



City of Bowie

Memorandum

Thursday, February 6, 2025
Alfred D. Lott, ICMA-CM, CPM,
City Manager

STATUS REPORT

1. Paper Shredding & Styrofoam Recycling Event

The Public Works Department (PWD) has scheduled a paper shredding and Styrofoam recycling event at the Public Works Solid Waste/Recycling parking lot located at 16500 Annapolis Road on Saturday, June 21, 2025, from 8am-2pm. Residents can bring up to five tall kitchen bags or five archive boxes for shredding. This event is first come first served. The PWD has allocated three trucks to this event, and if all three (3) trucks are filled, we may need to shut down before 2pm. Documents may be observed while they are being shredded and Styrofoam must be free of any debris (glue or tape). Our last event in November collected 10.28 tons of paper and 39 pounds of Styrofoam!

2. Purchase of Road Deicing Salt

The Public Works Department has located a contract for the purchase of road deicing salt with Montgomery County (IFB# 1134601) through two (2) vendors, upon which we will be able to piggyback.

The current price for salt with Morton Salt, Inc. (Primary Vendor) is \$75.90/ton and we intend to purchase up to 1,315 tons as needed this winter. We will sign a contract and issue a Purchase Order to Morton Salt, Inc. in the amount of \$99,808.50. This is within the amount budgeted for FY25 in the Public Works Streets Operating Supplies Account.

The current price for salt with Eastern Salt Co., Inc. (Secondary Vendor) is \$87.13/ton. We will sign a contract and issue a Purchase Order to Eastern Salt Co., Inc. in the amount of \$10,000. As provided for in the Montgomery County Contract, the Secondary Vendor would serve only as a backup salt supplier should the Primary Vendor be unable to fulfill a required order.

As provided in Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to purchase.