unity, Progress”

POLICE DEPARTMENT

Activity: #230
Fund: General

Department: Police Department
Function: Public Safety

Description

The Police Department protects the lives and property of our citizens and businesses, while focusing on proactive community engagement, trust building and responsiveness. Duties include patrol, responding to calls for service, identifying and apprehending suspected criminals, traffic safety enforcement along with community service and events.

The Department strives to identify and adjust to community needs through communication, engagement, and partnerships. The Communication Center serves as vital link between the Officers, the residents and other City Departments. The Department received certification on Accreditation for Law Enforcement Agencies (CALEA) on November 13, 2020. The Department currently has a Traffic Unit, Investigative Unit and a Community Services Unit, which includes the School Resource Officer. The Department continues to work in partnership with the Prince George's County Police Department. This partnership includes sharing training opportunities, joint initiatives, and information sharing. The Prince George's County Police Department provides follow up investigative services in the City of Bowie for rape, murder, as well as some technical support in the areas of drug analysis, fingerprint identification and special operations such as the helicopter unit, and hostage/barricade incidents.

Objectives and Results for Fiscal Year 2025

- A. Develop, employ and complete a comprehensive marketing and recruitment strategy geared toward identifying and hiring vacant positions for sworn officers, dispatchers, and other police department positions by June 30, 2025.
 - ◆ This objective is complete. The marketing company was selected and approved by the City Council on December 2, 2024. The contract was finalized in January 2025.
- B. Develop and implement a three-prong approach based upon education, prevention and enforcement focused on vehicle, cyclist and pedestrian safety. This plan will consist of information sharing through social media and other publications, community meetings, and directed enforcement efforts by June 30, 2025.
 - ◆ This message was communicated through the monthly "Community Matters" meeting as well as outreach efforts through social meeting postings. This development and implementation will continue until the end of the fiscal year and will be completed by June 30, 2025.
- C. Develop a comprehensive training program to develop sworn and civilian members for supervisory positions by June 30, 2025.
 - ◆ This objective is complete. Lucent Training presented a two-day leadership class for the command staff and other PD civilian supervisors. This company also conducted a one-day supervisory class for all first line supervisors.

POLICE DEPARTMENT

Activity: #230
Fund: General

Department: Police Department
Function: Public Safety

Workload and Performance Indicators

Calendar Year	2020	2021	2022	2023	2024
Residential burglary reports	31	32	23	18	25
Commercial burglary reports	37	16	18	27	47
Assault reports	217	206	257	380	357
Auto theft reports	42	54	118	231	201
Robbery reports	18	18	21	35	27
Theft reports	555	592	645	822	929
Moving violations	5,742	4,204	3,126	4,378	4,029
Code, Ranger, Animal Control Assignments	6,640	3,900	2,339	1,438	1,093
Total police calls for service	37,898	32,438	25,863	29,875	27,343
Speed camera infractions	16,278	20,370	16,902	41,289	50,438

Fiscal Year	2022	2023	2024	2025	2026
Sworn Officer Reported to State Aid	63	55	54	-	-

Fiscal Year	2022	2023	2024	2025	2026
Expenditures per Capita	\$228.00	\$229.44	\$237.46	\$283.96	\$315.60
Percent of City total expenditures	25.24%	24.30%	24.52%	23.04%	22.68%

Objectives for Fiscal Year 2026

1. Incorporate online citizen reporting for minor police related incidents. This will reduce the number of in-person responses for police officers for incidents in which there is no threat to the public or the need to collect evidence. This will allow officers to focus on proactive patrols.
2. Hire two police cadets to assist with community events, dispatch and some security related details.
3. Reduce overall crime incidents by 10%.

Significant Budget Changes

Addition of two Police Cadets (Grade Y-109) at \$141,583 and addition of three Police Officers at \$319,827.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	12,053,206	14,517,100	14,263,300	15,955,700	-	9.9%
Contractual Services	1,184,145	1,406,300	1,435,300	1,552,300	-	10.4%
Commodities	444,839	596,200	534,900	553,600	-	-7.1%
Other Charges	5,870	8,000	7,000	8,000	-	0.0%
Total	13,688,060	16,527,600	16,240,500	18,069,600	-	9.3%

POLICE DEPARTMENT

Activity: #230
Fund: General

Department: Police Department
Function: Public Safety

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Chief of Police	1.0	1.0	1.0
Deputy Chief of Police	1.0	1.0	1.0
Captain	1.0	1.0	1.0
Lieutenant	4.0	4.0	4.0
Sergeant	8.0	8.0	8.0
Corporals	19.0	18.0	18.0
Master Police Officer	9.0	10.0	7.0
Police Officer First Class	12.0	6.0	7.0
Police Officer	11.0	18.0	23.0
Police Cadet	-	-	2.0
Executive Administrative Assistant	1.0	1.0	1.0
Public Information Intelligence Spec	1.0	1.0	1.0
Police Records Supervisor	1.0	1.0	1.0
Crime Scene Investigator	1.0	1.0	1.0
Administrative Assistant	2.0	2.0	2.0
Police Property/Evidence Manager	1.0	1.0	1.0
Communication Supervisor	1.0	1.0	1.0
Communication Specialist I	-	-	3.0
Communication Specialist II	8.0	8.0	5.0
Communication Specialist III	4.0	4.0	4.0
Parking Enforcement Officer	.5	.5	.5
Total	86.5	87.5	92.5

Salaries and Wages**10,157,200**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**5,798,500**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services***♦ Insurance (01230-51115)*****185,300**

Annual premium for automobile liability and police professional liability.

♦ Professional Services (01230-51125)**885,100**

Includes Speed Camera Program costs and other contractual services which are outside the capabilities of City personnel and equipment.

♦ Subscription Software (01230-51126)**43,500**

Software solutions.

♦ Subscription Maintenance (01230-51127)**27,300**

Maintenance for software subscriptions.

♦ Subscription License (01230-51128)**14,500**

Software licensing that provides use of the software.

POLICE DEPARTMENT

Activity: #230
Fund: General

Department: Police Department
Function: Public Safety

♦ ***Travel and Training (01230-51145)*** **93,000**

Funds for Police Officer training and development.

♦ ***Communications (01230-51205)*** **69,300**

For telephone services incurred by the Police Department.

♦ ***Repair and Maintenance Vehicles (01230-51230)*** **234,300**

This provides for the preventative maintenance and repairs of all police vehicles.

Commodities

♦ ***Materials, Supplies & Minor Equipment (01230-52005)*** **208,000**

Computers, printers, telephones, cell phones and office furniture. Also includes minor office supplies, training materials, and research materials.

♦ ***Operating Supplies (01230-52010)*** **213,400**

For the purchase of gasoline, motor oil, tires, and automobile parts for all Police vehicles.

♦ ***Weapons and Ammunition (01230-52011)*** **55,100**

Weapons and ammunition.

♦ ***Operating Supplies – Police Explorers (01230-52016)*** **12,000**

Uniforms, supplies and safety equipment for Police Explorer Program.

♦ ***Protective Apparel (01230-52020)*** **65,100**

Uniforms and safety apparel.

Other Charges

♦ ***Program Supplement (01230-55065)*** **4,000**

A grant from the City of Bowie to assist homeowners to install cameras in their homes.

♦ ***Subscriptions and Memberships (01230-55090)*** **4,000**

Subscriptions and membership dues.

INFORMATION TECHNOLOGY

Activity: #145
Fund: General

Department: Information Technology
Function: General Government

Description

The Information Technology Department delivers economical technology products, solutions, and services to all City departments. The major goal of the department is to ensure sound technological solutions are implemented to assist departments with the delivery of City services, by providing reliable communications and modern infrastructure. This goal is accomplished by collaborating with City departments to plan for the efficient and effective use of technology.

Objectives and Results for Fiscal Year 2025

- A. Upgrade the networking equipment located at the Public Works facility. This work will include evaluating the network space at the facility and determining the best way to secure the equipment from unauthorized access. Unused equipment and wires will be cleaned up and necessary equipment will be upgraded where necessary. Plan for upgrade will be completed by September 30, 2024, and work will be completed by January 31, 2025.
 - ◆ The upgrade was completed in September 2024, and the work was completed in January 2025.
- B. Evaluate the current process for deploying smartphones and tablets to staff. Find new tools to streamline the process of deploying and reconfiguring devices to save staff time. Revamp the mobile device management utility to provide more efficient management of devices and create a user portal for employee self-service to complete some tasks. This will be completed by March 31, 2025.
 - ◆ Multiple options were researched for deploying smartphones and tablets to users to streamline current procedures. The transition to a new system was completed in March 2025.
- C. Improve security of the network by conducting two assessments of the user base to determine their level of risk. All “at risk” users will receive additional training and educational support. First assessment will be completed by December 31, 2024, and second assessment will be completed by June 30, 2025.
 - ◆ New email security services with end user education was implemented in December 2024. The first assessment was completed in January 2025 with several follow-up assessments occurring monthly. This objective is continuous and ongoing.
- D. Review existing hardware and software that is utilized by the Information Technology department and look for ways to consolidate services or products for cost savings. Task to be completed by December 31, 2024.
 - ◆ This objective was completed in December 2024. Consolidation of hardware and software is an ongoing effort to improve efficiency and create cost savings.
- E. The City of Bowie is committed to advancing its Smart City Initiative, a three-phase project aimed at transforming the City through technology and innovation. The goal of this initiative is to enhance urban efficiency, sustainability, and quality of life through the integration of technology and data-driven solutions. All objectives for Phase 1 are to be delivered by December 31, 2024.
 - ◆ A Smart City Framework document, encompassing the Smart City Plan, Smart City Policy and Artificial Intelligence Policy were developed in November 2024 to guide the integration of innovative technologies across City services.

INFORMATION TECHNOLOGY

Activity: #145
Fund: General

Department: Information Technology
Function: General Government

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Citizen service requests	10,248	9,011	9,662	9,224	9,500	9,600
Number of computers	393	412	385	388	409	415
Number of servers	68	70	82	86	89	92
Networked facilities	15	15	15	15	15	15
GIS Layers	378	432	446	471	467	485
Telephone calls (in/out bound) in thousands	370	359	317	321	318	320
Web page total users (in thousands)	443	445	434	-	-	-
Web page percent viewed by mobile users	43%	39%	36%	-	-	-
IT tickets resolved	2,588	3,584	3,411	3,631	3,650	3,750
Teams Calls	-	-	-	17,434	25,000	27,000
Expenditures per capita	\$46.44	\$50.64	\$53.89	\$60.52	\$78.20	\$90.88
Percent of City total expenditures	5.55%	5.61%	5.71%	6.25%	6.35%	6.53%

Objectives for Fiscal Year 2026

1. Conduct research to evaluate the most effective solution between Single Sign-On (SSO) and Identity and Access Management (IAM) for integrating all City cloud applications. This research will include a comprehensive analysis of the cost implications, scalability and compatibility of each approach. The research will be completed by December 2025.
2. To address emerging challenges such as increased data traffic and cybersecurity threats, the IT department will update its core network appliances. This project will be completed by May 2026.
3. The IT department will conduct a survey of the department's user base to ensure overall user satisfaction. The survey results are due by April 2026.
4. Test the functionality of our current cybersecurity tools and infrastructure by completing a penetration test and risk assessment. A comprehensive evaluation of our current cybersecurity posture would identify potential vulnerabilities and offer actionable recommendations that would enhance overall security infrastructure. This objective will be completed by December 2025.
5. Begin phase 2 of the Smart City Initiative by allocating and managing resources effectively to implement the policies and achieve the objectives established in Phase 1. Phase 2 will be completed by April 2026.

Significant Budget Changes

Addition of one FTE Network Security Administrator (Grade X-116) at \$101,224; one FTE Cloud Data Analyst (Grade X-118) at \$115,676; and one FTE Digital Transformation Coordinator (Grade X-116) at \$101,224.

INFORMATION TECHNOLOGY

Activity: #145
Fund: General

Department: Information Technology
Function: General Government

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	1,981,566	2,303,600	2,214,200	2,757,200	-	19.7%
Contractual Services	1,287,671	2,006,400	1,899,000	2,062,500	-	2.8%
Commodities	219,240	358,800	358,800	383,200	-	6.8%
Other Charges	-	500	500	500	-	0.0%
Total	3,488,477	4,669,300	4,472,500	5,203,400	-	11.4%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Information Technology	1.0	1.0	1.0
Assistant Director, Information Technology	1.0	1.0	1.0
GIS Program Manager	1.0	1.0	-
Digital Applications Specialist I	1.0	1.0	1.0
Digital Applications Specialist II	1.0	1.0	1.0
System Administrator	2.0	2.0	2.0
Technology Specialist	4.0	4.0	4.0
Telecom Administrator	1.0	2.0	2.0
Digital Infrastructure and Innovation Manager	1.0	1.0	1.0
Network Administrator	1.0	1.0	1.0
Network Security Administrator	-	-	1.0
IT Operations Coordinator	1.0	1.0	1.0
Digital Transformation Coordinator	-	-	1.0
Cloud Data Analyst	-	-	1.0
GIS Specialist	1.0	1.0	1.0
GIS Specialist III	-	-	1.0
Systems Architect	1.0	1.0	1.0
Help Desk Lead	1.0	1.0	1.0
Total	18.0	19.0	22.0

♦ Salaries and Wages**2,095,400**

Salaries and Wages paid to full-time and part time employees.

♦ Fringe Benefits**661,800**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01145-51125)****256,500**

Programming costs for systems modifications and offsite data storage.

INFORMATION TECHNOLOGY

Activity: #145
Fund: General

Department: Information Technology
Function: General Government

♦ Subscription Services - Software (01145-51126)	606,000
Software as a service (SaaS) solutions.	
♦ Subscription Maintenance (01145-51127)	80,300
Maintenance for software subscriptions.	
♦ Subscription Licenses (01145-51128)	358,000
Software licensing that provides use of the software.	
♦ Travel and Training (01145-51145)	80,000
Expenses for educational training of departmental staff and to provide ongoing training to all departments.	
♦ Communications (01145-51205)	437,400
For communication services to all buildings, cellular devices, Wi-Fi, video conferencing and telephone maintenance contracts.	
♦ Equipment Rental (01145-51215)	1,500
Provides for the Maryland Interagency Law Enforcement System (MILES) access fee.	
♦ Repair and Maintenance (01145-51230)	217,800
Annual maintenance contracts for hardware and software.	
♦ Repair and Maintenance - Buildings (01145-51235)	25,000
Installation of cable for additional hardware on the network.	
Commodities	
♦ Materials, Supplies & Minor Equipment (01145-52005)	383,200
To provide for cost of computers, servers, monitors, printers, print management services and other computer related supplies.	
Other Charges	
♦ Subscriptions and Memberships (01145-55090)	500
Subscriptions to periodicals and membership to professional organizations.	

Activity: #140
Fund: General

Department: Finance
Function: General Government

Description

The Finance Department functions to provide financial information needed for policy and administrative decisions. The financial information is used: (1) to assess the existing financial position of the City as a whole, or of a particular fund, program, or department; (2) to forecast this financial position over a given future time; and (3) to monitor and control the flow of revenues and expenditures to maintain accountability for funds, and to operate the City within legal and budgetary constraints.

Objectives and Results for Fiscal Year 2025

- A. Maintain the City's Certificate of Achievement for Financial Reporting and Distinguished Budget Presentation Award.
 - ◆ Submitted the FY2024 Annual Comprehensive Financial Report for the Certificate of Achievement for Excellence in Financial Reporting Award. The current report conforms to Certificate of Achievement requirements and has been submitted to the Government Finance Officers Association. The City has received a Certificate of Achievement for the last fifty consecutive years (Fiscal Years 1974-2023)
 - ◆ Received the Distinguished Budget Presentation Award for FY2025 Adopted Budget. The City has received a Distinguished Budget Presentation award for the last thirty consecutive years (Fiscal Years 1996-2025).
- B. Coordinate the annual budget process. Fiscal year-end audit and mid-year budget review presentation.
 - ◆ The annual budget process begins in January 2025 with the annual budget guidance meeting. The budget process will conclude with Council's adoption of the FY2026 budget in May 2025. The audit for the period covering July 1, 2023 through June 30, 2024 concluded on January 27, 2025. The Annual Comprehensive Report and Uniform Financial Report were both submitted to the State of Maryland.
 - ◆ The mid-year process began on November 26, 2024. Information from each Department was compiled by the City Manager's office and the Finance Department and presented to the City Council on February 18, 2025.

FINANCE

Activity: #140
Fund: General

Department: Finance
Function: General Government

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Bond Credit Rating - Moody's	Aaa	Aaa	Aaa	Aaa	Aaa	Aaa
Bond Credit Rating - Standard & Poor's	AAA	AAA	AAA	AAA	AAA	AAA
Bond Credit Rating - Fitch	AAA	AAA	AAA	AAA	AAA	AAA
Accounts Payable invoices paid	13,768	15,024	15,099	15,573	15,098	14,912
Payroll checks/direct deposits issued	11,436	11,626	11,700	12,009	11,960	11,985
Number of purchase orders issued	392	463	434	436	512	468
Number of cash receipt transactions	52,938	50,654	48,100	45,116	49,320	49,226
Number of mulching mower/blade rebates	130	144	150	141	160	165
Number of real property tax accounts	21,654	21,665	22,088	22,382	22,382	22,382
Number of personal property tax bills issued	1,128	1,148	877	704	1,024	977
Percent of current property tax levy delinquent	1.40%	1.20%	1.60%	1.20%	1.20%	1.20%
Number of bid solicitations*				45	48	52
Number of contracts reviewed*				45	43	58
Number of contracts awarded*				45	43	58
Expenditures per capita	\$18.68	\$21.61	\$23.63	\$24.64	\$29.52	\$31.30
Percent of City total expenditures	2.23%	2.39%	2.50%	2.54%	2.40%	2.25%

*Indicator from FY2024 onward

Objectives for Fiscal Year 2026

1. Maintain the City's Certificate of Achievement for Financial Reporting and Distinguished Budget Presentation Award.
2. Coordinate the annual budget process. Fiscal year-end audit and mid-year budget review presentation.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	1,254,501	1,471,000	1,452,500	1,540,000	-	4.7%
Contractual Services	151,526	230,900	208,700	238,200	-	3.2%
Commodities	10,347	23,700	22,400	8,600	-	-63.7%
Other Charges	4,154	5,700	4,900	5,200	-	-8.8%
Total	1,420,528	1,731,300	1,688,500	1,792,000	-	3.5%

Activity: #140
Fund: General

Department: Finance
Function: General Government

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Finance	.7	.7	.7
Assistant Director, Finance	.8	.8	.8
Lead Accountant	.8	.8	.8
Chief Contracting Officer	1.0	1.0	1.0
Accountant II	1.6	1.6	1.6
Accountant I	-	.9	.9
Finance Budget Specialist	.8	.8	.8
Executive Office Associate	.7	.7	.7
Accounting Technician Supervisor	.8	.8	.8
Payroll Specialist	.8	.8	.8
Accounting Technician III	-	3.0	3.0
Accounting Technician, Senior	3.0	-	-
Accounting Technician I	-	.5	.5
Accounting Technician	.5	-	-
P/T Accounting Technician	.2	.2	.2
Total	11.7	12.6	12.6

♦ *Salaries and Wages*

1,169,400

Salaries and Wages paid to full-time and part-time employees.

♦ *Fringe Benefits*

370,600

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦ *Independent Auditing and Accounting (01140-51110)*

100,400

Proportionate share of annual audit fees, costs for arbitrage compliance and calculation services, Government Finance Officers Association of the United States and Canada (GFOA) review of Annual Comprehensive Financial Report (ACFR) and Adopted Budget, and other related services.

♦ *Professional Services (01140-51125)*

86,600

Amounts provided for armored car services, bank fees, temporaries, and actuaries.

♦ *Subscription Services Software (01140-51126)*

23,400

To provide the right to use software for operation of City business.

♦ *Travel and Training (01140-51145)*

23,800

Transportation and expenses, attendance of Finance Director at the national convention of GFOA. Attendance at Maryland Government Finance Officers' Association and other finance related conferences, seminars, and work sessions. The mileage reimbursement rate for use of personal automobiles is governed by Internal Revenue Service regulations.

FINANCE

Activity: #140	Department: Finance
Fund: General	Function: General Government

♦ ***Equipment Rental (01140-51215)*** **3,000**

Offsite record storage.

♦ ***Repair and Maintenance (01140-51230)*** **1,000**

Repairs and maintenance of accounting equipment.

Commodities

♦ ***Material, Supplies and Minor Equipment (01140-52005)*** **8,600**

To provide for the cost of the consumable items unique to the Finance Department such as forms and other office equipment and supplies. Also includes scanners, label makers and label maker supply to implement AP Workflow.

Other Charges

♦ ***Subscriptions and Memberships (01140-55090)*** **5,200**

Finance Director and staff dues for Government Finance Officers Association, Maryland Government Finance Officers Association and subscriptions to journals and periodicals and the Governmental Accounting Standards Board subscription service.

ADMINISTRATION

Activity: #170
Fund: General

Department: Community Services
Function: General Government

Description

The Department of Community Services is committed to enhancing the welfare of individuals and families within the community by offering a diverse array of programs and services. Its overarching goal is to enhance the quality of life for City residents through an extensive range of initiatives, including recreation and social services programs, community outreach, public art management, coordination of special events, facility management, municipal code compliance, oversight of capital improvement projects, and collaboration with City Committees.

At the heart of the Department of Community Services is the Administration division, which serves as the central hub overseeing 13 service divisions. Through its broad mandate, the department actively contributes to community improvement by providing social services, engaging in community outreach, organizing recreational activities, and managing facilities.

Objectives and results for Fiscal Year 2025

- A. Collaborate with the Department of Planning and Sustainability to establish the City's first pollinator beehive on the green roof at City Hall by July 30, 2024.
 - ◆ The City's first pollinator beehive was introduced on the green roof at City Hall in the summer of 2024. It was moved to Whitemarsh Park before the end of summer, and two additional colonies were added. This objective is complete.
- B. Stratify the Contract/Permits Specialist position to include Trainee, I, II, and III by July 31, 2024.
 - ◆ This objective is complete.
- C. Enhance ADA accessibility through an Accommodations program that will be utilized to fulfill mandated accommodation requests for individuals participating in City-sponsored recreational programming, meetings, and events by September 30, 2024.
 - ◆ The Department of Community Services successfully launched sign language interpreters for the primary stages at all large City events. This objective is ongoing to continue to adjust to accommodate community needs.
- D. Enhance White Marsh Park by incorporating a natural playground area that utilizes the existing topography and natural materials to establish an open-ended outdoor play space where children can engage with the environment. Play structures will be crafted from tree stumps, logs, rocks, and other natural elements, providing diverse opportunities for children to reconnect with nature. The installation is scheduled for completion by March 31, 2025.
 - ◆ This objective is complete.

ADMINISTRATION

Activity: #170
Fund: General

Department: Community Services
Function: General Government

Workload and Performance Indicators

	FY21	FY22	FY23	F24	FY25	FY26
Number of Projects	85	98	99	93	92	95
Number of IFB/RFPs issued above \$25,000	15	27	27	23	23	23
Number of IFB/RFPs issued below \$25,000	29	43	35	53	50	50
Number of Contracts Administered	125	210	220	240	240	250
Number of Buildigns in Department	32	32	32	32	33	34
Number of City Playgrounds	10	11	11	11	10	10
Events Sponsored / Cosponsored	146	242	314	351	429	430
Dwelling Units per Code Compliance Officer	3,871	3,906	4,186	4,186	5,250	5,325
Rental Units per Animal Control Officer	1,760	1,663	1,700	1,900	2,075	2,075
Dwelling Units per Animal Control Officer	-	-	-	-	10,500	10,650
Expenditures per Capita	\$16.28	\$18.48	\$19.46	\$19.21	\$25.19	\$22.61
Percent of City Total Expenditures	1.95%	2.05%	2.06%	1.98%	2.04%	1.63%

Objectives for Fiscal Year 2026

1. Initiate site analysis for new Indoor Court Facility at Allen Pond Park by August 31, 2025.
2. Manage Driving Range renovation project and complete by December 31, 2025.
3. Manage construction of the new Allen Pond Amphitheater and complete by June 30, 2026.
4. Manage the new Ice Arena construction project, located adjacent to the Bowie Golf Course, and occupy new structure by November 30, 2026.

Significant Budget Changes

Transfer one FTE Community Outreach Program Manager to the newly established Community Outreach, Arts and Events division resulting in a budget reduction of \$123,107.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	899,257	993,000	1,024,300	1,000,300	-	0.7%
Contractual Services	10,053	251,000	141,000	265,300	-	5.7%
Commodities	26,998	66,500	66,500	24,900	-	-62.6%
Other Charges	170,818	216,000	208,900	4,200	-	-98.1%
Total	1,107,126	1,526,500	1,440,700	1,294,700	-	-15.2%

ADMINISTRATION

Activity: #170
Fund: General

Department: Community Services
Function: General Government

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Community Services	1.0	1.0	1.0
Assistant Director, Community Services	1.0	1.0	1.0
Project Manager	1.0	1.0	1.0
Community Outreach Program Manager	1.0	1.0	-
Contracts/Permit Specialist (I & II)	1.0	1.0	1.0
Executive Office Manager	1.0	1.0	1.0
Administrative Assistant	2.0	2.0	2.0
Total	8.0	8.0	7.0

♦ Salaries and Wages**733,900**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**266,400**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01170 - 51125)****240,800**

Contractual services for project management consultants.

♦ Subscription Services - Software (01170 - 51126)**10,000**

Software as a service (SaaS) solutions.

♦ Travel and Training (01170 – 51145)**13,500**

Attendance at seminars, conferences and meetings, funds for employee training and development, travel and mileage reimbursements.

♦ Repair and Maintenance – Minor Equipment (01170 – 51230)**1,000**

Items needed to perform various functions throughout the department.

Commodities**♦ Materials, Supplies and Minor Equipment (01170 – 52005)****24,900**

To provide for the procurement of office supplies and minor equipment incidental to the operation of the department. Also includes expenditures of the Arts, Diversity, Education and Outreach Committees.

♦ Subscription and Memberships (01170 – 55090)**4,200**

Subscriptions and memberships in professional organizations.

GENERAL SERVICES DIVISION

Activity: #180
Fund: General

Department: Community Services
Function: General Government

Description

The General Services Division is integral to the efficient operation of city-owned facilities and resources, offering a comprehensive range of services that include building maintenance, facility management, tenant services, security, CCTV oversight, and fleet management. The division ensures the reliability of key systems, including HVAC, elevators, fire protection, electrical, and plumbing, while delivering custodial services and managing generator maintenance for power continuity. It also handles building upkeep, focusing on painting, drywall, roofing integrity, and energy efficiency projects, safeguarding both aesthetic and functional aspects of municipal properties. Project management expertise ensures seamless coordination of maintenance and improvement initiatives.

In addition to facility-related responsibilities, the division provides tailored tenant services, addressing the unique needs of city-leased spaces and their occupants. Security operations encompass the installation and monitoring of CCTV systems and access controls, enhancing safety across all facilities. Fleet management involves maintaining and optimizing city vehicles to ensure reliability and cost-effectiveness. By integrating these functions, the General Services Division delivers a streamlined and responsive approach to maintaining city assets, supporting tenants, and ensuring operational excellence across municipal services.

Objectives and Results for Fiscal Year 2025

- A. Stratify the Building Maintenance Worker positions into a series, including Building Maintenance Worker I, II, and Building Maintenance Mechanic, by July 30, 2024.
 - ◆ This objective is complete.
- B. Install new flooring for athletic practice space in the Kenhill Center multi-purpose room. The project will be completed by September 30, 2024.
 - ◆ This objective is complete.
- C. Complete Phase 1 of City Hall flooring replacement by May 31, 2025. This objective is complete.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Square feet of building cleaned	201,000	201,000	201,000	201,000	201,000	201,000
Square feet cleaned per full-time equiv.	28,309	28,309	22,333	22,333	22,333	22,333
Square feet of Building Maint and Repairs	299,800	299,800	299,800	390,800	390,800	390,800
Square feet maintained per full-time equiv.	74,950	74,950	74,950	97,700	78,160	97,700
CCTV Cameras & Data Managed*	-	-	-	-	150	160
Number of Facilities with CCTV Infrastructure*	-	-	-	-	13	13
Quantity of Fleet Managed*	-	-	-	-	40	40
Total Number of Workorders	1,571	1,790	2,296	2,960	1,800	2,000
Percentage of completion	97.00%	96.00%	97.00%	96.00%	97.00%	98.00%
Expenditures per capita	\$21.25	\$21.28	\$22.82	\$26.15	\$34.02	\$38.56
Percent of City total expenditures	2.54%	2.36%	2.42%	2.70%	2.76%	2.77%

*Indicator from FY2025 onward

GENERAL SERVICES DIVISION

Activity: #180
Fund: General

Department: Community Services
Function: General Government

Objectives for Fiscal Year 2026

1. Manage the HVAC replacement project for the Department of Public Works Solid Waste Administration facility by November 30, 2025.
2. Complete phase 1 of a three-year plan to right-size vehicle fleet within the General Services division by December 31, 2025.
3. Complete Phase 2 of City Hall flooring replacement by June 30, 2026.

Significant Budget Changes

Transfer of 1.0 FTE Park Operations Manager at \$119,701 from Recreation and Parks to General Services Division and retitle as Facilities Manager and 1.1 FTE Facility Monitor at \$47,598 from Recreation and Parks to General Services Division resulting in a budget increase of \$167,299.

Addition of 1.6 FTE Facility Monitor (Grade X-104) at \$62,518.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	946,733	1,107,100	1,246,600	1,394,200	-	25.9%
Contractual Services	463,308	509,900	569,500	668,200	-	31.0%
Commodities	96,874	135,900	129,200	144,800	-	6.5%
Other Charges	450	500	500	600	-	20.0%
Total	1,507,365	1,753,400	1,945,800	2,207,800	-	25.9%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Building Maintenance Superintendent	1.0	1.0	1.0
Building Maintenance Assistant Superintendent	1.0	1.0	1.0
Custodial Services Supervisor	1.0	1.0	1.0
Facilities Manager	-	-	1.0
Facilities Monitor	-	-	2.7
HVAC Series (Trainee, I, II, & III)	1.0	2.0	2.0
Plumber Series (Trainee, I, II, & III)	1.0	-	-
Carpenter Series (Trainee, I, II, & III)	-	1.0	1.0
Building Maintenance Mechanic	1.0	1.0	1.0
Building Maintenance Worker (I & II)	5.0	5.0	5.0
P/T Building Maintenance Worker	2.0	2.0	2.0
Total	13.0	14.0	17.7

GENERAL SERVICES DIVISION

Activity: #180	Department: Community Services
Fund: General	Function: General Government

♦ Salaries and Wages **1,043,400**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits **350,800**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦ Professional Services (01180-51125) **42,000**

Contractual engineering services for HVAC, electrical, and structural repairs and improvements.

♦ Travel and Training (01180-51145) **11,000**

Travel and Training for custodial staff.

♦ Public Utility Services (01180-51120) **312,700**

For the purchase of gas and electricity for City Hall and Kenhill Center

♦ Repair and Maintenance - Buildings (01180-51235) **302,500**

Includes contractual services for electrical, plumbing, heating, air conditioning and other repair services, which are beyond the capabilities of City staff.

Commodities

♦ Materials, Supplies & Minor Equipment (01180-52005) **32,100**

Minor supplies and equipment.

♦ Operating Supplies (01180-52010) **5,800**

Fuel for the generators.

♦ Protective Apparel (01180-52020) **18,900**

Provides for protective clothing and the purchase of custodial uniforms.

♦ Repair & Maintenance - Supplies (01180-52030) **88,000**

Lumber, nails, hardware, paint and other materials necessary for the performance of building maintenance. Provides for the purchase of cleaning supplies and paper products.

Other Charges

♦ Subscriptions and Memberships (01180-55090) **600**

Subscriptions and memberships in professional organizations.

HOUSING INSPECTION AND CODE COMPLIANCE

Activity: #210
Fund: General

Department: Community Services
Function: Public Safety

Description

Housing Inspection and Code Compliance enforces municipal ordinances related to housing and community standards to ensure safe and healthy living conditions for residents of the community. Through this effort, the Housing Inspection and Code Compliance division helps to prevent the spread of disease, protects property values, and promotes compliance with municipal ordinances and regulations. This division is also responsible for the rental licensing and inspection program, commercial property exterior inspections, and building permit processing. This division works closely with the Parks and Grounds division on the Community Enhancement Program, targeting sidewalk and rights-of-way concerns throughout the City.

Objectives and Results for Fiscal Year 2025

- A. Evaluate the City building permit process and streamline document submission requirements for applicants to create efficiencies for the community by August 31, 2024.
 - ◆ This objective is in progress and will be completed with the roll out of the new Code Compliance and Permitting software.
- B. Evaluate the staffing impact due to community expansions at South Lake, Melford, and Mill Branch Crossing and provide a three-year staffing expansion proposal by December 31, 2024.
 - ◆ This objective is complete. One FT Code Compliance Officer will be requested for FY2027 to focus on the significant expansion of commercial property. An additional FT Code Compliance Officer will be requested in FY2028 to support the expansion of residential properties.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of complaints/cases initiated	3,940	4,819	3,473	3,345	3,400	3,400
Number of code violations cited	4,232	5,830	4,554	4,280	4,300	4,300
Number of municipal infractions issued	640	579	936	900	900	900
Number of cases taken to court	267	433	317	354	350	350
Number of ARB cases (submitted/heard)	15/11	10/2	42/18	21/7	20/5	20/5
Number of rental inspections/reinspections	2,202	2,948	3,233	2,080	3,000	3,200
Number of violations from inspections	618	742	739	527	650	650
Number of building permits issued	447	513	722	858	900	900
Revenue from building permit fees	\$289,575	\$42,866	\$454,358	\$412,953	\$499,600	\$300,000
Expenditures per capita	\$13.39	\$13.91	\$15.59	\$17.28	\$19.50	\$22.12
Percent of City total expenditures	1.60%	1.54%	1.65%	1.78%	1.58%	1.59%

Objectives for Fiscal Year 2026

- A. Conduct a community damage assessment exercise in collaboration with Emergency Management by January 31, 2026.
- B. Collaborate with the Information Technology Department to implement the new Code Compliance and Permitting software and train staff by June 30, 2026.

Significant Budget Changes

None.

HOUSING INSPECTION AND CODE COMPLIANCE

Activity: #210
Fund: General

Department: Community Services
Function: Public Safety

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	939,398	1,090,800	1,026,100	1,161,500	-	6.5%
Contractual Services	48,178	92,100	79,100	93,200	-	1.2%
Commodities	7,789	11,900	9,600	10,900	-	-8.4%
Other Charges	563	600	600	600	-	0.0%
Total	995,928	1,195,400	1,115,400	1,266,200	-	5.9%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Code Compliance Manager	1.0	1.0	1.0
Code Compliance Assistant Manager	1.0	1.0	1.0
Code Compliance Officer I, II, III	7.0	7.0	7.0
Building Permit and Compliance Specialist	-	1.0	1.0
P/T Community Enhancement Worker	.1	.1	.1
Total	9.1	10.1	10.1

♦ Salaries and Wages**840,000**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**321,500**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01210-51125)****85,000**

Includes printing code brochures and promotional materials, Court ordered abatements and grass mowing/property maintenance. The Court ordered abatements and grass mowing/property maintenance amounts are offset by revenues collected from property owners for these services.

♦ Travel and Training (01210-51145)**7,200**

Attendance at meetings of the Maryland Code Enforcement and Zoning Officials Association; American Association of Code Enforcement Annual Conference; Code Enforcement and Zoning Officials Conference; additional training for code officers and Code Compliance certification.

♦ Repair & Maintenance (01210-51230)**1,000**

Repair to vehicles and equipment.

HOUSING INSPECTION AND CODE COMPLIANCE

Activity: #210
Fund: General

Department: Community Services
Function: Public Safety

Commodities

◆ ***Materials, Supplies, and Minor Equipment (01210-52005)*** **4,800**

To provide for the cost of literature, business cards and consumable items necessary for program operation.

◆ ***Operating Supplies (01210-52010)*** **2,100**

Oil, gasoline, and necessary maintenance supplies for vehicles operated by Code Compliance Officers.

◆ ***Protective Apparel (01210-52020)*** **4,000**

Includes uniforms.

Other Charges

◆ ***Subscriptions and Memberships (01210-55090)*** **600**

Membership dues for Maryland Code Enforcement and Zoning Officials Association (CEZOA); American Association of Code Enforcement (AACE); and International Code Council (ICC).

SENIOR SERVICES

Activity: #410
Fund: General

Department: Community Services
Function: Social Services

Description

Senior Services provides comprehensive programs and support for residents aged 55 and older, promoting active, engaged, and healthy living. This Division offers a wide array of classes, educational programs, trips, clubs, fitness activities, and special events tailored to seniors' interests. It also facilitates transportation for seniors and adults with disabilities within Bowie city limits. Accredited nationally, Senior Services connects seniors, their families, and caregivers with vital information and referrals, and coordinates with an Advisory Board to address evolving community needs. Additionally, through the Prince George's County Department of Family Services, the Nutrition Program delivers both congregate and homebound meals Monday through Friday. To keep residents informed, Senior Services maintains an effective communications strategy, including a monthly newsletter and regular updates on the City website.

Objectives and Results for Fiscal Year 2025

- A. Provide transportation services to local voting polls for seniors by November 30, 2024.
 - ◆ This objective is complete.
- B. Assess the Neighbors Helping Neighbors volunteer program to determine if the program has the capacity to support additional services by December 31, 2024.
 - ◆ This objective is complete.
- C. Expand transportation services to include extended afternoon appointments by December 31, 2024.
 - ◆ This objective is complete.
- D. Provide transportation services to BowieFest, Juneteenth, and Old Bowie Celebrates for Bowie senior apartments by June 30, 2025.
 - ◆ This objective is scheduled to be completed by June 30, 2025.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of class offerings	287	404	442	561	565	560
Total number of participants in classes	5,217	4,994	7,094	7,329	7,400	7,400
Number of trips, special events, meetings	66	47	58	70	75	75
Number of participants - trips, events, mtgs.	8,100	4,314	2,461	2,954	3,000	3,000
Number of other programs - activities	95	883	1,064	1,053	1,060	1,060
Number of participants programs - activities	975	15,119	19,698	21,202	21,250	21,250
Meeting room hours reserved	-	-	15	150	200	200
Number of bus passengers	420	14,268	15,420	18,589	18,600	18,600
Number of bus passenger miles	5,500	28,775	31,101	36,246	37,500	37,500
Number of meals served*	-	1,728	3,052	3,698	3,700	3,700
Number of meals delivered**	24,388	1,554	-	1,603	1,600	1,600
Number of Food Pantry Deliveries	1,510	1,536	1,707	1,885	1,900	1,900
Number of shoppers	100	3,012	3,255	4,002	4,000	4,000
Number of medical trips	20	1,067	1,317	1,475	1,500	1,500
Number of wheelchair specific trips	8	239	285	292	300	300
Average weekday daytime attendance	45	176	212	249	275	275
Average Saturday attendance	-	32	47	75	75	75
Average daily evening attendance (summer)	-	-	26	-	30	50
Expenditures per capita	\$10.81	\$15.97	\$17.98	\$20.98	\$22.80	\$28.01
Percent of City total expenditures	1.29%	1.77%	1.90%	2.17%	1.85%	2.01%

*Data provided by Prince Georges County.

**County took over meal delivery in FY2022.

SENIOR SERVICES

Activity: #410
Fund: General

Department: Community Services
Function: Social Services

Objectives for Fiscal Year 2026

1. Conduct an open house event with a goal of increasing membership and awareness of services for emerging senior demographic by April 30, 2026.
2. Organize a Health and Wellness Fair for our senior community by June 30, 2026.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	870,202	1,144,100	901,800	1,164,300	-	1.8%
Contractual Services	206,487	230,000	240,400	268,300	-	16.7%
Commodities	132,207	163,800	160,200	169,400	-	3.4%
Other Charges	460	1,600	1,600	1,900	-	18.8%
Total	1,209,356	1,539,500	1,304,000	1,603,900	-	4.2%

Personal Services – Full Time Equivalents

	FY24	FY25	FY26
Senior Services Manager	1.0	1.0	1.0
Senior Services Assistant Manager	1.0	1.0	1.0
Transportation Supervisor	1.0	1.0	1.0
Social Services Outreach Specialist	-	-	1.0
Transportation Assistant Supervisor	1.0	1.0	-
Receptionist	1.6	1.6	1.6
Wellness Coordinator	1.0	1.0	1.0
Bus Driver I, II	5.5	5.5	5.5
P/T Services Program Assistant	2.0	2.0	2.0
P/T Services Information & Referral Specialist	.8	.8	.8
P/T Facility Monitor	.1	.7	.7
Total	15.0	15.6	15.6

♦ Salaries and Wages**910,900**

Salaries and Wages paid to full-time and part-time employees.

♦ Fringe Benefits**253,400**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

SENIOR SERVICES

Activity: #410
Fund: General

Department: Community Services
Function: Social Services

Contractual Services

♦ ***Advertising (01410-51105)*** **5,000**

Includes advertising major events in newspapers, printing of brochures, and printing of the annual report for the Senior Center.

♦ ***Professional Services (01410-51125)*** **38,000**

Provides for services outside of staff capabilities, instructors for expanded senior citizen classes and workshops (offset by revenue from program/class fees) and printing of monthly newsletter.

♦ ***Subscriptions-Licenses (01410-51128)*** **8,000**

Software subscription for the transportation system service.

♦ ***Travel and Training (01410-51145)*** **8,000**

Reimbursement of travel expenses incurred by the Senior Services Program Manager and staff. Staff training emphasis on skills relating directly to a multi-purpose senior center.

♦ ***Communications (01410-51205)*** **16,300**

Telephone service for the Senior Center. Cellular service for management and transportation program. Communication solutions for alarms.

♦ ***Public Utility Services (01410-51220)*** **103,200**

Gas, electric and water service.

♦ ***Repair and Maintenance – Minor Equipment (01410-51230)*** **15,500**

Maintenance agreements for copier and fitness room equipment. Miscellaneous maintenance and repairs.

♦ ***Repair and Maintenance – Building (01410-51235)*** **74,300**

Maintenance agreement for alarm system, heating/air conditioning, fire protection system, pest control, selected painting of interior areas, water treatment, floor cleaning and other building repairs.

Commodities

♦ ***Materials, Supplies & Minor Equipment (01410-52005)*** **29,800**

Routine office and program supplies for daily operations.

♦ ***Operating Supplies (01410-52010)*** **108,200**

Purchase of special supplies unique to senior program operations, and funds for social events and travel. These amounts are partially offset by revenue from program fees, fundraisers and donations. Also includes the cost of gasoline and diesel fuel for transportation program.

♦ ***Protective Apparel (01410-52020)*** **8,900**

Includes uniform purchases.

♦ ***Repair & Maintenance Supplies (01410-52030)*** **22,500**

Repair and maintenance supplies, including janitorial supplies.

Other Charges

♦ ***Subscriptions and Memberships (01410-55090)*** **1,900**

Professional association memberships and miscellaneous subscriptions.

YOUTH SERVICES BUREAU

Activity: #420
Fund: General

Department: Community Services
Function: Social Services

Description

The Youth Services Bureau aims to promote positive youth development, prevent juvenile delinquency, and reduce family tension and conflict. The program provides a range of direct services, including counseling, information and referral, crisis intervention, suicide intervention, substance abuse prevention, community consultations, drug and alcohol-free events, school intervention, and teen mentoring programs. By offering these services, the Youth Services Bureau helps to support the growth and development of young people, prevent negative behaviors, and build stronger families and communities.

Objectives and Results for Fiscal Year 2025

- A. Work with the Teen Mental Health Advisory Council to co-sponsor an event to raise awareness of teen and/or youth perspectives on their needs and challenges.
 - ◆ Event occurred on December 3, 2024. This objective is complete.
- B. Establish a Community Open House event at the Youth Services Bureau to educate the residents about available services to address significant mental and behavioral health concerns impacting our City by March 31, 2025.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Unduplicated adults and youths counseled	580	685	749	563	600	600
Number of counselor and outreach staff contacts	11,723	5,640	10,714	7,912	7,900	10,000
Digital media viewership and participation	19,594	12,913	17,267	13,304	13,000	13,000
Total number of cases, formal and informal	270	332	284	178	250	250
Persons receiving referrals	248	444	215	101	250	250
Persons served in crisis intervention	30	41	33	24	40	40
Persons served in suicide intervention	30	40	12	26	40	40
Persons receiving substance abuse assessment	156	176	140	303	150	150
Youth served in substance abuse referral	78	57	62	36	50	50
Number of educational and therapy groups	5	5	2	5	5	5
Number of alcohol/drug-free events for youth	2	30	13	15	15	15
Number of teen mentoring matches	35	35	36	40	40	40
Expenditures per capita	\$10.81	\$22.59	\$23.03	\$23.13	\$26.49	\$28.83
Percent of City total expenditures	1.29%	2.50%	2.44%	2.39%	2.15%	2.07%

Objectives for Fiscal Year 2026

1. Initiate a full-division staff training retreat focusing on wellness, self-care, and avoiding secondary trauma to be held by November 30, 2025.
2. Collaborate with the Special Events and Gymnasium teams to host the 2026 Young Adult Employment Fair by April 30, 2026.

YOUTH SERVICES BUREAU

Activity: #420
Fund: General

Department: Community Services
Function: Social Services

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	1,206,058	1,339,700	1,364,800	1,465,400	-	9.4%
Contractual Services	77,458	85,300	78,600	94,000	-	10.2%
Commodities	36,897	48,600	54,300	72,100	-	48.4%
Other Charges	12,637	17,400	17,400	18,900	-	8.6%
Total	1,333,050	1,491,000	1,515,100	1,650,400	-	10.7%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Youth Services	1.0	1.0	1.0
Assistant Director, Youth Services	1.0	1.0	1.0
Family Counselor I, II	5.5	5.5	5.5
Prevention Coordinator	1.0	1.0	1.0
Community Coordinator	1.0	1.0	1.0
Executive Office Associate	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Customer Services Representative	.4	.4	.4
Total	11.9	11.9	11.9

♦ Salaries and Wages

1,069,700

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits

395,700

Includes Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Advertising (01420-51105)**

1,600

Includes cost for online platforms, to increase social media exposure, and for user incentives.

♦ Professional Services (01420-51125)

20,300

Contracts with consultants on special cases or in emergencies, as needed. Also, consultant training of staff in areas significant to the delivery of services by the program.

♦ Professional Services (01420-51125-63122)

49,300

Consultant contracts for County Council Special Appropriations grant.

YOUTH SERVICES BUREAU

Activity: #420
Fund: General

Department: Community Services
Function: Social Services

♦ <i>Travel and Training (01420-51145)</i>	<i>16,800</i>
Staff travel expenses for meetings and workshops.	
♦ <i>Communications (01420-51205)</i>	<i>6,000</i>
Telephone service.	
Commodities	
♦ <i>Materials, Supplies & Minor Equipment (01420-52005)</i>	<i>61,400</i>
Supplies required for administrative offices and mentoring program.	
♦ <i>Materials, Supplies & Minor Equipment (01420-52005-63122)</i>	<i>10,700</i>
Supplies for Special Appropriations Grant-funded programs.	
Other Charges	
♦ <i>Program Supplements (01420-55065)</i>	<i>7,500</i>
Community Prevention Network program provides funds for alcohol/drug-free teen activities.	
♦ <i>Subscriptions and Memberships (01420-55090)</i>	<i>11,400</i>
Professional association memberships, licensure fees. Limited subscriptions of magazines, books and newspapers.	

ANIMAL CONTROL

Activity: #460
Fund: General

Department: Community Services
Function: Public Safety

Description

The City provides a comprehensive animal control program, with two full-time Animal Control Officers, to ensure public safety and the humane treatment of animals. Mosquito control is provided through the Maryland Department of Agriculture Mosquito Control Office, in conjunction with the City's Public Works Department.

Objectives and Results for Fiscal Year 2025

- A. Collaborate with Bowie CLAW to host at least two Kitten Adoption Clinics by May 31, 2025.
 - ◆ The first clinic was held on November 23, 2024. A second clinic will occur in late Spring 2025. This objective will be completed by May 31, 2025.
- B. Establish a quarterly Lunch and Learn Animal Education series to increase awareness of responsible pet ownership, animal wildlife safety, and related careers by June 30, 2025.
 - ◆ This objective is being deferred due to staffing limitations.
- C. Evaluate the staffing impact due to community expansions at South Lake, Melford, and Mill Branch Crossing and provide a three-year staffing expansion proposal by December 31, 2024.
 - ◆ This objective is complete.

Workload and Performance Indicators

	CY21	CY22	CY23	CY24	CY25	CY26
Number of service reports taken	993	825	825	649	800	800
Number of live animals picked up	112	71	70	58	70	70
Number of deceased wildlife picked up	345	221	220	178	200	200
Number of deceased deer picked up	33	53	55	26	35	35
Number of warnings issued	64	80	80	30	50	50
Number of municipal infractions issued	102	92	90	23	90	90
Number of running-at-large calls	155	165	170	128	150	150
Number of nuisance cases (domestic pets)	51	70	70	52	50	50
Number of bite cases	34	24	25	22	25	25
Number of wildlife complaints	210	168	170	169	170	170
Number of traps and deterrent devices issued	8	1	5	3	5	5
Number of cruelty evaluations	47	33	30	32	30	30
Number of licenses sold	1,022	792	800	715	700	700
Number of pets in temporary holding facility	16	12	15	13	13	13
Number of RTO from temporary holding facility	16	8	10	7	10	10
Number of Feral Kittens TNR to rescue	285	205	200	225	225	225
Expenditures per capita	\$3.49	\$3.30	\$3.47	\$3.96	\$4.50	\$4.21
Percent of City total expenditures	0.42%	0.37%	0.37%	0.41%	0.37%	0.30%

Objectives for Fiscal Year 2026

1. Collaborate with Bowie CLAW to host two Kitten Adoption Clinics by May 31, 2026
2. Collaborate with the Communications division to provide a series of educational videos to promote responsible pet ownership by June 30, 2026.

Significant Budget Changes

None.

ANIMAL CONTROL

Activity: #460
Fund: General

Department: Community Services
Function: Public Safety

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	188,876	203,400	189,200	163,100	-	-19.8%
Contractual Services	26,414	45,800	45,800	51,000	-	11.4%
Commodities	5,300	15,800	14,800	18,800	-	19.0%
Other Charges	7,500	7,700	7,700	8,200	-	6.5%
Total	228,090	272,700	257,500	241,100	-	-11.6%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Animal Control Officer (Trainee, I, II, III)	2.0	2.0	2.0
Total	2.0	2.0	2.0

♦ Salaries and Wages**118,000**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**45,100**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01460-51125)****45,500**

Emergency veterinarian services and animal boarding fees. Donation to Wildlife Refuge. Mosquito control program through the Maryland Department of Agriculture Mosquito Control Office.

♦ Travel & Training (01460-51145)**4,500**

Attendance at seminars and meetings, funds for employee training and development, travel and mileage reimbursements.

♦ Repair & Maintenance (01460-51230)**1,000**

Repairs to vehicles and equipment.

Commodities**♦ Materials, Supplies and Minor Equipment (01460-52005)****12,600**

Safety equipment, first aid and office supplies. Includes microchip purchases. Informational neighborhood signage.

♦ Operating Supplies (01460-52010)**2,200**

Oil, gasoline, and necessary maintenance supplies for vehicles operated by Animal Control Officers.

♦ Protective Apparel (01460-52020)**4,000**

Includes uniforms.

ANIMAL CONTROL

Activity: #460	Department: Community Services
Fund: General	Function: Public Safety

Other Charges

♦ *Program Supplement (01460-55065)* **8,000**

Bowie CLAW “Trap, Neuter, Return” Grant.

♦ *Subscriptions and Memberships (01460-55090)* **200**

Subscriptions and memberships to animal control organizations and journals.

RECREATION AND PARKS

Activity: #510
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Description

The City manages a variety of park amenities and recreational programs designed to enhance the quality of life and ensures that recreational opportunities are available for all ages and interests. City parklands, which serve approximately 2 million visitors annually, offer a wide range of facilities including athletic fields, picnic areas, and walking trails. The Division is responsible for the allocation of athletic fields and the reservation of park spaces for recreational use, ensuring that community members have access to these valuable resources.

The Bowie Park Rangers play a key role in maintaining the safety and enjoyment of these public spaces while educating visitors. They patrol the parks, enforce park rules and regulations, and provide customer assistance to visitors. In addition to monitoring daily activities, the Park Rangers offer security for park events and serve as a helpful resource for those using the parks, ensuring a positive and safe recreational experience.

Objectives and Results for Fiscal Year 2025

- A. Collaborate with the Department of Planning and Sustainability to install the City's first pollinator hive on City Hall's green roof by July 31, 2024.
 - ◆ This objective is complete.
- B. Investigate the feasibility and develop a budget for a kayak launch at Allen Pond Park by November 30, 2024.
 - ◆ This objective is complete.
- C. Collaborate with Project Management to complete ADA improvements at Allen Pond Park to include the installation of an adult changing table at the boathouse restrooms by March 31, 2025.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Resident group picnics	168	70	70	136	137	130
Non-resident group picnics	48	17	15	45	51	45
Revenue from picnic reservations	\$42,837	\$54,559	\$48,297	\$51,366	\$41,700	\$41,700
Soccer/football fields allocated	69	69	69	69	69	69
Softball/baseball fields allocated	58	58	58	58	58	58
Revenue from athletic field fees	\$61,754	\$112,878	\$131,621	\$41,312	\$41,000	\$130,000
Parks/facilities patrolled	31	31	31	31	31	31
Total acreage of parks/facilities patrolled	843	843	851	851	851	851
Number of days boathouse open	8	35	29	34	33	40
Number of seasonal boat rentals	304	810	620	750	600	700
Boathouse season revenue	\$8,540	\$10,877	\$9,629	\$10,241	\$8,300	\$8,300
Expenditures per capita	\$17.13	\$19.79	\$18.67	\$19.00	\$26.49	\$15.53
Percent of City total expenditures	2.05%	2.19%	1.98%	1.96%	2.15%	1.12%

Objectives for Fiscal Year 2026

1. Collaborate with Prince George's County Memorial Library System to develop a Story Time in the Park program series at Allen Pond by August 31, 2025.
2. Collaborate with Project Management team on the installation of the new Amphitheater and Splash Pad enhancements at Allen Pond Park by June 30, 2026.

RECREATION AND PARKS

Activity: #510
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Significant Budget Changes

Transfer to newly established Community Outreach, Arts and Events division 1.0 FTE Special Events Manager and all operational cost centers associated with Special Events; Transfer 1.0 FTE Park Operations Manager to General Services division and retitle as Facilities Manager; and 1.1 FTE Facility Monitor from Recreation and Parks to General Services resulting in an overall budget reduction of \$313,985.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	833,840	1,053,100	1,104,100	688,400	-	-34.6%
Contractual Services	206,137	370,600	342,000	147,200	-	-60.3%
Commodities	54,438	70,000	68,300	53,500	-	-23.6%
Other Charges	675	500	400	100	-	-80.0%
Total	1,095,090	1,494,200	1,514,800	889,200	-	-40.5%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Special Events Manager	1.0	1.0	-
Park Operations Manager	1.0	1.0	-
Park Operations Assistant Manager	1.0	1.0	-
Recreation and Parks Manager	-	-	1.0
Recreation and Parks Supervisor	-	-	1.0
Park Operations Supervisor	1.0	1.0	-
Park Operations Assistant Supervisor	1.0	-	-
Park Ranger	3.0	4.0	4.0
P/T Park Aide	2.8	2.8	2.8
P/T Park Attendant	.4	.4	.4
Facility Monitor	1.4	1.1	-
Total	12.6	12.3	9.2

♦ Salaries and Wages**526,800**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**161,600**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01510-51125)****77,700**

Funds are included for City concerts, Bowiefest, the annual Holiday Programs, Farmers' Market, International Festival, Memorial Day Parade, Hall of Honor,

RECREATION AND PARKS

Activity: #510
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Beautification Awards, performance licensing, Activenet fees, and Event sponsorships. These amounts are partially offset by special events revenues.

♦ ***Travel and Training (01510-51145)*** **6,500**

Training for division staff.

♦ ***Equipment Rental (01510-51215)*** **63,000**

Rental of portable toilets for City parks and properties, utility vehicles, portable stages and radio rentals for special events.

Commodities

♦ ***Materials, Supplies & Minor Equipment (01510-52005)*** **36,000**

Supplies for City sponsored special events, Park Operations supplies, purchase of tables, chairs, and canopies for Citywide use, purchase of holiday decorations, and office supplies.

♦ ***Protective Apparel (01510-52020)*** **10,000**

Staff uniforms and protective equipment.

♦ ***Repair & Maintenance Supplies (01510-52030)*** **7,500**

For the purchase of items for maintenance of trails, the skate park, as well as Park Operations equipment.

Other Charges

♦ ***Subscriptions and Memberships (01510-55090)*** **100**

Subscriptions to periodicals and memberships in professional organizations.

COMMUNITY OUTREACH, ARTS & EVENTS

Activity: #513	Department: Community Services
Fund: General	Function: Parks, Culture and Recreation

Description

The newly established Community Outreach, Arts, and Events division was created to better align and enhance the City's community engagement efforts. This division was formed by transferring Community Outreach and the Arts from the Administrative division, along with Special Events from the Recreation and Parks division and integrating them with the Bowie Playhouse. By bringing these programs together, the City has created a more cohesive and efficient unit within the Department of Community Services.

The Community Outreach, Arts, and Events division is dedicated to enhancing community engagement and promoting cultural enrichment through a variety of outreach initiatives and special events. This division focuses on bringing residents programs and events that foster engagement, education, enrichment, and entertainment. Division staff oversees public art and supports the work of the Arts, Community Outreach Committee, Diversity, and Education Committees, ensuring that community input shapes our programming.

Additionally, the division manages the Bowie Playhouse, a 150-seat fully accessible theater that serves as a venue for local performances and special events. The division is also responsible for producing citywide events such as Bowiefest, Juneteenth, International Festival, Sunday Summer Concert Series, Food Truck Fridays, Farmers' Market, Breakfast with Santa and the Cinema Series. By prioritizing these initiatives, the Community Outreach, Arts, and Events Division aims to provide quality programming, arts and entertainment to foster a vibrant cultural environment that enriches the lives of Bowie residents.

Objectives and Results for Fiscal Year 2025

Playhouse:

- A. Train all staff on utilization of new sound cueing software by October 31, 2024.
 - ◆ This objective is complete.
- B. Establish and host a minimum of two themed cinema series programs by June 30, 2025.
 - ◆ This objective is complete.

Recreation and Parks:

- C. Expand the Sunday Sunset Concert Series from a one hour to a two-hour event by July 31, 2024.
 - ◆ This objective is complete.

COMMUNITY OUTREACH, ARTS & EVENTS

Activity: #513
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Transferred from Administration						
City Committees Supported	7	7	7	7	7	7
Number of Committee Activities	82	92	110	112	105	106
Number of Committee Grants Awarded	26	24	27	15	25	30
Amount of Committee Grants Awarded	\$38,042	\$39,357	\$33,959	\$33,377	\$58,400	\$76,000
Number of Committee Scholarship Awards	6	5	6	4	4	6
Transferred from Special Events						
Special events expenditures	\$92,100	\$86,200	\$75,705	\$100,000	\$110,000	\$135,000
Revenue from special events	\$10,000	\$22,446	\$23,933	\$24,037	\$24,000	\$24,000
Number of special events	22	27	19	27	30	35
Number of City concerts	5	13	12	13	14	15
Transferred from Bowie Playhouse						
Total number of In-residence productions	1	1	6	6	6	6
Total number of In-residence performances	1	12	72	75	75	75
Number of Facility Permits Issued*	-	9	11	11	14	14
Revenue from Bowie Playhouse	\$3,050	\$27,068	\$52,615	\$51,795	\$80,300	\$80,300
Expenditures per capita	-	-	-	-	-	\$22.26
Percent of City total expenditures	-	-	-	-	-	1.60%

*Prior to FY2022, these indicators were not tracked.

Objectives for Fiscal Year 2026

1. Increase the Sunday Farmers' Market vendor participation to include at least 30 vendors by July 1, 2025.
2. Acquire and install artwork in City Hall that reflects the community's culture by May 31, 2026.
3. Plan 50th anniversary "Theatre in the Woods" event series, including a gala celebrating the Playhouse history and impact. Program to be completed by November 30, 2026.
4. Expand programming in Old Bowie to include neighborhood focused food trucks and special events by June 30, 2026.
5. Launch new community programming that promotes the arts and cultural affairs by June 30, 2026.

Significant Budget Changes

New division, with program costs transferred from the Department of Community Services Administration, Playhouse, and Recreation and Parks divisions.

Addition of one FTE Arts and Cultural Affairs Program Specialist (Grade X-114) at \$92,921. Transfer of 1.0 FTE Community Outreach Program Manager from Community Services Administration; 1.0 FTE Special Events Manager from Recreation and Parks; and 0.5 FTE Theatre Technical Director from Bowie Playhouse and 1.8 FTE Theatre Technician from Bowie Playhouse resulting in an overall budget increase of \$405,508.

COMMUNITY OUTREACH, ARTS & EVENTS

Activity: #513	Department: Community Services
Fund: General	Function: Parks, Culture and Recreation

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services				512,100	-	-
Contractual Services				392,000	-	-
Commodities				127,100	-	-
Other Charges				243,400	-	-
Total	-	-	-	1,274,600	-	-

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Community Outreach Program Manager	-	-	1.0
Arts and Cultural Affairs Program Specialist	-	-	1.0
Special Events Manager	-	-	1.0
P/T Theater Technical Director	-	-	.5
P/T Theater Technician	-	-	1.8
Total	-	-	5.3

♦Salaries and Wages **391,900**

Salaries and Wages paid to full-time and part-time employees.

♦Fringe Benefits **120,200**

Fringe benefits related to part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation and workers compensation.

Contractual Services**♦Professional Services (01513-51125)** **296,300**

Provides for services outside of staff's capabilities.

♦Subscription Services (01513-51126) **15,500**

Software as a service (SaaS) solutions.

♦Subscriptions & Licenses (01513-51128) **1,400**

REACH Media annual subscription.

♦Travel and Training (01513-51145) **6,000**

Attendance at seminars, conferences and meetings, funds for employee training and development, travel and mileage reimbursements.

♦Communications (01513-51205) **3,800**

Telephone communications and client internet connection.

♦Equipment Rental (01513-51215) **24,300**

Genie lift rental for rigging maintenance.

COMMUNITY OUTREACH, ARTS & EVENTS

Activity: #513	Department: Community Services
Fund: General	Function: Parks, Culture and Recreation

♦ *Public Utility Services (01513-51220)* 29,400

Includes gas, electricity, and water charges.

♦ *Repair and Maintenance-Building (01513-51235)* 15,300

Provides funds for general repair and maintenance of building.

Commodities

♦ *Materials, Supplies & Minor Equipment (01513-52005)* 122,100

Administrative supplies, various mechanical and electrical equipment and parts.

♦ *Protective Apparel (01513-52020)* 5,000

Provides for protective clothing and the purchase of custodial uniforms.

Other Charges

♦ *Program Supplements (01513-55065)* 201,000

Bowie Center for the Performing Arts, Community Based Social Service Program, Emergency Relief Fund, Arts, Education and Outreach Committee grants.

♦ *Scholarships (01513-55085)* 42,000

Arts and Education Scholarships.

♦ *Subscription and Memberships (01513-55090)* 400

Subscriptions and memberships in professional organizations.

PARKS AND GROUNDS

Activity: #520
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Description

The responsibilities of this division include the maintenance of City owned grounds including parks, ballfields, trails, fences, playgrounds, and flower beds. Parks and Grounds collects refuse on these properties. This division is responsible for maintaining all City street trees on City rights-of-way, partners with Public Works with the annual leaf collection program and performs plowing and salting operations at City facilities.

Objectives and Results for Fiscal Year 2025

- A. Convert softball field at Jericho Park to 70' baseball field by September 30, 2024.
 - ◆ This objective is complete.
- B. Replace roof on West Pavilion at Allen Pond Park and the pavilion at Glen Allen Park by October 31, 2024.
 - ◆ This project will be completed by May 31, 2025.
- C. Complete Phase 3 tree removal and replacement along Northview Drive adjacent to Allen Pond by December 31, 2024.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Acres of parks and facilities grass maintained	247	248	248	248	248	248
Average number of times mowed per year	32	32	32	32	32	30
Acres of ROW maintained	-	-	-	320	320	320
Inventoried Acres of parkland	-	-	-	765	765	765
Acres of athletic field turf maintained	130	130	130	130	130	130
Number of fields maintained	65	65	65	65	65	65
Number of times fields are painted	425	425	425	425	500	425
Number of times fields are groomed	1,250	1,250	1,250	1,250	1,500	1,300
Number of fields irrigated	27	27	27	27	27	27
Miles of trail maintained	24.5	24.5	25	25	39	39
Number of tree related service requests	661	693	811	758	764	764
Number of trees in right of way inventoried	18,500	18,500	18,500	18,500	18,500	18,500
Number of trees maintained (pruned)	2,739	2,500	3,081	3,067	2,984	3,000
Number of trees planted in right of way	225	200	275	235	300	300
Number of annuals planted	10,050	10,500	10,780	10,780	10,780	10,780
Curb miles of leaf collection	415	415	415	415	415	415
Capital construction projects completed	1	1	1	1	1	1
Expenditures per capita	\$60.72	\$62.57	\$67.44	\$72.06	\$79.93	\$83.61
Percent of City total expenditures	7.26%	6.93%	7.14%	7.44%	6.49%	6.01%

Objectives for Fiscal Year 2026

1. Collaborate with Historic Properties and install dry wells at rear of Belair Mansion to alleviate drainage issue, to be completed by August 31, 2025.
2. Complete fencing replacement project at Popes Creek Park by October 31, 2025.
3. Collaborate with the Planning Department and the Recreation and Parks Division to establish a plan for replacing outdated park signage. Develop budget by November 30, 2025.
4. Renovate infield of baseball field at Whitmarsh Park by March 31, 2026.

PARKS AND GROUNDS

Activity: #520
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	2,825,052	3,047,600	3,016,000	3,083,600	-	1.2%
Contractual Services	756,449	1,232,800	1,079,000	1,217,200	-	-1.3%
Commodities	571,961	496,300	473,400	483,600	-	-2.6%
Other Charges	405	2,700	2,700	2,800	-	3.7%
Total	4,153,867	4,779,400	4,571,100	4,787,200	-	0.2%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Parks and Grounds Superintendent	1.0	1.0	1.0
Assistant Parks and Grounds Superintendent	2.0	2.0	2.0
Community Forester	1.0	1.0	1.0
Parks Equipment Maintenance Technician (Trainee, I & II)	-	2.0	2.0
Parks Equipment Maintenance Technician	1.0	-	-
Apprentice Maintenance Technician	1.0	-	-
Administrative Specialist	1.0	1.0	1.0
Carpenter (Trainee, I & II)	-	1.0	1.0
Maintenance Carpenter	1.0	-	-
Carpenter Assistant	1.0	-	-
Tree Climber	2.0	2.0	2.0
Crew Leader	8.0	8.0	8.0
Laborer, Senior	6.0	6.0	6.0
Equipment Operator, Senior	2.0	2.0	2.0
Laborer	9.0	9.0	9.0
Laborer, Temporary	.6	.6	.6
Office Support Specialist	.5	.5	.5
Seasonal Temp - Summer Laborer	.1	.1	.1
Total	37.2	36.2	36.2

♦ Salaries and Wages

2,245,800

Salaries and Wages paid to full-time and part-time employees.

♦ Fringe Benefits

837,800

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

PARKS AND GROUNDS

Activity: #520
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Contractual Services

◆ **Subscription Services - Software (01520-51126)** **12,700**
Software as a service (SaaS) solutions.

◆ **Travel and Training (01520-51145)** **10,600**
Expenses for educational training. Includes training in Safety (CPR & First Aid) Horticulture, Arboriculture and Agronomy.

◆ **Communications (01520-51205)** **2,500**
For telephone services to parks and grounds facilities. Includes local services charges and telephone equipment maintenance contract expenses.

◆ **Equipment Rental (01520-51215)** **2,500**
To provide funds for the rental of equipment which is required for projects, but not owned by the City, including loaders and bulldozers.

◆ **Public Utility Services (01520-51220)** **243,400**
Provides for lighting and light maintenance at Whitemarsh Park, Allen Pond, Black Sox Park, Jericho Park, Church Road Park, and for the Parks Maintenance Facility. Also includes water for irrigation.

◆ **Repair & Maintenance (01520-51230)** **847,500**
Professional fees to feed, prune, brace and preserve trees on Belair Drive, Sussex Lane, and Town Green and for services beyond staff capabilities. Includes maintenance and repair of irrigation systems. Electrician to provide professional services for Parks and aeration fountains. Includes contract landscape maintenance of Mitchellville Road, Evergreen Parkway, Route 450 and fencing along Route 197. Also includes contract street tree pruning and tree planting, removal of invasive plants on City owned properties, and for the Ash Tree infestation abatement program.

◆ **Repair & Maintenance - Building (01520-51235)** **98,000**
Maintenance and costs at the Parks Maintenance Facility.

Commodities

◆ **Materials, Supplies and Minor Equipment (01520-52005)** **186,700**
Provides for the purchase of such items as hand tools, rakes, shovels, lumber, fence repair material, and grass cutting equipment. Includes the purchase of park benches, trash receptacles, grills for various parks and wood safety surfacing for playgrounds and dog park. Also includes vehicle maintenance, parts and supplies.

◆ **Operating Supplies (01520-52010)** **213,200**
To provide for necessary materials such as, fertilizer, herbicide, grass seed, marking lime and topsoil to maintain recreation fields and adjacent areas. Includes operating supplies for Whitemarsh Park and Trails, Allen Pond Park, and Mitchellville Road Soccer Complex. Also includes fuel purchases for Parks and Grounds equipment.

◆ **Protective Apparel (01520-52020)** **38,500**
For rental of uniforms and purchase of rain gear, boots, gloves, etc., for this division.

◆ **Repair & Maintenance Supplies (01520-52030)** **45,200**
This appropriation is for the purchase of trees and shrubs for City property and plants for beautification, including the City's flowerbeds. Includes trees, mulch and soil amendments.

PARKS AND GROUNDS

Activity: #520	Department: Community Services
Fund: General	Function: Parks, Culture and Recreation

Other Charges**◆ Subscriptions & Memberships (01520-55090)****2,800**

Publications regarding forestry and turf management.

ICE ARENA

Activity: #530
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Description

The objective of the Ice Arena is to provide a recreational program of indoor ice skating for community residents. The program is administered by four full-time staff and is augmented by part-time employees. The majority of available ice time is devoted to public skating sessions, group lessons, and ice rentals (hockey and figure skating). The arena is open 10 months out of the year and is celebrating 54 years during the 2025-26 season. Summer activities include learn-to-skate camps, clinics for hockey and figure skating as well as public sessions, group lessons and other ice rentals. Dry floor activities are held in the facility in May and June, including the Bowiefest Home show and a Community Flea Market.

Objectives and Results for Fiscal Year 2025

- A. Identify and contract with an outside vendor to operate the snack bar by September 30, 2024.
 - ◆ The concession stand has numerous appliances that are inoperable. New appliances are being budgeted for the new facility. Ice Arena management will pursue concession privatization to begin when the new facility opens.
- B. Offer an off-ice training class for figure skaters incorporating ballet, yoga and stretching by March 31, 2025.
 - ◆ This objective is complete.
- C. Collaborate on the Project Management Team for construction management for the new Ice Arena by June 30, 2025.
 - ◆ Objective is ongoing.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Length of skating season	9 months	10 months	9 months	10 months	8 months	10 months
Total number of admissions: child, adult, individual and group	17,694	17,984	18,895	19,189	16,000	19,000
Number of family session participants	2,092	2,268	2,105	2,281	1,700	2,300
Number of skate rentals	8,118	8,137	8,188	8,207	7,800	8,200
Number of skate sharpenings	34	28	34	25	15	25
Number of group lesson participants	1,803	1,811	1,889	1,905	1,700	1,900
Number of summer camp participants	325	309	352	360	360	360
Total number of frequent skater cards	131	129	125	133	120	135
Public skating hours - July - Sept.	130	122	124	120	120	120
Public skating hours - Oct. - April	772	790	860	860	700	860
Expenditures per capita	\$16.34	\$17.90	\$17.72	\$19.18	\$22.03	\$25.64
Percent of City total expenditures	1.91%	1.98%	1.88%	1.98%	1.79%	1.84%

FY2025 facility closed for multiple mechanical system failures.

Objectives for Fiscal Year 2026

1. Offer a new Parent's Night Out program for children and parents by September 30, 2025.
2. Offer a STEM Club for school aged children once a month focusing on an ice rink STEM lesson and a skating activity by November 30, 2025.
3. Launch the new Morning Mingle program for parents and children to include coffee/snacks, conversations and skating fun by April 30, 2026.
4. Collaborate with the Project Management Team during construction services for the new Ice Arena by July 31, 2026.

Activity: #530
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	666,537	781,700	717,400	823,000	-	5.3%
Contractual Services	374,258	440,600	465,200	563,600	-	27.9%
Commodities	63,663	74,200	73,500	77,600	-	4.6%
Other Charges	1,130	4,200	3,900	4,000	-	-4.8%
Total	1,105,588	1,300,700	1,260,000	1,468,200	-	12.9%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Ice Arena Manager	1.0	1.0	1.0
Ice Arena Assistant Manager	1.0	1.0	1.0
Ice Arena Program Coordinator	-	1.0	1.0
Ice Arena Facility Assistant	1.0	-	-
Ice Arena Supervisor	1.0	1.0	1.0
P/T Ice Arena Supervisor	1.1	1.1	1.1
P/T Ice Arena Maintenance Supervisor	.6	.6	.6
P/T Ice Arena Equipment Operator	.9	.9	.9
P/T Ice Arena Attendant	2.6	2.6	2.6
P/T Skating Program Coordinator	.4	.4	.4
Total	9.6	9.6	9.6

♦ *Salaries and Wages*

641,800

Salaries and Wages paid to full time and part time employees.

♦ *Fringe Benefits*

181,200

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦ *Advertising (01530-51105)*

2,000

Includes advertising in newspapers, flyers, and sporting programs and the purchase of software license and player for REACH digital advertising platform.

♦ *Professional Services (01530-51125)*

105,800

Provides for disc jockey services, skating instructors, referees for Hero's Hockey League and ActiveNet fees.

ICE ARENA

Activity: #530	Department: Community Services
Fund: General	Function: Parks, Culture and Recreation

♦ **Travel and Training (01530-51145)** **500**

Conference and seminar training and health department food safety training.

♦ **Communications (01530-51205)** **5,800**

Includes Verizon landlines and wireless services.

♦ **Public Utility Services (01530-51220)** **258,200**

Includes electricity, gas, and water charges.

♦ **Repair & Maintenance – Minor Equipment (01530-51230)** **8,300**

Includes annual office machine contract services; repair and maintenance of office machines beyond staff capability; repair and maintenance of ice resurfacing machine, dasher boards, edgers, skate sharpening equipment and sound system.

♦ **Repair & Maintenance – Buildings (01530-51235)** **183,000**

Includes electrical, plumbing, general building maintenance, preventative maintenance agreements for refrigeration system, and dehumidification system, fire alarm maintenance contract, maintenance contract for roof top HVAC units, roof maintenance, fire hydrant inspection, sprinkler inspection and backflow maintenance, water treatment and maintenance for the cooling tower, maintenance contract and repairs for handicap chair lift and generator.

Commodities

♦ **Operating Supplies (01530-52010)** **77,600**

Office and custodial supplies, fuel oil and parts for equipment, first aid supplies and uniforms, fuel for generator, supplies for programs. Includes purchase of rental skates as part of an annual replacement schedule.

Other Charges

♦ **Subscriptions and Memberships (01530-55090)** **4,000**

Includes annual fees for Ice Skating Institute membership, licensing fees for summer camp (Health Department/DHMH), and professional organization membership for NARCE.

HISTORIC PROPERTIES

Activity: #540
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Description

The City of Bowie maintains six museum properties, which include ten historic structures, a gravesite, one family cemetery site, support facility to store educational programming objects and a collections storage facility at Kenhill Center with the purpose to collect, preserve and interpret the historical and cultural materials relevant to the development of this region, and namely for the histories of the structures of the Belair Mansion Museum & cemetery (circa 1745), the Belair Stable Museum (circa 1907), the Bowie Railroad Museum (circa 1910-1933), and the historic Building and Loan (circa 1929), opened as the Old Bowie Heritage Welcome Center. The circa 1906 Harmel House, an old Mitchellville storekeeper's residence, is home to the National Capital Radio and Television Museum operated by the Radio History Society, Inc. Major Thomas Lancaster Landsdale gravesite (circa 1803). The support facility is a circa 1961 Levitt ranch house and is home to the Prince George's County Genealogical Library.

Objectives and Results for Fiscal Year 2025

- A. Redesign the Welcome Center interior to enable it to accommodate various arts-based programs, and community uses to bring arts and entertainment to Old Bowie by January 31, 2025.
 - ◆ This objective is complete.
- B. Establish a series of educational programs for local school children (K-12) that meet the common core curriculum standards for the State of Maryland by October 2024.
 - ◆ This objective is complete.
- C. Collaborate with Bowie State University to develop an internship program focusing on museum studies to be launched by March 31, 2025.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Belair Mansion - total visitors	410	3,720	4,468	4,812	5,000	5,000
Railroad Museum - total visitors	341	2,745	2,259	2,455	2,500	2,500
Welcome Center - total visitors	338	2,556	1,982	1,975	2,000	2,000
Belair Stable - total visitors	135	836	1,889	2,169	2,200	2,200
Genealogy Library - total visitors	62	232	327	270	225	225
Radio/Television Museum - total visitors	92	656	964	708	710	710
Special events, program, lectures, etc.	4	66	75	81	92	92
Expenditures per capita	\$7.45	\$9.61	\$8.75	\$9.69	\$12.02	\$14.23
Percent of City total expenditures	0.89%	1.06%	0.93%	1.00%	0.98%	1.02%

Objectives for Fiscal Year 2026

1. Launch a spring internship program with Bowie State University's Career Center, focusing on Museum Studies, to commence by November 30, 2025.
2. Develop and implement a series of programs to celebrate the 250th anniversary of the United States by January 31, 2026.

Significant Budget Changes

None.

HISTORIC PROPERTIES

Activity: #540
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	334,666	396,700	359,200	417,000	-	5.1%
Contractual Services	105,587	335,300	286,700	354,600	-	5.8%
Commodities	117,800	39,500	39,500	41,200	-	4.3%
Other Charges	640	2,000	2,000	2,000	-	0.0%
Capital Outlay	-	15,000		15,000	-	0.0%
Total	558,693	788,500	687,400	829,800	-	5.2%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Historic Properties Manager	1.0	1.0	1.0
Museum Manager	1.0	1.0	1.0
Museum Curator	1.0	1.0	1.0
P/T Museum Aide	2.4	2.4	2.4
Total	5.4	5.4	5.4

♦ Salaries and Wages**331,500**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**85,500**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01540-51125)****79,600**

Provides professional services for conservation of museum objects and exhibits design, furniture repairs, and exhibit maintenance. Includes fees for educational program consultants, incidental appraiser fees for possible collection additions, and A&E services for design and specifications for museums physical plant. Includes printing brochures, newsletter, and heritage/outreach programming. Includes monthly service fees for credit card machine at Mansion.

♦ Travel and Training (01540-51145)**1,600**

Reimbursement of personal vehicle mileage and job-related training in connection with the Historic Program and City business.

♦ Communications (01540-51205)**11,000**

Telephone service.

♦ Public Utility Services (01540-51220)**107,400**

Gas and electric service for all City historic properties and museums.

HISTORIC PROPERTIES

Activity: #540
Fund: General

Department: Community Services
Function: Parks, Culture and Recreation

♦ *Repair and Maintenance – Buildings (01540-51235)* 155,000

Contractual services for electrical, plumbing, heating and air conditioning and other repair and cleaning services which are beyond the capabilities of City staff. Provides for alarm systems/repairs, exterior lighting maintenance and repair, elevator maintenance, window and other cleaning services. Includes incidental maintenance/repair painting at all historic properties, incidental plaster repair at Belair Mansion, and incidental maintenance painting at all sites.

Commodities

♦ *Materials, Archival Supplies & Minor Equipment (01540-52005)* 7,200

Office supplies, signage for events, archival and conservation supplies.

♦ *Operating Office Supplies (01540-52010)* 6,100

Museum program supplies and consumable operating expenses for all City historic properties and museums.

♦ *Operating Museum Shop Supplies – Belair Mansion (01540-52015)* 20,000

Operating supplies and purchase of items for sale in Belair Mansion Museum Shop as recommended by the Friends of Belair Estate. Amount offset by funds raised through donations and shop sales in previous fiscal years. Includes projects such as additional furnishings at the Belair Mansion and Stable Museum.

♦ *Repair & Maintenance Supplies (01540-52030)* 7,900

Repair and maintenance supplies such as paint, lumber and hardware for all City historic properties and museums, including janitorial supplies for those properties.

Other Charges

♦ *Subscriptions and Memberships (01540-55090)* 2,000

Subscriptions to American Association of Museums, Prince George's County Conference and Visitors Bureau, Prince George's County Museum Consortium, Association of Railway Museums, American Association for State and Local History, and various other memberships and subscriptions.

Capital Outlay

♦ *Machinery and Equipment (01540-57020)* 15,000

Funds raised by Friends of Belair Estate in previous fiscal years through donations and museum shop sales which are provided as capital outlay for purchase of collection items and specialized historic finishes to the interiors for the Belair Mansion and Stable museums.

GYMNASIUM

Activity: #550
Fund: Gymnasium

Department: Community Services
Function: Parks, Culture and Recreation

Description

The gymnasium provides court space for the community to participate in indoor athletic activities. Staff collaborates with local organizations to provide recreational activities that include basketball, volleyball, pickleball, cheer, and indoor walking. In keeping with the Gymnasium and Senior Center Campus concept, weekday morning programs support wellness activities to better serve our senior population. Two rooms are available for meetings, classes, and parties. Summer activities include sports camps and clinics. Local and regional tournaments are hosted throughout the year.

Objectives and Results for Fiscal Year 2025

- A. Establish a pilot fitness-based program geared towards pre-school and elementary aged youth to promote physical activity and fitness by July 30, 2024.
 - ◆ A weekly Wiggle & Giggle fitness program took place October 8 - November 19, 2024. This objective is complete.
- B. Collaborate with Building Maintenance division to replace the flooring in the two large meeting rooms by September 30, 2024.
 - ◆ This objective is complete.
- C. Perform recommended 10-year deep sanding of basketball court and include permanent pickleball lines by September 30, 2024.
 - ◆ This objective is complete.
- D. Collaborate with Building Maintenance division to install main duct insulation sock, eliminating duct sweating over the court area. Installation to occur by September 30, 2024.
 - ◆ This objective is complete.
- E. Collaborate with the Board of Elections to support primary and general presidential elections by November 30, 2024.
 - ◆ This objective is complete.
- F. Host two (2) youth events, one marketed to high school students and the second towards middle school students, to promote physical fitness through social programming by May 31, 2025.
 - ◆ The Middle School Night event will be held on Friday, March 14, 2025 and the High School/Teen Night will be held on Friday, April 25, 2025

GYMNASIUM

Activity: #550	Department: Community Services
Fund: Gymnasium	Function: Parks, Culture and Recreation

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Total Operating Hours	2,100	4,600	4,500	4,500	4,300	4,500
Groups served	75	43	43	41	42	45
Memberships	-	-	237	366	375	375
Number of Attendees to Wiggle and Giggle Sessions*	-	-	-	-	165	180
Revenue from Guest Passes	-	24,495	\$25,575	\$29,145	\$21,000	\$21,000
Visitation based on hourly count	-	-	59,800	80,000	75,400	80,000
Special Events	-	-	17	22	23	23
Court hours reserved	1,000	12,435	12,500	12,500	11,785	12,500
Revenue from Court Rentals	\$8,992	\$167,135	\$162,674	\$173,397	\$170,000	\$170,000
Revenue from Meeting Rooms	-	\$450	\$2,975	\$11,515	\$6,500	\$6,500
Open gym hours programmed	4,700	7,949	8,000	8,000	7,540	8,000
Expenditures per capita	\$8.26	\$12.24	\$11.67	\$11.91	\$12.93	\$15.65
Percent of City total expenditure	0.99%	1.35%	1.24%	1.23%	1.05%	1.13%

*This program started in FY2025 for the Wiggle and Giggle parameter.

Objectives for Fiscal Year 2026

1. Run a youth-based sports open house, partnering with local youth sports organizations by April 30, 2026. Activities will include fitness, pickleball, volleyball, and basketball.
2. Host biannual Wiggle & Giggle fitness-based programs for youth by May 30, 2026.
3. Collaborate with the Project Management team on the renovation of the public restrooms by June 30, 2026.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	492,660	589,100	485,000	616,200	-	-100.0%
Contractual Services	158,501	241,500	207,400	233,100	-	-100.0%
Commodities	35,272	46,900	46,400	46,400	-	-100.0%
Other Charges	295	600	600	600	-	-100.0%
Total	686,728	878,100	739,400	896,300	-	-100.0%

GYMNASIUM

Activity: #550
Fund: Gymnasium

Department: Community Services
Function: Parks, Culture and Recreation

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Gymnasium Manager	1.0	1.0	1.0
Assistant Gymnasium Manager	1.0	1.0	1.0
Gymnasium Supervisor, Senior	1.0	1.0	1.0
P/T Gymnasium Supervisor	3.8	3.4	3.4
P/T Gymnasium Attendant	.4	.4	.4
Total	7.2	6.8	6.8

♦ **Salaries and Wages** **486,600**

Salaries and Wages paid to full time and part time employees.

♦ **Fringe Benefits** **129,600**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦ **Advertising (01550-51105)** **1,000**

Includes advertising in newspapers, magazines, and sporting programs.

♦ **Professional Services (01550-51125)** **42,400**

Includes tournament, referees, deejays, and equipment for special City sponsored events.

♦ **Travel and Training (01550-51145)** **4,900**

Conferences, staff training, workshops and mileage reimbursement for personal vehicle use.

♦ **Communications (01550-51205)** **4,200**

Telephone, mobile phone or other communication contracts including alarm line.

♦ **Public Utility Service (01550-51220)** **77,300**

Includes gas, electricity and water charge.

♦ **Repair & Maintenance-Buildings (01550-51235)** **103,300**

Includes electrical, plumbing, HVAC and general building Maintenance. Also includes sanding and refinishing floor.

Commodities

♦ **Materials, Supplies and Minor Equipment (01550-52005)** **7,400**

Administrative supplies.

♦ **Operating Supplies (01550-52010)** **36,000**

Includes programs, first aid, concession and custodial supplies.

♦ **Protective Apparel (01550-52020)** **3,000**

Staff Uniforms.

GYMNASIUM

Activity: #550	Department: Community Services
Fund: Gymnasium	Function: Parks, Culture and Recreation

Other Charges**◆ *Subscriptions and Memberships (01550-55090)*****600**

Includes annual fees for the Maryland State Health Department and Prince George County Health Department permit.



“Growth, Unity, Progress”

Activity: #195
Fund: General

Department: Planning and Sustainability
Function: General Government

Description

The Department of Planning and Sustainability provides professional support by making recommendations on development proposals to the City Manager and the City Council and conducting both short- and long-range special studies. An additional focus of the Department is working to preserve and protect our environment and planning for a sustainable future, through various activities and initiatives identified in the City Council's Approved Climate Action Plan and Approved Sustainability Plan.

Planning Division

The Planning Division's mission is to influence, in a positive and constructive way and with significant citizen involvement, the growth and physical development of the City, thereby ensuring its consistency with approved plans, the land use policies and guidelines of the City Council and development regulations of Prince George's County. The Division reviews individual development proposals, prepares and coordinates plans, studies, and recommendations, and participates in public policy planning. The Planning Division also provides technical assistance and staff liaison to the Bowie Advisory Planning Board and Environmental Advisory Committee. The Division also distributes land development and demographic information, reviews County and State legislation affecting the City, and negotiates annexation agreements.

Objectives and Results for Fiscal Year 2025

- A. Coordinate consultant contract for design and engineering of the MD 214 Pedestrian Overpass project and apply for grant funding for construction by June 30, 2025. (This will be in if CIP is approved).
 - ◆ Two grant applications were prepared and submitted; however, due to intense competition, funding was not awarded. This summer, staff participated in a debriefing for the Federal Reconnecting Communities and Neighborhoods grant program. In November, staff participated in a debrief with State Transportation Alternatives (TA) Program staff. Staff intends to re-apply for these grants in the upcoming cycles.
- B. Complete video series on the City's Bowie Byway Trail System by March 31, 2025.
 - ◆ The Transportation Specialist is programmed to complete this activity in the Spring.
- C. Obtain cost estimates for conducting forest assessments on three City owned properties by December 31, 2024.
 - ◆ A cost estimate was received in December and a budget request for FY2026 was prepared.

Activity: #195
Fund: General

Department: Planning and Sustainability
Function: General Government

Workload and Performance Indicators

	CY20	CY21	CY22	CY23	CY24	CY25
Planning Division Indicators						
Development review applications (representing the entire planning area) - total	21	32	23	12	30	19
Subdivision reviews - total	2	4	5	-	3	1
Zoning reviews - total	4	5	2	2	3	-
a. Zoning map amendments	1	-	-	-	-	-
b. Special exceptions	-	1	-	1	-	-
c. Other (Departures, HMAs, CDPs, ROSP)	3	4	2	1	3	-
Site plans - total	5	11	13	6	14	10
a. Conceptual site plans	-	1	1	-	-	-
b. Specific design plans	-	-	1	1	-	-
c. Detailed site plans	3	3	6	3	5	8
d. Site plan revisions	2	7	5	2	9	2
Variances - total	10	17	3	4	10	8
Number of major mailings (FY)	14	9	16	11	6	3
Number of public notice letters mailed (FY)	1,752	1,152	2,319	2,384	1,000	1,000
Number of hearing signs posted (FY)	67	38	71	34	30	30
Number of status reports written (FY)	50	56	52	77	60	40
Number of stakeholder meetings	6	4	4	4	5	2
Number of special studies underway	4	3	5	4	3	1
Number of county legislative bills reviewed	20	66	27	32	25	20
	FY21	FY22	FY23	FY24	FY25	FY26
Expenditures per capita	\$12.77	\$10.40	\$12.91	\$9.28	\$10.12	\$11.27
Percent of City total expenditures	1.53%	1.15%	1.37%	0.96%	0.82%	0.81%

Objectives for Fiscal Year 2026

1. Complete Bicycle Friendly Communities application by June 25, 2026.
2. Complete Forest Assessments by June 30, 2026.
3. Install bike map distribution boxes at key locations along the City trail network by October 31, 2025.
4. Host three events at local schools to promote the City's Bike/Pedestrian Safety Initiative by May 31, 2026.

Significant Budget Changes

None.

PLANNING

Activity: #195
Fund: General

Department: Planning and Sustainability
Function: General Government

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	505,045	575,100	533,400	581,000	-	1.0%
Contractual Services	13,254	29,800	28,700	46,300	-	55.4%
Commodities	559	1,000	800	1,300	-	30.0%
Other Charges	16,066	16,000	15,800	16,400	-	2.5%
Total	534,924	621,900	578,700	645,000	-	3.7%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Planning and Sustainability	1.0	1.0	1.0
Transportation Specialist	1.0	1.0	1.0
Watershed Manager	1.0	1.0	1.0
Executive Office Associate	1.0	1.0	1.0
Total	4.0	4.0	4.0

♦ Salaries and Wages**439,600**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**141,400**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01195-51125)****41,000**

Contract for technical services for various issues such as traffic capacity, safety, environmental reviews, etc. and funding for trail project feasibility studies.

♦ Travel and Training (01195-51145)**5,300**

Attend the annual Chesapeake Watershed Forum and local APA, COG, NACTO, MML, PGCM, M-NCPPC, Maryland State, Prince George's County, and other technical seminars and training meetings.

Commodities**♦ Materials, Supplies & Minor Equipment (01195-52005)****1,300**

Purchase technical reports and ordinances, map updates, and minor equipment. Also includes materials and supplies for the Bowie Advisory Planning Board, Environmental Advisory Committee and for Bike to Work Day events in the City.

PLANNING

Activity: #195	Department: Planning and Sustainability
Fund: General	Function: General Government

♦ *Subscriptions and Memberships (01195-55090)***16,400**

Membership/certifications in the American Planning Association, the American Institute of Certified Planners, and the Chesapeake Water Environment Association. Subscriptions to Prince George's Newsletter, other news publications, periodicals, and technical bulletins. Includes annual dues for membership in the Anacostia Trails Heritage Area (ATHA).

SUSTAINABILITY

Activity: #196
Fund: General

Department: Planning and Sustainability
Function: General Government

Description

The Sustainability Division was created out of the Department of Planning and Sustainability in FY2024. The Sustainability Division works to preserve and protect our environment and plan for a sustainable future through various activities and initiatives identified in the City Council's approved Climate Action Plan, approved Sustainability Plan, and other climate-focused plans as they arise. The Division provides technical assistance and staff liaison to the Green Team Executive Committee and all its subgroups and completes several certifications for the City, including the Department of Housing and Community Development's Sustainable Communities application, Sustainable Maryland Certified recertification, and the National Wildlife Federation's Community Habitat Program. The Sustainability Division also oversees Green Bowie programs sponsored by the City and provides continuing education and outreach on a wide range of sustainability efforts to a wide and all-encompassing audience.

Objectives and Results for Fiscal Year 2025

- A. Obtain consulting services for the formulation of a brand-new Environmental Action Plan, which will take the place of both the Sustainability Plan and Climate Action Plan, by June 2025.
 - ◆ The new plan will be completed by June 2025.
- B. Purchase, install, and promote the Little Free Library at Centennial Park by December 31, 2024.
 - ◆ The library was installed in October 2024.
- C. Collaborate with the Department of Public Works to examine alternatives and prepare a FY2026 funding request for expansion of the current curbside food waste pickup program by December 31, 2024.
 - ◆ This objective was completed in December 2024.

Workload and Performance Indicators

	CY20	CY21	CY22	CY23	CY24	CY25
Certified National Wildlife Federation habitat	6	1	9	6	5	3
Energy audit rebates issued by City	15	4	38	30	25	25
New food waste program participants	20	6	6	18	15	100
Lawn mower rebates issued	72	78	91	140	150	200
Trees planted with Plant One Tree on Us	77	72	49	75	75	75
Number of Green Bowie Businesses	-	-	1	1	1	2
Number (cumulative total) of Green Bowie e-Newsletter subscribers	982	990	1,104	1,313	1,500	1,600

	FY21	FY22	FY23	FY24	FY25	FY26
Expenditures per capita	-	-	-	\$4.87	\$6.88	\$5.58
Percent of City total expenditures	-	-	-	0.50%	0.56%	0.40%

SUSTAINABILITY

Activity: #196
Fund: General

Department: Planning and Sustainability
Function: General Government

Objectives for Fiscal Year 2026

1. Complete phase II of EECBG project by obtaining consulting services for energy audits of City buildings over 35,000 sq. feet by December 30, 2025.
2. Sustainability Planner will complete LEED Green Associate training by June 30, 2026.
3. Create greenhouse gas inventory utilizing ICLEI by December 30, 2025.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	194,560	220,700	220,400	230,400	-	4.4%
Contractual Services	36,698	153,700	153,100	5,400	-	-96.5%
Commodities	4,432	13,900	13,600	15,000	-	7.9%
Other Charges	45,215	66,800	6,400	68,700	-	2.8%
Total	280,905	455,100	393,500	319,500	-	-29.8%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Sustainability Manager	1.0	1.0	1.0
Sustainability Planner	1.0	1.0	1.0
Total	2.0	2.0	2.0

♦Salaries and Wages**174,300**

Salaries and Wages paid to full-time and part-time employees.

♦Fringe Benefits**56,100**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦Professional Services (01196-51125)****600**

Contractual services for consultants

♦Travel and Training (01196-51145)**4,800**

Funding to attend the Smart Cities conference and the Annual Clean Energy Summit. LEED Green Associate training for Sustainability Planner, AICP for Sustainability Manager.

SUSTAINABILITY

Activity: #196
Fund: General

Department: Planning and Sustainability
Function: General Government

Commodities**◆ *Materials, Supplies & Minor Equipment (01196-52005)*****15,000**

Purchase Green Bowie outreach materials such as energy efficiency and sustainability related giveaways, Farmers Market Bags, supplies for the annual Green Bowie Veterans 5K. Materials and supplies for the Green Team Executive Committee.

Other Charges**◆ *Program Supplements (01196-55065)*****66,100**

Plant One Tree On Us (POTOU) Program – A turnkey program available to residents that involves the City planting canopy trees on 100 residential properties. The cost for the contractor is around \$500 per tree.

HOA technical assistance. Funding for assisting two HOA's at \$5,000 each.

Energy Audit Reimbursement Program – Eligible residents can apply to receive reimbursement from the City to offset the cost of a home performance energy audit. Funding for 25 homes to be audited.

Residential Rebate Program for Electric Powered Lawn Maintenance Equipment – A rebate program for residents who purchase electric lawn mowers, blowers, weedwhackers or hedge trimmers. Rebates are given at \$50 for an electric mower and \$25 for each subsequent item or a package rebate of \$150 for buying all 4 pieces of equipment up front.

◆ *Subscriptions and Memberships (01196-55090)***2,600**

Membership fees for the Maryland Recycling Network (MRN) and its associated events/webinars, the U.S. Green Building Council (USGBC) and ICLEI. Purchase subscription to Canva Pro for Teams.



“Growth, Unity, Progress”

ADMINISTRATION

Activity: #310
Fund: General

Department: Public Works
Function: Public Works

Description

This division is the hub of all the Public Works services rendered to the City and its residents under the direction of the Public Works Director. The areas of responsibility for this department include solid waste collection and recycling, equipment maintenance, streets maintenance, capital project management, water filtration, wastewater treatment, and all related services for these divisions.

Objectives and Results for Fiscal Year 2025

- A. Provide cost estimates for all construction CIP projects.
 - ◆ This objective is complete.
- B. Provide project management assistance to Departments of Community Services and Planning.
 - ◆ This objective is complete.
- C. Review and update permitting process by June 30, 2025.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Total number of engineering plan reviews	106	180	140	196	130	140
Number of plan reviews performed in-house ¹	100	30	60	80	40	40
Number of plan reviews contracted out	6	150	80	116	90	100
Number of RFPs issued above \$25,000	23	18	19	15	30	17
Number of RFPs issued below \$25,000	17	8	17	9	10	17
Number of contracts administered	211	218	225	261	241	228
Number of auctions posted on Public Surplus	36	15	47	37	41	45
Number of utility/ROW permits issued	150	15	45	38	40	50
Number of SWM permits issued	15	10	7	6	3	3
Number of driveway permits issued	10	5	3	3	6	6
Number of ESC permits issued	15	15	8	6	8	6
Number of ESC Inspections Completed ²	-	-	-	563	575	500
Number of annual MS4 inspections Completed ³	200	120	180	171	350	400
Number of Infrastructure Inspections Completed ²	-	-	-	502	560	525
Number of Building Permits Reviewed ^{2&4}	-	-	-	331	350	330
Number of Culverts Inspected ²	-	-	-	10	50	30
Expenditures per capita	\$31.21	\$29.35	\$31.09	\$30.77	\$39.10	\$47.39
Percent of City total expenditures	3.73%	3.25%	3.29%	3.18%	3.17%	3.41%

¹The increase in plan reviews is a result of including all reviews for permits related to utility work in the City Right-of-ways.

²Prior to FY2024, these indicators were not tracked.

³MS4 Inspections performed every 2 years

⁴Building Permit reviews generated through Community Services for new construction and renovations of commercial and residential projects.

Objectives for Fiscal Year 2026

1. Add culvert, sediment, dam and daily inspection forms to the Beehive program.
2. Monitor inspectors safety awareness based on training completed in FY2025.

ADMINISTRATION

Activity: #310
Fund: General

Department: Public Works
Function: Public Works

Significant Budget Changes

Change in FTE by 0.1 Administrative Assistant P/T (from 0.5 to 0.6) resulting in a budget increase of \$18,409.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	1,330,874	1,676,900	1,431,100	1,626,000	-	-3.0%
Contractual Services	426,343	1,324,700	789,200	1,059,400	-	-20.0%
Commodities	16,253	17,300	15,700	27,700	-	60.1%
Other Charges	178	500	300	300	-	-40.0%
Total	1,773,648	3,019,400	2,236,300	2,713,400	-	-10.1%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Public Works	1.0	1.0	1.0
Assistant Director, Public Works	1.0	1.0	1.0
Engineering Superintendent	1.0	1.0	1.0
Business Facility Manager	1.0	1.0	1.0
Contract Specialist	1.0	2.0	2.0
Project Manager	2.0	2.0	2.0
Street/Storm Drain Inspector	2.0	2.0	2.0
Administrative Specialist	-	1.0	1.0
Administrative Assistant	1.0	-	-
Contracts, Permits, and Cost Estimates Specialist	1.0	-	-
Work Study/Intern	.5	.5	-
Street Light Specialist	.6	.6	.6
PT Administrative Assistant	-	-	.6
Total	12.1	12.1	12.2

♦ Salaries and Wages**1,248,800**

Salaries and Wages paid to full time and part time employees.

♦ Fringe Benefits**377,200**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01310-51125)****770,500**

This amount is for services such as soil testing, surveys, flood plain studies, engineering studies and review of plans and permits beyond the staff's capabilities.

ADMINISTRATION

Activity: #310
Fund: General

Department: Public Works
Function: Public Works

◆ *Subscription Services - Software (01310-51126)* 282,500

This amount is for Software as a service (SaaS) solutions.

◆ *Travel and Training (01310-51145)* 6,400

Transportation and expenses for the Public Works Director and staff at County, State and regional meetings.

Commodities

◆ *Materials, Supplies & Minor Equipment (01310-52005)* 22,800

Consumable items such as reproduction paper and other office supplies not available through central stores. Reference materials, engineering supplies and tools, office furnishings.

◆ *Protective Apparel (01310-52020)* 4,900

For rental of uniforms and purchase of rain gear, boots, gloves, safety apparel, etc., used by this division.

Other Charges

◆ *Subscriptions and Memberships (01310-55090)* 300

Subscriptions and memberships in professional organizations.

EQUIPMENT MAINTENANCE AND GARAGE

Activity: #320
Fund: General

Department: Public Works
Function: Public Works

Description

Maintaining and repairing City vehicles and equipment is the responsibility of this division.

Objectives and Results for Fiscal Year 2025

- A. Acquire, create and set-up a workstation for making hydraulic hoses in-house by June 30, 2025.
 - ◆ This objective is deferred to FY2026.
- B. Create a consistent process for efficient preparation of equipment for snow removal before and after snow-season. This would include visual inspections, repairs, and proper storage by September 30, 2024.
 - ◆ This objective is complete.
- C. Create a biannual comprehensive inventory of tools within the maintenance bay. Identify tools requiring upgrades and execute the necessary replacements by June 30, 2025.
 - ◆ This objective is complete.
- D. Assess and outline future maintenance and repair needs for the City's electric vehicle (EV) fleet. Formulate a training plan for maintenance technicians, including sending them to relevant EV implementation training programs, by June 30, 2025. Ensure readiness for the implementation of this objective by July 1, 2026.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of Vehicles and Equipment in Service ¹	179	183	238	315	318	320
Total number of vehicle miles driven	5,755,563	3,297,120	8,735,100	3,708,715	3,750,000	3,775,000
Average annual mileage per vehicle	32,154	18,017	46,700	11,775	11,792	11,800
Gallons of gasoline purchased for all vehicles	120,926	115,900	120,172	120,560	128,800	128,900
Gallons of diesel purchased for all vehicles	115,372	107,800	115,237	101,334	97,300	112,500
Number of preventive maintenance jobs done by contract	405	411	396	372	414	420
Number of repairs performed in-house	293	482	269	470	780	800
Number of repairs contracted out	30	51	49	61	57	60
Technicians ASE Certifications ²	-	-	-	5	6	7
Expenditures per capita	\$11.85	\$13.08	\$13.68	\$13.64	\$19.15	\$19.40
Percent of City total expenditures	1.42%	1.45%	1.45%	1.41%	1.55%	1.39%

¹Beginning in FY2021, this performance indicator is exclusively for vehicles and equipment maintained by Public Works. Other vehicles, such as the Police fleet, are maintained through contracted services.

Beginning in FY2023, this indicator reflects vehicle and equipment in service by the Department of Public Works Equipment Maintenance. Prior to this, only vehicles were tracked.

²Beginning in FY2024, this performance indicator reflects the total number of Automotive Service Excellence (ASE) certifications earned annually. This indicator was not tracked prior to this.

Objectives for Fiscal Year 2026

1. Acquire, create and set-up a workstation for making hydraulic hoses in-house by June 30, 2025.
2. Ensure that all Vehicle Maintenance Technicians are familiarized with basic Electric Vehicle related issues.

Significant Budget Changes

None.

EQUIPMENT MAINTENANCE AND GARAGE

Activity: #320
Fund: General

Department: Public Works
Function: Public Works

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	389,787	479,000	535,200	459,600	-	-4.1%
Contractual Services	220,352	262,500	263,400	313,100	-	19.3%
Commodities	175,954	272,200	296,600	337,800	-	24.1%
Total	786,093	1,013,700	1,095,200	1,110,500	-	9.5%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Vehicle Maintenance Superintendent	1.0	1.0	1.0
Assistant Vehicle Maintenance Superintendent	1.0	1.0	1.0
Vehicle Maintenance Technician	2.0	2.0	2.0
Total	4.0	4.0	4.0

♦ Salaries and Wages**334,600**

Salaries and Wages paid to full-time and part time employees.

♦ Fringe Benefits**125,000**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**5,500****♦ Professional Services (01320-51125)**

Services for GPS tracking of vehicles.

♦ Subscription Services-Software (01320-51126)**6,000**

This amount is for Software as a service (SaaS) solution.

♦ Travel and Training (01320-51145)**5,600**

Expenses for educational training and training materials.

♦ Public Utility Services (01320-51220)**56,500**

This item provides for heating for the Public Works Garage and electricity for lighting, operation of equipment and air conditioning of office space in the garage and connected Public Works administrative building.

♦ Repair & Maintenance (01320-51230)**162,000**

This item provides funding for contractual services for repair of vehicles which are outside the capabilities of City personnel and equipment. Such items as major transmission repairs, motor replacements and differentials are included. Provides for contractual preventive maintenance and inspection of vehicles. This item also provides funds for maintenance and repairs of all mobile radios in City vehicles, base station radios, and the City's radio repeater with the exception of mobile radios in the Solid Waste, Police, Water and Wastewater Divisions.

EQUIPMENT MAINTENANCE AND GARAGE

Activity: #320
Fund: General

Department: Public Works
Function: Public Works

♦ *Repair & Maintenance – Building (01320-51235)* 77,500

This item provides funding for maintenance and repairs to Public Works property and facilities including the garage, fencing, site utilities and grounds. Funds allow for contract repairs for such items as plumbing, electrical, overhead doors, air conditioning, heating units, overhead cranes, exterior siding, fencing and gates. Also provides for maintenance contracts for HVAC systems, alarm system, pest control, and cleaning services.

Commodities

♦ *Materials, Supplies and Minor Equipment (01320-52005)* 49,100

Small tools and equipment.

♦ *Operating Supplies (01320-52010)* 275,000

For the purchase of tools, auto parts, tires, hardware, gasoline and motor oil for all City vehicles other than the Police, Water, Wastewater and Solid Waste Divisions.

♦ *Protective Apparel (01320-52020)* 5,200

For rental of uniforms and purchase of rain gear, boots, gloves and safety apparel for this division.

♦ *Repair & Maintenance Supplies (01320-52030)* 8,500

Lumber, nails, paint, screws, bolts, etc., for minor repairs; janitorial supplies, paper towels, soap and cleaning solvent for the garage and office.

SOLID WASTE

Activity: #330
Fund: General

Department: Public Works
Function: Public Works

Description

The collection and disposal of the City's solid waste is this division's responsibility. Regular weekly residential collections include household refuse (twice weekly), household mixed recyclables and yard waste. The division also collects from residents by appointment: metal and tires for recycling. Funds also provide for the disposal or composting of other debris generated in the City including annual leaf collections and storm debris.

Objectives and Results for Fiscal Year 2025

- A. Conduct a shredding/Styrofoam recycling event in Fall 2024 and Spring 2025.
 - ◆ This objective is complete.
- B. Conduct an e-waste recycling event in Fall 2024 and Spring 2025.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of households served	21,726	21,728	21,730	21,785	22,285	23,675
Households served per employee	395	391	395	396	396	422
Total number of tons collected	32,642	31,427	29,040	29,136	27,000	30,000
Number of tons landfilled	22,189	22,219	19,520	19,452	21,000	25,000
Number of tons recycled	10,453	9,200	9,519	9,684	7,000	10,000
Single stream tons recycled	5,390	5,056	4,694	4,615	5,000	6,000
Percent of solid waste stream recycled	32%	32%	33%	33%	32%	32%
Sales revenues from recyclables	\$15,380	\$14,427	\$9,983	\$13,425	\$13,500	\$13,500
Number of tons of white metal collected	151	93	54	59	32	45
Expenditures per capita	\$104.05	\$106.47	\$116.60	\$121.50	\$150.90	\$179.62
Percent of City total expenditures	12.44%	11.79%	12.35%	12.55%	12.25%	12.91%

Objectives for Fiscal Year 2026

1. Conduct a shredding/styrofoam recycling event in Fall 2025 and Spring 2026.
2. Conduct an e-waste recycling event in Fall 2025 and Spring 2026.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	3,941,751	4,558,300	4,364,400	4,720,500	-	3.6%
Contractual Services	2,394,357	3,603,800	3,581,300	4,761,100	-	32.1%
Commodities	667,431	799,000	684,600	802,100	-	0.4%
Total	7,003,539	8,961,100	8,630,300	10,283,700	-	14.8%

SOLID WASTE

Activity: #330
Fund: General

Department: Public Works
Function: Public Works

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Solid Waste Superintendent	1.0	1.0	1.0
Assistant Solid Waste Superintendent	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	-
Executive Office Manager	-	-	1.0
Solid Waste Driver	15.0	15.0	15.0
Solid Waste Driver/Collector	13.0	13.0	13.0
Solid Waste Collector	25.0	25.0	25.0
Equipment Operator/Oil Recycling Coordinator	-	1.0	1.0
Driver/Facility Maintenance Worker	1.0	-	-
Total	58.0	58.0	58.0

♦ Salaries and Wages**3,436,900**

Salaries and Wages paid to full-time and part time employees.

♦ Fringe Benefits**1,283,600**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Professional Services (01330-51125)****1,225,500**

Charges for contractual collection and collection event services. Fees for GPS tracking services.

♦ Travel and Training (01330-51145)**900**

Training, professional seminars and training materials.

♦ Disposal Fees (01330-51210)**3,162,500**

Charges for disposal of all regular solid waste and bulk items collected on the special pickup program and recycling fees.

♦ Public Utility Services (01330-51220)**22,900**

This item provides for heating and electricity for the solid waste facilities.

♦ Repair & Maintenance (01330-51230)**253,300**

Provides maintenance and repairs for all vehicles and radio equipment. Includes major repairs such as transmissions, differentials, motor overhaul, and tailgate assemblies performed by manufacturers and dealers for all vehicles in this division. Includes contractual preventive maintenance and inspection.

♦ Repair & Maintenance - Building (01330-51235)**96,000**

Provides funds for repairs and maintenance of building systems, service contracts, plumbing and cleaning services, etc.

SOLID WASTE

Activity: #330
Fund: General

Department: Public Works
Function: Public Works

Commodities

◆ *Materials, Supplies & Minor Equipment (01330-52005)* 145,900

Funding provides for varied materials and supplies needed for the collection efforts. Includes safety materials, office supplies, and cleaning supplies. Also includes the purchase of recycling carts, compost bins and recycling rebate program.

◆ *Operating Supplies (01330-52010)* 587,400

This covers the cost of parts and supplies installed by City personnel, including tires, lights, batteries, ignition parts, anti-freeze, etc. Also, for the purchase of diesel fuel and oil for the solid waste division vehicles and recycling vehicles and equipment.

◆ *Protective Apparel (01330-52020)* 68,800

Includes uniform rental and purchase of rain gear, boots, gloves, etc., for this division.

Activity: #340
Fund: General

Department: Public Works
Function: Public Works

Description

The responsibilities of this division include all street and sidewalk maintenance as well as street and traffic signs, posts, snow removal and ice control on 193 miles of city streets.

Objectives and Results for Fiscal Year 2025

- A. Replace 212 regulatory signs throughout the city. Replacements are prioritized based on the recent reflectometer readings and neighborhoods with the most deficiencies by June 30, 2025.
 - ◆ This objective is complete.
- B. Replace salt storage shed and improve parking by June 30, 2025.
 - ◆ This objective is deferred to FY2026.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Miles of street maintained by City	193.2	193.4	193.4	193.4	193.4	193.4
Square yards of streets resurfaced	165,000	160,937	153,008	152,053	138,148	147,414
Miles of street resurfaced	9.0	9.4	10.5	10.48	9.5	9.8
Linear feet of curb replaced	29,579	27,452	41,770	43,083	35,143	34,475
Street patching by staff (tons)	561	964	262	299	252	444
Curb-miles of street swept by City	1,932	1,934	1,934	1,678	1,934	193
Miles of sidewalks maintained by City	140.2	140.2	140.2	140.0	140.2	140.2
Square feet of sidewalk repaired or replaced	27,720	49,402	8,924	23,380	17,926	12,231
Square feet of apron repaired or replaced	6,469	5,117	5,962	2,622	3,638	4,041
Number of street signs maintained	7,080	7,080	7,088	7,102	7,102	7,102
Number of street signs replaced ¹	443	325	87	87	356	179
Crosswalks, arrows, stop bars maintained	445	445	445	445	467	467
Storm Drains Rebuilt/Repaired			52	44	48	48
Number of street lights maintained by City ²	6,005	5,943	5,943	6,017	6,017	6,500
Expenditures per capita	\$90.73	\$108.87	\$112.53	\$99.18	\$170.08	\$180.17
Percent of City total expenditures	10.85%	12.05%	11.92%	10.24%	13.80%	12.95%

¹Includes name sign replacement program FY2017-FY2021.

²Increase in streetlights due to Melford and South Lake.

Objectives for Fiscal Year 2026

- Conduct survey to compare local jurisdictions snowplow contractor payment rates to evaluate the City's current prices. This objective will be completed by June 30, 2026.
- Replace existing storm drain inlet grates with Bike Friendly grates along the streets that are included in the proposed Bowie Byway system (North-South Spine). This will be a multi-year project (FY2026-FY2029) with approximately 25 grates per fiscal year to be replaced. This objective will be completed by June 30, 2026.
- Replace all wooden signposts and all street name signs in the Northridge community with decorative aluminum posts and trim to replicate existing appearance but will extend the life expectancy. This will be a multi-year project (FY2026-FY2027) with approximately 50 posts and coordinating signs to be replaced per fiscal year. This objective will be completed by June 30, 2026.
- Establish a 10-year LED streetlight upgrade program. Implement the year 1 program in FY2026. This objective will be completed by June 30, 2026.

STREETS

Activity: #340	Department: Public Works
Fund: General	Function: Public Works

5. Transfer management responsibility of streetlight maintenance and cable replacement to the Utilities section. The budget will remain under the Streets Division. This objective will be completed by July 1, 2025.
6. Replace salt storage shed and improve parking by June 30, 2026.

Significant Budget Changes

Change in FTE by 0.1 Office Support Specialist (from 0.4 to 0.5) resulting in a budget increase of \$11,761.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	2,081,616	2,361,200	2,354,300	2,641,500	-	11.9%
Contractual Services	3,161,539	7,021,400	6,688,400	7,012,200	-	-0.1%
Commodities	473,952	581,300	684,300	661,900	-	13.9%
Total	5,717,107	9,963,900	9,727,000	10,315,600	-	3.5%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Street Maintenance Superintendent	1.0	1.0	1.0
Assistant Maintenance Superintendent	2.0	2.0	2.0
Executive Office Associate /Street Light Specialist	-	.6	.6
Executive Office Associate	.6	-	-
Streets/Storm Drain Inspector	1.0	1.0	1.0
Traffic/Sign Technician Supervisor	1.0	1.0	1.0
Assistant Traffic/Sign Technician	1.0	1.0	1.0
Equipment Operator, Senior/Street Sweeper	1.0	1.0	1.0
Equipment Operator, Senior	2.0	2.0	2.0
Equipment Operator	5.0	5.0	4.0
Fleet & Equipment Specialist	-	-	1.0
Concrete Worker	3.0	3.0	3.0
Street Maintenance Worker	2.0	2.0	2.0
Street Maintenance Worker, Senior	3.0	3.0	3.0
Concrete Crew Leader	1.0	1.0	1.0
Asphalt Crew Leader	1.0	1.0	1.0
Streets Intern	.4	.4	-
Office Support Specialist (PT)	-	-	.5
Seasonal Laborers	3.7	3.7	3.7
Total	28.7	28.7	28.8

STREETS

Activity: #340
Fund: General

Department: Public Works
Function: Public Works

♦ **Salaries and Wages** **1,957,300**
Salaries and Wages paid to full time and part time employees.

♦ **Fringe Benefits** **684,200**
Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦ **Travel and Training (01340-51145)** **26,600**
Expenses for educational training.

♦ **Equipment Rental (01340-51215)** **228,000**
This provides for the rental of equipment necessary for this division which is not owned by the City. Included would be such items as large loaders, dump trucks, graders, barricades, and additional equipment. Includes extra truck rental for loose-leaf pickup, scissor lift for radar sign relocations, and contract snow removal and equipment.

♦ **Repair & Maintenance (01340-51230)** **1,229,100**
Provides for the use of contractors to expedite street repairs, including curb and sidewalk replacement program, driveway aprons and related asphalt patching. Also includes road striping.

♦ **Repair & Maintenance – Building (01340-51235)** **93,100**
Provides funds for repairs and maintenance of building systems, service contracts, plumbing, cleaning services, etc.

♦ **Street Lighting, Cleaning & Relamping (01340-51245)** **2,099,600**
This account provides for electric current throughout the City by Baltimore Gas and Electric Company, as well as City-owned streetlights and traffic control signals that are maintained by private contractors. Local distribution and maintenance rates are set and approved by the State Public Service Commission. Generation and transmission charges are now part of a deregulated environment. Includes streetlight pole repairs and painting. Also provides for repair of streetlights, poles and fixtures damaged by unknown individuals or storms. The City bills individuals for damage to poles and fixtures when it can be determined who is responsible for damage.

♦ **Street Resurfacing (01340-51250)** **3,335,800**
Annual contract for resurfacing of City streets and replacement of paver sections.

Commodities

♦ **Materials, Supplies & Minor Equipment (01340-52005)** **111,900**
For the purchase of air hammer blades, shovels, picks, barricades, pumps, saws and diamond blades. Includes storm drain grates and risers, snow related equipment, and minor office furniture purchases.

STREETS

Activity: #340
Fund: General

Department: Public Works
Function: Public Works

♦ Operating Supplies (01340-52010) 257,500

To provide for the purchase of such items as crack sealer, topsoil, stone, gravel, mason sand, traffic paint, street signs, and posts. This also provides for the purchase of salt, road sand, magnesium chloride, and other materials related to snow removal.

♦ Protective Apparel (01340-52020) 38,000

For rental of uniforms and purchase of rain gear, boots, gloves, safety apparel, etc., used by this division.

♦ Repair & Maintenance Supplies (01340-52030) 254,500

Provides for the purchase of bituminous concrete and concrete for the repairs and maintenance of streets and sidewalks.

STORMWATER MANAGEMENT

Activity: #341	Department: Public Works
Fund: General	Function: Public Works

Description

To provide stormwater facility management to the City's stormwater system. Services to be provided include cleaning and mowing of grass drainage areas. This division also provides service to the special tax districts.

Objectives and Results for Fiscal Year 2025

- A. Establish and implement a 5-year program to replace underdrains by June 30, 2025.
 - ◆ This objective was established and implemented on November 5, 2024.
- B. Stabilize bank erosion at Melford Pond by June 30, 2025.
 - ◆ This objective is deferred to FY2026.
- C. Develop a multi-year program for stormwater management facilities (ponds), maintenance and clean-up by June 30, 2025.
 - ◆ This objective will be completed by June 30, 2025.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of SWM facilities maintained	82	82	82	82	82	82
Number of SWM outfalls and drainage areas maintained	76	76	76	76	76	76
Expenditures per capita	\$10.19	\$10.44	\$11.05	\$9.89	\$13.80	\$17.08
Percent of City total expenditures	1.22%	1.16%	1.17%	1.02%	1.12%	1.23%

Objectives for Fiscal Year 2026

- 1. Continue the 5-year program Underdrain Replacement Project.
- 2. Melford Regional Pond-complete erosion and bank stabilization by June 30, 2026.
- 3. Madeley Avenue SD Bridge-Remove vegetation, clean 72-inch corrugated pipes, stabilize banks by June 30, 2026.
- 4. Midwood Pond-City Council recommended planting native plants and grass by June 30, 2026.
- 5. Spangler Pond-City Council recommended planting native plants and grass by June 30, 2026.

Significant Budget Changes

Addition of 0.2 Utilities/SWM Superintendent Certified (Grade Y-118) resulting in a budget increase of \$37,859.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	474,088	664,700	600,400	696,500	-	4.8%
Contractual Services	62,750	131,200	131,400	217,100	-	65.5%
Commodities	33,098	84,300	57,400	64,100	-	-24.0%
Total	569,936	880,200	789,200	977,700	-	11.1%

STORMWATER MANAGEMENT

Activity: #341	Department:	Public Works
Fund: General	Function:	Public Works

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Utilities/SWM Superintendent-Certified	-	-	0.2
Stormwater Management Supervisor	1.0	1.0	1.0
Equipment Operator, Senior	1.0	1.0	1.0
Laborer, Senior	1.0	1.0	1.0
Laborer	2.0	2.0	2.0
Crew Leader	2.0	2.0	2.0
Temporary Laborer	1.1	1.1	1.1
Total	8.1	8.1	8.3

♦ **Salaries and Wages** **505,600**

Salaries and Wages paid to full-time and part time employees.

♦ **Fringe Benefits** **190,900**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦ **Professional Services (01341-51125)** **500**

Amount provided for contractual services which are outside the capabilities of City personnel and equipment.

♦ **Travel and Training (01341-51145)** **1,700**

Expenses for educational training.

♦ **Equipment Rental (01341-51215)** **5,000**

To provide for the rental of equipment necessary for this division which is not owned by the City.

♦ **Repair and Maintenance (01341-51230)** **209,900**

For repair and maintenance to existing stormwater management facilities, outfalls, drainage areas and storm drainage piping.

Commodities

♦ **Materials, Supplies & Minor Equipment (01341-52005)** **17,700**

For the purchase of small tools, equipment, supplies and maintenance materials.

♦ **Operating Supplies (01341-52010)** **33,200**

To provide for the necessary material such as grass seed, native trees and shrubs for drainage channels and fertilizer to maintain the stormwater areas. Also includes gasoline and oil for equipment.

♦ **Protective Apparel (01341-52020)** **13,200**

For the purchase of rain gear, boots, gloves, etc., for this division. Includes uniform rental.

STORMWATER MANAGEMENT SPECIAL TAX DISTRICTS

Activity: # Varies	Department: Public Works
Fund: General	Function: Public Works

Description

To provide stormwater facility maintenance on several stormwater facilities within the City. Services to be provided include inlet and storm sewer cleaning as well as cleaning and mowing of grass drainage areas. Funding of this service is provided by the special tax districts and the general revenues of the City.

Objectives and Results for Fiscal Year 2025

A. Effectively manage work performed by contractors.

- ◆ This objective is ongoing.

Objectives for Fiscal Year 2026

1. Effectively manage work performed by contractors.

Significant Budget Changes

None.

Special Taxing District 1 – Maryland Science & Technology Center (Melford)**Expenditures**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	-	-	-	115,000	-	100.0%
Total	-	-	-	115,000	-	100.0%

Contractual Services**◆ Professional Services (01342-51125)****115,000**

Technical review costs, legal services and administrative costs associated with the special tax districts. Includes inlet and storm sewer cleaning as well as trash removal and mowing of grass drainage areas. Funding is provided by the special taxing district (95%) and general revenues of the City (5%).

Special Taxing District 2 – Bowie Town Center (Centennial Park)**Expenditures**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	5,468	6,900	5,500	5,800	-	-15.9%
Total	5,468	6,900	5,500	5,800	-	-15.9%

STORMWATER MANAGEMENT SPECIAL TAX DISTRICTS

Activity: # Varies	Department: Public Works
Fund: General	Function: Public Works

Contractual Services**◆ Professional Services (01345-51125)****5,800**

Technical review costs, legal services and administrative costs associated with the special tax districts. Includes inlet and storm sewer cleaning as well as trash removal and mowing of grass drainage areas. Funding is provided by the special taxing district (57%) and general revenues of the City (43%).

Special Taxing District 5 – Highbridge**Expenditures**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	1,323	1,700	1,400	1,400	-	-17.6%
Total	1,323	1,700	1,400	1,400	-	-17.6%

Contractual Services**◆ Professional Services (01348-51125)****1,400**

Technical review costs, legal services and administrative costs associated with the special tax districts. Includes inlet and storm sewer cleaning as well as trash removal and mowing of grass drainage areas. Funding is provided by the special taxing district (13%) and general revenues of the City (87%).

Special Taxing District 6 – Gateway Center**Expenditures**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	1,999	2,500	2,000	2,100	-	-16.0%
Total	1,999	2,500	2,000	2,100	-	-16.0%

Contractual Services**◆ Professional Services (01349-51125)****2,100**

Technical review costs, legal services and administrative costs associated with the special tax districts. Includes inlet and storm sewer cleaning as well as mowing of grass drainage areas. Funding is provided by the special taxing district (100%).

Special Taxing District 7 – Pin Oak**Expenditures**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	662	900	700	700	-	-22.2%
Total	662	900	700	700	-	-22.2%

STORMWATER MANAGEMENT SPECIAL TAX DISTRICTS

Activity: # Varies	Department: Public Works
Fund: General	Function: Public Works

Contractual Services**◆ Professional Services (01370-51125)****700**

Technical review costs, legal services and administrative costs associated with the special tax districts. Includes inlet and storm sewer cleaning as well as trash removal and mowing of grass drainage areas. Funding is provided by the special taxing districts, Pin Oak (18%), Elder Oaks (10%) and Collington Plaza (19%), and by general revenues of the City (53%).

Special Taxing District 8 – Elder Oaks**Expenditures**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	662	900	700	700	-	-22.2%
Total	662	900	700	700	-	-22.2%

Contractual Services**◆ Professional Services (01372-51125)****700**

Technical review costs, legal services and administrative costs associated with the special tax districts. Includes inlet and storm sewer cleaning as well as trash removal and mowing of grass drainage areas. Funding is provided by the special taxing districts, Pin Oak (18%), Elder Oaks (10%) and Collington Plaza (19%), and by general revenues of the City (53%).

Special Taxing District 11 – Collington Plaza**Expenditures**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Contractual Services	1,117	1,500	1,200	1,200	-	-20.0%
Total	1,117	1,500	1,200	1,200	-	-20.0%

Contractual Services**◆ Professional Services (01374-51125)****1,200**

Technical review costs, legal services and administrative costs associated with the special tax districts. Includes inlet and storm sewer cleaning as well as trash removal and mowing of grass drainage areas. Funding is provided by the special taxing districts, Pin Oak (18%), Elder Oaks (10%) and Collington Plaza (19%), and by general revenues of the City (53%).

NONDEPARTMENTAL

Activity: #910
Fund: General

Department: Nondepartmental
Function: Nondepartmental

Description

This budget section provides for expenditures which are not directly or exclusively associated with specific activities or programs. It includes debt service, consulting services, comprehensive insurance coverage, allowances for contingencies, and transfers to other funds.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Debt Service	2,481,192	3,114,500	3,114,500	3,992,300	-	28.2%
Contractual Services	322,038	500,200	386,800	423,500	-	-15.3%
Other Charges	189,885	435,000	585,000	755,000	-	73.6%
Transfers	5,097,600	7,940,700	7,763,800	7,891,600	-	-0.6%
Total	8,090,715	11,990,400	11,850,100	13,062,400	-	8.9%

Debt Service**Public Improvement Bonds of 2015**

♦ *Principal Payment – 2015 Refunding bonds (01898-58005)* 836,000

♦ *Interest Payment – 2015 Refunding bonds (01898-58010)* 79,900

Public Improvement Bonds of 2019

♦ *Principal Payment – 2019 Bonds (01892-58005)* 595,000

♦ *Interest Payment – 2019 Bonds (01892-58010)* 634,400

♦ *Paying/Fiscal Agent Fees (01892-58015)* 300

Public Improvement Bonds of 2024

♦ *Principal Payment – 2019 Bonds (01892-58005)* 1,011,800

♦ *Interest Payment – 2019 Bonds (01892-58010)* 829,900

♦ *Paying/Fiscal Agent Fees (01892-58015)* 5,000

Required debt service on all general obligation bonds backed by full faith and credit of the City.

Contractual Services

♦ *Insurance (01910-51115)* 403,500

Annual premium for Comprehensive Insurance Coverage, insuring all real and personal property against loss and/or damage and any liability claims made against the City.

♦ *Professional Services (01910-51125)* 20,000

Amounts provided for consultant fees including insurance, employee benefits, and other consultant activities.

NONDEPARTMENTAL

Activity: #910
Fund: General

Department: Nondepartmental
Function: Nondepartmental

Other Charges

♦ ***Educational Reimbursements (01910-55020)*** **30,000**

To enable employees to keep abreast of the changing trends within their positions, employees are encouraged to continue their education by receiving, from the City, a 2/3 reimbursement of educational expense.

♦ ***Incentive Awards (01910-55030)*** **25,000**

This amount is awarded to employees for their suggestions, achievements and outstanding service which ultimately benefits the City.

♦ ***Reserve for Contingencies (01910-55070)*** **300,000**

Amount provided for appropriation deficiencies or expenditures which are unknown and/or unanticipated. An unanticipated expenditure might include an activity such as snow removal, land acquisition, legal fees or City emergency situations.

♦ ***Reserve for Personnel Adjustments (01910-55075)*** **400,000**

Allowance for performance awards and other personnel adjustments.

Transfers

♦ ***Capital Project Fund (01920-59005)*** **5,675,900**

This amount represents the City's annual share of contributions for the Capital Improvements Program.

♦ ***Equipment Acquisition & Replacement Fund (01920-59015)*** **2,215,700**

Transfer of funds to reserve amounts for subsequent acquisitions and replacement of equipment as scheduled.

DEBT SERVICE

Fund Number: #01
Fund: General Fund

Department: Finance

Debt Service Requirements**Public Improvement Refunding Bonds of 2015****Outstanding as of July 1, 2025****Total Bonds Issued: \$6,988,000**

Fiscal Year	Principal	Interest	Total
2025-2026	836,000	79,816	915,816
2026-2027	823,000	61,567	884,567
2027-2028	810,000	43,604	853,604
2028-2029	796,000	25,938	821,938
2029-2030	781,000	8,591	789,591
Total	4,046,000	219,516	4,265,516

Taxable Public Improvement Bonds of 2019**Outstanding as of July 1, 2025****Total Bonds Issued: \$24,200,000**

Fiscal Year	Principal	Interest	Total
2025-2026	595,000	634,315	1,229,315
2026-2027	615,000	610,115	1,225,115
2027-2028	625,000	590,393	1,215,393
2028-2029	645,000	575,312	1,220,312
2029-2030	660,000	559,403	1,219,403
2030-2031	675,000	542,715	1,217,715
2031-2032	695,000	525,590	1,220,590
2032-2033	710,000	507,584	1,217,584
2033-2034	730,000	488,228	1,218,228
2034-2035	750,000	467,878	1,217,878
2035-2036	770,000	446,015	1,216,015
2036-2037	795,000	422,540	1,217,540
2037-2038	815,000	398,390	1,213,390
2038-2039	840,000	373,565	1,213,565
2039-2040	875,000	347,840	1,222,840
2040-2041	915,000	320,990	1,235,990
2041-2042	945,000	292,617	1,237,617
2042-2043	975,000	262,857	1,237,857
2043-2044	1,010,000	232,090	1,242,090
2044-2045	1,045,000	200,237	1,245,237
2045-2046	1,080,000	167,300	1,247,300
2046-2047	1,120,000	132,640	1,252,640
2047-2048	1,155,000	96,240	1,251,240
2048-2049	1,195,000	58,640	1,253,640
2049-2050	1,235,000	19,760	1,254,760
Total	21,470,000	9,273,254	30,743,254



“Growth, Unity, Progress”

EQUIPMENT ACQUISITION AND REPLACEMENT FUND

This fund was established on June 4, 1979, to account for the acquisition and replacement of equipment. It serves as the depository of amounts transferred from other funds, not only to acquire and replace equipment during the current year, but to accumulate amounts appropriated each year as reserves to replace equipment scheduled for replacement in future years.

Effective in Fiscal Year 2019, the threshold for inclusion on the Schedule of Equipment Replacement and Budget Requirements is \$10,000.

EQUIPMENT ACQUISITION AND REPLACEMENT

Fund Number: #03

Fund: Equipment Acquisition and Replacement

Revenue Estimates

ACCT#	SOURCE	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026
46105	Interest Income	532,891	375,100	540,100	337,300	-
48005	Appropriated Fund Balance	-	2,842,100	2,846,200	2,043,800	-
49010	Transfer from General Fund	2,589,300	2,377,400	2,200,500	2,215,700	-
49050	Sale of Capital Assets	299,728	100,000	75,000	100,000	-
	Total Revenue	<u>3,421,919</u>	<u>5,694,600</u>	<u>5,661,800</u>	<u>4,696,800</u>	<u>-</u>

Expenditures

FUNCTION	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026
General Government	324,602	500,000	500,000	786,800	-
Public Safety	854,222	1,197,200	1,208,500	1,291,200	-
Public Works	1,104,000	1,724,300	1,712,600	1,272,000	-
Parks and Recreation	457,586	245,000	212,600	185,000	-
Reserve for Replacements	-	2,028,100	2,028,100	1,161,800	-
Total Expenditures	<u>2,740,410</u>	<u>5,694,600</u>	<u>5,661,800</u>	<u>4,696,800</u>	<u>-</u>

EQUIPMENT ACQUISITION AND REPLACEMENT

Activity Proposal Detail				
Fund: Equipment Acquisition and Replacement				
		Funded from		
		Reserve	Current	Total
		Through	Year	
		FY25	Additions	Cost
General Government (03101-57020)				
<u>Information Technology</u>				
Replace Multifunctional Printer (YFS)	#3398	12,600	-	12,600
Replace Multifunction Printer (PW Eng.)	#3405	10,400	-	10,400
Replace Bizhub C658 (Comm Svcs)	#3417	17,200	-	17,200
Replace Bizhub C658 (Planning)	#3418	15,800	-	15,800
Replace Telephone System	#10244	579,000	-	579,000
Replace Backup System - Primary		80,000	-	80,000
New HP LaserJet 700 Color MFP (Streets & WS)		-	12,000	12,000
Total - Information Technology		715,000	12,000	727,000
<u>Administrative</u>				
New Transit Connect Panel Van		-	44,000	44,000
New Tenant Floor Sweeper - Walk Behind		-	15,800	15,800
Total - Administrative		-	59,800	59,800
Total - General Government		715,000	71,800	786,800
Public Safety (03201-57020)				
<u>Police Department</u>				
Replace 2013 Ford Taurus Sedan	#560	56,600	12,400	69,000
Replace 2014 Ford Explorer SUV	#569	55,500	13,500	69,000
Replace 2014 Ford Interceptor Sedan	#583	55,500	13,500	69,000
Replace 2014 Ford Interceptor Sedan	#587	55,500	13,500	69,000
Replace 2015 Ford Interceptor Sedan	#601	55,500	13,500	69,000
Replace 2015 Ford Interceptor Sedan	#611	55,500	13,500	69,000
Replace 2015 Ford Interceptor Sedan	#618	55,500	13,500	69,000
Replace 2015 Ford Interceptor Sedan	#620	55,500	13,500	69,000
Replace 2016 Ford Interceptor Sedan	#623	55,500	13,500	69,000
Replace 2016 Ford Interceptor Sedan	#625	50,500	8,200	58,700
Replace 2017 Ford Interceptor Sedan	#632	49,800	8,900	58,700
New 2025 Dodge Durango Suv		-	69,000	69,000
New 2025 Dodge Durango Suv		-	69,000	69,000
New 2025 Dodge Durango Suv		-	69,000	69,000
New Audio/Video System (Training Room)		-	55,000	55,000
New LPR Message Board		-	63,600	63,600
New LPR Message Board		-	63,600	63,600
New LPR Message Board		-	63,600	63,600
Prepaid Amount for Body Cameras		100,000	-	100,000
Total - Police Department		700,900	590,300	1,291,200
Total - Public Safety		700,900	590,300	1,291,200

EQUIPMENT ACQUISITION AND REPLACEMENT

Activity Proposal Detail				
Fund: Equipment Acquisition and Replacement				
			Funded from	
			Reserve Through FY25	Current Year Additions
				Total Cost
Public Works (03301-57020)				
<u>Public Works Administration & Garage</u>				
Air compressor			-	11,800
Total - PW Admin. & Garage Division			-	11,800
 <u>Solid Waste Division</u>				
Replace Freightliner Refuse Truck	#107	344,000	-	344,000
New Freightliner Refuse Truck		-	344,000	344,000
New Freightliner Refuse Truck		-	344,000	344,000
Total - Solid Waste Division		344,000	688,000	1,032,000
 <u>Streets Division</u>				
Replace Backhoe/Loader 420F2	#274	155,700	-	155,700
Replace Trail King Trailer TR 20	#283	20,900	-	20,900
New 10' Leaf Box		-	13,200	13,200
Total - Streets Division		176,600	13,200	189,800
 <u>Stormwater Management Division</u>				
Replace Ventrac Tractor Diesel	#340	38,400	-	38,400
Total - Stormwater Management Division		38,400	-	38,400
Total - Public Works		559,000	713,000	1,272,000
 Parks and Recreations (03501-57020)				
<u>Parks and Grounds</u>				
Replace Toro 3300D Infield Groomer	#332	40,000	-	40,000
Replace Core Aeration Machine	#359	48,000	-	48,000
Replace Leaf Vacuum	#396	72,000	-	72,000
New Ventrac SSV Model 2120M		-	25,000	25,000
Total - Parks and Grounds		160,000	25,000	185,000
Total - Parks & Recreation		160,000	25,000	185,000
 Total Acquisitions and Replacements		 2,134,900	 1,400,100	 3,535,000
 Reserve for Future				
Replacements (03901-57020)		-	1,161,800	1,161,800
 Grand Total		 2,134,900	 2,561,900	 4,696,800

EQUIPMENT ACQUISITION AND REPLACEMENT

Schedule of Equipment Replacement and Budget Requirements
Fund: Equipment Acquisition and Replacement

				Years	Year	Estimated	Reserve						
Id.				Est.	Scheduled	Cost to	through						
No.	Number	Year	Make-Model	Cost	Life	to Replace	Replace	FY25	FY26	FY27	FY28	FY29	FY30
Administrative													
1	1	2020	2020 Chevy Traverse AWD (CMO)	31,419	8	2028	33,000	20,500	4,100	4,100	4,300	-	5,000
2	8	2015	2014 Dodge Caravan (Pool)	20,151	12	2027	44,000	39,600	-	4,400	-	4,200	4,200
3	14	2025	2024 Ford Escape Suv Hybrid Plug In	48,222	11	2036	50,600	-	-	5,100	5,100	5,100	5,100
4	15	2024	2024 Chevrolet Colorado 4Wd 271 Crew	43,334	13	2037	45,500	-	3,800	3,800	3,800	3,800	3,800
5	18	2012	2011 Dodge Caravan (Pool)	20,590	15	2027	60,000	52,400	-	7,600	-	4,500	4,500
6	19	2019	2019 Ford Transit Cargo Van (IT)	29,716	10	2029	31,200	17,500	3,500	3,500	3,500	3,200	-
7	29	2019	2019 Ford Fusion Hybrid (Pool)	23,140	10	2029	24,300	13,500	2,700	2,700	2,700	2,700	-
8	34	2022	2020 Ford Transit Van (Studio)	23,140	10	2032	24,300	-	3,500	3,500	3,500	3,500	3,500
General Services													
1	12	2014	2014 Ford Van E -250	20,182	13	2027	44,000	44,000	-	-	-	3,900	3,900
2	21	2020	2019 Ford Transit T-250 Mid-Roof	35,752	10	2030	37,500	19,000	3,800	3,800	3,800	3,800	3,300
3	25	2020	2019 Ford R1CB 130 WB Transit Van	31,745	10	2030	33,300	16,500	3,300	3,300	3,300	3,300	3,600
4	28	2019	2018 Ford Transit Cargo Van	32,602	10	2029	34,200	19,000	3,800	3,800	3,800	3,800	-
5	40	2024	2023 Dodge Ram 1500	45,375	8	2032	47,600	-	7,100	7,100	7,100	7,100	7,100
6	41	2024	2024 Chevrolet Equinox LS AWD	31,768	10	2034	33,400	-	3,700	3,700	3,700	3,700	3,700
7	NEW		Transit Connect Panel Van	-	10	2026	44,000		44,000	-	5,100	5,100	5,100
Housing Inspection & Code Compliance													
1	2	2012	2012 Ford Fusion Hybrid	26,742	15	2027	40,000	30,000	-	10,000	-	3,000	3,000
2	4	2025	2025 Honda Cr-V Hybrid Sport-L Awd	42,538	10	2035	44,700	-	-	5,000	5,000	5,000	5,000
3	5	2021	2020 Chevrolet Bolt	29,731	10	2031	35,000	6,700	3,900	4,900	4,900	4,900	4,900
4	6	2023	2023 Chevrolet Bolt	30,589	11	2034	32,100	3,200	3,200	3,200	3,200	3,200	3,200
5	11	2016	2016 Toyota RAV4 AWD	29,430	11	2027	30,900	23,700	3,600	3,600	-	3,200	3,200
6	16	2021	2020 Chevrolet Bolt EV	29,312	10	2031	35,000	6,700	3,900	4,900	4,900	4,900	4,900
7	24	2008	2008 Ford Ranger Truck	12,845	19	2027	38,000	33,500	4,500	-	-	2,200	2,200
8	32	2021	2020 Chevrolet Bolt EV	30,407	10	2031	35,000	6,700	3,900	4,900	4,900	4,900	4,900
9	37	2023	2023 Chevrolet Bolt	30,589	11	2034	32,100	3,200	3,200	3,200	3,200	3,200	3,200
Animal Control													
1	20	2018	2018 Ford 150 Transit Van	47,757	11	2029	50,100	25,100	5,100	6,600	6,600	6,700	-
2	30	2014	2013 Chevy Van	34,227	13	2027	94,000	85,000	4,500	4,500	-	8,200	8,200
Park Ranger													
1	23	2025	2024 Chevy Silverado 1500	50,956	6	2031	53,500	-	-	10,700	10,700	10,700	10,700
2	36	2023	2022 F-150 Extended Cab 4X4	41,265	6	2029	43,300	8,700	8,700	8,700	8,700	8,500	-
Emergency Management													
1	9	2020	2019 Ford F250 4WD Crew	47,343	10	2030	49,700	20,000	5,000	6,000	6,000	6,000	6,700
2	557	2020	2019 Chevy Tahoe	60,000	10	2030	63,000	26,500	6,300	7,300	7,300	7,300	8,300
Senior Services													
1	70	2019	2019 Ford Champ 15-passgr	103,987	11	2030	109,200	48,700	4,100	14,100	14,100	14,100	14,100
2	71	2019	2019 Ford Champ 15-passgr	103,987	11	2030	109,200	48,700	4,100	14,100	14,100	14,100	14,100
3	72	2017	2017 Ford E450 Startrans Bus	74,540	11	2028	105,000	65,400	9,200	15,200	15,200	-	11,000
4	73	2018	2018 Ford E450 Cutaway Bus	76,377	11	2029	105,000	57,800	5,800	13,800	13,800	13,800	-
5	74	2018	2018 Ford E450 Cutaway Bus	76,377	11	2029	105,000	57,800	5,800	13,800	13,800	13,800	-
6	76	2016	2016 Dodge Van	22,851	11	2027	25,000	19,000	3,000	3,000	-	2,600	2,600
7	77	2018	2018 Ford E450 Cutaway Bus	76,377	11	2029	105,000	57,800	6,800	12,800	13,800	13,800	-
8	78	2019	2019 Ford Champ 15-passgr	103,987	11	2030	109,200	48,700	7,100	13,100	13,100	13,100	14,100
9	79	2017	2017 Ford E450 Startrans Bus	74,540	11	2028	105,000	67,200	7,600	15,100	15,100	-	11,000
10	80	2014	2014 Ford Bus	64,071	13	2027	142,000	137,000	-	5,000	-	12,400	12,400
Public Works Administration & Garage													
1	7	2023	2022 Honda CR-V Hybrid	39,320	11	2034	41,300	-	-	5,100	5,100	5,100	6,100
2	10	2020	2019 Ford Fusion S	18,570	10	2030	19,500	5,000	2,000	3,000	3,000	3,000	3,500
3	13	2020	2019 Chevy Equinox	21,788	9	2029	22,900	7,500	2,600	3,600	4,500	4,700	-
4	52	2008	2007 Sport Utility Vehicle	19,909	19	2027	55,300	34,000	5,650	15,650	-	3,200	3,200
5	203	2021	2020 Ford F150 1/2 Ton Pick Up Truck	27,425	11	2032	28,800	700	2,900	3,900	3,900	4,400	4,400
6	250	2022	2022 Ford F-250 Regular Cab	39,885	11	2033	41,900	600	4,300	5,300	5,300	5,300	5,300
Solid Waste Division													
1	100	2017	2016 Ford F250	24,383	10	2027	60,000	37,800	-	22,200	-	7,000	7,000
2	101	2020	2019 Ford F150 Cab	23,541	9	2029	24,700	5,500	2,700	5,400	5,400	5,700	-
3	102	2020	2019 Ford F150 Cab	23,541	9	2029	24,700	5,500	2,700	5,400	5,400	5,700	-
4	103	2024	Freightliner Refuse Truck	233,685	10	2034	344,000	-	-	43,000	43,000	43,000	43,000
5	104	2020	Freightliner Refuse Truck	174,767	10	2030	344,000	137,300	-	51,700	51,700	51,700	51,600
6	105	2019	Freightliner Refuse Truck	168,344	10	2029	344,000	158,200	31,500	51,400	51,400	51,500	-
7	106	2025	Freightliner Refuse Truck	310,847	10	2035	344,000	-	-	38,200	38,200	38,200	38,200
8	107	2017	Freightliner Refuse Truck	159,029	10	2026	344,000	344,000	-	-	40,100	40,100	40,100

EQUIPMENT ACQUISITION AND REPLACEMENT

Schedule of Equipment Replacement and Budget Requirements
Fund: Equipment Acquisition and Replacement

No.	Id. Number	Year	Make-Model	Cost	Years	Year	Estimated	Reserve	FY26	FY27	FY28	FY29	FY30
					Est.	Scheduled	Cost to	through					
					Life	to Replace	Replace	FY25					
9	108	2022	Freightliner Refuse Truck	192,106	10	2032	344,000	66,600	-	46,200	46,200	46,200	46,200
10	109	2024	Freightliner Refuse Truck	276,000	10	2034	344,000	-	-	43,000	43,000	43,000	43,000
11	110	2025	2021 Ford F-250 Crew Cab	75,822	13	2038	79,600	-	-	6,600	6,600	6,600	6,600
12	111	2025	Freightliner Refuse Truck	310,847	10	2035	344,000	-	-	38,200	38,200	38,200	38,200
13	112	2019	Freightliner Refuse Truck	168,344	10	2029	344,000	158,200	16,500	56,500	56,500	56,300	-
14	113	2020	Freightliner Refuse Truck	174,767	10	2030	344,000	137,300	1,300	51,300	51,300	51,300	51,500
15	114	2023	2005 GMC Box Truck	85,620	16	2039	89,900	6,000	-	6,400	6,400	6,400	6,400
16	115	2021	Freightliner M-2 Grapple Truck	134,226	8	2029	140,900	60,300	-	26,800	26,900	26,900	-
17	118	2019	Freightliner Refuse Truck	168,344	10	2029	344,000	158,200	16,500	56,500	56,500	56,300	-
18	119	2019	Freightliner Refuse Truck	168,344	10	2029	344,000	158,200	16,500	56,500	56,500	56,300	-
19	121	2020	Freightliner Refuse Truck	174,767	10	2030	344,000	137,300	1,300	51,300	51,300	51,300	51,500
20	122	2020	Freightliner Refuse Truck	174,767	10	2030	344,000	137,300	1,300	51,300	51,300	51,300	51,500
21	125	2024	Freightliner Refuse Truck	276,000	10	2034	344,000	-	-	43,000	43,000	43,000	43,000
22	128	2020	Freightliner Refuse Truck	174,767	10	2030	344,000	137,300	1,300	51,300	51,300	51,300	51,500
23	132	2022	Freightliner Refuse Truck	179,928	10	2032	344,000	66,600	-	46,200	46,200	46,200	46,200
24	134	2024	Freightliner Refuse Truck	276,000	10	2034	344,000	-	-	43,000	43,000	43,000	43,000
25	135	2024	Freightliner Refuse Truck	276,000	10	2034	344,000	-	-	43,000	43,000	43,000	43,000
26	136	2025	Freightliner Refuse Truck	310,847	10	2035	344,000	-	-	38,200	38,200	38,200	38,200
27	NEW		Freightliner Refuse Truck	-	10	2026	344,000	-	344,000	-	40,100	40,100	40,100
28	NEW		Freightliner Refuse Truck	-	10	2026	344,000	-	344,000	-	40,100	40,100	40,100
Streets Division													
1	200	2023	2022 Ford F-550 Truck	105,066	8	2031	110,300	15,800	10,800	16,800	16,800	16,800	16,800
2	201	2025	2024 Ford Explorer AWD Hybrid SUV	55,274	9	2034	58,000	-	-	7,300	7,300	7,300	7,300
3	202	2018	2017 F-550 Super Duty Dump Truck	80,835	9	2027	120,700	72,600	19,100	29,100	-	15,800	15,800
4	204	2018	2018 International 7400 SFA 4x2	137,256	9	2027	207,700	123,000	37,400	47,300	-	27,300	27,300
5	205	2015	International Dump Truck 3400	136,321	12	2027	216,000	183,500	-	32,500	-	20,600	20,600
6	206	2018	2018 International 7400 SFA 4x2	137,256	10	2028	144,100	95,400	11,200	18,700	18,800	-	16,800
7	207	2017	2016 Ford F250 Pick-Up	24,108	10	2027	87,100	22,100	27,500	37,500	-	10,200	10,200
8	208	2024	2023 Ford F-550 Regular Cab 4X4 169"	120,687	11	2035	126,700	12,700	-	12,700	12,700	12,700	12,700
9	209	2017	2017 Ford F550 Super Duty	80,834	10	2027	120,700	97,200	7,000	16,500	-	14,100	14,100
10	210	2017	2017 Sterling Tri-Axle Dump Truck	172,636	12	2029	181,300	114,200	11,800	18,300	18,300	18,700	-
11	211	2015	Freightliner Truck	181,884	12	2027	195,000	161,900	13,600	19,500	-	18,600	18,600
12	213	2021	2020 Ford F250 Regular Cab Pick-Up	38,750	11	2032	40,700	12,300	4,100	4,100	4,100	4,100	4,100
13	216	2021	Schwarze Street Sweeper	240,968	11	2032	253,000	-	-	25,300	25,300	25,300	25,300
14	217	2023	2022 Ford F-350 Dump Truck	67,427	8	2031	70,800	10,100	5,100	11,100	11,100	11,100	11,100
15	218	2019	2018 Ford F250 Pick-Up	35,458	9	2028	37,200	23,500	4,700	4,700	4,300	-	4,900
16	219	2018	2017 F-550 Reg Cab Dump Truck	80,834	9	2027	120,700	72,600	24,000	24,100	-	15,800	15,800
17	220	2018	2018 Silverado 2500 Pick-Up w/Plow	44,322	9	2027	46,500	34,700	5,900	5,900	-	6,100	6,100
18	221	2019	2018 Dodge Ram 2500	28,375	10	2029	29,800	16,500	3,300	3,300	3,300	3,400	-
19	222	2025	2024 Chevy T Silverado 2500	81,210	10	2035	85,300	-	-	9,500	9,500	9,500	9,500
20	251	2018	2017 3/4 Ton Chevy Pick-Up	33,155	9	2027	34,800	25,900	4,400	4,500	-	4,600	4,600
21	252	2017	2017 Ford 3/4 Ton Pick-Up	28,000	10	2027	87,100	56,200	-	30,900	-	10,200	10,200
22	253	2019	2018 Ford F-350 Crew Pick-Up	39,839	9	2028	41,800	26,000	5,200	5,200	5,400	-	5,500
23	254	2024	2023 Ford F-550 Pick-Up	69,323	11	2035	72,800	6,000	-	7,300	7,300	7,300	7,300
24	255	2017	2017 International Dump Truck	135,000	10	2027	141,800	109,400	16,200	16,200	-	16,500	16,500
Stormwater Management													
1	302	2017	2016 Chevy Silverado Pick-Up	25,465	10	2027	83,900	23,500	26,200	34,200	-	9,800	9,800
2	701	2021	Ford F 350 1 Ton Extended Cab Pick Up	50,685	8	2029	53,200	22,800	2,600	9,100	9,100	9,600	-
3	702	2021	Ford F 350 1 Ton Extended Cab Pick Up	50,685	11	2032	53,200	15,900	5,300	5,300	5,300	5,300	5,300
4	703	2023	2020 Freightliner M2-106	269,340	12	2035	282,800	25,700	-	28,600	28,600	28,600	28,600
Parks & Grounds Division													
1	300	2021	2021 Chevrolet 1500 Pick-Up	24,638	9	2030	25,900	9,600	3,200	3,200	3,300	3,300	3,300
2	303	2017	2016 Chevy Silverado Pick-Up	25,465	10	2027	45,000	23,500	10,750	10,750	-	5,300	5,300
3	304	2013	2012 Chevy Pick-Up	24,198	14	2027	37,000	30,700	3,000	3,300	-	3,000	3,000
4	305	2022	2022 Ford F-550 Stake Body Truck	60,955	14	2036	64,000	9,800	4,900	4,900	4,900	4,900	4,900
5	306	2015	2015 Chevy Pick-Up	34,318	12	2027	55,000	48,700	3,200	3,100	-	5,300	5,300
6	307	2022	2022 Ford F550 Stake Truck	56,230	13	2035	59,000	9,800	4,900	4,900	4,900	4,900	4,900
7	308	2013	2011 Ford F-750 Hook Lift Truck	100,585	14	2027	160,000	130,400	14,800	14,800	-	12,900	12,900
8	309	2024	2024 Ford F750 Aerial Truck	61,967	14	2038	65,100	-	5,000	5,000	5,000	5,000	5,000
9	310	2024	2023 Dodge Aerial Lift Truck	157,603	14	2038	165,500	-	12,700	12,700	12,700	12,700	12,700
10	311	2018	2017 SD Stake Body Dump Truck	69,363	10	2028	72,800	48,300	8,200	8,200	8,100	-	8,500
11	312	2019	2018 Ford F750 Aerial Truck	138,645	10	2029	145,600	81,000	16,200	16,200	16,100	16,100	-
12	313	2021	2020 Chevrolet 1500 Pick-Up	26,992	12	2033	28,300	7,800	2,600	2,600	2,600	2,600	2,600
13	314	2021	2020 Ford 250 Pick-Up	36,085	10	2031	37,900	12,600	4,200	4,200	4,200	4,200	4,200
14	316	2016	2016 Ford F-250 Super Duty Truck	28,398	11	2027	65,000	58,700	3,200	3,100	-	6,800	6,800
15	317	2019	2019 Ford F2-50 Pick-Up	24,169	10	2029	25,400	14,000	2,800	2,800	2,900	2,900	-
16	318	2024	2023 Ford F-250 4WD Crew Cab	57,501	13	2037	60,400	-	5,000	5,000	5,000	5,000	5,000
17	319	2017	2017 Isuzu Refuse Truck	100,133	10	2027	175,000	159,300	7,800	7,900	-	20,400	20,400

EQUIPMENT ACQUISITION AND REPLACEMENT

Schedule of Equipment Replacement and Budget Requirements
Fund: Equipment Acquisition and Replacement

Id. No.	Number	Year	Make-Model	Cost	Years	Year	Estimated	Reserve	FY26	FY27	FY28	FY29	FY30
					Est. Life	Scheduled to Replace	Cost to Replace	through FY25					
18	320	2022	2022 Ford F-650 Super Duty Truck	74,782	11	2033	78,500	16,400	8,200	8,200	8,200	8,200	8,200
19	334	2014	2014 Dodge Ram Chipper Truck	58,843	13	2027	100,000	85,700	7,200	7,100	-	8,800	8,800
20	368	2017	John Deere HPX Gator	13,096	10	2027	13,800	10,800	1,600	1,400	-	1,600	1,600
21	369	2019	2019 Dodge Ram 1500 Pick-Up	24,007	10	2029	25,200	14,000	2,800	2,800	2,800	2,800	-
Police Department													
1	560	2013	2013 Ford Taurus Sedan	41,061	10	2026	69,000	56,600	12,400	-	8,100	8,100	8,100
2	569	2014	2014 Ford Explorer SUV	52,186	10	2026	69,000	55,500	13,500	-	8,100	8,100	8,100
3	583	2014	2014 Ford Interceptor Sedan	33,246	10	2026	69,000	55,500	13,500	-	8,100	8,100	8,100
4	587	2014	2014 Ford Interceptor Sedan	39,383	10	2026	69,000	55,500	13,500	-	8,100	8,100	8,100
5	590	2015	2015 Ford Interceptor Sedan	31,696	10	2027	69,000	55,500	6,700	6,800	-	8,100	8,100
6	592	2015	2014 Electric Motorcycle	21,364	10	2027	24,000	24,000	-	-	-	2,800	2,800
7	593	2015	2014 Electric Motorcycle	21,363	10	2027	24,000	24,000	-	-	-	2,800	2,800
8	601	2015	2015 Ford Interceptor Sedan	42,713	10	2026	69,000	55,500	13,500	-	8,100	8,100	8,100
9	602	2015	2015 Ford Interceptor Sedan	42,713	10	2027	69,000	55,500	6,700	6,800	-	8,100	8,100
10	610	2015	2015 Ford Interceptor Sedan	43,879	10	2027	69,000	55,500	6,700	6,800	-	8,100	8,100
11	611	2015	2015 Ford Interceptor Sedan	42,728	10	2026	69,000	55,500	13,500	-	8,100	8,100	8,100
12	618	2016	2015 Ford Interceptor Sedan	47,688	10	2026	69,000	55,500	13,500	-	8,100	8,100	8,100
13	620	2016	2015 Ford Interceptor Sedan	36,201	10	2026	69,000	55,500	13,500	-	8,100	8,100	8,100
14	623	2017	2016 Ford Interceptor Sedan	38,111	10	2026	69,000	55,500	13,500	-	8,100	8,100	8,100
15	625	2017	2016 Ford Interceptor Sedan	34,116	10	2026	58,700	50,500	8,200	-	6,800	6,800	6,800
16	628	2018	2017 Ford Interceptor Sedan	38,417	10	2028	69,000	49,700	6,400	6,400	6,500	-	8,100
17	629	2018	2017 Ford Interceptor Sedan	37,709	10	2028	58,700	49,700	3,000	3,000	3,000	-	6,800
18	630	2018	2017 Ford Interceptor Sedan	37,709	10	2028	69,000	49,700	6,400	6,400	6,500	-	8,100
19	631	2018	2017 Ford Interceptor Sedan	38,417	10	2028	69,000	49,700	6,400	6,400	6,500	-	8,100
20	632	2018	2017 Ford Interceptor Sedan	33,554	10	2026	58,700	49,800	8,900	-	6,800	6,800	6,800
21	633	2018	2017 Chevy Tahoe SUV	47,739	10	2028	69,000	55,500	4,500	4,500	4,500	-	8,100
22	634	2018	2017 Ford-150 Pick Up Truck	36,544	10	2028	58,700	38,400	6,800	6,800	6,700	-	6,800
23	636	2019	2018 Chevy Tahoe SUV	42,345	10	2029	69,000	38,100	10,300	10,300	10,300	-	8,100
24	637	2019	2018 Chevy Tahoe SUV	42,044	10	2029	69,000	37,900	10,400	10,400	10,300	-	8,100
25	638	2019	2018 Chevy Tahoe SUV	42,345	10	2029	69,000	38,100	10,300	10,300	10,300	-	8,100
26	639	2019	2018 Chevy Tahoe SUV	42,345	10	2029	69,000	38,100	10,300	10,300	10,300	-	8,100
27	640	2019	2018 Chevy Tahoe SUV	42,345	10	2029	69,000	38,100	10,300	10,300	10,300	-	8,100
28	641	2019	2018 Chevy Tahoe SUV	42,345	10	2029	69,000	38,100	10,300	10,300	10,300	-	8,100
29	642	2019	2018 Chevy Tahoe SUV	45,207	10	2029	69,000	38,700	10,100	10,100	10,100	-	8,100
30	643	2021	2020 Ford Interceptor Sedan	53,021	10	2031	69,000	28,100	6,800	6,800	6,800	6,800	6,800
31	644	2021	2020 Ford Interceptor Sedan	49,296	10	2031	69,000	27,600	6,900	6,900	6,900	6,900	6,900
32	645	2021	Cargo Van	40,100	10	2031	42,100	21,500	3,400	3,400	3,400	3,400	3,500
33	650	2022	2020 Ford Interceptor Sedan	45,849	10	2032	69,000	15,800	7,600	7,600	7,600	7,600	7,600
34	651	2022	2021 Ford Interceptor SUV	52,526	10	2032	69,000	15,800	7,600	7,600	7,600	7,600	7,600
35	652	2022	2021 Ford Interceptor SUV	52,521	10	2032	69,000	15,800	7,600	7,600	7,600	7,600	7,600
36	653	2022	2021 Chevrolet Tahoe SUV	55,681	10	2032	69,000	16,700	7,400	7,400	7,400	7,400	7,400
37	655	2023	2022 Ford Interceptor SUV	56,479	10	2033	69,000	5,900	7,900	7,900	7,900	7,900	7,900
38	656	2023	2022 Ford Interceptor SUV	56,479	10	2033	69,000	5,900	7,900	7,900	7,900	7,900	7,900
39	657	2023	2022 Ford Interceptor SUV	57,779	10	2033	69,000	6,100	7,900	7,900	7,900	7,900	7,900
40	658	2023	2022 Ford Interceptor SUV	57,779	10	2033	69,000	6,100	7,900	7,900	7,900	7,900	7,900
41	659	2023	2022 Ford Interceptor SUV	57,779	10	2033	69,000	6,100	7,900	7,900	7,900	7,900	7,900
42	660	2023	2022 Ford Interceptor SUV	57,779	10	2033	69,000	6,100	7,900	7,900	7,900	7,900	7,900
43	661	2023	2022 Chevrolet Tahoe (K-9)	68,744	10	2033	72,200	7,200	8,100	8,100	8,100	8,100	8,100
44	662	2023	2022 Ford Interceptor SUV	61,404	10	2033	69,000	6,500	7,900	7,900	7,900	7,900	7,900
45	663	2025	2024 Dodge Durango Suv	65,156	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
46	664	2025	2024 Dodge Durango Suv	43,394	10	2035	58,700	-	-	6,500	6,500	6,500	6,500
47	665	2025	2024 Dodge Durango Suv	65,198	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
48	666	2025	2024 Dodge Durango Suv	65,198	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
49	667	2025	2024 Dodge Durango Suv	43,394	10	2035	58,700	-	-	6,500	6,500	6,500	6,500
50	668	2024	2024 Dodge Durango Suv	41,439	10	2034	58,700	-	-	7,300	7,300	7,300	7,300
51	669	2025	2024 Dodge Durango Suv	43,394	10	2035	58,700	-	-	6,500	6,500	6,500	6,500
52	670	2025	2024 Dodge Durango Suv	65,131	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
53	671	2025	2024 Dodge Durango Suv	65,131	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
54	672	2025	2024 Dodge Durango Suv	65,131	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
55	673	2025	2024 Dodge Durango Suv	43,394	10	2035	58,700	-	-	6,500	6,500	6,500	6,500
56	674	2025	2024 Dodge Durango Suv	65,131	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
57	675	2024	2024 Dodge Durango Suv	41,439	10	2034	58,700	-	-	7,300	7,300	7,300	7,300
58	676	2025	2024 Dodge Durango Suv	55,887	10	2035	58,700	-	-	6,500	6,500	6,500	6,500
59	677	2025	2024 Dodge Durango Suv	55,887	10	2035	58,700	-	-	6,500	6,500	6,500	6,500
60	678	2025	2024 Dodge Durango Suv	86,879	10	2035	91,200	-	-	10,100	10,100	10,100	10,100
61	679	2025	2024 Dodge Durango Suv	65,142	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
62	680	2025	2024 Chevy EV Blazer Suv	83,015	10	2035	87,200	-	-	9,700	9,700	9,700	9,700
63	681	2025	2024 Dodge Durango Suv	74,915	10	2035	78,700	-	-	8,700	8,700	8,700	8,700
64	682	2025	2024 Dodge Durango Suv	74,915	10	2035	78,700	-	-	8,700	8,700	8,700	8,700
65	683	2025	2024 Dodge Durango Suv	65,142	10	2035	69,000	-	-	7,700	7,700	7,700	7,700

EQUIPMENT ACQUISITION AND REPLACEMENT

Schedule of Equipment Replacement and Budget Requirements
Fund: Equipment Acquisition and Replacement

No.	Id. Number	Year	Make-Model	Cost	Years		Estimated Cost to Replace	Reserve through FY25	FY26	FY27	FY28	FY29	FY30
					Est. Life	Year to Replace							
66	684	2025	2024 Dodge Durango Suv	65,142	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
67	685	2025	2024 Dodge Durango Suv	86,946	10	2035	91,300	-	-	10,100	10,100	10,100	10,100
68	686	2025	2024 Dodge Durango Suv	86,946	10	2035	91,300	-	-	10,100	10,100	10,100	10,100
69	687	2025	2024 Dodge Durango Suv	86,946	10	2035	91,300	-	-	10,100	10,100	10,100	10,100
70	688	2025	2024 Dodge Durango Suv	65,142	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
71	689	2025	2024 Dodge Durango Suv	55,887	10	2035	58,700	-	-	6,500	6,500	6,500	6,500
72	690	2025	2024 Dodge Durango Suv	65,142	10	2035	69,000	-	-	7,700	7,700	7,700	7,700
73	691	2025	2024 Chevy EV Blazer Suv	75,094	10	2035	78,800	-	-	8,800	8,800	8,800	8,800
74	NEW		2025 Dodge Durango Suv	-	10	2026	69,000	-	69,000	-	8,100	8,100	8,100
75	NEW		2025 Dodge Durango Suv	-	10	2026	69,000	-	69,000	-	8,100	8,100	8,100
76	NEW		2025 Dodge Durango Suv	-	10	2026	69,000	-	69,000	-	8,100	8,100	8,100
Equipment													
Information Technology													
1	3398	2017	Multifunction Printer (YFS)	11,978	9	2026	12,600	12,600	-	-	1,700	1,700	1,700
2	3405	2017	Multifunction Printer (PW Eng.)	9,917	9	2026	10,400	10,400	-	-	1,400	1,400	1,400
3	3417	2018	Bizhub C658 (Comm Svcs)	16,389	8	2026	17,200	17,200	-	-	2,600	2,600	2,600
4	3418	2018	Bizhub C658 (Planning)	15,073	8	2026	15,800	15,800	-	-	2,400	2,400	2,400
5	3450	2019	Konica Bizhub C458 (Finance)	11,727	8	2027	12,300	10,300	-	2,000	-	1,800	1,800
6	3451	2019	Konica Bizhub C458 (HR)	11,727	8	2027	12,300	10,300	-	2,000	-	1,800	1,800
7	3466	2021	Konica Minolta Bizhub C658 (PW Eng.)	16,063	6	2027	16,900	12,600	-	4,300	-	3,500	3,500
8	3467	2021	Konica Minolta Bizhub C658 (Police)	16,063	6	2027	16,900	12,600	-	4,300	-	3,500	3,500
9	3468	2021	Konica Minolta Bizhub C658 (CMO)	16,497	6	2027	17,300	12,900	-	4,400	-	3,600	3,600
10	3469	2021	Konica Minolta Bizhub C450i (CMO)	13,239	6	2027	13,900	10,500	-	3,400	-	2,900	2,900
11	3485	2022	Sentry E911	32,799	10	2032	34,400	7,600	3,800	3,800	3,800	3,800	3,800
12	3486	2022	Phone System Upgrade	163,553	5	2027	171,700	128,700	-	43,000	-	45,100	45,100
13	3514	2022	Server Storage - City Hall	134,885	5	2027	141,600	110,000	-	31,600	-	37,200	37,200
14	3528	2023	Computer Printer Konica Minolta	16,032	7	2030	16,800	2,800	2,800	2,800	2,800	2,800	2,800
15	3548	2023	Creston Flex Video Conf. Equip IT Trg.	20,675	5	2028	21,700	10,800	5,400	5,500	-	-	5,700
16	10244	2010	Telephone System	127,179	16	2026	579,000	579,000	-	-	40,500	40,500	40,500
17	10582	2025	Server O/S Virtualization	250,000	7	2032	262,500	-	-	43,800	43,800	43,800	43,800
18	10658	2017	Backup Storage Server	209,679	8	2025*	250,000	250,000	-	37,500	37,500	37,500	37,500
19	-	2018	Backup System - Primary	24,399	8	2026	80,000	80,000	-	-	12,000	12,000	12,000
20	-	-	Electronic Door Access Control	150,000	10	2025*	200,000	200,000	-	23,300	23,300	23,300	23,300
21	-	2003	ERP- (Munis)	358,941	24	2027	600,000	480,000	-	30,000	30,000	30,000	30,000
22	-	-	Recreation Software	-	16	2027	200,000	184,000	8,000	8,000	-	14,000	14,000
23	NEW		HP LaserJet 700 Color MFP (Streets & V	-	6	2026	12,000	-	12,000	-	2,100	2,100	2,100
Studio													
1	3540	2023	Avt Tricatr Video Switchgear System	18,213	10	2033	19,100	4,200	-	2,100	2,100	2,100	2,100
General Services													
1	NEW		Tenant Floor Sweeper - Walk Behind	-	10	2026	15,800	-	15,800	-	1,800	1,800	1,800
Police Department													
1	648	2021	Radar Speed Trailer	10,300	20	2041	10,800	1,800	-	600	600	600	600
2	649	2021	Radar Speed Trailer	10,300	20	2041	10,800	1,800	-	600	600	600	600
3	3259	2010	License Plate Reader	18,850	17	2027	10,000	10,000	-	-	-	700	700
4	3455	2020	Milo Range M-SATS	30,485	7	2027	32,000	26,500	4,800	700	-	5,600	5,600
5	3365	2020	Metro Matrix Message Board	18,070	8	2028	19,000	12,000	2,400	2,400	2,200	-	2,900
6	3470	2021	Solar Message Board	18,070	8	2029	19,000	8,100	2,700	2,700	2,700	2,800	-
7	3482	2021	Mobile Surveillance Trailer	43,000	10	2031	45,200	15,000	5,000	5,000	5,000	5,000	5,000
8	3390	2017	Radio & Accessories	9,583	10	2027	15,000	15,000	-	-	-	1,800	1,800
9	-	2022	Body Cameras / Car Video	500,000	5	2027	525,000	297,200	17,900	17,900	-	137,800	137,800
10	-	2019	Handheld Radios	24,070	8	2027	33,000	33,000	-	-	-	5,000	5,000
11	NEW		Audio/Video System (Training Room)	-	10	2026	55,000	-	55,000	-	6,400	6,400	6,400
12	NEW		LPR Message Board	-	10	2026	63,600	-	63,600	-	7,400	7,400	7,400
13	NEW		LPR Message Board	-	10	2026	63,600	-	63,600	-	7,400	7,400	7,400
14	NEW		LPR Message Board	-	10	2026	63,600	-	63,600	-	7,400	7,400	7,400
Public Works Administration & Garage													
1	120840	2024	Generator & Transfer Switch	60,000	15	2039	63,000	-	4,500	4,500	4,500	4,500	4,500
2	215	2020	Pneumatic Tire Forklift	24,200	15	2035	25,400	8,500	1,700	1,700	1,700	1,700	1,700
3	NEW		Air Compressor Replacement	-	15	2026	11,800	-	11,800	-	800	800	800
Solid Waste Division													
1	140	2017	Uniloader - Bobcat Skid Steer	31,705	10	2027	33,300	25,600	3,800	3,900	-	3,900	3,900
Streets Division													
1	264	2018	Skid Steer Loader 49371-59	66,667	15	2033	70,000	29,800	5,100	5,100	5,100	5,100	5,100
2	265	2011	Bobcat Skid Loader S 650	39,129	16	2027	65,000	55,000	5,000	5,000	-	4,600	4,600

EQUIPMENT ACQUISITION AND REPLACEMENT

Schedule of Equipment Replacement and Budget Requirements
Fund: Equipment Acquisition and Replacement

No.	Id. Number	Year	Make-Model	Cost	Years	Year	Estimated	Reserve	FY26	FY27	FY28	FY29	FY30
					Est.	Scheduled	Cost to	through					
					Life	to Replace	Replace	FY25					
3	266	2020	2019 JLG T350 Trailer with Lift	24,763	10	2030	26,000	13,000	2,600	2,600	2,600	2,600	2,600
4	271	2006	Kraftsman Trailer	6,500	21	2027	20,900	15,000	3,400	2,500	-	1,100	1,100
5	273	2017	Rubber Tire Loader	145,246	10	2027	152,500	117,600	17,400	17,500	-	17,800	17,800
6	274	2017	Backhoe/Loader 420F2	105,822	9	2026	155,700	155,700	-	-	20,400	20,400	20,400
7	275	2025	John Deer 320P Backhoe Loader	138,610	12	2037	145,500	-	-	13,200	13,200	13,200	13,200
8	277	2018	Portable Air Compressor - AIR 185	17,755	15	2033	18,600	7,700	1,300	1,300	1,300	1,300	1,300
9	282	2019	Caterpillar CB22B Utility Roller	36,039	15	2034	37,800	13,500	2,700	2,700	2,700	2,700	2,700
10	283	2001	Trail King Trailer TR 20	9,930	25	2026	20,900	20,900	-	-	900	900	900
11	284	2008	Dynapac Roller CC1000	25,275	19	2027	35,800	32,300	3,500	-	2,100	2,100	2,100
12	287	2007	Vehicle Ground Lift	59,140	20	2027	65,000	57,400	3,800	3,800	-	3,600	3,600
13	NEW		10' Leaf Box	-	15	2026	13,200	-	13,200	-	900	900	900
Stormwater Management													
1	340	2013	Ventrac Tractor Diesel	27,044	13	2026	38,400	38,400	-	-	3,400	3,400	3,400
2	344	2014	Compact Excavator	49,786	15	2029	55,000	38,800	4,000	4,000	4,100	4,100	-
3	372	2016	Bri-Mar LPHD Dump Trailer	8,930	11	2027	20,600	10,800	4,900	4,900	-	2,200	2,200
4	740	2021	Ventrac Mower	28,630	14	2035	30,000	6,900	2,300	2,300	2,300	2,300	2,300
5	3536	2023	Equipment -Aera-Vator	10,257	10	2033	10,800	2,200	1,000	1,000	1,200	1,200	1,200
6	3547	2023	City Hall Pond Gate Valve	19,950	10	2033	20,900	4,400	2,100	2,100	2,100	2,100	2,100
Senior Services													
1	3456	2020	T350 Stand On Scrubber	9,589	10	2030	10,100	5,000	1,000	1,000	1,000	1,000	1,000
2	3484	2022	LED Exterior Message Board	28,414	12	2034	29,800	5,600	2,800	2,800	2,800	2,800	2,800
Parks & Grounds Division													
1	322	2004	John Deere Tractor	23,760	23	2027	40,000	34,000	3,000	3,000	-	1,900	1,900
2	323	2019	K46312 Kubota Tractor Mower	61,771	15	2034	64,900	23,000	4,600	4,600	4,600	4,600	4,600
3	324	2020	John Deere 5075E Tractor	39,608	20	2040	41,600	10,500	2,100	2,100	2,100	2,100	2,100
4	325	2022	Bobcat 5600 Tractor Toolcat	55,236	16	2038	58,000	7,800	3,900	3,900	3,900	3,900	3,900
5	326	2021	Caterpillar Wheel Loader & Snow Pushe	108,565	17	2038	114,000	21,300	7,100	7,100	7,100	7,100	7,100
6	327	2015	Deere 250JD Skid Loader	40,822	15	2030	42,900	28,700	2,800	2,800	2,800	2,800	3,000
7	328	2004	Dakota Field Top Dresser	21,940	23	2027	35,000	35,000	-	-	-	1,700	1,700
8	332	2016	Toro 3300D Infield Groomer	23,000	10	2026	40,000	40,000	-	-	4,700	4,700	4,700
9	333	2025	John Deere 1600 Turbo Riding Mower	69,729	8	2033	73,200	-	-	10,500	10,500	10,500	10,500
10	335	2007	Toro Riding Mower	38,221	20	2027	93,000	78,000	7,000	8,000	-	5,100	5,100
11	336	2019	Z 5976D Mower	9,899	10	2029	10,400	5,900	1,100	1,100	1,100	1,200	-
12	337	2024	Kubota Z400 60 " Mower	8,952	10	2034	9,400	-	1,000	1,000	1,000	1,000	1,000
13	338	2024	Xtreme Vac LCT 600	84,397	12	2036	88,600	-	8,100	8,100	8,100	8,100	8,100
14	339	2025	Toro Workman HDX With Bed	33,629	15	2040	35,300	-	-	2,500	2,500	2,500	2,500
15	341	2024	Exmark Turn Riding Mower	67,418	8	2032	70,800	-	10,100	10,100	10,100	10,100	10,100
16	342	2020	Ventrac Tractor	28,896	12	2032	30,300	12,500	2,500	2,500	2,500	2,500	2,500
17	345	2014	Vermeer Brush Chipper	35,999	13	2027	95,000	82,000	6,000	7,000	-	8,300	8,300
18	347	2020	Exmark Lazer S Mower 60"	10,399	7	2027	13,000	10,900	2,100	-	-	2,300	2,300
19	352	1999	Hydroseeder T-30	8,685	28	2027	15,000	15,000	-	-	-	600	600
20	356	2023	2022 Sweep All Machine	10,493	10	2033	11,000	1,200	1,200	1,200	1,200	1,200	1,200
21	359	2000	Core Aeration Machine	24,935	26	2026	48,000	48,000	-	-	2,000	2,000	2,000
22	361	2018	Aerovator w/Seed Box	17,460	15	2033	18,300	7,700	1,300	1,300	1,300	1,300	1,300
23	362	2022	Vermeer Brush Chipper	52,185	10	2032	54,800	12,200	6,100	6,100	6,100	6,100	6,100
24	364	2006	Vermeer Stump Grinder	25,641	21	2027	75,000	65,000	5,000	5,000	-	3,900	3,900
25	367	2006	Redexim Turf Slicer	9,950	21	2027	25,000	21,200	3,800	-	-	1,300	1,300
26	371	2016	200 Gallon Spayer	16,347	11	2027	35,000	30,000	5,000	-	-	3,700	3,700
27	375	2013	HP Utility Tractor	32,773	14	2027	40,000	40,000	-	-	-	3,200	3,200
28	376	2023	Toro Workman GTX (Battery Powered)	18,795	10	2033	19,700	2,200	2,200	2,200	2,200	2,200	2,200
29	378-1	2021	2020 H&H Water Tank Trailer	11,999	15	2036	12,600	2,700	900	900	900	900	900
30	380	2014	Eager Beaver Trailer	15,831	13	2027	34,000	34,000	-	-	-	3,000	3,000
31	390	2014	Leaf Vacuum	19,941	11	2025*	86,000	86,000	-	9,000	9,000	9,000	9,000
32	392	2024	Xtreme Vac LCT 600	84,397	12	2036	88,600	-	8,100	8,100	8,100	8,100	8,100
33	393	2023	2020 ODB LCT 600 Leaf Collector	55,485	11	2034	58,300	5,800	5,800	5,800	5,800	5,800	5,800
34	394	2012	Leaf Vacuum	17,141	15	2027	72,000	72,000	-	-	-	5,400	5,400
35	395	2011	Leaf Vacuum	17,141	16	2027	72,000	72,000	-	-	-	5,000	5,000
36	396	2010	Leaf Vacuum	16,239	16	2026	72,000	72,000	-	-	5,000	5,000	5,000
37	397	2021	Power Turf Renovator	12,995	10	2031	13,600	4,500	1,500	1,500	1,500	1,500	1,500
38	398	2020	Leaf Vacuum LCT600	52,305	11	2031	86,000	31,100	9,000	9,000	9,000	9,000	9,000
39	399	2020	Leaf Vacuum LCT600	52,305	11	2031	86,000	31,100	9,000	9,000	9,000	9,000	9,000
40	801	2024	Toro Reelmaster 5410-D Riding Mower	89,450	10	2034	92,000	-	10,200	10,200	10,200	10,200	10,200
41	NEW		Ventrac SSV Model 2120M	-	10	2026	25,000	-	25,000	-	2,900	2,900	2,900

EQUIPMENT ACQUISITION AND REPLACEMENT

Schedule of Equipment Replacement and Budget Requirements
Fund: Equipment Acquisition and Replacement

Id.				Years	Year	Estimated	Reserve							
No.	Number	Year	Make-Model	Cost	Est. Life	Scheduled to Replace	Cost to Replace	through FY25	FY26	FY27	FY28	FY29	FY30	
Ice Arena														
1	600	2014	Ice Resurfacing Machine	98,110	20	2034	140,000	57,300	9,100	9,100	9,200	9,200	9,200	
2	601	2021	Ice Resurfacing Machine	107,000	20	2041	112,400	23,300	-	5,900	5,900	5,900	5,900	
3	602	2018	Factory Cat Floor Scrubber	10,354	9	2027	16,000	9,400	3,300	3,300	-	2,100	2,100	
Gymnasium														
1	3459	2020	LED Exterior Message Board	17,815	12	2032	18,700	7,900	1,600	1,600	1,600	1,600	1,600	
2	133209	2023	Flooring In Gym	41,626	10	2033	43,700	9,800	-	4,900	4,900	4,900	4,900	
-														
Miscellaneous														
1	3457	2020	250Kw Generator - Kenhill	79,500	15	2035	83,500	28,000	5,600	5,600	5,600	5,600	5,600	
2	3519	2022	YU2A Bev. Unit Golf Car	17,433	20	2042	18,300	1,000	1,000	1,000	1,000	1,000	1,000	
3	3520	2022	YU1A Yamaha Golf Range Picking Ca	10,720	20	2042	11,300	600	600	600	600	600	600	
4	3521	2022	YU1A Yamaha Golf Cars	7,587	20	2042	8,000	400	400	400	400	400	400	
5	3522	2022	YU1A Yamaha Golf Cars	7,587	20	2042	8,000	400	400	400	400	400	400	
6	3523	2022	YU1A Yamaha Golf Cars	7,587	20	2042	8,000	400	400	400	400	400	400	
7	3524	2022	YU1A Yamaha Golf Cars	7,587	20	2042	8,000	400	400	400	400	400	400	
8	3525	2023	Message Board - Route 450	23,000	12	2035	24,200	2,200	2,200	2,200	2,200	2,200	2,200	
9	3526	2023	Message Board -Northview Dr.	21,700	12	2035	22,800	2,100	2,100	2,100	2,100	2,100	2,100	
10	3527	2023	Message Board - Pointer Ridge	21,700	12	2035	22,800	2,100	2,100	2,100	2,100	2,100	2,100	
11	3565	2024	Toro Mowers (Composite)	274,349	20	2044	288,100	-	-	16,000	16,000	16,000	16,000	
12	10642	2013	Opportunity Park Playground	199,925	15	2028	220,000	159,400	-	30,200	30,400	-	16,500	
13	133159	2015	Linear Park Playground	44,284	15	2030	46,500	29,400	3,400	3,400	3,400	3,400	3,500	
14	133176	2018	Message Board Town Green Park (LED)	14,652	12	2030	15,400	8,300	1,400	1,400	1,400	1,400	1,500	
15	-	-	Contribution - Fire Equipment	-	-	2029	165,000	165,000	-	-	-	-	-	
16	-	2022	75 Golf Carts	205,080	5	2027	215,300	161,300	-	54,000	-	56,500	56,500	
								28,703,800	11,764,300	2,561,900	3,004,300	2,688,300	3,200,000	3,004,400



“Growth, Unity, Progress”

CAPITAL PROJECTS FUND

Capital Projects Funds are created to account for all resources used for the acquisition of capital facilities by a governmental unit except those financed by special assessments and enterprise funds.

Capital Projects are those capital outlays which involve the acquisition and/or construction of major, permanent facilities having a relatively long life. Capital Projects Funds should have their conception in the capital improvement program and capital budget of a governmental unit.

A capital budget may cover a single fiscal year or a period of time four to six years in length. If the latter, it is revised annually in light of new and changed conditions and is extended for one year to keep its length constant over time.

When the annual budget is adopted the capital requirements incorporated in the capital budget become legally binding authorizations to incur obligations and to make expenditures on a project basis.

CAPITAL PROJECTS FUND

How the Capital Projects Fund is Used

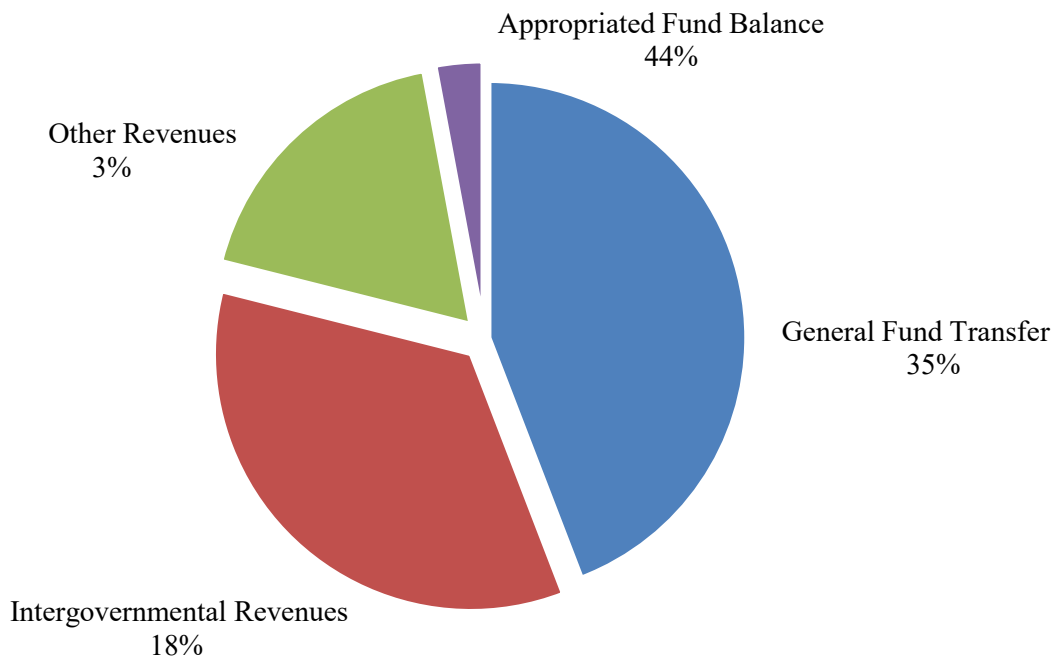
The Capital Projects Fund works in conjunction with but is not the same as the Capital Improvements Program (CIP). The CIP is a six-year plan, which the Council adopts in the form of a Resolution, to authorize improvement or acquisition projects. The current budget year's portion of that plan must be funded by amounts appropriated in the annual Budget Ordinance. The Capital Projects Fund receives appropriations for projects that serve governmental purposes and are not accounted for in an enterprise fund such as the Water and Sewer Fund.

The Capital Projects Fund receives revenues that are earmarked for long-term capital purposes, such as bond proceeds, developers' contributions, grants from other agencies, and transfers from the General Fund, which may include collections from Special Taxing Districts. The receipts may be expended in the same fiscal year or may be held as reserves to finance future projects. In Resolution R-34-96, the Council resolved that the interest earned on balances of the Capital Projects Fund be retained in the Capital Projects Fund for use on present and future capital projects.

Revenue Summarized by Source

	Actual	Budget	Estimated	Proposed	Adopted
	<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2025-2026</u>
Appropriated Fund Balance	-	6,720,000	4,463,600	7,207,500	-
Transfer from General Fund	2,508,300	5,563,300	5,563,300	5,675,900	-
Intergovernmental Revenues	202,590	3,589,600	640,000	2,959,600	-
Other Revenues	<u>1,329,461</u>	<u>30,994,200</u>	<u>31,506,900</u>	<u>479,600</u>	<u>-</u>
Total	<u>4,040,351</u>	<u>46,867,100</u>	<u>42,173,800</u>	<u>16,322,600</u>	<u>-</u>

Capital Projects Fund Revenue - Proposed Budget Fiscal Year 2026



REVENUE ESTIMATES

Fund Number: #10
Fund: Capital Projects Fund

ACCT	SOURCE	Actual 2023-2024	Adopted 2024-2025	Estimated 2024-2025	Proposed 2025-2026	Adopted 2025-2026
48005	Appropriated Fund Balance					
	Land Acquisition	-	76,400	-	113,100	-
	Energy Efficiency Improvements	-	10,000	8,000	115,100	-
	Accessibility Improvements	-	75,000	75,000	125,000	-
	Emergency Operation Center	-	237,500	137,500	-	-
	City Hall	-	80,000	84,000	-	-
	Kenhill Center	-	-	60,000	100,000	-
	Facility Security	-	114,400	-	142,400	-
	Railroad Museum	-	628,600	5,700	-	-
	Public Works Main Facility	-	990,000	91,500	646,700	-
	Park and Ground Annex	-	8,200	-	-	-
	Streets & Utilities Building	-	21,600	21,600	-	-
	Solid Waste Administration Facility	-	-	-	60,000	-
	Bowie Trails Master Plan	-	575,100	446,000	275,000	-
	Centennial Park	-	150,000	150,000	-	-
	Belair Mansion	-	-	-	197,700	-
	Gymnasium	-	88,000	88,000	-	-
	Bowie Playhouse	-	10,000	8,800	51,500	-
	Golf Course	-	2,653,600	2,138,900	375,000	-
	Stormwater Management	-	442,600	184,600	506,100	-
	Chesapeake Bay	-	342,000	237,000	3,280,000	-
	Public Art	-	147,000	147,000	25,000	-
	Tanglewood Park	-	50,000	20,000	20,000	-
	Ice Arena	-	-	-	219,400	-
	Serene Way Park	-	20,000	20,000	-	-
	Whitmarsh Park	-	-	-	805,000	-
	Allen Pond	-	-	540,000	94,100	-
	Church Rd. Park	-	-	-	56,400	-
	Total	-	6,720,000	4,463,600	7,207,500	-
49010	General Fund Transfers					
	Facility Security	475,000	235,600	235,600	172,600	-
	Energy Efficiency Improvements	-	50,000	50,000	73,800	-
	Emergency Operation Center	60,700	-	-	-	-
	Park and Grounds Annex	-	275,000	275,000	-	-
	City Hall	-	-	-	124,000	-
	Land Acquisition	21,200	22,100	22,100	7,500	-
	Golf Course	-	2,949,400	2,949,400	355,000	-
	Whitmarsh Park	-	200,000	200,000	-	-
	Jericho Park	-	-	-	45,000	-
	Ice Arena	-	-	-	2,580,600	-
	Church Rd Park	-	-	-	3,600	-
	Allen Pond Park	-	-	-	5,900	-
	Belair Mansion	-	-	-	22,300	-
	Gymnasium	-	-	-	66,000	-
	Hiker-Biker Trail System	598,000	-	-	-	-
	Facility Preventive Maintenance	742,000	152,000	152,000	378,500	-
	Stormwater Management	140,000	207,400	207,400	223,900	-
	Chesapeake Bay	263,800	1,193,800	1,193,800	-	-
	Reserves for Sediment Control	207,600	278,000	278,000	1,592,200	-
	Public Art	-	-	-	25,000	-
	Total	2,508,300	5,563,300	5,563,300	5,675,900	-
	Intergovernmental Revenues					
43005	U.S. Department of Housing and Urban Development - Economic Development Initiative (EDI) Allen Pond Park	-	1,500,000	-	1,510,000	-
	Subtotal	-	1,500,000	-	1,510,000	-
43110	State Grant					
	Land Acquisition - Open Space	-	1,449,600	-	1,449,600	-
	Maryland Heritage-Areas-Authority	-	90,000	90,000	-	-
	Glen Allen Park - (DNR)	195,000	-	-	-	-
	Emergency Operation Center	-	100,000	100,000	-	-
	Bowie Racetrack Road	7,590	450,000	450,000	-	-
	Subtotal	202,590	2,089,600	640,000	1,449,600	-
	Total Intergovernmental Revenue	202,590	3,589,600	640,000	2,959,600	-

REVENUE ESTIMATES						
Fund Number: #10						
Fund: Capital Projects Fund						
ACCT	SOURCE	Actual 2023-2024	Adopted 2024-2025	Estimated 2024-2025	Proposed 2025-2026	Adopted 2025-2026
Other Revenue						
46105	Interest Income					
	Unallocated	1,102,200	-	512,700	-	-
	Sediment Control	227,261	-	-	-	-
	Facility Preventive Maintenance	-	639,200	639,200	479,600	-
	Subtotal	1,329,461	639,200	1,151,900	479,600	-
49030	G.O. Bond Proceeds	-	30,355,000	30,355,000	-	-
	Subtotal	-	30,355,000	30,355,000	-	-
	Total Other Revenue	1,329,461	30,994,200	31,506,900	479,600	-
Grand Total Revenues		4,040,351	46,867,100	42,173,800	16,322,600	-

EXPENDITURE APPROPRIATIONS

Fund Number: #10

Fund: Capital Projects Fund

	Actual	Budget	Estimated	Proposed	Adopted
	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
Capital Outlay					
Energy Efficiency Improvements	14,208	60,000	-	188,900	-
Emergency Operations Center	24,000	237,500	237,500	-	-
Land Acquisition	-	1,548,100	8,200	1,570,200	-
Bowie Ice Arena	38,590	30,355,000	30,355,000	2,800,000	-
Gymnasium	-	88,000	88,000	66,000	-
Kenhill Center	-	80,000	60,000	100,000	-
Railroad Museum	57,425	718,600	5,700	-	-
Public Works Main Facility	-	990,000	91,500	646,700	-
Solid Waste Administration Facility	-	-	-	60,000	-
Streets and Utilities Building	-	21,600	21,600	-	-
Bowie Trails	100,135	575,100	446,000	275,000	-
Chesapeake Bay	789,907	1,535,800	237,000	3,280,000	-
Facilities Preventive Maintenance	-	791,200	791,200	858,100	-
Stormwater Management	11,334	650,000	392,000	730,000	-
Sediment Control Reserve-Gateway	-	43,700	43,700	1,347,100	-
Sediment Control Reserve-MSTC	-	138,500	138,500	144,600	-
Sediment Control Reserve- Bowie Town	-	64,400	64,400	67,800	-
Sediment Control Reserve-Pin Oak Plaza	-	5,700	5,700	5,900	-
Sediment Control Reserve-Elder Oaks	-	3,100	3,100	3,300	-
Sediment Control Reserve-Collington	-	6,000	6,000	6,200	-
Sediment Control Reserve-City Parcel	-	16,600	16,600	17,300	-
Bowie Playhouse	-	10,000	8,800	51,500	-
Allen Pond Park Development	149,526	1,500,000	540,000	1,610,000	-
Church Rd. Park	-	-	-	60,000	-
Jericho Park	-	-	-	45,000	-
Belair Mansion	4,322	-	-	220,000	-
Whitemarsh Park	-	200,000	150,000	805,000	-
Public Art	-	147,000	147,000	50,000	-
Centennial Park	-	150,000	150,000	-	-
Golf Course	132,501	5,603,000	5,601,000	730,000	-
Parks and Grounds Annex	-	283,200	283,000	-	-
Tanglewood Park	-	50,000	20,000	20,000	-
Racetrack Road Property	-	450,000	450,000	-	-
City Hall	36,859	100,000	84,000	124,000	-
Accessibility Improvements	-	75,000	75,000	125,000	-
Serene Way Park	-	20,000	20,000	-	-
Facility Security	333,491	350,000	73,000	315,000	-
Total Appropriations	1,692,298	46,867,100	40,613,500	16,322,600	-

EXPENDITURE APPROPRIATIONS

Fund Number: #10 Fund: Capital Projects Fund

Capital Outlay***ADA Assessment Project (10163-57015)* 125,000**

Elevating accessibility for individuals with disabilities (ADA), including improvement projects like electronic door opening technology, picnic site enhancements with a focus on appropriate ground surfaces and accessible tables/seating, ensuring accessibility to playgrounds, and addressing parking considerations to meet ADA standards and similar accessibility needs.

***Facility Security (10164-57010)* 315,000**

Phased Security – Physical security improvements & hardware, closed circuit television (CCTV) visitor management system, access control systems, alarm systems for other City owned facilities and an emergency public address system for City Hall.

***Energy Efficiency Improvements (10166-57015)* 188,900**

EV - City Fleet charging stations at City Hall, replace four existing chargers and install two new additional stations. Energy Audit for City Hall and Kenhill Center.

***Reserve for Land Acquisition (10181-57005)* 1,570,200**

This amount is available to acquire open space areas around the City.

***Gymnasium (10186-57010)* 66,000**

Restrooms - Renovation, including new tile flooring and painting.

***Kenhill Center (10187-57010)* 100,000**

RTU Replacement unit N. Renovate Old Comcast Suite

***City Hall (10192-57010)* 124,000**

Construction Management for RTU 1, Flooring Replacement Phase 2 of 4.

***Solid Waste Administration Facility (10314-57010)* 60,000**

HVAC Replacement

***Public Works Main Facility (10315-57010)* 646,700**

Replace Salt Storage Building and Parking area at the PW Facility Phase 2.

***Bowie Trails (10322-57015)* 275,000**

Bituminous trail repairs/replacements along Northview Drive; Pin Oak Parkway Trail Extension (Design) and Jericho Park Trail Segment Construction Completion.

***Chesapeake Bay (10326-57015)* 3,280,000**

Stream Restoration/Bank Repairs -Saddlebrook & MB-MS-3/4.

***Facility Preventive Maintenance (10333-57010)* 858,100**

Annual Addition.

***Stormwater Management (10336-57015)* 730,000**

Neighborhood drainage solutions; Consultant dredging reports, two per year. Bridge & Culvert Repairs. Covington and Rolling Hills SWM Pond 1 Reconstruction Designs.

EXPENDITURE APPROPRIATIONS

Fund Number: #10 Fund: Capital Projects Fund

<i>Sediment Control Reserve - Gateway Center (10337-57015)</i>	<i>1,347,100</i>
<i>Sediment Control Reserve –Maryland Science & Technology Center-Melford (10339-57015)</i>	<i>144,600</i>
<i>Sediment Control Reserve – Bowie Town Center-Centennial Park (10344-57015)</i>	<i>67,800</i>
<i>Sediment Control Reserve - Pin Oak Plaza (10371-57015)</i>	<i>5,900</i>
<i>Sediment Control Reserve - Elder Oaks (10373-57015)</i>	<i>3,300</i>
<i>Sediment Control Reserve - Collington (10375-57015)</i>	<i>6,200</i>
<i>Sediment Control Reserve - Covington City Share (10376-57015)</i>	<i>17,300</i>
 <i>Bowie Playhouse (10511-57010)</i>	 <i>51,500</i>
Fly system replacement and Metal Stair installation.	
 <i>Allen Pond Park (10515-57015)</i>	 <i>1,610,000</i>
Permitting, construction management and replacement of the amphitheater. Demolish island pavilion. Replace island bridge.	
 <i>Belair Mansion (10516-57010)</i>	 <i>220,000</i>
Memorial Garden Design /AE/Construction.	
 <i>Whitemarsh Park (10521-57010)</i>	 <i>805,000</i>
Renovate synthetic turf field. New Scoreboard.	
 <i>Bowie Ice Arena (10532-57010)</i>	 <i>2,800,000</i>
Ice Arena 2 Replacement.	
 <i>Church Road Park (10536-57015)</i>	 <i>60,000</i>
Scoreboards for fields #2 and #3.	
 <i>Jericho Park (10537-57015)</i>	 <i>45,000</i>
Batting Cages and bullpen with solar lights.	
 <i>Public Art (10544-57015)</i>	 <i>50,000</i>
Annual addition.	
 <i>Bowie Golf Course (10545-57015)</i>	 <i>730,000</i>
Driving Range Renovation. Replace siding and roof on cart barn Strategic tree & landscape maintenance.	
 <i>Tanglewood Park (10551-57015)</i>	 <i>20,000</i>
Trail System Improvements (Benches, waymarking and signage) and ground material (mulch, stone, river rock, etc.).	

WATER AND SEWER FUND

This fund is operated to account for the activities of the Water and Sewer System. It is classified as an enterprise fund rendering services on a user charge basis. The system should be a self-supporting entity and the accounting must make it possible to show whether operated at a profit or loss. Rates are set based on the cash needs approach with revenues equaling or exceeding budgetary expenditure appropriations which include both Capital Outlay and Debt Retirement.

OPERATING SUMMARIES

Fund: #20

Fund: Water and Sewer Fund

Description of Water and Sewer Fund Operation

The City of Bowie Water and Sewer system provides service in the following sections of the City, which comprise less than forty percent of City households:

Bowie Forest	Heather Hills	Rockledge
Buckingham	Idlewild	Somerset
Chapel Forge	Kenilworth	Tulip Grove
Derbyshire	Long Ridge	Victoria Heights
Foxhill	Meadowbrook	Whitehall
Grady's Walk	Overbrook	Yorktown

All other sections of the City fall within the franchise area of WSSC. Therefore, the City of Bowie Water and Sewer System remains essentially an enclave that, with a few limited exceptions, does not expand into newly developing areas. It maintains a stable customer base, averaging approximately 7,900 customer accounts, which are 97% residential.

The Levitt Corporation constructed the water and sewer system in the early 1960's. The City purchased it in 1971, issuing general obligation bonds in the amount of \$9,725,000. In 1982, a new wastewater treatment plant was built using Federal, State, and local funding. The plant was extensively modified from 1985 to 1990 as part of a research pilot project for the Bio-Nutrient Removal (BNR) process.

In partnership with the Maryland Department of the Environment, the City introduced Enhanced Nutrient Removal (ENR) technology to its wastewater treatment plant. The new technology reduces nitrogen and phosphorus in the wastewater down to 3 mg/l total nitrogen and 0.3 mg/l total phosphorus. Enhanced Nutrient Removal (ENR) improvements at the wastewater treatment plant were completed in FY2011. Over eighty-two percent of the costs of the improvements were funded by the State via the Bay Restoration Fund. The remaining share of the costs was borrowed from the State's Revolving Loan Program.

The Water Distribution System Recapitalization program authorized in the FY2018 budget proposal is a multi-year project to remediate pipe corrosion. The project design includes the replacement of water mains and water pipes throughout the City's water system. In FY2025 the Sewer Main Rehabilitation program was established to replace the City's aging sewer system. The cost of both projects will be funded by a quarterly Renewal and Replacement fee of \$23.44, plus direct loan and federal grants. The funding needed for all related water and sewer capital projects over the next six years is \$40 million.

The system's operations are supported by user fees, and not by any tax revenue. Rates must be set to cover the cost of operations plus debt service and capital outlay.

Rate History

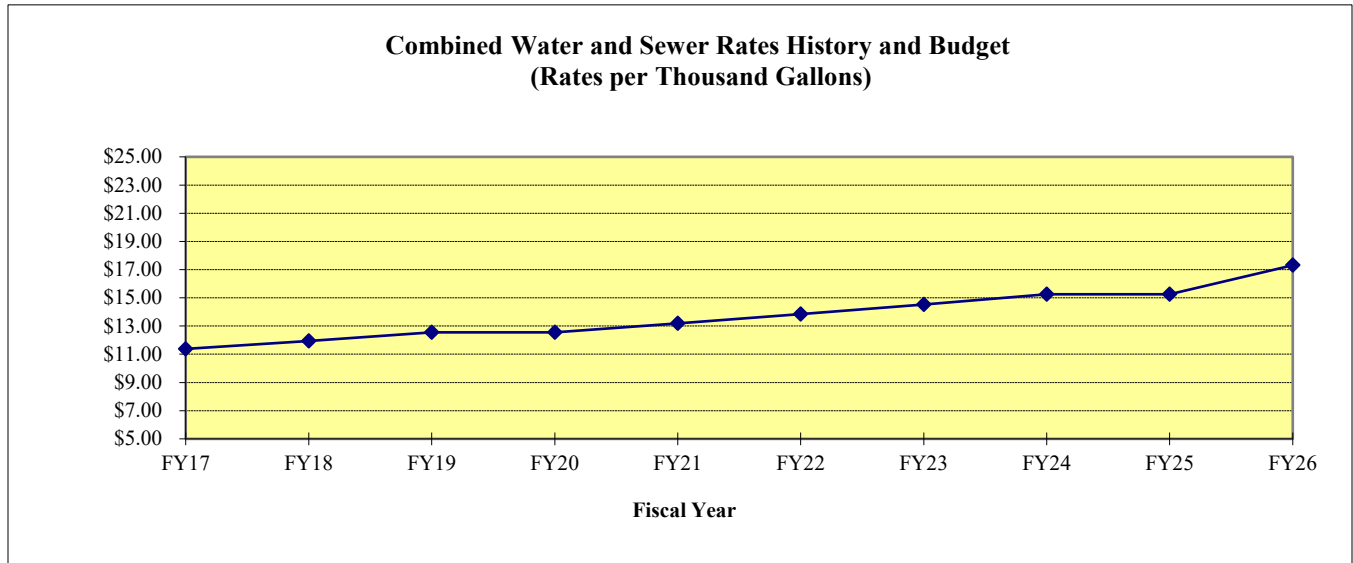
This budget proposes an increase in water and sewer rates. The proposed increase of \$0.53 per thousand gallons for water service and \$0.76 for wastewater service equates to approximately \$15.48 per quarter for the average household using an estimated 12 thousand gallons per quarter. The increase will help maintain the financial stability of the system.

	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Proposed FY 2026</u>	<u>Adopted FY 2026</u>
Water	\$5.69	\$5.97	\$6.27	\$6.58	\$ 7.11	
Sewer	<u>8.15</u>	<u>8.56</u>	<u>8.99</u>	<u>9.44</u>	<u>10.20</u>	
Total	<u>\$13.84</u>	<u>\$14.53</u>	<u>\$15.26</u>	<u>\$16.02</u>	<u>\$17.31</u>	

OPERATING SUMMARIES

Fund: #20
Fund: Water and Sewer Fund

The following graph displays the rate history over time.

**Funds Required – Fiscal Year 2026**

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Division Operating Budgets	2,770,600	3,646,100	6,416,700
Billing and Accounting	340,100	489,300	829,400
Nondepartmental	310,000	446,000	756,000
Transfer - Central Support	218,200	313,900	532,100
Debt Service	378,500	118,600	497,100
Capital Outlay	7,065,300	3,091,200	10,156,500
Total Funds Required	11,082,700	8,105,100	19,187,800
Less: Other Revenue	(340,100)	(489,500)	(829,600)
Loan Proceeds	(6,732,000)	(2,701,900)	(9,433,900)
Renewal and Replacement	(738,000)	-	(738,000)
Balance Required from Rates	3,272,600	4,913,700	8,186,300
Amounts Provided by Rates:			
Metered Sales	3,095,700	4,046,200	7,141,900
Minimum Charges	428,200	616,200	1,044,400
Total Provided by Rates	3,523,900	4,662,400	8,186,300
Balance Required from (added to) Reserves	(251,300)	251,300	-

OPERATING SUMMARIES

Fund: #20
Fund: Water and Sewer Fund

Forecasts

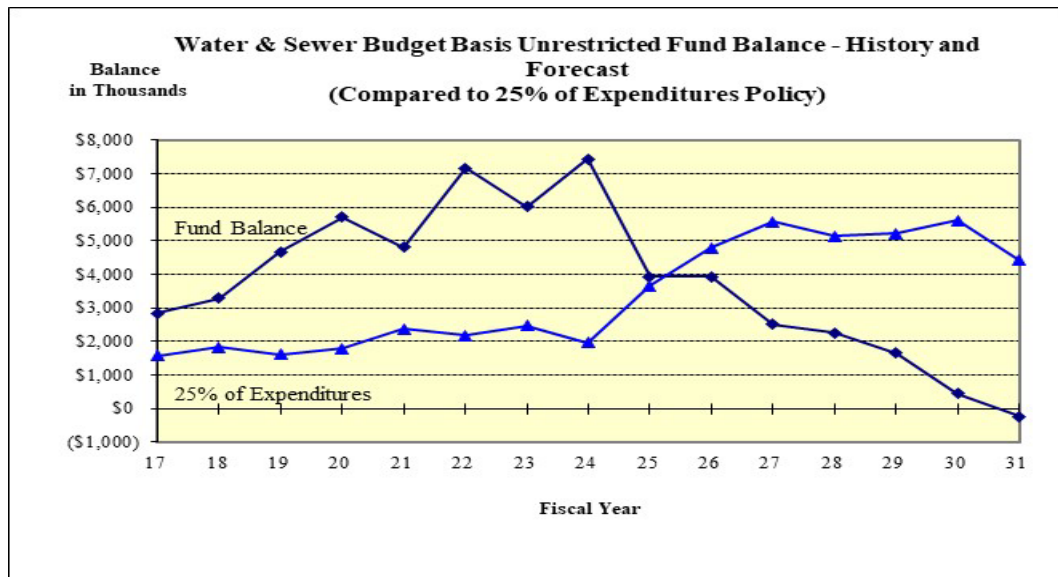
The following table shows revenue and expenditure amounts for Fiscal Years 2025 through 2031, and the resulting effect on an amount we have called the “Budget Basis Unassigned Fund Balance”. This amount represents net current assets, derived by subtracting Current Liabilities from Current Assets. This amount is the best approximation, in an enterprise-type fund, of spendable resources available for appropriation.

	<u>Revenues</u>	<u>Expenditures</u>	<u>Increase or (Decrease)</u>	<u>Budget Basis Unassigned Fund Balance</u>	<u>Percent of Expenditures</u>
Balance July 1, 2024				7,439	
Estimate - FY2025	11,112	14,620	(3,508)	3,931	27%
Budget - FY2026	19,188	19,188	(0)	3,931	20%
Forecasts:					
FY2027	20,853	22,272	(1,419)	2,512	11%
FY2028	20,320	20,584	(264)	2,248	11%
FY2029	20,264	20,861	(597)	1,651	8%
FY2030	21,215	22,415	(1,200)	451	2%
FY2031	16,959	17,650	(691)	(240)	-1%

The forecast amounts (in thousands) are based on the following assumptions for Fiscal Years 2027 through 2031

- Usage charges are based on 435 million gallons, with a combined rate increase of 10 percent in FY2027 and through FY2031.
- Minimum charges remain unchanged; all other revenues increase at 5% per year.
- Renewal and replacement \$23.44 per quarter.
- Expenditures for operating departments increases by 5 percent, billing, and accounting at 7 percent, nondepartmental and overhead costs 7 percent per year.
- Debt Service is per the schedule existing at 6/30/24, also includes \$8.4 million for water pipe, water main and sewer pipe replacement and other plant improvements in fiscal years 2027 and 2031.
- Capital Outlay is per the FY2027-2031 Capital Improvements Program requirements, plus equipment replacements average \$6.7 million per year for capitalized components.

The graph below displays the forecast for Budget Basis Unassigned Fund Balance in relation to the line that shows 25% of Expenditures. The City will strive to maintain a reserve of no less than 25% of expenditures in the Water and Sewer Fund in accordance with the City’s debt and financial management policies. Based on the above assumptions, the Water and Sewer Fund will not comply with the 25% unassigned fund balance policy.

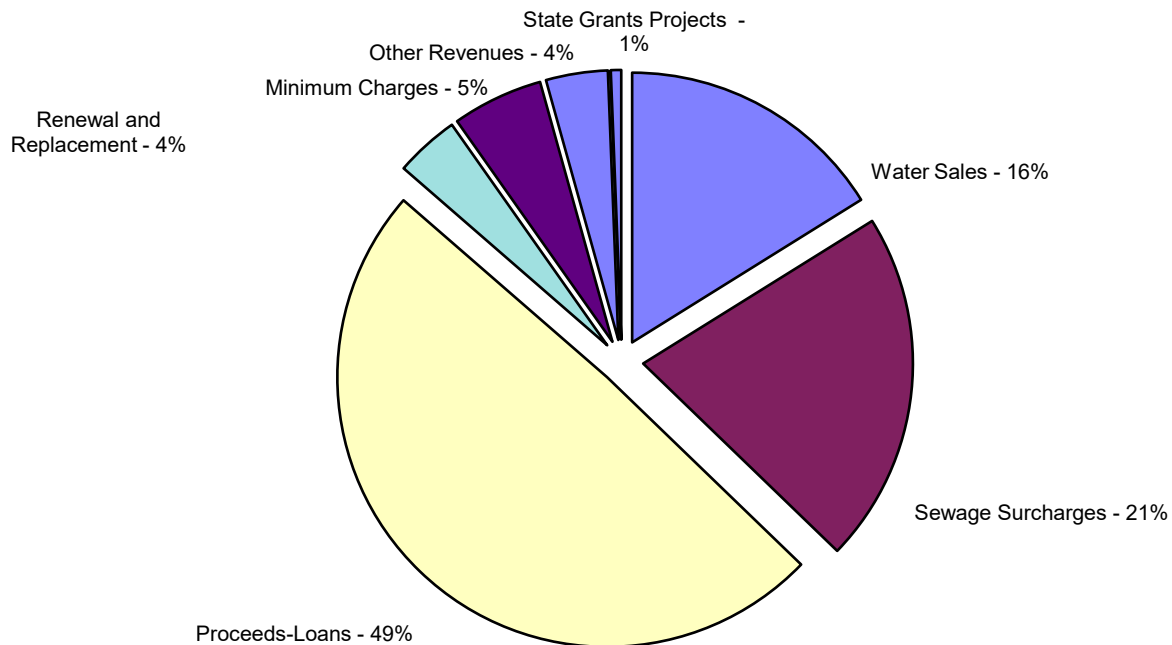


REVENUE SUMMARY

Fund Number: #20

Fund: Water and Sewer Fund

<u>SOURCE</u>	<u>ACTUAL 2023-2024</u>	<u>BUDGET 2024-2025</u>	<u>ESTIMATED 2024-2025</u>	<u>PROPOSED 2025-2026</u>	<u>ADOPTED 2025-2026</u>
Appropriated Retained Earnings	-	1,978,800	-	-	-
Renewal and Replacement	738,149	734,000	738,000	738,000	-
Water Sales	2,707,395	2,864,900	2,864,900	3,095,700	-
Sewage Surcharges	3,671,693	3,744,700	3,851,500	4,046,200	-
Minimum Charges	1,044,434	1,050,200	1,044,400	1,044,400	-
Other Revenues	935,046	998,500	794,700	710,600	-
Proceeds-Loan	-	4,669,600	-	9,433,900	-
Federal Grant	-	1,700,000	1,700,000	-	-
State Grants - Projects	126,828	126,800	118,900	119,000	-
Grand Total	9,223,545	17,867,500	11,112,400	19,187,800	-

Water and Sewer Revenues - Fiscal Year 2026

REVENUE ESTIMATES

Fund Number: #20

Fund: Water and Sewer Fund

		<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>ESTIMATED</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>ADOPTED</u> <u>2025-2026</u>
Water Sales						
44210	Residential	2,166,591	2,338,500	2,338,500	2,526,900	-
44215	Commercial and Public					
	Facilities	540,804	526,400	526,400	568,800	-
	Total	<u>2,707,395</u>	<u>2,864,900</u>	<u>2,864,900</u>	<u>3,095,700</u>	<u>-</u>
Sewerage Surcharges						
44220	Residential	3,302,211	3,355,000	3,461,800	3,625,100	-
44225	Commercial and Public					
	Facilities	369,482	389,700	389,700	421,100	-
	Total	<u>3,671,693</u>	<u>3,744,700</u>	<u>3,851,500</u>	<u>4,046,200</u>	<u>-</u>
Minimum Charges						
44230	Residential	921,634	929,000	921,600	921,600	-
44235	Commercial and Public					
	Facilities	122,800	121,200	122,800	122,800	-
	Total	<u>1,044,434</u>	<u>1,050,200</u>	<u>1,044,400</u>	<u>1,044,400</u>	<u>-</u>
Other Revenues						
46105	Interest Income	491,771	413,900	384,800	287,400	-
46220	Rental-Water Tower Lease	299,516	356,000	264,300	277,600	-
46405	Claims, Reimbursements &					
	Other Service Charges	4,322	15,000	10,000	10,000	-
46420	Miscellaneous Revenue	11,006	93,000	11,000	11,000	-
44255	Account Processing Fees	22,531	23,900	23,900	23,900	-
46415	Forfeited Discounts and					
	Penalties	93,495	95,700	95,700	95,700	-
	Total	<u>922,641</u>	<u>997,500</u>	<u>789,700</u>	<u>705,600</u>	<u>-</u>
Other Financing Sources						
48010	Renewal/Replacement	738,149	734,000	738,000	738,000	-
48015	Appropriated Retained					
	Earnings	-	1,978,800	-	-	-
49046	Proceeds-Loans	-	4,669,600	-	9,433,900	-
49050	Sale of Capital Assets	12,405	1,000	5,000	5,000	-
43110	State Grants - Projects	126,828	126,800	118,900	119,000	-
43005	Federal Grant	-	1,700,000	1,700,000	-	-
	Total	<u>877,382</u>	<u>9,210,200</u>	<u>2,561,900</u>	<u>10,295,900</u>	<u>-</u>
	Grand Total	<u>9,223,545</u>	<u>17,867,500</u>	<u>11,112,400</u>	<u>19,187,800</u>	<u>-</u>

REVENUE DETAIL

Fund: #20 Fund: Water and Sewer Fund

Water Sales - Residential - Projected at \$7.11 per 1,000 gallons on sales of 355,400,800 gallons. **Commercial and Public Facilities** - Projected at \$7.11 per 1,000 gallons on sales of 80,000,000 gallons.

Sewerage Surcharge - Residential - Projected at \$10.20 per 1,000 gallons on 355,400,000 gallons. **Commercial and Public Facilities** - Projected at \$10.20 per 1,000 gallons on 41,280,300 gallons.

Minimum Charge - Residential - Annual charge of \$120.00 per residence whether served by individual or master meter. **Commercial and Public Facilities** - Annual charge based on meter size as follows:

1"	\$120.00	4"	\$2,400.00
1-1/2"	\$480.00	6"	\$4,800.00
2"	\$780.00	8"	\$9,600.00
3"	\$1,440.00	10"	\$15,000.00

Interest Income - Interest earned from investing temporary idle funds.

Rental – Water Tower Lease – Annual amount received for leased space on elevated water tower.

Renewal and Replacement – Quarterly amount received for replacement of water pipes throughout the City (\$23.44).

Claims, Reimbursements and Other Service Charges - Reconnection charges (\$40), meter tests (\$120), and other revenue amounts not classified.

Account Processing Fee - \$50 charge for all new customer accounts.

Forfeited Discounts and Penalties - Charge added for late payment of accounts (\$15) and returned checks (\$35).

New Users Security Advance - To be applied to the users' final bill upon discontinuing service, based on meter size:

3/4", 5/8" or 1"	\$50.00	4"	\$750.00
1-1/2"	\$200.00	6"	\$1,000.00
2"	\$300.00	8"	\$2,000.00
3"	\$500.00	10"	\$3,000.00

Initial Connection Charge - A nonrefundable charge for initial connection to the Water and/or Sewer System, based on meter size:

3/4", 5/8" or 1"	\$1,000.00	4"	\$3,000.00
1-1/2"	\$1,500.00	6"	\$4,000.00
2"	\$2,000.00	8"	\$5,000.00
3"	\$2,000.00	10"	\$6,000.00

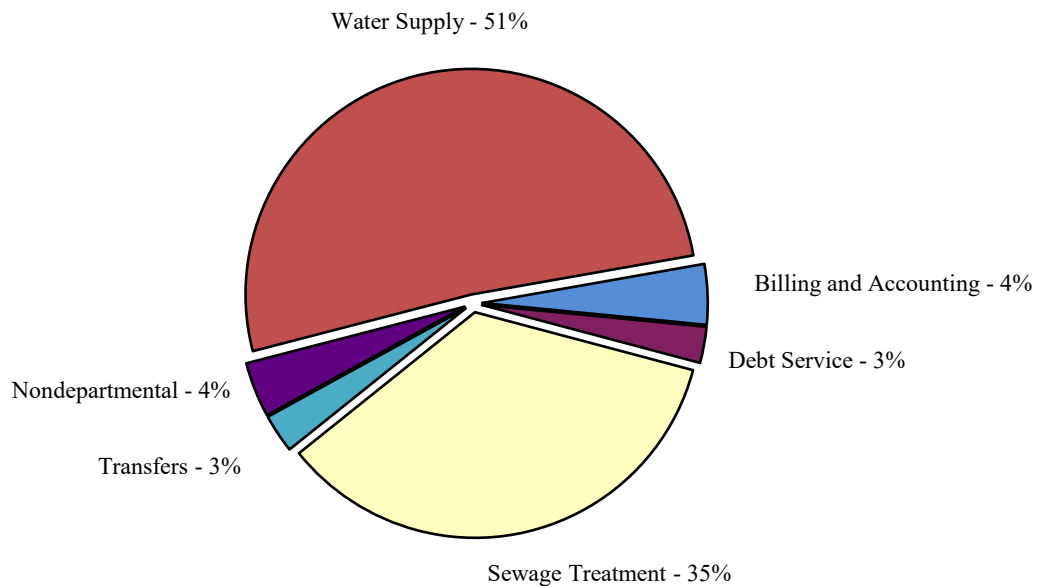
Sub-Meter Installation - Customers applying for installation of a sub-meter shall pay a nonrefundable permit fee of \$50.00, and shall also pay the cost of the sub-meter according to meter size. Customers with a sub-meter installed shall be exempt from sewerage surcharges for outside water use.

EXPENDITURE SUMMARY

Fund Number: #20

Fund: Water and Sewer Fund

<u>PURPOSE</u>	<u>ACTUAL 2023-2024</u>	<u>BUDGET 2024-2025</u>	<u>ESTIMATED 2024-2025</u>	<u>PROPOSED 2025-2026</u>	<u>ADOPTED 2025-2026</u>
Billing and Accounting	676,723	776,600	792,800	829,400	-
Water Supply	2,717,624	9,017,300	6,472,700	9,835,900	-
Sewage Treatment	3,756,015	6,897,400	6,383,700	6,737,300	-
Debt Service	125,683	324,800	117,800	497,100	-
Nondepartmental	61,533	387,000	385,500	756,000	-
Transfers-Central Support Service	<u>503,700</u>	<u>464,400</u>	<u>464,400</u>	<u>532,100</u>	<u>-</u>
Total Expenditures	<u>7,841,278</u>	<u>17,867,500</u>	<u>14,616,900</u>	<u>19,187,800</u>	<u>-</u>

Water and Sewer Expenditures - Fiscal Year 2026

BILLING AND ACCOUNTING

Activity: #141
Fund: Water and Sewer

Department: Finance
Function: General Government

Description

This activity is carried out by the staff of the Finance Department whose duties are so interrelated with the overall financial activity of the City, that separate personnel assignments are not practical. The department is responsible for the billing, collecting and accountability of all water and sewer charges. The monitoring and control of expense appropriations, maintaining and forecasting cash position, investment of temporary idle funds, and providing for debt service requirements are continuous programs of the department.

Objectives and Results for Fiscal Year 2025

A. Objectives are found in the Finance Department section of the General Fund.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Number of water and/or sewer customers-residential	7,685	7,685	7,685	7,685	7,685	7,685
Number of water and/or sewer customers-commercial	249	249	250	251	251	251
Average quarterly residential water and sewer bill	\$224	\$222	\$233	\$245	\$257	\$257
Number of bills or late fee notices issued	39,193	38,781	38,600	38,650	38,700	38,700
Number of new accounts processed	724	656	550	600	600	600
Allowance for Uncollectible Accounts	\$3,793	\$2,607	\$4,715	\$14,006	\$15,000	\$15,000

Objectives for Fiscal Year 2026

1. Objectives are found in the Finance Department section of the General Fund.

Significant Budget Changes

None.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	452,121	532,500	532,500	563,000	-	5.7%
Contractual Services	197,904	215,800	229,700	234,700	-	8.8%
Commodities	6,221	6,000	6,300	6,700	-	11.7%
Other Charges	20,477	22,300	24,300	25,000	-	12.1%
Total	676,723	776,600	792,800	829,400	-	6.8%

BILLING AND ACCOUNTING

Activity: #141
Fund: Water and Sewer

Department: Finance
Function: General Government

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Director, Finance	.3	.3	.3
Assistant Director, Finance	.2	.2	.2
Lead Accountant	.2	.2	.2
Accountant II	.4	.4	.4
Accountant I	-	.1	.1
Finance Budget Specialist	.2	.2	.2
Executive Office Associate	.3	.3	.3
Accounting Technician Supervisor	.2	.2	.2
Payroll Specialist	.2	.2	.2
Utility Billing Specialist	1.0	1.0	1.0
Accounting Technician III	-	1.0	1.0
Accounting Technician, Senior	1.0	-	-
Accounting Technician I	-	.5	.5
Accounting Technician	.5	-	-
P/T Accounting Technician	.5	.5	.5
Total	5.0	5.1	5.1

♦ Salaries and Wages**431,400**

Salaries and Wages paid to full-time and part-time employees.

♦ Fringe Benefits**131,600**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services**♦ Auditing and Accounting (20141-51110)****13,300**

Estimated cost of required annual audit.

♦ Professional Services (20141-51125)**174,400**

To provide for computer program changes. Includes bank fees and armored car services for transporting cash receipts.

♦ Subscription Maintenance (20141-51127)**41,000**

Maintenance for software subscriptions.

♦ Travel and Training (20141-51145)**2,000**

Expenses and related material for attendance at meetings and instructions for staff personnel. Includes mileage allowance for use of personal cars. Also includes proportionate share of computer training for all personnel in this fund.

♦ Equipment Rental (20141-51215)**1,000**

Offsite records storage.

BILLING AND ACCOUNTING

Activity: #141
Fund: Water and Sewer

Department: Finance
Function: General Government

♦ *Repair and Maintenance (20141-51230)* 3,000

Maintenance of office equipment owned by the Water and Sewer Fund, and a proportionate share of the maintenance contract on the computer system.

Commodities

♦ *Materials, Supplies & Minor Equipment (20141-52005)* 6,700

Cost of consumable items such as checks, envelopes, billing cards and other supplies for billing and accounting. Includes a proportionate share of the computer supplies.

Other Charges

♦ *Postage (20141-55055)* 25,000

Amount required for mailing approximately 8,000 quarterly bills, supplemental bills, delinquency notices and other notifications and correspondence.

WATER DIVISION

Activity:#350
Fund: Water and Sewer

Department: Public Works
Function: Public Works

Description

This division is responsible for the production and purification of the water supply for the City, which meets or exceeds all State and Federal health standards. The water is fluoridated for health purposes and the iron is removed by a filtration-flocculation aeration-sedimentation process. The cost of maintaining the water distribution system is included in this division.

Objectives and Results for Fiscal Year 2025

- A. Establish a Standard Operating Procedure (SOP) and operational budget for the Valve Exercise Program by March 31, 2025.
 - ◆ This objective is complete.
- B. Continue the Fire Hydrant Painting Program (Bowie Forest[6], Chapel Forge[29]; Long Ridge [5] and Tulip Grove [34] a total of 74 valves, to be completed by June 30, 2025.
 - ◆ This objective is complete.
- C. Replace large valves (one [1] 8" and two [2] 16") one 16-inch water main at Moylan Dr and 450 intersections by June 30, 2025.
 - ◆ This objective is deferred. KCI will provide a design and cost estimate to be completed by June 30, 2025.
- D. Continue replacement of cla-valve, motor starters and finished water pump by June 30, 2025.
 - ◆ The Cla-valve for Well #4 will be replaced by June 30, 2025.
- E. Maintain compliance with State and Federal water quality standards by June 30, 2025.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Miles of pipeline	90	90	90	90	90	90
Number of pipeline repairs	11	17	14	13	17	17
Number of meters installed/repared	1,065	882	163	88	88	88
Number of fire hydrants	525	525	525	535	535	535
Number of fire hydrants repaired/replaced	1	2	14	24	10	10
Millions of gallons treated/delivered	505	514	510	568	700	720
Customer complaints about water quality	54	56	90	90	131	140

Objectives for Fiscal Year 2026

1. Replace large valves (one (1) 8-inch and two (2) 16-inch, on a 16-inch water main) at Moylan Drive and MD450 intersection by June 30, 2026.
2. Continue the Fire Hydrant Painting Program (Belair Town I [6], Derbyshire [5] and Foxhill [15]), a total of 26 fire hydrants, to be completed by June 30, 2026.
3. Implement Valve Exercise Program by June 30, 2026.
4. Continue replacement of cla-valve, motor starters and finished water pumps by June 30, 2026.
5. Maintain compliance with State and Federal water quality standards by June 30, 2026.

WATER DIVISION

Activity:#350
Fund: Water and Sewer

Department: Public Works
Function: Public Works

Significant Budget Changes

Change in FTE by 0.1 Utilities/SWM Superintendent-Certified (from 0.5 to 0.4) resulting in a budget reduction of \$18,929.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	1,275,166	1,568,400	1,564,100	1,551,200	-	-1.1%
Contractual Services	481,005	673,300	685,000	775,300	-	15.1%
Commodities	244,097	356,500	365,600	442,400	-	24.1%
Other Charges	722	1,700	1,700	1,700	-	0.0%
Capital Outlay	716,634	6,417,400	3,856,300	7,065,300	-	10.1%
Total	2,717,624	9,017,300	6,472,700	9,835,900	-	9.1%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Water Plant Superintendent	1.0	1.0	1.0
Chief Water Plant Superintendent	1.0	1.0	1.0
Water Plant Operator, Certified	-	1.0	1.0
Water Plant Operator	4.0	4.0	4.0
Utilities Superintendent	.5	.5	-
Utilities/SWM Superintendent-Certified	-	-	.4
Utilities Supervisor	1.0	-	-
Utilities Supervisor, Certified	-	1.0	1.0
Pipeline Video Inspector	.5	.5	.5
Utilities Technician II	-	1.0	1.0
Equipment Operator, Senior	1.0	-	-
Utilities Technician I	-	1.0	1.0
Equipment Operator	1.0	-	-
Water Meter Technician	2.0	2.0	2.0
Executive Office Associate	.2	-	-
Executive Office Associate /Street Light Specialist	-	.2	.2
Utility Service Worker	2.0	2.0	2.0
Assistant Utilities Superintendent	.1	-	-
Assistant Utilities Superintendent, Certified	-	.1	.1
Maintenance Manager	.5	.5	.5
Total	14.8	15.8	15.7

WATER DIVISION

Activity:#350
Fund: Water and Sewer

Department: Public Works
Function: Public Works

♦Salaries and Wages **1,131,800**

Salaries and Wages paid to full-time and part-time employees.

♦Fringe Benefits **419,400**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalizations/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦Professional Services (20350-51125) **130,900**

On an as-needed basis for water system operation.

♦Subscription Services - Software (20350-51126) **8,000**

Software as a Service (SaaS) solutions.

♦Travel and Training (20350-51145) **12,200**

The training of personnel is required by State regulations. Operators will be encouraged to attend pertinent seminars and classes, as available, to maintain operator certification. Also, evaluation of employees for their ability to use respirators during chemical tank changeovers.

♦Communications (20350-51205) **8,500**

For telephone services incurred by the Water Division.

♦Equipment Rental (20350-51215) **5,000**

Various rental equipment needed for operations.

♦Public Utility Services (20350-51220) **395,700**

For the purchase of gas, electricity and telephone service for the plant. Also accounts for the cost of "Miss Utility" service.

♦Repair & Maintenance – Vehicles (20350-51230) **27,400**

Costs of vehicle maintenance when performed by other than City personnel. Includes preventive maintenance and repair of radios.

♦Repair & Maintenance – Physical Plant (20350-51235) **187,600**

Costs of material and/or labor on any system components, including replacements when performed by other than City personnel, and which do not extend the useful life of the asset being repaired or maintained.

Commodities

♦Materials, Supplies & Minor Equipment (20350-52005) **263,000**

Small valves, piping, wiring, tools and various short life items. Includes hydrant replacement parts, meter parts, laboratory supplies and other repair items installed and/or replaced by City personnel. Includes water meters and fire hydrant replacements.

♦Operating Supplies (20350-52010) **131,400**

Chemicals required for plant operations. Consumable materials such as top soil, gravel, concrete, straw, and various chemicals needed for utility operations.

♦Protective Apparel (20350-52020) **20,000**

For the purchase of rain gear, boots, gloves, safety apparel, etc., for this division. Includes uniform rental.

♦Repair & Maintenance Supplies - Vehicles (20350-52030) **28,000**

Parts, supplies and fuel for vehicles within this division.

WATER DIVISION

Activity:#350

Department: Public Works

Fund: Water and Sewer

Function: Public Works

Other Charges**◆ Subscriptions and Memberships (20350-55090)****1,700**

Subscriptions to trade journals, etc.

Capital Outlay**◆ Buildings (20350-57010)****572,000**

Automated Control System Implementation (SCADA) (\$550,000); Lower Yard Material Cover (22,000).

◆ Improvements Other Than Buildings (20350-57015)**6,260,000**

Water Distribution System Recapitalization Design and Construction (3,500,000); Filter System Replacement (2,200,000); Water Storage Tank Maintenance Contract (100,000); Moylan_450 Valve Replacement (460,000).

◆ Machinery & Equipment (20350-57020)**233,300**

Pumps, motors, etc., which extend useful life of equipment (70,000); New 50G Mini Excavator (42,800); Copier Replacement (4,000); New Pick-Up Truck (41,900); Truck #410 Replacement (74,600).

WASTEWATER

Activity: #360
Fund: Water and Sewer

Department: Public Works
Function: Public Works

Description

This division is responsible for the collection and treatment of raw sewage. This sewage is treated and returned to the Patuxent River in full compliance with State and EPA permit standards. The cost of maintaining the sewer collection system is included in this division.

Objectives and Results for Fiscal Year 2025

- A. Extend the 5-year sewer lateral replacement program by June 30, 2025.
 - ◆ This objective is complete.
- B. Establish a trunk and right of way sewer main inspection program by June 30, 2025.
 - ◆ This objective is complete.
- C. Implement a sewer lining program by June 30, 2025.
 - ◆ This objective is complete.
- D. Repair Manhole DC-33-Bowie High School Right of Way by June 30, 2025.
 - ◆ This objective is deferred to FY2026 due to budget constraints.
- E. Repair 8-inch Sewer Main-12417 Rambling Lane by June 30, 2025.
 - ◆ This objective is deferred to FY2026 due to budget constraints.
- F. Complex repair on 8-inch Sewer Main-6904 Racetrack Road by June 30, 2025.
 - ◆ This objective is complete.
- G. Repair 8-inch Sewer Main-12510 Millstream Drive by June 30, 2025.
 - ◆ This objective is deferred to FY2026 due to budget constraints.
- H. Conduct a piping evaluation at seven pumping stations to plan for future infrastructure replacements by June 30, 2025.
 - ◆ This objective is complete.
- I. Maintain compliance with State and Federal wastewater quality standards by June 30, 2025.
 - ◆ This objective is complete.

Workload and Performance Indicators

	FY21	FY22	FY23	FY24	FY25	FY26
Miles of collection mains in the system	85	85	85	90	90	90
Miles of collection system inspected with TV	15	12	31	30	30	30
Miles of collection system cleaned	32	36	37	63	63	63
Number of lift stations in system	9	9	9	9	9	9
Number of lift station repairs	8	26	28	24	26	22
Number of emergency call/stoppages	2	-	3	101	101	101
Million gallons of wastewater treated	580	578	548	493	504	510
Tons of sludge produced	2,660	2,800	2,762	2,494	2,526	2,620
Number of days in compliance with discharge requirements	365	365	365	364	365	365

*Lift station repairs increased for FY2022 and FY2023 due to the inclusion of all repairs, not just major repairs to pumps, generators, etc.

Objectives for Fiscal Year 2026

- 1. Extend the sewer lining program by June 30, 2026.
- 2. Repair Manhole DC-33-Bowie High School Right of Way by June 30, 2026.
- 3. Repair 8-inch Sewer Main 12417 Rambling Lane by June 30, 2026.
- 4. Repair 8-inch Sewer Main-12510 Millstream Drive by June 30, 2026.

WASTEWATER

Activity: #360
Fund: Water and Sewer

Department: Public Works
Function: Public Works

5. Complete Phase 2 of Return Activated Sludge/Waste Activated Sludge (RAS/WAS) Building Upgrades by June 30, 2026.
6. Maintain compliance with State and Federal wastewater quality standards by June 30, 2026.

Significant Budget Changes

Change in FTE by 0.1 Utilities/SWM Superintendent-Certified (from 0.5 to 0.4) resulting in a budget reduction of \$18,929.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Personal Services	1,614,816	1,852,200	2,065,000	1,931,100	-	4.3%
Contractual Services	962,616	1,295,900	1,336,200	1,387,900	-	7.1%
Commodities	205,023	221,900	282,900	326,500	-	47.1%
Other Charges	-	600	600	600	-	0.0%
Capital Outlay	973,560	3,526,800	2,699,000	3,091,200	-	-12.4%
Total	3,756,015	6,897,400	6,383,700	6,737,300	-	-2.3%

Personal Services - Full Time Equivalents

	FY24	FY25	FY26
Wastewater Superintendent	1.0	1.0	1.0
Assistant Wastewater Superintendent	1.0	1.0	1.0
Lab Technician	1.0	1.0	1.0
Wastewater Plant Operator	5.0	5.0	5.0
Maintenance Manager	0.5	0.5	0.5
Utilities Superintendent	0.5	0.5	-
Utilities/SWM Superintendent-Certified	-	-	0.4
Assistant Utilities Superintendent	0.9	-	-
Assistant Utilities Superintendent, Certified	-	0.9	0.9
Pipeline Video Inspector	0.5	0.5	0.5
Equipment Operator, Senior	2.0	-	-
Utilities Technician II	-	2.0	2.0
Equipment Operator	1.0	-	-
Utilities Technician I	-	1.0	1.0
Wastewater Plant Maintenance Worker	1.0	1.0	1.0
Utility Service Worker	2.0	2.0	2.0
Executive Office Associate	0.2	-	-
Executive Office Associate /Street Light Specialist	-	0.2	0.2
Total	16.6	16.6	16.5

WASTEWATER

Activity: #360
Fund: Water and Sewer

Department: Public Works
Function: Public Works

♦Salaries and Wages **1,406,700**

Salaries and Wages paid to full time and part time employees.

♦Fringe Benefits **524,400**

Fringe benefits related to full time and part time salaries and wages: FICA, contributions to employee annuities, unemployment compensation, workers compensation, hospitalization/medical insurance, prescription plan, life insurance and weekly indemnity, optical/dental plan.

Contractual Services

♦Professional Services (20360-51125) **250,000**

Consulting services for sludge monitoring and engineering services as required for maintenance improvements. Includes sewer system foam injection to retard tree growth.

♦Travel and Training (20360-51145) **8,600**

For Health Department certification of all operators.

♦Communications (20360-51205) **5,000**

For telephone services incurred by the Wastewater Division.

♦Disposal Fees (20360-51210) **300,000**

Charges for disposal of sludge and grease.

♦Equipment Rental (20360-51215) **5,000**

Various rental equipment needed for operations.

♦Public Utility Services (20360-51220) **453,600**

Electricity and telephone costs, as well as the cost of "Miss Utility" service.

♦Repair & Maintenance - Vehicles (20360-51230) **42,500**

This item is for the maintenance of trucks, tractors, radios and other equipment used by this division.

♦Repair & Maintenance - Physical Plant (20360-51235) **323,200**

Costs of material and/or labor on any system components including replacements when performed by other than own personnel. Includes sewer pump stations and plant which require periodic major maintenance. Appropriation also provides for many replacement items such as electrical fixtures, wiring, large transfer pump repairs, and meter maintenance at sewage treatment plant.

Commodities

♦Materials, Supplies & Minor Equipment (20360-52005) **92,100**

Small valves, piping, wiring, tools and similar items that are best purchased in various sized lots. Also included are items for laboratory and clerical use.

♦Operating Supplies (20360-52010) **176,000**

Chemical requirements needed to operate plant. Consumable materials such as topsoil, gravel, concrete, straw, and various chemicals are needed for utility operations.

♦Protective Apparel (20360-52020) **21,500**

For the purchase of rain gear, boots, gloves, safety apparel, etc., used by this division. Includes uniform rental.

♦Repair & Maintenance Supplies – Vehicles (20360-52030) **36,900**

Amount required to maintain vehicles and fuel for all equipment used by this division.

WASTEWATER

Activity: #360

Department: Public Works

Fund: Water and Sewer

Function: Public Works

Other Charges**◆ Subscriptions and Memberships (20360-55090)****600**

Subscriptions to trade journals, etc.

Capital Outlay**◆ Buildings (20360-57010)****229,200**

Lower Yard Material Cover (\$22,000); Sewer Lateral Replacements (\$200,000);

Streets and Utilities Main Building HVAC (\$7,200).

◆ Improvements Other Than Buildings (20360-57015)**2,472,700**

Sewer Main Rehabilitation (1,500,000); Manhole-Bowie HS Right of Way (22,500); Millstream Sewer Repair (60,000); Rambling Lane Sewer Repair (17,200); Large Trunk and Right-of-Way Sewer Inspection/Cleaning/Rehabilitation (750,000); Pump Station 6 Replacement (110,000); New UV Controller (13,000).

◆ Machinery & Equipment (20360-57020)**389,300**

Emergency replacements to pumps or other equipment (50,000); Sewer Camera Tractor (66,000); New Lime Pugmill (30,000); New 50G Mini Excavator (42,800); Copier Replacement (4,000); New Pick-Up (41,900); Truck#410 Replacement (74,600); WWTP Emergency Improvements (80,000).

NONDEPARTMENTAL

Activity: #911

Department: Nondepartmental

Fund: Water and Sewer

Function: Nondepartmental

Description

This budget section provides for expenditures which are not directly or exclusively associated with specific activities or divisions. It includes debt service, comprehensive insurance coverage, allowances for contingencies, and transfers to other funds.

Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	ADOPTED 2025-2026	Pct. Change
Debt Service	125,683	324,800	117,800	497,100	-	53.0%
Contractual Services	61,533	72,000	70,500	76,600	-	6.4%
Other Charges	-	315,000	315,000	679,400	-	115.7%
Transfer - General Fund	503,700	464,400	464,400	532,100	-	14.6%
Total	690,916	1,176,200	967,700	1,785,200	-	51.8%

Debt Service**Enhanced Nutrient Removal Upgrade**

<i>Loan Principal - State Loan</i>	<i>(20809-58005)</i>	<i>97,900</i>
<i>Loan Interest - State Loan</i>	<i>(20809-58010)</i>	<i>5,000</i>
<i>Paying & Fiscal Agent Fees</i>	<i>(20809-58015)</i>	<i>5,000</i>

Commercial Loan

<i>Loan Interest</i>	<i>(20810-58015)</i>	<i>378,500</i>
<i>Paying & Fiscal Agent Fees</i>	<i>(20810-58015)</i>	<i>1,000</i>

Wastewater Plant

<i>Loan Principal - State Loan</i>	<i>(20897-58005)</i>	<i>8,200</i>
<i>Loan Interest - State Loan</i>	<i>(20897-58010)</i>	<i>1,000</i>
<i>Paying & Fiscal Agent Fees</i>	<i>(20897-58015)</i>	<i>500</i>

Contractual Services

♦ <i>Property and Casualty Insurance</i>	<i>(20911-51115)</i>	<i>76,600</i>
Annual premium for liability, property, and environmental damage coverage applicable to utility's property and employees.		

Other Charges

♦ <i>Incentive Awards</i>	<i>(20911-55030)</i>	<i>5,000</i>
Employees' suggestions, achievements, or outstanding service awards.		
♦ <i>Reserve for Contingencies</i>	<i>(20911-55070)</i>	<i>664,400</i>
To provide funds for appropriation deficiencies or expenses which are unknown or unanticipated.		
♦ <i>Reserve for Personnel Adjustments</i>	<i>(20911-55075)</i>	<i>10,000</i>
Allowance for performance awards and other personnel adjustments.		

NONDEPARTMENTAL

Activity: #911

Department: Nondepartmental

Fund: Water and Sewer

Function: Nondepartmental

Transfers**◆ General Fund -Central Support Service (20924-59020)****532,100**

Department, utility costs, rental facilities, maintenance, and other charges.

Includes allocated charge for computer network.

DEBT SERVICE

Fund Number: #20
Fund: Water and Sewer

Department: Finance

Debt Service Requirements**State Loans for Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade****Total Loans Issued: \$1,773,466, Outstanding as of July 1, 2025**

Fiscal Year	Principal	Interest	Total
2025-2026	97,900	4,995	102,895
2026-2027	98,880	4,015	102,895
2027-2028	99,869	3,026	102,895
2028-2029	100,867	2,028	102,895
2029-2030	101,876	1,019	102,895
Total	499,392	15,083	514,475

State Loans for Wastewater Treatment Plant Building Addition & Renovation**Total Loans Issued: \$140,099, Outstanding as of July 1, 2025**

Fiscal Year	Principal	Interest	Total
2025-2026	8,157	1,002	9,159
2026-2027	8,271	888	9,159
2027-2028	8,387	772	9,159
2028-2029	8,504	655	9,159
2029-2033	8,623	536	9,159
2030-2031	8,744	415	9,159
2031-2032	8,866	291	9,157
2032-2033	8,990	169	9,159
2033-2034	3,033	42	3,075
Total	71,575	4,770	76,345

SCHEDULE OF EQUIPMENT REPLACEMENT

Fund Number: #20
Fund: Water and Sewer

ID Number	Acquis. Year	Make-Model	Cost	Years Est. Life	Year Scheduled Replacement	Estimated Replacem Cost
Vehicle						
410	2015	2015 Ford Dump Truck	72,000	11	2026	149,200
New		Pick-Up Truck	-	11	2026	83,800
409	2015	Chevy Express 4500 DRW	49,315	12	2027	101,600
413	2015	Skid loader w/Trailer	52,664	12	2027	77,500
411	2018	2018 Ford Transit T350HD	374,671	9	2027	380,000
475	2014	2013 John Deere Loader	82,142	13	2027	380,000
406	2017	2016 Inter'l 7500 Sewer Vac Truck	357,686	10	2027	375,600
405	2019	2018 Dodge Ram 2500 Pick-Up	26,075	9	2028	27,400
408	2019	2018 Ford Fusion	17,463	10	2029	18,300
416	2019	2018 Dodge Ram 2500 Pick-Up	26,075	10	2029	27,400
400	2020	2020 Chevy Colorado PickUp	33,912	10	2030	35,600
402	2022	2022 Ford Pick F550	82,128	8	2030	86,300
418	2021	Chevy Express 2500 3/4 Ton Van	23,194	10	2031	24,400
407	2021	2020 Ford F550 Reg Cab 4x4	90,504	12	2033	95,000
415	2019	2018 Ford Meter Reading Transit Van	27,983	15	2034	29,400
417	2019	John Deere Mini Excavator	54,182	15	2034	56,900
703	2022	2020 Freightliner M2-106	67,335	12	2034	70,700
476	2023	2023 John Deere Backhoe Loader	145,992	11	2034	153,300
401	2024	2023 Ford F-250 Regular Cab	60,000	10	2034	63,000
404	2024	2023 Ford F250 Regular Cab	63,553	11	2035	66,700
Equipment						
10403	2000	250 Kw Generator - Briardale	60,560	21	2025*	135,000
10462	1989	60 Kw Generator - PS#2 Belair	90,861	21	2025*	60,000
New		Camera Tractor (Utilities -Sewer)	-	-	2025*	30,100
New		50G Mini Excavator	-	15	2026	85,600
477	2001	2001 Ingersoll Rand Air Compressor	9,950	26	2027	35,000
10406	1998	60 Kw Generator - PS #6 Windover	24,330	29	2027	60,000
10407	1998	60 Kw Generator - PS #7 Rambling	23,840	29	2027	60,000
10444	1997	60 Kw Generator - PS #1 Rt 50/Rt 197	22,680	30	2027	60,000
10460	1997	100 Kw Generator - PS#3 Collington	27,410	30	2027	80,000
120465	2007	Generator - Streets/Water	24,740	20	2027	30,000
133088	2010	1000 Kw Generator - Bradford	46,000	20	2030	412,500
3476	2021	Sewer Cleaning Kit	14,068	10	2031	14,800
3477	2021	Small Sewer Push Camera	42,821	10	2031	45,000
New*	2026*	Lime Pugmill	164,400	10	2036	172,600
New*	2025	Hydro Vac Truck(Utilities-W/S)	360,225	10	2036	378,200
133227	2024	400 Kw Generator & Switch - WWTP	259,973	20	2044	186,500
120839	2023	100 Kw Generator - PS#4 Brunswick	57,997	22	2045	60,000
474	2025	Swivel Vac Trailer	83,045	22	2047	87,200

SCHEDULE OF EQUIPMENT REPLACEMENT

Fund Number: #20
Fund: Water and Sewer

ID Number	Acquis. Year	Make-Model	Cost	Years Est. Life	Year Scheduled Replacement	Estimated Replacement Cost
Equipment Contd.						
10635	2012	30 Kw Generator - PS#5 Safety	19,877	20	2032	30,000
-	-	13 Kw Generator - Belair Tank	-	20	2032	25,000
133160	2016	60 Kw Generator PS #8 Annapolis	26,270	20	2038	40,000
-	-	30 Kw Generator - PS Forest	-	20	2038	30,000
	2023	Hydraulic Excavator	195,000	15	2038	204,800
3489	2022	Super Nova Chain Cutter (Root Cutter)	13,995	20	2042	14,700
600769	2022	400 Kw Generator & Switch - WWTP	73,651	20	2042	77,300
120836	2023	300 Kw Generator - Media	120,000	20	2043	126,000

*Indicates prior year

*New indicates asset is not yet recorded and does not have asset number yet



“Growth, Unity, Progress”

CAPITAL IMPROVEMENTS PROGRAM FISCAL YEARS 2026-2031

The Capital Improvements Program is a six year plan of proposed capital improvements and proposed methods of financing them.

CAPITAL IMPROVEMENTS PROGRAM

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CAPITAL IMPROVEMENTS PROGRAM

Description of Capital Improvements Program

The Capital Improvements Program (CIP) is a six-year plan, which Council adopts in the form of a Resolution to authorize improvement or acquisition projects. Projects listed in the Capital Improvements Program are discussed at one of the first budget work sessions in April of each year. If the City Council approves a project in concept for long-range planning, it is retained in the CIP and is "Authorized". Funding requirements for the current Budget Year are then included in the operating budget of the General Fund, the Capital Projects Fund, or the Water and Sewer Fund. The necessary funding is "Appropriated" via the annual budget ordinance.

Integration with Other Long-Term Planning Processes

- ♦ **Recreation Master Plan** - The Community Recreation Committee completed a ten-year revision to the Recreation Master Plan for the City. The plan identifies all existing facilities, specifies both immediate short term and long-term needs, and features a needs analysis for use in evaluating future development activities. Several projects for playing field development result from the identification of immediate needs in the Recreation Master Plan.
- ♦ **Allen Pond Park Master Plan** - The 2010 Allen Pond Park Master Plan identifies necessary improvements and specifies a phased approach to their implementation to ensure the park effectively serves residents and the City.
- ♦ **Whitemarsh Park Master Plan** - The 2011 Whitemarsh Park Master Plan identifies necessary improvements and specifies a phased approach to their implementation to ensure the park effectively serves residents and the City.
- ♦ **Transportation and Environmental Impacts** - In addition to providing recreational opportunities and open space, Bowie's system of hiker-biker trails provides an environmentally beneficial alternative to the use of automobiles for short trip transportation needs. The Planning Department has prepared an inventory of trails throughout the City. The inventory includes distances of trail segments and trail surfaces and conditions. Prioritization of the need for routine maintenance and identification of missing links have led to the inclusion of CIP projects that provide regular annual amounts toward maintenance, upgrades and expansion of the hiker/biker trail system. The City Council approved the Trails Master Plan on September 16, 2019, through approval of Council Resolution R-70-19. The Trails Master Plan sets a vision, goals and priorities for the City's trail network.
- ♦ **Water and Sewer System Long-Term Needs** - The Public Works Department commissioned an engineering study on the water distribution system which was constructed by the Levitt Corporation in the early 1960's. The study resulted in developing a ten-year plan to address the discoloration in City water caused by iron particles. The Water Distribution System Recapitalization Plan for the City of Bowie was presented to City Council on December 5, 2016. The plan provides an evaluation of the existing system, a detailed listing of immediate and long-term needs and the related cost estimates, are included in the Water Distribution System Recapitalization CIP project pages. In FY2023 the City continued a three-point five-mile pipe replacement/lining project. Water main replacement construction & inspection/management services are scheduled for FY2025 through FY2030.

Long Term Funding Plan

The City's General Fund balance had grown through years of conservative revenue estimates and aggressive cost containment initiatives. In Fiscal Years 2000 through 2024, planned drawdowns of the fund balance were used to finance major portions of the Capital Improvements Program. The FY2026-2031 Capital Improvement Program assumes continued use of the General Fund balance.

The City of Bowie Water and Sewer Fund used loans from the State of Maryland Water Quality Revolving Loan Fund to fund improvements to the Wastewater plant in FY2011 and the renovation to administrative building in FY2017. The programs offer below market interest rates, low administration costs and interest-only debt service during the construction period. Repayment of principal began in FY2011 and FY2017 after construction was complete.

CAPITAL IMPROVEMENTS PROGRAM

In FY2025 – 2031, the City anticipates borrowing approximately \$47.2 million to fund the Water Distribution System Recapitalization program and sewer pipes. This multi-year project will complete system hydraulic evaluations needed to validate needed pipe replacements, investigate alternative methods for replacing water mains and ultimately replace approximately 2.1 miles of the City's water main annually in order to improve flows and water quality.

In FY2019, Council approved funding to hire a professional consultant to evaluate the existing conditions of the golf course and provided management with a recommendation for improvements to the facility. In FY2022, the City began Phase 1 of the consultant's recommendation for irrigation replacement. As of FY2026, a \$21 million investment over five years is required to revitalize the amenity.

CAPITAL IMPROVEMENTS PROGRAM

Multi-Year Project Funding Requirements

GENERAL GOVERNMENT PROJECTS:	Budget Year FY2026	BY+1 FY2027	BY+2 FY2028	BY+3 FY2029	BY+4 FY2030	BY+5 FY2031	TOTAL
Facility Security	315,000	200,000	-	-	-	240,000	755,000
Williams Plains Property	-	210,000	1,890,000	-	-	-	2,100,000
Energy Efficiency Improvements	188,900	50,000	50,000	50,000	200,000	250,000	788,900
Sediment Control Reserve	1,592,200	306,400	320,600	334,800	349,000	363,200	3,266,200
<i>Maryland Science & Technology Center (Melford)</i>	<i>144,600</i>	<i>150,700</i>	<i>156,800</i>	<i>162,900</i>	<i>169,000</i>	<i>175,100</i>	<i>959,100</i>
<i>Bowie Town Center (Centennial Park)</i>	<i>67,800</i>	<i>71,200</i>	<i>74,600</i>	<i>78,000</i>	<i>81,400</i>	<i>84,800</i>	<i>457,800</i>
<i>Gateway Center</i>	<i>1,347,100</i>	<i>50,500</i>	<i>53,900</i>	<i>57,300</i>	<i>60,700</i>	<i>64,100</i>	<i>1,633,600</i>
<i>Covington</i>	<i>32,700</i>	<i>34,000</i>	<i>35,300</i>	<i>36,600</i>	<i>37,900</i>	<i>39,200</i>	<i>215,700</i>
Genealogy Library	-	-	20,000	-	-	-	20,000
Land Acquisition	1,570,200	22,100	22,100	22,100	22,100	22,100	1,680,700
Senior Center	-	-	-	-	-	180,000	180,000
Gymnasium	66,000	-	-	-	-	-	66,000
Kenhill Center	100,000	10,000	80,000	-	30,000	600,000	820,000
City Hall	124,000	470,000	120,000	-	-	660,000	1,374,000
Bowie Railroad Museum	-	924,000	-	-	-	-	924,000
Solid Waste Administration Facility	60,000	-	-	-	-	-	60,000
Public Works Main Facility	646,700	600,000	600,000	-	-	-	1,846,700
Bowie Trails	275,000	75,500	75,000	-	-	-	425,500
Chesapeake Bay	3,280,000	60,000	60,000	-	-	-	3,400,000
Facility Preventive Maintenance	858,100	883,400	900,200	932,000	1,033,100	1,219,900	5,826,700
Stormwater Management	730,000	1,650,000	550,000	-	-	-	2,930,000
Bowie Playhouse	51,500	5,000	250,000	30,000	-	-	336,500
Allen Pond Park	1,610,000	1,100,000	95,000	-	-	1,250,000	4,055,000
Belair Mansion	220,000	60,000	500,000	50,000	-	-	830,000
Belair Stable Museum	-	-	20,000	-	90,000	-	110,000
Whitemarsh Park	805,000	20,000	-	-	-	-	825,000
Blacksox Park	-	300,000	30,000	-	-	75,000	405,000
Glen Allen Park	-	-	-	-	75,000	-	75,000
Church Road Park	60,000	-	-	-	-	-	60,000
Jericho Park	45,000	-	-	-	-	-	45,000
Public Art	50,000	25,000	25,000	25,000	25,000	25,000	175,000
Bowie Golf Course	730,000	60,000	1,083,200	2,760,000	330,000	60,000	5,023,200
Street Resurfacing	3,585,800	2,566,000	2,231,200	2,298,000	2,366,000	2,436,100	15,483,100
Parks & Grounds Annex (Entzian Farm)	-	-	-	-	-	320,000	320,000
Bowie Ice Arena	2,800,000	-	790,000	-	-	-	3,590,000
Indoor Court Facility	-	-	100,000	-	2,800,000	-	2,900,000
Tanglewood Park	20,000	30,000	-	-	15,000	150,000	215,000
Pope Creek Park	-	-	-	-	-	50,000	50,000
Bowie Welcome Center	-	-	-	5,000	-	50,000	55,000
ADA Assessment Project	125,000	150,000	200,000	225,000	225,000	-	925,000
Serene Way Park	-	100,000	-	-	-	-	100,000
TOTAL GENERAL GOVERNMENT	19,908,400	9,877,400	10,012,300	6,731,900	7,560,200	7,951,300	62,041,500

WATER & SEWER BUSINESS	Budget Year FY2026	BY+1 FY2027	BY+2 FY2028	BY+3 FY2029	BY+4 FY2030	BY+5 FY2031	FY 26 - FY 31
Water Plant	3,232,000	1,825,000	92,000	80,000	350,000	-	5,579,000
Repainting Water Storage Tanks	100,000	100,000	100,000	100,000	-	-	400,000
Wastewater Treatment Plant	1,201,900	1,700,000	2,472,200	320,000	-	-	5,694,100
Water Distribution System Recapitalization	3,500,000	4,500,000	5,000,000	5,000,000	5,000,000	-	23,000,000
Sewer Main Rehabilitation	1,500,000	2,200,000	1,300,000	2,500,000	2,500,000	2,500,000	12,500,000
TOTAL WATER & SEWER BUSINESS	9,533,900	10,325,000	8,964,200	8,000,000	7,850,000	2,500,000	47,173,100

TOTAL CAPITAL PROJECTS	29,442,300	20,202,400	18,976,500	14,731,900	15,410,200	10,451,300	109,214,600
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CAPITAL IMPROVEMENTS PROGRAM

Funding Source Summary

Fiscal Years	Total Sources	General Obligation Bonds	General Revenues	Federal Aid	State Aid	Commercial Loans	Special Assessments	Water and Sewer Revenues
Thru FY 2024	10,537,737	-	5,890,844	-	-	-	3,540,697	1,106,196
FY 2025 Est.	49,786,100	30,355,000	12,766,400	1,700,000	550,000	1,500,000	226,800	2,687,900
Budget FY 2026	29,442,300	-	15,420,300	1,500,000	1,449,600	9,433,900	1,538,500	100,000
FY 2027	20,202,400	-	9,537,100	840,000	90,000	9,385,000	250,300	100,000
FY 2028	18,976,500	-	9,750,300	-	-	8,772,200	262,000	192,000
FY 2029	14,731,900	-	6,458,200	-	-	7,820,000	273,700	180,000
FY 2030	15,410,200	-	7,274,700	-	-	7,850,000	285,500	-
FY 2031	10,451,300	-	7,654,200	-	-	2,500,000	297,100	-
Beyond	47,012,000	22,000,000	24,982,000	-	30,000	-	-	-
Totals	216,550,437	52,355,000	99,734,044	4,040,000	2,119,600	47,261,100	6,674,597	4,366,096

Change in Total CIP Authorizations

Year Total Authorizations	195,413,370
Projects removed or completed Prior	(16,436,758)
Projects with changes in required funding levels	853,525
New Projects added in Fiscal Year 2026 through 2031	36,720,300
Total Authorizations	216,550,437

Funds Appropriated and Required

Previous and Current Year Expenditures	60,323,837
Budget Year Fiscal 2026 Appropriations	29,442,300
Future Years' Requirements	126,784,300
Total Program Requirements	216,550,437

CAPITAL IMPROVEMENTS PROGRAM

Appropriations for Fiscal Year 2026

Funding for the budget year FY2026, is found in the following funds – General Fund, Capital Projects Fund and Water and Sewer Fund. Refer to the operating budget for each of the funds for further details about sources of revenue. For example, in the General Fund, street resurfacing is included as an operating expense in the Streets division, funded by general governmental revenues, in particular the State Shared Motor Fuel and Vehicle Registration Tax revenue.

The Capital Projects Fund uses current transfers from the General Fund, along with any current revenues from sources earmarked for Capital Outlay. It also uses appropriations of fund balances accumulated in prior years. The Water and Sewer Fund uses current revenues, retained earnings or debt that is to be repaid solely from water and sewer revenues.

CAPITAL IMPROVEMENTS PROGRAM

Project Number	Projects	Total	General Fund	Capital Projects Fund	Water and Sewer Fund
PBG - 1	Land Acquisition	1,570,200	-	1,570,200	-
PBG - 3	Kenhill Center	100,000	-	100,000	-
PBG - 12	City Hall	124,000	-	124,000	-
PBG - 13	Gymnasium	66,000	-	66,000	-
PBG - 34	Energy Efficiency Improvements	188,900	-	188,900	-
PBG - 35	Facility Security	315,000	-	315,000	-
PBG - 36	ADA Assessment Project	125,000	-	125,000	-
PW - 2	Street Resurfacing	3,585,800	3,585,800	-	-
	Sediment Control Reserve				
PW - 12	<i>Maryland Science & Technology Center (Melford)</i>	<i>144,600</i>	-	<i>144,600</i>	-
PW - 13	<i>Bowie Town Center (Centennial Park)</i>	<i>67,800</i>	-	<i>67,800</i>	-
PW - 15	<i>Gateway Center</i>	<i>1,347,100</i>	-	<i>1,347,100</i>	-
PW - 16	<i>Covington</i>	<i>32,700</i>	-	<i>32,700</i>	-
PW - 17	Stormwater Management	730,000	-	730,000	-
PW - 18	Public Works Main Facility	646,700	-	646,700	-
PW - 25	Facility Preventive Maintenance	858,100	-	858,100	-
PW - 31	Solid Waste Administration Facility	60,000	-	60,000	-
PW - 35	Chesapeake Bay	3,280,000	-	3,280,000	-
CR - 15	Bowie Playhouse	51,500	-	51,500	-
CR - 21	Allen Pond Park	1,610,000	-	1,610,000	-
CR - 22	Whitemarsh Park	805,000	-	805,000	-
CR - 28	Bowie Ice Arena	2,800,000	-	2,800,000	-
CR - 32	Church Road Park	60,000	-	60,000	-
CR - 33	Jericho Park	45,000	-	45,000	-
CR - 40	Belair Mansion	220,000	-	220,000	-
CR - 41	Bowie Golf Course	730,000	-	730,000	-
CR - 42	Public Art	50,000	-	50,000	-
CR - 51	Bowie Trails	275,000	-	275,000	-
CR - 53	Tanglewood Park	20,000	-	20,000	-
WS - 2	Water Plant	3,232,000	-		3,232,000
WS - 5	Repainting Water Storage Tanks	100,000	-		100,000
WS - 8	Wastewater Treatment Plant	1,201,900	-		1,201,900
WS - 10	Water Distribution System Recapitalization	3,500,000	-		3,500,000
WS - 11	Sewer Main Recapitalization	1,500,000	-		1,500,000
	Total	29,442,300	3,585,800	16,322,600	9,533,900

LAND ACQUISITION

Project Number: PBG-1
Fund: Capital Projects Fund

Department: City Council
Function: General Government

Description:

Funding has been identified for the acquisition of open space areas in and around the City. The amount available for the Fiscal Year 2026 appropriation is provided by prior year transfer from the General Fund (\$98,500), current year appropriation from the Capital Projects Fund (\$22,100) and State Program Open Space grants (\$1,449,600).

The Program Open Space (POS) funds can be used for up to one hundred percent of property acquisition costs. Normally, a maximum of fifty percent of the City's POS allocation may be used as a seventy-five percent match for park development costs. The POS program has stringent process and pre-approval requirements which must be met before qualifying expenditures are made. Therefore, for FY2026, the only amount available for immediate disbursement is \$120,600 from general City revenues.

Location:

Various.

Project Funding for Budget Year 2026:

\$1,570,200

Council Action History:

This program was first authorized in budget year 1980-81, with an annual base amount of \$50,000 transferred from the General Fund. When the Bowie Commons property was purchased in 1981, the annual lease revenue, now \$22,100 per year, was earmarked for Land Acquisition as well.

LAND ACQUISITION

Project Number: PBG-1
Fund: Capital Projects Fund

Department: City Council
Function: General Government

Project Cost Summary

Fiscal Year	Expenditure Detail (10181-57005)	Total
Thru 2024		-
2025 (Est.)	Various land transactions.	8,200
2026	Annual transfer.	1,570,200
2027	Annual transfer.	22,100
2028	Annual transfer.	22,100
2029	Annual transfer.	22,100
2030	Annual transfer.	22,100
2031	Annual transfer.	22,100
Beyond		-
Total		1,688,900

Project Funding Summary

Fiscal Year	General Revenues	State Aid	Total
Thru 2024	-	-	-
2025 (Est.)	8,200	-	8,200
2026	120,600	1,449,600	1,570,200
2027	22,100	-	22,100
2028	22,100	-	22,100
2029	22,100	-	22,100
2030	22,100	-	22,100
2031	22,100	-	22,100
Beyond	-	-	-
Total	239,300	1,449,600	1,688,900

Impact on Operating Budget

None.

SENIOR CENTER

Project Number: PBG-2
Fund: Capital Projects Fund

Department: Community Services
Function: Social Services

Description:

This page highlights ongoing improvements to the Senior Center, ensuring it remains a welcoming and functional space for our senior community. These upgrades help us meet the evolving needs of our senior population while maintaining the accreditation standards that reflect the quality of our services.

Location:

Project Funding for Budget Year 2026:

\$-0-

Council Action History:

This project was first authorized in Fiscal Year 2023.

SENIOR CENTER

Project Number: PBG-2
Fund: Capital Projects Fund

Department: Community Services
Function: Social Services

Project Cost Summary

Fiscal Year	Expenditure Detail (10184-57010)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027		-
2028		-
2029		-
2030		-
2031	Generator Replacement 250kw.	180,000
Beyond	FY41 Chiller Replacement (\$510,000); FY44 Roof Replacement (\$720,000).	1,230,000
Total		1,410,000

Project Funding Summary

Fiscal Year	Preventive Maintenance Reserves	State Aid	General Revenues	Total
Thru 2024	-	-	-	-
2025 (Est.)	-	-	-	-
2026	-	-	-	-
2027	-	-	-	-
2028	-	-	-	-
2029	-	-	-	-
2030	-	-	-	-
2031	180,000	-	-	180,000
Beyond	1,230,000	-	-	1,230,000
Total	1,410,000	-	-	1,410,000

Impact on Operating Budget

None.

KENHILL CENTER

Project Number: PBG-3
Fund: Capital Projects Fund

Department: Public Works
Function: General Government

Description:

This facility is home to the City of Bowie Youth & Family Services and the Bowie Cable TV Studio. This page provides for various facility and systems & equipment upgrades required to maintain the Center so that it may continue to meet its tenants and user's needs.

Location:

Project Funding for Budget Year 2026:

\$100,000

Council Action History:

This project was first authorized in Fiscal Year 2012.

KENHILL CENTER

Project Number: PBG-3
Fund: Capital Projects Fund

Department: Public Works
Function: General Government

Project Cost Summary

Fiscal Year	Expenditure Detail (10187-57010)	Total
Thru 2024		-
2025 (Est.)	Replace MP Room flooring to multiuse court flooring, paint multipurpose room.	60,000
2026	RTU Replacement unit N (\$45,000); Renovate Old Comcast Suite (\$55,000).	100,000
2027	AE for Replacement of 3 HVAC units in modular building.	10,000
2028	Replace 3 HVAC units on modular building used by Food Pantry.	80,000
2029		-
2030	HVAC Replacement Engineering for FY31 project.	30,000
2031	HVAC Replacements - Total of 28 roof top units at Kenhill Center. Replace 12 Units (\$570,000); Renovate Kenhill Softball Fields (\$30,000).	600,000
Beyond	FY39 - HVAC Replacement; HVAC – Replace 16 units (\$870,000); FY46 Roof Replacement (\$1,200,000); FY52 Generator Replacement (\$140,000).	2,210,000
Total		3,090,000

Project Funding Summary

Fiscal Year	Preventive Maintenance Reserves	General Revenue	Total
Thru 2024	-	-	-
2025 (Est.)	-	60,000	60,000
2026	45,000	55,000	100,000
2027	-	10,000	10,000
2028	80,000	-	80,000
2029	-	-	-
2030	-	30,000	30,000
2031	570,000	30,000	600,000
Beyond	2,210,000	-	2,210,000
Total	2,905,000	185,000	3,090,000

Impact on Operating Budget

None.

EMERGENCY OPERATIONS CENTER

Project Number: PBG-6
Fund: Capital Projects Fund

Department: City Manager
Function: Public Safety

Description:

The purpose of this project is to design and build an Emergency Operations Center at City Hall where management decisions are made and coordinated responses are orchestrated related to an emergency incident or disaster.

Location:



Project Funding for Budget Year 2026:

-\$0-

Council Action History:

This project was authorized in Fiscal Year 2020.

EMERGENCY OPERATIONS CENTER

Project Number: PBG-6
Fund: Capital Projects Fund

Department: City Manager
Function: Public Safety

Project Cost Summary

Fiscal Year	Expenditure Detail (10178-57010)	Total
Thru 2024		-
2025 (Est.)	Conference Room Audio/Video.	235,000
2026		-
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond		-
Total		235,000

Project Funding Summary

Fiscal Year	State Aid	General Revenue	Total
Thru 2024	-	-	-
2025 (Est.)	100,000	135,000	235,000
2026	-	-	-
2027	-	-	-
2028	-	-	-
2029	-	-	-
2030	-	-	-
2031	-	-	-
Beyond	-	-	-
Total	100,000	135,000	235,000

Impact on Operating Budget

None.

HARMEL HOUSE

Project Number: PBG-7
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The Harmel House, also referred to as the National Capital Radio and Television Museum, explores broadcast history from the earliest days of wireless telegraph to the development of television.

A fascinating collection of broadcast memorabilia includes Depression-era cathedral radios, early televisions, “French Fry” transistors, crystal sets, and even sound effects equipment from Washington’s legendary Walker and Scott radio program.

Location:

Project Funding for Budget Year 2025:

-\$0-

Council Action History:

This project was proposed in Fiscal Year 2016.

HARMEL HOUSE

Project Number: PBG-7
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10189-57010)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond	FY36 AHU #2 and Controls (\$15,000); FY60 - Roof Replacement (\$200,000).	215,000
Total		215,000

Project Funding Summary

Fiscal Year	Preventive Maintenance Reserves	Total
Thru 2024	-	-
2025 (Est.)	-	-
2026	-	-
2027	-	-
2028	-	-
2029	-	-
2030	-	-
2031	-	-
Beyond	215,000	215,000
Total	215,000	215,000

Impact on Operating Budget

None.

CITY HALL

Project Number: PBG-12
Fund: Capital Projects Fund

Department: City Manager
Function: General Government

Description:

Bowie City Hall is a 66,000 square foot, three level municipal building that provides administrative offices for the City Manager, Police, Information Technology, Finance, Community Services, and Planning Departments. Additionally, the building provides for the Mayor's Office, City Council Chambers and several public meeting rooms.

Location:

Project Funding for Budget Year 2026:

\$124,000

Council Action History:

This project was first authorized in Fiscal Year 2014.

Project Number: PBG-12
Fund: Capital Projects Fund

Department: City Manager
Function: General Government

Project Cost Summary

Fiscal Year	Expenditure Detail (10192-57010)	Total
Thru 2024		-
2025 (Est.)	AE for RTU 1 (\$14,000); Flooring Replacement Phase 1 of 4 (\$70,000).	84,000
2026	Flooring Replacement Phase 2 (\$120,000); RTU1 Construction Management (\$4,000).	124,000
2027	Flooring Replacement Phase 3 (\$120,000); RTU1 Replacement (\$350,000).	470,000
2028	Flooring Replacement Phase 4.	120,000
2029		-
2030		-
2031	Boiler Replacement (\$250,000); Replace RTU2 & RTU3 (\$410,000).	660,000
Beyond	FY36 Generator Replacement (1,020 KW \$1,200,000); FY40 AE for Living/Green Roof Replacement (\$40,000); FY42 Living/Green Roof Replacement and Construction Management (\$385,000); FY41 AE Main Roof Replacement (\$40,000); FY43 Main Roof Replacement and Construction Management (\$400,000).	2,065,000
Total		3,523,000

Project Funding Summary

Fiscal Year	Preventive Maintenance	General Revenue	Total
Thru 2024	-	-	-
2025 (Est.)	-	84,000	84,000
2026	-	124,000	124,000
2027	278,500	191,500	470,000
2028	-	120,000	120,000
2029	-	-	-
2030	-	-	-
2031	660,000	-	660,000
Beyond	1,985,000	80,000	2,065,000
Total	2,923,500	599,500	3,523,000

Impact on Operating Budget

None.

GYMNASIUM

Project Number: PBG-13
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The City Gymnasium opened in 2001. It has steadily increased its program scope and number of participants. This page provides for various facility and systems & equipment upgrades required to maintain the facility so that it may continue to meet its user's needs.

Location:

Project Funding for Budget Year 2026:

\$66,000

Council Action History:

This project was first authorized in Fiscal Year 2014.

GYMNASIUM

Project Number: PBG-13
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10186-57010)	Total
Thru 2024		-
2025 (Est.)	Gym Floor Refinishing Project (\$65,000); Flooring Replacement - 2 classrooms (\$23,000).	88,000
2026	Restrooms - Renovation, including new tile flooring and painting.	66,000
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond	FY35 Court Floor Refinishing (\$94,000); FY37 HVAC Replacement (\$1,500,000); FY38 Boiler Replacement (\$200,000); FY45 Court Floor Replacement (\$650,000); FY54 Roof replacement (\$640,000).	3,084,000
Total		3,238,000

Project Funding Summary

Fiscal Year	Preventive Maintenance	General Revenue	Total
Thru 2024	-	-	-
2025 (Est.)	-	88,000	88,000
2026	-	66,000	66,000
2027	-	-	-
2028	-	-	-
2029	-	-	-
2030	-	-	-
2031	-	-	-
Beyond	2,340,000	744,000	3,084,000
Total	2,340,000	898,000	3,238,000

Impact on Operating Budget

These replacements will decrease the repair and maintenance costs associated with maintaining the old systems.

WELCOME CENTER

Project Number: PBG-14
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Originally built in 1929, the Bowie Building Association has become a lively arts and culture hub, showcasing exhibits and events that celebrate the history and creativity of Old Bowie. This unique space highlights the area's roots as a close-knit railroad community while providing opportunities for entertainment, art appreciation, and cultural enrichment. The Welcome Center offers a variety of family-friendly arts and culture events throughout the year.

Location:

Project Funding for Budget Year 2026:

-\$0-

Council Action History:

This project was first authorized in Fiscal Year 2014.

WELCOME CENTER

Project Number: PBG-14
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10190-57015)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027		-
2028		-
2029	Engineering for HVAC Replacement.	5,000
2030		-
2031	HVAC replacement	50,000
Beyond	FY2035 Roof replacement.	30,000
Total		85,000

Project Funding Summary

Fiscal Year	Preventive Maintenance	General Revenue	Total
Thru 2024	-	-	-
2025 (Est.)	-	-	-
2026	-	-	-
2027	-	-	-
2028	-	-	-
2029	-	5,000	5,000
2030	-	-	-
2031	50,000	-	50,000
Beyond	30,000	-	30,000
Total	80,000	5,000	85,000

Impact on Operating Budget

None.

GENEALOGY LIBRARY

Project Number: PBG-15
Fund: Capital Projects Fund

Department: Community Services
Function: Recreations and Parks

Description:

The City owns and maintains the building at 12219 Tulip Grove Drive as a Genealogical Library in cooperation with the Prince George's County Genealogical Society. The structure, a 1960's Levitt Rancher, also houses the Historic Properties Storage Facility. The Library hosts approximately 600 visitors per year.

Location:

Project Funding for Budget Year 2026:

\$-0-

Council Action History:

This project was proposed in Fiscal Year 2014.

GENEALOGY LIBRARY

Project Number: PBG-15
Fund: Capital Projects Fund

Department: Community Services
Function: Recreations and Parks

Project Cost Summary

Fiscal Year	Expenditure Detail (10169-57010)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027		-
2028	HVAC Replacement.	20,000
2029		-
2030		-
2031		-
Beyond	FY2035 Roof replacement (\$75,000); Flooring (\$20,000).	95,000
Total		115,000

Project Funding Summary

Fiscal Year	Preventive Maintenance Reserves	Total
Thru 2024	-	-
2025 (Est.)	-	-
2026	-	-
2027	-	-
2028	20,000	20,000
2029	-	-
2030	-	-
2031	-	-
Beyond	95,000	95,000
Total	115,000	115,000

Impact on Operating Budget

None.

WILLIAMS PLAINS PROPERTY

Project Number: PBG-33
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Williams Plains was originally built in 1813 and is an early to mid-19th century brick house which is significant primarily for the Greek Revival influenced interior decorative detailing is set to undergo a comprehensive, multiyear renovation project. This phased effort will focus on both interior and exterior enhancements to preserve the property's historic character while ensuring its long-term functionality and appeal. These renovations aim to honor the site's heritage while making it more accessible and sustainable for future generations.

Location:

Project Funding for Budget Year 2026:

-\$0-

Council Action History:

This project was introduced in Fiscal Year 2021.

WILLIAMS PLAINS PROPERTY

Project Number: PBG-33
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10165-57010)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027	AE Services	210,000
2028	CMA Services - Construction Management (\$210,000), Renovation of Williams Plains Building (\$1,680,000).	1,890,000
2029		-
2030		-
2031		-
Beyond		-
Total		2,100,000

Project Funding Summary

Fiscal Year	Preventive Maintenance Reserves	General Revenues	Total
Thru 2024	-	-	-
2025 (Est.)	-	-	-
2026	-	-	-
2027	-	210,000	210,000
2028	-	1,890,000	1,890,000
2029	-	-	-
2030	-	-	-
2031	-	-	-
Beyond	-	-	-
Total	-	2,100,000	2,100,000

Impact on Operating Budget

None.

ENERGY EFFICIENCY IMPROVEMENTS

Project Number: PBG-34
Fund: Capital Projects Fund

Department: City Manager
Function: Business Operations

Description:

This project focuses on making City facilities and land more energy-efficient by implementing sustainable improvements (i.e., Photovoltaic, Solar thermal, Electric Vehicle Chargers, etc.). After conducting a feasibility study, the City identified opportunities to install renewable energy technologies on City-owned properties and developed a priority list of future projects. These efforts are part of an ongoing initiative to reduce energy use and promote sustainability, aligning with Goal 6, Strategy 1 of the City's Energy Efficiency and Conservation Strategy. Together, these upgrades will help create a greener, more energy-efficient community for everyone to enjoy.

Location:



Project Funding for Budget Year 2026:

\$188,900

Council Action History:

This project was authorized by Council in Fiscal Year 2013.

ENERGY EFFICIENCY IMPROVEMENTS

Project Number: PBG-34
Fund: Capital Projects Fund

Department: City Manager
Function: Business Operations

Project Cost Summary

Fiscal Year	Expenditure Detail (10166-57015)	Total
Thru 2024	Various Projects.	14,208
2025 (Est.)	LED Retrofit of interior lighting at Gymnasium, Kenhill Center, and Parks and Grounds.	-
2026	EV - City Fleet charging stations at City Hall, replace four existing chargers and installing two new additional stations, to support City EV fleet (\$130,900). Energy Audit for City Hall and Kenhill Center (\$58,000).	188,900
2027	Solar LED path/trail lighting - City Parks.	50,000
2028	Solar LED path/trail lighting - City Parks.	50,000
2029	Solar LED path/trail lighting - City Parks.	50,000
2030	EV Fleet Charging stations at City Hall, Fleet & Police lots.	200,000
2031	EV Fleet charging station at Senior Center bus lot.	250,000
Beyond		-
Total		803,108

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	14,208	14,208
2025 (Est.)	-	-
2026	188,900	188,900
2027	50,000	50,000
2028	50,000	50,000
2029	50,000	50,000
2030	200,000	200,000
2031	250,000	250,000
Beyond	-	-
Total	803,108	803,108

Impact on Operating Budget

Anticipated energy savings will occur based upon the size and type of renewable energy and energy efficiency technologies that are chosen.

FACILITY SECURITY

Project Number: PBG-35
Fund: Capital Projects Fund

Department: City Manager
Function: Public Safety

Description:

The City of Bowie is dedicated to ensuring the safety and security of everyone who visits or works in our City-owned facilities. We've carefully identified potential safety and security risks and developed a plan to address them. This project focuses on implementing solutions such as improved physical security features, updated security technology, video surveillance and monitoring systems, and streamlined visitor management tools.

Location:

Project Funding for Budget Year 2026:

\$315,000

Council Action History:

This project was introduced in Fiscal Year 2021.

FACILITY SECURITY

Project Number: PBG-35
Fund: Capital Projects Fund

Department: City Manager
Function: Public Safety

Project Cost Summary

Fiscal Year	Expenditure Detail (10164-57010)	Total
Thru 2024	Various Projects.	333,491
2025 (Est.)	Phased Security – Physical security improvements & hardware, closed circuit television (CCTV) visitor management system, access control systems, alarm systems for other City owned facilities. CCTV for water treatment plant, City Hall, Police Department, Senior Center and Kenhill Center.	73,000
2026	Phased Security – Physical security improvements & hardware, closed circuit television (CCTV) visitor management system, access control systems, alarm systems for other City owned facilities. FY25 Phase: Parks and Grounds (\$15,000), PA System at City Hall (\$300,000).	315,000
2027	Phased Security - Physical security improvements & hardware, closed circuit television (CCTV), visitor management systems, access control systems, alarm systems for City owned facilities. FY26 Phase: CCTV Solution in Parks (\$150,000). Replace ballistic glass at City Hall (\$50,000).	200,000
2028		-
2029		-
2030		-
2031	10-year software licensing including cloud storage for 160 CCTV cameras.	240,000
Beyond		-
Total		1,161,491

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	333,491	333,491
2025 (Est.)	73,000	73,000
2026	315,000	315,000
2027	200,000	200,000
2028	-	-
2029	-	-
2030	-	-
2031	240,000	240,000
Beyond	-	-
Total	1,161,491	1,161,491

Impact on Operating Budget

None.

ADA ASSESSMENT PROJECT

Project Number: PBG-36
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The City aims to enhance the accessibility and utilization of its public facilities and services. The primary objective is to ensure strict adherence to the Americans with Disabilities Act (ADA) and to develop and implement an ADA Transition Plan. The plan will focus on addressing any identified deficiencies to create a more inclusive and accommodating environment for residents, businesses, and visitors with disabilities.

Location: Various

Project Funding for Budget Year 2026:

\$125,000

Council Action History:

N/A

ADA ASSESSMENT PROJECT

Project Number: PBG-36
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10163-57015)	Total
Thru 2024		-
2025 (Est.)	Improvement projects to include Allen Pond Park, City facilities.	75,000
2026	Elevating accessibility for individuals with disabilities (ADA), including improvement project like electronic door opening technology, picnic site enhancements with a focus on appropriate ground surfaces and accessible tables/seating, ensuring accessibility to playgrounds, and addressing parking considerations to meet ADA standards and similar accessibility needs.	125,000
2027	Elevating accessibility for individuals with disabilities (ADA), including improvement project like electronic door opening technology, picnic site enhancements with a focus on appropriate ground surfaces and accessible tables/seating, ensuring accessibility to playgrounds, and addressing parking considerations to meet ADA standards and similar accessibility needs.	150,000
2028	Elevating accessibility for individuals with disabilities (ADA), including improvement project like electronic door opening technology, picnic site enhancements with a focus on appropriate ground surfaces and accessible tables/seating, ensuring accessibility to playgrounds, and addressing parking considerations to meet ADA standards and similar accessibility needs.	200,000
2029	Elevating accessibility for individuals with disabilities (ADA), including improvement project like electronic door opening technology, picnic site enhancements with a focus on appropriate ground surfaces and accessible tables/seating, ensuring accessibility to playgrounds, and addressing parking considerations to meet ADA standards and similar accessibility needs.	225,000
2030	Elevating accessibility for individuals with disabilities (ADA), including improvement project like electronic door opening technology, picnic site enhancements with a focus on appropriate ground surfaces and accessible tables/seating, ensuring accessibility to playgrounds, and addressing parking considerations to meet ADA standards and similar accessibility needs.	225,000
2031		-
Beyond		-
Total		1,000,000

ADA ASSESSMENT PROJECT

Project Number: PBG-36
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	-	-
2025 (Est.)	75,000	75,000
2026	125,000	125,000
2027	150,000	150,000
2028	200,000	200,000
2029	225,000	225,000
2030	225,000	225,000
2031	-	-
Beyond	-	-
Total	1,000,000	1,000,000

Impact on Operating Budget

None.

STREET RESURFACING

Project Number: PW-2
Fund: General Fund

Department: Public Works
Function: Public Works

Description:

This is an ongoing program provided throughout the City. The City currently maintains a street network of 193 miles. This program provides for expenditures related to paving and other improvement related projects. All streets are resurfaced with hot mix asphalt. Main Drives are generally resurfaced with a one and one-half (1 ½) inch layer of hot mix asphalt. Main Drives carrying heavier traffic volumes or located where more trucks are present may be resurfaced with a two (2) inch layer of asphalt. Lanes and Courts are generally resurfaced with a one (1) inch layer of hot mix asphalt. Heavily used streets require resurfacing every seven or eight years while lesser used streets require resurfacing much less frequently. Newly constructed streets should provide good service for approximately fifteen years before their conditions would warrant resurfacing. In addition to the resurfacing of streets with asphalt, this program provides funding for the replacement of concrete paver intersections located in the Northridge section. This project also includes those roadway improvements initiated per the City's Complete Streets Implementation Plan.

Location:

Various streets in the City.

Project Funding for Budget Year 2026:

\$3,585,800

Council Action History:

This is an ongoing program which began in Fiscal Year 1983-84.

STREET RESURFACING

Project Number: PW-2	Department: Public Works
Fund: General Fund	Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (01340-51245/51250)	Total
Thru 2024	Various Projects.	1,152,137
2025 (Est.)	Resurfacing of Streets (\$3,127,200); Consulting services for maintenance planning (\$10,000); 5th Street Rehabilitation (\$100,000); Traffic Management Initiatives (\$50,000).	3,287,200
2026	Resurfacing of Streets (\$2,074,800); Consulting services for maintenance planning (\$30,000); Design Complete Streets Stony Brook (150,000); Street light LED upgrade (\$250,000), 5th Street Rehabilitation (1,031,000); Traffic Management Initiatives (50,000).	3,585,800
2027	Resurfacing of Streets (\$2,136,000); Consulting services for maintenance planning (\$30,000); Construction Complete Streets Stony Brook (\$400,000).	2,566,000
2028	Resurfacing of Streets (\$2,201,200); Consulting services for maintenance planning (\$30,000).	2,231,200
2029	Resurfacing of Streets (\$2,268,000); Consulting services for maintenance planning (\$30,000).	2,298,000
2030	Resurfacing of Streets (\$2,336,000); Consulting services for maintenance planning (\$30,000).	2,366,000
2031	Resurfacing of Streets (\$2,406,100); Consulting services for maintenance planning (\$30,000)	2,436,100
Beyond		-
Total		19,922,437

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	1,152,137	1,152,137
2025 (Est.)	3,287,200	3,287,200
2026	3,585,800	3,585,800
2027	2,566,000	2,566,000
2028	2,231,200	2,231,200
2029	2,298,000	2,298,000
2030	2,366,000	2,366,000
2031	2,436,100	2,436,100
Beyond	-	-
Total	19,922,437	19,922,437

Impact on Operating Budget

This project is funded in the General Fund, as an operating expenditure in the Streets Division. The program of planned regular resurfacing has allowed the City to avoid doing expensive major street reconstruction.

SEDIMENT CONTROL – MARYLAND SCIENCE AND TECHNOLOGY CENTER (MELFORD)

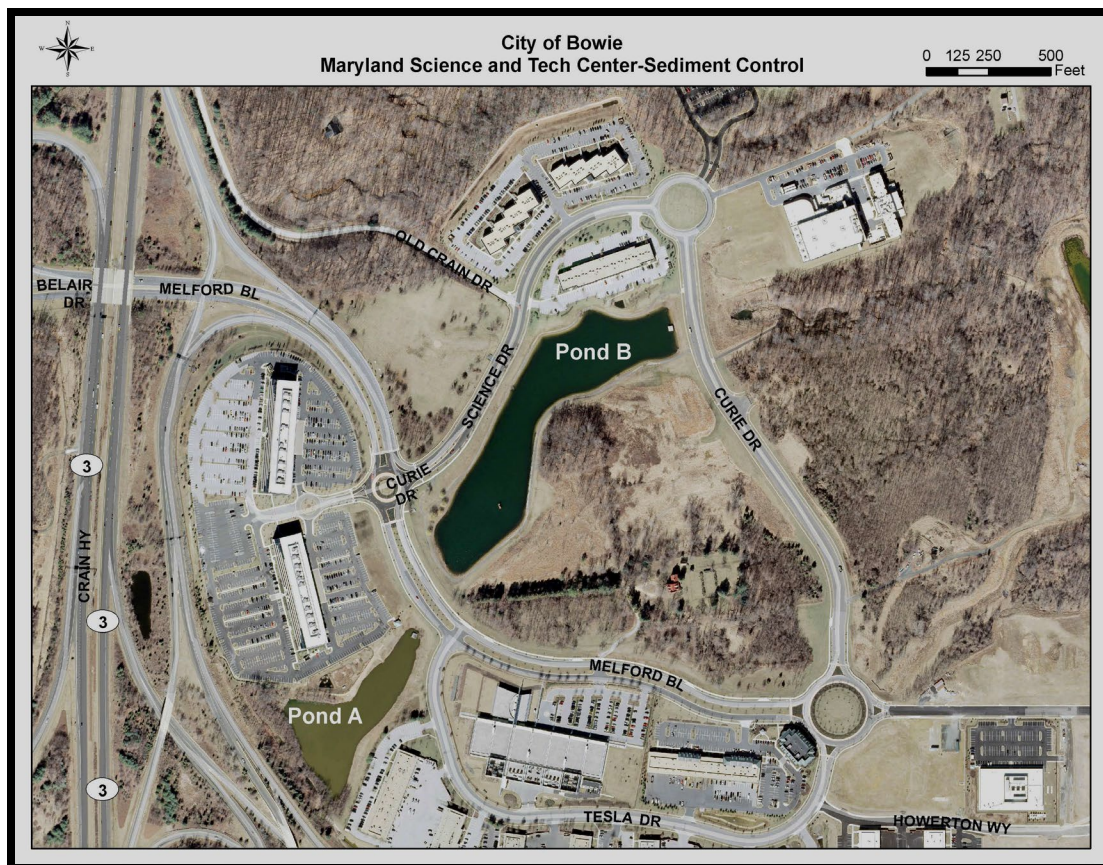
Project Number: PW-12
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description:

The Maryland Science and Technology Center (Melford) stormwater management district consists of two wet ponds. It is anticipated that the upper wet pond (Pond A) will need to be cleaned of sediment by FY2100 at an estimated cost of \$9,518,254. The lower wet pond (Pond B) will need to be cleaned by FY2064 at an estimated cost of \$13,507,038. Reserves will be set aside each year in anticipation of these dredging and other major maintenance costs. Annual additions and accumulated reserves are expected to generate the remaining funds needed in interest earnings. Hydrographic surveys were performed in 2008 for the lower pond and 2016 for the upper pond to accurately analyze life expectancy calculations. Funding for this project is provided by the special taxing district (95%) and general revenues of the City (5%).

Location:



Funding Required for Budget Year 2026:

\$144,600

Council Action History:

Council established the special taxing district in 1987 with Ordinance O-19-87, to construct, finance and maintain stormwater management facilities in the Maryland Science and Technology Center. In 1994, Council resolved in R-91-94 that the loss of District revenue arising from nontaxable federal ownership of the Census Bureau property would be absorbed by general City revenues.

SEDIMENT CONTROL – MARYLAND SCIENCE AND TECHNOLOGY CENTER (MELFORD)

Project Number: PW-12
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10339-57015)	Total
Thru 2024	Accumulated reserves.	2,225,050
2025 (Est.)	Annual addition.	138,500
2026	Annual addition.	144,600
2027	Annual addition.	150,700
2028	Annual addition.	156,800
2029	Annual addition.	162,900
2030	Annual addition.	169,000
2031	Annual addition.	175,100
Beyond		-
Total		3,322,650

Project Funding Summary

Fiscal Year	District Annual Addition	District Accumulated Reserves	General Fund Annual Addition	General Fund Accumulated Reserves	Total
Thru 2024	-	2,122,347	-	102,703	2,225,050
2025 (Est.)	131,600	-	6,900	-	138,500
2026	137,400	-	7,200	-	144,600
2027	143,200	-	7,500	-	150,700
2028	149,000	-	7,800	-	156,800
2029	154,800	-	8,100	-	162,900
2030	160,600	-	8,400	-	169,000
2031	166,300	-	8,800	-	175,100
Beyond	-	-	-	-	-
Total	1,042,900	2,122,347	54,700	102,703	3,322,650

Impact on Operating Budget

Revenues from the special taxing districts shield city homeowners from paying infrastructure costs caused by commercial development. Periodic additions to reserves for future dredging and other major maintenance fairly allocate the costs over time and helps to maintain a stable tax rate.

SEDIMENT CONTROL – BOWIE TOWN CENTER (CENTENNIAL PARK)

Project Number: PW-13
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description:

It is anticipated that the stormwater management pond will need to be cleaned of sediment in FY2115. Reserves have been set aside in anticipation of dredging and other major maintenance costs. Annual additions and accumulated reserves are expected to generate sufficient funding for this project. A hydrographic survey was performed in FY2008 to better analyze life expectancy calculations. In FY2010 a study was performed to recalculate the distribution of taxes. Funding of this project is provided by the special taxing district (57%) and general revenues of the City (43%).

Location:



Funding Required for Budget Year 2026:

\$67,800

Council Action History:

Council established the special taxing district in 1987 with Ordinance O-20-87, in lieu of requiring stormwater containment within the commercial areas. The original ordinance has been amended by O-11-91, O-4-96 and O-20-98 to re-draw boundaries and exclude areas ultimately developed as residential.

SEDIMENT CONTROL – BOWIE TOWN CENTER (CENTENNIAL PARK)

Project Number: PW-13
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10344-57015)	Total
Thru 2024	Accumulated reserves.	1,264,102
2025 (Est.)	Annual addition.	64,400
2026	Annual addition.	67,800
2027	Annual addition.	71,200
2028	Annual addition.	74,600
2029	Annual addition.	78,000
2030	Annual addition.	81,400
2031	Annual addition.	84,800
Beyond		-
Total		1,786,302

Project Funding Summary

Fiscal Year	District Annual Addition	District Accumulated Reserves	General Fund Annual Addition	General Fund Accumulated Reserves	Total
Thru 2024	-	775,337	-	488,765	1,264,102
2025 (Est.)	36,700	-	27,700	-	64,400
2026	38,600	-	29,200	-	67,800
2027	40,600	-	30,600	-	71,200
2028	42,500	-	32,100	-	74,600
2029	44,400	-	33,600	-	78,000
2030	46,400	-	35,000	-	81,400
2031	48,300	-	36,500	-	84,800
Beyond	-	-	-	-	-
Total	297,500	775,337	224,700	488,765	1,786,302

Impact on Operating Budget

Revenues from the special taxing districts shield city homeowners from paying infrastructure costs caused by commercial development. Periodic additions to reserves for future dredging and other major maintenance fairly allocate the costs over time and help to maintain a stable tax rate.

SEDIMENT CONTROL - HIGHBRIDGE

Project Number: PW-14
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description:

The Highbridge stormwater management district consists of a wet basin and wetlands. A hydrographic survey was completed in FY2018 and found that sedimentation was limited and cleaning of sediment could be deferred until FY2068. Reserves are expected to generate sufficient interest earnings to cover anticipated maintenance and dredging costs. Funding of this project is provided by the special taxing district (13%) as well as general revenues from the city (87%).

Location:



Funding Required for Budget Year 2026:

\$-0-

Council Action History:

Council established the special taxing district in 1987 with Ordinance O-28-88.

SEDIMENT CONTROL - HIGHBRIDGE

Project Number: PW-14
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10338-57015)	Total
Thru 2024	Accumulated reserves.	202,258
2025 (Est.)		-
2026		-
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond		-
Total		202,258

Project Funding Summary

Fiscal Year	District Accumulated Reserves	General Fund Accumulated Reserves	Total
Thru 2024	32,239	170,019	202,258
2025 (Est.)	-	-	-
2026	-	-	-
2027	-	-	-
2028	-	-	-
2029	-	-	-
2030	-	-	-
2031	-	-	-
Beyond	-	-	-
Total	32,239	170,019	202,258

Impact on Operating Budget

Revenues from the special taxing districts shield city homeowners from paying infrastructure costs caused by commercial development. Periodic additions to reserves for future dredging and other major maintenance fairly allocate the costs over time and helps to maintain a stable tax rate.

SEDIMENT CONTROL - GATEWAY CENTER

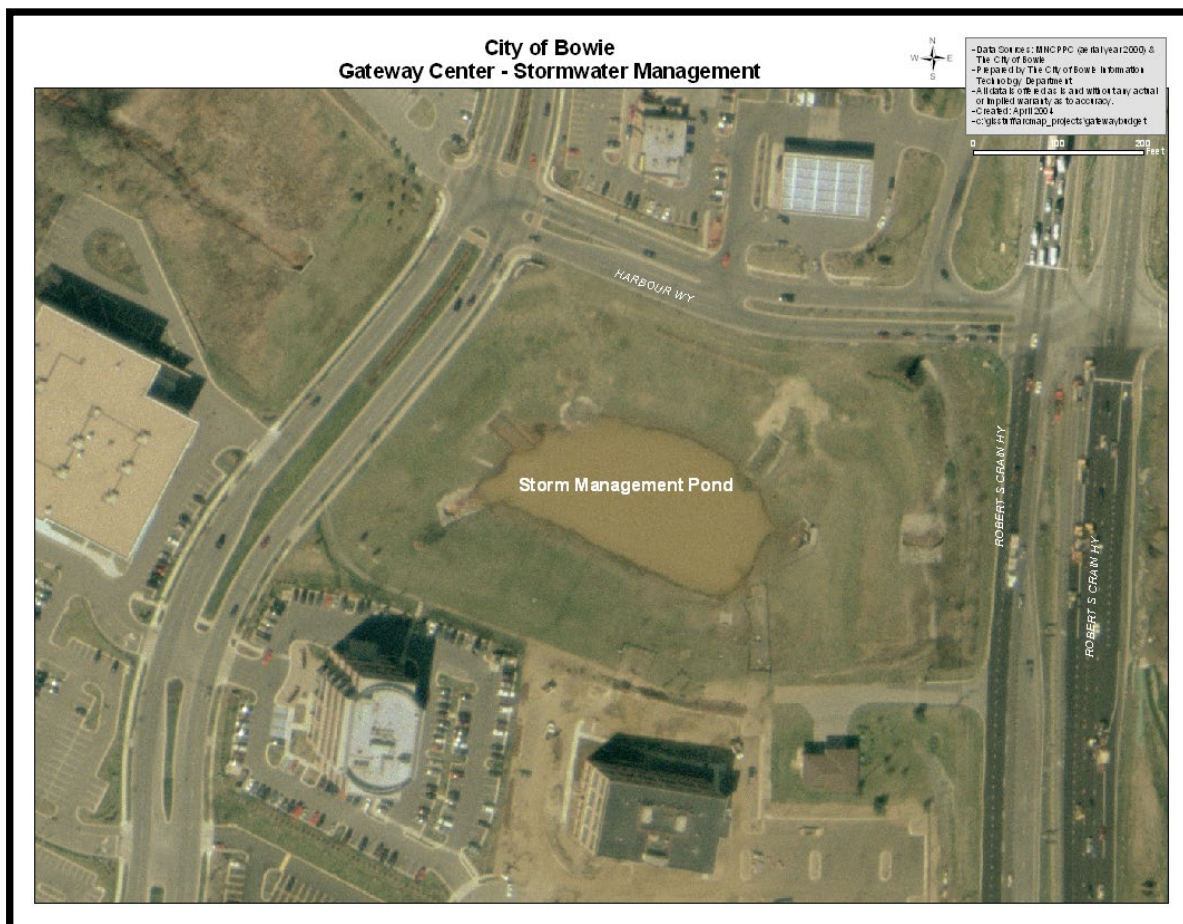
Project Number: PW-15
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description

The Gateway Center (formerly called International Renaissance Center) stormwater management district consists of a drainage channel and a wet pond. The pond was dredged in FY2010 at a cost of \$206,000. The accumulated reserves are expected to generate sufficient interest earnings to cover anticipated dredging costs. A hydrographic survey and analysis was performed in FY2010 to project the next dredging cycle. Funding for this project is provided by the special taxing district (100% commercial). In FY2026, improvements will be made to the Gateway Harbor stormwater pond at a cost of \$1,300,000.

Location:



Funding Required for Budget Year 2026:

\$1,347,100

Council Action History:

Council established the special taxing district in 1988 with Ordinance O-2-89, as amended by O-11-91 and O-22-98.

SEDIMENT CONTROL - GATEWAY CENTER

Project Number: PW-15
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10337-57015)	Total
Thru 2024	Accumulated reserves.	384,730
2025 (Est.)	Annual addition.	43,700
2026	Annual addition and SWM Pond Improvements Const.	1,347,100
2027	Annual addition.	50,500
2028	Annual addition.	53,900
2029	Annual addition.	57,300
2030	Annual addition.	60,700
2031	Annual addition.	64,100
Beyond		-
Total		2,062,030

Project Funding Summary

Fiscal Year	District Annual Addition	District Fund Accumulated Reserves	Total
Thru 2024	-	384,730	384,730
2025 (Est.)	43,700	-	43,700
2026	1,347,100	-	1,347,100
2027	50,500	-	50,500
2028	53,900	-	53,900
2029	57,300	-	57,300
2030	60,700	-	60,700
2031	64,100	-	64,100
Beyond	-	-	-
Total	1,677,300	384,730	2,062,030

Impact on Operating Budget

Revenues from the special taxing districts shield city homeowners from paying infrastructure costs caused by commercial development. Periodic additions to reserves for future dredging and other major maintenance fairly allocate the costs over time and help to maintain a stable tax rate.

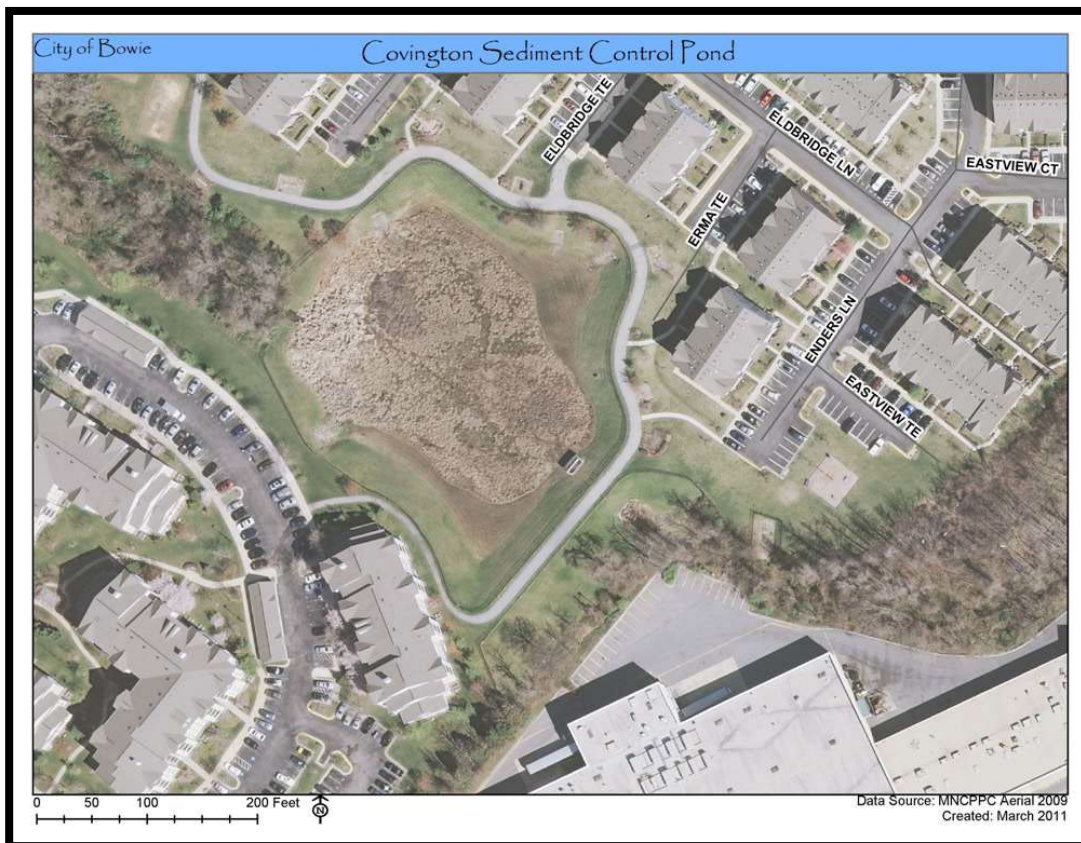
SEDIMENT CONTROL - COVINGTON

Project Number: PW-16
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description:

The stormwater management pond in the Covington area of the city serves three special taxing districts along with the surrounding residential areas. It is anticipated that the pond will need to be cleaned of sediment during FY2102 at an estimated cost of \$4,782,200. Reserves will be set aside each year to meet these dredging and other major maintenance costs. Annual additions plus accumulated reserves are expected to generate the remaining funds needed in interest earnings. A hydrographic survey was performed in FY2008 to better analyze life expectancy calculations. Funding of this project is provided by the special taxing districts, Pin Oak Plaza (18%), Elder Oaks (10%) and Collington (19%), and by general revenues of the City (53%).

Location:

Funding Required for Budget Year 2026:

\$32,700

Council Action History:

Council established the Pin Oak Plaza special taxing district with Ordinance O-16-90 and the Elder Oaks district with O-17-90 during City review of the development plans for the Covington area, in lieu of requiring stormwater containment within the commercial areas. Ordinance O-7-95 created the Collington district to share costs of the Covington facility, which was enlarged to mitigate the impact of Collington Plaza.

SEDIMENT CONTROL - COVINGTON

Project Number: PW-16
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10371-57015/10373-57015/ 10375-57015/10376-57015)	Total
Thru 2024	Accumulated reserves.	481,494
2025 (Est.)	Annual addition.	31,400
2026	Annual addition.	32,700
2027	Annual addition.	34,000
2028	Annual addition.	35,300
2029	Annual addition.	36,600
2030	Annual addition.	37,900
2031	Annual addition.	39,200
Beyond		-
Total		728,594

Project Funding Summary

Fiscal Year	Pin Oak Plaza	Elder Oaks	Collington	General Fund Revenues	Total
Thru 2024	86,670	47,968	91,406	255,450	481,494
2025 (Est.)	5,700	3,100	6,000	16,600	31,400
2026	5,900	3,300	6,200	17,300	32,700
2027	6,100	3,400	6,500	18,000	34,000
2028	6,400	3,500	6,700	18,700	35,300
2029	6,600	3,700	6,900	19,400	36,600
2030	6,800	3,800	7,200	20,100	37,900
2031	7,100	3,900	7,400	20,800	39,200
Beyond	-	-	-	-	-
Total	131,270	72,668	138,306	386,350	728,594

Impact on Operating Budget

Revenues from the special taxing districts shield city homeowners from paying infrastructure costs caused by commercial development. Periodic additions to reserves for future dredging and other major maintenance fairly allocate the costs over time and helps to maintain a stable tax rate.

STORMWATER MANAGEMENT

Project Number: PW-17
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description:

The public stormwater management capital improvements program provides funding for corrective actions needed to maintain the City's stormwater infrastructure. This infrastructure includes storm sewers, storm drainage inlets, stormwater outfalls, public stormwater ponds and other control facilities, streams and channels. Projects are identified periodically based on the need to improve drainage on streets, correct problematic erosion, or repair storm sewers, culverts or other stormwater structures. These projects help prevent property damage that may otherwise occur due to flooding, ensure streets properly drain for safety and ensure public stormwater controls are operating correctly to limit bank erosion water pollution. In addition to the large-scale projects individually listed, this program also provides some funding to address smaller neighborhood drainage problems that arise during the year.

The Department of Public Works routinely inspects approximately 71 public stormwater management facilities in January of each year. There are 18 stormwater management ponds of significant size between five (5) and thirty (30) years old which will require dredging at some point in the future. Soundings and analysis are required for each pond in order to predict when a pond will need to be dredged.

Prior to FY2018, this program also funded large projects needed to meet the Chesapeake Bay Total Maximum Daily Load requirements. These projects are now funded through a separate capital improvement program titled Chesapeake Bay.

Location:

Various locations.

Project Funding for Budget Year 2026

\$730,000

Council Action History:

This program was first authorized by Council in FY2000.

STORMWATER MANAGEMENT

Project Number: PW-17
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10336-57015)	Total
Thru 2024	Various projects.	11,334
2025 (Est.)	Neighborhood drainage solutions (\$150,000); Consultant dredging reports, two per year (\$42,000); Bridge Culvert Repairs (\$200,000).	392,000
2026	Neighborhood drainage solutions (\$250,000); Consultant dredging reports, two per year; (\$80,000); Bridge & Culvert Repairs (\$200,000); Covington SWM Pond 1 Reconstruction Design (\$100,000); Rolling Hills SWM Pond Reconstruction Design (\$100,000).	730,000
2027	Neighborhood drainage solutions (\$250,000); Consultant dredging reports, two per year.(\$100,000); Covington SWM Pond 1 Construction (\$500,000); Rolling Hills SWM Pond Construction (\$600,000); Bridge Culvert Repairs (\$200,000).	1,650,000
2028	Neighborhood drainage solutions (\$250,000); Consultant dredging reports, two per year. (\$100,000); Bridge Culvert Repairs (\$200,000).	550,000
2029		-
2030		-
2031		-
Beyond		-
Total		3,333,334

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	11,334	11,334
2025 (Est.)	392,000	392,000
2026	730,000	730,000
2027	1,650,000	1,650,000
2028	550,000	550,000
2029	-	-
2030	-	-
2031	-	-
Beyond	-	-
Total	3,333,334	3,333,334

Impact on Operating Budget

These corrections will decrease the cost of street repaving and channel reconstruction over the long term.

PUBLIC WORKS MAIN FACILITY

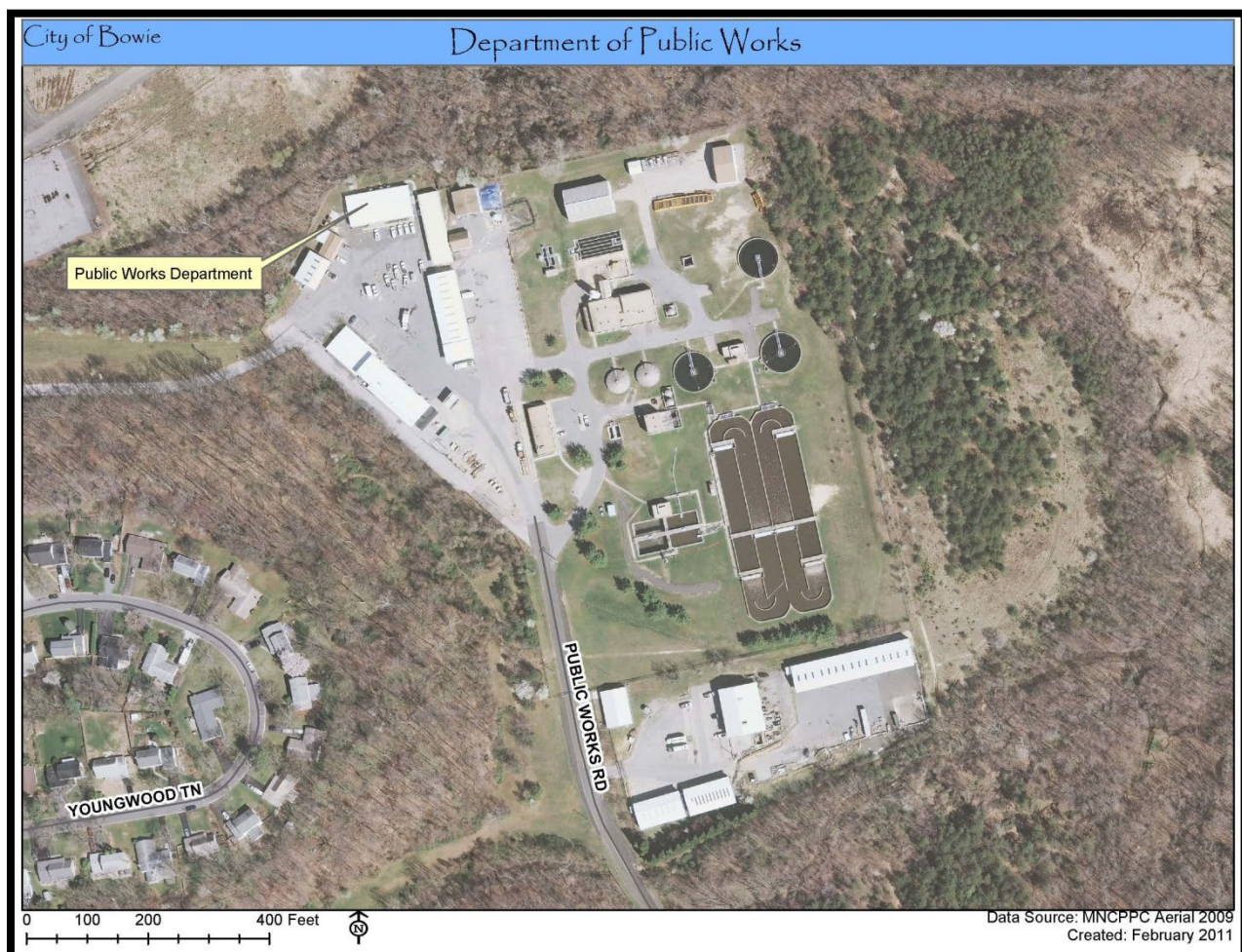
Project Number: PW-18
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description:

This project provides for major repairs, modifications and improvements to the Public Works Facility located off of Route 450. It includes additions to buildings, fencing, landscaping, interior renovation and security work. Improvements to the gates and access control, residing the lower salt barn, garage/admin building electrical panel replacement, and construction of a new vehicle storage bay and salt storage building are proposed in the beyond years.

Location:



Project Funding for Budget Year 2026:

\$646,700

Council Action History:

This project was first authorized in Fiscal Year 1993-94.

PUBLIC WORKS MAIN FACILITY

Project Number: PW-18
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10315-57010)	Total
Thru 2024		-
2025 (Est.)	Replace Salt Storage Building and Parking area at the PW Facility.	91,500
2026	Replace Salt Storage Building and Parking area at the PW Facility. Phase 1 (\$600,000); Gate Maintenance & Repairs (\$26,000); 4 door openers 3 springs (\$20,700).	646,700
2027	Replace Salt Storage Building and Parking area at the PW Facility. Phase 2.	600,000
2028	Replace Salt Storage Building and Parking area at the PW Facility. Phase 3.	600,000
2029		-
2030		-
2031		-
Beyond	Lower Yard Lighting.	273,000
Total		2,211,200

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	-	-
2025 (Est.)	91,500	91,500
2026	646,700	646,700
2027	600,000	600,000
2028	600,000	600,000
2029	-	-
2030	-	-
2031	-	-
Beyond	273,000	273,000
Total	2,211,200	2,211,200

Impact on Operating Budget

None.

STREETS AND UTILITIES BUILDING

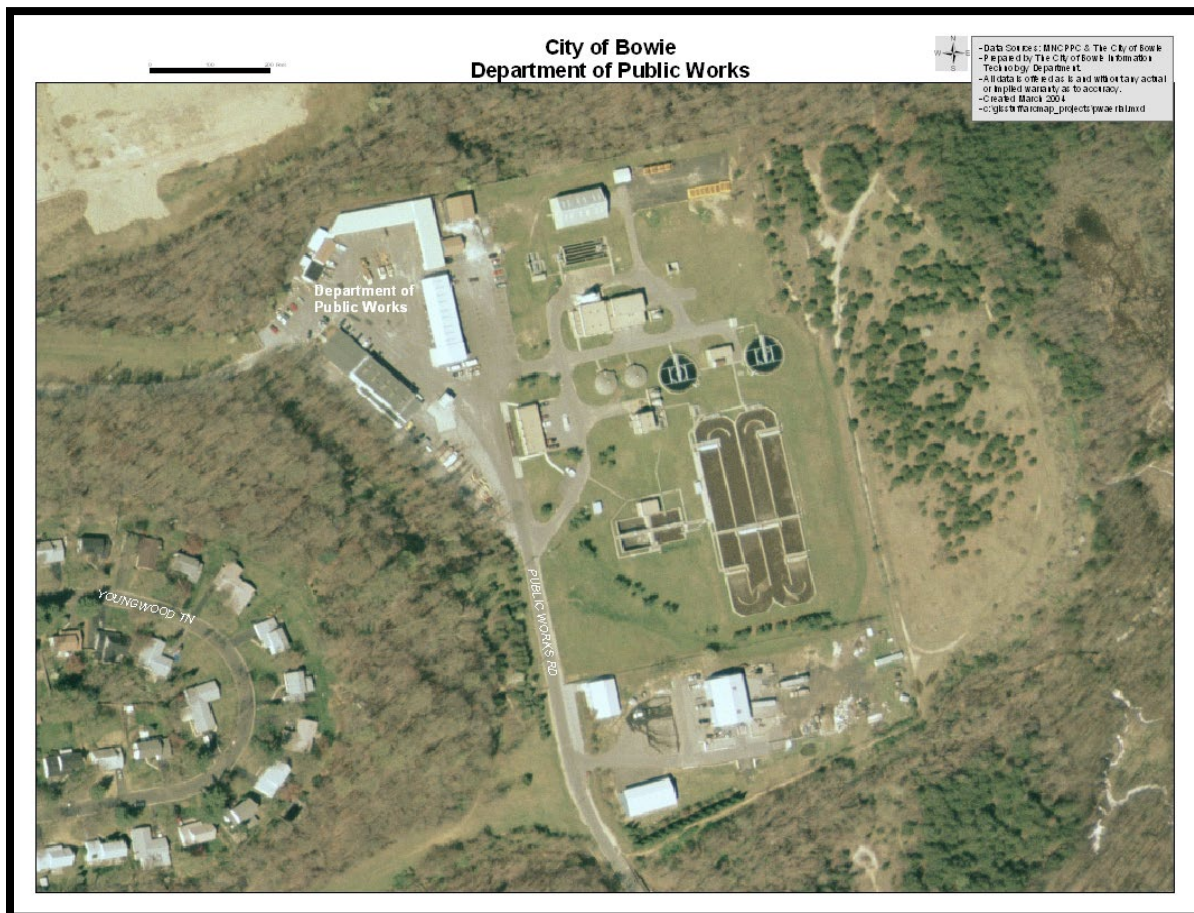
Project Number: PW-23
Fund: General and Water and Sewer Funds

Department: Public Works
Function: Public Works

Description:

This project provides for capital improvements to the Streets and Utilities Building in the Public Works area for the Streets (General Fund) and Utilities (Water and Sewer Fund) Divisions. It will be funded by the General Fund (60%) and equally by the Water Division and Wastewater Division (40%).

Location:



Project Funding for Budget Year 2026:

\$-0-

Council Action History:

This project was authorized by Council in Fiscal Year 2014.

STREETS AND UTILITIES BUILDING

Project Number: PW-23	Department: Public Works
Fund: General and Water and Sewer Funds	Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10183-57010- 60%, 20350- 57010 20%, 20360-57010- 20%)	Total
Thru 2024		-
2025 (Est.)	Replace HVAC.	36,000
2026		-
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond		-
Total		36,000

Project Funding Summary

Fiscal Year	Preventive Maintenance Revenues	Water & Sewer Revenues	General Revenue	Total
Thru 2024	-	-	-	-
2025 (Est.)	9,000	14,400	12,600	36,000
2026	-	-	-	-
2027	-	-	-	-
2028	-	-	-	-
2029	-	-	-	-
2030	-	-	-	-
2031	-	-	-	-
Beyond	-	-	-	-
Total	9,000	14,400	12,600	36,000

Impact on Operating Budget

None.

FACILITY PREVENTIVE MAINTENANCE

Project Number: PW-25
Fund: Capital Projects Fund

Department: Public Works
Function: General Government

Description:

The City has a significant capital investment in its public facilities and structures. This project allows the City to pursue refurbishment and preservation of public facilities without the need to incur additional debt. A facilities assessment was performed to determine the status of city facilities. The assessment was used to establish maintenance and replacement schedules for the inevitable aging and obsolescence of public facilities. Funds will be set aside annually for major maintenance items. Examples of major maintenance items include roof replacement, heating ventilation and air conditioning replacements, electrical improvements and other major rehabilitations to City facilities.

The table below lists projects funded by the Facility Preventive Maintenance program in FY2026.

<u>Projects</u>	<u>FY2026</u>
Kenhill Center	\$ 45,000
Allen Pond Park	\$ 35,000
Solid Waste Administration	39,200
Whitemarsh Park turf field	584,500
Total	<u>\$ 703,700</u>

Project Funding for Budget Year 2026:

\$858,100

Council Action History:

This project was authorized by Council in Fiscal Year 2005.

FACILITY PREVENTIVE MAINTENANCE

Project Number: PW-25
Fund: Capital Projects Fund

Department: Public Works
Function: General Government

Project Cost Summary

Fiscal Year	Expenditure Detail (10333-57010)	Total
Thru 2024		-
2025 (Est.)	Annual addition.	791,200
2026	Annual addition.	858,100
2027	Annual addition.	883,400
2028	Annual addition.	900,200
2029	Annual addition.	932,000
2030	Annual addition.	1,033,100
2031	Annual addition.	1,219,900
Beyond		-
Total		6,617,900

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	-	-
2025 (Est.)	791,200	791,200
2026	858,100	858,100
2027	883,400	883,400
2028	900,200	900,200
2029	932,000	932,000
2030	1,033,100	1,033,100
2031	1,219,900	1,219,900
Beyond	-	-
Total	6,617,900	6,617,900

Accumulated Balance Summary

Fiscal Year	Additions To Reserves	Reserves Used	Accumulated Balance
Thru 2024	-	-	2,661,831
2025 (Est.)	791,200	17,800	3,435,231
2026	858,100	703,700	3,589,631

Impact on Operating Budget

Transfers to the Capital Projects Fund from the General Fund based on the proposed schedule reduces the possible one time major transfer for capital improvements, thus allowing for fixed annual addition to be reserved.

SOLID WASTE ADMINISTRATION FACILITY

Project Number: PW-31
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description:

A new building was constructed in FY2012. Solid Waste is the largest division in Public Works, with 58 employees.

Location:



Project Funding for Budget Year 2026:

\$60,000

Council Action History:

This project was previously included under the Public Works Main Facility project, which was originally authorized in Fiscal Year 1994.

SOLID WASTE ADMINISTRATION FACILITY

Project Number: PW-31
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10314-57010)	Total
Thru 2024		-
2025 (Est.)		-
2026	Replace HVAC.	60,000
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond		-
Total		60,000

Project Funding Summary

Fiscal Year	Preventive Maintenance	General Revenues	Total
Thru 2024	-	-	-
2025 (Est.)	-	-	-
2026	39,200	20,800	60,000
2027	-	-	-
2028	-	-	-
2029	-	-	-
2030	-	-	-
2031	-	-	-
Beyond	-	-	-
Total	39,200	20,800	60,000

Impact on Operating Budget

This replacement will reduce repair and maintenance costs associated with maintaining the old system.

CHESAPEAKE BAY

Project Number: PW-35
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Description:

On December 29, 2010, the U.S. Environmental Protection Agency established the Chesapeake Bay Total Maximum Daily Load (TMDL). The TMDL is a comprehensive “pollution diet” to restore clean water in the Chesapeake Bay and the region’s streams, creeks, and rivers. A TMDL is the calculation of the maximum amount of pollution a body of water can receive and still meet state water quality standards. Water quality standards are designed to ensure waterways meet a national primary goal of being swimmable and fishable.

The Chesapeake Bay TMDL is designed to ensure that all pollution control measures needed to fully restore the Bay and its tidal rivers are in place by 2025. One of the actions taken by the State of Maryland to meet the TMDL was to modify the National Pollution Discharge Elimination System (NPDES) permit requirements for small Municipal Separate Storm Sewer Systems (MS4s). The revised permit is effective in 2017 and requires permittees to begin restoration for 20% of existing impervious area that is not already treated with water quality best management practices. These areas include land developed prior to 2002. By year 5 of the permit (2022), permittees must have developed an implementation schedule to show how the 20% requirement will be achieved by 2025.

The City has contracted with several engineering consultants and conducted the analysis to establish capital improvement plans in order to meet MS4 water quality permit requirement. The proposed Capital Improvement Plan lays out specific projects over the next several years to accomplish the requirement. Many of these projects are located in the Levitt section of the City that was developed prior to current Stormwater management standards.

Location:

Various locations.

Project Funding for Budget Year 2026:

\$3,280,000

Council Action History:

This program was initially authorized by Council in FY2015.

CHESAPEAKE BAY

Project Number: PW-35
Fund: Capital Projects Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (10326-57015)	Total
Thru 2024	Various Projects.	789,907
2025 (Est.)	Saddlebrook Stream Restoration (\$30,000); Stream Restoration MB-MS-4 (\$77,000); Stream Restoration MB-MS-3 Design (\$80,000); Gateway Harbor SWM pond improvements Design Change Orders (\$50,000).	237,000
2026	Saddlebrook Stream Restoration (\$30,000); Stream Restoration MB-MS-3 and 4 Construction (\$2,800,000); MB-MS-4 related Stream Bank Repairs (\$450,000).	3,280,000
2027	Stream Restoration MB-MS-4 Monitoring (\$30,000); Stream Restoration MB-MS-3 Monitoring (\$30,000).	60,000
2028	Stream Restoration MB-MS-4 Monitoring (\$30,000); Stream Restoration MB-MS-3 Monitoring (\$30,000).	60,000
2029		-
2030		-
2031		-
Beyond		-
Total		4,426,907

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	789,907	789,907
2025 (Est.)	237,000	237,000
2026	3,280,000	3,280,000
2027	60,000	60,000
2028	60,000	60,000
2029	-	-
2030	-	-
2031	-	-
Beyond	-	-
Total	4,426,907	4,426,907

Impact on Operating Budget

None.

BOWIE PLAYHOUSE

Project Number: CR-15
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The Bowie Playhouse is a beloved local venue that offers affordable, high-quality live theater, music, and arts entertainment to the Bowie community and beyond. This page details the necessary upgrades to the facility, including improvements to its systems and equipment, ensuring the Playhouse remains a vibrant cultural hub for years to come.

Location:



Project Funding for Budget Year 2026:

\$51,500

Council Action History:

This project was authorized in Fiscal Year 2011.

BOWIE PLAYHOUSE

Project Number: CR-15
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10511-57010)	Total
Thru 2024		-
2025 (Est.)	AHU #3 - Lobby Unit.	8,800
2026	Fly System Replacement AE & Cost Est. (\$40,000); Metal Stair installation (11,500).	51,500
2027	HVAC AE.	5,000
2028	Replacement Fly System.	250,000
2029	AHU #1 & #2 Replacement.	30,000
2030		-
2031		-
Beyond	FY35 Playhouse New Parking Lot (\$750,000); FY44 RTU1 & 2 Replacement (\$167,000); FY53 Roof Replacement (\$175,000).	1,092,000
Total		1,437,300

Project Funding Summary

Fiscal Year	Preventive Maintenance Reserves	General Revenues	Total
Thru 2024	-	-	-
2025 (Est.)	8,800	-	8,800
2026	-	51,500	51,500
2027	-	5,000	5,000
2028	75,000	175,000	250,000
2029	30,000	-	30,000
2030	-	-	-
2031	-	-	-
Beyond	342,000	750,000	1,092,000
Total	455,800	981,500	1,437,300

Impact on Operating Budget

None.

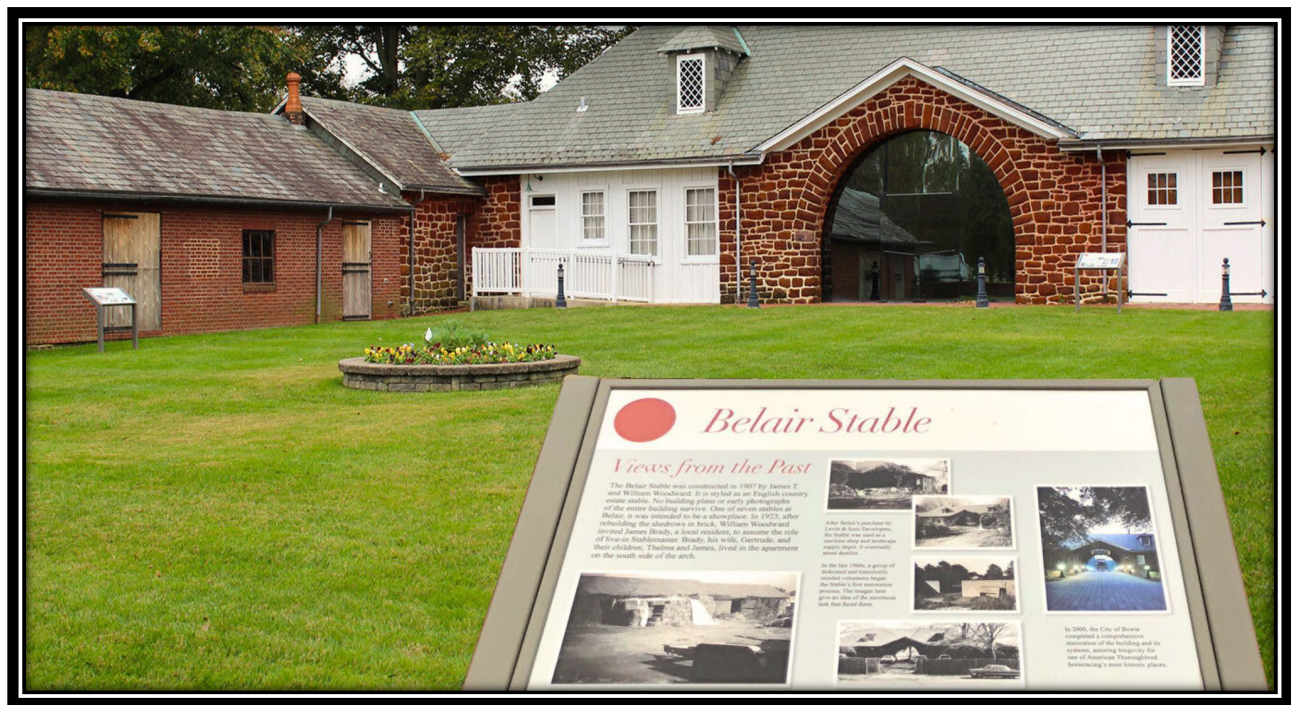
BELAIR STABLE MUSEUM

Project Number: CR-17
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The Belair Stable, acquired by the City of Bowie in 1968, is a cherished local landmark and an important piece of thoroughbred racing history in America. Built in 1907, this historic building has been carefully refurbished over the years. This page highlights the ongoing upgrades needed to maintain the facility, ensuring it continues to serve as a public museum that celebrates the legacy of racing and our community's rich history.

Location:

Project Funding for Budget Year 2026:

\$-0-

Council Action History:

This project was authorized in FY2011.

BELAIR STABLE MUSEUM

Project Number: CR-17
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10519-57010)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027		-
2028	AE for HVAC Replacement.	20,000
2029		-
2030	Heating and AC Units for interior living quarters section of building.	90,000
2031		-
Beyond	FY37 - Replacement AHU3 & 4.	38,000
Total		148,000

Project Funding Summary

Fiscal Year	Preventive Maintenance Reserves	General Revenue	Total
Thru 2024	-	-	-
2025 (Est.)	-	-	-
2026	-	-	-
2027	-	-	-
2028	-	20,000	20,000
2029	-	-	-
2030	90,000	-	90,000
2031	-	-	-
Beyond	38,000	-	38,000
Total	128,000	20,000	148,000

Impact on Operating Budget

This replacement will decrease the repair and maintenance costs associated with maintaining the old system.

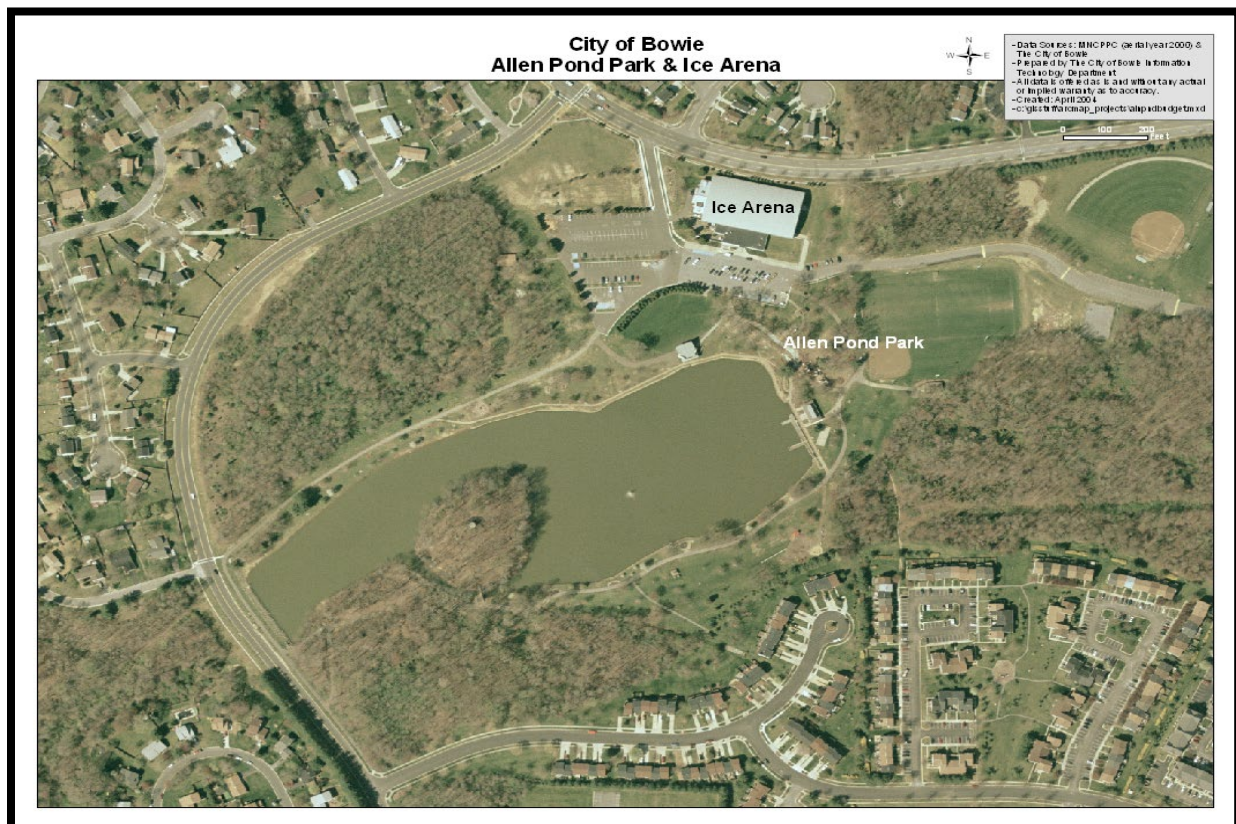
ALLEN POND PARK

Project Number: CR-21
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Allen Pond Park is over 35 years old and has become the City's most heavily utilized park. It receives year-round use from both organized and unstructured recreational users and is considered the City's premier park for hosting City special events. There are diverse recreational opportunities available to visitors within the park that include the Robert V. Setera Amphitheater, Bowie Ice Arena, the skate park, six athletic fields, picnic facilities, walking/biking trails, and age-appropriate playground areas. The current Park Master Plan (2010) identifies necessary improvements and a phased approach to upgrades to ensure the park effectively serves City residents.

Location:

Project Funding for Budget Year 2026:

\$1,610,000

Council Action History:

The 1981 Allen Pond Park Master Plan was implemented over a period of seventeen years through Fiscal Year 1997. Further improvements described here were identified in the 2010 Allen Pond Park Master Plan.

ALLEN POND PARK

Project Number: CR-21
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10515-57015)	Total
Thru 2024	Various Improvements.	149,526
2025 (Est.)	Procurement of the modular canopy structure for amphitheater project (\$440,000). Renovation of Boathouse Restrooms (\$100,000).	540,000
2026	Amphitheater project permitting, 3rd party review, demolition and construction \$1,510,000; Demolish Island Pavilion (\$50,000); Replace Island Bridge (\$50,000).	1,610,000
2027	Amphitheater Project Reserve (\$150,000); Splash Pad/Misting Play Area - RFP (\$950,000).	1,100,000
2028	Splash Pad/Misting Play Area - Project Contingency 10%.	95,000
2029		-
2030		-
2031	Synthetic Field Replacement (\$800,000); Replace Fitness Center - RFP (\$450,000).	1,250,000
Beyond	FY2032 East & West Pavilion Replacements.	300,000
Total		5,044,526

Project Funding Summary

Year	Federal Grant	Preventive Maintenance Reserves	General Revenue	Total
Thru 2024	-	-	149,526	149,526
2025 (Est.)	-	-	540,000	540,000
2026	1,500,000	35,000	75,000	1,610,000
2027	-	-	1,100,000	1,100,000
2028	-	-	95,000	95,000
2029	-	-	-	-
2030	-	-	-	-
2031	-	800,000	450,000	1,250,000
Beyond	-		300,000	300,000
Total	1,500,000	835,000	2,709,526	5,044,526

Impact on Operating Budget

None.

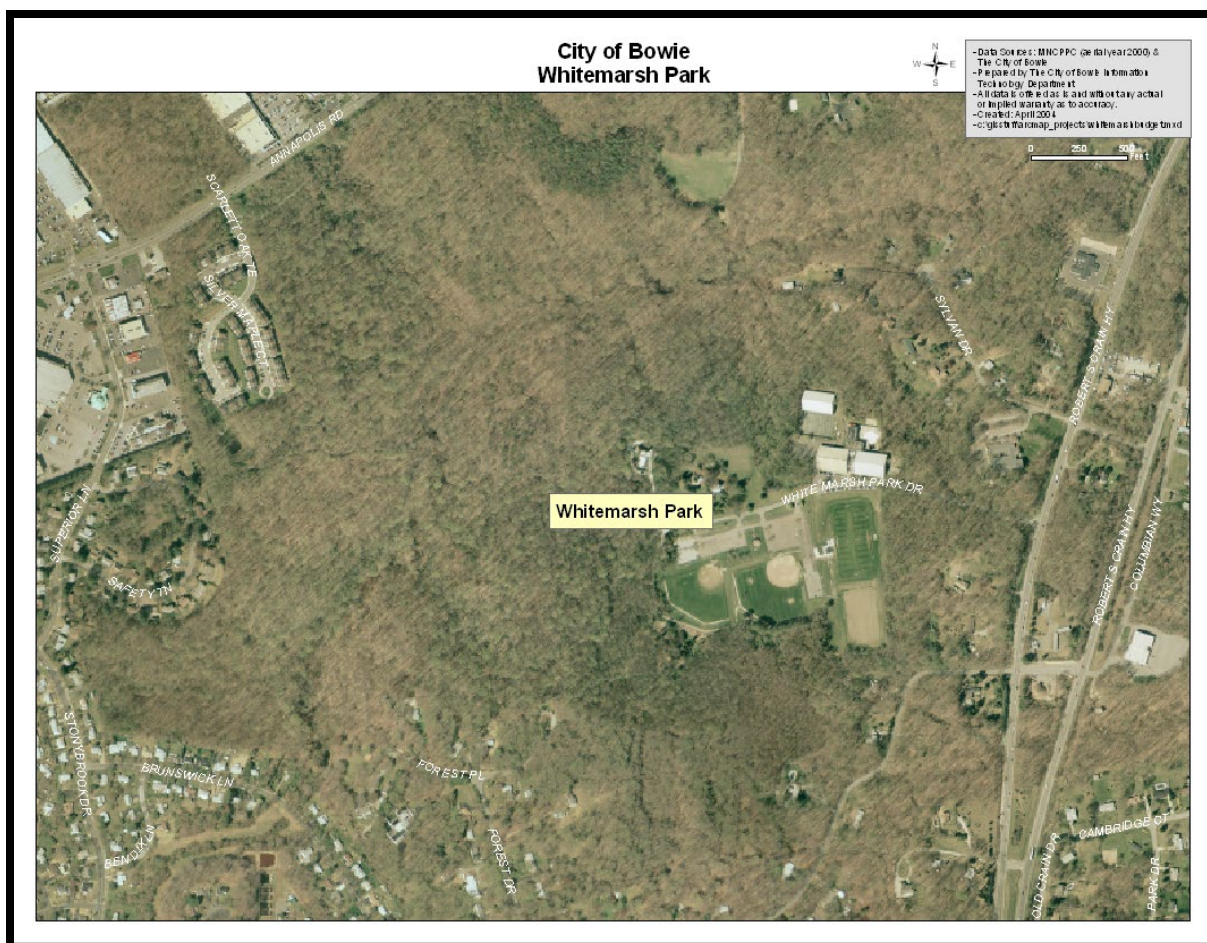
WHITEMARSH PARK

Project Number: CR-22
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Whitemarsh Park is a 200-acre park that receives year-round use for both organized and unstructured recreational activities. This park offers diverse recreational opportunities and has four athletic fields, two picnic facilities, walking/biking trails, an age-appropriate playground area, and is home to the Bowie Playhouse (where patrons can enjoy theatrical productions) and Sport Fit Bowie (private athletic club). The 2010 Whitemarsh Park Master Plan identifies necessary park improvements and specifies a phased approach to implementation to ensure the park effectively serves City residents.

Location:

Project Funding for Budget Year 2026:

\$805,000

Council Action History:

This project was authorized in Fiscal Year 2010.

WHITEMARSH PARK

Project Number: CR-22
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10521-57010)	Total
Thru 2024		
2025 (Est.)	Replace old playground by Picnic Pavilion with a Natural Exploration Area (\$150,000).	150,000
2026	Renovate synthetic turf field (\$775,000); New Scoreboard (\$30,000)	805,000
2027	Renovate Baseball Field (\$20,000).	20,000
2028		-
2029		-
2030		-
2031		-
Beyond	FY2045 Whitemarsh Park Playground Replacement at Pedestrian Plaza.	400,000
Total		1,375,000

Project Funding Summary

Fiscal Year	Preventive Maintenance	State Aid	General Revenue	Total
Thru 2024	-	-	-	-
2025 (Est.)	-	-	150,000	150,000
2026	584,500	-	220,500	805,000
2027	-	-	20,000	20,000
2028	-	-	-	-
2029	-	-	-	-
2030	-	-	-	-
2031	-	-	-	-
Beyond	-	-	400,000	400,000
Total	584,500	-	790,500	1,375,000

Impact on Operating Budget

None.

BOWIE ICE ARENA

Project Number: CR-28
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The new ice-skating facility will be built on a city-owned parcel of land adjacent to the existing Bowie Golf Club. The new 49,000-square foot building will include 1 NHL sized ice rink with spectator seating, 5 team locker rooms, a concession stand, and 2 multi-purpose rooms that can be used for rental community space. (Hereinafter referred to as Ice Arena 2.)

Location:

Project Funding for Budget Year 2026:

\$2,800,000

Council Action History:

This project was first approved in Fiscal Year 2009.

BOWIE ICE ARENA

Project Number: CR-28
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10532-57010)	Total
Thru 2024	Design and Permitting fees for construction of Ice Arena 2 at the Bowie Golf Course site.	38,590
2025 (Est.)	Construction Management Services (\$1,200,000); Design and Engineering program contingencies (\$100,000); Construction and permitting of Ice Arena 2 (\$29,055,000).	30,355,000
2026	Ice Arena 2 Replacement - Project reserve / Construction contingency.	2,800,000
2027		-
2028	Raze Ice Arena 1 building.	790,000
2029		-
2030		-
2031		-
Beyond		-
Total		33,983,590

Project Funding Summary

Fiscal Year	General Obligation Bonds	General Revenues	Total
Thru 2024	-	38,590	38,590
2025 (Est.)	30,355,000	-	30,355,000
2026	-	2,800,000	2,800,000
2027	-	-	-
2028	-	790,000	790,000
2029	-	-	-
2030	-	-	-
2031	-	-	-
Beyond	-	-	-
Total	30,355,000	3,628,590	33,983,590

Impact on Operating Budget

Constructing a new energy-efficient building will lead to a reduction in utilities as well as repair and maintenance costs associated with maintaining the old facility.

POPE'S CREEK PARK

Project Number: CR-30
Fund: Capital Projects Fund

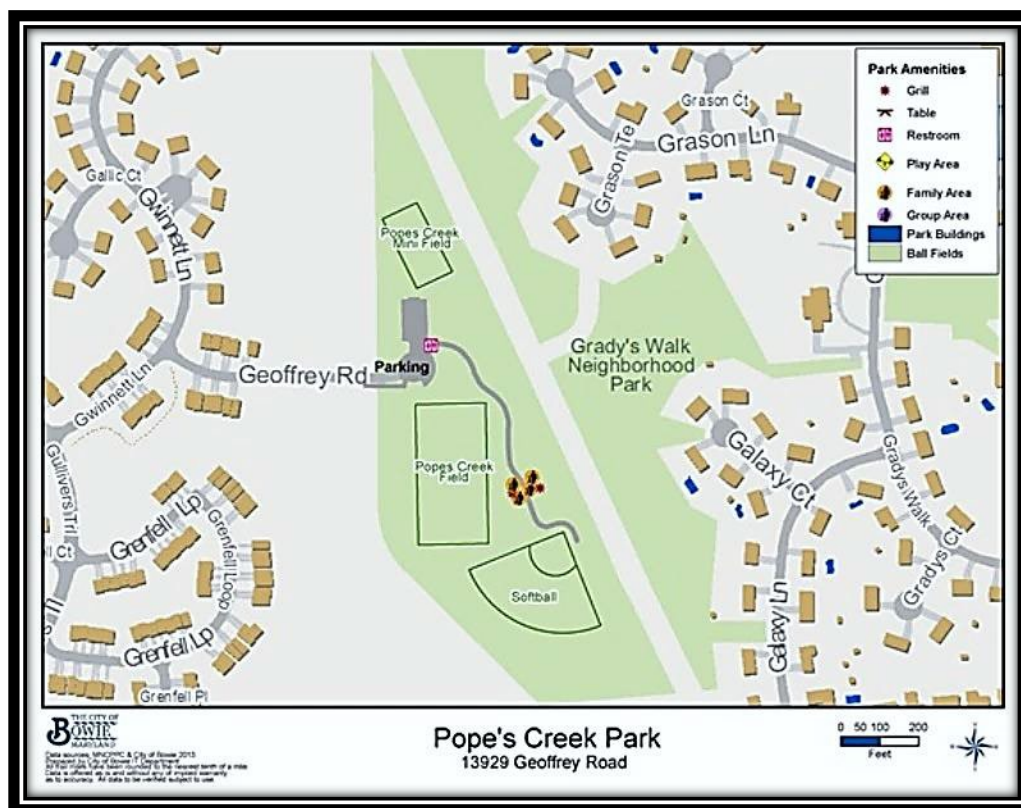
Department: Community Services
Function: Parks, Culture and Recreation

Description:

Pope's Creek Park is a 12-acre park, located in the Highbridge Park development. The park currently has thirty parking spaces for three athletic fields. This project calls for adding approximately 100 parking spaces to accommodate field usage needs while minimizing sports activity parking in the adjacent neighborhood. It also calls for LED lighting of fields and regrading the softball/baseball field to create 2-3 additional soccer fields.

Location:

Highbridge Park subdivision.



Project Funding for Budget Year 2026:

\$-0-

Council Action History:

This project was proposed in Fiscal Year 2016.

POPE'S CREEK PARK

Project Number: CR-30
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10534-57015)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027		-
2028		-
2029		-
2030		-
2031	Renovate baseball/softball field.	50,000
Beyond		-
Total		50,000

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	-	-
2025 (Est.)	-	-
2026	-	-
2027	-	-
2028	-	-
2029	-	-
2030	-	-
2031	50,000	50,000
Beyond	-	-
Total	50,000	50,000

Impact on Operating Budget

None.

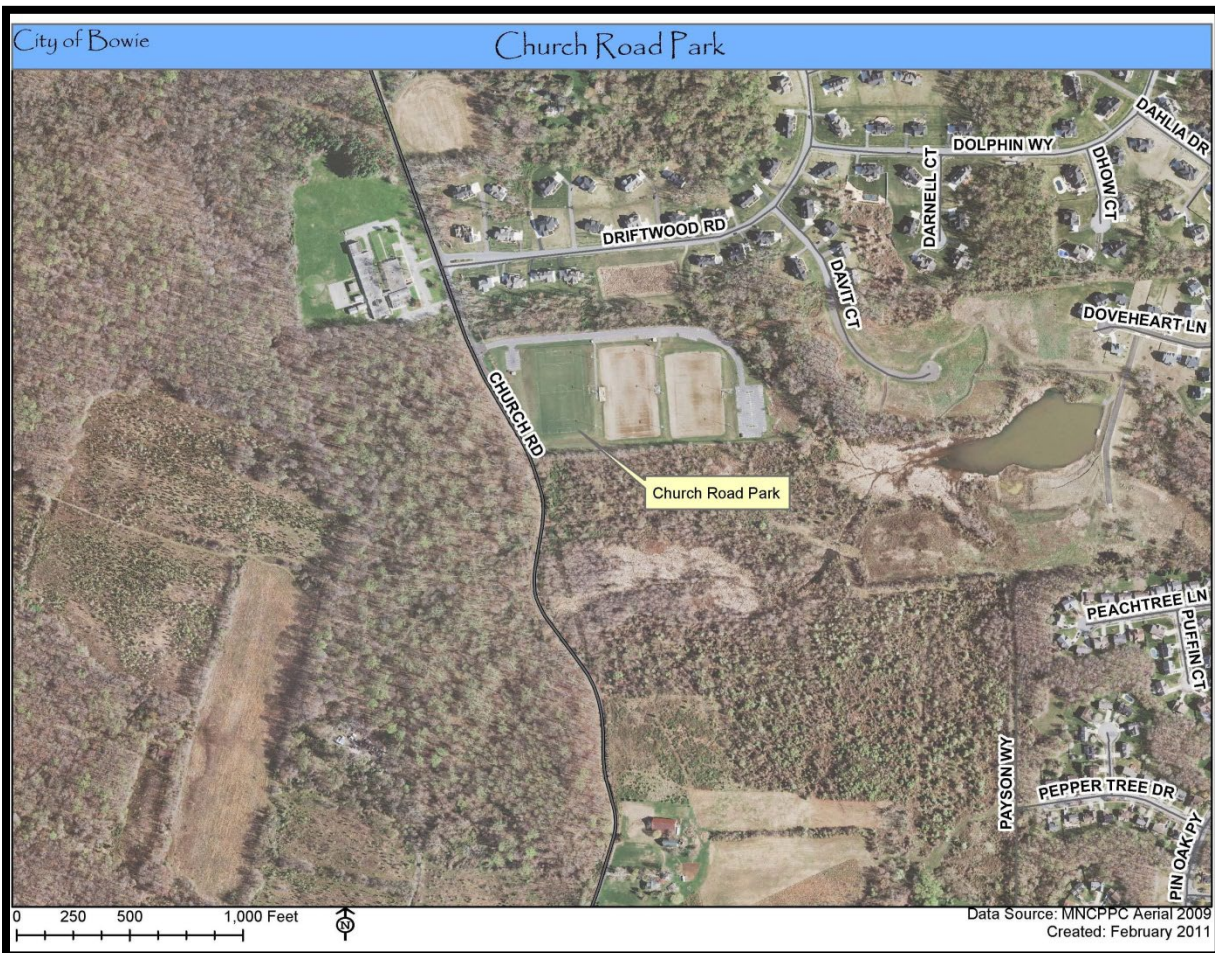
CHURCH ROAD PARK

Project Number: CR-32
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Church Road Park is a 94-acre park that provides a soccer field, football field, and a practice football field as well as acres of woodlands, fields, and open space. The park also has a restroom & concession facility.

Location:

Project Funding for Budget Year 2026:

\$60,000

Council Action History:

This project was first approved in Fiscal Year 2000.

CHURCH ROAD PARK

Project Number: CR-32
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10536-57015)	Total
Thru 2024		-
2025 (Est.)		-
2026	Scoreboards for fields #2 and #3.	60,000
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond	FY2033 Bleacher replacement with press box (\$400,000); FY2034 Replacement Athletic Field Lights (Field 2 and 3) (\$800,000).	1,200,000
Total		1,260,000

Project Funding Summary

Fiscal Year	General Revenue	Total
Thru 2024	-	-
2025 (Est.)	-	-
2026	60,000	60,000
2027	-	-
2028	-	-
2029	-	-
2030	-	-
2031	-	-
Beyond	1,200,000	1,200,000
Total	1,260,000	1,260,000

Impact on Operating Budget

This action provides better control of surface water runoff, prevents degradation problems such as muddiness and will reduce periodic expenditures to correct drainage issues.

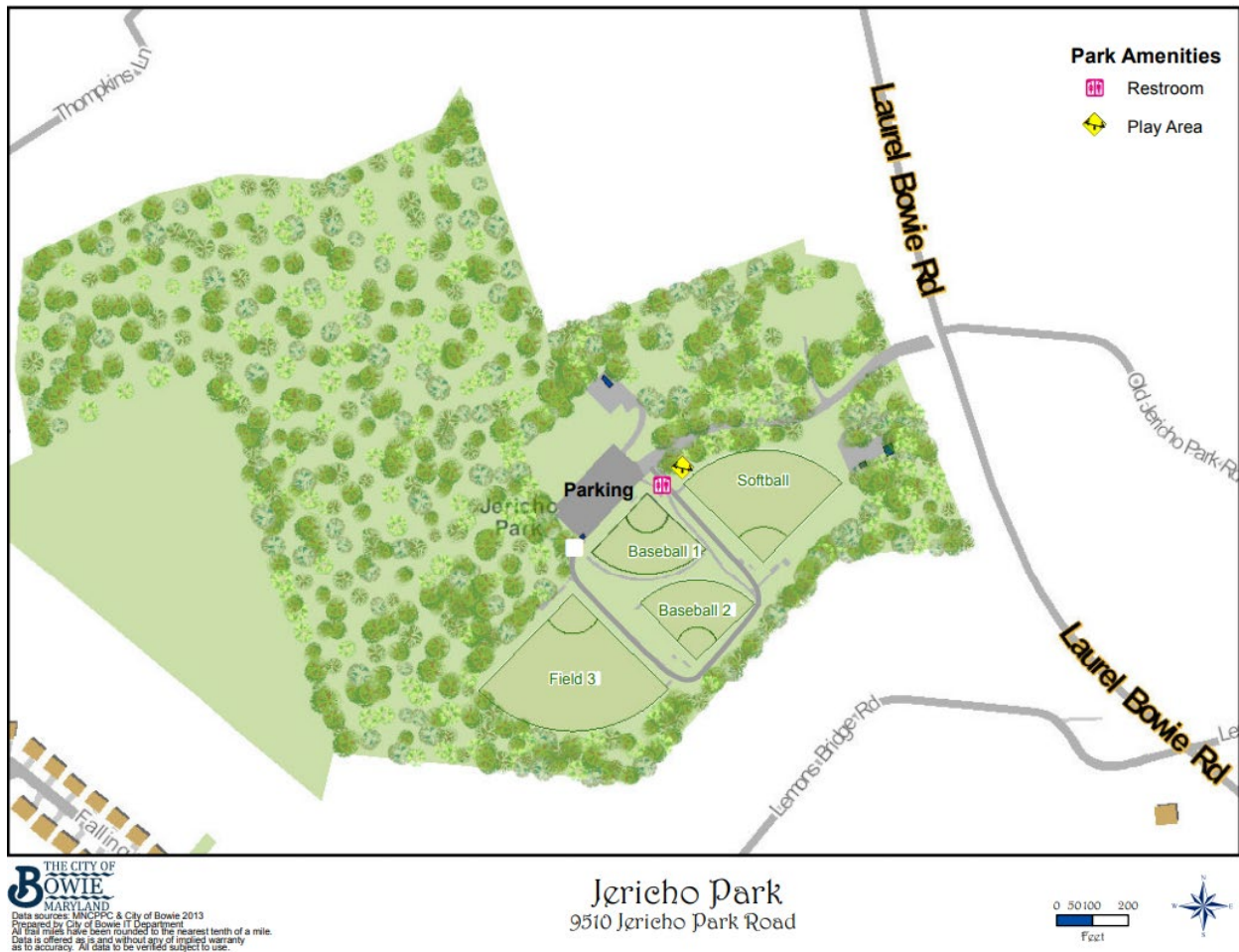
JERICO PARK

Project Number: CR-33
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Jericho Park is a multi-use recreational park with three (3) lighted baseball fields, one (1) lighted softball field, a playground, and trails. This park is located on Rt. 197 just north of Bowie State University.

Location:

Project Funding for Budget Year 2026:

\$45,000

Council Action History:

This project was introduced in Fiscal Year 2021.

JERICO PARK

Project Number: CR-33
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10537-57015)	Total
Thru 2024		-
2025 (Est.)		-
2026	Batting Cages and bullpen with solar lights.	45,000
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond	FY36 - Replacement Athletic Field Lights (\$1,200,000); Playground Replacement (\$250,000).	1,450,000
Total		1,495,000

Project Funding Summary

Year	General Revenue	Total
Thru 2024	-	-
2025 (Est.)	-	-
2026	45,000	45,000
2027	-	-
2028	-	-
2029	-	-
2030	-	-
2031	-	-
Beyond	1,450,000	1,450,000
Total	1,495,000	1,495,000

Impact on Operating Budget

None.

PARKS AND GROUNDS ANNEX (ENTZIAN PROPERTY)

Project Number: CR-34
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The City owns property on Rt. 214 (formerly Entzian Property). The property is used as a storage and staging area for the Park & Grounds division. The site contains a combination of storage buildings and barns that are invaluable for the storage of seasonal equipment and hardgoods in a secure location.

Location:



Project Funding for Budget Year 2026:

-\$0-

Council Action History:

This project was first proposed in Fiscal Year 2003.

PARKS AND GROUNDS ANNEX (ENTZIAN PROPERTY)

Project Number: CR-34
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10538-57015)	Total
Thru 2024		-
2025 (Est.)	AE and installation of an agricultural storage building.	283,000
2026		-
2027		-
2028		-
2029		-
2030		-
2031	Agricultural Storage Building for Bowie Police Department.	320,000
Beyond		-
Total		603,000

Project Funding Summary

Fiscal Year	General Revenue	Total
Thru 2024	-	-
2025 (Est.)	283,000	283,000
2026	-	-
2027	-	-
2028	-	-
2029	-	-
2030	-	-
2031	320,000	320,000
Beyond	-	-
Total	603,000	603,000

Impact on Operating Budget

The new storage building will minimize repair costs from damage due to inadequate storage facilities for equipment and hardgoods.

BELAIR MANSION

Project Number: CR-40
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The Belair Mansion, built circa 1745 and listed on the National Register of Historic Places, offers a look at Bowie's earliest history. The Mansion interprets the lives of residents from 1747-1950.

Location:

Project Funding for Budget Year 2026:

\$220,000

Council Action History:

This project was authorized in FY2010.

BELAIR MANSION

Project Number: CR-40
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10516-57010)	Total
Thru 2024		-
2025 (Est.)		-
2026	Memorial Garden Design /AE (\$20,000); Memorial Garden Construction (\$200,000).	220,000
2027	AE for HVAC Replacements AHU1-4 & Boilers (\$20,000); Replace gutter membranes (\$40,000).	60,000
2028	HVAC Replacement AHU 1-4 & Boilers & Construction Management.	500,000
2029	HVAC Closeout.	50,000
2030		-
2031		-
Beyond		-
Total		830,000

Project Funding Summary

Fiscal Year	Preventive Maintenance Reserves	General Revenues	Total
Thru 2024	-	-	-
2025 (Est.)	-	-	-
2026	-	220,000	220,000
2027	-	60,000	60,000
2028	304,400	195,600	500,000
2029	-	50,000	50,000
2030	-	-	-
2031	-	-	-
Beyond	-	-	-
Total	304,400	525,600	830,000

Impact on Operating Budget

These corrective actions will reduce repair and maintenance costs associated with maintaining the structural integrity of the building.

BOWIE GOLF COURSE

Project Number: CR-41
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

The Bowie Golf Course is a 130-acre 18-hole golf course that is managed, run, and maintained by a 3rd party, through a lease agreement with Indigo Golf Partners. This page provides for various course improvements and systems & equipment upgrades required to maintain the course so that it may continue to meet golfers and the City's needs.

Location:



Project Funding for Budget Year 2026:

\$730,000

Council Action History:

This project was first authorized in Fiscal Year 2018.

BOWIE GOLF COURSE

Project Number: CR-41
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10545-57015)	Total
Thru 2024	Various Projects.	132,501
2025 (Est.)	Driving Range Renovation - AE & Permitting (\$83,000); Maintenance Building AE & Permitting (\$38,000); Driving Range Renovation including new restrooms (\$5,450,000); Strategic Tree & Landscape Planting (\$30,000).	5,601,000
2026	Driving Range Renovation - Project Contingency 10% (\$545,000); Replace siding and roof on cart barn (\$125,000); Tree maintenance, removal and landscape/tree plantings (\$60,000).	730,000
2027	Tree Maintenance, removal and landscape/tree plantings.	60,000
2028	Parking Lot Repaving (\$350,000); Cart Path Replacement (\$673,200); Tree Maintenance, removal and landscape/tree plantings (\$60,000).	1,083,200
2029	Maintenance Building construction Phase 1 (\$2,700,000); Tree Maintenance, removal and landscape/tree plantings (\$60,000).	2,760,000
2030	Maintenance Building Construction Phase 1 - Project Contingency 10% (\$270,000); Tree Maintenance, removal and landscape - tree plantings (\$60,000).	330,000
2031	Tree Maintenance, removal and landscape/tree plantings.	60,000
Beyond	2034- Demolish Clubhouse (\$400,000); 2035 Clubhouse AE (\$1,000,000); 2038 Clubhouse Construction (\$6,000,000); 2040 Phase 2 - Maintenance Building construction (\$3,500,000).	10,900,000
Total		21,656,701

Project Funding Summary

Fiscal Year	General Revenue	Total
Thru 2024	132,501	132,501
2025 (Est.)	5,601,000	5,601,000
2026	730,000	730,000
2027	60,000	60,000
2028	1,083,200	1,083,200
2029	2,760,000	2,760,000
2030	330,000	330,000
2031	60,000	60,000
Beyond	10,900,000	10,900,000
Total	21,656,701	21,656,701

Impact on Operating Budget

These actions will reduce periodic expenditures to correct drainage issues, recurring manual irrigation expenditures as well as building repair and maintenance costs.

PUBLIC ART

Project Number: CR-42
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Support for Public Art is a key initiative by the City of Bowie, championed by our Arts Committee and the Department of Community Services. Since adopting the Public Art Master Plan in January 2013, the City has been committed to enhancing our community's cultural landscape through creative and inspiring public art projects. This page highlights funding for various public art endeavors throughout Bowie, bringing art to public spaces, celebrating local creativity, and enriching our shared cultural experience.

Location:

Project Funding for Budget Year 2026:

\$50,000

Council Action History:

This project was authorized in FY2007.

PUBLIC ART

Project Number: CR-42
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10544-57015)	Total
Thru 2024		-
2025 (Est.)	"Bowie" sign on Kenhill Dr. & Rt. 197 (\$122,000); Annual Addition. (\$25,000).	147,000
2026	Larger Public Art Project to be determined by Arts Committee.	50,000
2027	Annual Addition.	25,000
2028	Annual Addition.	25,000
2029	Annual Addition.	25,000
2030	Annual Addition.	25,000
2031	Annual Addition.	25,000
Beyond		-
Total		322,000

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	-	-
2025 (Est.)	147,000	147,000
2026	50,000	50,000
2027	25,000	25,000
2028	25,000	25,000
2029	25,000	25,000
2030	25,000	25,000
2031	25,000	25,000
Beyond	-	-
Total	322,000	322,000

Impact on Operating Budget

None.

Accumulated Balance Summary

Fiscal Year	Additions To Reserves	Reserves Used	Accumulated Balance
Thru 2024	15,200	-	265,309
2025 (Est.)	25,000	122,000	168,309
2026	50,000	50,000	168,309

BLACKSOX PARK

Project Number: CR-43
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Blacksox Park is a 64-acre park, primarily designed for baseball and softball. The park is divided into two sections, with the ball fields in one section (off Mitchellville Road) and the playground in another section (off Mt. Oak Road). The park offers restrooms as well as a concession facility available for rental. A paved walking trail connects the playground with the athletic fields and to the City's system of hiker/biker trails. The five ball fields are utilized daily for eight months of the year. This page provides for various park improvements and enhancements necessary to maintain the park and to meet the needs of its users

Location:

Project Funding for Budget Year 2026:

-\$0-

Council Action History:

This project was first authorized in Fiscal Year 2016.

BLACKSOX PARK

Project Number: CR-43
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10522-57015)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027	Playground replacement.	300,000
2028	Restroom and Concession building roof replacement.	30,000
2029		-
2030		-
2031	Drainage culvert replacement.	75,000
Beyond		-
Total		405,000

Project Funding Summary

Fiscal Year	Preventive Maintenance	General Revenue	Total
Thru 2024	-	-	-
2025 (Est.)	-	-	-
2026	-	-	-
2027	-	300,000	300,000
2028	30,000	-	30,000
2029	-	-	-
2030	-	-	-
2031	-	75,000	75,000
Beyond	-	-	-
Total	30,000	375,000	405,000

Impact on Operating Budget

None.

BOWIE RAILROAD MUSEUM

Project Number: CR-46
Fund: Capital Projects Fund

Department: Planning
Function: Parks, Culture and Recreation

Description:

The Bowie Railroad Museum opened in 1994, after being moved and restored. It was joined, in 2006, by the restoration of the 1926 Bowie Building Association structure next door as the “Old Town Bowie Welcome Center and Museum”. Today’s Railroad Museum Campus, consisting of the Railroad Depot, Welcome Center, Tower, Caboose and Shed, depicts Bowie’s earliest modern history as a railroad village.

The capital improvements planned include maintenance and repairs to HVAC systems and roofing, and implementation of several exterior improvements to substantially expand the experience for visitors.

Location:

Project Funding for Budget Year 2026:

-\$0-

Council Action History:

This project was proposed in FY2013.

BOWIE RAILROAD MUSEUM

Project Number: CR-46
Fund: Capital Projects Fund

Department: Planning
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10199-57010)	Total
Thru 2024	Design of Railroad Museum Improvements.	57,425
2025 (Est.)	Railroad Museum Improvements.	5,700
2026		-
2027	Railroad Museum Project.	924,000
2028		-
2029		-
2030		-
2031		-
Beyond	FY2045 Roof Replacements (all buildings).	30,000
Total		1,017,125

Project Funding Summary

Fiscal Year	State Grant	General Revenues	Total
Thru 2024	-	57,425	57,425
2025 (Est.)	-	5,700	5,700
2026	-	-	-
2027	90,000	834,000	924,000
2028	-	-	-
2029	-	-	-
2030	-	-	-
2031	-	-	-
Beyond	30,000	-	30,000
Total	120,000	897,125	1,017,125

Impact on Operating Budget

Additional repair and maintenance costs will be incurred after implementing the project.

GLEN ALLEN PARK

Project Number: CR-48
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Glen Allen Pond Park is 9-acre park with two tennis courts, a softball field, a soccer field, youth soccer field, and a children's play area with a family picnic pavilion. This page provides for various park improvements and enhancements necessary to maintain the park and to meet the needs of its users.

Location:

Project Funding for Budget Year 2026:

-\$0-

Council Action History:

None.

GLEN ALLEN PARK

Project Number: CR-48
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10524-57015)	Total
Thru 2024		
2025 (Est.)		-
2026		-
2027		-
2028		-
2029		-
2030	Resurface Tennis courts.	75,000
2031		-
Beyond	FY43 Renovate playground.	400,000
Total		475,000

Project Funding Summary

Fiscal Year	General Revenue	Total
Thru 2024	-	-
2025 (Est.)	-	-
2026	-	-
2027	-	-
2028	-	-
2029	-	-
2030	75,000	75,000
2031	-	-
Beyond	400,000	400,000
Total	475,000	475,000

Impact on Operating Budget

None.

INDOOR COURT FACILITY

Project Number: CR-49
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

A new multi-sport court-based facility spanning 61,400 square feet is in the works for Allen Pond Park. Anticipated features include five hardwood basketball courts, along with dedicated space for pickleball, volleyball, an elevated walking track, and various other court-based activities.

Location:

Project Funding for Budget Year 2026:

-\$0-

Council Action History:

This project was first approved in Fiscal Year 2019.

INDOOR COURT FACILITY

Project Number: CR-49
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10548-57015)	Total
Thru 2024		-
2025 (Est.)		-
2026		-
2027		-
2028	Site Assessment for Indoor Court Facility at Allen Pond Park	100,000
2029		-
2030	CM for New Indoor Court Facility (\$1,100,000); AE & Permitting for New Indoor Court Facility (\$1,700,000)	2,800,000
2031		-
Beyond	FY32-Construction of new Indoor Court Facility	22,000,000
Total		24,900,000

Project Funding Summary

Fiscal Year	General Obligation Bonds	General Revenues	Total
Thru 2024	-	-	-
2025 (Est.)	-	-	-
2026	-	-	-
2027	-	-	-
2028	-	100,000	100,000
2029	-	-	-
2030	-	2,800,000	2,800,000
2031	-	-	-
Beyond	22,000,000	-	22,000,000
Total	22,000,000	2,900,000	24,900,000

Impact on Operating Budget

None.

BOWIE TRAILS

Project Number: CR-51
Fund: Capital Projects Fund

Department: Public Works
Function: Parks, Culture and Recreation

Description:

The City completed an inventory and condition rating of the City's hiker-biker trail system. A listing has been prepared of trails in need of repair/ This is an ongoing program to maintain, repair and safety modifications to the City's Hiker/Biker trails.

The 2005 Bowie and Vicinity Master Plan recommended an off-road pedestrian trail connection between Old Town Bowie and the MARC train station at Bowie State University. The City's Walkable Communities program, endorsed by City Council in 2006, recommended pedestrian improvements throughout Old Town Bowie. In November 2008, City Council passed Resolution R-78-08 approving a series of recommendations for the Old Town Bowie Trail System, updating the 2003 City Trails Master Plan. The Bowie Heritage concept was finalized through a series of community meetings held in 2009. The highest priority segment of The Bowie Heritage Trail system is the segment between 12th Street and 10th Street (Segment C or Phase 1), using the unimproved Railroad Avenue right-of way.

The City of Bowie's Trails Master Plan was originally approved in 2002 and it has been used to guide the City's Capital Improvement Program, grant applications and several revisions to City standards. An interim update occurred in 2008 when the Bowie Heritage Trail system was endorsed by the City Council. More recently, the City's 2016 Sustainability Plan targeted two new specific goals- to improve the City's walkability and expand biking, hiking and walking trails as part of a safe interconnected trail network. The City funded the update to the Trails Master Plan to address these goals and to set new priorities for future capital improvement projects to help achieve the goals. Updating the City Trails Master Plan presented an opportunity to address current issues and the needs of the trail system's users.

The City Council approved the Trails Master Plan on September 16, 2019 through approval of Council Resolution R-70-19. The Trails Master Plan sets a vision, goals and priorities for the City's trail network. In addition, the Plan identifies a recommended trail network and makes trail system design recommendations. The primary Trail Network will be created utilizing a combination of existing on-and off-road pedestrian and bicycle facilities to form a north-south spine referred to as Bowie-Byway. The Trails Master Plan recommends first establishing the Bowie Byway and then enhancing the route over time to improve the overall trail experience. An important purpose of the Trails Master Plan is to prioritize projects for inclusion in the City's Capital Improvement Program.

Location:

Various.

Project Funding for Budget Year 2026:

\$275,000

Council Action History:

This project was first approved in Fiscal Year 1999. Heritage Trail - The Council approved this project through R-78-08 in November 2008. Trails Master Plan - This project was first introduced in Fiscal Year 2021.

BOWIE TRAILS

Project Number: CR-51
Fund: Capital Projects Fund

Department: Public Works
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditures Detail (10322-57015)	Total
Thru 2024	Various Projects.	2,194,788
2025 (Est.)	Jericho Park Trail Segment Redesign Completion (\$120,000); Jericho Park Trail Segment Construction (\$251,000); Bituminous trail repairs/replacements along Northview Drive (\$75,000).	446,000
2026	Bituminous trail repairs/replacements along Northview Drive (\$75,000); Jericho Park Trail Segment Construction Phase II (\$200,000).	275,000
2027	Bituminous trail repairs/replacements along Northview Drive (\$75,000).	75,500
2028	Bituminous trail repairs/replacements along Northview Drive.	75,000
2029		-
2030		-
2031		-
Beyond		-
Total		3,066,288

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	2,194,788	2,194,788
2025 (Est.)	446,000	446,000
2026	275,000	275,000
2027	75,500	75,500
2028	75,000	75,000
2029	-	-
2030	-	-
2031	-	-
Beyond	-	-
Total	3,066,288	3,066,288

Impact on Operating Budget

While a part of this project will create new trails to be maintained, a larger part is in itself a performance of long-term maintenance and serves only to preserve existing infrastructure.

CENTENNIAL PARK

Project Number: CR-52
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Centennial Park, located behind City Hall, offers 20 acres of recreational space. It features a walking trail, outdoor fitness equipment, a fishable pond, a shade canopy with picnic tables, and concrete board games for play.

Location:

Funding Required for Budget Year 2026:

-\$0-

Council Action History:

This project was first proposed in Fiscal Year 2022.

CENTENNIAL PARK

Project Number: CR-52
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10549-57015)	Total
Thru 2024		-
2025 (Est.)	Replacement of Outdoor Fitness Equipment at seven (7) fitness stations with modern equipment including park improvements.	150,000
2026		-
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond		-
Total		150,000

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	-	-
2025 (Est.)	150,000	150,000
2026	-	-
2027	-	-
2028	-	-
2029	-	-
2030	-	-
2031	-	-
Beyond	-	-
Total	150,000	150,000

Impact on Operating Budget

None.

TANGLEWOOD PARK

Project Number: CR-53
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

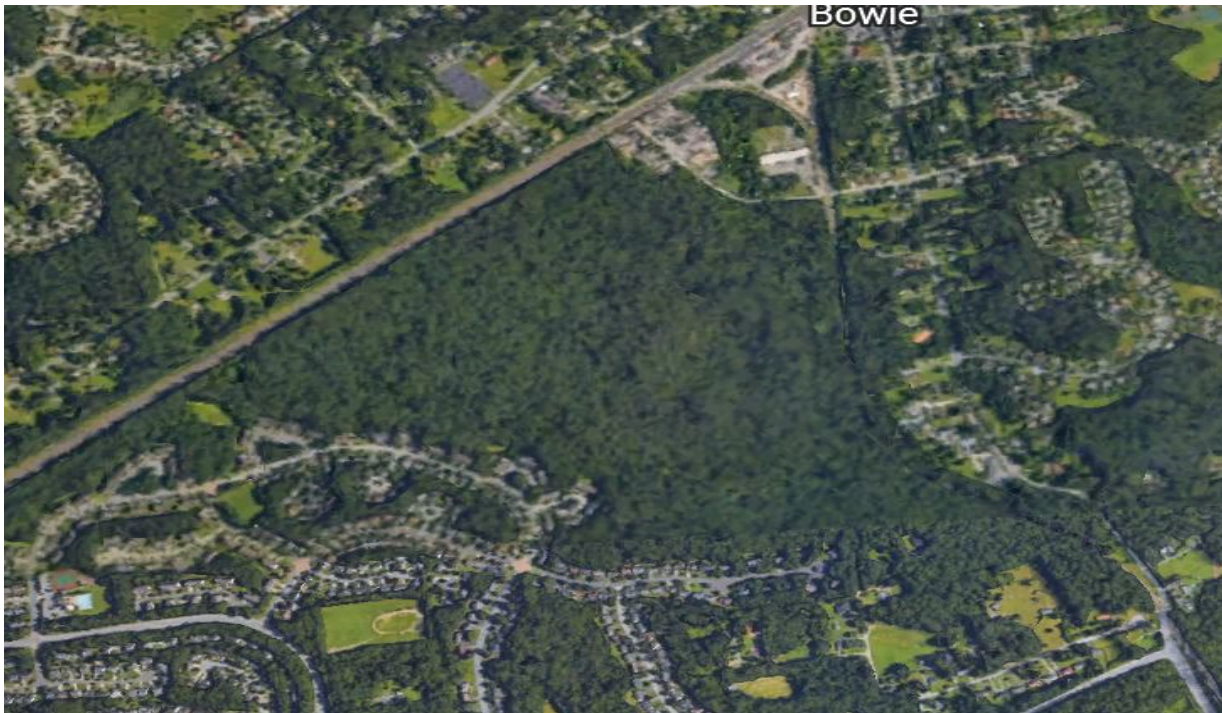
Description:

The Tanglewood property consists of approximately 135 acres, bounded by the railroad right-of-way, Zug Road, a stream, and the Northridge subdivision. This site has expansive existing natural trails throughout. The existing trail system requires significant maintenance to be considered safe.

The Tanglewood property represents a significant resource to the City of Bowie in terms of potential public use. The current state of the property, without a clearly defined plan and function, has led to uses that are not compatible with park usage or nearby residential areas.

Examples of past inappropriate uses include; hunting, discharging weapons, use of motorized dirt bikes, and illegal dumping including vehicles. Concerted effort will need to be made to create synergy between desired uses and security enhancements.

This page provides for various property improvements and enhancements to meet community needs.

Location:

Funding Required for Budget Year 2026:

\$20,000

Council Action History:

This project was authorized by Council in Fiscal Year 2023.

TANGLEWOOD PARK

Project Number: CR-53
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10551-57015)	Total
Thru 2024		-
2025 (Est.)	Trail System Improvements (Benches, waymarking and signage) and ground material (mulch, stone, river rock, etc.).	20,000
2026	Trail System Improvements (Benches, waymarking and signage) and ground material (mulch, stone, river rock).	20,000
2027	Trail System Improvements (Benches, waymarking and signage) and ground material (mulch, stone, river rock).	30,000
2028		-
2029		-
2030	AE for Parking Lot and Trailhead.	15,000
2031	Parking Lot and Trailhead Construction.	150,000
Beyond		-
Total		235,000

Project Funding Summary

Fiscal Year	General Revenue	Total
Thru 2024	-	-
2025 (Est.)	20,000	20,000
2026	20,000	20,000
2027	30,000	30,000
2028	-	-
2029	-	-
2030	15,000	15,000
2031	150,000	150,000
Beyond	-	-
Total	235,000	235,000

Impact on Operating Budget

None.

RACETRACK ROAD PROPERTY

Project Number: CR-54
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

During the 2020 State Legislative Session, the, Racing and Community Development Act of 2020, SB 987 passed, which included “On or before December 31, 2023, the owner of the Bowie Race Course Training Center shall convey the Bowie Race Course Training Center Property to the City of Bowie “as is”, with all defects that may exist, whether known or unknown, and without any express or implied warranty, guarantee by, or recourse against the conveyor of the property.” The property may only be used for active recreational activities, including baseball, football, soccer, and cricket; and have only one structure that is up to 50,000 square feet constructed on the property. The City of Bowie entered into a joint use agreement, with Bowie State University as required by SB 987.

Location:



Project Funding for Budget Year 2026:

-\$0-

Council Action History:

City Council pursued acquiring land through statewide 2020 horse racing legislation.

RACETRACK ROAD PROPERTY

Project Number: CR-54
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10552-57015)	Total
Thru 2024		-
2025 (Est.)	Environmental Assessment of Property.	450,000
2026		-
2027		-
2028		-
2029		-
2030		-
2031		-
Beyond		-
Total		450,000

Project Funding Summary

Fiscal Year	State Aid	Total
Thru 2024	-	-
2025 (Est.)	450,000	450,000
2026	-	-
2027	-	-
2028	-	-
2029	-	-
2030	-	-
2031	-	-
Beyond	-	-
Total	450,000	450,000

Impact on Operating Budget

None.

SERENE WAY PARK

Project Number: CR-55
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Description:

Introducing Serene Park, a forthcoming micro park discreetly tucked away within a once-neglected stretch of road, bridging the gap between the Bowie Annex and Spark Lane. This initiative aims to tackle local apprehensions regarding the misuse of the area by rejuvenating the abandoned asphalt into a lively green haven.

Location:

Project Funding for Budget Year 2026:

-\$0-

Council Action History:

This project was first authorized in Fiscal Year 2025.

SERENE WAY PARK

Project Number: CR-55
Fund: Capital Projects Fund

Department: Community Services
Function: Parks, Culture and Recreation

Project Cost Summary

Fiscal Year	Expenditure Detail (10553-57015)	Total
Thru 2024		-
2025 (Est.)	Master Plan for future neighborhood miniature park on Serene Way.	20,000
2026		-
2027	Installation of public art micro park.	100,000
2028		-
2029		-
2030		-
2031		-
Beyond		-
Total		120,000

Project Funding Summary

Fiscal Year	General Revenues	Total
Thru 2024	-	-
2025 (Est.)	20,000	20,000
2026	-	-
2027	100,000	100,000
2028	-	-
2029	-	-
2030	-	-
2031	-	-
Beyond	-	-
Total	120,000	120,000

Impact on Operating Budget

None.

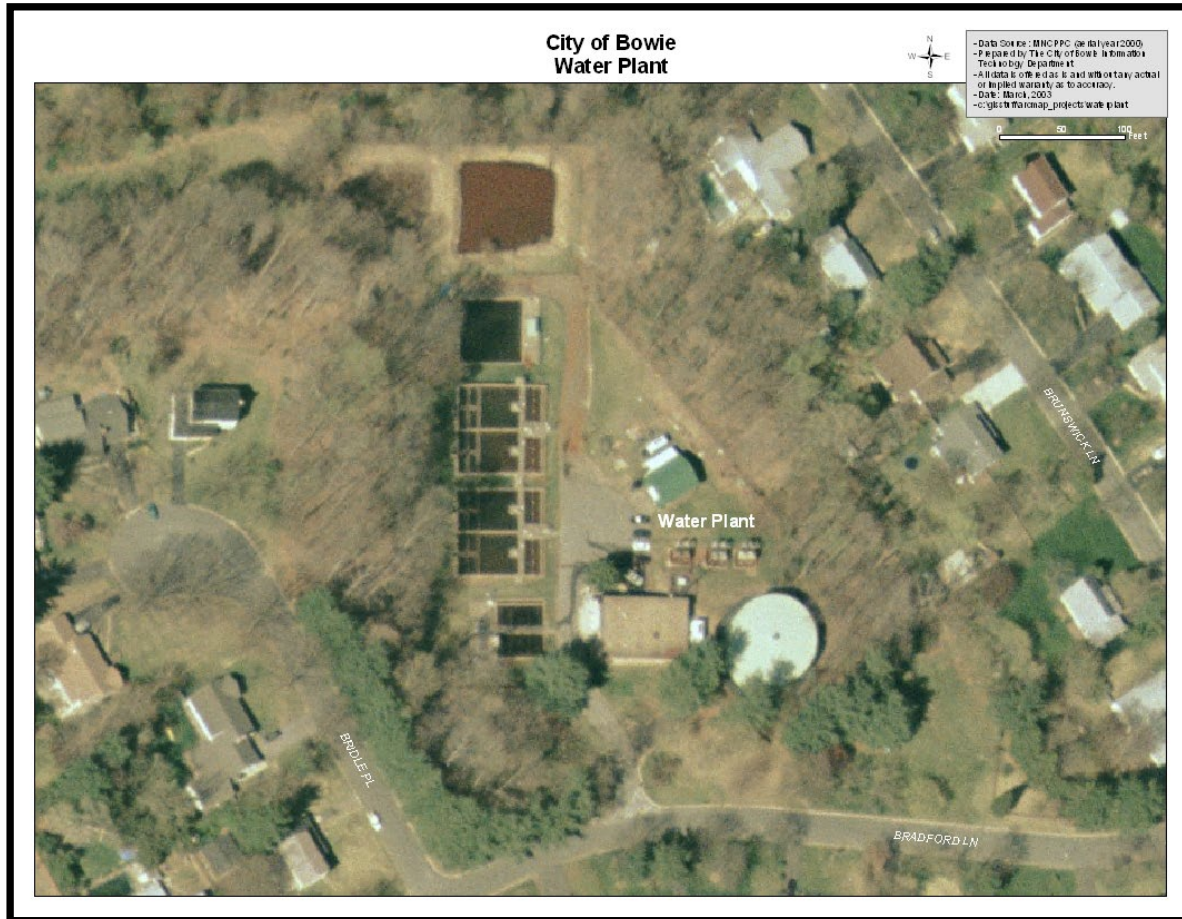
WATER PLANT

Project Number: WS-2
Fund: Water and Sewer Fund

Department: Public Works
Function: Public Works

Description:

This project provides for improvements, recapitalization or major repairs to the City's water production, storage and distribution infrastructure.

Location:

Project Funding for Budget Year 2026:

\$3,232,000

Council Action History:

This project was first authorized in Fiscal Year 1998.

WATER PLANT

Project Number: WS-2
Fund: Water and Sewer Fund

Department: Public Works
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (20350-57010/57015)	Total
Thru 2024	Various Improvements.	825,489
2025 (Est.)	Aeration System Upgrade (\$60,000); Pavement/Concrete Repairs (\$7,500); HVAC Replacement (\$7,200); Filter System Replacement (40,000).	114,700
2026	Filter System Replacement Construction and CM/I (\$2,200,000); WTP SCADA Implementation (\$550,000); Material Cover (\$22,000); Valve Replacement Moylan Drive (\$460,000).	3,232,000
2027	Chemical Feed System Rehabilitation and Automation (\$100,000); Sludge Recycle and Removal Rehabilitation (\$25,000); Low Lift Pump Rehabilitation, Sediment, Electric & Control (\$1,700,000).	1,825,000
2028	Lower Yard Utility Storage Building	92,000
2029	Aeration System Repair	80,000
2030	Backup Lime System Rehabilitation (\$200,000); Flocculation and Sediment System Rehabilitation (\$150,000)	350,000
2031		-
Beyond		-
Total		6,519,189

Project Funding Summary

Fiscal Year	Commercial Loans	Water and Sewer Revenues	Federal Grant	Total
Thru 2024	-	825,489	-	825,489
2025 (Est.)	-	114,700	-	114,700
2026	3,232,000	-	-	3,232,000
2027	985,000	-	840,000	1,825,000
2028	-	92,000	-	92,000
2029	-	80,000	-	80,000
2030	350,000	-	-	350,000
2031	-	-	-	-
Beyond	-	-	-	-
Total	4,659,000	1,112,189	840,000	6,519,189

Impact on Operating Budget

These improvements serve to maintain and prolong the utility of the existing plant.

REPAINTING WATER STORAGE TANKS

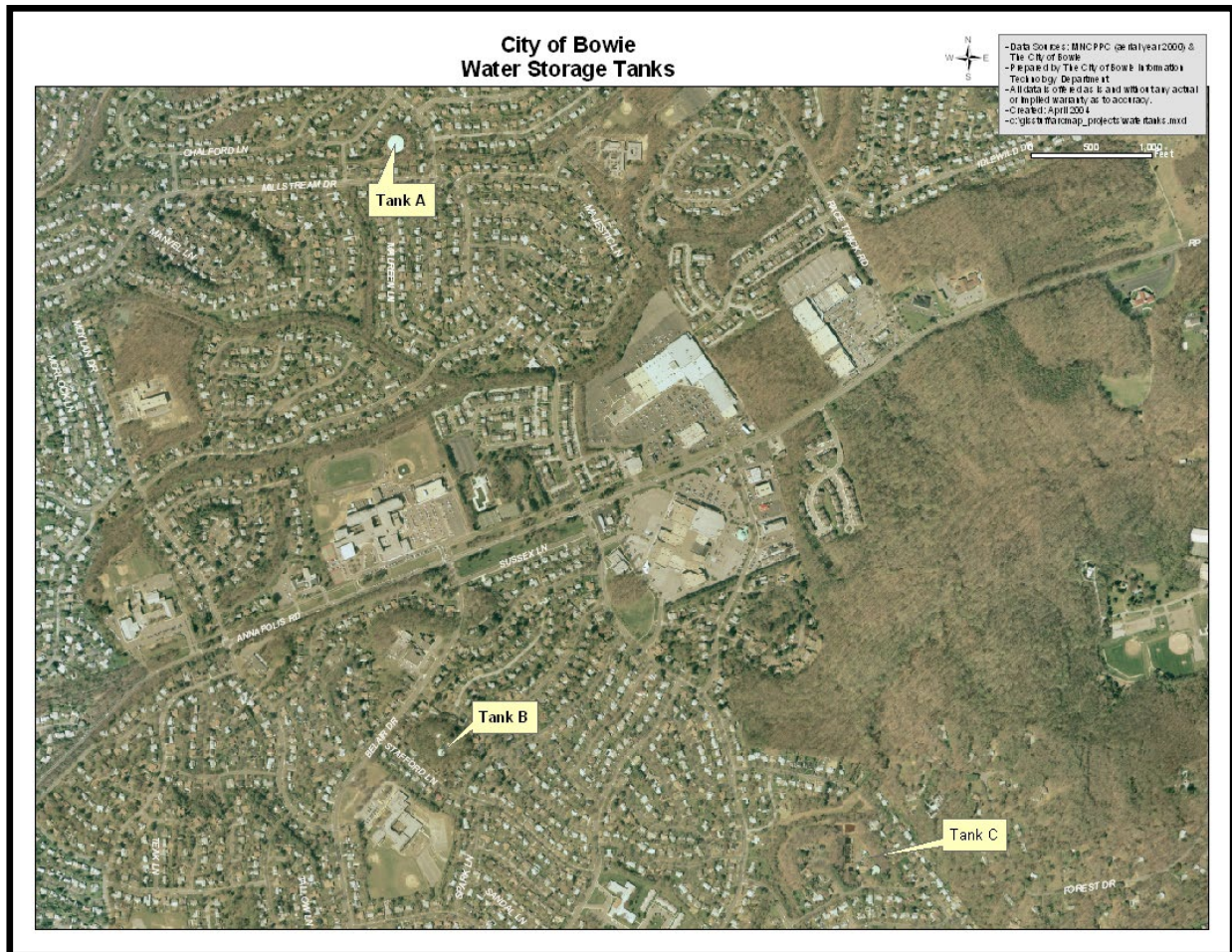
Project Number: WS-5
Fund: Water and Sewer Fund

Department: Public Works - Water Division
Function: Public Works

Description:

The City has three water storage tanks. Tank at Media Lane has a total capacity of three Million gallons. Tank at Belair Drive and Bradford Lane each has a capacity of 600,000 gallons. The interior and exterior of the tanks require periodic repainting.

Location:



Project Funding for Budget Year 2026:

\$100,000

Council Action History:

This project was first authorized in Fiscal Year 1994.

REPAINTING WATER STORAGE TANKS

Project Number: WS-5
Fund: Water and Sewer Fund

Department: Public Works - Water Division
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (20350-57015)	Total
Thru 2024	Various Projects	6,750
2025 (Est.)	Tank Maintenance Program	100,000
2026	Tank Maintenance Program	100,000
2027	Tank Maintenance Program	100,000
2028	Tank Maintenance Program	100,000
2029	Tank Maintenance Program	100,000
2030		-
2031		-
Beyond		-
Total		506,750

Project Funding Summary

Fiscal Year	Water & Sewer Revenues	Total
Thru 2024	6,750	6,750
2025 (Est.)	100,000	100,000
2026	100,000	100,000
2027	100,000	100,000
2028	100,000	100,000
2029	100,000	100,000
2030	-	-
2031	-	-
Beyond	-	-
Total	506,750	506,750

Impact on Operating Budget

None.

WASTEWATER TREATMENT PLANT

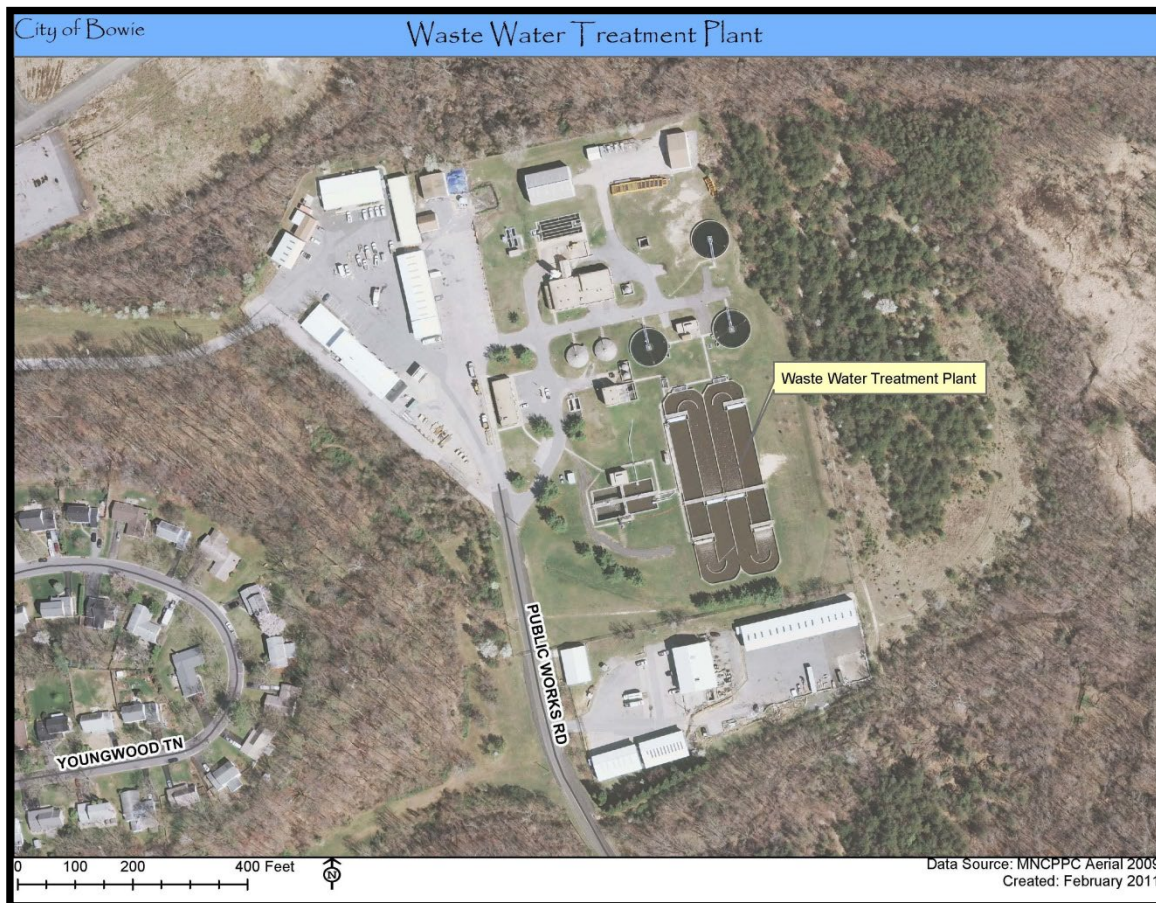
Project Number: WS-8
Fund: Water and Sewer Fund

Department: Wastewater
Function: Public Works

Description:

This project provides for major building renovations and improvements to the Wastewater Treatment Plant.

Location:



Project Funding for Budget Year 2026:

\$1,201,900

Council Action History:

This project was first authorized in Fiscal Year 1999.

WASTEWATER TREATMENT PLANT

Project Number: WS-8
Fund: Water and Sewer Fund

Department: Wastewater
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (20360-57010/57015)	Total
Thru 2024	Various Projects.	273,957
2025 (Est.)	Sewer lateral replacement (\$141,400); RAS-WAS Upgrade (\$475,000), WWTP Miscellaneous Equipment Replacement (\$80,000); Pole Barn Cover (\$120,000); Copper Permit Compliance (\$14,700); Pavement Concrete Repairs (\$7,500); Sandblast and Paint P8 (\$13,000); HVAC Replacement (\$7,200).	858,800
2026	Sewer lateral replacement (\$200,000); Pump Station #6 Pump Replacement (\$110,000); Lower Yard Material Cover (\$22,000); Bowie High School ROW Manhole Repair (\$22,500); Rambling Lane Sewer Main Point Repair (\$17,200); Large Trunk and ROW Sewer inspection, cleaning and rehabilitation (\$750,000); New UV Controller (\$13,000); Millstream Drive Sewer Main Point Repair (\$60,000); HVAC Replacement (\$7,200).	1,201,900
2027	RAS-WAS Upgrade Phase II.	1,700,000
2028	Sewer lateral replacement (\$200,000); RAS-WAS Upgrade Phase II Construction Completion - 2-year lead time of equipment (\$1,500,000); Flow Equalization Electrical Upgrade (\$680,000). Lower Yard Utility Storage Building (\$92,000);	2,472,200
2029	Sewer lateral replacement (\$200,000); Secondary Clarifier Rehabilitation (\$120,000).	320,000
2030		-
2031		-
Beyond		-
Total		6,826,857

Project Funding Summary

Fiscal Year	Commercial Loan	Water & Sewer Revenues	Total
Thru 2024	-	273,957	273,957
2025 (Est.)	-	858,800	858,800
2026	1,201,900	-	1,201,900
2027	1,700,000	-	1,700,000
2028	2,472,200	-	2,472,200
2029	320,000	-	320,000
2030	-	-	-
2031	-	-	-
Beyond	-	-	-
Total	5,694,100	1,132,757	6,826,857

Impact on Operating Budget

These improvements serve mainly to prolong the utility and maintain the efficiency of the existing plant.

WATER DISTRIBUTION SYSTEM RECAPITALIZATION

Project Number: WS-10
Fund: Water and Sewer Fund

Department: Public Works - Water Division
Function: Public Works

Description:

The City of Bowie operates a public water utility that serves approximately 7,900 customers. The water distribution piping suffers from significant corrosion that has caused degradation of water quality and in some cases reduced flow rates.

Water meters need to be updated to simplify meter reading and improve metering accuracy. This multi-year project will complete system hydraulic evaluations needed to validate needed pipe replacements, investigate alternative methods for replacing water mains and ultimately replace approximately 2.1 miles a year of the City's water main in order to improve flows and water quality.

In addition, the project will replace all water service meters with modern meters to simplify meter reading and improve metering accuracy.

Location:

Various.

Project Funding for Budget Year 2026:

\$3,500,000

Council Action History:

This project was first authorized in Fiscal Year 2018.

WATER DISTRIBUTION SYSTEM RECAPITALIZATION

Project Number: WS-10
Fund: Water and Sewer Fund

Department: Public Works - Water Division
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (20350-57010/57015)	Total
Thru 2024		-
2025 (Est.)	Water Main Replacement Construction & Inspection/Management services Part B.	3,300,000
2026	Water Main Replacement Construction & Inspection/Management services Part B.	3,500,000
2027	Water Main Replacement Construction & Inspection/Management services.	4,500,000
2028	Water Main Replacement Construction & Inspection/Management services.	5,000,000
2029	Water Main Replacement Construction & Inspection/Management services.	5,000,000
2030	Water Main Replacement Construction & Inspection/Management services.	5,000,000
2031		-
Beyond		-
Total		26,300,000

Project Funding Summary

Fiscal Year	Commercial Loans	Federal Grant	Water & Sewer Revenues	Total
Thru 2024	-	-	-	-
2025 (Est.)	-	1,700,000	1,600,000	3,300,000
2026	3,500,000	-	-	3,500,000
2027	4,500,000	-	-	4,500,000
2028	5,000,000	-	-	5,000,000
2029	5,000,000	-	-	5,000,000
2030	5,000,000	-	-	5,000,000
2031	-	-	-	-
Beyond	-	-	-	-
Total	23,000,000	1,700,000	2,137,500	26,300,000

Impact on Operating Budget

None.

SEWER MAIN REHABILITATION

Project Number: WS-11
Fund: Water and Sewer Fund

Department: Public Works - Water Division
Function: Public Works

Description:

The City of Bowie Sewer system was installed in the 1960's. The majority of the pipe is terra-cotta, with some cast iron. The sewer line lifecycle is 50 to 100 years. Its line integrity depends on how the pipe was originally installed, what's happened to the ground over time, and what surrounds the sewer mains.

Sewers are designed to collect wastewater from intended sources and convey it downstream due to sewer defects resulting from system aging & structural failure, extraneous water enters the system. These defects include conditions like broken pipe, leaking joints, defective manholes and root infiltration.

The cost of these defects can be enormous; treatment of the extraneous water, back up of the sewer main creating extra maintenance and backups in homes creating hardships to homeowners and claims to the City for cleanup.

Location:



Various Locations.

Project Funding for Budget Year 2026:

\$1,500,000

Council Action History:

This project was first authorized in Fiscal Year 2025.

SEWER MAIN REHABILITATION

Project Number: WS-11
Fund: Water and Sewer Fund

Department: Public Works - Water Division
Function: Public Works

Project Cost Summary

Fiscal Year	Expenditure Detail (20360-57010/57015)	Total
Thru 2024		-
2025 (Est.)	Sewer Pipe Lining Somerset Phase I	1,500,000
2026	Sewer Pipe Lining Somerset Phase II	1,500,000
2027	Sewer Pipe Lining Somerset Phase III	2,200,000
2028	Sewer Pipe Lining Somerset Phase IV	1,300,000
2029	Sewer Pipe Lining Meadowbrook Phase I	2,500,000
2030	Sewer Pipe Lining Meadowbrook Phase II	2,500,000
2031	Sewer Pipe Lining Meadowbrook Phase III	2,500,000
Beyond		-
Total		14,000,000

Project Funding Summary

Fiscal Year	Commercial Loans	Total
Thru 2024	-	-
2025 (Est.)	1,500,000	1,500,000
2026	1,500,000	1,500,000
2027	2,200,000	2,200,000
2028	1,300,000	1,300,000
2029	2,500,000	2,500,000
2030	2,500,000	2,500,000
2031	2,500,000	2,500,000
Beyond	-	-
Total	14,000,000	14,000,000

Impact on Operating Budget

None.

TOTAL PERSONNEL BY DEPARTMENT

	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
City Manager:			
City Manager	8.0	8.5	8.5
Human Resources	6.0	6.0	6.0
Communications	6.6	6.6	7.6
Business Operations	5.0	5.0	5.0
City Clerk	2.0	2.0	2.0
Emergency Management	3.0	3.0	3.0
Economic Development	2.4	2.4	4.4
Total City Manager	<u>33.0</u>	<u>33.5</u>	<u>36.5</u>
Police Department	<u>86.5</u>	<u>87.5</u>	<u>92.5</u>
Information Technology	<u>18.0</u>	<u>19.0</u>	<u>22.0</u>
Finance	<u>11.7</u>	<u>12.6</u>	<u>12.6</u>
Community Services:			
Community Services	8.0	8.0	7.0
Building Maintenance	13.0	14.0	17.7
Housing Inspection and Code Compliance	9.1	10.1	10.1
Senior Services	15.0	15.6	15.6
Youth Services Bureau	11.9	11.9	11.9
Animal Control	2.0	2.0	2.0
Recreation and Parks	12.6	12.3	9.2
Bowie Playhouse/ Community Outreach Events & Arts*	2.0	2.3	5.3
Parks and Grounds	37.2	36.2	36.2
Ice Arena	9.6	9.6	9.6
Historic Properties	5.4	5.4	5.4
Gymnasium	7.2	6.8	6.8
Total Community Services	<u>133.0</u>	<u>134.2</u>	<u>136.8</u>
Planning	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Sustainability	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
Public Works:			
Administration	12.1	12.1	12.2
Equipment Maintenance and Garage	4.0	4.0	4.0
Solid Waste	58.0	58.0	58.0
Street Maintenance	28.7	28.7	28.8
Stormwater Management	8.1	8.1	8.3
Total Public Works	<u>110.9</u>	<u>110.9</u>	<u>111.3</u>
Total General Fund	<u>399.1</u>	<u>403.7</u>	<u>417.7</u>
Water and Sewer Fund:			
Billing and Accounting	5.0	5.1	5.1
Water	14.8	15.8	15.7
Wastewater	16.6	16.6	16.5
Total Water and Sewer Fund	<u>36.4</u>	<u>37.5</u>	<u>37.3</u>
Grand Total - City of Bowie	<u>435.5</u>	<u>441.2</u>	<u>455.0</u>

*This shows data for the Bowie Playhouse in FY2024 and FY2025 and the newly established Community Outreach Event and Arts in FY2026

PLAN OF COMPENSATION

(As of July 1, 2025)

X Scale - based on 1,950 hours per year

Grade	Minimum	Midpoint	Maximum
102	30,005	39,005	48,006
103	32,075	41,697	51,320
104	34,288	44,574	54,860
105	36,654	47,649	58,646
106	39,184	50,939	62,694
107	41,887	54,452	67,019
108	44,776	58,208	71,643
109	47,866	62,226	76,585
110	51,169	66,519	81,870
111	54,699	71,110	87,518
112	58,474	76,017	93,557
113	62,508	81,261	100,013
114	66,821	86,868	106,915
115	71,433	92,862	114,292
116	76,361	99,269	122,178
117	81,630	106,119	130,608
118	87,263	113,441	139,619
119	93,284	121,267	149,253
120	99,721	129,637	159,552
121	106,601	138,582	170,561
122	113,955	148,144	182,329
123	121,819	158,363	194,910
124	130,224	169,292	208,359
125	139,210	180,974	222,736

Y Scale - based on 2,080 hours per year

Grade	Minimum	Midpoint	Maximum
102	32,005	41,605	51,206
103	34,213	44,478	54,741
104	36,573	47,546	58,518
105	39,097	50,826	62,555
106	41,796	54,335	66,872
107	44,679	58,083	71,486
108	47,761	62,090	76,418
109	51,057	66,374	81,691
110	54,581	70,952	87,327
111	58,346	75,850	93,354
112	62,372	81,083	99,795
113	66,674	86,678	106,682
114	71,277	92,659	114,042
115	76,194	99,053	121,910
116	81,451	105,887	130,322

PLAN OF COMPENSATION

(As of July 1, 2025)

Y Scale - based on 2,080 hours per year- Continued:

<u>Grade</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
117	87,072	113,193	139,316
118	93,080	121,004	148,927
119	99,503	129,354	159,204
120	106,368	138,278	170,189
121	113,708	147,820	181,931
122	121,553	158,019	194,484
123	129,940	168,922	207,903
124	138,905	180,578	222,250
125	148,490	193,037	237,586

PLAN OF COMPENSATION

(As of July 1, 2025)

Hourly Scale

Grade	Minimum	Midpoint	Maximum
102	15.3870	20.0031	24.6190
103	16.4484	21.3832	26.3177
104	17.5834	22.8584	28.1336
105	18.7967	24.4356	30.0748
106	20.0938	26.1217	32.1499
107	21.4802	27.9242	34.3683
108	22.9622	29.8508	36.7396
109	24.5468	31.9107	39.2747
110	26.2404	34.1125	41.9846
111	28.0510	36.4664	44.8817
112	29.9866	38.9824	47.9783
113	32.0555	41.6724	51.2888
114	34.2674	44.5475	54.8279
115	36.6321	47.6217	58.6108
116	39.1595	50.9073	62.6551
117	41.8617	54.4197	66.9783
118	44.7499	58.1749	71.5998
119	47.8378	62.1888	76.5401
120	51.2071	66.4796	81.8215
121	54.6671	71.0673	87.4670
122	58.4390	75.9708	93.5023
123	62.4714	81.2127	99.9539
124	66.7816	86.8162	106.8508
125	71.3899	92.8066	114.2235

PLAN OF COMPENSATION - POLICE OFFICERS

(As of July 1, 2025)

Non Command Officers

<u>Step</u>	<u>PO</u>	<u>PFC</u>	<u>MPO</u>	<u>CPL</u>	<u>SGT</u>
1	62,018	70,871	75,762	80,988	86,577
2	66,062	75,493	80,702	86,269	92,222
3	68,176	77,909	83,284	89,030	95,173
4	70,358	80,402	85,949	91,879	98,219
5	72,609	82,975	88,700	94,819	101,362
6	74,933	85,630	91,538	97,853	104,605
7	77,331	88,370	94,467	100,984	107,953
8	79,805	91,198	97,490	104,216	111,407
9	82,359	94,116	100,610	107,551	114,972
10	84,995	97,128	103,830	110,992	118,651
11	87,714	100,236	107,152	114,544	122,448
12	90,521	103,443	110,581	118,210	126,367
13	93,418	106,754	114,120	121,992	130,410
14	96,407	110,170	117,771	125,896	134,584
15	99,492	113,695	121,540	129,925	138,890

Command Officers

<u>Grade</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Lieutenant	104,380	135,693	167,008
Captain	119,283	155,066	190,850
Deputy Chief	127,512	165,765	204,019
Chief	145,713	189,429	233,144

CLASSIFICATION PLAN**Regular Positions**

		SCHEDULE X		SCHEDULE Y	
GRADE	CLASS	37 1/2 Hour Week	CLASS	40 Hour Week	
104	4091 4350	Facility Monitor Museum Aide			
105	1032 4411	Security Guard Community Enhancement Worker	4984 4695 4561 6293 6371 6421	Bus Driver I Laborer Skating Program Coordinator Street Maintenance Worker Utilities Service Worker Wastewater Plant Maintenance Worker	
106			4835 4240 7010 4120	Building Maintenance Worker I Gymnasium Supervisor Solid Waste Collector Theater Technician	
107	1181	Office Support Specialist	4840 4992 4530 4540 4132 6296	Building Maintenance Worker II Bus Driver II Ice Arena Maintenance Supervisor Ice Arena Supervisor Park Aide Street Maintenance Worker, Senior	
108	4951 1092 4987	Customer Service Representative Receptionist Services Program Assistant	6289 4820 4841 6230 4230 4685 7030 7020 7021 4121 6545 6330 6450	Asst Traffic Sign Technician Building Maintenance Mechanic Building Maintenance Worker III Concrete Worker Gymnasium Supervisor, Senior Laborer, Senior Office Support Specialist Solid Waste Driver Solid Waste Driver/Collector Solid Waste Driver/Facility Maintenance Worker Theater Technician - Certified Wastewater Plant Operator Trainee Water Meter Technician Water Plant Operator Trainee	
109	3070 1031	Accounting Technician I Business Operations Specialist	6294 1391 6295 4633 4140 4691 6372 6540 6420	Asphalt Crew Leader Communication Specialist I Concrete Crew Leader Crew Leader Maintenance Carpenter Apprentice Park Ranger Police Cadet Tree Climber Utilities Technician I Wastewater Plant Operator Water Plant Operator	
110	3060 1314 4052 4412	Accounting Technician II Administrative Assistant/Contract Specialist Trainee Animal Control Officer Trainee Code Compliance Officer Trainee	1314 1409 4692 6291 4650 4812 6350 1313 1302	Administrative Assistant Communication Specialist II Equipment Operator, Senior Equipment Operator, Senior/Street Sweeper Fleet & Equipment Specialist HVAC Apprentice Maintenance Carpenter I Parks Equipment Maintenance Technician Trainee Pipeline Video Inspector Plumber Apprentice Police Officer Trainee Public Information Intelligence Specialist	

CLASSIFICATION PLAN**Regular Positions**

		SCHEDULE X			SCHEDULE Y
GRADE	CLASS	37 1/2 Hour Week	CLASS	40 Hour Week	
111	3062	Accounting Technician III	4151	Custodial Services Supervisor	
		Business Operations Specialist II	1050	Executive Office Associate	
	1050	Executive Office Associate	4820	HVAC Mechanic I	
	5041	GIS Specialist	6560	Lab Technician	
	4340	Museum Curator	4660	Maintenance Carpenter II	
	4330	Museum Manager		Parks Equipment Maintenance Technician I	
	1380	Police Personnel Associate	4822	Plumber I	
	1311	Police Property/Evidence Manager	1171	Studio Technical Specialist	
	4990	Services Information & Referral Specialist	4110	Theater Technical Director	
		Social Services Outreach Specialist	6290	Traffic/Sign Technician	
112			6373	Utilities Technician II	
			6550	Wastewater Plant Operator, Certified	
			6440	Water Plant Operator, Certified	
	3031	Accountant I	1393	Communication Specialist III	
	1317	Administrative Specialist	4811	HVAC Mechanic II	
	4050	Animal Control Officer I	4661	Maintenance Carpenter III	
	1163	Audio/Visual Specialist	1305	Parking Enforcement Officer	
	4414	Building Permit and Code Compliance Specialist	4680	Parks Equipment Maintenance Technician II	
	4410	Code Compliance Officer I	4823	Plumber II	
	1132	Human Resources Generalist I	6280	Street & Stormwater Drain Inspector	
	5042	I.T. Operations Coordinator	4111	Theater Technical Director - Certified	
		Social Services Outreach Specialist	6110	Vehicle Maintenance Technician	
	3051	Payroll Specialist			
		Studio Coordinator			
113	4989	Transportation Supervisor			
	3061	Utility Billing Specialist			
	4988	Wellness Coordinator			
	4051	Animal Control Officer II	4220	Assistant Gymnasium Manager	
	1111	Assistant City Clerk	4521	Assistant Ice Arena Manager	
	4413	Code Compliance Officer II	4640	Community Forrester	
	1089	Communication Analyst I	6051	Contract/Permit Specialist Trainee	
	4961	Community Coordinator	4813	HVAC Mechanic III	
	6051	Contracts Specialist Trainee	4581	Ice Arena Program Coordinator	
	6060	Contracts/Permit/Cost Estimates Specialist	4621	Park Maintenance Supervisor	
	5030	Technology Specialist	4150	Park Operations Supervisor	
			4824	Plumber III	
114			4622	Stormwater Management Supervisor	
			6051	Street Light Specialist	
			6290	Traffic/Sign Shop Supervisor	
			6370	Utilities Supervisor Certified	
	3032	Accountant II	1314	Administrative Assistant	
		Animal Control Officer III	4835	Assistant Building Maintenance Superintendent	
		Arts and Cultural Affairs Program Specialist	4621	Assistant Parks and Grounds Superintendent	
	1161	Broadcast Specialist	7050	Assistant Solid Waste Superintendent	
	4416	Code Compliance Officer III	6220	Assistant Street Maintenance Superintendent	
	1090	Communication Analyst II	6361	Assistant Utilities Superintendent	
	6050	Contract/Permit Specialist I	6151	Assistant Vehicle Maintenance Superintendent	
	1301	Crime Scene Manager	4820	Building Maintenance Mechanic, Senior	
	5051	Digital Applications Specialist I	6221	Business Mgr./Asset Management Specialist	
	1101	Emergency Management Specialist	6281	Chief Street & Stormwater Drain Inspector	
	1041	Executive Office Manager		Executive Office Manager	
	4930	Family Counselor I			
	3040	Financial/Budget Specialist			
	5043	Help Desk Lead (Network Infrastructure Division)			
	1133	Human Resource Generalist II			

CLASSIFICATION PLAN**Regular Positions**

		SCHEDULE X			SCHEDULE Y
GRADE	CLASS	37 1/2 Hour Week	CLASS	40 Hour Week	
114	2052	Permits Liaison Specialist			
	1380	Police Personnel Specialist			
	4960	Prevention Coordinator			
	1302	Public Information and Intelligence Specialist			
	4181	Recreation and Parks Manager			
	4985	Senior Services, Assistant Manager			
	2071	Sustainability Planner			
	5031	System Administrator			
	5032	Telecom Administrator			
	2020	Transportation Specialist I			
115	4408	Code Compliance Assistant Manager			
	6052	Contract/Permit Specialist II			
	1061	Grants Writer			
116	3050	Accounting Technician Supervisor	6520	Assistant Wastewater Plant Superintendent	
	4030	Community Outreach Program Manager		Branch Business Manager/Lead Contract Specialist	
	6053	Contracts Specialist III		Building Maintenance Superintendent	
	5034	Digital Transformation Coordinator		Chief Water Plant Operator	
	2051	Economic Development Marketing Specialist		Gymnasium Manager	
	1102	Emergency Management Specialist, Senior		Ice Arena Manager	
	4180	Facilities Manager		Maintenance Manager	
	4932	Family Counselor II		Parks & Grounds Superintendent	
	4311	Historic Properties Manager		Solid Waste Superintendent	
	1141	Human Resources Generalist III		Street Maintenance Superintendent	
	5090	Network Administrator		Vehicle Maintenance Technician Superintendent	
	5033	Network Security Administrator			
	4986	Senior Services Manager			
	4170	Special Events Coordinator/Facility Manager			
117	3030	Accountant III	6410 1390	Assistant Water Plant Superintendent	
	2060	Business Retention Specialist		Communications Supervisor	
	1110	City Clerk			
	4409	Code Compliance Manager			
	5050	Digital Applications Specialist II			
	5070	GIS Specialist III			
	1062	Grants Manager			
	1144	Human Resources Administrator			
	4160	Project Manager			
	1033	Project Manager - HCD			
	6075	Public Works Project Manager			
	1120	Risk Manager			
		Senior Planner			
	2020	Transportation Specialist II			
	2070	Watershed Manager			
118	7052	Chief Contract Officer	6360 6510 6430	Superintendent of Utilities /SWM Certified	
	5040	Cloud Data Analyst		Wastewater Plant Superintendent	
	3031	Lead Accountant		Water Plant Superintendent	
	2072	Sustainability Manager			
	4920	Youth Services Assistant Director			
119	1110	City Clerk	1309	Police Lieutenant	
	5060	Digital Infrastructure and Innovation Manager			
	5033	Systems Architect			
120	1080	Director, Communications			
	1071	Director, Office of Grants			
	4970	Director, Youth Services			
	6070	Engineering Superintendent			

CLASSIFICATION PLAN**Regular Positions**

		SCHEDULE X			SCHEDULE Y
GRADE	CLASS	37 1/2 Hour Week	CLASS	40 Hour Week	
121	5080 1030 2050 1100 1142	Assistant Director, Information Technology Director, Business Operations Director, Economic Development Director, Emergency Management Director, Human Resources	1312	Police Captain	
122	4020 3020 6020	Assistant Director, Community Services Assistant Director, Finance Assistant Director, Public Works	1303	Deputy Chief of Police	
123	5010 2010	Director, Information Technology Director, Planning and Sustainability			
124	4010 3010 6010	Director, Community Services Director, Finance Director, Public Works	1300	Chief of Police	
125	1020	Assistant City Manager			

Seasonal & Temporary Positions

Grade		Hourly Wage	CLASS	Position
A		\$15.345/hr.	1201	Work Study
B		\$15.345/hr.	4241 4570 4191	Gymnasium Attendant Ice Arena Attendant Park Attendant
Y-102		\$15.3870/hr.	4550	Ice Arena Equipment Operator
X-102		\$15.3870/hr. As Required	2041	Interns

**CITY OF BOWIE, MARYLAND
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Fiscal Year	Population	Personal Taxable Income ⁵	Per Capita Income ⁸	Median Age ³	Educational Level ³	School Enrollment ¹	Unemployment Rate ⁶
2015	55,872 ²	1,591,735,865	43,242	39.5	14.7	7,931	4.6%
2016	56,143 ²	1,635,418,274	43,692	39.6	14.7	8,151	3.7
2017	56,148 ²	1,690,480,213	44,400	40.4	14.8	7,765	3.7
2018	58,859 ²	1,625,979,193	45,643	41.0	14.8	7,884	3.8
2019	58,862 ⁷	1,837,597,583	46,396	41.4	14.8	7,957	3.5
2020	58,643 ⁷	1,910,847,665	46,698	42.6	14.8	8,074	9.3
2021	58,643 ⁷	1,840,618,114	49,215	42.7	14.8	8,638	6.9
2022	58,329 ⁷	2,078,092,448 ⁹	53,674	42.7	14.8	7,839	4.6
2023	57,644 ⁷	2,026,636,004	55,268	42.9	14.9	8,018	1.5
2024	57,192 ⁷	⁴	56,910	43.2	14.7	8,174	2.8

1. Prince George's County Board of Education.

2. Estimate from City of Bowie Department of Planning and Community Development.

3. American Community Survey

4. 2024 information not available.

5. State of Maryland provides Net Taxable Income data.

6. Maryland Department of Labor, Career and Workforce.

7. US Census.gov

8. Department of Labor - CPI for All urban consumers (CPI-U) table

9. 2022 has been restated

Source: Comprehensive Annual Financial Report Year Ended June 30, 2024

CITY OF BOWIE, MARYLAND
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS
(amounts expressed in thousands)

Fiscal Year	Real Property		Personal Property ⁽¹⁾	Less: Tax-Exempt Property	Total Taxable Assessed Value	Estimated Total Actual Value ⁽²⁾
	Residential Property	Commercial Property				
2015	\$ 5,374,921	\$ 935,248	\$ 192,712	\$ 259,580	\$ 6,243,301	\$ 6,373,317
2016	5,581,464	939,725	181,658	268,281	6,434,566	6,592,698
2017	5,745,993	1,017,060	201,303	282,648	6,681,708	6,818,193
2018	5,946,548	1,053,182	196,003	280,449	6,915,284	7,060,656
2019	6,144,473	1,134,725	203,103	307,914	7,174,387	7,363,742
2020	6,428,207	1,129,240	219,761	323,580	7,453,628	7,637,053
2021	6,732,736	1,157,790	167,292	339,429	7,718,389	7,910,085
2022	7,032,583	1,196,603	225,805	339,493	8,115,498	8,303,291
2023	7,362,801	1,234,387	225,236	402,346	8,420,078	8,649,391
2024	7,714,799	1,293,399	176,720	421,582	8,763,336	9,119,865

Note: Real property is assessed on a triennial basis.

(1) Assessed value and estimated actual for Personal Property are equal.

(2) Estimated Total Actual Value was derived from County and State tax reports.

Source: Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2024

**CITY OF BOWIE, MARYLAND
PRINCIPAL PROPERTY TAXPAYERS
FISCAL YEAR ENDED JUNE 30, 2023**

<u>Name</u>	<u>Type of Business</u>	<u>Assessed Value</u>	<u>Percent of Total Assessed Value</u>
Maryland Science and Technology	Commercial Leasing	\$ 138,118,934	1.51 %
Bowie Mall Company LLC	Shopping Center	82,629,447	0.91
Governors Green Apartments LLC	Apartment Rental	80,095,900	0.88
Bowie 348 Owner LLC (Elder Oaks FRG B	Apartment Rental	69,502,167	0.76
Heather Ridge Apts	Apartment Rental	67,332,233	0.74
BE Harmony LLC	Apartment Rental	57,300,700	0.63
New Market Free State LLC	Shopping Center	56,217,633	0.62
BE Bowie LLC	Shopping Center	49,474,034	0.54
Hilltop Borrower LLC (Storch Hannah)	Shopping Center	48,428,000	0.53
Collington Plaza Inc.	Shopping Center	29,742,000	0.33
	Total	<u>\$ 678,841,048</u>	<u>7.45 %</u>

Source: Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2024

**CITY OF BOWIE, MARYLAND
PRINCIPAL EMPLOYERS
FOR FISCAL YEAR 2023**

<u>Employer</u>	<u>Employees</u>	<u>Percentage of Total City Employment</u>
Prince George's County Public Schools	1,086	4.29%
Inovalon (Formerly MedAssurant)	806	3.18%
City of Bowie	441	1.74%
Giant Food Inc	241	0.95%
Wal-Mart	223	0.88%
FTI Consulting	212	0.84%
US Census Bureau Computer Facility	200	0.79%
Home Depot	180	0.71%
P.G. County Public Safety Comm Control (911 Call)	179	0.71%
IDA Center for Computing Science	<u>153</u>	<u>0.60%</u>
	<u>3,721</u>	<u>14.69%</u>

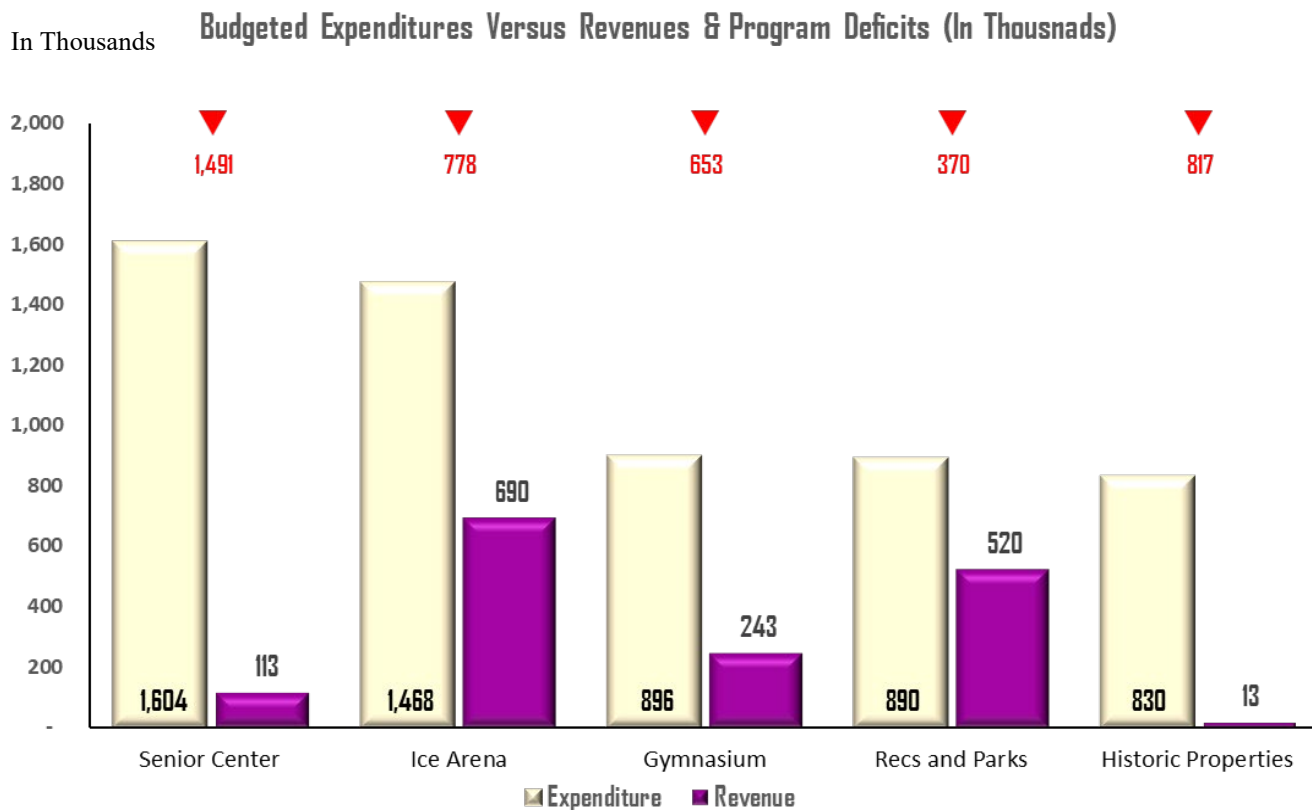
Source: Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2024

FACILITY COST RECOVERY ANALYSIS

FACILITY COST RECOVERY ANALYSIS FOR FY2026

	Senior Center	Ice Arena	Gymnasium	Recs and Parks	Historic Properties
Revenues					
Direct Facility Usage Fees/Rentals	6,700	690,400	243,000	255,600	-
Donations - Senior Program	106,000	-	-	-	-
Rental - Cell Tower Leases	-	-	-	264,200	-
Rental Belair Mansion	-	-	-	-	3,000
Historic Events	-	-	-	-	2,000
Museum Shops	-	-	-	-	5,600
Donations - Friends of Belair	-	-	-	-	2,000
Total Revenues	112,700	690,400	243,000	519,800	12,600
Expenditures					
Salaries and Wages	910,900	641,800	486,600	526,800	331,500
Fringe Benefits	253,400	181,200	129,600	161,600	85,500
Contractual Services	268,300	563,600	233,100	147,200	354,600
Commodities	169,400	77,600	46,400	53,500	41,200
Other Charges	1,900	4,000	600	500	2,000
Capital Outlay	-	-	-	-	15,000
Total Expenditures	1,603,900	1,468,200	896,300	889,600	829,800
Excess/Deficit	▼ \$(1,491,200)	▼ \$(777,800)	▼ \$(653,300)	▼ \$(369,800)	▼ \$(817,200)
% of Rev. to Exp. FY2026	7.03%	47.02%	27.11%	58.43%	1.52%
Targeted Revenue (75% of Expenditures)	1,202,925	1,101,150	672,225	667,200	622,350
Revenue "short" of targeted Rev.	▼ \$(1,090,225)	▼ \$(410,750)	▼ \$(429,225)	▼ \$(147,400)	▼ \$(609,750)
% of Rev. to Target Rev.	9.37%	62.70%	36.15%	77.91%	2.02%

* Note: The Ice Arena was originally a proprietary fund activity (for-profit). It is now in the General Fund.



ACRONYMS and INITIALISMS

ADA - Americans with Disabilities Act. Several Capital Improvement Projects have been undertaken in order to comply with this federal legislation.

BRVA - Bowie Regional Arts Vision Association.

BTC - Bowie Town Center, formerly known as Bowie New Town Center.

CARES – The Coronavirus Aid, Relief and Economic Security Act.

CDBG - Community Development Block Grant. The City is an entitlement community regarding this Federal grant program and provides administration for this program.

CIP - Capital Improvement Program - A six-year plan, which Council adopts in the form of a Resolution, to authorize improvement or acquisition projects.

COG - Council of Governments, also known as the Metropolitan Washington Council of Governments.

COVID-19 – Corona Virus Disease 2019 caused by SARS CoV-2.

FY – Fiscal Year.

GBCC - Greater Bowie Chamber of Commerce.

GFOA – Government Finance Officers Association.

GIS - Geographic Information System.

MDGFOA – Maryland Government Finance Officers Association.

MML - Maryland Municipal League.

M-NCPPC - Maryland-National Capital Park and Planning Commission.

MSTC - Maryland Science and Technology Center, formerly known as University of Maryland Science and Technology Center.

NPDES - National Pollutant Discharge Elimination System.

POS - Program Open Space. This State grant program is administered and allocated to municipalities by Prince George’s County.

SHA - State Highway Administration.

TMDL – Total Maximum Daily Load. The TMDL is a comprehensive “pollution diet” to restore clean water in the Chesapeake Bay and the region’s streams, creeks, and rivers.

WSSC - Washington Suburban Sanitary Commission. This regional utility provides water and sewer service to those areas not served by the City of Bowie Water and Sewer System. It also provided storm drainage prior to the City’s assumption of that service within City limits.

WSTC - Washington Suburban Transit Commission.

TERMS

ACCRUAL - The accrual basis of accounting recognizes revenues in the accounting period in which they are earned, while expenses are recognized when the related liability is incurred.

ACTIVITY - The basic operation for which costs are defined and measurable activities or functions are performed.

AMMORTIZATION – The process of charging the cost of an asset to expense over its expected period of use, which shifts the asset from the balance sheet to the income statement. In lending, it is the process of making payments that gradually reduce the amount owed until the loan is paid off.

ANNUAL BUDGET - A budget applicable to a single fiscal year.

APPROPRIATED FUND BALANCE - The portion of a governmental fund's fund balance which is used to provide resources for budgeted expenditures.

APPROPRIATED RETAINED EARNINGS - The portion of a proprietary fund's retained earnings which is used to provide resources for budgeted expenditures.

APPROPRIATION - A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. Any transfer of funds between appropriations must be approved by City Council before becoming effective.

ASSESSED VALUE - A valuation set upon real estate or other property by the State Department of Assessment and Taxation as a basis for levying taxes.

AUDIT – An independent evaluation of an entity's financial statements to provide users of the financial statements with reasonable assurance that they can rely upon those statements to make informed decisions.

BALANCED BUDGET - The budget must be balanced, meaning the total of the anticipated revenues, including fund balance carried over from previous years, must equal or exceed the total of the proposed expenditures.

BONDS - Interest-bearing certificates of public indebtedness used to finance the City's capital projects.

BUDGET - A specific plan which identifies the program of operations for the fiscal year, states the expenditures required to meet the program, and identifies the revenues necessary to finance it. The annual City budget is established by the City Council by ordinance.

BUDGET BASIS UNASSIGNED FUND BALANCE - The City uses this term in discussing enterprise fund budget results, as an approximation of spendable resources which are available for appropriations. This amount represents net current assets, derived by subtracting Current Liabilities from Current Assets. This amount is useful to distinguish from total Retained Earnings which includes nonliquid amounts such as fixed assets.

CALENDAR YEAR - Twelve months beginning January 1 and ending December 31.

CAPITAL EQUIPMENT - Fixed assets such as vehicles, machinery, equipment, computers or furniture which have a life expectancy of more than one year and a value over five thousand dollars (\$5,000).

CAPITAL EXPENDITURES – Acquisition of land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible and intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

CAPITAL PROJECTS FUND - Accounts for all resources used to acquire or construct major capital facilities.

CAPITAL OUTLAY - A category of account codes which identify major expenditures of public funds for capital equipment and acquisition or construction of needed physical facilities.

CASH NEEDS APPROACH - A policy for setting user rates for a system or service. This approach requires that rates provide revenues which equal or exceed budgetary expenditure appropriations which include both Capital Outlay and Debt Retirement.

COMMODITIES - A category of account codes which identify expenditures of public funds for expendable supplies, parts, tools and minor equipment.

CONTRACTUAL SERVICES - A category of account codes which identify expenditures of public funds for services performed by non-employees. Such services include disposal fees, public utility services, insurance, communications, repair, maintenance, travel and training, as well as professional services.

COST - The amount of money or value exchanged for property or services.

DEBT - An obligation resulting from the borrowing of money.

DEBT SERVICE - The accounting for payments of principal and interest on long term debt.

DEFICIT - Occurs when expenditures exceed revenues.

DEPARTMENT - A separate functional and accounting entity within a certain fund type.

ENCUMBRANCE - A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds usually are reserved or encumbered once a contracted obligation has been signed for an item, but prior to the cash payment actually being disbursed.

ENTERPRISE FUND - Accounts for operations that are financed in a manner similar to private business where the intent is that costs of providing goods and services to the general public on a continuing basis be financed or recovered through user charges. The City's Water and Sewer Fund falls under this fund type.

EQUIPMENT ACQUISITION AND REPLACEMENT FUND - The fund which accounts for acquisition of capital equipment in the current year and accumulates reserves for replacements scheduled for future years.

EQUITY - The excess of an enterprise fund's assets over its liabilities.

EXPENDITURE - A decrease in net financial resources. Expenditures include payment in cash for current operating expenses, debt service and capital outlays.

EXPENSES - Charges incurred, whether paid or unpaid, for operations, maintenance, interest and other charges which are presumed to benefit the current fiscal year.

FISCAL YEAR - The twelve months running from July 1 through June 30, designated by the calendar year in which it ends.

FIXED ASSETS - Assets of a long term character which are intended to continue to be held or used. Examples of fixed assets include items such as building, vehicles, machinery, furniture and other equipment.

FULL-TIME EQUIVALENT (FTE) - The number of work hours which would equal the work hours of one full time employee for one full year. One FTE is equal to one or more employees working a total of 1,950 hours in X-Scale positions or a total of 2,080 hours in Y-Scale positions.

FUND - A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE - The excess of a governmental fund's assets over its liabilities. The amount is the cumulative result of revenues in excess of expenditures of all years since the fund's inception.

FUND BALANCE - NONSPENDABLE - Resources that are nonspendable and are not available for appropriation or are legally restricted by outside parties or creditors for use for a specific purpose.

FUND BALANCE - RESTRICTED - Resources that have constraints placed on use by external parties such as creditors, grantors, contributors, or other levels of government.

FUND BALANCE - COMMITTED - Resources that can only be used for specific purposes due to formal action (legislation, resolution, ordinance, etc.) of the City Council, the City's highest level of decision-making authority. Also includes resources that are committed by contract, in which existing/current resources have been specifically committed for satisfying the contract.

FUND BALANCE - ASSIGNED - Resources that can only be used for specific purposes due to the City's intent but are not restricted or committed and may be subject to change by the City Council or management.

FUND BALANCE - UNASSIGNED - A residual classification for the General Fund, and for negative fund balance in a governmental fund, other than the General Fund. This classification consists of resources that have not been assigned to other funds or restricted, committed or assigned to a specific purpose within the General Fund.

GENERAL FUND - Accounts for the general operations of the City. This fund accounts for all financial transactions and resources not required to be accounted for in any other fund.

GENERAL OBLIGATION BOND - Bond for whose payment the full faith and credit of the City is pledged.

GOAL - A long range desirable development attained by completing staged objectives within an overall strategy.

GOVERNMENTAL FUNDS- Used to account for activities primarily supported by taxes, grants, and similar revenue sources.

LEASE - A lease is defined as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles and equipment. Any contract that meets this definition should be accounted for under the lease guidance, unless specifically excluded in this Statement.

LESSEE - A person who holds the lease of a property, a tenant.

LESSOR - A person who leases or lets a property to another, a landlord.

LEVY - To impose taxes, special assessments or service charges for support of the City.

LICENSES & PERMITS - Documents issued in order to regulate various kinds of business and other activity within the community. A degree of inspection may accompany the issuing of a license or permit, as in the case of building permits. In most instances, a fee is charged in conjunction with the issuance of a license or permit, generally to cover all or part of the cost of administration.

LINE ITEM - A specific expenditure category within a departmental budget, such as travel and training, telephone, postage, operating supplies, etc. Defined by an object code number.

MODIFIED ACCRUAL - The modified accrual basis of accounting is used to record revenues and related assets when they become measurable and available to finance operations of the fiscal period. Accordingly, real and personal property taxes are recorded when billed and licenses, permits and fines are recorded when received in cash. Expenditures are recorded as they are incurred.

OBJECTIVE - Something to be accomplished in specific well defined and measurable terms and that is achievable within a specific time frame.

OPERATING EXPENSES - Includes the cost of personal services, contractual services, commodities and other charges incurred in performing an activity.

OPERATING REVENUES - City revenues which have been received and set aside to finance current operating expenses.

ORDINANCE - A formal legislative enactment by the City Council.

PROPRIETARY FUNDS- Used to account for activities that receive significant support from fees and charges.

PUBLIC HEARING - A scheduled meeting or time specifically set aside to provide an opportunity for citizens to discuss their feelings about a particular issue. Prior to a public hearing, the scheduled date and time, as well as the subject, must be advertised.

RESERVE - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

RESERVE FOR CONTINGENCIES - The City uses this term for a separate line item appropriation for unknown and/or unanticipated expenditures, such as abnormal weather-related events or a City emergency situation. These annual appropriations lapse at year end if they are not spent or encumbered.

RESOLUTION - A formal expression of opinion, will or intent voted by the City Council.

REVENUE - Revenue is an increase in assets or financial resources which: does not increase a liability; does not represent a repayment of an expenditure already made; does not represent a cancellation of certain liabilities; and does not represent an increase in contributed capital.

SPECIAL TAXING DISTRICT - An area within the corporate limits of the City for which a district is created by City ordinance for the purpose of financing projects, systems, facilities, programs or activities of special benefit to the district, through an ad valorem tax levied on real and/or personal property located within the special district.

SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS (SBITA) - This is a contract that conveys the control of the right to use another party's (a SBITA vendor's) IT software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction.

TAX BASE - The aggregate value of the items being taxed. The base of the City's property tax is set by the State Department of Assessments and Taxation at 100% of the full market value of all real property and 100% of all business personal property in the City.

TAX RATE - The amount of tax stated in terms of a unit of the tax base; i.e., 40.5 cents per \$100 of real property assessed valuation.

TRANSFERS - The amount of contribution from one fund to another. Transfers are made from the General Fund to the Capital Projects Fund and the Equipment Acquisition and Replacement Fund for acquisition of capital assets, and from the Water and Sewer Fund to the General Fund as reimbursement for administrative support activities.

GLOSSARY

WATER AND SEWER FUND - Accounts for the activities of the City of Bowie Water and Sewer System, which is a separate self-supporting entity, financed entirely by user charges.