



City of Bowie

Regular City Council Meeting

Monday, December 2, 2024
Council Chambers - 8 p.m.

AGENDA

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. QUORUM**
- IV. AGENDA ADDITIONS/DELETIONS/AMENDMENTS**
- V. CITIZEN PARTICIPATION**
- VI. PRESENTATIONS**
 - A.** Old Bowie Arts and Heritage Committee - Members of the committee will present certificates to the 2024 Old Town Bowie Celebrates Festival volunteers.
- VII. CITY BOARDS AND COMMITTEES**
 - A.** Appointments/Reappointments/Swearing-in
- VIII. COUNCIL ANNOUNCEMENTS**
- IX. CITY MANAGER'S REPORT**
- X. CONSENT AGENDA**
 - A.** Approval of November 18, 2024 Council Meeting Minutes
 - B.** Adoption of Resolution R-84-24 Accepting a Proposal for Water Tank Maintenance Services with Southern Corrosion, Inc. in the Amount of \$80,314.00
 - C.** Adoption of Resolution R-85-24 Accepting a Proposal for Police Department Marketing Services for Recruitment of Police Personnel with First Arriving, LLC in the Amount of \$50,650
 - D.** Adoption of Resolution R-86-24 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie to Allow the City of Bowie to Accept the Quote of MCCi, LLC, and Authorizing the City Manager to Enter Into an Agreement for Laserfiche Software
 - E.** Introduction of Ordinance O-1-25 Repealing in its Entirety and Re-Enacting with Amendments Chapter 26 "Zoning," Article II "Municipal Zoning Authority" of the Code of the City of Bowie to Reflect Changes Required Due to the Prince George's County Zoning Ordinance Rewrite and CB-015-2024, the Zoning Ordinance of Prince George's County – Omnibus Bill
- XI. OLD BUSINESS**
- XII. NEW BUSINESS**

- A. Detailed Site Plan DSP-20003-02, Popeye's Restaurant at Mill Branch Crossing - The developer, Kuulipug, LLC, is requesting the City Council's approval recommendation regarding a Detailed Site Plan for a new 3,047 square foot eating and drinking establishment with drive-thru at Mill Branch Crossing. The subject property includes 1.05 acres and is located on parts of Outlots 9-10 on the west side of proposed Lola Drive, adjacent to US 301, in the CGO (Commercial General Office) Zone.
- B. Energy Efficiency and Conservation Strategy - Loring Consulting Engineers will present the draft Energy Efficiency and Conservation Strategy (EECS) that has been prepared for the City. The EECS serves as an update to the previous iteration completed in 2009 and takes a close look at the City facility and fleet energy usage while providing tangible measures for the City to take on the path to comply with measures of the Maryland Climate Solutions now Act of 2022 and upcoming Building Energy Performance Standards (BEPS).
- C. Economic Development Committee Recommendations on Attracting Restaurants
- D. Adoption of Resolution R-82-24 Adopting the Housing and Community Development Consolidated Annual Performance and Evaluation Report (CAPER) For Fiscal Year 2023 (HUD FY22) - **Public Hearing/Eligible for Action**
- E. Adoption of Resolution R-83-24 Adopting the Housing and Community Development Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2024 (HUD FY23) - **Public Hearing/Eligible for Action**
- F. Council discussion on hosting a Prince Georges County Municipal Association (PGCMA) meeting.

XIII. ADJOURNMENT

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 12/4/2024 and 12/7/2024 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2024 Council Meetings list. Once the meeting video opens, be sure to click on "CC" button to turn on closed captioning.

**NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, JANUARY 6,
2025 - COUNCIL CHAMBERS - 8:00 P.M.**



Memorandum

TO: City Council

FROM: Awilda Hernandez, City Clerk

SUBJECT: Committee Appointments/Reappointments/Swearing-in

DATE: 11/26/2024

Committee Appointments:

1. Mr. Kevin Lopez Cruz was interviewed on November 18, 2024, for appointment to the Diversity Committee. Council concurred to appoint him to the Committee as a Regular Member for a 2-year term. Please have Councilmember Rogers move to appoint him.

ATTACHMENTS: None

REGULAR CITY COUNCIL MEETING MINUTES

MONDAY, NOVEMBER 18, 2024

CALL MEETING TO ORDER:

The Regular Meeting of the Bowie City Council was held on Monday, November 18, 2024, in Council Chambers at City Hall. Mayor Adams called the meeting to order at 8:03 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Adams led the Pledge of Allegiance to the Flag of the United States of America.

QUORUM:

In attendance were Mayor Adams (virtual), Councilmembers Brady, Estève, Rogers, Truesdale (virtual) and Woolfley, City Manager Lott, Assistant City Manager Mears, City Attorney Levan, City Clerk Hernandez and Staff.

AGENDA ADDITIONS/DELETIONS/AMENDMENTS:

None.

CITIZEN PARTICIPATION:

1. Larry Bratt, Archery Ct. – Stated a complaint against City Manager Lott in regard to a dispute at the Senior Center.
2. George Oyegoke, President of Woodmore Estates HOA – Spoke in opposition of the proposed extension of Dew Drive for the development of redeemed Christian Church of God, Victory Temple.
3. Les Kaunitz, Rambling Lane - Spoke about the issues the County is having on hiring firefighters.

PRESENTATIONS:

Diversity Committee member, Brittany Bunn read an excerpt on Native Indigenous American Heritage month.

CITY BOARDS AND COMMITTEES:

None.

COUNCIL ANNOUNCEMENTS:

Councilmember Brady thanked staff for the Veteran's Day memorial service that was held on Monday.

CITY MANAGER'S REPORT:

City Manager Lott reported that departments have started working on the budget for FY 2026.

CONSENT AGENDA:

Councilmember Esteve motioned to approve Consent Agenda items: A) Approval of November 4, 2024 Council Meeting Minutes; B) Adoption of Resolution R-77-24 Waiving the Competitive Bidding Requirements of the City Charter to Allow the City to Enter Into Contracts With Various Snowplow Contractors That May Exceed \$25,000 in Aggregate Value; C) Adoption of Resolution R-78-24 Awarding a Contract to Warner Construction for the Supply and Install of a Pole Barn Cover at the Wastewater Treatment Plant in the Amount of \$108,400; D) Adoption of Resolution R-79-24 Approving the Award of the City's Education Committee FY25 Grants; E) Adoption of Resolution R-80-24 Approving the Award of the City's Community Outreach Committee FY25 Grants; F) Adoption of Resolution R-81-24 Accepting a Proposal for Code Enforcement, Permitting and Licensing Software With Tyler Technologies in the Amount of \$189,391. Mayor Pro Tem Woolfley seconded the motion. Motion passed 6-0.

OLD BUSINESS:

A. Adoption of Ordinance O-9-24 Re-Adopting the Code of the City of Bowie Consisting of Chapters 1 Through 28, Inclusive, With Amendments to Update References to State Laws and Regulations, to Update References to State, County, M-NCPPC and City Departments and/or Agencies, and to Make Other Minor Grammatical and Nonsubstantive Changes, and Authorizing the Publication and Updating of the Amended Code and the City Charter by General Code - City Attorney Levan summarized the ordinance noting that the amendments are to update references to State Law and to departments of the State and County that the City works with as well as grammatical and typographical corrections.

Public Hearing:

City Clerk Hernandez stated that no one signed up to speak and no comments were submitted via email for the Public Hearing of Ordinance O-9-24. Mayor Adams declared the Public Hearing to have been held.

Councilmember Esteve motioned to adopt Ordinance O-9-24. Mayor Pro Tem Woolfley seconded the motion. Motion passed 6-0.

NEW BUSINESS:

A. Update on Bowie Volunteer Fire Department Staffing - Representatives of Prince George's County Fire Department updated Council on their efforts of recruitment. The department started a program with Bowie State University to engage students to join the Fire Volunteer Program, so far 41 applications have been received. For career firefighters they are still at a deficit of 82.

Councilmember Rogers asked what incentives are offered to the students that join the program. Fire Chief Green responded that they are offering housing and some tuition reimbursement for classes that are gear toward the profession.

Mayor Pro Tem Woolfley commented that the University of Maryland has programs that might be able to fit with this recruitment process. Volunteer Chief White stated that the College Park Volunteer Firehouse works closely with the University on this. They do their recruitment twice a year.

Mayor Adams thanked members of the department for the update.

B. Diversity Committee Membership Exception Request – Chair Tiffany Scales requested that Council consider waiving the committee membership residency requirement for committees to allow a Bowie State University student, Kevin Lopes Cruz, to join the Diversity Committee as a full voting member.

Councilmember Brady read Section 3(a) of Resolution R-50-22 Amending Resolution R-16-01 “Rules and Regulations of City Board, Commissions and Committees” where it states - All voting members appointed by the Council shall be residents or taxpayers of the City of Bowie, except that the City Council reserves the right to make a Board, Commission or Committee appointment that may not comply with the provisions of this resolution due to the unique requirements of the subject committee.

Council gave a consensus to allow Mr. Cruz to join the committee.

ADJOURNMENT:

Mayor Pro Tem Woolfley motioned to adjourn the regular City Council meeting. Councilmember Brady seconded the motion. Motion passed 6-0. The meeting adjourned at 9:27 p.m.

Awilda Hernandez, MMC
City Clerk



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Water Tank Maintenance Services
Resolution R-84-24

DATE: 11/26/2024

A legal notice advertising Request for Proposals for Water Tank Maintenance Services was placed on eMaryland Marketplace Advantage and Bid Locker on October 7, 2024. Proposals were received from the following vendors at the date set for receipt of proposals on November 6, 2024.

Vendor	Original Offer (Year 1)	Best and Final Offer (Year 1)
Southern Corrosion, Inc.	\$55,358.00	\$80,314.00
Minoan Industrial LLC	\$140,000	\$140,000.00

The services to be provided will include inspection, renovation, and preventive maintenance of the City's three (3) potable water storage facilities:

Location	Design	Capacity
3107 Belair Drive	Elevated Storage Tank	600,000 gallons
3703 Media Lane	Ground Storage Tank	3,000,000 gallons
2912 Bradford Lane	Ground Storage Tank	750,000 Gallons

The proposals were evaluated as required by the City Charter and Procurement Policy. Criteria for selection included the professionalism and completeness of submittal (20%), detail in which proposed service is described (30%), experience and references (20%), qualifications and capabilities (20%), and proposed costs (10%). Both vendors were invited for discussions.

After careful review of the Best and Final Offers, it was determined that Southern Corrosion, Inc. had submitted the most responsive and responsible Best and Final Offer in the amount of \$80,314. This is within the \$100,000 budgeted for FY25. The term of the contract shall be for one (1) year (FY25) with the City's sole option to renew for nine (9) additional one-year terms (FY26-FY34). Renewal fees

may be adjusted for inflation and will be limited to the immediate prior year's fee amount plus the percentage of change in the Consumer Price Index (CPI) for that previous year. Should there be a decrease in the percentage of change in the CPI, the City shall benefit, and the fee decreased by that amount of change. The City and the provider shall agree upon the specific CPI report that will govern inflationary adjustment.

I concur with the above recommendation and request your approval of Resolution R-84-24.

ATTACHMENTS: 1. 20241202 - Resolution R-84-24

RESOLUTION

OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING A PROPOSAL FOR WATER TANK MAINTENANCE SERVICES WITH SOUTHERN
CORROSION, INC. IN THE AMOUNT OF \$80,314.00

WHEREAS, pursuant to Section 61 of the City Charter, a Request for Proposal (RFP) was issued on eMaryland Marketplace Advantage and on Bid Locker for Water Tank Maintenance Services to include inspection, renovation, and preventive maintenance of the City's three (3) potable water storage facilities; and

WHEREAS, on the November 6, 2024, due date, the City received two (2) proposals; and

WHEREAS, the proposals were evaluated as required by City Charter and the Procurement Policy; and

WHEREAS, after careful evaluation, review and negotiations of the proposals in the competitive range that were submitted, it was determined that Southern Corrosion, Inc. had submitted the most responsive and responsible proposal in the best interest of the City; and

WHEREAS, the term of the contract shall be for one (1) year (FY25) with the City's sole option to renew for nine (9) additional one-year terms (FY26-FY34). Renewal fees may be adjusted for inflation and will be limited to the immediate prior year's fee amount plus the percentage of change in the Consumer Price Index (CPI) for that previous year. Should there be a decrease in the percentage of change in the CPI, the City shall benefit, and the fee decreased by that amount of change. The City and the provider shall agree upon the specific CPI report that will govern inflationary adjustment.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Bowie, Maryland, that the Council hereby accepts the proposal of Southern Corrosion, Inc. and authorizes the City Manager to enter into a contract with Southern Corrosion, Inc. in the amount of \$80,314.00.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland, at a Regular Meeting on December 2, 2024.

Timothy J. Adams, Mayor

ATTEST:

Awilda Hernandez, City Clerk



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Police Department Marketing Services for Recruitment of Police Personnel
Resolution R-85-24

DATE: 11/26/2024

A legal notice advertising a Request for Proposals for the Police Department Marketing Services for Recruitment of Police Personnel was placed on eMaryland Marketplace and Bid Locker on September 20, 2024. Proposals were received from the following vendors at the date set for receipt of proposals on October 11, 2024:

Vendor	Original Offer (Implementation and year one software cost)
First Arriving, LLC	\$50,650
Urban One, Inc.	\$50,000

The proposals were evaluated as required by the City Charter and Procurement Policy. Criteria for selection included the technical approach (35%), past performance (20%), price (25%), key personnel (20%).

After careful review of the offers, it was determined that First Arriving had submitted the most responsive and responsible offer in the amount of \$50,650. This is within the \$60,000 budget for FY25.

I concur with the above recommendation and request your approval of Resolution R-85-24.

ATTACHMENTS: 1. 20241202 - Resolution R-85-24

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ACCEPTING A PROPOSAL FOR POLICE DEPARTMENT MARKETING
SERVICES FOR RECRUITMENT OF POLICE PERSONNEL WITH FIRST
ARRIVING, LLC IN THE AMOUNT OF \$50,650

WHEREAS, pursuant to Section 61 of the City Charter, a Request for Proposals (RFP) was issued on eMaryland Marketplace and on Bid Locker for Police Department Marketing Services for Recruitment of Police Personnel; and

WHEREAS, on the October 11, 2024, due date, the City received two (2) proposals; and

WHEREAS, the proposals were evaluated as required by City Charter and the Procurement Policy; and

WHEREAS, after careful evaluation, review of the proposals that were submitted, it was determined that First Arriving, LLC had submitted the most responsive and responsible proposal that was in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, that the Council hereby accepts the proposal of First Arriving, LLC and authorizes the City Manager to enter into a contract with First Arriving in the amount of \$50,650.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on December 2, 2024.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Waive Bidding for Laserfiche Software Through MCCi, LLC
Resolution R-86-24

DATE: 11/26/2024

The City of Bowie first purchased our document management system, Laserfiche, in 2000. This system was hosted on site as a server/client architecture. The purchase of Laserfiche along with the associated support of the product was completed with the assistance of a Laserfiche assigned Value Added Reseller (VAR). The VAR is responsible for acquiring, installing and configuring the hardware and software required to run the software. Once the software is in production, the VAR continues to provide training and support as needed for the software.

After successfully using this software for 24 years, it has been determined that moving from City hosted software to Software as a Service (SaaS) version of Laserfiche would allow for the software to be hosted, maintained, monitored and backed up by the vendor. The solution would also allow for additional capabilities for data sharing for the public to review City documents stored in the Laserfiche system.

Our current VAR, MCCi, LLC, has provided pricing to convert our current licensing from server/client to SaaS, provide ongoing support, and provide migration services to the new solution. The annual subscription and support cost would be \$43,210.00 per year. We would receive a one-time \$4,924.94 credit for our existing support. The migration to cloud services was quoted at \$19,875. MCCi, LLC is offering a partner discount of \$14,582.53 for migration. The total cost for software, support and migration of data in FY25 would be \$43,577.53. There is \$45,000 in the FY25 budget for this transition.

Due to the preferred pricing the VAR receives from Laserfiche, and the migration partner discounts the City will receive from the VAR, seeking bids on this project would not be expected to yield better results. In accordance with City Charter Section 61, we are requesting that the Council waive bidding requirements and allow for the issuance of a Purchase Order to MCCi, LLC in the amount of \$43,577.53.

ATTACHMENTS: 1. 20241202 - Resolution R-86-24

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61
“PURCHASING AND CONTRACTING” OF THE CHARTER OF THE CITY OF
BOWIE TO ALLOW THE CITY OF BOWIE TO ACCEPT THE QUOTE OF MCCi,
LLC, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN
AGREEMENT FOR LASERFICHE SOFTWARE

WHEREAS, the Charter of the City of Bowie, Maryland (hereinafter, “the City”) requires, in section 61, that all expenditures for inter alia, materials, construction of public improvements or contractual services involving more than twenty-five thousand dollars be made by written contract upon sealed bids to the lowest responsible bidder, except where the City Council by two-thirds vote waives the bidding requirement for good cause shown; and

WHEREAS, The City has utilized the document management software Laserfiche since 2000; and

WHEREAS, the City would like to change the technology from hosted on premises to Software as a Service (SaaS) where the software would be hosted, maintained, monitored and backed up by the vendor; and

WHEREAS, the current Value Added Reseller (VAR) of our Laserfiche software, MCCi, LLC has provided a quote for \$43,577.53 that includes the annual maintenance, support and migration costs to move to the SaaS platform; and

WHEREAS, the quote includes a partner discount of \$14,582.53; and

WHEREAS, seeking bids would not be expected to yield better results; and

WHEREAS, the proposed contract price for the services to be procured will exceed twenty-five thousand dollars and the City Council deems the aforesaid economic efficiencies to constitute good cause to waive the bidding requirements otherwise required by the Charter.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, by at least a two-thirds vote, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter are for good cause shown, hereby waived.

Section 2. The City Manager is hereby authorized to enter into an agreement with the said company for the above mentioned services.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on December 2, 2024 by a vote of at least two-thirds of the members of the Council.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Chapter 26 "Zoning", Article II Municipal Zoning Authority
Ordinance O-1-25

DATE: 11/26/2024

Ordinance O-1-25 is a substantive amendment to the City Code, revising the Code to reflect the current, updated County zoning regulations related to the existing delegated authority granted to the City. Although the Prince George's County Council approved a new County Zoning Ordinance (known as the Zoning Ordinance Rewrite) in 2018, the Ordinance did not take effect until the effective date of the Countywide Map Amendment in 2022. The approved County Zoning Ordinance includes grandfathering provisions that allow applicants to choose to use the regulations of the old Zoning Ordinance or the new Zoning Ordinance until April 1, 2025. Ordinance O-1-25 was drafted to address the new standards and procedural requirements of the new County Zoning Ordinance. It will modernize Article II of Section 26 of the City Code. Staff elected to wait until final approval of the Omnibus Bill (CB-15-2024), which made additional revisions and clarifications to the new County Zoning Ordinance, before bringing forth a City Code amendment. If approved by City Council, the City Code revision will be submitted to the Prince George's County Council for their approval. County approval will be needed before O-1-25 can take effect.

Recommendation: It is recommended that Council INTRODUCE City Ordinance O-1-25 and schedule a public hearing on Monday, January 6, 2025.

ATTACHMENTS: 1. 20241202 - Ordinance O-1-25

AN ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
REPEALING IN ITS ENTIRETY AND RE-ENACTING WITH AMENDMENTS
CHAPTER 26 “ZONING,” ARTICLE II “MUNICIPAL ZONING AUTHORITY” OF
THE CODE OF THE CITY OF BOWIE TO REFLECT CHANGES REQUIRED DUE
TO THE PRINCE GEORGE’S COUNTY ZONING ORDINANCE REWRITE AND
CB-015-2024, THE ZONING ORDINANCE OF PRINCE GEORGE’S COUNTY –
OMNIBUS BILL

WHEREAS, pursuant to Md. Code Ann. Land Use Art. (“LU”), § 25-301, the Bowie City Council, as the governing body of the City of Bowie, may exercise certain powers delegated to it by the Prince George’s County Council sitting as the District Council regarding design standards; parking and loading standards; sign design standards; lot size variances and setback and similar requirements; landscaping requirements; certification, revocation, and revision of nonconforming uses; minor changes to approved special exceptions; vacation of municipal rights-of-way; and certain detailed site plans; and

WHEREAS, the Prince George’s County Council has, by virtue of §§ 27-924 and 27-925 of the Prince George’s County Code, delegated certain authority to the City with respect to the exercise of the aforementioned powers; and

WHEREAS, pursuant to the foregoing authority, the City enacted Chapter 26, “Zoning”; and

WHEREAS, on October 23, 2018, the Prince George’s County Council adopted a new Zoning Ordinance and Subdivision Regulations; and

WHEREAS, the Prince George’s County Zoning Ordinance rewrite process culminated on November 29, 2021, when the Prince George’s County Council unanimously adopted CR-136-2021 approving the Countywide Sectional Map Amendment (“SMA”). Under CR-136-2021, the County’s new Zoning Ordinance, Subdivision Regulations, and Landscape Manual became effective on April 1, 2022; and

WHEREAS, Prince George’s County Zoning Ordinance, Sec, 27-3308 “Municipalities”, continues to allow for the delegation of authority to municipalities; and

WHEREAS, the Code of the City of Bowie, Chapter 26, Article II contains references to the prior Prince George’s County Zoning Ordinance that must be updated to reflect the provisions of the new Zoning Ordinance.

Section 1: NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Council of the City of Bowie, that Bowie City Code, Chapter 26 “Zoning,” Article II “Municipal Zoning Authority” is hereby repealed in its entirety and re-enacted with amendments to read as follows:

ARTICLE II. MUNICIPAL ZONING AUTHORITY.

DIVISION 1. GENERAL.

SEC. 26-17. PURPOSE.

A. THE PURPOSE OF THIS ARTICLE IS TO CREATE PROCESSES WHEREBY THE CITY COUNCIL MAY REVIEW AND DECIDE THE FOLLOWING:

1. DEPARTURES (MINOR AND MAJOR) OF NUMERICAL DESIGN AND LANDSCAPING STANDARDS IN THE CITY FOR:
 - (A) PARKING AND LOADING STANDARDS (SECTION 27-6206(K)¹), BLOCK DESIGN; TABLE 27-6206(M)(1): MINIMUM STACKING SPACES FOR DRIVE-THROUGH FACILITIES AND RELATED USES; SECTION 27-6304(I), LARGE VEHICULAR USE AREAS (300 OR MORE SPACES); SECTION 27-6305, OFF-STREET PARKING SPACE STANDARDS; SECTION 27-6306, DIMENSIONAL STANDARDS FOR PARKING SPACES AND AISLES; AND SECTION 27-6310, LOADING AREA STANDARDS;
 - (B) SIGN DESIGN STANDARDS (SECTION 27-61505, STANDARDS FOR SPECIFIC SIGN TYPES; SECTION 27-61506, STANDARDS FOR SPECIAL PURPOSE SIGNS; AND SECTION 27-61507, STANDARDS FOR TEMPORARY SIGNS); AND
 - (C) STANDARDS OF THE LANDSCAPE MANUAL (TABLE 27-3614 (B)(2));
2. ALTERNATIVE COMPLIANCE FROM THE LANDSCAPE MANUAL (TABLE 27 3614(B)(2));
3. CERTIFICATION, REVOCATION, AND REVISION OF NONCONFORMING USES (SECTION 27-3618 AND PART 27-7);
4. VARIANCES FOR LOT AREA, SETBACK, AND SIMILAR REQUIREMENTS, EXCEPT FOR THOSE VARIANCES FILED IN CONJUNCTION WITH A SPECIAL EXCEPTION, ZONING CASE,

¹ All references herein to Section 27-____ or to Table 27-____ are references to the Prince George’s County Zoning Ordinance.

SMALL CAPS: Indicate language added to the City Code.

SITE PLAN OR OTHER REQUEST WHERE THE DISTRICT COUNCIL HAS THE SOLE AUTHORITY TO GRANT VARIANCES FROM THE STRICT APPLICATION OF THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE SECTION (27-3613);

5. MINOR CHANGES TO APPROVED SPECIAL EXCEPTIONS (SECTION 27-3604(i)); AND
6. SECURITY EXEMPTION PLANS FOR FENCES AND WALLS (SECTION 27-6610).

B. IN IMPLEMENTING THIS ARTICLE, IT IS THE INTENT OF THE CITY COUNCIL TO REMOVE OBSTACLES THAT HINDER DEVELOPMENT WITHIN THE CITY AND TO PROMOTE COMMUNITY AND ECONOMIC DEVELOPMENT VITALITY BY ENCOURAGING APPROPRIATE DEVELOPMENT WITHIN THE CITY.

SEC. 26-18. DEFINITIONS.

- A. ADVISORY PLANNING BOARD: THE BOWIE ADVISORY PLANNING BOARD.
- B. COMMISSION: THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION.
- C. COUNCIL OR CITY COUNCIL: THE COUNCIL OF THE CITY OF BOWIE, MARYLAND.
- D. COUNTY: PRINCE GEORGE'S COUNTY, MARYLAND.
- E. DISTRICT COUNCIL: THE COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND SITTING AS THE DISTRICT COUNCIL FOR THAT PART OF THE MARYLAND-WASHINGTON REGIONAL DISTRICT IN PRINCE GEORGE'S COUNTY, MARYLAND.
- F. NONCONFORMING USE: THE USE OF ANY BUILDING, STRUCTURE, OR LAND WHICH IS NOT IN CONFORMANCE WITH A REQUIREMENT OF THE ZONE IN WHICH IT IS LOCATED (AS IT SPECIFICALLY APPLIES TO THE USE), PROVIDED THAT:
 - (1) THE REQUIREMENT WAS ADOPTED AFTER THE USE WAS LAWFULLY ESTABLISHED; OR
 - (2) THE USE WAS ESTABLISHED AFTER THE REQUIREMENT WAS ADOPTED AND THE DISTRICT COUNCIL HAS VALIDATED A BUILDING, USE AND OCCUPANCY, OR SIGN PERMIT ISSUED FOR IT IN ERROR.
- G. PERSON OF RECORD (PARTY OF RECORD): THE OWNER, APPLICANT, AND CORRESPONDENT OF A PENDING APPLICATION, A CIVIC ASSOCIATION OR OTHER PERSON WHO, IN WRITING PRIOR TO THE CLOSE OF THE HEARING RECORD BEFORE THE ADVISORY PLANNING BOARD OR IN TESTIMONY BEFORE THE ADVISORY PLANNING BOARD REQUESTS TO BE MADE A PARTY TO THE PROCEEDING.
- H. PLANNING DIRECTOR: THE DIRECTOR OF THE DEPARTMENT OF PLANNING AND SUSTAINABILITY.
- I. USE IS EITHER:
 - (1) THE PURPOSE FOR WHICH A BUILDING, STRUCTURE, OR LAND IS DESIGNED, ARRANGED, INTENDED, MAINTAINED OR OCCUPIED; OR
 - (2) ANY ACTIVITY, OCCUPATION, BUSINESS, OR OPERATION CARRIED ON IN, OR ON, A BUILDING, STRUCTURE OR PARCEL OF LAND.
- J. ZONING VARIANCE HEARING BOARD: A HEARING BOARD CONSISTING OF AT LEAST THREE MEMBERS OF THE ADVISORY PLANNING BOARD ESTABLISHED TO CONDUCT PUBLIC HEARINGS ON

SMALL CAPS: Indicate language added to the City Code.

VARIANCE APPLICATIONS AND RENDER DECISIONS ON BEHALF OF THE ADVISORY PLANNING BOARD.

SEC. 26-19. POWERS AND DUTIES OF THE BOWIE ADVISORY PLANNING BOARD, ZONING VARIANCE HEARING BOARD AND THE PLANNING DIRECTOR.

A. THE BOWIE ADVISORY PLANNING BOARD (INCLUDING THE ZONING VARIANCE HEARING BOARD FOR VARIANCES ONLY) SHALL HAVE THE AUTHORITY TO HEAR THE FOLLOWING CATEGORIES OF REQUESTS WITH RESPECT TO PROPERTY LOCATED WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF BOWIE AND TO MAKE RECOMMENDATIONS TO THE BOWIE CITY COUNCIL REGARDING SAME:

1. DEPARTURES (MINOR AND MAJOR) OF NUMERICAL DESIGN AND LANDSCAPING STANDARDS IN THE MUNICIPALITY FOR:
 - (A) PARKING AND LOADING STANDARDS (SECTION 27-6206(K)), BLOCK DESIGN; TABLE 27-6206(M)(1): MINIMUM STACKING SPACES FOR DRIVE-THROUGH FACILITIES AND RELATED USES; SECTION 27- 6304(I), LARGE VEHICULAR USE AREAS (300 OR MORE SPACES); SECTION 27-6305, OFF-STREET PARKING SPACE STANDARDS; SECTION 27-6306, DIMENSIONAL STANDARDS FOR PARKING SPACES AND AISLES; AND SECTION 27-6310, LOADING AREA STANDARDS), AND
 - (B) SIGN DESIGN STANDARDS (SECTION 27-61505, STANDARDS FOR SPECIFIC SIGN TYPES; SECTION 27-61506, STANDARDS FOR SPECIAL PURPOSE SIGNS; AND SECTION 27-61507, STANDARDS FOR TEMPORARY SIGNS);
 2. CERTIFICATION, REVOCATION, AND REVISION OF NONCONFORMING USES (SECTION 27-3618 AND PART 27-7);
 3. VARIANCES FOR LOT AREA, SETBACK, AND SIMILAR REQUIREMENTS (27-3613); AND
 4. MINOR CHANGES TO APPROVED SPECIAL EXCEPTIONS (SECTION 27-3604 (I)).
- B. THE PLANNING DIRECTOR SHALL HAVE THE AUTHORITY:
1. TO REVIEW AND DECIDE THE FOLLOWING:
 - (A) MINOR DEPARTURES (SECTION 27-3614(E));
 - (B) ALTERNATIVE COMPLIANCE FROM THE LANDSCAPE MANUAL (TABLE 27-3614 (B)(2);
 - (C) CERTIFICATION OF NONCONFORMING USES (SECTION 27-3618);
 - (D) VARIANCES FOR MINOR HOMEOWNER IMPROVEMENTS (SECTION 27-3613), AS PERMITTED UNDER THIS SECTION;
 - (E) MINOR CHANGES TO APPROVED SPECIAL EXCEPTIONS (SECTION 27-3604(1); AND,
 - (F) SECURITY EXEMPTION PLANS FOR FENCES AND WALLS (SECTION 27-6610, SECURITY EXEMPTION PLAN).

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2. TO ESTABLISH DEVELOPMENT APPLICATION REQUIREMENTS FOR DEVELOPMENT APPROVALS AND PERMITS, OTHER THAN FEES.
3. TO ENSURE THAT APPLICATIONS FOR DEVELOPMENT APPROVALS AND PERMITS ARE PROCESSED AND REVIEWED IN ACCORDANCE WITH THIS ORDINANCE.
4. TO MAKE AVAILABLE AT THE PLANNING DIRECTOR'S OFFICE, UPON REASONABLE REQUEST AND DURING NORMAL BUSINESS HOURS, COPIES OF ALL DEVELOPMENT APPLICATIONS, STAFF REPORTS, AND MATERIALS SUBMITTED, AT A REASONABLE COST WHERE PERMITTED.

DIVISION 2. STANDARD REVIEW PROCEDURES.

SEC. 26-20. PRE-APPLICATION CONFERENCE

A. GENERAL

A PRE-APPLICATION CONFERENCE PROVIDES AN OPPORTUNITY FOR:

- (1) THE APPLICANT TO DETERMINE THE SUBMISSION REQUIREMENTS, PROCEDURES, AND STANDARDS APPLICABLE TO AN ANTICIPATED DEVELOPMENT APPLICATION; AND
- (2) STAFF TO BECOME FAMILIAR WITH, AND OFFER THE APPLICANT PRELIMINARY COMMENTS ABOUT THE SCOPE, FEATURES, AND IMPACTS OF THE PROPOSED DEVELOPMENT AS IT RELATES TO THE STANDARDS IN THIS ORDINANCE.

B. APPLICABILITY

- (1) A PRE-APPLICATION CONFERENCE IS REQUIRED BEFORE ANY OF THE FOLLOWING DEVELOPMENT APPLICATIONS ARE SUBMITTED, UNLESS WAIVED BY THE PLANNING DIRECTOR BECAUSE DEVELOPMENT PROPOSED IN THE APPLICATION IS SUFFICIENTLY STRAIGHTFORWARD THAT THE APPLICANT DOES NOT NEED ADDITIONAL STAFF INPUT ON THE APPLICATION:
 - (A) MAJOR DEPARTURES (SECTION 27-3614(E)); AND
 - (B) CERTIFICATION, REVOCATION, AND REVISION OF NONCONFORMING USES (SECTION 27-3618 AND PART 27-7); AND
 - (C) MINOR CHANGES TO APPROVED SPECIAL EXCEPTIONS. (SECTION 27-3604);
- (2) A PRE-APPLICATION CONFERENCE IS OPTIONAL FOR ANY OTHER TYPE OF DEVELOPMENT APPLICATION.

C. PROCEDURE

- (1) SUBMISSION OF MATERIALS PRIOR TO CONFERENCE

BEFORE A PRE-APPLICATION CONFERENCE IS HELD, THE APPLICANT SHALL SUBMIT TO THE PLANNING DIRECTOR A NARRATIVE DESCRIBING THE SCOPE OF THE PROPOSED

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DEVELOPMENT, A CONCEPTUAL SITE DRAWING OF THE DEVELOPMENT PROPOSED IN THE APPLICATION, AND ANY OTHER INFORMATION REASONABLY REQUESTED BY THE PLANNING DIRECTOR.

(2) SCHEDULING

WITHIN FOURTEEN (14) DAYS AFTER RECEIPT OF A REQUEST FOR A PRE-APPLICATION CONFERENCE, THE PLANNING DIRECTOR SHALL SCHEDULE THE PRE-APPLICATION CONFERENCE AND NOTIFY THE APPLICANT OF THE CONFERENCE TIME AND LOCATION.

(3) CONFERENCE PROCEEDINGS

THE PLANNING DIRECTOR SHALL REVIEW THE MATERIALS SUBMITTED BY THE APPLICANT PRIOR TO THE CONFERENCE. AT THE CONFERENCE, THE PLANNING DIRECTOR SHALL SEEK ANY NEEDED CLARIFICATION FROM THE APPLICANT REGARDING THE PROPOSED APPLICATION AND IDENTIFY ANY CONCERNS, PROBLEMS, OR OTHER FACTORS THE APPLICANT SHOULD CONSIDER REGARDING THE PROPOSED APPLICATION.

D. EFFECT OF CONFERENCE

- (1) THE PRE-APPLICATION CONFERENCE IS INTENDED TO FACILITATE THE APPLICATION REVIEW PROCESS. DISCUSSIONS AT THE PRE-APPLICATION CONFERENCE ARE NOT BINDING ON THE CITY, AND CONSEQUENTLY NO FINAL OR BINDING DECISION IS MADE AT A PRE-APPLICATION CONFERENCE.
- (2) A PRE-APPLICATION CONFERENCE REQUEST DOES NOT CONSTITUTE THE FILING OF AN APPLICATION. PROCESSING TIMES FOR APPLICATION REVIEW DO NOT BEGIN UNTIL AN APPLICATION IS SUBMITTED AND DETERMINED TO BE COMPLETE.

SEC. 26-21. PRE-APPLICATION NEIGHBORHOOD MEETING

(A) GENERAL

THE PRE-APPLICATION NEIGHBORHOOD MEETING IS INTENDED TO INFORM OWNERS AND OCCUPANTS OF NEARBY LANDS ABOUT A PROPOSED DEVELOPMENT APPLICATION TO BE REVIEWED UNDER CITY CODE, CHAPTER 26, ARTICLE II, AND TO PROVIDE THE APPLICANT AN OPPORTUNITY TO HEAR COMMENTS AND CONCERNS ABOUT THE DEVELOPMENT PROPOSAL IN ORDER TO RESOLVE CONFLICTS AND OUTSTANDING ISSUES, WHERE POSSIBLE. PRE-APPLICATION NEIGHBORHOOD MEETINGS ARE OPPORTUNITIES FOR INFORMAL COMMUNICATION BETWEEN APPLICANTS AND THE LANDOWNERS AND OCCUPANTS OF NEARBY LANDS, AND OTHER RESIDENTS AFFECTED BY DEVELOPMENT PROPOSALS. PARTICIPATION IN ANY PRELIMINARY, PRE-APPLICATION NEIGHBORHOOD MEETING IS FOR INFORMATIONAL PURPOSES ONLY. ANY RESULTANT PARTICIPATION AND/OR WRITTEN SUMMARY OF SAME SHALL NOT BE PART OF THE ADMINISTRATIVE RECORD FOR ANY DEVELOPMENT APPLICATION THAT MAY BE FILED AND ACCEPTED.

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(B) APPLICABILITY

- (1)** A PRE-APPLICATION NEIGHBORHOOD MEETING IS REQUIRED BEFORE ANY OF THE FOLLOWING DEVELOPMENT APPLICATIONS ARE SUBMITTED:
 - (A)** MAJOR DEPARTURES ; AND
 - (B)** CERTIFICATION, REVOCATION, AND REVISION OF NONCONFORMING USES; AND
 - (C)** MINOR CHANGES TO APPROVED SPECIAL EXCEPTIONS.
- (2)** A PRE-APPLICATION NEIGHBORHOOD MEETING MAY ALSO BE HELD AT THE APPLICANT'S OPTION BEFORE THE SUBMISSION OF ANY DEVELOPMENT APPLICATION NOT IDENTIFIED ABOVE. PRE-APPLICATION NEIGHBORHOOD MEETINGS ARE PARTICULARLY ENCOURAGED AS OPPORTUNITIES FOR INFORMAL COMMUNICATION BEFORE SUBMITTING ANY APPLICATION REQUIRING A PUBLIC HEARING IN ACCORDANCE WITH DIVISION 3 OF THIS ARTICLE, APPLICATION-SPECIFIC REVIEW PROCEDURES AND DECISION STANDARDS.
- (3)** THE INFORMATIONAL MAILINGS AND MEETINGS REQUIRED BY THIS SUBSECTION ARE IN ADDITION TO ALL POSTINGS AND NOTICES REQUIRED BY THIS ARTICLE II OF THIS CHAPTER AND STATE LAW.
- (4)** IF A DEVELOPMENT APPLICATION IS NOT ACCEPTED FOR REVIEW IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 26-22, APPLICATION SUBMITTAL, WITHIN ONE YEAR OF THE DATE THE PRE-APPLICATION NEIGHBORHOOD MEETING IS CONDUCTED, THE APPLICANT SHALL CONDUCT A SECOND PRE-APPLICATION NEIGHBORHOOD MEETING IN ACCORDANCE WITH THIS SECTION.

(C) PROCEDURE

IF A PRE-APPLICATION NEIGHBORHOOD MEETING IS CONDUCTED, IT SHALL COMPLY WITH THE FOLLOWING REQUIREMENTS:

(1) MEETING LOCATION AND TIME

THE MEETING SHALL BE HELD AT OR AFTER 6:00 P.M. ON A WEEKDAY OR BETWEEN 10 A.M. AND 4 P.M. ON A WEEKEND, AT A LOCATION THAT IS CONVENIENT AND GENERALLY ACCESSIBLE TO NEIGHBORS RESIDING IN PROXIMITY TO THE LAND SUBJECT TO THE PROPOSED APPLICATION, OR MAY BE HELD VIRTUALLY, AS NECESSARY.

(2) NOTIFICATION**(A) INFORMATIONAL MAILING**

- (i)** THE APPLICANT SHALL MAIL NOTICE OF THE MEETING AT LEAST 30 DAYS BEFORE THE MEETING.
- (ii)** NOTICE SHALL BE MAILED TO:
 - (AA)** THE PLANNING DIRECTOR;

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- (BB)** ALL PERSONS TO WHOM MAILED NOTICE OF A PUBLIC HEARING ON THE APPLICATION IS REQUIRED BY SEC. 26-26, SCHEDULING OF HEARINGS AND PUBLIC NOTICE;
 - (CC)** ALL CIVIC ASSOCIATIONS REGISTERED IN ACCORDANCE WITH SUBSECTION D "CIVIC ASSOCIATION OR RESIDENT REGISTRATION" OF THIS SECTION; AND
 - (DD)** ALL ADJACENT LANDOWNERS (INCLUDING OWNERS WHOSE LAND LIES DIRECTLY ACROSS A STREET, ALLEY, OR STREAM FROM THE LAND SUBJECT TO THE APPLICATION BEING REVIEWED).
- (III)** AS TO RESIDENTS, AN APPLICANT COMPLIES WITH THIS SECTION BY PROVIDING THE CITY WITH AN ELECTRONIC VERSION OF THE INFORMATIONAL MAILING MORE THAN THIRTY (30) DAYS BEFORE THE CITY ACCEPTS AN APPLICATION. THE APPLICANT MAY ALSO NOTIFY ANY PERSON OR ENTITY REGISTERED IN ACCORDANCE WITH SUBSECTION (D)(2)(B) OF THIS SECTION. THE CITY SHALL BE RESPONSIBLE FOR EMAILING INFORMATIONAL MAILINGS TO RESIDENTS ON THE EMAIL REGISTRY.
- (IV)** A CIVIC ASSOCIATION ENTITLED TO AN INFORMATIONAL MAILING MAY WAIVE THE REQUIREMENT, AND AN APPLICANT'S FILING OF A SIGNED WAIVER CONSTITUTES ITS COMPLIANCE WITH THE MAILING REQUIREMENT, FOR THE ENTITY SIGNING.

(B) POSTED NOTIFICATION

THE APPLICANT SHALL ALSO POST NOTIFICATION OF THE PRE-APPLICATION NEIGHBORHOOD MEETING ON THE LAND THAT IS THE SUBJECT OF THE APPLICATION AT LEAST 30 DAYS BEFORE THE DATE FIXED FOR THE MEETING.

(C) NOTIFICATION CONTENTS

THE MAILED AND POSTED NOTIFICATIONS SHALL STATE THE TIME AND PLACE OF THE MEETING, THE PURPOSE OF THE MEETING, INCLUDE A CURRENT ZONING SKETCH MAP CLEARLY IDENTIFYING THE LAND AREA ASSOCIATED WITH THE DEVELOPMENT, SUMMARIZE THE GENERAL NATURE OF THE DEVELOPMENT PROPOSAL, AND THE TYPE OF DEVELOPMENT APPROVAL OR PERMIT SOUGHT. ADDITIONALLY, THE NOTICE SHALL INCLUDE THE APPLICATION NUMBER, CONTACT INFORMATION FOR THE CITY TO OBTAIN MORE INFORMATION ABOUT THE APPLICATION AFTER IT IS FILED, AN APPLICANT TELEPHONE NUMBER AND EMAIL ADDRESS FOR PERSONS WISHING TO MEET, AN EXPLANATION OF THE PROCEDURES AND THE NECESSITY FOR BECOMING A PERSON OF RECORD FOR THE PROPOSED APPLICATION, AND A

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STATEMENT THAT NO GOVERNMENT AGENCY HAS REVIEWED THE APPLICATION. DEVELOPER OR BUILDER INFORMATION SHALL BE PROVIDED IF DIFFERENT THAN THE APPLICANT.

(3) CONDUCT OF MEETING AND SUMMARY

(A) GENERALLY

THE PRE-APPLICATION NEIGHBORHOOD MEETING SHALL BE OPEN TO THE PUBLIC. AT THE MEETING, THE APPLICANT SHALL EXPLAIN THE DEVELOPMENT PROPOSAL AND APPLICATION, INFORM ATTENDEES ABOUT THE APPLICATION REVIEW PROCESS, RESPOND TO REASONABLE QUESTIONS OR CONCERNS NEIGHBORS RAISE ABOUT THE PROPOSED APPLICATION, AND DISCUSS WAYS TO RESOLVE REASONABLE CONFLICTS OR CONCERNS.

(B) PROJECT MATERIALS

THE APPLICANT SHALL ENSURE THE FOLLOWING MATERIALS ARE AVAILABLE FOR REVIEW AND DISCUSSION AT THE PRE-APPLICATION NEIGHBORHOOD MEETING:

- (I)** A MAP OF THE PROPOSED DEVELOPMENT SITE CLEARLY INDICATING THE SITE LOCATION AND STREETS IN THE VICINITY;
- (II)** ILLUSTRATIONS DEPICTING THE LAYOUT AND DESIGN OF THE PROPOSED DEVELOPMENT, EXISTING CONDITIONS, AND THE NEIGHBORHOOD CONTEXT;
- (III)** A DEVELOPMENT FACT SHEET OR SUMMARY THAT INCLUDES, BUT IS NOT LIMITED TO, THE SIZE OF THE PROPOSED PROJECT, PROPOSED LAND USES, PROPOSED NUMBER OF DWELLING UNITS AND/OR AMOUNT OF GROSS SQUARE FOOTAGE, PROPOSED DENSITY AND INTENSITY OF THE PROJECT, PROPOSED BUILDING HEIGHTS, AND ANTICIPATED PARKING NEED;
- (IV)** INFORMATION EXPLAINING THE DEVELOPMENT REVIEW PROCESS AND HOW MEMBERS OF THE PUBLIC MAY PARTICIPATE; AND
- (V)** SIGN-IN SHEETS INCLUDING THE MEETING DATE AND TIME, MEETING ADDRESS, PROJECT ADDRESS, PROPERTY OWNER NAME, APPLICANT NAME AND CONTACT INFORMATION, AND SPACE FOR PARTICIPANTS TO INCLUDE THEIR NAME, ORGANIZATION, ADDRESS, PHONE NUMBER, AND EMAIL ADDRESS.

(C) WRITTEN SUMMARY OF MEETING

- (I)** THE APPLICANT SHALL PREPARE A WRITTEN SUMMARY OF THE PRE-APPLICATION NEIGHBORHOOD MEETING THAT INCLUDES A LIST OF THOSE INVITED TO THE MEETING, MEETING ATTENDEES AND/OR A COPY OF THE

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SIGN-IN SHEET, COPIES OF THE MATERIALS DISTRIBUTED OR MADE AVAILABLE FOR REVIEW DURING THE MEETING, AND ANY OTHER INFORMATION THE APPLICANT DEEMS APPROPRIATE.

- (ii) THE APPLICANT SHALL EMAIL A COPY OF THE WRITTEN SUMMARY OF THE PRE-APPLICATION NEIGHBORHOOD MEETING TO ALL ATTENDEES THAT HAVE PROVIDED AN EMAIL ADDRESS.
- (iii) IF THE APPLICANT COMPLIES WITH ALL THE REQUIREMENTS FOR THE PRE-APPLICATION NEIGHBORHOOD MEETING ESTABLISHED ABOVE, AND NO ONE ATTENDS THE MEETING, THE APPLICANT MAY STATE THIS IN THE WRITTEN SUMMARY, AND DEMONSTRATING COMPLIANCE WITH THE RELEVANT SUBSECTIONS, HAS NO FURTHER OBLIGATIONS UNDER ARTICLE II OF THIS CHAPTER TO CONDUCT A PRE-APPLICATION NEIGHBORHOOD MEETING.

(D) CIVIC ASSOCIATION OR RESIDENT REGISTRATION

- (1) ANY CIVIC ASSOCIATION THAT MAINTAINS A REGISTRATION WITH THE PRINCE GEORGE'S COUNTY PLANNING DIRECTOR IN ACCORDANCE WITH THIS SUBSECTION IS ENTITLED TO INFORMATIONAL MAILINGS AND E-MAILS, FOR ALL PRE-APPLICATION NEIGHBORHOOD MEETINGS WITHIN THE ASSOCIATION'S DEFINED GEOGRAPHICAL AREA.
- (2) (A) TO REGISTER TO OBTAIN NOTICE OF PRE-APPLICATION NEIGHBORHOOD MEETINGS, A CIVIC ASSOCIATION SHALL PROVIDE THE FOLLOWING TO THE PRINCE GEORGE'S COUNTY PLANNING DIRECTOR: ITS NAME; THE NAMES, STREET ADDRESSES, AND E-MAIL ADDRESSES OF ALL ITS OFFICERS; THE NUMBER OF MEMBERS (INDIVIDUALS OR HOUSEHOLDS); THE GEOGRAPHICAL AREA IT REPRESENTS AND IS INTEREST-ED IN, BY A DESCRIPTION ACCEPTABLE TO THE PLANNING DIRECTOR; THE NAME, STREET ADDRESS, E-MAIL ADDRESS, AND DAYTIME TELEPHONE NUMBER OF THE INDIVIDUAL, THE ASSOCIATION DESIGNEE, WHO IS TO RECEIVE INFORMATIONAL MAILINGS IN THE INITIAL REGISTRATION PERIOD; AND THE INITIAL REGISTRATION'S EFFECTIVE DATES, WHICH MAY RUN FROM DATE OF FIRST REGISTRATION TO DECEMBER 31 OF THE FOLLOWING YEAR. TO CONTINUE TO RECEIVE NOTICE OF APPLICATIONS, AN ASSOCIATION SHALL RE-REGISTER EVERY TWO YEARS.
- (B) THE CITY SHALL ESTABLISH AND MAINTAIN AN EMAIL REGISTRY SO THAT ANY RESIDENT MAY RECEIVE THE SAME INFORMATIONAL MAILINGS AS A CIVIC ASSOCIATION. TO OBTAIN A REGISTRATION, A RESIDENT SHALL PROVIDE THE FOLLOWING INFORMATION TO THE CITY: NAME; STREET ADDRESS; EMAIL ADDRESS; AND, DAYTIME TELEPHONE NUMBER.

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THE CITY MAY DELETE REGISTRATIONS FOR WHICH AN EMAIL ADDRESS CEASES TO FUNCTION.

(3) ASSOCIATIONS MAY REPRESENT OVERLAPPING GEOGRAPHICAL AREAS.

(4) THE PLANNING DIRECTOR MAY DECLINE REGISTRATION OF ANY ASSOCIATION WHICH PURPORTS TO REPRESENT AN AREA OF UNREASONABLE DESCRIPTION OR OTHERWISE DOES NOT MEET THE REQUIREMENTS OF THIS SUBSECTION.

(5) A WATERSHED PROTECTION GROUP THAT IS REGISTERED AS A SECTION 501(C)(3) ENVIRONMENTAL ORGANIZATION MAY DESIGNATE AN AREA CONSISTING OF THE WATERSHED WHOSE PROTECTION IS THE PURPOSE OF THE ORGANIZATION IF THE OFFICERS OF THE ORGANIZATION MAINTAIN THEIR PRIMARY RESIDENCE WITHIN THE WATERSHED.

SEC. 26-22. APPLICATION SUBMITTAL

DEVELOPMENT APPLICATIONS SHALL BE SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS OF THIS SECTION.

(A) AUTHORITY TO FILE APPLICATIONS

(1) APPLICATIONS FOR DEVELOPMENT APPROVALS AND PERMITS SHALL BE SUBMITTED BY:

(A) THE LANDOWNER; OR

(B) ANY OTHER PERSON OR ENTITY HAVING A LEGAL INTEREST IN THE LAND UPON WHICH THE DEVELOPMENT IS PROPOSED, OR THEIR AUTHORIZED AGENT.

(2) APPLICANT IS NOT THE OWNER

IF THE APPLICANT IS NOT THE OWNER OF THE LAND, OR IS A CONTRACT PURCHASER OF THE LAND, THE APPLICANT SHALL SUBMIT A LETTER SIGNED BY THE OWNER CONSENTING TO THE SUBMITTAL OF THE APPLICATION.

(3) APPLICANT IS NOT THE SOLE OWNER

IF THE APPLICANT IS NOT THE SOLE OWNER OF THE LAND, A LETTER SIGNED BY ALL THE OTHER OWNERS CONSENTING TO OR JOINING IN THE APPLICATION FOR DEVELOPMENT APPROVAL OR PERMIT SHALL BE SUBMITTED, ALONG WITH OWNER NAMES, RESIDENT AND BUSINESS MAILING ADDRESSES, THEIR PERCENT OF OWNERSHIP, AND SIGNATURES.

(B) APPLICATION CONTENTS AND FORM

THE APPLICATION CONTENTS AND FORM SHALL COMPLY WITH REQUIREMENTS ESTABLISHED BY DIVISION 3 OF THIS ARTICLE, APPLICATION-SPECIFIC REVIEW PROCEDURES AND DECISION STANDARDS, AND THE PLANNING DIRECTOR.

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(C) FEES

THE CITY COUNCIL SHALL ESTABLISH THE FEES REQUIRED FOR EACH TYPE OF DEVELOPMENT APPLICATION SUBMITTED UNDER ARTICLE II OF THIS CHAPTER, AS APPROPRIATE. NO APPLICATION IS COMPLETE UNTIL ALL REQUIRED FEES ARE PAID IN FULL.

(D) SUBMISSION SCHEDULE

THE BOWIE ADVISORY PLANNING BOARD SHALL ESTABLISH THE SCHEDULE FOR APPLICATION SUBMISSION AND REVIEW, BY APPLICATION TYPE AND BY TIME FRAMES FOR REVIEW CONSISTENT WITH ANY DEADLINES IMPOSED BY STATE OR COUNTY LAW.

(E) SIMULTANEOUS PROCESSING OF APPLICATIONS

(1) CONCURRENT REVIEW OF TWO OR MORE OF THE SAME TYPE APPLICATION THAT PROPOSE DIFFERENT DEVELOPMENT ALTERNATIVES FOR THE SAME PARCEL OR DEVELOPMENT SITE IS PROHIBITED.

(2) WHENEVER TWO OR MORE FORMS OR DIFFERENT TYPES OF DEVELOPMENT APPLICATIONS ARE REQUIRED FOR THE SAME PARCEL OR DEVELOPMENT SITE, THE APPLICATIONS FOR THOSE DEVELOPMENT APPROVALS OR PERMITS MAY BE PROCESSED SIMULTANEOUSLY, SO LONG AS ALL APPLICABLE STATE AND LOCAL REQUIREMENTS ARE SATISFIED. SIMULTANEOUS PROCESSING OF APPLICATIONS MAY RESULT IN ADDITIONAL FEES TO THE APPLICANT.

(F) APPLICATION SUBMITTAL AND NOTICE

(1) ALL DEVELOPMENT APPLICATIONS SHALL BE SUBMITTED TO THE PLANNING DIRECTOR, ALONG WITH THE FEES REQUIRED FOR THE APPLICATION.

(2) THE APPLICANT SHALL OBTAIN AN APPLICATION NUMBER FROM THE PLANNING DEPARTMENT BEFORE SENDING AN INFORMATIONAL NOTICE OF APPLICATION SUBMITTAL. THIS INFORMATIONAL NOTICE SHALL CONTAIN AT LEAST THE FOLLOWING: THE APPLICATION NUMBER; A DESCRIPTION OF THE PROPERTY AND ITS LOCATION; THE NATURE OF THE APPLICANT'S REQUEST; THE JUSTIFICATION STATEMENT, IF REQUIRED WITH THE APPLICATION; IDENTIFY THE PLANNING DEPARTMENT, WITH TELEPHONE NUMBER, TO OBTAIN MORE INFORMATION ABOUT THE APPLICATION AFTER IT IS FILED; A STATEMENT TO RECIPIENTS THAT THE APPLICANT WILL MEET, TO EXPLAIN THE APPLICATION; AN APPLICANT TELEPHONE NUMBER AND EMAIL ADDRESS, FOR PERSONS WILLING TO MEET; AN EXPLANATION OF THE PROCEDURES AND THE NECESSITY FOR BECOMING A PERSON OF RECORD IN THE PENDING APPLICATION; AND A STATEMENT THAT NO GOVERNMENT AGENCY HAS REVIEWED THE APPLICATION. A CIVIC ASSOCIATION, OR OTHER PARTY ENTITLED TO AN INFORMATIONAL MAILING MAY REQUEST A COPY OF THE SITE PLAN FROM THE

APPLICANT. INFORMATION MAILINGS REQUIRED BY THIS SECTION ARE IN ADDITION TO ALL POSTINGS AND NOTICES REQUIRED BY LAW.

(G) FILING OF AFFIDAVITS

(1) ETHICS AFFIDAVIT

OWNERS, APPLICANTS, AGENTS, AND ANY OTHERS AS APPROPRIATE SHALL FILE AN AFFIDAVIT OR AFFIDAVITS RELATED TO PAYMENTS OR CONTRIBUTIONS TO A MEMBER OF THE CITY COUNCIL OR THE MAYOR IN ACCORDANCE WITH STATE LAW.

(2) AFFIDAVIT OF MAILING

THE APPLICANT SHALL FILE AN AFFIDAVIT OF MAILING, WHICH SHALL GIVE THE NAMES AND ADDRESSES OF ALL PERSONS SENT INFORMATIONAL MAILINGS AND THE DATES WHEN THEY WERE SENT.

SEC. 26-23. DETERMINATION OF COMPLETENESS

(A) GENERALLY

(1) UPON SUBMITTAL OF A DEVELOPMENT APPLICATION, THE PLANNING DIRECTOR SHALL DETERMINE IF THE APPLICATION IS COMPLETE WITHIN 15 BUSINESS DAYS. A COMPLETE APPLICATION IS ONE THAT:

(A) CONTAINS ALL APPLICATION CONTENT REQUIREMENTS ESTABLISHED FOR THE PARTICULAR TYPE OF APPLICATION IN ACCORDANCE WITH SECTION 27-3403(B), APPLICATION CONTENTS AND FORM;

(B) IS IN THE FORM REQUIRED FOR THE PARTICULAR TYPE OF APPLICATION IN ACCORDANCE WITH SECTION 27-3403(B), APPLICATION CONTENTS AND FORM;

(C) INCLUDES ALL REQUIRED AFFIDAVITS, SUCH AS THE APPLICANT'S AFFIDAVIT OF MAILING OF ANY REQUIRED INFORMATION NOTICES IN ACCORDANCE WITH SECTION 27-3403(F), APPLICATION SUBMITTAL AND NOTICE;

(D) INCLUDES INFORMATION IN SUFFICIENT DETAIL TO EVALUATE THE APPLICATION TO DETERMINE WHETHER IT COMPLIES WITH THE APPROPRIATE SUBSTANTIVE STANDARDS OF THIS ORDINANCE; AND

(E) IS ACCOMPANIED BY THE FEES ESTABLISHED FOR THE PARTICULAR TYPE OF APPLICATION IN ACCORDANCE WITH SECTION 26-22 OF THIS CHAPTER.

(2) NO APPLICATION MAY BE DEEMED COMPLETE IF IT FAILS TO COMPLY WITH ANY OF THE ABOVE REQUIREMENTS.

(B) APPLICATION INCOMPLETE

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(1) IF IT IS DETERMINED THE APPLICATION IS INCOMPLETE, THE PLANNING DIRECTOR SHALL SEND WRITTEN NOTICE TO THE APPLICANT OF THE DEFICIENCIES, AND REVIEW OF THE APPLICATION SHALL NOT PROCEED. THE APPLICANT MAY CORRECT THE DEFICIENCIES AND RESUBMIT THE APPLICATION FOR COMPLETENESS DETERMINATION.

(2) NOTWITHSTANDING THE OTHER PROVISIONS OF THIS SUBSECTION, AFTER AN APPLICATION IS DETERMINED INCOMPLETE THREE TIMES, AN APPLICANT MAY REQUEST IN WRITING, AND THE PLANNING DIRECTOR SHALL PROCESS THE APPLICATION IN ACCORDANCE WITH THE REQUIREMENTS OF THIS PART OF ARTICLE II OF THIS CHAPTER, EVEN THOUGH IT IS NOT CONSIDERED A COMPLETE APPLICATION.

(C) NOTICE OF COMPLETENESS

(1) WHEN THE PLANNING DIRECTOR DETERMINES AN APPLICATION HAS BEEN FILED IN PROPER FORM AND IS READY TO BE DETERMINED COMPLETE, THE PLANNING DIRECTOR SHALL NOTIFY THE APPLICANT IN WRITING, PREFERABLY BY E-MAIL. WHEN APPLICABLE, THE NAME AND CONTACT INFORMATION OF THE STAFF MEMBER ASSIGNED TO THE APPLICATION SHALL BE INCLUDED IN THE NOTICE.

(2) THE APPLICANT SHALL NOTIFY, IN WRITING AND VIA FIRST CLASS MAIL, CIVIC ASSOCIATIONS, ANY GOVERNED SPECIAL TAXING DISTRICT, AND OTHER PERSONS ENTITLED TO RECEIVE INFORMATIONAL MAILINGS THAT THE APPLICATION IS READY TO BE ACCEPTED. WHEN APPLICABLE, THE NAME AND CONTACT INFORMATION OF THE STAFF MEMBER ASSIGNED TO THE APPLICATION SHALL BE INCLUDED IN THE NOTICE.

(3) THE PLANNING DIRECTOR SHALL NOT FORMALLY DETERMINE AN APPLICATION AS COMPLETE OR BEGIN PROCESSING THE APPLICATION UNTIL AFTER THE APPLICANT HAS FILED AN AFFIDAVIT IN THE RECORD TO DOCUMENT COMPLETION OF A WRITTEN NOTICE OF ACCEPTANCE TO CIVIC ASSOCIATIONS, ANY GOVERNED SPECIAL TAXING DISTRICT, AND OTHER PERSONS ENTITLED TO RECEIVE INFORMATIONAL MAILINGS.

(4) THE APPLICANT SHALL NOTIFY, IN WRITING VIA FIRST CLASS MAIL, CIVIC ASSOCIATIONS, ANY GOVERNED SPECIAL TAXING DISTRICT, AND OTHER PARTIES ENTITLED TO RECEIVE INFORMATION MAILINGS THAT THE APPLICATION HAS BEEN DEEMED COMPLETE. WHEN APPLICABLE, THE NAME AND CONTACT INFORMATION OF THE STAFF MEMBER ASSIGNED TO THE APPLICATION SHALL BE INCLUDED IN THE NOTICE.

(D) APPLICATION COMPLETE

(1) IF THE DEVELOPMENT APPLICATION IS DETERMINED COMPLETE OR IF THE APPLICANT HAS REQUESTED THAT THE APPLICATION BE PROCESSED IN ACCORDANCE

WITH SECTION 26-23(B)(2) ABOVE, IT SHALL BE REVIEWED IN ACCORDANCE WITH THE PROCEDURES AND STANDARDS OF THIS ARTICLE.

(2) APPLICATIONS REVIEWED AND DECIDED BY THE CITY COUNCIL, ADVISORY PLANNING BOARD, PLANNING DIRECTOR, OR ZONING VARIANCE HEARING BOARD, SHALL BE REFERRED TO THE HISTORIC PRESERVATION COMMISSION AT THIS STAGE FOR COMMENT, IF THE DEVELOPMENT APPLICATION INCLUDES LAND WHICH CONTAINS OR ABUTS AN HISTORIC SITE, RESOURCE, OR DISTRICT IDENTIFIED ON THE ADOPTED AND APPROVED HISTORIC SITES AND DISTRICTS PLAN, AS SOON AS FEASIBLE AFTER THE APPLICATION IS SUBMITTED AND DETERMINED COMPLETE.

(3) ANY ESTABLISHED TIME FRAME FOR REVIEW OF THE APPLICATION STARTS ON THE DATE IT IS DETERMINED COMPLETE, OR THE DATE IT IS REQUESTED TO BE PROCESSED IN ACCORDANCE WITH SECTION 26-23(B)(2) ABOVE.

(E) RECORD OF COMPLETE APPLICATIONS

(1) WITHIN 10 DAYS AFTER THE END OF EACH MONTH, THE PLANNING DIRECTOR SHALL PROVIDE A LIST OF ALL APPLICATIONS DETERMINED COMPLETE DURING THAT MONTH, INCLUDING THOSE APPLICATIONS AUTHORIZED FOR ADMINISTRATIVE REVIEW AND/OR DISPOSITION PURSUANT TO THIS ARTICLE. THE LIST SHALL SET FORTH THE NAME OF THE APPLICANT, THE SIZE AND DESCRIPTION OF THE PROPERTY, AND THE EXISTING ZONING CLASSIFICATIONS OF THE PROPERTY. THE PLANNING DIRECTOR SHALL PUBLISH THE REPORT ON THE CITY WEBSITE. ANY PERSON MAY REQUEST, IN WRITING, A COPY OF THE REPORT SENT BY FIRST CLASS MAIL. A REASONABLE FEE MAY BE CHARGED TO COVER THE COSTS OF POSTAGE AND COPYING.

(2) ONE COPY OF THE LIST DESCRIBED ABOVE SHALL BE MAILED BY THE PLANNING DIRECTOR ON A SUBSCRIPTION BASIS WITHOUT CHARGE TO ANY HOMEOWNERS, NEIGHBORHOOD, CIVIC, OR SIMILAR ASSOCIATION THAT HAS REGISTERED WITH THE PLANNING DIRECTOR.

SEC. 26-24. APPLICATION AMENDMENT OR WITHDRAWAL

(A) AMENDING AN APPLICATION

(1) AN APPLICANT MAY REVISE A DEVELOPMENT APPLICATION AS FOLLOWS:

(A) AMENDMENTS CONCERNING EITHER (1) AN ERROR, OMISSION OF FACT, OR OTHER FACTUAL CHANGE OR (2) MADE BY THE APPLICANT IN DIRECT RESPONSE TO AN ADVISORY OR DECISION-MAKING BODY RECOMMENDATION, IF THE AMENDMENT IS NOT COVERED BY SUBSECTIONS (B) OR (C), BELOW, ARE PERMITTED AT ANY TIME AFTER RECEIVING INITIAL STAFF REVIEW COMMENTS ON THE APPLICATION, OR UPON REQUESTING AND RECEIVING PERMISSION FROM

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AN ADVISORY OR DECISION-MAKING BODY AFTER THAT BODY HAS REVIEWED BUT NOT YET TAKEN ACTION ON THE APPLICATION.

(B) AMENDMENTS WHICH INVOLVE SUBSTANTIAL MODIFICATIONS TO THE ORIGINAL PROPOSAL SUCH AS CHANGING A SIGNIFICANT AREA OR CONFIGURATION SHALL CAUSE THE APPLICATION TO BE REVIEWED AGAIN IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE II OF THIS CHAPTER.

(C) AMENDMENTS CONCERNING A CHANGE IN A REQUESTED USE TYPE OR USE CATEGORY, WHERE APPROPRIATE, SHALL BE ACCOMPANIED BY A NEW (REVISED) JUSTIFICATION STATEMENT.

(B) WITHDRAWAL OF APPLICATION

(1) WITHDRAWAL BY APPLICANT

AFTER AN APPLICATION HAS BEEN ACCEPTED AS COMPLETE FOR REVIEW, THE APPLICANT MAY WITHDRAW THE APPLICATION AT ANY TIME BY SUBMITTING A LETTER OF WITHDRAWAL TO THE PLANNING DIRECTOR, OR BY VERBALLY WITHDRAWING THE APPLICATION AT A PUBLIC HEARING FOR WHICH REVIEW OF THE APPLICATION IS SCHEDULED.

(2) WITHDRAWAL THROUGH INACTION

(A) IF AN APPLICANT REQUESTS OR CAUSES CONTINUING POSTPONEMENT OF SUBMISSIONS OR ACTIONS REQUIRED TO COMPLETE THE APPLICATION REVIEW PROCESS, AND SUCH POSTPONEMENT CAUSES INACTION FOR SIX OR MORE MONTHS IN THE REVIEW OF THE APPLICATION, THE APPLICATION MAY BE CONSIDERED WITHDRAWN, AND THE PLANNING DIRECTOR SHALL NOTIFY THE APPLICANT IN WRITING.

(3) APPLICATION FEES REFUNDED

APPLICATION FEES MAY BE REFUNDED AT THE DISCRETION OF THE DECISION-MAKING BODY IF THE APPLICATION IS WITHDRAWN PRIOR TO THE FIRST PUBLIC HEARING ON THE APPLICATION. IN ALL OTHER INSTANCES, APPLICATION FEES WILL NOT BE REFUNDED.

SEC. 26-25. STAFF REVIEW AND ACTION

(A) STAFF REVIEW AND OPPORTUNITY TO REVISE APPLICATION

(1) WHEN THE DEVELOPMENT APPLICATION IS DETERMINED COMPLETE, OR IS PROCESSED IN ACCORDANCE WITH SECTION 26-23(B)(2) ABOVE, THE PLANNING DIRECTOR SHALL DISTRIBUTE IT TO ALL APPROPRIATE PUBLIC AGENCIES FOR REVIEW AND COMMENT.

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(2) THE PLANNING DIRECTOR SHALL THEN REVIEW THE APPLICATION, ALONG WITH THE RELEVANT SUPPORT MATERIAL, AND ANY COMMENTS. IF DEFICIENCIES IN COMPLYING WITH APPLICABLE STANDARDS ARE IDENTIFIED, THE PLANNING DIRECTOR SHALL NOTIFY THE APPLICANT OF THOSE DEFICIENCIES AND PROVIDE THE APPLICANT A REASONABLE OPPORTUNITY TO DISCUSS THE DEFICIENCIES AND REVISE THE APPLICATION TO ADDRESS THEM, IN ACCORDANCE WITH SECTION 26-24(A), AMENDING AN APPLICATION.

(B) APPLICATION SUBJECT TO STAFF RECOMMENDATION

(1) STAFF REPORT

THE PLANNING DIRECTOR SHALL, FOLLOWING COMPLETION OF STAFF AND AGENCY REVIEW, PREPARE A STAFF REPORT THAT:

(A) ANALYZES WHETHER THE APPLICATION COMPLIES WITH APPLICABLE REVIEW STANDARDS;

(B) DELINEATES THE APPROXIMATE AREA OF THE NEIGHBORHOOD, EITHER ON THE OFFICIAL ZONING MAP, AN AERIAL PHOTOGRAPH, OR A SKETCH MAP, AS APPROPRIATE;

(C) DESCRIBES LAND USE AND ZONING IN THE NEIGHBORHOOD;

(D) RECOMMENDS ACTION ON THE APPLICATION, INCLUDING ANY RECOMMENDED CONDITIONS OF APPROVAL; AND ,

(E) FOR DEVELOPMENT APPLICATIONS SUBJECT TO EVIDENTIARY HEARINGS, SUMMARIZES ANY WRITTEN COMMUNICATIONS RELEVANT TO THE REVIEW STANDARDS APPLICABLE FOR THE APPLICATION TYPE PROVIDED BY THOSE IN OPPOSITION AND BY THOSE IN SUPPORT, AND RECEIVED BY THE PLANNING DIRECTOR AT LEAST ONE (1) WEEK PRIOR TO THE PUBLICATION OF THE TECHNICAL STAFF REPORT. SUCH SUMMARY SHALL INCLUDE THE PLANNING DIRECTOR'S RESPONSE TO THE OBJECTIONS AND ARGUMENTS MADE BY THOSE IN OPPOSITION AND BY THOSE IN SUPPORT, AND SHALL BE MADE PART OF THE RECORD. IF THERE ARE OBJECTIONS AND ARGUMENTS MADE BY MULTIPLE PEOPLE OR ORGANIZATIONS IN OPPOSITION, THE PLANNING DIRECTOR SHALL SUMMARIZE EACH SEPARATE ISSUE RAISED INSTEAD OF ADDRESSING EACH INDIVIDUAL PERSON OR ORGANIZATION. THE SUMMARY SHOULD ALSO COMMENT ON OBJECTIONS AND ARGUMENTS MADE BY THE OPPOSITION AND BY THOSE IN SUPPORT THAT, WHILE NOT RELEVANT TO THE REVIEW STANDARDS APPLICABLE TO THE APPLICATION TYPE, WOULD BE PERTINENT TO OTHER APPROVALS REQUIRED IN THE DEVELOPMENT PROCESS.

(2) DISTRIBUTION AND AVAILABILITY OF APPLICATION AND STAFF REPORT

SMALL CAPS: Indicate language added to the City Code.

(A) AFTER COMPLETION OF THE STAFF REPORT, THE PLANNING DIRECTOR SHALL TRANSMIT THE APPLICATION AND REPORT TO ALL DECISION-MAKING BODY. THE PLANNING DIRECTOR SHALL ALSO PROVIDE THE APPLICANT A COPY OF THE STAFF REPORT AND MAKE A COPY OF THE REPORT AVAILABLE FOR EXAMINATION BY THE PUBLIC NO LESS THAN 2 WEEKS PRIOR TO THE SCHEDULED HEARING.

(B) ANY PERSON MAY REQUEST, IN WRITING, A COPY OF THE STAFF REPORT SENT BY FIRST CLASS MAIL. A REASONABLE FEE MAY BE CHARGED TO COVER THE COSTS OF POSTAGE AND COPYING. SUCH PERSONS SHALL BE SENT A COPY OF THE STAFF REPORT.

(C) APPLICATION SUBJECT TO DECISION BY PLANNING DIRECTOR

IF AN APPLICATION IS SUBJECT TO A FINAL DECISION BY THE PLANNING DIRECTOR AS SET FORTH IN DIVISION 3 OF THIS ARTICLE, THE PLANNING DIRECTOR SHALL MAKE A DECISION ON THE APPLICATION, CONSISTING OF ONE OF THE ALLOWED DECISIONS IN, AND BASED ON THE REVIEW STANDARDS IN DIVISION 3 OF THIS ARTICLE, APPLICATION-SPECIFIC REVIEW PROCEDURES AND DECISION STANDARDS, FOR THE SPECIFIC TYPE OF APPLICATION.

SEC. 26-26. SCHEDULING OF HEARINGS AND PUBLIC NOTICE

(A) PUBLIC HEARING SCHEDULING

(1) THE SCHEDULING OF PUBLIC HEARINGS FOR APPLICATIONS SUBJECT TO A PUBLIC HEARING IN ACCORDANCE WITH DIVISION 3 OF THIS ARTICLE, APPLICATION-SPECIFIC REVIEW PROCEDURES AND DECISION STANDARDS, SHALL BE AS FOLLOWS:

(A) THE PLANNING DIRECTOR SHALL ENSURE THAT THE HEARING ON THE APPLICATION IS SCHEDULED FOR A REGULARLY SCHEDULED MEETING OF THE BODY CONDUCTING THE HEARING, OR A MEETING SPECIALLY CALLED FOR THAT PURPOSE BY THAT BODY.

(B) PUBLIC HEARINGS SHALL BE SCHEDULED SO THERE IS SUFFICIENT TIME FOR ANY REQUIRED STAFF REPORT TO BE PREPARED AND DISTRIBUTED IN ACCORDANCE WITH SECTION 26-25(B)(1), STAFF REPORT, AND FOR PUBLIC NOTIFICATION IN ACCORDANCE WITH SECTION 26-26(B) BELOW.

(B) PUBLIC NOTICE

(1) GENERALLY

NOTIFICATION SHALL BE PROVIDED FOR ALL REQUIRED PUBLIC HEARINGS ON APPLICATIONS IN ACCORDANCE WITH THE TABLE BELOW: REQUIRED

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PUBLIC NOTICE, ALL OTHER PROVISIONS OF THIS CHAPTER, AND THE MARYLAND LAND USE ARTICLE.

REQUIRED PUBLIC NOTICE, ALL OTHER PROVISIONS OF THIS CHAPTER AND THE MARYLAND LAND USE ARTICLE		
APPLICATION TYPE	REQUIRED TIMING AND SPECIFIC RECIPIENTS	MAIL
MINOR CHANGES TO APPROVED SPECIAL EXCEPTION	APPLICATION DECISION ONLY, TO: ●PARTIES OF RECORD; AND ●CITY COUNCIL.	14 DAYS FOLLOWING DETERMINATION OF COMPLETENESS; MAY BE WAIVED BY PLANNING DIRECTOR IN ACCORDANCE WITH ARTICLE II OF THIS CHAPTER
MAJOR DEPARTURE	14 DAYS PRIOR TO THE ADVISORY PLANNING BOARD HEARING, TO: • PARTIES OF RECORD • OWNERS OF LAND ADJOINING, ACROSS THE STREET FROM, ON THE SAME BLOCK AS, OR WITHIN 500 FEET OF THE LAND SUBJECT TO THE APPLICATION; AND • 14 DAYS PRIOR TO THE ADVISORY PLANNING BOARD HEARING, TO: • PARTIES OF RECORD;	30 DAYS PRIOR TO THE HEARING EXCEPT: WHEN ASSOCIATED WITH A COMPANION (PARENT) APPLICATION, NOTICE SHALL BE THE SAME AS THAT REQUIRED FOR THE COMPANION (PARENT) APPLICATION.
NONCONFORMING USE	30 DAYS PRIOR TO THE HEARING, TO: • THE APPLICANT; AND PERSONS OF RECORD	WITHIN 10 DAYS AFTER APPLICATION DETERMINED COMPLETE.
VARIANCE HEARING	15 DAYS PRIOR TO THE HEARING, TO: • THE APPLICANT	15 DAYS PRIOR TO THE HEARING

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- OWNERS OF ALL LANDS
ABUTTING OR OPPOSITE
THE LAND SUBJECT TO
THE APPLICATION; (4)
AND

(2) CONTENT

ALL NOTICES REQUIRED BY THIS SECTION SHALL INCLUDE:

- (A)** THE DATE, TIME, AND PLACE OF THE PUBLIC HEARING ON THE APPLICATION;
- (B)** THE APPLICATION NUMBER AND THE TYPE OF APPLICATION BEING CONSIDERED;
- (C)** THE DESCRIPTION OF THE LAND TO INCLUDE THE SIZE AND ZONING OF THE PROPERTY;
- (D)** A SUMMARY OF THE APPLICANT'S REQUEST;
- (E)** A PHONE NUMBER AND E-MAIL ADDRESS, PROMINENTLY DISPLAYED, TO CALL OR E-MAIL FOR ADDITIONAL INFORMATION, ALONG WITH THE WEBSITE ADDRESS OF THE PLANNING DEPARTMENT, THE ADVISORY PLANNING BOARD, AND ZONING VARIANCE HEARING BOARD , AS APPROPRIATE;
- (F)** IF A PUBLIC HEARING IS REQUIRED, THE WORD "HEARING" SHALL BE PROMINENTLY DISPLAYED; AND
- (G)** A STATEMENT, CLEARLY DISPLAYED, THAT ANY MEMBER OF THE PUBLIC IS WELCOME TO ATTEND THE PUBLIC HEARING AND SPEAK EITHER IN SUPPORT OR OPPOSITION TO THE PUBLIC HEARING.

(3) REGISTRATION TO RECEIVE NOTICE

- (A)** ANY CIVIC OR NEIGHBORHOOD ORGANIZATION OR OTHER ORGANIZATION IN THE COUNTY MAY REGISTER WITH THE COUNTY PLANNING DIRECTOR TO RECEIVE NOTICE OF APPLICATIONS AND PUBLIC HEARINGS. REGISTRATION SHALL BE IN ACCORDANCE WITH PRINCE GEORGE'S COUNTY CODE, SEC. 27-3402(D).
- (B)** THE NOTICE SHALL BE TRANSMITTED BY ELECTRONIC MAIL, OR IF REQUESTED BY THE ORGANIZATION, BY MAIL.

(4) MAILED NOTICE

THE PLANNING DIRECTOR SHALL MAIL NOTICE AS REQUIRED IN SECTION 26-26(B)(1) ABOVE. THE FAILURE OF ANY PARTY TO RECEIVE THE MAILING SHALL NOT INVALIDATE ANY FINAL ACTION ON THE APPLICATION.

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(5) POSTED NOTICE

WHERE REQUIRED BY THE TABLE IN SECTION 26-26(B)(1) ABOVE, THE CITY SHALL OBTAIN AND ERECT ALL POSTED NOTICE AS FOLLOWS:

(A) NUMBER, DIMENSIONS, AND ORIENTATION

POSTED NOTICE SIGNS SHALL BE DISPLAYED AS FOLLOWS:

(i) IF THE SITE SUBJECT TO THE APPLICATION HAS FRONTAGE ON ONE OR MORE IMPROVED STREETS, THERE SHALL BE ONE SIGN POSTED FOR EACH 500 FEET, OR FRACTION THEREOF, OF FRONTAGE ON EACH STREET. THE SIGN(S) SHALL BE POSTED ON THE SITE NEAR THE STREET RIGHT-OF-WAY, AND ORIENTED TO MAXIMIZE THEIR VISIBILITY TO MOTORISTS. WHEN MORE THAN ONE SIGN IS REQUIRED TO BE POSTED ALONG A STREET, THE SIGNS SHALL, WHERE PRACTICABLE, BE EVENLY SPACED ALONG THE STREET.

(ii) THE POSTED NOTICE SIGN(S) SHALL BE SINGLED-SIDED IF THE SITE OCCUPIES FRONTAGE ON A CUL-DE-SAC, AT THE END OF A DEAD-END STREET, OR ON A ONE-WAY STREET. THE SIGN(S) SHALL BE ORIENTED TO MAXIMIZE THEIR VISIBILITY TO MOTORISTS.

(iii) THE POSTED NOTICE SIGN(S) SHALL BE DOUBLE-SIDED IF THE SITE OCCUPIES FRONTAGE ON A STREET THAT IS VISIBLE TO TWO-WAY TRAFFIC. THESE SIGN(S) SHALL BE CONFIGURED IN A "V" SHAPE, AT A 45-DEGREE ANGLE, AND ORIENTED TO MAXIMIZE THEIR VISIBILITY TO MOTORISTS.

(iv) IF THE SITE DOES NOT HAVE FRONTAGE ON AN IMPROVED PUBLIC STREET, THEN ONE SIGN SHALL BE PLACED ON THE LAND SUBJECT TO THE APPLICATION. THE SIGN SHALL BE NEAR THE BOUNDARY OF THE SITE AND VISIBLE FROM ADJOINING LAND. ANOTHER SIGN SHALL BE PLACED NEAR TO, AND VISIBLE FROM, THE IMPROVED PORTION OF THE NEAREST, MOST-TRAVELED STREET. THIS SIGN SHALL INDICATE IT IS NOT ON THE LAND SUBJECT TO THE APPLICATION.

(v) IF THE PLACEMENT OF ANY SIGN ON THE LAND SUBJECT TO THE APPLICATION IS NOT VISIBLE TO MOTORISTS FROM ADJOINING STREETS, THE PLANNING DIRECTOR MAY REQUIRE PLACEMENT OF ADDITIONAL SIGNS, AS NEEDED, TO ENSURE THAT NOTICE ABOUT THE APPLICATION AND PUBLIC HEARING IS ACCESSIBLE TO THE GENERAL PUBLIC.

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(VI) POSTED NOTICE SIGNS SHALL BE A MINIMUM OF 44 INCHES BY 28 INCHES IN SIZE AND SHALL NOT EXCEED 72 INCHES IN WIDTH OR 48 INCHES IN HEIGHT.

(B) DISPLAY AND MAINTENANCE OF POSTED NOTICE

(i) ALL SIGNS SHALL BE POSTED AND DISPLAYED FOR A CONTINUOUS PERIOD OF TIME AS SET FORTH IN THE TABLE IN SECTION 26-26(B).

(ii) THE SIGN(S) SHALL BE DURABLE, CONSPICUOUS, AND LEGIBLE FOR THE LENGTH OF THE REQUIRED POSTING PERIOD.

(iii) THE APPLICANT IS RESPONSIBLE FOR THE REASONABLE MAINTENANCE OF ALL SIGNS. IF A SIGN IS REMOVED, FALLS DOWN, OR IS OTHERWISE NOT PROPERLY LOCATED ON THE SITE SUBJECT TO THE APPLICATION, OR IN THE RIGHT-OF-WAY, FOR ANY PORTION OF THE REQUIRED POSTING PERIOD, THE APPLICANT SHALL IMMEDIATELY NOTIFY THE PLANNING DIRECTOR FOR REPOSTING OF THE SIGN.

(iv) THE CITY SHALL REMOVE THE SIGNS FROM THE SITE WITHIN 15 DAYS AFTER THE PUBLIC HEARING ON THE APPLICATION.

(v) THE PERSON POSTING THE SIGN SHALL FILE A WRITTEN AFFIDAVIT OF POSTING IN THE RECORD. A CLOSE-UP, LEGIBLE PHOTOGRAPH OF EACH POSTED SIGN AND ADDITIONAL LONG-DISTANCE PHOTOGRAPHS DEPICTING THE SIGNS AND UNIQUE, IDENTIFIABLE FEATURES OF THE LAND SUBJECT TO THE APPLICATION SHALL ALSO BE SUBMITTED AND INCLUDED IN THE RECORD FOR THE CASE.

(vi) THE APPLICANT SHALL INSPECT THE SIGN(S) AT LEAST ONE TIME NO LATER THAN THE 15TH DAY OF POSTING TO ENSURE THAT THE SIGNS ARE MAINTAINED. THE PERSON CONDUCTING THE INSPECTION SHALL FILE IN THE RECORD A WRITTEN AFFIDAVIT OF THE SIGN'S CONDITION. AN AFFIDAVIT OF POSTING SHALL BE FILED WITH THE PLANNING DIRECTOR NO LATER THAN THE DAY OF THE HEARING.

(vii) ANY UNAUTHORIZED PERSON REMOVING, DESTROYING, DEFACING, OBSTRUCTING, OR OTHERWISE INTERFERING WITH A POSTED SIGN (DIRECTLY OR INDIRECTLY) IS IN VIOLATION OF ARTICLE II OF THIS CHAPTER AND SUBJECT TO ANY PENALTIES PROVIDED BY THE CITY CODE, THIS CHAPTER AND STATE LAW. INTERFERENCE WITH A POSTED SIGN SHALL IN NO WAY DELAY OR INVALIDATE THE APPLICATION.

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(C) DEFERRAL OF APPLICATION**(1) REQUEST FOR DEFERRAL**

AN APPLICANT MAY REQUEST IN WRITING THAT THE ADVISORY PLANNING BOARD'S CONSIDERATION OF AN APPLICATION AT A PUBLIC HEARING BE DEFERRED AT ANY TIME PRIOR TO THE PUBLIC HEARING.

(2) DECISION ON REQUEST SUBMITTED PRIOR TO PUBLIC NOTIFICATION

(A) IF PUBLIC NOTICE IN ACCORDANCE WITH SECTION 26-26(B) ABOVE, HAS NOT BEEN PROVIDED, THE PLANNING DIRECTOR MAY GRANT THE REQUEST FOR GOOD CAUSE.

(B) IF A DEFERRAL IS GRANTED, THE DATE OF THE PUBLIC HEARING AT WHICH THE APPLICATION WILL BE HEARD SHALL BE SET AT THE TIME THE DEFERRAL IS GRANTED.

(3) DECISION ON REQUEST SUBMITTED AFTER PUBLIC NOTIFICATION

(A) IF PUBLIC NOTIFICATION IN ACCORDANCE WITH SECTION 26-26(B) ABOVE, HAS BEEN PROVIDED, THE REQUEST FOR DEFERRAL SHALL BE PLACED ON THE PUBLIC HEARING AGENDA ON THE DATE THE APPLICATION IS TO BE CONSIDERED AND ACTED UPON BY THE CITY COUNCIL OR ADVISORY PLANNING BOARD.

(B) THE CITY COUNCIL OR ADVISORY PLANNING BOARD MAY APPROVE THE REQUEST FOR DEFERRAL, FOR GOOD CAUSE.

(C) IF A DEFERRAL IS GRANTED, THE DATE OF THE PUBLIC HEARING AT WHICH THE APPLICATION WILL BE HEARD SHALL BE SET AT THE TIME THE DEFERRAL IS GRANTED. THE APPLICANT MAY BE SUBJECT TO ADDITIONAL APPLICATION FEES TO DEFRAY THE ADDITIONAL COSTS OF PROCESSING THE APPLICATION.

SEC. 26-27. REVIEW AND RECOMMENDATION BY ADVISORY BOARD OR OFFICIAL

IF A DEVELOPMENT APPLICATION IS SUBJECT TO A RECOMMENDATION BY THE ADVISORY PLANNING BOARD OR PLANNING DIRECTOR, UNLESS OTHERWISE PROVIDED IN THIS ARTICLE, THE ADVISORY PLANNING BOARD, ZONING VARIANCE HEARING BOARD OR PLANNING DIRECTOR SHALL REVIEW AND ACT ON THE APPLICATION IN ACCORDANCE WITH THE REQUIREMENTS IN THIS SE.

(A) GENERAL

(1) THE ADVISORY PLANNING BOARD, ZONING VARIANCE HEARING BOARD OR PLANNING DIRECTOR SHALL HOLD ANY REQUIRED PUBLIC HEARING ON THE APPLICATION, AS APPROPRIATE. AT THE HEARING, THE ADVISORY PLANNING BOARD OR PLANNING DIRECTOR SHALL CONSIDER THE APPLICATION, RELEVANT SUPPORTING

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MATERIALS, THE STAFF REPORT, AND ANY PUBLIC COMMENTS, AND THEN RECOMMEND ONE OF THE DECISIONS AUTHORIZED FOR THE PARTICULAR TYPE OF APPLICATION, BASED ON THE DECISION STANDARDS APPLICABLE FOR THE APPLICATION TYPE.

(2) WHEN RECOMMENDING A DECISION FOR A DEVELOPMENT APPLICATION SUBJECT TO AN EVIDENTIARY HEARING IN SECTION[s 27-3412 OR 27-3413] 27-3600 OF THIS CODE, THE ADVISORY BOARD OR OFFICIAL SHALL INCLUDE A SUMMARY OF THE ORAL AND WRITTEN TESTIMONY SUBMITTED BY THOSE IN OPPOSITION AND BY THOSE IN SUPPORT THAT IS RELEVANT TO THE REVIEW STANDARDS APPLICABLE FOR THE APPLICATION TYPE. SUCH SUMMARY SHALL RESPOND TO THE OBJECTIONS AND ARGUMENTS MADE BY THOSE IN OPPOSITION AND BY THOSE IN SUPPORT, AND SHALL BE MADE A PART OF THE RECORD. THE SUMMARY SHOULD ALSO COMMENT ON OBJECTIONS AND ARGUMENTS MADE BY THE OPPOSITION AND BY THOSE IN SUPPORT THAT, WHILE NOT RELEVANT TO THE REVIEW STANDARDS APPLICABLE TO THE APPLICATION TYPE, WOULD BE PERTINENT TO OTHER APPROVALS REQUIRED IN THE DEVELOPMENT PROCESS.

(B) TIMING

THE ADVISORY PLANNING BOARD, ZONING VARIANCE HEARING BOARD OR PLANNING DIRECTOR SHALL TAKE ACTION WITHIN ANY TIME PERIOD SPECIFIED IN THIS ARTICLE FOR THE TYPE OF APPLICATION; OTHERWISE, IF TIME PERIODS ARE NOT SPECIFIED, ACTION SHALL BE TAKEN AS PROMPTLY AS REASONABLY POSSIBLE.

(C) CONDITIONS OF APPROVAL

IF PERMITTED FOR THE PARTICULAR TYPE OF APPLICATION, THE ADVISORY PLANNING BOARD, ZONING VARIANCE HEARING BOARD OR PLANNING DIRECTOR MAY RECOMMEND CONDITIONS OF APPROVAL.

SEC. 26-28. REVIEW AND DECISION BY DECISION-MAKING BODY OR OFFICIAL

THE DECISION-MAKING BODY OR OFFICIAL, UNLESS STATED OTHERWISE IN DIVISION 3 OF ARTICLE II HEREOF SHALL REVIEW AND MAKE A FINAL DECISION ON THE APPLICATION IN ACCORDANCE WITH THE REQUIREMENTS IN THIS SECTION.

(A) GENERAL

(1) THE DECISION-MAKING BODY OR OFFICIAL SHALL HOLD ANY REQUIRED PUBLIC HEARING ON THE APPLICATION. AT THE HEARING, THE DECISION-MAKING BODY OR OFFICIAL SHALL CONSIDER THE APPLICATION, RELEVANT SUPPORT MATERIALS, THE STAFF REPORT, ANY RECOMMENDATIONS BY ADVISORY BOARDS OR OFFICIALS, AND ANY PUBLIC COMMENTS. THE BODY OR OFFICIAL SHALL THEN MAKE ONE OF THE

DECISIONS AUTHORIZED FOR THE PARTICULAR TYPE OF APPLICATION, BASED ON THE REVIEW STANDARDS APPLICABLE FOR THE APPLICATION TYPE.

(2) WHEN RECOMMENDING A DECISION FOR A DEVELOPMENT APPLICATION SUBJECT TO AN EVIDENTIARY HEARING IN SECTION 26-29 OF THE CITY CODE, THE ADVISORY BOARD OR OFFICIAL SHALL INCLUDE A SUMMARY OF THE ORAL AND WRITTEN TESTIMONY SUBMITTED BY THOSE IN OPPOSITION AND BY THOSE IN SUPPORT THAT IS RELEVANT TO THE REVIEW STANDARDS APPLICABLE FOR THE APPLICATION TYPE. SUCH SUMMARY SHALL RESPOND TO THE OBJECTIONS AND ARGUMENTS MADE BY THOSE IN OPPOSITION AND BY THOSE IN SUPPORT, AND SHALL BE MADE A PART OF THE RECORD. THE SUMMARY SHOULD ALSO COMMENT ON OBJECTIONS AND ARGUMENTS MADE BY THE OPPOSITION AND BY THOSE IN SUPPORT THAT, WHILE NOT RELEVANT TO THE REVIEW STANDARDS APPLICABLE TO THE APPLICATION TYPE, WOULD BE PERTINENT TO OTHER APPROVALS REQUIRED IN THE DEVELOPMENT PROCESS.

(B) TIMING

THE DECISION-MAKING BODY OR OFFICIAL SHALL TAKE ACTION WITHIN ANY TIME SPECIFIED FOR THE TYPE OF APPLICATION; OTHERWISE, IT SHALL TAKE ACTION AS PROMPTLY AS REASONABLY POSSIBLE IN CONSIDERATION OF THE INTERESTS OF THE APPLICANT, AFFECTED PARTIES, AND RESIDENTS OF THE CITY.

(C) CONDITIONS OF APPROVAL

IF PERMITTED FOR THE PARTICULAR TYPE OF APPLICATION, THE DECISION-MAKING BODY OR OFFICIAL MAY IMPOSE CONDITIONS OF APPROVAL.

(D) REMAND

BEFORE MAKING ITS DECISION, THE DECISION-MAKING BODY OR OFFICIAL MAY REMAND THE APPLICATION, ONCE, TO AN ADVISORY BOARD OR OFFICIAL, AS APPLICABLE, FOR FURTHER CONSIDERATION OF THE ISSUES IDENTIFIED IN THE REMAND ORDER, WHICH SHALL BE BASED ON THE RECORD. WHENEVER THE DISTRICT COUNCIL REMANDS AN APPLICATION FOR A NONCONFORMING USE, THE TIME FOR FILING SHALL RUN ANEW FROM THE DATE OF THE REMAND BY THE DISTRICT COUNCIL.

SEC. 26-29. EVIDENTIARY HEARING (ADVISORY PLANNING BOARD)

(A) GENERALLY

(1) THIS SECTION APPLIES WHERE AN EVIDENTIARY HEARING IS REQUIRED FOR THE FOLLOWING TYPES OF DEVELOPMENT APPLICATIONS:

- (A) MINOR REVISIONS TO SPECIAL EXCEPTIONS;
- (B) VARIANCES;
- (C) MAJOR DEPARTURES;

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(D) NONCONFORMING USES**(B) LIMITATION OF TIME**

PARTIES SHALL GENERALLY BE LIMITED TO ONE (1) HOUR FOR EACH SIDE. FOR GOOD CAUSE, THE ADVISORY PLANNING BOARD MAY GRANT ADDITIONAL TIME.

(C) ORDER OF PRESENTATION

(1) THE ORDER OF PRESENTING EVIDENTIARY CASES SHALL BE AS FOLLOWS:

- (A)** STAFF PRESENTATION;
- (B)** APPLICANT'S CASE;
- (C)** OPPOSITION'S CASE;
- (D)** REBUTTAL BY APPLICANT;
- (E)** SURREBUTTAL BY OPPOSITION;
- (F)** PUBLIC AGENCY COMMENTS AND EXAMINATION;
- (G)** SUMMATION BY OPPOSITION;
- (H)** SUMMATION BY APPLICANT.

(2) IN ALL CASES (INCLUDING CASES REMANDED BY THE CITY COUNCIL OR DISTRICT COUNCIL FOR A NONCONFORMING USE), THE ORDER OR PRESENTATION MAY BE MODIFIED BY THE ADVISORY PLANNING BOARD AS THE NATURE OF THE CASE WARRANTS.

(D) PARTICIPATION OF ADVISORY PLANNING BOARD

THE ADVISORY PLANNING BOARD SHALL RULE UPON PROCEDURAL MATTERS, QUESTIONS OF LAW, EVIDENCE, MOTIONS, OR OBJECTIONS, AND MAY LIMIT DEBATE. THE ADVISORY PLANNING BOARD MAY ASK QUESTIONS OF ANY WITNESS.

(E) WITNESSES

(1) ALL PERSONS WHO APPEAR TO TESTIFY IN AN EVIDENTIARY CASE SHALL BE SWORN. REASONABLE CROSS-EXAMINATION OF WITNESSES SHALL BE PERMITTED.

(2) ALL SUBPOENAS SHALL BE SERVED IN THE MANNER PROVIDED BY THE MARYLAND RULES OF CIVIL PROCEDURE FOR SERVICE IN THE CIRCUIT COURTS OF THIS STATE. NO PERSON SHALL DISOBEY OR FAIL TO ANSWER A SUBPOENA. A WITNESS MAY BE EXCUSED FROM ATTENDANCE IF HE CAN SHOW THAT HIS PLACEMENT UNDER SUBPOENA WAS FRIVOLOUS OR OPPRESSIVE.

(F) TRANSCRIPTS

A COMPLETE TRANSCRIPT CONTAINING ALL RECORD TESTIMONY (INCLUDING EXHIBITS BY REFERENCE) SHALL BE PREPARED IF AN APPEAL OR A REQUEST FOR ORAL ARGUMENT IS FILED, OR WHERE THE CITY COUNCIL ELECTS TO MAKE THE FINAL DECISION.

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(G) REFERRAL TO AGENCIES

CASES MAY BE REFERRED TO ANY DEPARTMENT OR OFFICIAL WHO HAS PROCESSED OR COMMENTED ON AN APPLICATION, FOR THE PURPOSE OF CLARIFYING, UPDATING, OR COMPLETING THE RECORD. UNLESS OTHERWISE PROVIDED IN THE REFERRAL, THE AGENCY OR DEPARTMENT SHALL RESPOND WITHIN 30 CALENDAR DAYS OR IT SHALL BE PRESUMED TO HAVE NO COMMENT ON THE APPLICATION.

(H) CORRESPONDENCE AND COMMUNICATIONS

ALL CORRESPONDENCE RECEIVED AND COPIES OF CORRESPONDENCE SENT BY DEPARTMENTS OR OFFICIALS PROCESSING APPLICATIONS SHALL BE INCLUDED IN THE RECORD. THE SUBSTANCE OF ANY RELEVANT ORAL COMMUNICATIONS HELD BY STAFF WITH A PUBLIC AGENCY PROCESSING APPLICATIONS, REGARDING THE MERITS OF A PENDING EVIDENTIARY CASE, SHALL BE REDUCED TO WRITING AND INCLUDED IN THE RECORD OF THAT CASE.

(I) PERSONS OF RECORD

THE ADVISORY PLANNING BOARD SHALL PREPARE A LIST OF PERSONS OF RECORD, WHICH SHALL BE MADE A PART OF THE RECORD.

(J) CONTINUED AND RECESSED CASES

(1) THE ADVISORY PLANNING BOARD MAY CONTINUE OR RECESS A CASE.

(2) A CASE MAY BE CONTINUED FOR GOOD CAUSE AFTER IT HAS BEEN ADVERTISED FOR HEARING.

(3) AFTER A HEARING HAS BEGUN, A CASE MAY BE RECESSED FOR THE RECEIPT OF ADDITIONAL EVIDENCE AND UPON SUCH CONDITIONS OR LIMITATIONS OR SUBJECT TO SUCH ADDITIONAL REQUIREMENTS OR HEARINGS AS DUE PROCESS MAY REQUIRE.

(4) IF NO NEW HEARING DATE IS SET FOR A CONTINUED OR RECESSED CASE AT THE TIME OF CONTINUANCE OR RECESS, ALL PARTIES OF RECORD SHALL BE SENT WRITTEN NOTICE OF A NEW DATE AT LEAST TWENTY (20) DAYS PRIOR TO THE NEW HEARING DATE.

(5) ANY PERSON OF RECORD MAY REQUEST THE CONTINUANCE OF A HEARING UNDER THIS SUBSECTION. FOR MINOR REVISIONS TO SPECIAL EXCEPTIONS ONLY, THE ADVISORY PLANNING BOARD MAY CONTINUE A HEARING IF A REQUIRED STAFF REPORT HAS NOT BEEN FILED WITHIN 30 DAYS OF THE SCHEDULED HEARING. IF A CONTINUANCE IS GRANTED FOR THIS REASON, THE ADVISORY PLANNING BOARD MAY NOT HEAR THE CASE FOR AT LEAST 30 DAYS AFTER THE STAFF REPORT IS FILED.

(L) CASE TAKEN UNDER ADVISEMENT

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(1) ONCE A CASE HAS BEEN FULLY HEARD, THE ADVISORY PLANNING BOARD MAY TAKE IT UNDER ADVISEMENT TO RENDER A DECISION. THEREAFTER, NO NEW EVIDENCE MAY BE ENTERED INTO THE RECORD, EXCEPT:

(A) IF GOOD CAUSE IS SHOWN WHY THE EVIDENCE WAS NOT PREVIOUSLY PRESENTED INTO THE RECORD; OR

(B) THE EVIDENCE IS PRESENTED PURSUANT TO A REMAND OF THE CITY COUNCIL; AND

(C) ALL PERSONS OF RECORD ARE AFFORDED THE OPPORTUNITY TO PRESENT EVIDENCE IN REBUTTAL.

(D) NOTWITHSTANDING THE ABOVE SUBPARAGRAPHS (A) THROUGH (C), THE ADVISORY PLANNING BOARD MAY DENY ADMISSION OF ADDITIONAL EVIDENCE UPON A FINDING THAT ITS PROBATIVE VALUE IS OUTWEIGHED BY ANY CUMULATIVE EFFECT, UNDUE PREJUDICE, OR DELAY IN THE PROCEEDINGS.

(M) RECONSIDERATION

(1) THE ADVISORY PLANNING BOARD'S DECISION MAY BE RECONSIDERED ON REQUEST FILED BY EITHER THE APPLICANT OR OTHER PERSON OF RECORD WITHIN 30 DAYS AFTER THE DATE OF NOTICE OF THE FINAL DECISION. IF THE ADVISORY PLANNING BOARD DOES NOT GRANT THE REQUEST FOR RECONSIDERATION WITHIN 30 DAYS FOLLOWING RECEIPT OF THE REQUEST, THE REQUEST IS DENIED.

THE ADVISORY PLANNING BOARD MAY ONLY RECONSIDER THE DECISION IF IT FINDS THAT AN ERROR IN REACHING THE ORIGINAL DECISION WAS CAUSED BY FRAUD, SURPRISE, MISTAKE, OR INADVERTENCE.

(2) THE ADVISORY PLANNING BOARD'S RULES OF PROCEDURE SHALL GOVERN RECONSIDERATION OF ITS FINAL DECISIONS, BUT NO SUCH FINAL DECISION SHALL BE ELIGIBLE FOR RECONSIDERATION, BY WAIVER OF ITS RULES OR OTHERWISE, MORE THAN ONE YEAR FOLLOWING THE DATE OF THE PLANNING BOARD'S APPROVAL OF THE RESOLUTION MEMORIALIZING SUCH FINAL DECISION RECONSIDER THE DECISION IN ACCORDANCE WITH ITS RULES OF PROCEDURE..

(3) THE PARTY FILING THE REQUEST FOR RECONSIDERATION OF THE DECISION SHALL, UPON FILING THE REQUEST, SEND A COPY TO ALL OTHER PERSONS OF RECORD AND THE APPLICANT (IF THE APPLICANT IS NOT A PERSON OF RECORD).

(4) IF THE ADVISORY PLANNING BOARD DETERMINES THERE IS GROUNDS TO RECONSIDER THEIR FINAL DECISION, IT SHALL SCHEDULE A HEARING ON THE REQUEST.

(5) AFTER THE CLOSE OF THE HEARING RECORD, THE ADVISORY PLANNING BOARD SHALL FILE A NEW DECISION OR RECOMMENDATION.

SMALL CAPS: Indicate language added to the City Code.

SEC. 26-30. EVIDENTIARY HEARING (ZONING VARIANCE HEARING BOARD)

(A) IN GENERAL

BEFORE MAKING ITS DECISION ON ANY VARIANCE APPEAL, THE ZONING VARIANCE HEARING BOARD SHALL HOLD AN EVIDENTIARY HEARING ON THE MATTER.

(B) FILING REQUIREMENTS

(1) APPEALS INVOLVING A VARIANCE SHALL BE FILED WITH THE PLANNING DIRECTOR ONLY AFTER THE DEPARTMENT OF PERMITTING, INSPECTIONS, AND ENFORCEMENT REFUSES TO ISSUE A BUILDING PERMIT. THE PLANNING DIRECTOR MAY WAIVE THIS REQUIREMENT AND ALLOW THE FILING OF THE APPEAL PRIOR TO ANY ACTION ON THE PERMIT.

(2) APPEALS AND REQUESTS TO GRANT ADDITIONAL TIME TO CEASE A VIOLATION SHALL BE PROVIDED BY THE APPLICANT. ALL INFORMATION REQUIRED ON THE DOCUMENTS SHALL BE FURNISHED BY THE APPELLANT. THE DOCUMENTS SHALL BE FILED WITH THE PLANNING DIRECTOR. THE PLANNING DIRECTOR SHALL NOT ACCEPT ANY DOCUMENT OR FORM WHICH IS INCOMPLETE.

(C) FEES

(1) AN APPLICATION FEE SHALL ALSO BE PAID TO THE PLANNING DIRECTOR IN ACCORDANCE WITH THE FEE SCHEDULE ESTABLISHED BY THE CITY COUNCIL. A SEPARATE FEE FOR THE COST OF PUBLIC NOTICE SIGNS SHALL BE PAID AS WELL. THE FEES ARE NONREFUNDABLE UNLESS (UPON REQUEST OF THE APPELLANT) THE ZONING VARIANCE HEARING BOARD FINDS THAT THE FEE WAS PAID BY MISTAKE. ALL FEES MUST BE PAID AT THE TIME OF FILING, EXCEPT AS PROVIDED.

(2) IN LIEU OF THE FEE THE APPLICANT MAY SUBMIT AN AFFIDAVIT CLAIMING THAT PAYMENT OF THE FEE WOULD BE AN EXTREME FINANCIAL HARDSHIP. THE HARDSHIP MAY ONLY BE CLAIMED BY A NATURAL PERSON. THE AFFIDAVIT SHALL CONTAIN ANY PERTINENT FACTS WHICH THE APPELLANT FEELS ARE NECESSARY.

(3) UPON FILING THE AFFIDAVIT, THE PLANNING DIRECTOR SHALL TRANSMIT IT TO THE ZONING VARIANCE HEARING BOARD WHO SHALL DETERMINE WHETHER PAYMENT OF THE FEE IS AN EXTREME FINANCIAL HARDSHIP ON THE APPELLANT. SHOULD THE ZONING VARIANCE HEARING BOARD FIND THAT HARDSHIP DOES NOT EXIST, THE APPELLANT SHALL BE REQUIRED TO PAY THE FEES BEFORE THE VARIANCE APPEAL MAY BE HEARD BY THE ZONING VARIANCE HEARING BOARD.

(D) NOTICE OF HEARING

(1) AT LEAST FIFTEEN (15) DAYS' NOTICE OF THE DATE, TIME AND PLACE OF THE HEARING SHALL BE SENT BY CERTIFIED MAIL TO THE APPELLANT, TO THE AGENCY WHOSE DECISION IS THE SUBJECT OF THE APPEAL, AND TO

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THE OWNERS OF ABUTTING PROPERTY (INCLUDING THOSE PROPERTIES DIRECTLY ACROSS A STREET, ALLEY, OR STREAM).

(2) THE ZONING VARIANCE HEARING BOARD MAY SEND NOTICE OF THE HEARING TO OTHER INTERESTED PERSONS, ORGANIZATIONS, OR AGENCIES.

(3) ALL NOTICES SHALL CONTAIN:

(A) THE NAME OF THE APPLICANT;

(B) THE DATE, TIME, AND PLACE OF THE HEARING; AND

(C) A BRIEF STATEMENT DESCRIBING THE SPECIFIC NATURE OF THE APPEAL.

(4) ALL VARIANCES MUST BE POSTED. THE PLANNING DIRECTOR SHALL POST THE PROPERTY WITH A DURABLE SIGN AT LEAST FIFTEEN (15) DAYS PRIOR TO THE SCHEDULED HEARING DATE. THE SIGN SHALL BE POSTED IN ACCORDANCE WITH THIS SECTION.

(7) ALL SIGNS POSTED SHALL BE CONSPICUOUS AND LEGIBLE FOR AT LEAST FIFTEEN (15) DAYS PRIOR TO THE HEARING.

(8) THE PLANNING DIRECTOR SHALL FILE AN AFFIDAVIT WITH THE ZONING VARIANCE HEARING BOARD STATING THAT THE REQUIRED SIGN(S) WAS POSTED ON THE PROPERTY IN ACCORDANCE WITH THE PROCEDURES OF THIS SUBSECTION. THE APPELLANT SHALL PROVIDE AN AFFIDAVIT CERTIFYING THAT THE SIGN POSTED BY THE PLANNING DIRECTOR REMAINED ON THE PROPERTY FOR THE FIFTEEN (15) CONSECUTIVE DAYS PRECEDING THE HEARING.

(E) RULES OF PROCEDURE FOR HEARINGS AND OTHER MEETINGS

(1) THE ZONING VARIANCE HEARING BOARD MAY ADOPT RULES OF PROCEDURE CONSISTENT WITH THE PROVISIONS OF THIS SUBTITLE.

(2) THE ZONING VARIANCE HEARING BOARD SHALL KEEP MINUTES OF ITS PROCEEDINGS.

(3) HEARINGS MAY BE ADJOURNED AND CONTINUED. IF THE DATE, TIME, AND PLACE OF THE CONTINUED HEARING IS PUBLICLY ANNOUNCED AT THE TIME OF THE ADJOURNMENT, NO FURTHER NOTICE OF THE CONTINUATION SHALL BE REQUIRED. IF THE DATE, TIME, AND PLACE IS NOT PUBLICLY ANNOUNCED AT THE TIME OF THE ADJOURNMENT, NOTICE SHALL BE GIVEN IN THE SAME MANNER AS WITH THE ORIGINAL HEARING.

(4) ALL ACTIONS OF THE ZONING VARIANCE HEARING BOARD SHALL BE TAKEN BY RESOLUTION. EACH RESOLUTION SHALL CONTAIN A STATEMENT OF THE GROUNDS AND FINDINGS FORMING THE BASIS OF THE ACTION. THE TEXT OF THE RESOLUTION AND RECORD OF MEMBERS' VOTES SHALL BE INCORPORATED INTO THE MINUTES OR OTHER RECORDS OF THE CITY.

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(F) REQUEST FOR CONTINUANCE**(1) VARIANCES**

REQUEST MUST BE SUBMITTED IN WRITING TO THE PLANNING DIRECTOR NO LATER THAN 3:00 P.M. PRIOR TO THE SCHEDULED HEARING. APPELLANT MAY INCUR RE-ADVERTISEMENT FEES IF A NEW HEARING DATE IS NOT CONFIRMED AT THE TIME OF THE REQUEST.

SEC. 26-31. CONDITIONS OF APPROVAL**(A) GENERALLY**

IF EXPLICITLY PERMITTED FOR THE PARTICULAR TYPE OF APPLICATION IN DIVISION 3 OF THIS ARTICLE, APPROVAL OF AN APPLICATION MAY BE SUBJECT TO CONDITIONS OF APPROVAL.

(B) LIMITATIONS ON CONDITIONS

ANY CONDITIONS OF APPROVAL SHALL BE EXPRESSLY SET FORTH IN THE APPROVAL, SHALL BE LIMITED TO CONDITIONS DEEMED NECESSARY TO ENSURE COMPLIANCE WITH THE REQUIREMENTS AND PARTICULAR STANDARDS OF THIS ORDINANCE, AND SHALL RELATE IN BOTH TYPE AND SCOPE TO THE ANTICIPATED IMPACTS OF THE PROPOSED DEVELOPMENT. WHEN A SPECIAL EXCEPTION IS APPROVED, ANY REQUIREMENTS FOR CONDITIONS DEEMED NECESSARY TO PROTECT ADJACENT PROPERTIES AND THE GENERAL NEIGHBORHOOD MAY BE ADDED. REQUIREMENTS

(1) CONDITIONS BECOME A PERMANENT PART OF THE DEVELOPMENT APPROVAL AND ARE BINDING AS LONG AS THE DEVELOPMENT APPROVAL REMAINS VALID.

(2) A CONDITION OF APPROVAL IMPOSED IS MANDATORY. FAILURE TO COMPLY WITH ANY CONDITION OF APPROVAL CONSTITUTES A VIOLATION OF THE CITY CODE, AND IS GROUNDS FOR THE CITY TO:

(A) ANNUL THE DEVELOPMENT APPROVAL;

(B) REVOKE A PERMIT;

(C) INSTITUTE APPROPRIATE CIVIL OR CRIMINAL PROCEEDINGS IN ACCORDANCE WITH THE CITY CODE; OR

(D) INSTITUTE ANY OTHER ACTION NECESSARY TO OBTAIN COMPLIANCE.

SEC. 26-32. NOTIFICATION

UNLESS OTHERWISE PROVIDED IN ARTICLE II, DIVISION 3 OF THIS CHAPTER, WITHIN THIRTY (30) DAYS AFTER A FINAL DECISION, THE PLANNING DIRECTOR SHALL NOTIFY THE APPLICANT AND ALL PERSONS OF RECORD OF THE DECISION, IN WRITING, BY FIRST-CLASS MAIL, POSTAGE PREPAID. THE DATE OF THE NOTICE SHALL BE STATED IN THE MAILING. THE

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PLANNING DIRECTOR SHALL MAKE A COPY OF THE DECISION AVAILABLE TO ALL PERSONS OF RECORD AND ALL OWNERS OF LAND ADJACENT TO, ACROSS THE STREET FROM, ON THE SAME BLOCK AS, AND WITHIN 500 FEET OF THE LAND SUBJECT TO THE APPLICATION, AND MAKE A COPY OF THE DECISION AVAILABLE TO THE PUBLIC ON THE CITY WEBSITE AND IN THE DEPARTMENT OF PLANNING AND SUSTAINABILITY OFFICE DURING NORMAL BUSINESS HOURS.

SEC. 26-33. POST-DECISION ACTIONS

(A) EFFECT OF APPROVAL

(1) APPROVAL OF A DEVELOPMENT APPLICATION IN ACCORDANCE WITH THIS ARTICLE AUTHORIZES ONLY THE PARTICULAR USE, PLAN, OR OTHER SPECIFIC ACTIVITY APPROVED, AND NOT ANY OTHER DEVELOPMENT REQUIRING SEPARATE APPLICATION AND APPROVAL.

(2) APPROVAL OF A DEVELOPMENT APPLICATION IN ACCORDANCE WITH THIS ARTICLE INVALIDATES ANY PREVIOUSLY APPROVED DEVELOPMENT APPLICATION OF THE SAME TYPE FOR THE SAME PROPERTY THAT WOULD OTHERWISE ALLOW A DEVELOPMENT ALTERNATIVE FOR THE SAME PROPERTY.

(3) IN THE EVENT THAT ONE DEVELOPMENT APPROVAL OR PERMIT IS A PREREQUISITE TO ANOTHER DEVELOPMENT APPROVAL OR PERMIT (E.G., VARIANCE APPROVAL PRIOR TO A DETAILED SITE PLAN APPROVAL), DEVELOPMENT MAY NOT TAKE PLACE UNTIL ALL REQUIRED APPROVALS OR PERMITS ARE OBTAINED. APPROVAL OF ONE DEVELOPMENT APPLICATION DOES NOT NECESSARILY GUARANTEE APPROVAL OF ANY SUBSEQUENT DEVELOPMENT APPLICATION.

(B) AMENDMENT

UNLESS OTHERWISE PROVIDED IN THIS ARTICLE, AN AMENDMENT OF A DEVELOPMENT APPROVAL OR PERMIT MAY ONLY BE REVIEWED IN ACCORDANCE WITH THE PROCEDURES AND STANDARDS ESTABLISHED FOR ITS ORIGINAL APPROVAL.

(C) LAPSE OF APPROVAL

(1) GENERALLY

DEVELOPMENT APPROVALS AND PERMITS EXPIRE AS PROVIDED IN ARTICLE II, DIVISION 3, APPLICATION-SPECIFIC REVIEW PROCEDURES AND DECISION STANDARDS, FOR EACH TYPE OF DEVELOPMENT APPROVAL OR PERMIT. IF NO EXPIRATION PERIOD IS PROVIDED FOR THE SPECIFIC TYPE OF DEVELOPMENT APPROVAL OR PERMIT, AND IF NO EXPIRATION PERIOD IS IMPOSED AS PART OF THE APPROVAL BY THE DECISION-MAKING BODY OR OFFICIAL, THE DEVELOPMENT APPROVAL OR PERMIT EXPIRES IF A USE AND

OCCUPANCY PERMIT AUTHORIZING THE APPROVED DEVELOPMENT IS NOT OBTAINED WITHIN TWO YEARS AFTER THE EFFECTIVE DATE OF APPROVAL.

(2) CHANGE IN OWNERSHIP DOES NOT AFFECT RIGHTS

A CHANGE IN OWNERSHIP OF THE LAND THAT IS THE SUBJECT OF A DEVELOPMENT APPROVAL OR PERMIT DOES NOT AFFECT THE ESTABLISHED EXPIRATION TIME PERIOD FOR THE DEVELOPMENT APPROVAL OR PERMIT.

(3) EXTENSION

UNLESS OTHERWISE PROHIBITED BY THIS ARTICLE, A ONE-YEAR EXTENSION OF THE EXPIRATION TIME PERIOD FOR A SPECIFIC DEVELOPMENT APPROVAL OR PERMIT MAY BE GRANTED BY THE DECISION-MAKING BODY OR PERSON THAT GRANTED THE DEVELOPMENT APPROVAL OR PERMIT UPON THE APPLICANT'S SUBMISSION OF A WRITTEN REQUEST FOR EXTENSION TO THE DECISION-MAKING BODY BEFORE THE EXPIRATION DATE, AND A SHOWING OF GOOD CAUSE.

(D) RESUBMITTING APPLICATION

(1) GENERALLY

(A) UNLESS OTHERWISE PROVIDED IN THIS ARTICLE , NO NEW APPLICATION FOR THE SAME DEVELOPMENT FOR WHICH AN APPLICATION WAS DENIED MAY BE FILED ON THE SAME LAND UNTIL TWO YEARS HAVE ELAPSED AFTER FINAL ACTION (INCLUDING APPELLATE REVIEW).

(B) THE OWNER OF LAND THAT IS THE SUBJECT OF A DEVELOPMENT APPLICATION THAT WAS DENIED, OR THE OWNER'S AUTHORIZED AGENT, MAY SUBMIT A WRITTEN REQUEST FOR WAIVER OF THE TIME LIMIT ESTABLISHED IN ABOVE, ALONG WITH A FEE TO DEFRAY THE COST OF PROCESSING THE REQUEST, TO THE PLANNING DIRECTOR, WHO SHALL TRANSMIT THE REQUEST TO THE DECISION-MAKING BODY. THE DECISION-MAKING BODY MAY GRANT A WAIVER OF THE TIME LIMIT ONLY ON A FINDING BY AT LEAST TWO-THIRDS OF ITS MEMBERSHIP OF ONE OR MORE OF THE FOLLOWING:

- (i)** THERE IS A SUBSTANTIAL CHANGE IN CIRCUMSTANCES RELEVANT TO THE ISSUES OR FACTS CONSIDERED DURING REVIEW OF THE APPLICATION THAT MIGHT REASONABLY AFFECT THE APPLICATION OF THE RELEVANT REVIEW STANDARDS TO THE DEVELOPMENT PROPOSED IN THE APPLICATION;
- (ii)** NEW OR ADDITIONAL INFORMATION IS AVAILABLE THAT WAS NOT AVAILABLE AT THE TIME OF REVIEW THAT MIGHT REASONABLY

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AFFECT THE APPLICATION OF THE RELEVANT REVIEW STANDARDS TO THE DEVELOPMENT PROPOSED IN THE APPLICATION;

(iii) THE NEW APPLICATION PROPOSED TO BE SUBMITTED IS NOT SUBSTANTIALLY THE SAME AS THE PRIOR APPLICATION; OR

(iv) THE FINAL DECISION ON THE APPLICATION WAS BASED ON A MATERIAL MISTAKE OF FACT.

SEC. 26-34. EXCEPTIONS TO THE ADVISORY PLANNING BOARD'S OR ZONING VARIANCE REVIEW BOARD'S RECOMMENDATION.

A. ANY PERSON OF RECORD MAY FILE WITH THE CITY COUNCIL, WITHIN FIFTEEN (15) CALENDAR DAYS AFTER WRITTEN NOTICE OF THE ZONING HEARING REVIEW BOARD'S RECOMMENDATION REGARDING A VARIANCE, OR THIRTY (30) DAYS AFTER RECEIPT OF A RECOMMENDATION OF THE ADVISORY PLANNING BOARD REGARDING ALL OTHER MATTERS, EXCEPTIONS TO THE BOARD'S RECOMMENDATION, AND A REQUEST FOR ORAL ARGUMENT BEFORE THE CITY COUNCIL.

B. THE CITY CLERK SHALL NOTIFY THE ZONING VARIANCE HEARING BOARD OR ADVISORY PLANNING BOARD OF ANY EXCEPTIONS AND/OR REQUESTS FOR ORAL ARGUMENT, AND WITHIN SEVEN (7) DAYS OF RECEIVING SAID NOTICE THE BOARD SHALL TRANSMIT TO THE CITY COUNCIL A COPY OF THE RECORD CREATED BY THE BOARD, INCLUDING BUT NOT LIMITED TO, ALL WRITTEN EVIDENCE AND MATERIALS SUBMITTED FOR CONSIDERATION BY THE BOARD. A TRANSCRIPT OF THE PUBLIC HEARING ON THE APPLICATION SHALL BE PREPARED AND TRANSMITTED IMMEDIATELY WHEN AVAILABLE.

C. THE CITY COUNCIL SHALL SCHEDULE ORAL ARGUMENT ON THE APPEAL. THE CITY CLERK SHALL GIVE AT LEAST SEVEN (7) CALENDAR DAYS' NOTICE OF THE HEARING TO ALL PERSONS OF RECORD AND THE ZONING VARIANCE HEARING BOARD OR ADVISORY PLANNING BOARD. ORAL ARGUMENT SHALL BE LIMITED TO THE FACTS AND INFORMATION WITHIN THE RECORD MADE BY THE HEARING BEFORE THE ZONING VARIANCE HEARING BOARD OR ADVISORY PLANNING BOARD.

D. AFTER THE CLOSE OF THE COUNCIL'S HEARING, THE MEMBERS OF THE CITY COUNCIL PRESENT AND VOTING SHALL ACCEPT, REJECT, OR MODIFY THE RECOMMENDATION OF THE ZONING VARIANCE HEARING BOARD OR ADVISORY PLANNING BOARD, OR RETURN THE APPLICATION TO THE BOARD TO TAKE FURTHER TESTIMONY OR RECONSIDER ITS RECOMMENDATION.

SEC. 26-35. FINAL DECISION OF THE CITY COUNCIL.

A. NOT LESS THAN FIFTEEN (15) DAYS AFTER RECEIPT OF A RECOMMENDATION OF THE ZONING VARIANCE HEARING BOARD REGARDING A VARIANCE OR WITHIN THIRTY (30) DAYS

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AFTER RECEIPT OF A RECOMMENDATION REGARDING ANY OTHER REQUEST UNDER THIS ARTICLE, A MAJORITY OF THE CITY COUNCIL MAY ADOPT THE RECOMMENDATION OF THE ZONING VARIANCE HEARING BOARD OR ADVISORY PLANNING BOARD BY CONSENT, UNLESS WITHIN THAT FIFTEEN (15) DAY PERIOD, A COUNCILMEMBER EITHER FILES WITH THE CITY CLERK A WRITTEN REQUEST FOR ORAL ARGUMENT ON THE MATTER OR MAKES A VERBAL REQUEST FOR SAME AT A CITY COUNCIL MEETING, OR EXCEPTIONS AND A REQUEST FOR ORAL ARGUMENT ARE FILED. ORAL ARGUMENT MAY ONLY BE REQUESTED BY A COUNCILMEMBER WHEN AN ACTION OF THE ZONING VARIANCE HEARING BOARD OR ADVISORY PLANNING BOARD IS NOT UNANIMOUS OR WHEN IT IS ALLEGED THAT THE RECOMMENDATION FAILS TO COMPLY WITH THE CRITERIA ESTABLISHED HEREIN.

B. THE COUNCIL SHALL GIVE ITS DECISION IN WRITING, STATING THE REASONS FOR ITS ACTION. THE COUNCIL SHALL MAKE THE SAME FINDINGS THAT ARE REQUIRED TO BE MADE BY THE ZONING VARIANCE HEARING BOARD OR ADVISORY PLANNING BOARD FOR EACH APPLICATION IT CONSIDERS. COPIES OF THE DECISION SHALL BE SENT TO ALL PERSONS OF RECORD, THE ZONING VARIANCE HEARING BOARD OR ADVISORY PLANNING BOARD, THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION AND THE DISTRICT COUNCIL.

SEC. 26-36. APPEALS.

A. ANY PERSON AGGRIEVED BY A DECISION OF THE CITY COUNCIL REGARDING VARIANCES, DEPARTURES, ALTERNATIVE COMPLIANCE OR MINOR REVISIONS TO SPECIAL EXCEPTIONS WHO WAS A PARTY TO THE PROCEEDING BEFORE IT MAY APPEAL THE DECISION TO THE CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY, MARYLAND WHICH SHALL HAVE THE POWER TO AFFIRM THE DECISION OF THE CITY COUNCIL, OR, IF THE DECISION IS NOT IN ACCORDANCE WITH THE LAW, TO REMAND THE MATTER OR TO MODIFY OR REVERSE THE DECISION.

B. ANY PERSON AGGRIEVED BY A DECISION OF THE CITY COUNCIL REGARDING CERTIFICATION, REVOCATION OR REVISION OF A NONCONFORMING USE WHO WAS A PERSON OF RECORD IN THE PROCEEDING BEFORE IT MAY APPEAL THE DECISION TO THE DISTRICT COUNCIL FOR REVIEW ON THE RECORD. ON REVIEW, THE DISTRICT COUNCIL MAY:

(1) BY MAJORITY VOTE OF ITS MEMBERS, APPROVE THE ACTION OF THE CITY; OR (2) BY A VOTE OF AT LEAST SIX OF ITS MEMBERS, APPROVE WITH CONDITIONS OR OVERRULE THE ACTION OF THE CITY.

C. ANY PERSON AGGRIEVED BY A DECISION OF THE DISTRICT COUNCIL WHO WAS A PERSON OF RECORD IN THE PROCEEDING BEFORE IT MAY APPEAL THE DECISION OF THE DISTRICT COUNCIL TO THE CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY, MARYLAND. FOR PURPOSES OF AN APPEAL TO THE CIRCUIT COURT, THE CITY SHALL BE CONSIDERED AN AGGRIEVED PERSON.

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**DIVISION 3. APPLICATION-SPECIFIC REVIEW PROCEDURES AND DECISION STANDARDS
SEC. 26-37.**

THIS DIVISION 3 ESTABLISHES, FOR EACH TYPE OF APPLICATION REVIEWED FOR A DEVELOPMENT APPROVAL UNDER ARTICLE II OF THIS CHAPTER, THE SPECIFIC REVIEW PROCEDURE AND DECISION STANDARDS THAT APPLY. THE FOLLOWING SECTIONS IDENTIFY, FOR EACH TYPE OF DEVELOPMENT APPLICATION:

- (1) A GENERAL OVERVIEW OF THE TYPE OF DEVELOPMENT APPROVAL;
- (2) IN WHAT SITUATIONS APPLICATION APPROVAL IS NECESSARY;
- (3) THE STANDARD PROCEDURES THAT ARE REQUIRED, AND ANY APPLICABLE MODIFICATIONS OF OR ADDITIONS TO THE STANDARD PROCEDURES; AND
- (4) THE STANDARDS FOR MAKING A DECISION ON THE APPLICATION.

SUBDIVISION 1. DEPARTURES (MINOR AND MAJOR).

SEC. 26-38. DEPARTURE (MINOR AND MAJOR)

(A) GENERAL

THIS SECTION PROVIDES A UNIFORM MECHANISM TO ALLOW DEPARTURES FROM CERTAIN DIMENSIONAL OR DEVELOPMENT STANDARDS OF THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE IN SPECIFIC CIRCUMSTANCES, IN ORDER TO BETTER ACCOMPLISH THE PURPOSES OF THE ZONING ORDINANCE.

(B) APPLICABILITY

THIS SECTION ESTABLISHES TWO TYPES OF DEPARTURES: MINOR DEPARTURES AND MAJOR DEPARTURES. IT ALSO ADDRESSES MINOR ADMINISTRATIVE CHANGES, WAIVERS, OR MODIFICATIONS TO SPECIFIC DEVELOPMENT STANDARDS CONTAINED IN PART 27-6 DEVELOPMENT STANDARDS.

(1) MINOR DEPARTURES

MINOR DEPARTURES ARE DECIDED BY THE PLANNING DIRECTOR. MINOR DEPARTURES MAY BE REQUESTED AND GRANTED FOR THE STANDARDS IDENTIFIED IN TABLE 26-38(B)(1) MINOR DEPARTURES, WHICH IS INCORPORATED HEREINBELOW, UP TO THE LIMITS SET FORTH IN THE TABLE. A VARIANCE (SEE SECTION 26-42 VARIANCE) MAY NOT BE REQUESTED FOR A MINOR CHANGE FOR WHICH A MINOR DEPARTURE MAY BE REQUESTED IN ACCORDANCE WITH THIS SECTION.

SMALL CAPS: Indicate language added to the City Code.

TABLE 26-38(B)(1): MINOR DEPARTURES		
STANDARD	MAXIMUM DEPARTURE (PERCENTAGE DEPARTURE FROM STANDARD)	
	TRANSIT- ORIENTED/ACTIVITY CENTER BASE AND PLANNED DEVELOPMENT ZONES AND BASE AND PLANNED DEVELOPMENT ZONES INSIDE THE CAPITAL BELTWAY	ALL OTHER ZONES
BLOCK DESIGN STANDARDS IN SECTION 27-6206(K), BLOCK DESIGN	40	30
VEHICLE STACKING SPACES STANDARDS IN TABLE 27-6206(M)(1)(A): MINIMUM STACKING SPACES FOR DRIVE-THROUGH FACILITIES AND RELATED USES, IN SECTION 27-6206(M), VEHICLE STACKING SPACE	40	30
NUMERICAL STANDARDS IN SECTION 27-6304(I), LARGE VEHICULAR USE AREAS (300 OR MORE SPACES)	20	30
OFF-STREET PARKING STANDARDS IN SECTION 27-6305(A): MINIMUM NUMBER OF OFF-STREET PARKING SPACES, IN SECTION 27-6305, OFF-STREET PARKING SPACE STANDARDS	30	20
NUMERICAL STANDARDS IN SECTION 27-6306, DIMENSIONAL STANDARDS FOR PARKING SPACES AND AISLES, IN SECTION 27-6306, DIMENSIONAL STANDARDS FOR PARKING SPACES AND AISLES	30 (1)	20 (1)
NUMERICAL STANDARDS IN SECTION 27-6310, LOADING AREA STANDARDS	30	20
LOCATION OF OFF-STREET PARKING IN SECTION 27-6903(B), LOCATION OF OFF-STREET PARKING, IN THE MULTIFAMILY, TOWNHOUSE, AND THREE-FAMILY FORM AND DESIGN STANDARDS	20	30
NUMERIC BUILDING LENGTH STANDARDS IN 27-6903(D), MAXIMUM BUILDING LENGTH, IN THE	20	30

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MULTIFAMILY, TOWNHOUSE, AND THREE-FAMILY FORM AND DESIGN STANDARDS		
NUMERIC BUILDING FAÇADE STANDARDS IN SECTION 27-6903(E), BUILDING FAÇADES, IN THE MULTIFAMILY, TOWNHOUSE, AND THREE-FAMILY FORM AND DESIGN STANDARDS	20	30
NUMERICAL BUILDING FAÇADE/TRANSPARENCY STANDARDS IN SECTION 27-6903(G), BUILDING FAÇADE FENESTRATION/TRANSPARENCY, IN THE MULTIFAMILY, TOWNHOUSE, AND THREE-FAMILY FORM AND DESIGN STANDARDS	20	30
NUMERICAL OFFSETS IN SECTION 27-61002(E), FAÇADE ARTICULATION, IN THE NONRESIDENTIAL AND MIXED-USE FORM AND DESIGN STANDARDS	20	30
NUMERICAL BUILDING FAÇADE FENESTRATION/TRANSPARENCY STANDARDS IN SECTION 27-61002(G), BUILDING FAÇADE BUILDING FAÇADE FENESTRATION/TRANSPARENCY, IN THE NONRESIDENTIAL AND MIXED-USE FORM AND DESIGN STANDARDS	20	30
LOCATION OF OFF-STREET PARKING IN SECTION 27-61003(E), OFF-STREET PARKING LOCATION STANDARDS, IN THE LARGE RETAIL FORM AND DESIGN STANDARDS	30	20
NUMERICAL BUFFER WIDTH STANDARDS IN SECTION 27-61303(A)(2), BUFFER WIDTH, IN THE AGRICULTURAL COMPATIBILITY STANDARDS	NO DEPARTURE	30
NUMERICAL STANDARDS IN SECTION 27-61504, GENERAL STANDARDS, IN THE SIGNAGE STANDARDS	20	30
NUMERICAL STANDARDS IN SECTION 27-61505, STANDARDS FOR SPECIFIC SIGN TYPES, IN THE SIGNAGE STANDARDS	20	30
NUMERICAL STANDARDS IN SECTION 27-61506, STANDARDS FOR SPECIAL PURPOSE SIGNS, IN THE SIGNAGE STANDARDS	20	30
NUMERICAL STANDARDS IN SECTION 27-61507, STANDARDS FOR TEMPORARY SIGNS, IN THE SIGNAGE STANDARDS	20	30

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WHERE NOT OTHERWISE SPECIFIED, ANY DEPARTURE NECESSARY TO ENSURE NEIGHBORHOOD COMPATIBILITY STANDARDS CONTROL IN THE EVENT OF CONFLICT WITH OTHER STANDARDS OF THIS ORDINANCE PER SECTION 27-61202(C), CONFLICT, IN THE NEIGHBORHOOD COMPATIBILITY STANDARDS	30	30
NOTES: (1) MINIMUM DIMENSIONAL STANDARDS FOR PARKING SPACES SHALL NOT BE REDUCED BELOW THE REQUIREMENTS ESTABLISHED FOR COMPACT PARKING SPACES.		

(2) MAJOR DEPARTURES

MAJOR DEPARTURES ARE DECIDED BY THE ADVISORY PLANNING BOARD. MAJOR DEPARTURES MAY BE REQUESTED FOR THE STANDARDS IDENTIFIED IN TABLE 26-38(B)(2): MAJOR DEPARTURES, WHICH IS INCORPORATED HEREINBELOW, UP TO THE LIMITS SET FORTH IN THE TABLE. A VARIANCE (SEE SECTION 26-42, VARIANCE) MAY NOT BE REQUESTED FOR A DEVIATION FOR WHICH A MAJOR DEPARTURE MAY BE REQUESTED IN ACCORDANCE WITH THIS SUBSECTION.

TABLE 26-38(B)(2): MAJOR DEPARTURES		
STANDARD	MAXIMUM DEPARTURE (PERCENTAGE FROM STANDARD)	
	TRANSIT-ORIENTED/ACTIVITY CENTER BASE AND PLANNED DEVELOPMENT ZONES AND ALL OTHER BASE ZONES INSIDE THE INTERSTATE CAPITAL BELTWAY	ALL OTHER BASE ZONES
VEHICLE STACKING SPACES IN TABLE 27-6206(M)(1)(A): MINIMUM STACKING SPACES FOR	70	50

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TABLE 26-38(B)(2): MAJOR DEPARTURES		
STANDARD	MAXIMUM DEPARTURE (PERCENTAGE FROM STANDARD)	
	TRANSIT-ORIENTED/ACTIVITY CENTER BASE AND PLANNED DEVELOPMENT ZONES AND ALL OTHER BASE ZONES INSIDE THE INTERSTATE CAPITAL BELTWAY	ALL OTHER BASE ZONES
DRIVE-THROUGH FACILITIES AND RELATED USES, IN SECTION 27-6206(M), VEHICLE STACKING SPACE		
OFF-STREET PARKING STANDARDS IN SECTION 27-6305(A): MINIMUM NUMBER OF OFF-STREET PARKING SPACES, IN SECTION 27-6305, OFF-STREET PARKING SPACE STANDARDS	70	50
NUMERICAL STANDARDS IN SECTION 27-6310, LOADING AREA STANDARDS	70	50
LOCATION OF OFF-STREET PARKING IN SECTION 27-6903(B), LOCATION OF OFF-STREET PARKING, IN THE MULTIFAMILY, TOWNHOUSE, AND THREE-FAMILY FORM AND DESIGN STANDARDS	NO DEPARTURE	50
NUMERIC BUILDING LENGTH STANDARDS IN SECTION 27-6903(D), MAXIMUM BUILDING LENGTH, IN THE MULTIFAMILY, TOWNHOUSE, AND THREE-FAMILY FORM AND DESIGN STANDARDS	NO DEPARTURE	40
NUMERICAL BUILDING FAÇADE STANDARDS IN SECTION 27-6903(E), BUILDING FAÇADES, IN THE MULTIFAMILY, TOWNHOUSE, AND THREE -FORM AND DESIGN STANDARDS	NO DEPARTURE	50

SMALL CAPS: Indicate language added to the City Code.

TABLE 26-38(B)(2): MAJOR DEPARTURES		
STANDARD	MAXIMUM DEPARTURE (PERCENTAGE FROM STANDARD)	
	TRANSIT-ORIENTED/ACTIVITY CENTER BASE AND PLANNED DEVELOPMENT ZONES AND ALL OTHER BASE ZONES INSIDE THE INTERSTATE CAPITAL BELTWAY	ALL OTHER BASE ZONES
NUMERICAL OFFSETS IN SECTION 27-61002(E), FAÇADE ARTICULATION, IN THE NONRESIDENTIAL AND MIXED -FORM AND DESIGN STANDARDS	NO DEPARTURE	50
LOCATION OF OFF-STREET PARKING IN SECTION 27- 61003(E), OFF-STREET PARKING LOCATION STANDARDS, IN THE LARGE RETAIL FORM AND DESIGN STANDARDS	NO DEPARTURE	40
NUMERICAL BUFFER WIDTH STANDARDS IN SECTION 27-61303(A)(2), BUFFER WIDTH, IN THE AGRICULTURAL COMPATIBILITY STANDARDS	NO DEPARTURE	50
RELIEF FROM THE STANDARDS OF THE LANDSCAPE MANUAL WHERE COMPLIANCE IS NOT POSSIBLE AND THERE IS NO FEASIBLE PROPOSAL FOR ALTERNATIVE COMPLIANCE THAT CAN BE APPROVED	100	100
ALL STANDARDS IN SECTION 27-4204(B), STANDARDS APPLICABLE TO ALL TRANSIT-ORIENTED/ACTIVITY CENTER BASE ZONES	100	NOT APPLICABLE
STANDARDS OR GUIDELINES SPECIFIED IN ANY MIXED- USE TOWN CENTER DEVELOPMENT PLAN (LMUTC ZONE ONLY)	NOT APPLICABLE	100

SMALL CAPS: Indicate language added to the City Code.

TABLE 26-38(B)(2): MAJOR DEPARTURES		
STANDARD	MAXIMUM DEPARTURE (PERCENTAGE FROM STANDARD)	
	TRANSIT-ORIENTED/ACTIVITY CENTER BASE AND PLANNED DEVELOPMENT ZONES AND ALL OTHER BASE ZONES INSIDE THE INTERSTATE CAPITAL BELTWAY	ALL OTHER BASE ZONES
WHERE NOT OTHERWISE SPECIFIED, ANY DEPARTURE NECESSARY TO ENSURE NEIGHBORHOOD COMPATIBILITY STANDARDS CONTROL IN THE EVENT OF CONFLICT WITH OTHER STANDARDS OF THIS ORDINANCE PER SECTION 27-61202(C), CONFLICT, IN THE NEIGHBORHOOD COMPATIBILITY STANDARDS	100	100

(C) DEPARTURE (MINOR AND MAJOR) SUBMITTAL REQUIREMENTS

- (1)** AN APPLICATION FORM FILED WITH THE PLANNING BOARD. THE ADVISORY PLANNING BOARD SHALL DETERMINE THE CONTENTS OF THE APPLICATION AND SHALL PROVIDE THE APPLICATION FORM.
- (2)** A SITE PLAN, AND OTHER GRAPHIC ILLUSTRATIONS WHICH ARE CONSIDERED NECESSARY TO INDICATE WHAT IS BEING PROPOSED;
- (3)** A JUSTIFICATION STATEMENT TELLING WHY AND HOW THE PROPOSED DESIGN SERVICES THE PURPOSES OF THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE BETTER THAN THE PRESCRIBED DESIGN STANDARDS; AND

(D) MINOR DEPARTURE PROCEDURE

THIS SUBSECTION IDENTIFIES ADDITIONS OR MODIFICATIONS TO THE STANDARD REVIEW PROCEDURES THAT APPLY TO APPLICATIONS FOR A MINOR DEPARTURE. FIGURE 27-3614(C), WHICH IS SET FORTH BELOW, IDENTIFIES KEY STEPS IN THE MINOR DEPARTURE PROCEDURE

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**FIGURE 26-38(D): MINOR DEPARTURE
PROCEDURE (ILLUSTRATIVE)**

↓	27-3401	PRE-APPLICATION CONFERENCE	OPTIONAL
↓	27-3402	PRE-APPLICATION NEIGHBORHOOD MEETING	OPTIONAL
↓	27-3403	APPLICATION SUBMITTAL	TO PLANNING DIRECTOR
↓	27-3404	DETERMINATION OF COMPLETENESS	PLANNING DIRECTOR MAKES DETERMINATION
↓	27-3406	STAFF REVIEW AND ACTION	PLANNING DIRECTOR MAKES DECISION (CONDITIONS ALLOWED)
↓	27-3416	NOTIFICATION	PLANNING DIRECTOR NOTIFIES
→	27-3417	APEAL	OPTIONAL (TO PLANNING BOARD)

(1) A PRE-APPLICATION CONFERENCE AND A PRE-APPLICATION NEIGHBORHOOD MEETING ARE OPTIONAL.

(2) APPLICATION SUBMITTAL

AT THE DISCRETION OF THE PLANNING DIRECTOR, DEVELOPMENT APPLICATIONS FOR MINOR DEPARTURES MAY BE PROCESSED AND REVIEWED CONCURRENTLY WITH PARENT DEVELOPMENT APPLICATIONS REQUIRED BY THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE FOR DEVELOPMENT OF A PROJECT (E.G., SPECIAL EXCEPTION OR DETAILED SITE PLAN).

(A) A DEPARTURE MAY BE REQUESTED IN CONJUNCTION WITH OTHER APPLICATION(S).

(B) IF A DEPARTURE APPLICATION IS SUBMITTED IN CONJUNCTION WITH ANOTHER APPLICATION, IT SHALL BE REVIEWED AND DECIDED PRIOR TO THE OTHER APPLICATION(S). FOR EXAMPLE, IF A DEPARTURE APPLICATION

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IS SUBMITTED IN CONJUNCTION WITH A DETAILED SITE PLAN APPLICATION (BECAUSE THE DEPARTURE IS NEEDED TO ACHIEVE THE PLAN FOR DEVELOPMENT IN THE DETAILED SITE PLAN), THE DEPARTURE APPLICATION SHALL BE REVIEWED AND DECIDED UPON PRIOR TO A DECISION ON THE DETAILED SITE PLAN APPLICATION, ALTHOUGH APPROVAL OF BOTH COULD OCCUR ON THE SAME DAY.

(3) DETERMINATION OF COMPLETENESS

SECTION 26-23, DETERMINATION OF COMPLETENESS SHALL GOVERN.

(4) STAFF REVIEW AND ACTION

SECTION 26-25, STAFF REVIEW AND ACTION SHALL GOVERN. THE PLANNING DIRECTOR SHALL REVIEW THE APPLICATION AND MAKE A DECISION IN ACCORDANCE WITH SECTION 26-37(F), DEPARTURE (MINOR AND MAJOR) DECISION STANDARDS. THE DECISION SHALL SET FORTH THE PLANNING DIRECTOR'S FINDINGS OF FACT AND CONCLUSIONS TO SUPPORT THE DECISION. THE DECISION SHALL BE TO:

- (A) APPROVE THE MINOR DEPARTURE;
- (B) APPROVE THE MINOR DEPARTURE, SUBJECT TO CONDITIONS; OR
- (C) DISAPPROVE THE MINOR DEPARTURE.

(5) SCHEDULING PUBLIC HEARING AND PUBLIC NOTICE

THE APPLICANT SHALL ENSURE NOTICE IS POSTED ON THE SITE SUBJECT TO THE APPLICATION AT LEAST 15 DAYS PRIOR TO THE PLANNING DIRECTOR'S DECISION, IN ACCORDANCE WITH THE POSTED NOTICE REQUIREMENTS .

(6) CONDITIONS OF APPROVAL

SECTION 26-31, CONDITIONS OF APPROVAL SHALL GOVERN.

(7) NOTIFICATION

SECTION 26-32, NOTIFICATION, SHALL GOVERN.

(8) APPEAL

- (A) THE ONLY RELIEF AVAILABLE TO THE APPLICANT IS AN APPEAL OF THE PLANNING DIRECTOR'S DECISION ON A MINOR DEPARTURE TO THE ADVISORY PLANNING BOARD BY FILING A NOTICE OF APPEAL WITH THE PLANNING BOARD WITHIN TEN DAYS OF THE DIRECTOR'S DECISION.
- (B) THE PLANNING DIRECTOR SHALL TRANSMIT TO THE ADVISORY PLANNING BOARD AFTER THE APPEAL IS FILED, THE MINOR DEPARTURE APPLICATION AND ALL WRITTEN MATERIALS AND OTHER EVIDENCE

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RELATED TO ITS REVIEW, AND ANY ADDITIONAL INFORMATION OR EXPLANATORY MATERIAL DEEMED APPROPRIATE. THIS SHALL CONSTITUTE THE RECORD ON APPEAL.

(C) THE ADVISORY PLANNING BOARD SHALL SCHEDULE AND PROVIDE NOTICE OF A PUBLIC HEARING ON THE APPEAL AND CONDUCT A PUBLIC HEARING AFTER THE CLOSE OF THE HEARING, THE ADVISORY PLANNING BOARD SHALL RENDER A FINAL DECISION. THE ADVISORY PLANNING BOARD'S DECISION SHALL BE BASED ON THE STANDARDS IN SUBSECTION (F) BELOW.

(D) THE ADVISORY PLANNING BOARD MAY MODIFY OR REVERSE A DECISION OF THE PLANNING DIRECTOR ON FINDING, BASED ON CLEAR AND SUBSTANTIAL EVIDENCE IN THE RECORD, THAT:

(i) THE RECORD DEMONSTRATES THAT AN ERROR IN JUDGMENT OCCURRED OR FACTS OR PROVISIONS OF ARTICLE II OF THIS CHAPTER WERE MISREAD IN DETERMINING WHETHER THE PARTICULAR STANDARD WAS OR WAS NOT MET;

(ii) THE DECISION IS NOT BASED ON STANDARDS CONTAINED IN SUBSECTION(F) BELOW, , OR OTHER APPLICABLE COUNTY ORDINANCES OR REGULATIONS; OR

(iii) THE DECISION VIOLATES COUNTY, STATE, OR FEDERAL LAW.

(E) THE DECISION OF THE ADVISORY PLANNING BOARD SHALL BE BY RESOLUTION AND SHALL INCLUDE A STATEMENT OF THE FINDINGS OF FACT AND CONCLUSIONS THAT SUPPORT THE DECISION. THE RESOLUTION, OR A COPY OF IT, SHALL FORM PART OF THE MINUTES OR OTHER RECORDS OF THE ADVISORY PLANNING BOARD.

(F) THE ADVISORY PLANNING BOARD'S DECISION ON AN APPEAL IS FINAL 30 DAYS AFTER FILING THE WRITTEN DECISION.

(G) THE ADVISORY PLANNING BOARD SHALL PROVIDE ITS DECISION IN WRITING, STATING THE REASONS FOR ITS ACTION. COPIES OF THE DECISION SHALL BE SENT TO ALL PERSONS OF RECORD, AND ANY MUNICIPALITY WITHIN ONE MILE OF THE SUBJECT PROPERTY (IF APPLICABLE), AND THE PLANNING DIRECTOR.

(9) POST-DECISION ACTIONS

(A) EFFECT OF APPROVAL

A MINOR DEPARTURE AUTHORIZES ONLY THE PARTICULAR REGULATORY RELIEF APPROVED. IT DOES NOT EXEMPT THE APPLICANT

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FROM THE RESPONSIBILITY TO OBTAIN ALL OTHER DEVELOPMENT APPROVALS AND PERMITS REQUIRED AND DOES NOT INDICATE THAT THE DEVELOPMENT FOR WHICH THE DEPARTURE IS GRANTED SHOULD RECEIVE OTHER DEVELOPMENT APPROVALS OR PERMITS UNLESS THE RELEVANT AND APPLICABLE PORTIONS ARTICLE II OF THIS CHAPTER OR ANY OTHER APPLICABLE LAWS ARE MET.

(B) LAPSE OF APPROVAL

A MINOR DEPARTURE ALLOWING THE CONSTRUCTION OF A BUILDING OR STRUCTURE SHALL NOT BE VALID FOR MORE THAN THE VALIDITY PERIOD OF THE DEVELOPMENT APPROVAL OR PERMIT WITH WHICH IT WAS CONSIDERED AND APPROVED.

(C) AMENDMENT

A MINOR DEPARTURE MAY BE AMENDED ONLY IN ACCORDANCE WITH THE PROCEDURES AND STANDARDS ESTABLISHED FOR ITS ORIGINAL APPROVAL.

(E) MAJOR DEPARTURE PROCEDURE

THIS SUBSECTION IDENTIFIES ADDITIONS OR MODIFICATIONS TO THE STANDARD REVIEW PROCEDURES IN DIVISION 2 OF THIS ARTICLE THAT APPLY TO APPLICATIONS FOR A MAJOR DEPARTURE. FIGURE 26-38(E), SET FORTH HEREINBELOW, IDENTIFIES KEY STEPS IN THE MAJOR DEPARTURE PROCEDURE.

FIGURE 26-38(E): MAJOR DEPARTURE PROCEDURE (ILLUSTRATIVE)			
↓	27-3401	PRE-APPLICATION CONFERENCE	REQUIRED
↓	27-3402	PRE-APPLICATION NEIGHBORHOOD MEETING	REQUIRED
↓	27-3403	APPLICATION SUBMITTAL	TO PLANNING DIRECTOR
↓	27-3404	DETERMINATION OF COMPLETENESS	PLANNING DIRECTOR MAKES DETERMINATION

SMALL CAPS: Indicate language added to the City Code.

FIGURE 26-38(E): MAJOR DEPARTURE PROCEDURE (ILLUSTRATIVE)			
↓	27-3406	STAFF REVIEW AND ACTION	PLANNING DIRECTOR PREPARES STAFF REPORT
↓	27-3407	SCHEDULING OF PUBLIC HEARING AND PUBLIC NOTICE	ADVISORY PLANNING BOARD SCHEDULES HEARING, PROVIDES NOTICE
↓	27-3409	REVIEW AND DECISION BY DECISION-MAKING BODY OR OFFICER	ADVISORY PLANNING BOARD HOLD PUBLIC HEARING, MAKES DECISION (CONDITIONS ALLOWED)
↓	27-3416	NOTIFICATION	PLANNING DIRECTOR NOTIFIES
→	27-3417	APPEAL	OPTIONAL (TO CIRCUIT COURT)

(1) PRE-APPLICATION CONFERENCE

SECTION 26-20, PRE-APPLICATION CONFERENCE, SHALL GOVERN.

(2) PRE-APPLICATION NEIGHBORHOOD MEETING

SECTION 26-21, PRE-APPLICATION NEIGHBORHOOD MEETING, SHALL APPLY.

(3) APPLICATION SUBMITTAL

SECTION 26-22, APPLICATION SUBMITTAL, SHALL GOVERN. AT THE DISCRETION OF THE PLANNING DIRECTOR, DEVELOPMENT APPLICATIONS FOR MAJOR DEPARTURES MAY BE PROCESSED AND REVIEWED CONCURRENTLY WITH PARENT DEVELOPMENT APPLICATIONS REQUIRED BY THIS ORDINANCE FOR DEVELOPMENT OF A PROJECT (E.G., SPECIAL EXCEPTION OR DETAILED SITE PLAN).

(4) DETERMINATION OF COMPLETENESS

SECTION 26-23, DETERMINATION OF COMPLETENESS, SHALL GOVERN.

(5) STAFF REVIEW AND ACTION

SECTION 26-25, STAFF REVIEW AND ACTION, SHALL GOVERN. AFTER STAFF REVIEW AND EVALUATION OF THE APPLICATION, THE PLANNING DIRECTOR SHALL PREPARE A STAFF REPORT, WHICH SHALL INCLUDE A RECOMMENDATION, ON THE APPLICATION.

(6) SCHEDULING PUBLIC HEARING AND PUBLIC NOTICE

SMALL CAPS: Indicate language added to the City Code.

SCHEDULING OF HEARINGS AND PUBLIC NOTICE SHALL BE CONDUCTED AS PROVIDED FOR IN ARTICLE II OF THIS CHAPTER

(7) REVIEW AND DECISION BY DECISION-MAKING BODY OR OFFICIAL

SECTION 26-28, REVIEW AND DECISION BY DECISION-MAKING BODY OR OFFICIAL, SHALL GOVERN. THE ADVISORY PLANNING BOARD SHALL CONDUCT A PUBLIC HEARING ON THE APPLICATION IN ACCORDANCE WITH THE REQUIREMENTS IN THIS ARTICLE FOR AN EVIDENTIARY HEARING, AND MAKE A DECISION IN ACCORDANCE WITH THE DEPARTURE (MINOR AND MAJOR) DECISION STANDARDS. THE ADVISORY PLANNING BOARD'S DECISION SHALL BE BY RESOLUTION AND SHALL SET FORTH THE ADVISORY PLANNING BOARD'S FINDINGS OF FACT AND CONCLUSIONS TO SUPPORT THE DECISION. THE DECISION SHALL BE TO:

- (A) APPROVE THE MAJOR DEPARTURE;
- (B) APPROVE THE MAJOR DEPARTURE, SUBJECT TO CONDITIONS OF APPROVAL; OR
- (C) DISAPPROVE THE MAJOR DEPARTURE.

(8) CONDITIONS OF APPROVAL

SECTION 26-31, CONDITIONS OF APPROVAL, SHALL GOVERN.

(9) NOTIFICATION

SECTION 26-32, NOTIFICATION, SHALL GOVERN.

(10) APPEAL

THE RELIEF AVAILABLE TO AN APPLICANT FROM THE DECISION OF THE ADVISORY PLANNING BOARD ON AN APPLICATION FOR A MAJOR DEPARTURE IS TO THE CITY COUNCIL PER SEC. 26-37.

(11) POST-DECISION ACTIONS

(A) EFFECT OF APPROVAL

A MAJOR DEPARTURE AUTHORIZES ONLY THE PARTICULAR REGULATORY RELIEF APPROVED. IT DOES NOT EXEMPT THE APPLICANT FROM THE RESPONSIBILITY TO OBTAIN ALL OTHER DEVELOPMENT APPROVALS AND PERMITS REQUIRED BY THIS ORDINANCE, AND ANY OTHER APPLICABLE LAWS, AND DOES NOT INDICATE THAT THE DEVELOPMENT FOR WHICH THE DEPARTURE IS GRANTED SHOULD RECEIVE OTHER DEVELOPMENT APPROVALS OR PERMITS UNLESS THE RELEVANT AND APPLICABLE PORTIONS ARTICLE II OF THIS CHAPTER OR ANY OTHER APPLICABLE LAWS ARE MET.

(B) LAPSE OF APPROVAL

SMALL CAPS: Indicate language added to the City Code.

A MAJOR DEPARTURE ALLOWING THE CONSTRUCTION OF A BUILDING OR STRUCTURE SHALL NOT BE VALID FOR LONGER THAN THE EXPIRATION PERIOD OF THE DEVELOPMENT APPROVAL OR PERMIT WITH WHICH IT WAS CONSIDERED AND APPROVED.

(C) AMENDMENT

A MAJOR DEPARTURE MAY BE AMENDED ONLY IN ACCORDANCE WITH THE PROCEDURES AND STANDARDS ESTABLISHED FOR ITS ORIGINAL APPROVAL.

(F) DEPARTURE (MINOR AND MAJOR) DECISION STANDARDS

THE PLANNING DIRECTOR OR ADVISORY PLANNING BOARD, AS APPROPRIATE, MAY APPROVE A DEPARTURE (MINOR OR MAJOR) UPON A FINDING THAT THE APPLICANT DEMONSTRATES THE PROPOSED DEPARTURE COMPLIES WITH THE FOLLOWING:

- (1)** THE DEPARTURE FALLS WITHIN THE THRESHOLDS PROVIDED IN SECTION 26-38, MAJOR DEPARTURES, ABOVE, FOR THE APPLICABLE TYPE OF DEPARTURE;
- (2)** THE DEPARTURE IS CONSISTENT WITH THE CHARACTER OF DEVELOPMENT ON SURROUNDING LAND, AND IS COMPATIBLE WITH SURROUNDING LAND USES;
- (3)** THE DEPARTURE:

(A) COMPENSATES FOR SOME UNUSUAL ASPECT OF THE SITE OR THE PROPOSED DEVELOPMENT THAT IS NOT SHARED BY LANDOWNERS IN GENERAL, AND

(B) SUPPORTS AN OBJECTIVE OR GOAL FROM THE PURPOSE AND INTENT STATEMENTS OF THE ZONE WHERE IT IS LOCATED, OR

(C) SAVES HEALTHY EXISTING TREES.

- (4)** THE DEPARTURE WILL NOT POSE A DANGER TO THE PUBLIC HEALTH OR SAFETY;
- (5)** ANY ADVERSE IMPACTS ARE MITIGATED, TO THE MAXIMUM EXTENT PRACTICABLE;
- (6)** THE SITE IS NOT SUBJECT TO A SERIES OF MULTIPLE, INCREMENTAL DEPARTURES THAT RESULT IN A REDUCTION IN EACH DEVELOPMENT STANDARD BY THE MAXIMUM ALLOWED OVER THE PREVIOUS TWENTY (20) YEARS. (RELEVANT DEVELOPMENT STANDARDS CANNOT BE REDUCED BEYOND THE MAXIMUM THRESHOLDS ALLOWED IN THIS SUBSECTION, THROUGH MORE THAN ONE DEPARTURE, OVER THE PREVIOUS TWENTY (20) YEARS); AND
- (7)** FOR A DEPARTURE FROM A STANDARD CONTAINED IN THE LANDSCAPE MANUAL, THE PLANNING BOARD SHALL FIND, IN ADDITION TO THE REQUIREMENTS ABOVE, THAT THERE IS NO FEASIBLE PROPOSAL FOR ALTERNATIVE COMPLIANCE, AS DEFINED

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IN THE LANDSCAPE MANUAL, WHICH WOULD EXHIBIT EQUALLY EFFECTIVE DESIGN CHARACTERISTICS.

SUBDIVISION 2. ALTERNATIVE COMPLIANCE FROM THE LANDSCAPE MANUAL.

SEC. 26-39.

(A) THE STANDARDS CONTAINED IN THIS MANUAL ARE INTENDED TO ENCOURAGE DEVELOPMENT THAT IS ECONOMICALLY VIABLE AND ENVIRONMENTALLY SOUND. THE STANDARDS ARE NOT INTENDED TO BE ARBITRARY OR TO INHIBIT CREATIVE SOLUTIONS. PROJECT CONDITIONS MAY JUSTIFY APPROVAL OF ALTERNATIVE METHODS OF COMPLIANCE WITH THE STANDARDS. CONDITIONS MAY ARISE WHERE NORMAL COMPLIANCE IS IMPRACTICAL OR IMPOSSIBLE OR WHERE MAXIMUM ACHIEVEMENT OF THE PURPOSES CAN ONLY BE OBTAINED THROUGH ALTERNATIVE COMPLIANCE. REQUESTS FOR ALTERNATIVE COMPLIANCE MAY BE APPROVED FOR ANY APPLICATION WHEN ONE OR MORE OF THE FOLLOWING CONDITIONS ARE PRESENT:

- (1) TOPOGRAPHY, SOIL, VEGETATION, OR OTHER SITE CONDITIONS ARE SUCH THAT FULL COMPLIANCE WITH THE REQUIREMENTS IS IMPOSSIBLE OR IMPRACTICAL AND IMPROVED ENVIRONMENTAL QUALITY WOULD RESULT FROM THE ALTERNATIVE COMPLIANCE.
 - (2) SPACE LIMITATIONS, UNUSUALLY SHAPED LOTS, PREVAILING PRACTICES IN THE SURROUNDING NEIGHBORHOOD, IN-FILL SITES, OR IMPROVEMENTS AND REDEVELOPMENT IN OLDER COMMUNITIES SUPPORT ALTERNATIVE COMPLIANCE.
 - (3) CHANGE OF USE ON AN EXISTING SITE INCREASES THE BUFFER REQUIRED BY SECTION 4.7, BUFFERING INCOMPATIBLE USES, MORE THAN IT IS FEASIBLE TO PROVIDE.
 - (4) SAFETY CONSIDERATIONS MAKE ALTERNATIVE COMPLIANCE NECESSARY.
- (B) A PROPOSED ALTERNATIVE COMPLIANCE MEASURE MUST BE EQUALLY EFFECTIVE AS NORMAL COMPLIANCE IN TERMS OF QUALITY, DURABILITY, HARDINESS, AND ABILITY TO FULFILL THE DESIGN CRITERIA IN SECTION 3, LANDSCAPE ELEMENTS AND DESIGN CRITERIA.
- (C) ALTERNATIVE COMPLIANCE SHALL BE LIMITED TO THE SPECIFIC PROJECT UNDER CONSIDERATION AND SHALL NOT ESTABLISH PRECEDENTS FOR APPROVAL IN OTHER CASES.
- (D) A REQUEST FOR ALTERNATIVE COMPLIANCE SHALL BE SUBMITTED TO THE PLANNING DIRECTOR. THE DECISION OF THE PLANNING DIRECTOR WILL BE FINAL.

SMALL CAPS: Indicate language added to the City Code.

(E) REQUESTS FOR ALTERNATIVE COMPLIANCE SHALL BE ACCOMPANIED BY SUFFICIENT WRITTEN, GRAPHIC, AND/OR PHOTOGRAPHIC EXPLANATION AND JUSTIFICATION TO ENABLE APPROPRIATE EVALUATION AND DECISION.

(F) WHERE COMPLIANCE WITH THIS MANUAL IS NOT POSSIBLE AND THERE IS NO FEASIBLE PROPOSAL FOR ALTERNATIVE COMPLIANCE THAT IS, IN THE JUDGMENT OF THE PLANNING DIRECTOR OR APPROPRIATE DECISION-MAKING BODY OR OFFICIAL, EQUALLY EFFECTIVE AS NORMAL COMPLIANCE, THEN THE APPLICANT MAY, IF APPROPRIATE, SEEK RELIEF BY APPLYING FOR A DEPARTURE.

SUBDIVISION 3. CERTIFICATION, REVOCATION AND REVISION OF NONCONFORMING USES.

SEC. 26-40. CERTIFICATION OF NONCONFORMING USE

(A) GENERAL

THIS SECTION PROVIDES A UNIFORM MECHANISM FOR THE REVIEW AND CERTIFICATION OF ALL NONCONFORMING USES UNDER THIS ORDINANCE.

(B) APPLICABILITY

(1) A NONCONFORMING USE MAY ONLY CONTINUE IF A USE AND OCCUPANCY PERMIT IDENTIFYING THE USE AS NONCONFORMING IS ISSUED AFTER THE PLANNING DIRECTOR OR THE DISTRICT COUNCIL CERTIFIES THE USE IS NONCONFORMING AND IS NOT ILLEGAL .

(2) CERTIFICATION OF A NONCONFORMING USE MAY ONLY BE APPROVED IN ACCORDANCE WITH THE PROCEDURES AND STANDARDS OF THIS SECTION, PRIOR TO ITS DEVELOPMENT OR REDEVELOPMENT.

(3) THE FOLLOWING DEVELOPMENT IS EXEMPTED FROM THE REQUIREMENTS OF THIS SECTION:

(A) NONCONFORMING BUILDINGS, STRUCTURES AND SITE ELEMENTS;

(B) NONCONFORMING SIGNS, EXCEPT THAT OUTDOOR ADVERTISING SIGNS SHALL BE SUBJECT TO THIS SECTION; AND

(C) NONCONFORMING LOTS OF RECORD (SEE SECTION 27-7400).

(C) CERTIFICATION OF NONCONFORMING USE PROCEDURE

THIS SUBSECTION IDENTIFIES ADDITIONS OR MODIFICATIONS TO THE STANDARD REVIEW PROCEDURES , THAT APPLY TO APPLICATIONS TO CERTIFY A NONCONFORMING USE.

(1) APPLICATION SUBMITTAL

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(A) THE APPLICANT SHALL FIRST FILE FOR A USE AND OCCUPANCY PERMIT AND SHALL SUBMIT THIS APPLICATION TO THE PLANNING DIRECTOR.

(B) ALONG WITH THE APPLICATION AND ACCOMPANYING PLANS, THE APPLICANT SHALL PROVIDE THE FOLLOWING:

(i) DOCUMENTARY EVIDENCE, SUCH AS TAX RECORDS, BUSINESS RECORDS, PUBLIC UTILITY INSTALLATION OR PAYMENT RECORDS, AND SWORN AFFIDAVITS, SHOWING THE COMMENCING DATE AND CONTINUOUS EXISTENCE OF THE NONCONFORMING USE;

(ii) EVIDENCE THAT THE NONCONFORMING USE HAS NOT CEASED TO OPERATE FOR MORE THAN 180 CONSECUTIVE CALENDAR DAYS BETWEEN THE TIME THE USE BECAME NONCONFORMING AND THE DATE WHEN THE APPLICATION IS SUBMITTED, OR THAT CONDITIONS OF NONOPERATION FOR MORE THAN 180 CONSECUTIVE CALENDAR DAYS WERE BEYOND THE APPLICANT'S AND/OR OWNER'S CONTROL, WERE FOR THE PURPOSE OF CORRECTING CODE VIOLATIONS, OR WERE DUE TO THE SEASONAL NATURE OF THE USE;

(iii) SPECIFIC DATA SHOWING:

(AA) THE EXACT NATURE, SIZE, AND LOCATION OF THE BUILDING, STRUCTURE, AND USE;

(BB) A LEGAL DESCRIPTION OF THE PROPERTY; AND

(CC) THE PRECISE LOCATION AND LIMITS OF THE USE ON THE PROPERTY AND WITHIN ANY BUILDING IT OCCUPIES.

(iv) A COPY OF A VALID USE AND OCCUPANCY PERMIT ISSUED FOR THE USE PRIOR TO THE DATE UPON WHICH IT BECAME A NONCONFORMING USE, IF THE APPLICANT POSSESSES ONE.

(v) IN THE CASE OF OUTDOOR ADVERTISING SIGNS, THE REQUIREMENTS OF SUBSECTION (C)(1)(B)(ii), ABOVE, ARE NOT APPLICABLE. DOCUMENTARY EVIDENCE, INCLUDING BUT NOT LIMITED TO DEEDS, TAX RECORDS, BUSINESS RECORDS, APPROVED PLATS OR DEVELOPMENT PLANS, PERMITS, PUBLIC UTILITY INSTALLATION OR PAYMENT RECORDS, PHOTOGRAPHS, AND SWORN AFFIDAVITS, SHOWING THAT THE OUTDOOR ADVERTISING SIGN WAS CONSTRUCTED PRIOR TO AND HAS OPERATED CONTINUOUSLY SINCE JANUARY 1, 2002.

(2) DETERMINATION OF COMPLETENESS

SMALL CAPS: Indicate language added to the City Code.

THE PLANNING DIRECTOR DETERMINES WHETHER THE APPLICATION IS COMPLETE.

(3) STAFF REVIEW AND ACTION

(A) IN ADDITION, AND BEFORE THE PLANNING DIRECTOR MAKES A DECISION ON THE APPLICATION, THE APPLICANT SHALL POST THE PROPERTY SUBJECT TO THE APPLICATION WITH A DURABLE SIGN(S) THAT CAN BE READILY SEEN FROM ANY EXISTING PUBLIC RIGHT-OF-WAY(S) ADJOINING THE PROPERTY, WITHIN TEN DAYS OF ACCEPTANCE. THE SIGN(S) SHALL PROVIDE NOTICE OF THE APPLICATION, THE NATURE OF THE NONCONFORMING USE FOR WHICH THE CERTIFICATION IS SOUGHT, A DATE, AT LEAST 20 DAYS AFTER POSTING, BY WHICH WRITTEN COMMENTS AND/OR SUPPORTING DOCUMENTARY EVIDENCE RELATING TO THE COMMENCING DATE AND CONTINUITY OF SUCH NONCONFORMING USE WILL BE RECEIVED AND ACCEPTED FROM THE PUBLIC BY THE PLANNING DIRECTOR, AND INSTRUCTIONS FOR OBTAINING ADDITIONAL INFORMATION ABOUT THE APPLICATION. THIS POSTING REQUIREMENT SHALL NOT APPLY TO USES THAT, WITH THE EXCEPTION OF PARKING IN ACCORDANCE WITH SECTION 27-6300, OFF-STREET PARKING AND LOADING, OCCUR SOLELY WITHIN AN ENCLOSED BUILDING.

(B) EXCEPT FOR OUTDOOR ADVERTISING SIGNS, AFTER STAFF REVIEW AND EVALUATION OF THE APPLICATION, NOTICE OF THE APPLICATION IS POSTED IN ACCORDANCE WITH SUBSECTION (A) ABOVE, AND SUFFICIENT TIME HAS LAPSED FOR RECEIPT OF COMMENTS FROM THE PUBLIC ON THE APPLICATION, THE PLANNING DIRECTOR SHALL MAKE A DECISION ON AN APPLICATION IN ACCORDANCE WITH THE CERTIFICATION OF NONCONFORMING USE DECISION STANDARDS. THE DECISION SHALL BE ONE OF THE FOLLOWING:

(i) APPROVE THE APPLICATION AS SUBMITTED; OR

(ii) DISAPPROVE THE APPLICATION.

(C) THE PLANNING DIRECTOR SHALL NOT MAKE A DECISION FOR APPROVAL OF THE APPLICATION PRIOR TO THE SPECIFIED DATE ON WHICH WRITTEN COMMENTS AND/OR REQUESTS FOR PUBLIC HEARING ARE ACCEPTED.

(D) FOR OUTDOOR ADVERTISING SIGNS, IF SATISFACTORY DOCUMENTARY EVIDENCE IS RECEIVED, THE PLANNING DIRECTOR SHALL APPROVE CERTIFICATION OF THE USE AS NONCONFORMING FOR THE PURPOSE OF ISSUING APPLICABLE PERMITS AND CERTIFYING THE USE AS NONCONFORMING. THIS APPROVAL SHALL NOT BE MADE PRIOR TO THE

SMALL CAPS: Indicate language added to the City Code.

SPECIFIED DATE ON WHICH WRITTEN COMMENTS AND/OR REQUESTS FOR PUBLIC HEARING ARE ACCEPTED.

(E) IF THE APPLICATION IS DISAPPROVED, A WRITTEN STATEMENT SHALL BE INCLUDED WITH THE APPLICATION STATING THE REASONS WHY THE APPLICATION DOES NOT COMPLY WITH THE DECISION STANDARDS.

(F) FOLLOWING A DECISION, THE PLANNING DIRECTOR SHALL NOTIFY THE CITY COUNCIL AND THE APPLICANT OF THE DECISION. ELECTRONIC NOTICE OF THE DECISION SHALL ALSO BE MADE BY THE PLANNING DIRECTOR NOT LATER THAN 7 CALENDAR DAYS AFTER THE DATE OF THE DECISION.

(G) IF NO APPEAL OF THE PLANNING DIRECTOR'S DECISION HAS BEEN FILED; OR IF THE CITY COUNCIL DOES NOT ELECT TO REVIEW THE DECISION AS AUTHORIZED BELOW; WITHIN THIRTY (30) DAYS OF RECEIPT OF THE DECISION BY THE PLANNING DIRECTOR, THE PLANNING DIRECTOR SHALL CERTIFY THE USE AS NONCONFORMING IF THE DECISION HAD BEEN FOR APPROVAL, AND SHALL DISAPPROVE THE APPLICATION IF THE DECISION HAD BEEN FOR DISAPPROVAL.

(H) SUBSECTIONS (F) AND (G), ABOVE, AND SUBSECTION (C)(5) BELOW, SHALL NOT APPLY TO USES THAT, WITH THE EXCEPTION OF PARKING IN ACCORDANCE WITH OFF-STREET PARKING AND LOADING, OCCUR SOLELY WITHIN AN ENCLOSED BUILDING.

(4) NOTIFICATION

SEE SECTION 26-32 NOTIFICATION, FOR PUBLIC HEARING NOTIFICATION, IF ANY PUBLIC HEARINGS ARE REQUIRED. SEE SUBSUBSECTION (C)(3), ABOVE, FOR NOTIFICATION PERTAINING TO ADMINISTRATIVE PROCEDURES INVOLVING PLANNING DIRECTOR DECISIONS.

(5) APPEAL, ELECTION, AND PUBLIC HEARINGS

(A) THE APPLICANT OR ANY AGGRIEVED PERSON MAY APPEAL THE PLANNING DIRECTOR'S DECISION ON AN APPLICATION FOR A CERTIFICATION OF NONCONFORMING USE, BY FILING A NOTICE OF APPEAL WITH THE CITY COUNCIL WITHIN 30 DAYS OF THE PLANNING DIRECTOR'S MAILING OF THE DECISION.

(B) IN ADDITION, THE CITY COUNCIL MAY, ON ITS OWN MOTION, ELECT TO REVIEW THE PLANNING DIRECTOR'S DECISION ON THE CERTIFICATE OF NONCONFORMING USE, WITHIN 30 DAYS OF RECEIVING NOTICE OF THE PLANNING DIRECTOR'S DECISION.

(C) IF AN APPEAL IS FILED OR THE CITY COUNCIL DECIDES TO REVIEW THE PLANNING DIRECTOR'S DECISION, THE CITY CLERK SHALL NOTIFY THE

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PLANNING DIRECTOR OF THE COUNCIL'S DECISION. WITHIN SEVEN (7) CALENDAR DAYS AFTER RECEIVING THIS NOTICE, THE PLANNING DIRECTOR SHALL TRANSMIT TO THE CITY COUNCIL THE APPLICATION AND ALL WRITTEN MATERIALS AND OTHER EVIDENCE RELATED TO ITS REVIEW, AND ANY ADDITIONAL INFORMATION OR EXPLANATORY MATERIAL DEEMED APPROPRIATE. THIS SHALL CONSTITUTE THE RECORD ON APPEAL OR ELECTION REVIEW.

(D) THE CITY COUNCIL SHALL MAKE ITS DECISION WITHIN FORTY-FIVE (45) DAYS FROM THE FILING OF THE PLANNING DIRECTOR'S RECOMMENDATION. THE CITY COUNCIL SHALL RENDER A FINAL DECISION BASED ON THE APPLICABLE DECISION STANDARDS. THE CITY COUNCIL SHALL PROVIDE ITS DECISION IN WRITING, STATING THE REASONS FOR ITS ACTION. FAILURE OF THE COUNCIL TO TAKE ACTION WITHIN THIS TIME SHALL CONSTITUTE A DECISION TO CERTIFY THE USE.

(E) THE CITY COUNCIL MAY MODIFY OR REVERSE THE DECISION OF THE PLANNING DIRECTOR ON APPEAL OR ELECTION TO REVIEW IF THE DECISION IS NOT SUPPORTED BY SUBSTANTIAL EVIDENCE, IS ARBITRARY AND CAPRICIOUS, OR IS PREDICATED ON AN ERROR OF LAW.

(F) THE CITY CLERK SHALL MAIL COPIES OF THE DISTRICT COUNCIL'S DECISION TO ALL PERSONS OF RECORD AND THE PLANNING DIRECTOR, WITHIN A REASONABLE PERIOD OF TIME AFTER THE DECISION.

(6) POST-DECISION ACTIONS

(A) DEVELOPMENT OF THE LAND SUBJECT TO A CERTIFICATION OF NONCONFORMING USE SHALL COMPLY WITH THE APPROVED CERTIFICATION OF NONCONFORMING USE, AND ALL RELEVANT PROVISIONS OF THIS ARTICLE AND THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE.

(B) FOLLOWING CERTIFICATION OF NONCONFORMING USE, THE CONCURRENT APPLICATION FOR A USE AND OCCUPANCY PERMIT THAT WAS SUBMITTED WITH THE APPLICATION FOR CERTIFICATION OF NONCONFORMING USE SHALL BE FORWARDED TO THE DPIE DIRECTOR FOR APPROVAL AND ISSUANCE. THE USE AND OCCUPANCY PERMIT SHALL IDENTIFY THE USE AS NONCONFORMING. ANY PERSON MAKING USE OF OR RELYING UPON THE CERTIFICATION THAT IS VIOLATING OR HAS VIOLATED ANY CONDITIONS THEREOF, OR THAT THE USE FOR WHICH THE CERTIFICATION WAS GRANTED IS BEING, OR HAS BEEN EXERCISED CONTRARY TO THE TERMS OR CONDITIONS OF SUCH APPROVAL SHALL BE GROUNDS FOR REVOCATION PROCEEDINGS IN ACCORDANCE WITH THIS SECTION.

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(7) REVOCATION OF CERTIFICATION

(A) UPON ITS OWN MOTION, THE ADVISORY PLANNING BOARD MAY CONDUCT A PUBLIC HEARING TO DETERMINE WHETHER AN APPROVED CERTIFICATION OF A NONCONFORMING USE SHOULD BE REVOKED. THE LANDOWNERS SUBJECT TO THE POTENTIAL REVOCATION AND ALL PERSONS OF RECORD SHALL BE GIVEN NOTICE OF THE HEARING WITHIN A REASONABLE PERIOD OF TIME PRIOR TO THE HEARING.

(B) THE ADVISORY PLANNING BOARD SHALL REVOKE THE CERTIFICATION IF IT FINDS THAT EITHER:

(i) THERE WAS FRAUD OR MISREPRESENTATION IN OBTAINING THE CERTIFICATION; OR

(ii) A CERTIFIED NONCONFORMING USE HAS BEEN DISCONTINUED FOR A PERIOD OF 180 OR MORE CONSECUTIVE DAYS, UNLESS THE CONDITIONS OF NON-OPERATION WERE BEYOND THE CONTROL OF THE OWNER OR HOLDER OF THE USE AND OCCUPANCY PERMIT; OR

(iii) ANY APPLICABLE REQUIREMENTS OF SECTION 26-39 CERTIFICATION OF NONCONFORMING USE, HAVE NOT BEEN MET.

(C) THE PLANNING BOARD SHALL NOTIFY THE PLANNING DIRECTOR OF A REVOCATION.

(D) THE DECISION OF THE ADVISORY PLANNING BOARD MAY BE APPEALED TO THE CITY COUNCIL IN THE SAME MANNER AS AN ORIGINAL CERTIFICATION.

(D) CERTIFICATION OF NONCONFORMING USE DECISION STANDARDS

AN APPLICATION FOR A CERTIFICATION OF NONCONFORMING USE SHALL BE APPROVED UPON FINDING THAT:

(1) THE APPLICANT DEMONSTRATES THE DEVELOPMENT IS A NONCONFORMING USE AND HAS SUBMITTED SUFFICIENT EVIDENCE AS TO THE COMMENCING DATE AND CONTINUITY OF THE NONCONFORMING USE; AND

(2) THE USE TO BE CERTIFIED AS NONCONFORMING HAS NO OUTSTANDING CITY OR COUNTY CODE VIOLATIONS WITH THE PRINCE GEORGE'S COUNTY DEPARTMENT OF PERMITTING, INSPECTIONS AND ENFORCEMENT REGARDING THE PROPERTY OTHER THAN FAILURE TO HAVE A USE AND OCCUPANCY PERMIT.

SEC. 26-41. RESERVED.

SUBDIVISION 4. VARIANCES

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SEC. 26-42. VARIANCE**(A) GENERAL**

THIS SECTION ESTABLISHES A UNIFORM MECHANISM TO ALLOW CERTAIN VARIANCES FROM DIMENSIONAL STANDARDS (SUCH AS HEIGHT, YARD SETBACK, AND LOT AREA) AND CERTAIN DEVELOPMENT STANDARDS OF THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE WHEN THEIR STRICT APPLICATION WOULD RESULT IN UNNECESSARY HARDSHIP.

(B) APPLICABILITY

- (1)** THE PROCEDURES AND STANDARDS IN THIS SECTION APPLY TO THE REVIEW OF AND DECISION ON APPLICATIONS FOR A VARIANCE FROM THE INTENSITY AND DIMENSIONAL STANDARDS IN PART 27-4: ZONES AND ZONE REGULATIONS OF THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE.
- (2)** VARIANCES ARE NOT ALLOWED FOR REQUESTS TO:
 - (A)** AMEND THE TEXT OF THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE OR THE OFFICIAL ZONING MAP;
 - (B)** PERMIT A USE IN A ZONE WHERE IT IS PROHIBITED;
 - (C)** ELIMINATE THE REQUIREMENT THAT A SPECIAL EXCEPTION BE GRANTED FOR A USE;
 - (D)** WAIVE OR MODIFY ANY PROCEDURAL REQUIREMENTS OR APPLICATION SUBMISSION FEES;
 - (E)** WAIVE OR MODIFY ANY CONDITION(S) OF APPROVAL SPECIFICALLY IMPOSED AS PART OF THE APPROVAL FOR A DEVELOPMENT APPROVAL OR PERMIT;
 - (F)** WAIVE A SPECIFIC FINDING REQUIRED TO BE MADE IN TAKING ACTION ON ANY DEVELOPMENT APPROVAL OR PERMIT IN ACCORDANCE WITH THIS ORDINANCE;
 - (G)** SEEK ANY CHANGE TO THE STANDARDS OF THE PRINCE GEORGE'S ZONING ORDINANCE WHICH MAY BE REQUESTED AND GRANTED IN ACCORDANCE WITH A MINOR DEPARTURE OR MAJOR DEPARTURE, OR MINOR ADMINISTRATIVE WAIVER OR MODIFICATION, IN ACCORDANCE WITH SECTION 27-3614, DEPARTURE (MINOR AND MAJOR), NOR ANY CHANGE TO THE STANDARDS SPECIFIED IN THAT SECTION THAT MAY EXCEED THE MAXIMUM DEPARTURE (MINOR OR MAJOR) PERCENTAGE FROM STANDARD WHICH MAY BE GRANTED BY THE PLANNING DIRECTOR OR PLANNING BOARD ;
 - (H)** GRANT A VARIANCE DENIED BY THE DISTRICT COUNCIL OR THE ZHE;
 - (I)** GRANT ADDITIONAL TIME FOR A USE FOR WHICH A USE AND OCCUPANCY PERMIT HAS NOT BEEN ISSUED;

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- (J) WAIVE OR MODIFY ANY REQUIREMENTS OF THE CBCA (EXCEPT WHERE PERMITTED IN SUBTITLE 5B OF THE PRINCE GEORGE'S COUNTY CODE), APA OR MIA OVERLAY ZONES;
- (K) GRANT A VARIANCE FROM ANY OF THE REQUIREMENTS OF SUBTITLE 5B OF THE COUNTY CODE;
- (L) GRANT A VARIANCE FROM ANY PROVISION OF THIS SUBTITLE APPLICABLE TO, REQUIRED BY, OR CONCERNING AN ADULT ENTERTAINMENT USE;
- (M) GRANT A VARIANCE CONCERNING RESIDENTIAL DENSITY WHICH WOULD RESULT IN AN INCREASE IN THE MAXIMUM ALLOWABLE NUMBER OF DWELLING UNITS IN A ZONE;
- (N) HEAR AND DECIDE UPON AN APPEAL FROM A DECISION OF THE PLANNING BOARD IN CONNECTION WITH THE APPROVAL OF A DETAILED SITE PLAN;
- (O) GRANT A VARIANCE WHICH IS OF A GREATER DEGREE THAN A VARIANCE GRANTED BY THE DISTRICT COUNCIL, WHERE THE VARIANCE GRANTED BY THE COUNCIL IS OF LESS DEGREE THAN REQUESTED FROM THE COUNCIL, PROVIDED:
 - (I) THERE HAS BEEN NO INTERVENING ZONING ORDINANCE TEXT AMENDMENT WHICH CHANGES THE NATURE OF THE VARIANCE REQUEST;
 - (II) THE COUNCIL HAS NOT ERRED IN CONSIDERING THE ORIGINAL VARIANCE REQUEST; OR
 - (III) THE PROPOSED USE HAS NOT CHANGED FROM THE ONE CONSIDERED BY THE COUNCIL;
- (P) GRANT A VARIANCE TO ANY MINIMUM NET LOT AREA REQUIREMENT WHICH WOULD ALLOW THE RECORDING OF A SUBDIVISION PLAT FOR TWO (2) OR MORE LOTS THAT HAVE LESS THAN THE MINIMUM NET LOT AREA FOR THE ZONE IN WHICH THE PROPERTY IS LOCATED, UNLESS THE PLANNING BOARD APPROVES A SUBDIVISION PLAT SUBJECT TO THE GRANTING OF THE VARIANCE;
- (Q) GRANT A VARIANCE TO ANY MINIMUM NET LOT AREA REQUIREMENT WHICH WOULD ALLOW DEVELOPMENT ON EACH OF TWO (2) OR MORE ABUTTING LOTS IN THE SAME OWNERSHIP THAT COULD BE COMBINED OR RE-SUBDIVIDED TO CONFORM TO THE MINIMUM NET LOT AREA REQUIREMENTS OF THE ZONE IN WHICH THE PROPERTY IS LOCATED, UNLESS THE PLANNING BOARD APPROVES A SUBDIVISION PLAT SUBJECT TO THE GRANTING OF THE VARIANCE;
- (R) GRANT A VARIANCE FROM REQUIREMENTS SET FORTH IN THE LANDSCAPE MANUAL OR ANY OTHER PROVISION OF THIS SUBTITLE CONCERNING LANDSCAPING, BUFFERING, OR SCREENING;
- (S) CONSIDER ANY APPLICATION REQUESTING ADDITIONAL TIME TO CEASE A VIOLATION INVOLVING A SOLID WASTE TRANSFER STATION; AND

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- (T) GRANT A VARIANCE TO ANY REQUIREMENT CONCERNING THE KEEPING OF ANIMALS OR POULTRY (OTHER THAN CUSTOMARY HOUSEHOLD PETS);
 - (U) GRANT A VARIANCE TO THE MAXIMUM LOT COVERAGE OR MINIMUM GREEN AREA IN THE IE 1 ZONE AS OTHERWISE LIMITED BY SECTION 27-4203(E)(2)NOTE 6; AND
 - (V) NOTWITHSTANDING SECTION 27-3613(B)(1)A), VARIANCES ARE NOT ALLOWED FOR REQUESTS TO GRANT A VARIANCE FROM THE INTENSITY AND DIMENSIONAL STANDARDS IN PART 27-4: ZONES AND ZONE REGULATIONS FOR DEVELOPMENT APPLICATIONS PURSUANT TO SECTION 27-7403(A), USE OF NONCONFORMING LOTS, IF SUCH VARIANCE PETITIONS ARE BASED SOLELY ON THE PHYSICAL UNIQUENESS OR UNUSUALNESS, OR PARTICULAR UNIQUENESS OR UNUSUALNESS, OF A LOT SMALLER THAN THE MINIMUM LOT SIZE OF THE ZONE.
- (3) APPLICATIONS FOR A VARIANCE SHALL BE REVIEWED AND DECIDED IN ONE OF THE FOLLOWING WAYS:
- (A) IF A VARIANCE APPLICATION IS NOT REQUIRED TO BE SUBMITTED WITH A PARENT APPLICATION, THE VARIANCE APPLICATION SHALL BE REVIEWED AND DECIDED BY THE ZONING VARIANCE HEARING BOARD OR THE PLANNING DIRECTOR UNDER THE CIRCUMSTANCES IDENTIFIED IN (B) AND (C) BELOW.
 - (B) ZONING VARIANCE HEARING BOARD.
 - (I) THERE IS HEREBY ESTABLISHED A ZONING VARIANCE HEARING BOARD TO REVIEW AND RENDER DECISIONS ON APPLICATIONS FOR VARIANCES FROM THE PRINCE GEORGE’S COUNTY ZONING ORDINANCE.
 - (II) COMPOSITION AND MEMBERSHIP. THE ZONING VARIANCE HEARING BOARD SHALL BE COMPOSED OF THREE MEMBERS OF THE BOWIE ADVISORY PLANNING BOARD WHO SHALL SERVE ON AN AD HOC BASIS. A QUORUM OF THE ZONING VARIANCE HEARING BOARD SHALL BE TWO MEMBERS.
 - (III) POWERS. THE ZONING VARIANCE HEARING BOARD SHALL HAVE THE AUTHORITY TO HEAR AND TO MAKE RECOMMENDATIONS TO THE BOWIE CITY COUNCIL REGARDING APPLICATIONS FOR VARIANCES FROM THE STRICT APPLICATION OF THE PRINCE GEORGE’S COUNTY ZONING ORDINANCE WITH RESPECT TO LOT SIZE, SETBACK AND SIMILAR REQUIREMENTS OF THE PRINCE GEORGE’S COUNTY ZONING ORDINANCE FOR LAND WITHIN THE CORPORATE BOUNDARIES OF THE CITY, EXCEPT THAT THE BOARD SHALL NOT HAVE THE POWER TO HEAR AND DECIDE VARIANCE REQUESTS OVER WHICH THE DISTRICT COUNCIL HAS RETAINED JURISDICTION.
 - (IV) PROCEDURES. THE ZONING VARIANCE HEARING BOARD MAY GRANT A VARIANCE ONLY PURSUANT TO THE STANDARDS AND PROCEDURES SET FORTH IN SECTION 26-19A AND ARTICLE II OF THIS CHAPTER.

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- (C) THE PLANNING DIRECTOR MAY ISSUE A VARIANCE UNCONTESTED CASES AND IN CASES WHERE THE VARIANCE REQUESTED IS OF A MINIMAL NATURE, WHERE IN THE JUDGMENT OF THE PLANNING DIRECTOR THE APPLICANT OTHERWISE SATISFIES THE CRITERIA FOR THE GRANT OF A VARIANCE.

(C) PROCEDURES:

1. UPON A RESIDENT CONTACTING CITY STAFF REGARDING A POTENTIAL ZONING VARIANCE, CITY STAFF SHALL ARRANGE FOR A PRE-APPLICATION CONFERENCE TO REVIEW APPLICATION REQUIREMENTS AND DISCUSS THE POSSIBILITY FOR A PLANNING DIRECTOR LEVEL REVIEW.
2. UPON THE FILING OF A VARIANCE APPLICATION, THE PLANNING DIRECTOR MAY PROCESS THE APPLICATION ADMINISTRATIVELY, WITHOUT A PUBLIC HEARING, UNDER THE FOLLOWING CIRCUMSTANCES:
3. THE PLANNING DIRECTOR HAS DETERMINED THAT THE AMOUNT OF THE PROSPECTIVE REQUEST IS DE MINIMIS (INSIGNIFICANT); OR
4. AN INFORMATIONAL MAILING AND SIGN POSTING OF THE PROPERTY HAVE BEEN COMPLETED BY THE CITY, AND 14 CALENDAR DAYS HAVE ELAPSED FROM THE DATE OF MAILING/POSTING, WITH NO OPPOSITION TO THE APPLICATION HAVING BEEN RECEIVED BY THE CITY. IF ANYONE CONTACTS THE PLANNING DEPARTMENT IN OPPOSITION TO THE VARIANCE APPLICATION, THE PLANNING DIRECTOR SHALL ISSUE A WRITTEN COMMUNICATION TO THE APPLICANT STATING THAT THE REQUEST IS NOT ELIGIBLE FOR PLANNING DIRECTOR LEVEL REVIEW.
5. ALL INFORMATIONAL MAILING NOTICES SHALL CONTAIN:
 - A. THE NAME OF THE APPLICANT AND ADDRESS OF THE SUBJECT PROPERTY;
 - B. A BRIEF STATEMENT DESCRIBING THE SPECIFIC NATURE OF THE VARIANCE APPLICATION;
 - C. A DEADLINE FOR SUBMITTING COMMENTS TO THE PLANNING DIRECTOR; AND,
 - D. A STATEMENT THAT THE VARIANCE APPLICATION WILL BE REVIEWED AS A PLANNING DIRECTOR LEVEL REVIEW APPLICATION, IF NO ONE OBJECTS BY THE DEADLINE.
6. AN APPLICATION FOR A VARIANCE SHALL BE MADE ON THE FORMS PROVIDED BY THE CITY. ALL INFORMATION REQUIRED ON THE FORMS SHALL BE FURNISHED BY THE APPLICANT AND ANY INCOMPLETE APPLICATIONS SHALL NOT BE ACCEPTED.
7. VARIANCE APPLICATIONS UNDERGOING PLANNING DIRECTOR LEVEL REVIEW SHALL BE NUMBERED SEQUENTIALLY. ALL SUCH CASES SHALL BE GIVEN THE PREFIX PDVAR, FOLLOWED BY A NUMBER/YEAR SIGNIFYING A UNIQUE APPLICATION. FOR EXAMPLE: PDVAR-1-2019, PDVAR-2-2019, ETC.

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8. THE PLANNING DIRECTOR SHALL ANALYZE EACH APPLICATION AND ISSUE A MEMORANDUM OF FINDINGS AND CONCLUSIONS, ADDRESSING THE CRITERIA FOR GRANTING VARIANCES SPECIFIED IN SECTION 26-25 OF THE CITY CODE, ALONG WITH A DISPOSITION OF THE CASE. THE PROJECT CASE FILE EXISTING ON THE DATE OF ISSUANCE OF THE DECISION SHALL CONSTITUTE THE RECORD.
9. EACH DECISION OF THE PLANNING DIRECTOR SHALL BE NOTED IN THE WEEKLY CITY COUNCIL STATUS REPORT, TYPICALLY WITHIN ONE TO TWO WEEKS OF THE DATE OF DECISION.
10. A DECISION OF THE PLANNING DIRECTOR PERMITTING THE ERECTION OF A BUILDING OR STRUCTURE SHALL NOT BE VALID FOR MORE THAN TWO YEARS, UNLESS A BUILDING PERMIT FOR THE ERECTION OF THE BUILDING OR STRUCTURE IS OBTAINED WITHIN THIS PERIOD AND THE CONSTRUCTION IS STARTED AND PROCEEDS TO COMPLETION IN ACCORDANCE WITH THE TERMS OF THE DECISION AND THE PERMIT.

(D) ADDITIONAL VARIANCE PROCEDURE

THIS SUBSECTION IDENTIFIES ADDITIONS OR MODIFICATIONS TO THE STANDARD REVIEW PROCEDURES THAT APPLY TO APPLICATIONS FOR A VARIANCE.

1. AN APPLICATION TO APPEAL FOR A VARIANCE SHALL BE SUBMITTED TO THE PLANNING DIRECTOR.

2. DETERMINATION OF COMPLETENESS

THE PLANNING DIRECTOR SHALL DETERMINE IF THE APPLICATION IS COMPLETE.

3. STAFF REVIEW AND ACTION

AFTER STAFF REVIEW AND EVALUATION OF THE APPLICATION, THE PLANNING DIRECTOR SHALL PREPARE A STAFF REPORT. THE REPORT SHALL INCLUDE A RECOMMENDATION ON THE APPLICATION.

4. SCHEDULING PUBLIC HEARING AND PUBLIC NOTICE

THE PLANNING DIRECTOR OR ZONING VARIANCE HEARING BOARD SHALL BE RESPONSIBLE FOR SCHEDULING AND PUBLIC NOTICE OF THE HEARING.

5. REVIEW AND DECISION BY DECISION-MAKING BODY OR OFFICIAL

THE ZONING VARIANCE HEARING BOARD OR PLANNING DIRECTOR SHALL REVIEW AND MAKE A DECISION ON THE VARIANCE APPLICATION. THE ZONING VARIANCE HEARING BOARD OR PLANNING DIRECTOR SHALL CONDUCT A PUBLIC HEARING ON THE APPLICATION IN ACCORDANCE WITH SECTION 26-29 EVIDENTIARY HEARING,

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AND MAKE A DECISION IN ACCORDANCE WITH SECTION 26-48(D), VARIANCE DECISION STANDARDS. THE DECISION SHALL BE BY RESOLUTION AND SHALL INCLUDE FINDINGS OF FACT AND CONCLUSIONS THAT SUPPORT THE DECISION. THE DECISION SHALL BE ONE OF THE FOLLOWING:

6, APPROVE THE APPLICATION AS SUBMITTED;

(i) APPROVE THE APPLICATION SUBJECT TO CONDITIONS OF APPROVA; OR

(iii) DISAPPROVE THE APPLICATION.

(B) THE ZONING VARIANCE REVIEW BOARD’S DECISION IS FINAL 30 DAYS AFTER FILING THE WRITTEN DECISION.

7. CONDITIONS OF APPROVAL

AS A CONDITION OF APPROVAL, THE ZONING VARIANCE HEARING BOARD OR PLANNING DIRECTOR MAY ESTABLISH A TIME FRAME WITHIN WHICH THE DEVELOPMENT FOR WHICH THE VARIANCE IS REQUESTED SHALL BEGIN AND/OR BE COMPLETED. THE VARIANCE SHALL AUTOMATICALLY EXPIRE AND BE VOID UPON THE LAPSE OF THE ESTABLISHED TIME FRAME IF THE DEVELOPMENT FOR WHICH THE VARIANCE IS GRANTED IS NOT BEGUN AND/OR COMPLETED. ANY ESTABLISHED TIME FRAME SHALL NOT EXCEED TWO YEARS.

8. NOTIFICATION

THE PLANNING DIRECTOR SHALL PROVIDE NOTICE AS REQUIRED BY THIS ARTICLE.

9. POST-DECISION ACTIONS

(A) EFFECT OF APPROVAL

APPROVAL OF A VARIANCE AUTHORIZES ONLY THE PARTICULAR REGULATORY RELIEF APPROVED. IT DOES NOT EXEMPT THE APPLICANT FROM THE RESPONSIBILITY TO OBTAIN ALL OTHER DEVELOPMENT APPROVALS AND PERMITS REQUIRED, AND DOES NOT INDICATE THAT THE DEVELOPMENT FOR WHICH THE VARIANCE IS GRANTED SHOULD RECEIVE OTHER DEVELOPMENT APPROVALS OR PERMITS, UNLESS THE RELEVANT AND APPLICABLE PORTIONS OF THIS CHAPTER OR ANY OTHER APPLICABLE LAWS ARE MET

(B) LAPSE OF APPROVAL

A VARIANCE ALLOWING THE CONSTRUCTION OF A BUILDING OR STRUCTURE SHALL NOT BE VALID FOR MORE THAN THE VALIDITY PERIOD OF THE PARENT APPLICATION OR TWO YEARS, WHICHEVER IS LONGER, UNLESS A BUILDING PERMIT FOR THE CONSTRUCTION OF THE

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BUILDING OR STRUCTURE IS OBTAINED WITHIN THIS PERIOD, AND THE CONSTRUCTION IS STARTED AND PROCEEDS TO COMPLETION IN ACCORDANCE WITH THE TERMS OF THE DECISION AND THE BUILDING PERMIT.

(E) REFILING

IF THE CITY COUNCIL DENIES AN APPEAL INVOLVING A VARIANCE, NO FURTHER APPEAL COVERING THE SAME SPECIFIC SUBJECT ON THE SAME PROPERTY SHALL BE FILED WITHIN THE FOLLOWING TWELVE (12) MONTH PERIOD. IF THE SECOND APPEAL IS ALSO DENIED, NO OTHER SUBSEQUENT APPEALS COVERING THE SAME SPECIFIC SUBJECT ON THE SAME PROPERTY SHALL BE FILED WITHIN EACH EIGHTEEN (18) MONTH PERIOD FOLLOWING THE RESPECTIVE DENIAL

(F) VARIANCE DECISION STANDARDS

A VARIANCE MAY ONLY BE GRANTED WHEN THE BOARD OR PLANNING DIRECTOR, AS APPROPRIATE, FINDS THAT:

- (1)** A SPECIFIC PARCEL OF LAND IS PHYSICALLY UNIQUE AND UNUSUAL IN A MANNER DIFFERENT FROM THE NATURE OF SURROUNDING PROPERTIES WITH RESPECT TO EXCEPTIONAL NARROWNESS, SHALLOWNESS, SHAPE, EXCEPTIONAL TOPOGRAPHIC CONDITIONS, OR OTHER EXTRAORDINARY CONDITIONS PECULIAR TO THE SPECIFIC PARCEL (SUCH AS HISTORICAL SIGNIFICANCE OR ENVIRONMENTALLY SENSITIVE FEATURES);
- (2)** THE PARTICULAR UNIQUENESS AND PECULIARITY OF THE SPECIFIC PROPERTY CAUSES A ZONING PROVISION TO IMPACT DISPROPORTIONATELY UPON THAT PROPERTY, SUCH THAT STRICT APPLICATION OF THE PROVISION WILL RESULT IN PECULIAR AND UNUSUAL PRACTICAL DIFFICULTIES TO THE OWNER OF THE PROPERTY;
- (3)** SUCH VARIANCE IS THE MINIMUM REASONABLY NECESSARY TO OVERCOME THE EXCEPTIONAL PHYSICAL CONDITIONS;
- (4)** SUCH VARIANCE CAN BE GRANTED WITHOUT SUBSTANTIAL IMPAIRMENT TO THE INTENT, PURPOSE AND INTEGRITY OF THE GENERAL PLAN OR ANY FUNCTIONAL MASTER PLAN, AREA MASTER PLAN, OR SECTOR PLAN AFFECTING THE SUBJECT PROPERTY;
- (5)** SUCH VARIANCE WILL NOT SUBSTANTIALLY IMPAIR THE USE AND ENJOYMENT OF ADJACENT PROPERTIES; AND
- (6)** A VARIANCE MAY NOT BE GRANTED IF THE PRACTICAL DIFFICULTY IS SELF-INFLICTED BY THE OWNER OF THE PROPERTY.

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SUBDIVISION 5. MINOR REVISIONS TO SPECIAL EXCEPTIONS

SEC. 26-43. MINOR REVISIONS TO SPECIAL EXCEPTIONS

(A) GENERAL

A USE DESIGNATED AS A SPECIAL EXCEPTION IN A PARTICULAR ZONE IS A USE THAT MAY BE APPROPRIATE IN THE ZONE, BUT BECAUSE OF ITS NATURE, EXTENT, AND EXTERNAL EFFECTS, REQUIRES SPECIAL CONSIDERATION OF ITS LOCATION, DESIGN, AND METHODS OF OPERATION BEFORE IT CAN BE DEEMED APPROPRIATE IN THE ZONE AND COMPATIBLE WITH ITS SURROUNDINGS. THIS SECTION ESTABLISHES A UNIFORM MECHANISM TO REVIEW SPECIAL EXCEPTIONS TO ENSURE THEY ARE APPROPRIATE FOR THE LOCATION AND ZONE WHERE THEY ARE PROPOSED.

(B) APPLICABILITY

THE PROCEDURES AND STANDARDS OF THIS SUBSECTION APPLY TO:

- (A)** ANY USE THAT IS DESIGNATED AS A SPECIAL EXCEPTION IN A ZONE IN SECTION 27-5101, PRINCIPAL USE TABLES; OR
- (B)** ANY OTHER DEVELOPMENT ACTIVITY THAT REQUIRES SPECIAL EXCEPTION REVIEW BY THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE.

(C) CHANGES TO APPROVED SPECIAL EXCEPTIONS: MINOR CHANGES

THE ADVISORY PLANNING BOARD OR PLANNING DIRECTOR MAY APPROVE MINOR CHANGES TO AN APPROVED SPECIAL EXCEPTION, IN ACCORDANCE WITH THE FOLLOWING:

(1) POSTED NOTICE

THE LAND SUBJECT TO THE MINOR CHANGE SHALL BE POSTED WITH NOTICE WITHIN FOURTEEN (14) DAYS OF THE DATE THE APPLICATION IS DETERMINED COMPLETE . THE PLANNING DIRECTOR MAY WAIVE POSTING AFTER DETERMINING, IN WRITING, THAT THE PROPOSED MINOR CHANGE IS SO LIMITED IN SCOPE AND NATURE THAT IT HAS NO APPRECIABLE IMPACT ON ADJACENT LANDS. ON AND AFTER THE FIRST DAY OF POSTING, THE APPLICATION MAY NOT BE AMENDED.

(2) CHANGES APPROVED BY ADVISORY PLANNING BOARD

(A) THE ADVISORY PLANNING BOARD MAY REVIEW AND APPROVE, APPROVE WITH CONDITIONS, OR DISAPPROVE THE FOLLOWING MINOR CHANGES:

- (1)** AN INCREASE OF NO MORE THAN FIFTEEN (15) PERCENT IN THE GROSS FLOOR AREA OF A BUILDING; OR

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(II) AN INCREASE OF NO MORE THAN FIFTEEN (15) PERCENT IN THE LAND AREA COVERED BY A STRUCTURE OTHER THAN A BUILDING.

(B) THE ADVISORY PLANNING BOARD SHALL REVIEW AND MAKE A DECISION ON THE APPLICATION FOR MINOR CHANGE IN ACCORDANCE WITH THE REQUIRED FINDINGS.

(C) A COPY OF THE ADVISORY PLANNING BOARD'S DECISION SHALL BE SENT TO ALL PERSONS OF RECORD AND THE CITY CLERK.

(3) CHANGES APPROVED BY PLANNING DIRECTOR

(A) THE PLANNING DIRECTOR MAY REVIEW AND APPROVE, APPROVE WITH CONDITIONS, OR DISAPPROVE A MINOR CHANGE THAT INVOLVES:

(I) AN INCREASE IN GROSS FLOOR AREA OR LAND COVERED BY A STRUCTURE (OTHER THAN A BUILDING) UP TO TEN (10) PERCENT, IF THE CHANGE DOES NOT HAVE A SIGNIFICANT IMPACT ON ADJACENT LANDS;

(II) A MINOR CHANGE REQUIRED TO ALLOW FOR AN APPROVED SPECIAL EXCEPTION TO COMPLY WITH THE REQUIREMENTS OF SUBTITLE 32, DIVISION 2: GRADING, DRAINAGE AND EROSION AND SEDIMENT CONTROL, OF THE COUNTY CODE;

(III) NEW OR ALTERNATIVE ARCHITECTURAL PLANS THAT ARE EQUAL OR SUPERIOR TO THOSE ORIGINALLY APPROVED, IN TERMS OF OVERALL SIZE AND QUALITY;

(IV) CHANGES REQUIRED BY ENGINEERING NECESSITY TO GRADING, UTILITIES, STORMWATER MANAGEMENT, OR RELATED PLAN ELEMENTS;

(V) THE REDESIGN OF PARKING OR LOADING AREAS;

(VI) THE REDESIGN OF A LANDSCAPE PLAN; OR

(VII) CHANGES TO ANY OTHER PLAN ELEMENT DETERMINED BY THE PLANNING DIRECTOR TO HAVE MINIMAL EFFECT ON THE OVERALL DESIGN, LAYOUT, QUALITY, OR INTENT OF THE APPROVED SITE PLAN.

(B) THE PLANNING DIRECTOR SHALL REVIEW AND MAKE A DECISION ON THE APPLICATION FOR MINOR CHANGE IN ACCORDANCE WITH THE REQUIRED FINDINGS, AND SECTION (I)(3)(C) BELOW.

(C) WITH RESPECT TO THE MINOR CHANGE IDENTIFIED IN SECTION 27-3604(I)(3)(A)(II) ABOVE, THE PLANNING DIRECTOR SHALL REVIEW AND MAKE A DECISION ON THE APPLICATION FOR MINOR CHANGE IN ACCORDANCE WITH THE FOLLOWING STANDARDS:

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- (i)** THE CHANGES ARE THE MINIMUM NECESSARY TO CONFORM TO THE APPROVED PLANS FOR THE REQUIRED EROSION/SEDIMENT CONTROL OR STORMWATER MANAGEMENT FACILITIES;
- (ii)** THE CHANGES DO NOT INCLUDE THE RELOCATION OF STORMWATER MANAGEMENT FACILITIES ONTO LAND NOT PROPOSED FOR DEVELOPMENT; AND
- (iii)** THE AGENCY OR MUNICIPALITY HAVING JURISDICTION OVER APPROVAL OF THE EROSION/SEDIMENT CONTROL OR STORMWATER MANAGEMENT PLANS HAVE ADVISED, IN WRITING, THAT DEVELOPMENT IN ACCORDANCE WITH THE APPROVED SPECIAL EXCEPTION WOULD RESULT IN A VIOLATION OF EROSION/SEDIMENT CONTROL OR STORMWATER MANAGEMENT REGULATIONS.

(D) A COPY OF THE PLANNING DIRECTOR'S DECISION SHALL BE SENT TO ALL PERSONS OF RECORD AND THE CITY CLERK.

(D) SPECIAL EXCEPTION SUBMITTAL REQUIREMENTS

- (1)** THE MINOR REVISION TO SPECIAL EXCEPTION APPLICATION SHALL BE SUBMITTED TO THE PLANNING DIRECTOR BY THE OWNER OF THE PROPERTY OR HIS AUTHORIZED REPRESENTATIVE.
- (2)** THE SPECIAL EXCEPTION SITE PLANS SHALL BE PREPARED BY A LICENSED PROFESSIONAL ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND USE PLANNER.
- (3)** UPON FILING THE APPLICATION, THE APPLICANT SHALL PAY TO THE PLANNING BOARD A FEE TO HELP DEFRAY THE COSTS RELATED TO PROCESSING THE APPLICATION.
- (4)** IF MORE THAN 1 DRAWING IS USED, ALL DRAWINGS SHALL BE AT THE SAME SCALE (WHERE FEASIBLE).
- (5)** A SPECIAL EXCEPTION APPLICATION SHALL INCLUDE THE FOLLOWING:
 - (A)** A SIGNED APPLICATION FORM, WHICH SHALL INCLUDE:

- (i)** THE NAME, ADDRESS, AND TELEPHONE NUMBER OF THE APPLICANT, AND AN INDICATION OF THE APPLICANT'S STATUS AS CONTRACT PURCHASER, AGENT, OR OWNER;
- (ii)** THE REQUESTED USE OF THE PROPERTY;
- (iii)** THE STREET ADDRESS OF THE PROPERTY; NAME OF ANY MUNICIPALITY THE PROPERTY IS IN; NAME AND NUMBER OF THE ELECTION DISTRICT THE PROPERTY IS IN;

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(iv) THE TOTAL AREA OF THE PROPERTY (IN EITHER ACRES OR SQUARE FEET);

(v) THE PROPERTY'S LOT AND BLOCK NUMBER, SUBDIVISION NAME, AND PLAT BOOK AND PAGE NUMBER, IF ANY; OR A DESCRIPTION OF ITS ACREAGE, WITH REFERENCE TO LIBER AND FOLIO NUMBERS;

(vi) THE NAME, ADDRESS, AND SIGNATURE OF EACH OWNER OF RECORD OF THE PROPERTY. APPLICATIONS FOR PROPERTY OWNED BY A CORPORATION MUST BE SIGNED BY THOSE OFFICERS EMPOWERED TO ACT FOR THE CORPORATION;

(vii) THE NAME, ADDRESS, AND TELEPHONE NUMBER OF THE CORRESPONDENT;

(viii) A STATEMENT LISTING THE NAME, AND THE BUSINESS AND RESIDENTIAL ADDRESSES, OF ALL INDIVIDUALS HAVING AT LEAST A 5 PERCENT FINANCIAL INTEREST IN THE PROPERTY OR THE CONTRACT PURCHASER(S);

(ix) IF ANY OWNER OR CONTRACT PURCHASER(S) IS A CORPORATION, A STATEMENT LISTING THE OFFICERS OF THE CORPORATION, THEIR BUSINESS AND RESIDENTIAL ADDRESSES, AND THE DATE ON WHICH THEY ASSUMED THEIR RESPECTIVE OFFICES. THIS STATEMENT SHALL ALSO LIST THE CURRENT BOARD OF DIRECTORS, THEIR BUSINESS AND RESIDENTIAL ADDRESSES, AND THE DATES OF EACH DIRECTOR'S TERM. AN OWNER THAT IS A CORPORATION LISTED ON A NATIONAL STOCK EXCHANGE SHALL BE EXEMPT FROM THE REQUIREMENT TO PROVIDE RESIDENTIAL ADDRESSES OF ITS OFFICERS AND DIRECTORS; AND

(x) IF THE OWNER OR CONTRACT PURCHASER(S) IS A CORPORATION (EXCEPT ONE LISTED ON A NATIONAL STOCK EXCHANGE), A STATEMENT CONTAINING THE NAMES AND RESIDENTIAL ADDRESSES OF THOSE INDIVIDUALS OWNING AT LEAST FIVE PERCENT (5%) OF THE SHARES OF ANY CLASS OF CORPORATE SECURITY (INCLUDING STOCKS AND SERIAL MATURITY BONDS).

(B) A VICINITY MAP;

A ZONING SKETCH MAP WITH THE SUBJECT PROPERTY OUTLINED IN RED;

(D) A COPY OF THE APPLICANT'S INFORMATIONAL MAILING LETTER, LIST OF ADDRESSES, AND SIGNED AFFIDAVIT OF MAILING;

ANY REQUIRED STATE ETHICS COMMISSION AFFIDAVITS;

(F) ONE COPY OF A SITE PLAN, WHICH SHALL INCLUDE THE FOLLOWING:

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- (I)** LOCATION MAP, NORTH ARROW, AND SCALE;
- (II)** A PROPERTY BOUNDARY SURVEY, USING BEARINGS AND DISTANCES (IN FEET); AND EITHER THE SUBDIVISION LOT AND BLOCK, OR LIBER AND FOLIO NUMBERS, OUTLINED IN RED;
- (III)** ZONING CATEGORIES OF THE SUBJECT PROPERTY AND ALL ADJACENT PROPERTIES;
- (IV)** LOCATIONS AND TYPES OF MAJOR IMPROVEMENTS THAT ARE WITHIN 50 FEET OF THE SUBJECT PROPERTY AND ALL LAND USES ON ADJACENT PROPERTIES;
- (V)** AN APPROVED NATURAL RESOURCE INVENTORY;
- (VI)** STREET NAMES, RIGHTS-OF-WAY, AND PAVEMENT WIDTHS OF EXISTING STREETS AND INTERCHANGES WITHIN AND ADJACENT TO THE SITE;
- (VII)** EXISTING RIGHTS-OF-WAY AND EASEMENTS (SUCH AS RAILROAD, UTILITY, WATER, SEWER, ACCESS, AND STORM DRAINAGE) WITHIN AND ADJACENT TO THE SITE;
- (VIII)** A TYPE 2 TREE CONSERVATION PLAN PREPARED IN CONFORMANCE WITH DIVISION 2 OF SUBTITLE 25 AND THE WOODLAND AND WILDLIFE HABITAT CONSERVATION TECHNICAL MANUAL, OR A STANDARD LETTER OF EXEMPTION;
- (IX)** A STATEMENT OF JUSTIFICATION DETAILING;
 - (AA)** HOW THE PROPERTY CONFORMS TO THE REQUIREMENTS OF THE ZONING ORDINANCE AND SUBDIVISION REGULATIONS, AS APPLICABLE, INCLUDING ALL CONDITIONS OF APPROVAL IN ANY DEVELOPMENT APPROVALS AND PERMITS TO WHICH THE SPECIAL EXCEPTION IS SUBJECT;
 - (BB)** HOW THE PROPOSED DESIGN PRESERVES AND RESTORES THE REGULATED ENVIRONMENTAL FEATURES IN A NATURAL STATE TO THE FULLEST EXTENT POSSIBLE, IN ACCORDANCE WITH THE REQUIREMENTS OF SUBTITLE 24: SUBDIVISION REGULATIONS OF THE PRINCE GEORGE'S COUNTY CODE;
 - (CC)** HOW ANY LAND INTENDED FOR PUBLIC USE, BUT NOT PROPOSED TO BE IN PUBLIC OWNERSHIP, WILL BE HELD, OWNED, AND MAINTAINED FOR THE INDICATED PURPOSE (INCLUDING ANY PROPOSED COVENANTS OR OTHER DOCUMENTS); AND

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- (DD)** HOW THE DEVELOPMENT PROPOSED IN THE SPECIAL EXCEPTION CAN EXIST AS A UNIT CAPABLE OF SUSTAINING AN ENVIRONMENT OF CONTINUING QUALITY AND STABILITY.
- (X)** AN APPROVED STORMWATER MANAGEMENT CONCEPT PLAN AND APPROVAL LETTER, AND ANY OTHER DOCUMENTATION RELATING TO ANY STORMWATER MANAGEMENT FACILITIES LOCATED OFF-SITE OF THE PROPOSED DEVELOPMENT BUT WHICH WILL SERVE THE PROPOSED DEVELOPMENT;
- (XI)** PROPOSED SYSTEM OF INTERNAL STREETS INCLUDING RIGHTS-OF-WAY AND PAVEMENT WIDTHS;
- (XII)** PROPOSED LOT LINES AND THE DIMENSIONS (INCLUDING BEARINGS AND DISTANCES, IN FEET) AND THE AREA OF EACH LOT;
- (XIII)** EXACT LOCATION AND SIZE OF ALL BUILDINGS, STRUCTURES, SIDEWALKS, PAVED AREAS, PARKING LOTS (INCLUDING STRIPING), AND DESIGNATION OF WASTE COLLECTION STORAGE AREAS; AND THE USE OF ALL BUILDINGS, STRUCTURES, AND LAND;
- (XIV)** PROPOSED GRADING, USING ONE- (1) OR TWO- (2) FOOT CONTOUR INTERVALS, AND ANY SPOT ELEVATIONS THAT ARE NECESSARY TO DESCRIBE HIGH AND LOW POINTS, STEPS, RETAINING WALL HEIGHTS, AND SWALES;
- (XV)** A LANDSCAPE PLAN PREPARED IN ACCORDANCE WITH THE PROVISIONS OF THE LANDSCAPE MANUAL SHOWING THE EXACT LOCATION AND DESCRIPTION OF ALL PLANTS AND OTHER LANDSCAPING MATERIALS, INCLUDING SIZE (AT TIME OF PLANTING), SPACING, BOTANICAL AND COMMON NAMES (INCLUDING DESCRIPTION OF ANY PLANTS THAT ARE NOT TYPICAL OF THE SPECIES), AND PLANTING METHOD;
- (XVI)** EXACT LOCATION, SIZE, TYPE, AND LAYOUT OF ALL PROPOSED RECREATION FACILITIES;
- (XVII)** EXACT LOCATION AND TYPE OF SUCH ACCESSORY FACILITIES AS PATHS, WALKS, WALLS, FENCES (INCLUDING WIDTHS OR HEIGHT, AS APPROPRIATE), ENTRANCE FEATURES, AND GATEWAY SIGNS;
- (XVIII)** ARCHITECTURAL ELEVATIONS OF FACADES FOR ALL SIDES OF ALL PROPOSED BUILDINGS, PRELIMINARY FLOOR PLANS, AND OTHER ILLUSTRATIVE DRAWINGS, PHOTOGRAPHS, OR RENDERINGS DEEMED APPROPRIATE BY THE PLANNING DIRECTOR;

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- (xix) A CIRCULATION PLAN IN ACCORDANCE WITH SECTION 27-6204, CIRCULATION PLAN OR SITE PLAN REQUIRED;
- (xx) A PARKING PLAN IN ACCORDANCE WITH SECTION 27-6303, PARKING PLAN OR SITE PLAN REQUIRED;
- (xxi) A LIGHTING PLAN, INCLUDING A PHOTOMETRIC PLAN, IN ACCORDANCE WITH SECTION 27-6703, LIGHTING PLAN;
- (xxii) ANY REQUESTED SECURITY EXEMPTION PLANS IN ACCORDANCE WITH SECTION 27-6610, SECURITY EXEMPTION PLAN AND SECTION 27-6709, SECURITY EXEMPTION PLAN;
- (xxiii) A NOISE STUDY PREPARED BY A QUALIFIED PROFESSIONAL TO DEMONSTRATE COMPLIANCE WITH SECTION 27-6810, NOISE CONTROL;
- (xxiv) A SIGNAGE PLAN;
- (xxv) IDENTIFICATION OF ALL PROPOSED GREEN BUILDING REQUIREMENTS IN ACCORDANCE WITH SECTION 27-61603, GREEN BUILDING STANDARDS; AND
- (xxvi) ANY OTHER PERTINENT INFORMATION.

(E) SPECIAL EXCEPTION PROCEDURE

THIS SUBSECTION IDENTIFIES ADDITIONS OR MODIFICATIONS TO THE STANDARD REVIEW PROCEDURES THAT APPLY TO DEVELOPMENT APPLICATIONS FOR A SPECIAL EXCEPTION. FIGURE 26-43 IDENTIFIES KEY STEPS IN THE MINOR REVISION TO SPECIAL EXCEPTIONS PROCEDURE.

FIGURE 26-43: SPECIAL EXCEPTION PROCEDURE (ILLUSTRATIVE)			
↓	27-3401	PRE-APPLICATION CONFERENCE	REQUIRED
↓	27-3402	PRE-APPLICATION NEIGHBORHOOD MEETING	REQUIRED
↓	27-3403	APPLICATION SUBMITTAL	TO PLANNING DIRECTOR, CONCEPT PLAN REQUIRED

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FIGURE 26-43: SPECIAL EXCEPTION PROCEDURE (ILLUSTRATIVE)			
↓	27-3404	DETERMINATION OF COMPLETENESS	PLANNING DIRECTOR MAKES DETERMINATION
↓	27-3406	STAFF REVIEW AND ACTION	PLANNING DIRECTOR PREPARES STAFF REPORT
↓	27-3407	SCHEDULING PUBLIC HEARING AND PUBLIC NOTICE	ADVISORY PLANNING BOARD SCHEDULES HEARING, PROVIDES NOTICE
↓	27-3409	REVIEW AND DECISION BY DECISION-MAKING BODY OR OFFICER	ADVISORY PLANNING BOARD HOLDS PUBLIC HEARING, MAKES DECISION (CONDITIONS ALLOWED)
↓	27-3416	NOTIFICATION	PLANNING DIRECTOR NOTIFIES
↓	27-3417	APPEAL	OPTIONAL (TO CITY COUNCIL)
→		ELECTION	OPTIONAL. CITY COUNCIL MAY ELECT TO REVIEW ADVISORY PLANNING BOARD'S DECISION

(1) PRE-APPLICATION CONFERENCE

SEE SECTION 26-20 PRE-APPLICATION CONFERENCE.

(2) PRE-APPLICATION NEIGHBORHOOD MEETING

SEE SECTION 27-3402, PRE-APPLICATION NEIGHBORHOOD MEETING.

(3) APPLICATION SUBMITTAL

SEE SECTION 27-3403, APPLICATION SUBMITTAL AND SECTION 27-3604I, SPECIAL EXCEPTION SUBMITTAL REQUIREMENTS. IN ADDITION, THE APPLICATION SHALL INCLUDE A SITE PLAN OF THE PROPOSED SPECIAL EXCEPTION.

(4) DETERMINATION OF COMPLETENESS

SEE SECTION 27-3404, DETERMINATION OF COMPLETENESS.

(5) STAFF REVIEW AND ACTION

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(A) AT LEAST THIRTY (30) DAYS PRIOR TO THE PUBLIC HEARING, THE ORIGINAL COPY OF THE APPLICATION, PLANS, MAPS, SPECIFICATIONS, STAFF REPORT, AND ALL OTHER DATA, MATERIALS, OR RECORD EVIDENCE (TO DATE) PERTAINING TO THE REQUESTED SPECIAL EXCEPTION SHALL BE SENT BY THE PLANNING DIRECTOR TO THE ADVISORY PLANNING BOARD.

(B) THE ORIGINAL APPLICATION FOR SPECIAL EXCEPTION, ALONG WITH ANY SUPPORT MATERIALS AND THE STAFF REPORT, SHALL BE MADE AVAILABLE FOR PUBLIC REVIEW AND COPYING AT LEAST 30 DAYS PRIOR TO THE PUBLIC HEARING.

(6) SCHEDULING PUBLIC HEARING AND PUBLIC NOTICE

(A) THE PLANNING DIRECTOR SHALL ESTABLISH THE DATE OF THE PUBLIC HEARING AND SEND THE REQUIRED PUBLIC NOTICE.

(B) REQUEST TO DELAY HEARING

(i) SHOULD THE ADVISORY PLANNING BOARD DETERMINE THAT IT IS IN THE PUBLIC INTEREST TO DELAY THE HEARING DATE ESTABLISHED BY THE PLANNING DIRECTOR, THE ADVISORY PLANNING BOARD MAY APPROVE THE DELAY AND NOTIFY THE APPLICANT AND PERSONS OF RECORD OF THE RE-DESIGNATED HEARING DATE.

(ii) THE APPLICANT OR ANY PERSON OF RECORD MAY REQUEST THE CONTINUANCE OF A HEARING UNDER THIS SECTION. THE ADVISORY PLANNING BOARD SHALL GRANT A CONTINUANCE IF A REQUIRED STAFF REPORT HAS NOT BEEN FILED AT LEAST THIRTY (30) DAYS BEFORE THE SCHEDULED HEARING. IF A CONTINUANCE IS GRANTED FOR THIS REASON, THE ADVISORY PLANNING BOARD MAY NOT HEAR THE CASE UNTIL AT LEAST THIRTY (30) DAYS AFTER THE STAFF REPORT HAS BEEN FILED.

(7) REVIEW AND DECISION BY ADVISORY PLANNING BOARD OR PLANNING DIRECTOR

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AFTER THE RECEIPT OF THE STAFF REPORT, THE ADVISORY PLANNING BOARD OR PLANNING DIRECTOR SHALL PROVIDE NOTICE, SCHEDULE, AND CONDUCT AN EVIDENTIARY HEARING ON THE APPLICATION AND MAKE A DECISION IN ACCORDANCE WITH THE REQUIRED FINDINGS. THE DECISION SHALL BE IN WRITING AND SHALL INCLUDE WRITTEN FINDINGS OF MATERIAL

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FACTS AND CONCLUSIONS THAT SUPPORT ONE OF THE FOLLOWING DECISIONS:

(A) APPROVE THE APPLICATION AS SUBMITTED;

(B) APPROVE THE APPLICATION SUBJECT TO CONDITIONS OF APPROVAL;
OR

(C) DISAPPROVE THE APPLICATION.

(8) CONDITIONS OF APPROVAL

ALLOWED (SEE SECTION 27-3415, CONDITIONS OF APPROVAL).

(9) NOTIFICATION

SEE SECTION 27-3416, NOTIFICATION.

(10) APPEAL AND ELECTION

(A) THE CITY COUNCIL SHALL HOLD A PUBLIC HEARING IN ACCORDANCE WITH SECTION 27-3414, ORAL ARGUMENT HEARING, WITHIN 70 DAYS AFTER THE ADVISORY PLANNING BOARD TRANSMITS THE HEARING RECORD. THE CITY COUNCIL MAY EXTEND THE TIME TO HOLD A HEARING FOR UP TO 45 ADDITIONAL DAYS, ON ITS OWN MOTION, OR ON REQUEST OF THE APPELLANT OR A PARTY OF RECORD.

(B) WITHIN 60 DAYS AFTER THE CLOSE OF THE HEARING, THE CITY COUNCIL SHALL RENDER A FINAL DECISION.

(C) IF THE CITY COUNCIL FAILS TO ACT WITHIN THE SPECIFIED TIME, THE ADVISORY PLANNING BOARD'S DECISION IS AUTOMATICALLY AFFIRMED.

(D) IF THE DECISION IS REVIEWED IN ACCORDANCE WITH SUBSECTION 27-3604(D)(10)(B), ABOVE, APPROVAL OF THE SPECIAL EXCEPTION SHALL REQUIRE A TWO-THIRDS MAJORITY VOTE OF THE FULL COUNCIL.

(E) THE CITY COUNCIL MAY REMAND THE MATTER TO THE ADVISORY PLANNING BOARD, ONCE, IN ACCORDANCE WITH STATE LAW.

(F) THE CITY COUNCIL SHALL PROVIDE ITS DECISION IN WRITING, STATING THE REASONS FOR ITS ACTION. COPIES OF THE DECISION SHALL BE SENT TO ALL PERSONS OF RECORD AND THE ADVISORY PLANNING BOARD.

(11) POST-DECISION ACTIONS

(A) EFFECT

NO USE APPROVED AS A SPECIAL EXCEPTION IN ACCORDANCE WITH THIS SUBSECTION, AND NO BUILDING OR STRUCTURE USED IN CONNECTION WITH AN APPROVED SPECIAL EXCEPTION USE, SHALL BE ERECTED, ENLARGED, ALTERED, OR EXTENDED BEYOND THE TERMS

AND CONDITIONS AUTHORIZED IN THE SPECIAL EXCEPTION APPROVAL, UNLESS PROVIDED FOR IN THIS SECTION.

(B) RECONSIDERATION OF FINAL DECISION

(I) ONCE A FINAL DECISION ON A MINOR REVISION TO A SPECIAL EXCEPTION APPLICATION HAS BEEN MADE, THE DECISION MAY BE RECONSIDERED UPON REQUEST FILED BY EITHER THE APPLICANT OR OTHER PERSON OF RECORD WITHIN THIRTY (30) DAYS OF THE FINAL DECISION, IF, BASED ON THE WRITTEN REQUEST, WHOMEVER MADE THE FINAL DECISION (THE ADVISORY PLANNING BOARD OR CITY COUNCIL) FINDS THAT THERE MAY HAVE BEEN AN ERROR IN REACHING THE FINAL DECISION THAT WAS CAUSED BY FRAUD, SURPRISE, MISTAKE, OR INADVERTENCE. THE PERSON OF RECORD FILING THE REQUEST FOR RECONSIDERATION OF A SPECIAL EXCEPTION DECISION SHALL, UPON FILING THE REQUEST, SEND A COPY TO ALL OTHER PERSONS OF RECORD.

(II) PRIOR TO RECONSIDERING A DECISION, A PUBLIC HEARING SHALL BE HELD ON THE MATTER BY WHOMEVER MADE THE FINAL DECISION.

(AA) IF THE CITY COUNCIL DETERMINES THERE MAY BE GROUNDS FOR RECONSIDERATION OF THEIR FINAL DECISION, THE CITY CLERK SHALL SCHEDULE AN EVIDENTIARY HEARING ON THE REQUEST.

(I) AFTER HEARING, THE CITY COUNCIL SHALL FIRST VOTE TO RECONSIDER THEIR FINAL DECISION AND, IF AN AFFIRMATIVE MOTION IS ADOPTED, VOTE ON A NEW DECISION.

(BB) IF THE ADVISORY PLANNING BOARD DETERMINES THERE MAY BE GROUNDS FOR RECONSIDERATION OF A DECISION, THE ADVISORY PLANNING BOARD SHALL CONDUCT A PUBLIC HEARING IN ACCORDANCE WITH SECTION 27-3604(D)(6), SCHEDULING PUBLIC HEARING AND PUBLIC NOTICE.

(II) AFTER THE CLOSE OF THE HEARING RECORD, THE ADVISORY PLANNING BOARD SHALL FILE A WRITTEN RECOMMENDATION WITH THE CITY COUNCIL.

(III) ANY PERSON OF RECORD MAY APPEAL THE RECOMMENDATION OF THE ADVISORY PLANNING

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BOARD WITHIN FIFTEEN (15) DAYS OF THE FILING OF THE ADVISORY PLANNING BOARD'S DECISION WITH THE CITY COUNCIL. IF APPEALED, ALL PERSONS OF RECORD MAY TESTIFY BEFORE THE CITY COUNCIL. PERSONS ARGUING SHALL ADHERE TO THE CITY COUNCIL'S RULES OF PROCEDURE, AND ARGUMENT SHALL BE LIMITED TO THIRTY (30) MINUTES FOR EACH SIDE, AND TO THE RECORD OF THE HEARING.

(F) REQUIRED FINDINGS

(1) A MINOR REVISION TO A SPECIAL EXCEPTION MAY ONLY BE APPROVED IF:

- (A)** THE PROPOSED USE AND SITE PLAN ARE IN HARMONY WITH THE PURPOSE OF THE COUNTY ZONING ORDINANCE;
- (B)** THE PROPOSED USE IS IN CONFORMANCE WITH ALL THE APPLICABLE REQUIREMENTS AND REGULATIONS OF THE COUNTY ZONING ORDINANCE;
- (C)** THE PROPOSED USE SHALL BE CONSISTENT WITH OF THE APPLICABLE AREA MASTER PLAN, SECTOR PLAN, OR FUNCTIONAL MASTER PLAN FOR THE SUBJECT PROPERTY AND ITS SURROUNDING AREA;
- (D)** THE PROPOSED USE WILL NOT ADVERSELY AFFECT THE HEALTH, SAFETY, OR WELFARE OF RESIDENTS OR WORKERS IN THE AREA;
- I** THE PROPOSED USE WILL NOT BE DETRIMENTAL TO THE USE OR DEVELOPMENT OF ADJACENT PROPERTIES OR THE GENERAL NEIGHBORHOOD; AND
- (F)** THE PROPOSED SITE PLAN IS IN CONFORMANCE WITH AN APPROVED TYPE 2 TREE CONSERVATION PLAN; AND
- (G)** THE PROPOSED SITE PLAN DEMONSTRATES THE PRESERVATION AND/OR RESTORATION OF THE REGULATED ENVIRONMENTAL FEATURES IN A NATURAL STATE TO THE FULLEST EXTENT POSSIBLE IN ACCORDANCE WITH THE REQUIREMENTS OF THE COUNTY SUBDIVISION REGULATIONS.

(G) CHANGES TO APPROVED SPECIAL EXCEPTIONS: IN GENERAL

- (A)** NO USE ALLOWED AS A SPECIAL EXCEPTION, AND NO BUILDING OR STRUCTURE USED IN CONNECTION WITH THAT USE, SHALL BE ERECTED, ENLARGED, ALTERED, OR EXTENDED BEYOND THE LIMITS AUTHORIZED IN THE APPROVAL OF THE SPECIAL EXCEPTION, UNLESS PROVIDED FOR IN THIS SECTION.
- (B)** IF A USE OTHER THAN ONE ALLOWED BY SPECIAL EXCEPTION IS PROPOSED FOR PROPERTY ON WHICH THERE IS AN EXISTING APPROVED SPECIAL EXCEPTION USE, AND IF THE OTHER USE INVOLVES ANY CHANGES TO IMPROVEMENTS SHOWN ON THE APPROVED SITE PLAN FOR THE SPECIAL EXCEPTION USE, THE SITE PLAN MUST STILL

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BE REVISED IN ACCORDANCE WITH THIS SECTION IN ORDER FOR THE SPECIAL EXCEPTION USE TO CONTINUE.

(C) CHANGES TO APPROVED SPECIAL EXCEPTIONS SOLELY TO ADD ONE OR MORE ELECTRIC VEHICLE CHARGING STATIONS SHALL NOT REQUIRE THE FILING AND APPROVAL OF NEW APPLICATIONS AND MAY BE REVIEWED AND APPROVED BY THE PLANNING DIRECTOR. FOLLOWING APPROVAL BY THE PLANNING DIRECTOR, THE APPLICANT SHALL SUBMIT A COPY OF THE REVISED SPECIAL EXCEPTION SITE PLAN TO THE DEPARTMENT OF PLANNING AND SUSTAINABILITY FOR INCLUSION IN THE RECORD.

(H) CHANGES TO APPROVED SPECIAL EXCEPTIONS: ALTERATIONS, ENLARGEMENTS, EXTENSIONS, AND REVISIONS

(A) ALL ALTERATIONS, ENLARGEMENTS, EXTENSIONS OR REVISIONS OF SPECIAL EXCEPTION USES (INCLUDING ENLARGEMENTS IN LAND AREA AND AREA OF IMPROVEMENTS, REVISIONS OF A SITE PLAN AND IN THE CONFIGURATION OF LAND AREA, AND EXTENSIONS OF TIME) SHALL REQUIRE THE FILING AND APPROVAL OF A NEW APPLICATION FOR THE APPLICABLE SPECIAL EXCEPTION USE, EXCEPT AS SPECIFICALLY PROVIDED FOR IN THIS SECTION.

(B) THE NEW APPLICATION SHALL INCLUDE THE ENTIRE LAND AREA COVERED BY THE ORIGINAL APPLICATION, UNLESS THE NEW APPLICATION IS ONLY FOR THE PURPOSE OF ADDING LAND NOT COVERED BY THE ORIGINAL APPLICATION. IN THIS CASE, THE NEW APPLICATION MAY INCLUDE ONLY THE LAND AREA BEING ADDED, PROVIDED THAT THE APPLICATION FULLY DEMONSTRATES THE RELATIONSHIP OF DEVELOPMENT SHOWN ON BOTH THE NEW AND ORIGINALLY APPROVED SITE PLANS.

SUBDIVISION 6. SECURITY EXEMPTION PLANS FOR FENCES AND WALLS

SEC. 26-44. 6610

(A) A LANDOWNER IN NEED OF HEIGHTENED SECURITY MAY SUBMIT TO THE PLANNING DIRECTOR A SECURITY EXEMPTION PLAN PROPOSING A FENCE OR WALL TALLER THAN THOSE PERMITTED BY THIS SECTION, AN ELECTRIC FENCE, OR PROPOSING THE USE OF BARBED AND/OR RAZOR WIRE ATOP A FENCE OR WALL FOR SECURITY REASONS.

(B) THE PLANNING DIRECTOR MAY APPROVE OR APPROVE WITH CONDITIONS, THE SECURITY EXEMPTION PLAN, UPON FINDING ALL OF THE FOLLOWING:

(1) NEED FOR SAFETY OR SECURITY REASONS

THE CONDITION, LOCATION, OR USE OF THE LAND, OR THE HISTORY OF ACTIVITY IN THE AREA, INDICATES THE LAND OR ANY MATERIALS STORED OR USED ON IT ARE IN SIGNIFICANTLY GREATER DANGER OF THEFT OR

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DAMAGE THAN SURROUNDING LAND, OR REPRESENT A SIGNIFICANT HAZARD TO PUBLIC SAFETY WITHOUT:

- (A) A TALLER FENCE OR WALL;
- (B) AN ELECTRIC FENCE; OR
- (C) USE OF BARBED AND/OR RAZOR WIRE ATOP A FENCE OR WALL.

(2) NO ADVERSE EFFECT

THE PROPOSED FENCE OR WALL WILL NOT HAVE A SIGNIFICANT ADVERSE EFFECT ON THE SECURITY, FUNCTIONING, APPEARANCE, OR VALUE OF ADJACENT LANDS OR THE SURROUNDING AREA AS A WHOLE.

(C) IF THE PLANNING DIRECTOR FINDS THE APPLICANT FAILS TO DEMONSTRATE COMPLIANCE WITH SECTIONS 26-44(B)(1) AND (B)(2) ABOVE, THE SECURITY PLAN SHALL BE DISAPPROVED.

(D) A PERSON AGGRIEVED BY THE DECISION OF THE PLANNING DIRECTOR MAY APPEAL THE PLANNING DIRECTOR'S DETERMINATION TO THE BOWIE ADVISORY PLANNING BOARD.

Section 2: BE IT FURTHER ORDAINED that prior to the adoption of this Ordinance, the Bowie City Council conducted a duly advertised public hearing on the ____ day of January 2025, as required by Sec. 27-3308(b)(3) of the Prince George's County Zoning Ordinance; and

Section 3: BE IT FURTHER ORDAINED that after the enactment of this Ordinance, the Ordinance shall be forwarded to the Prince George's County Council Sitting as the District Council ("District Council") for approval in accordance with Prince George's County Code, Subtitle 27 Zoning Ordinance, Part 27-3 Administration, Sec/ 27-3308 Municipalities.

Section 4: BE IT FURTHER ORDAINED that, this Ordinance shall become effective upon its approval by the District Council, which shall be at least thirty (30) days after its enactment by the Council of the City of Bowie, Maryland, provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in the newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland, at a Regular Meeting on _____, 2024.

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PASSED by the Council of the City of Bowie, Maryland, at a Regular Meeting on _____, 2025.

Awilda Hernandez
City Clerk

Timothy J. Adams, Mayor

Approved as to Form and Legal Sufficiency

Elissa D. Levan
City Attorney

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Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Detailed Site Plan DSP-20003-02
Popeye's Restaurant at Mill Branch Crossing

DATE: 11/26/2024

I. Background and Proposal

This site was the subject of a Preliminary Plan of Subdivision (#4-08052) application in 2009, which proposed the development of 619,000 sq. ft. of retail/commercial/office space and a 150-room hotel in two phases. On May 28, 2009, the Planning Board approved the site for 405,000 sq. ft. of retail/commercial space, 91,000 sq. ft. of office and a 150-room hotel.

The property was annexed to the City in April 2012. The Annexation Agreement states, "City supports the pending and any future Applications for the Annexation Area in accordance herewith and represents that it agrees to the development of the Annexation Area as a mixed-use development consisting of up to 800,000 square feet of rentable space, including retail, office and hotel uses (the "Project"), with such reasonable amendments thereto as the applicable authorities and Owner may agree."

Final Subdivision Plan approval was granted in 2017.

A Zoning Text Amendment, via CB-45-2019, was approved by the County Council in 2019. Specifically, CB-45-2019 permitted by right in the C-S-C zone: a gas station; a food or beverage store in combination with a gas station; apartment housing for the elderly or physically handicapped; multifamily dwellings, at a maximum density of 48 units/net acre; and, residential townhouse dwellings, at a maximum of 20 units/net acre. Detailed Site Plan approval was required for all of these uses. The City supported CB-45-2019.

On April 8, 2021, the Prince George's County Planning Board approved Preliminary Plan #4-19050, with conditions. On April 7, 2022, the Prince George's County Planning Board approved DSP-20003 for 408 multifamily residential units and 190 townhouse units. The commercial areas of Mill Branch Crossing were not included. On September 7, 2023, the Prince George's County Planning Board approved DSP-20003-01 for a Dash-In convenience store, gas pumps and car wash in the northern portion of the development.

The applicant, Kuulipug, LLC has filed an application for Detailed Site Plan approval under the prior Commercial Shopping Center (C-S-C) zoning for the 1.05-acre subject property. The Mill Branch

Crossing property is located on the east side of US 301, approximately 1,500 feet north of Mill Branch Road, and the subject site is located on a portion of Outlots 9-10 (see Attachment #1). The development proposal includes a 3,046 square foot eating and drinking establishment with a drive-thru (see Attachment #2). The current zoning is Commercial General Office (CGO).

A Statement of Justification was submitted for this application (see Attachment #4).

II. Analysis of Detailed Site Plan DSP-20003-02

Section 27-285(b)(1) of the County Zoning Ordinance requires that the following finding be made for a Detailed Site Plan to be approved by the County Planning Board:

The Planning Board may approve a Detailed Site Plan if it finds that the Plan represents a most reasonable alternative to site design guidelines without requiring unreasonable costs and without detracting substantially from the utility of the proposed development for its intended use. If it cannot make this finding, the Planning Board may disapprove the Plan.

Site design guidelines are set forth in Section 27-283 of the Zoning Ordinance and include parking, loading and circulation; lighting; grading; service areas; and, architecture. The DSP may be approved since it represents a reasonable alternative without requiring unreasonable costs and without detracting substantially from the utility of the proposed development for its intended use. Additionally, the use is permitted by right.

The Subdivision and Development Review Committee raised several comments with which City staff agrees. The Transportation Section of The Maryland-National Capital Park and Planning Commission (M-NCPPC) recommends adding two bike racks near the entrance to the building. The Urban Design Section of the Development Review Division recommends reducing the two-way drive aisle located between the restaurant building and Saint Lola Drive to a one-way driveway, allowing access from south to north from the drive-thru area. This change seems very positive, as it will enhance vehicular traffic circulation around the building and will reduce conflicts. Additionally, the Urban Design Section recommends providing some outdoor seating on the same side of the building. Reducing the lane width from two lanes to one lane will allow for an increase in green space and provide the opportunity for outdoor seating. Staff recommends the following conditions for DSP-20003-02:

1. A minimum of two bike racks shall be provided near the entrance to the restaurant.
2. The two-way driveway aisle located between the restaurant building and Saint Lola Lane shall be converted to a one-way driveway aisle, allowing access from south to north from the drive-thru area.
3. Outdoor seating shall be provided in the area between the restaurant building and Saint Lola Lane.

A review of DSP-20003-02 in relation to the City's Development Review Guidelines resulted in one item needing to be addressed. The City's policy for lighting in commercial developments is stated below:

Ornamental lighting fixtures in accordance with City standards, other than Cobra heads, are encouraged, provided they are compatible with those found in the immediate neighborhood. Ornamental fixtures should be of the full cut-off design wherever possible.

The proposed site lighting uses acorn-type fixtures. It is not clear how these fixtures will comply with the City Council's policy to ensure that lighting consists of the full cut-off design wherever possible. To comply with the City's policy, the following condition is recommended to avoid unnecessary light spillover and glare on adjacent roadways and properties:

The proposed site lighting fixtures shall be full cut-off fixtures, to avoid unnecessary light spillover and glare on adjacent roadways and properties.

III. Outstanding Issues

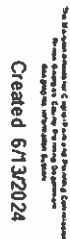
- Provision of bike racks
- Provision of outdoor seating
- Addressing the need for full cut-off lighting fixtures

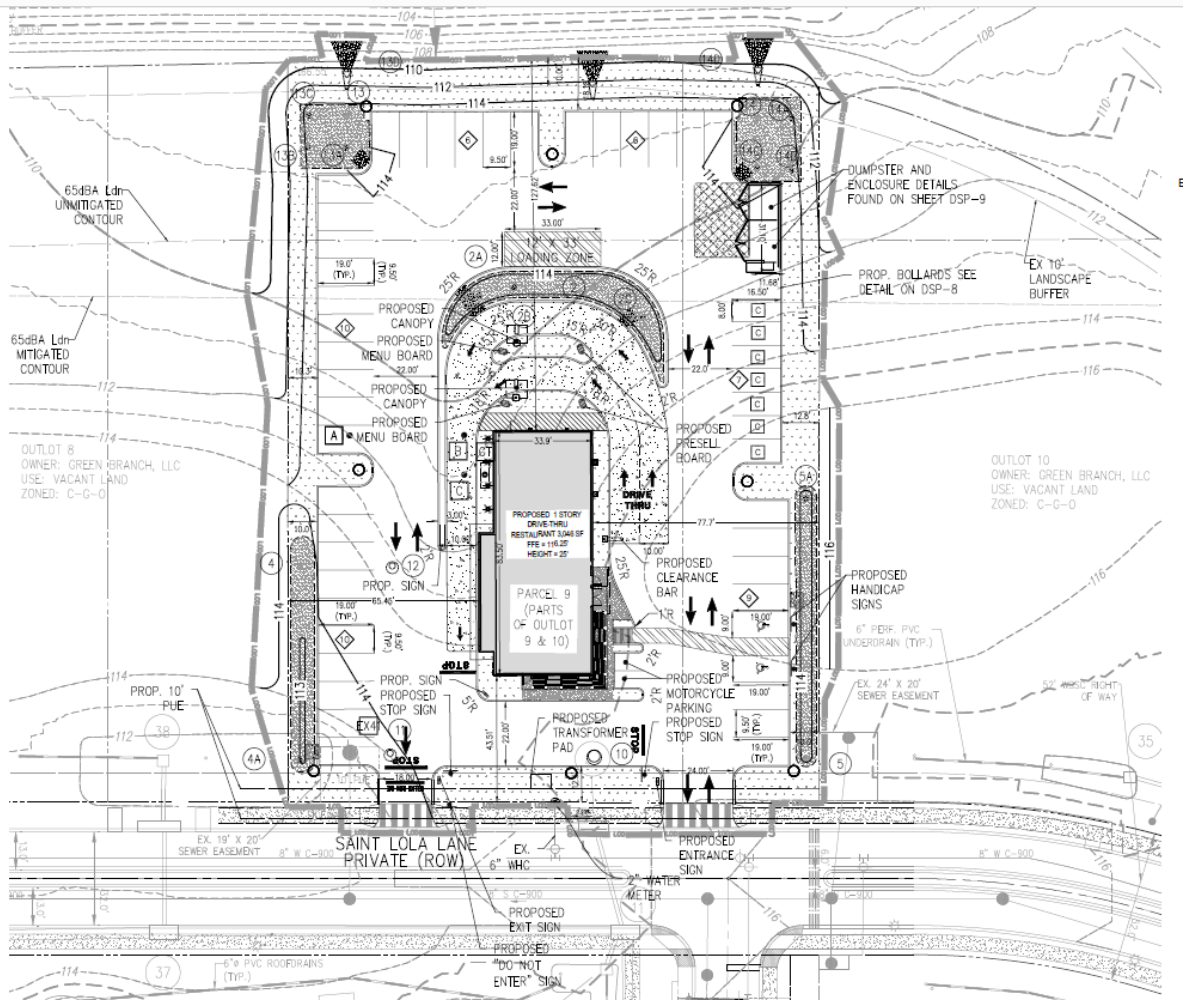
IV. Recommendation

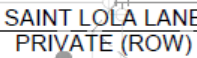
With the conditions set forth below, staff finds the Detailed Site Plan proposed for the Popeye's restaurant site at Mill Branch Crossing will meet the findings for approval set forth in Section 27-285(b). Specifically, the proposed Detailed Site Plan represents a reasonable alternative for satisfying the site design guidelines, without requiring unreasonable costs and without detracting substantially from the utility of the proposed development for its intended use. Therefore, staff recommends **APPROVAL** of Detailed Site Plan DSP-20003-02, with the following conditions, which are intended to improve the site design and address conformance with the County Zoning Ordinance and City Development Review Guidelines:

1. A minimum of two bike racks shall be provided near the entrance to the restaurant.
2. The two-way driveway aisle located between the restaurant building and Saint Lola Lane shall be converted to a one-way driveway aisle, allowing access from south to north from the drive-thru area.
3. Outdoor seating shall be provided in the area between the restaurant building and Saint Lola Lane.
4. The proposed site lighting fixtures shall be full cut-off fixtures, to avoid unnecessary light spillover and glare on adjacent roadways and properties.

- ATTACHMENTS:**
1. 20241202 - Location Map
 2. 20241202 - Detailed Site Plan Popeyes
 3. 20241202 - Landscape Plan - Attachment 2 continued
 4. 20241202 - Statement of Justification
 5. 20241202 - Building Elevation
 6. 20241202 - Building Elevation
 7. 20241202 - Sign details







STATEMENT OF JUSTIFICATION

DETAILED SITE PLAN - DSP-20003-02

MILL BRANCH CROSSING

POPEYE'S EATING AND DRINKING ESTABLISHMENT WITH DRIVE-THROUGH

APPLICANT: KUULIPUG, LLC

Green Branch LLC
2191 Defense Highway, Suite 400
Crofton, Maryland 21114
Attn: William F. Chesley
Owner

Kuulipug, LLC
12150 Tech Road
Silver Spring, Maryland 20904
Attn: Mike Vesely
Applicant

Edward C. Gibbs, Jr.
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Attorney for Applicant

Bowman Consulting
13461 Sunrise Valley Drive, Suite 500
Herndon, Virginia 20171
Attn: Ethan Pacifico
Civil Engineer

STATEMENT OF JUSTIFICATION IN SUPPORT OF DETAILED SITE PLAN
DSP-20003-02

APPLICANTS/OWNERS

The Applicant for this Detailed Site Plan is Kuulipug, LLC ("Applicant"). The Owner of the property forming the subject matter of this application is Green Branch, LLC ("Owner"). Green Branch, LLC is a Maryland Limited Liability Company. Its owner and member is William F. Chesley. William F. Chesley is the owner of WF Chesley Real Estate, Inc. Mr. Chesley has extensive experience in the development, construction, sale and operation of both residential, commercial and mixed-use projects. Mr. Chesley's involvement in the real estate development and sales field in Prince George's County has been longstanding and successful.

THE PROPERTY

The property is located within the Mill Branch Crossing development. The overall Mill Branch Crossing property contains 70.11 acres of land in total. This 70.11 acres is located generally in the northeast quadrant of the intersection of US Route 301 and Mill Branch Road in Bowie. An aerial photograph outlining Mill Branch Crossing project area in blue is marked Exhibit "A" and attached hereto.

The property forming the subject matter of this application is designated as part of Outlot 9 and part of Outlot 10 in a Final Plat of Subdivision entitled "Plat 2, Outlots 8, 9, 10,

13, 15, 16 & 17, Parcel 14 & Part of Parcel 11, Mill Branch Crossing, a Resubdivision of Part of Parcel A" and recorded among the Land Records of Prince George's County in Plat Book ME 262, Plat 52 (the "Property"). A copy of this Final Plat of Subdivision is marked Exhibit "B" and attached hereto. The Property is also depicted on Tax Map 55, Grid E-3. Outlot 9 and Outlot 10 comprise a combined total of approximately 2.649 acres.

When the Preliminary Subdivision Plan for Mill Branch Crossing was filed, the entirety of the project was included. As approved, Mill Branch Crossing included multifamily residential units, residential townhomes, commercial retail space and a hotel. When the project went to Final Record Plat, it was not known how exactly the commercial lots would be laid out in final form. For that reason, all of the commercial lots were designated as Outlots. This allows the configuration and area of what will ultimately be the final iteration of the commercial lots to be revised at the time of Detailed Site Plan for those lots. In this instance, the Popeye's eating and drinking establishment will be located on part of Outlot 9 and part of Outlot 10. After approval of the Detailed Site Plan for Popeye's, a new Final Plat of Subdivision will be recorded and a new parcel number will be assigned. The Applicant has assumed the new platted lot will be known as Parcel 9. In conversations

with Jill Kosack of Urban Design we were advised that the proposed Detailed Site Plan area should only include the parts of Outlots 9 and 10 which will be the site of the Popeye's development. This area will comprise 1.05± acres.

An aerial photograph with the approximate boundary of the Property outlined in blue is marked Exhibit "C" and attached hereto. As can be seen, the Property is unimproved but grading has commenced pursuant to validly issued grading permits.

Under the prior Zoning Ordinance, the Property was zoned C-S-C (Commercial Shopping Center). Under the new Zoning Ordinance, the Property is zoned CGO (Commercial, General Office). Copies of the prior and current Zoning Maps are marked Exhibits "D" and "E" respectively and attached hereto.¹

Directly to the north of the Property is a parcel of land zoned CS (previously C-M) which is improved with a restaurant known familiarly as Rips. To the east is an approximate 63.7-acre parcel of land zoned AG (previously O-S) and owned by the Maryland-National Capital Park and Planning Commission. This property is the site of the future Green Branch Regional Park. To the southeast is a parcel of land owned by Ample Grange Farm LLC and comprising approximately 40.17± acres. This land is zoned AR (previously R-A) and was recently developed with a

¹As explained *infra*, the Property will be developed pursuant to the provisions of the prior Zoning Ordinance.

solar electrical generation facility. To the south across Mill Branch Road is a parcel of land owned by the Dorothy A. Chiaramonte Revocable Trust. It is zoned AR (previously R-A) and is undeveloped. To the west across US 301 is an approximate 12.8 acre parcel of land zoned CGO (previously C-S-C). That property is improved with a WalMart. Immediately north of that property and also on the west side of US 301 is the Collington Plaza Shopping Center comprising approximately 12.71± acres and also zoned CGO (previously C-S-C). Farther to the north are the Covington townhomes, comprising approximately 4.30± acres and zoned LCD (previously R-U).

US 301 is a dualized major interstate highway consisting of a variable right-of-way width. Abutting the Property, US 301 consists of two through lanes both north and south divided by a median. There are also turn lanes and acceleration/deceleration lanes at the US 301/Mill Branch Road intersection. The intersection of Mill Branch Road and US 301 is signalized. The area may generally be said to be extensively developed along the west (southbound) lanes of US 301 as well as directly north of the Property. In general, the areas east and southeast are sparsely developed with the exception of the Mill Branch Estates subdivision located farther southwest on the south side of Mill Branch Road.

DEVELOPMENT ENTITLEMENT HISTORY

PRELIMINARY SUBDIVISION PLAN 4-08052

A portion of the overall Mill Branch Crossing property was the subject of a previously approved Preliminary Subdivision Plan (4-08052). This Preliminary Subdivision Plan was approved in May of 2009 and was reconsidered in March of 2017. At the time, Preliminary Plan 4-08052 consolidated eight individual parcels into a single parcel. Preliminary Subdivision Plan 4-08052 approved the construction of 619,000 square feet of commercial space and a 150 room hotel on Parcel A. A copy of the Planning Board Resolution (PGCPB No. 09-85) is filed with this application. Subsequent to the approval of that Preliminary Subdivision Plan, a Special Exception for 24.90 acres was approved (SE-4734) which authorized a 186,933 square foot department or variety store including a food and beverage store. This would have been the site of a WalMart super center. The plan had been for the WalMart located directly across US 301 from Mill Branch Crossing to be relocated and expanded. That never occurred. Ultimately, a Final Plat of Subdivision was approved by the Planning Board as authorized by Preliminary Plan 4-08052. That Final Plat was recorded in Plat Book SJH 248, Plat No. 58. This recording occurred in November of 2016. A copy of this Final Plat is marked Exhibit "F" and attached hereto.

CB-45-2019

Despite the approval of large scale commercial development in Preliminary Plan 4-08052, the market demand for commercial retail space had changed dramatically. It became obvious that commercial development of that scale would not be feasible. Concurrent with the changing commercial retail climate, the County Council was considering the adoption of a new Zoning Ordinance. At the time, the Mill Branch Crossing property had been recommended to be placed in the CGO Zone. That zone permits a wide array of commercial uses. In addition, it permits residential townhomes at a density of up to 20 units per acre and multifamily residential units at a density of up to 48 units per acre.

In anticipation of this zoning reclassification, the owner approached the County Council with a request for it to consider a Zoning Text Amendment which would effectively allow the same uses to be permitted in the C-S-C Zone as were proposed to be permitted in the CGO Zone. As a result, the County Council adopted CB-45-2019 in November of 2019, a copy of which is filed with this application. That bill amends the Use Table in the C-S-C Zone to permit residential townhomes at a density not to exceed 20 units per acre and multifamily residential units at a density not to exceed 48 units per acre. A condition precedent

to the use of the Text Amendment is that the property in question must comprise a minimum of 50 acres at the time of Preliminary Subdivision Plan approval. The overall Mill Branch Crossing property was ultimately reclassified to the CGO Zone when CR-136-2021 was adopted. The new Zoning Ordinance took effect on April 1, 2022.

PRELIMINARY SUBDIVISION PLAN 4-19050

In reliance upon CB-45-2019, the owner filed Preliminary Subdivision Plan 4-19050 for the entire Mill Branch Crossing property. This Preliminary Plan was approved by the Planning Board on March 18, 2021. The Planning Board Resolution of approval (PGCPB No. 2021-42) was adopted by the Planning Board on April 8, 2021. As approved, the Preliminary Plan of Subdivision authorizes the development of 408 multifamily units, 190 residential townhomes, 77,635 square feet of commercial retail space and a 150-room hotel. A copy of this Resolution is filed with this application.

DETAILED SITE PLAN

The overall Mill Branch Crossing project is the subject of two previously approved Detailed Site Plans. The first, DSP-20003, was approved by the Prince George's County Planning Board on April 7, 2022. A copy of PGCPB Resolution No. 2022-35, which

adopted and approved DSP-20003, is submitted with this application. Although the entire Mill Branch Crossing project was included in DSP-20003, development was proposed on only 52.18 acres out of the total 70.11 acres. As approved, DSP-20003 authorized development of 408 multifamily residential units and 190 townhouse units. Infrastructure to serve those residential units was also approved in DSP-20003, to include access points and internal private roadways, some of which will eventually serve the Property.

Subsequently, the Planning Board approved DSP-20003-01 on September 7, 2023, upon its adoption of PGCPB Resolution No. 2023-88. A copy of this approval Resolution is included in this submission. DSP-20003-01 had as its subject matter Outlot 15 as depicted on Exhibit "B" attached hereto. The applicant in DSP-20003-01 was Dash-In Food Stores, Inc., which operates gas stations with food and beverage stores around the country. Pursuant to DSP-20003-01, this land area was approved for a gas station and food and beverage store comprising 4,809 square feet. Dash-In also proposes a car wash at this site. However, a car wash is permitted by Special Exception in the C-S-C Zone and so it was not included in DSP-20003-01. A separate Special Exception application (SE-22006) is being processed for the proposed car wash.

DEVELOPMENT PROPOSAL

The instant development application represents the second revision to DSP-20003. The Applicant proposes to develop the Property with a Popeyes eating and drinking establishment with drive-thru, which will comprise approximately 3,046 square feet of gross floor area. This Detailed Site Plan revision is only proposed on part of Outlot 9 and part of Outlot 10. As noted above, the Applicant has elected to process this application pursuant to the provisions of the prior Zoning Ordinance as expressly authorized by Section 27-1700 *et. seq.* of the new Zoning Ordinance. Under the prior C-S-C Zone, an eating or drinking establishment with drive-through service is permitted subject to approval of a Detailed Site Plan.

The overall Mill Branch Crossing project will be accessed via an internal system of private roads. Use of private roads was approved by the Planning Board at the time of the approval of the Preliminary Subdivision Plan (4-19050) pursuant to Section 24-128 of the prior Subdivision Regulations. The Mill Branch Crossing project will have two access points. The first access point will be a right-in/right-out access from US 301. This access point will intersect with a traffic circle within the development which connects to an internal private road to be known as Saint Chesley Avenue. The second point of access will come from Mill Branch Road at a circle and onto a private road to be known as Saint

Ridgely Boulevard. Saint Ridgely Boulevard will run in a northeast direction from Mill Branch Road. Within the development, private roads will provide access to the lots. There will be two access points off of Saint Ridgely Boulevard. One will be known as Saint Lola Lane. Saint Lola Lane will act as a spine road running through the Mill Branch Crossing property and will essentially separate the commercial development to the west from the residential development to the east. Access to the Property will be gained via Saint Lola Lane, which is a 52-foot private roadway. A total of 48 parking spaces will be provided, seven of which will be compact spaces and two of which will be ADA handicapped spaces.

As noted above, access into the Popeye's restaurant will be achieved from either Mill Branch Road or from the right turn lane into the Mill Branch Crossing project from US 301. Utilizing either access point, vehicles will turn on to Lola Lane. If proceeding from Mill Branch Road, cars will go around the traffic circle and turn left on Saint Ridgely Boulevard. After proceeding in an easterly direction, cars will again turn left on Lola Lane and proceed to turn left into the Popeye's restaurant site. If accessing from US 301, cars will turn right from the northbound lanes of US 301 onto Saint Chesley Lane. At the circle, cars will turn right and proceed in a southbound direction on Lola Lane and thereafter turn right into the Popeye's restaurant.

The restaurant building is in general proposed to be oriented toward Saint Lola Lane. As noted above, there will be two access driveways. The northernmost access driveway will be 24 feet in width and will allow full turning movements in and out. The southernmost access point will be 18 feet in width and will allow one-way traffic exiting the site which can go either left or right turns onto Saint Lola Lane. Internally, a single drive aisle will circulate around the building. The drive aisle will be 22 feet in width and will allow for two-way traffic.

Architectural elevations of the proposed Popeye's building have been filed with the Detailed Site Plan package. The building will be one story and will utilize the traditional Popeye's architectural style, building materials and color combinations. There will be substantial glazing on three of the four sides of the building. These would include glass panels and doors. The south side of the building where the drive-thru pick-up area is located will have two windows. One window will be used for payment and the second will be used for pickup of orders. In addition to substantial glazing, the building will incorporate horizontal offsets to avoid a monotonous view of a single plane along the building. The building materials will include brick, EFIS and Nichiha. Popeye's trademark signage will be located on the building façade. These will include the message "Popeye's Louisiana Kitchen, a chicken logo with the words "Louisiana

Kitchen" above and below the chicken and the words "Famous Louisiana Chicken" displayed on the side of the building. Dimensions and square footages for all signs also appears within the Detailed Site Plan package.

The restaurant is proposed to provide for drive-thru service. This Popeye's will utilize a double drive-thru lane. Cars will enter the lane from the north side of the building while proceeding in a westerly direction. Cars will enter the drive-thru lane and form two separate lanes. As they proceed to the west side of the building, an island will channel cars into separate lanes. At this point, radio controlled message boards and a menu board will be located where orders will be placed. After confirmation of the order, cars will proceed to the south side of the building and will channel back into a single lane where they will proceed to the drive-thru window to pay for their order and pick up their food items. At that point, cars will proceed in an easterly direction to exit the drive-thru lane. Details for directional signage clarifying where cars must proceed in order to enter the drive-thru lane as well as details on the order board are contained within the Site Plan package.

COMPLIANCE WITH ZONING ORDINANCE STANDARDS

An eating or drinking establishment with drive-thru service is permitted in the prior C-S-C Zone subject to approval of a Detailed Site Plan. As noted above, a portion of the Property

was also subject to CB-45-2019. However, CB-45-2019 applied only to residential development in the C-S-C Zone. As this application proposes only commercial development, the Applicant submits the criteria listed in CB-45-2019 are inapplicable to the instant application. Moreover, conformance with the criteria in CB-45-2019 was already found to have been met in DSP-20003.

DETAILED SITE PLANS - GENERAL PURPOSES

The purposes of Detailed Site Plans are set forth in Section 27-281. The General Purposes for Detailed Site Plans are set forth in Section 27-281(b). That section provides as follows:

(b) General purposes.

(1) The general purposes of Detailed Site Plans are:

- (A) To provide for development in accordance with the principles for the orderly, planned, efficient and economical development contained in the General Plan, Master Plan, or other approved plan;**

The Property is subject to the Bowie, Mitchellville & Vicinity Master Plan, most recently adopted and approved on March 8, 2022. The Future Land Use Map, found on page 50 of the Master Plan text document, recommends commercial land use for the Property. It is also important to emphasize that conformance with the Master Plan has been established as part of previous development approvals for the Mill Branch Crossing project. This includes the overall Preliminary Subdivision Plan (4-19050); the

Detailed Site Plan for the residential component (DSP-20003); and the Detailed Site Plan for the Dash-In project (DSP-20003-01). The Property was likewise recommended for commercial land use in the prior Bowie and Vicinity Master Plan. Further support for commercial development of the Property may be found in the Generalized Future Land Use Map on page 101 of the 2035 General Plan. The General Plan also places the Property within the Established Communities Area, which recommends and supports immediate development. Given these recommendations, the Applicant submits that this proposal is consistent with the applicable planning documents.

B. To help fulfill the purposes of the zone in which the land is located;

The purposes of the C-S-C Zone are set forth in Section 27-454(a) of the Zoning Ordinance. That section provides as follows:

(a) Purposes.

(1) The purposes of the C-S-C Zone are:

(A) To provide locations for predominantly retail commercial shopping facilities;

The overall Mill Branch Crossing project will provide locations for retail shopping facilities. The Preliminary Subdivision Plan has approved almost 80,000 square feet of commercial retail space and a 150-room hotel. Pursuant to CB-45-2019 and DSP-20003, the residential uses being proposed are

also expressly permitted of right. The instant proposal, for an eating and drinking establishment with drive-through service, will serve local residents as well as visitors who will patronize the future commercial/retail offerings within the Mill Branch Crossing project.

(B) To provide locations for compatible institutional, recreational and service uses;

It is important to view the instant proposal within the context of the overall Mill Branch Crossing project. As noted above, the overall project will incorporate a mix of residential and commercial uses. Recreational amenities are provided within the residential component of the project. The need for any other compatible institutional, recreational or service uses will be considered when subsequent Detailed Site Plans are filed for the retail commercial uses and the hotel.

(C) To exclude uses incompatible with general retail shopping centers and institutions; and

As noted above, an eating and drinking establishment with drive-through service is expressly permitted in the C-S-C Zone, subject to approval of a Detailed Site Plan. Thus, the Applicant submits that the proposed use is presumed to be compatible in the C-S-C Zone and with retail commercial centers such as Mill Branch Crossing.

- (D) For the C-S-C Zone to take the place of the C-1, C-2, C-C, and C-G Zones.

This provision is inapplicable.

- C. To provide for development in accordance with the site design guidelines established in this Division; and

In general, the site design guidelines for detailed site plans are set forth in Section 27-282 of the Zoning Ordinance. The Applicant submits that all of those submittal requirements are provided on the Detailed Site Plan and attached exhibits being filed with this application. In addition, the Applicant submits that this Detailed Site Plan conforms to the development regulations as established in the Preliminary Subdivision Plan (4-19050) approved by the Planning Board for this project.

- D. To provide approval procedures that are easy to understand and consistent for all types of Detailed Site Plans.

The approval procedures as set forth in the Zoning Ordinance and which are applicable to this Detailed Site Plan are in fact easily understood and consistent.

DETAILED SITE PLANS - SPECIFIC PURPOSES

The Specific Purposes of Detailed Site Plans are set forth in Section 27-281(c) of the Zoning Ordinance. That section provides as follows:

- (c) **Specific Purposes.**

- (1) **The specific purposes of Detailed Site Plans are:**

- (A) To show the specific location and delineation of buildings and structures, parking facilities, streets, green areas, and other physical features and land uses proposed for the site;**

The locations of the proposed Popeye's building and all other improvements are in fact shown depicted on the various sheets of the Detailed Site Plan submittal package. This would also include architecture, parking facilities, access points, green areas, landscaping, recreational amenities and signage.

- (B) To show specific grading, planting, sediment control, woodland conservation areas, regulated environmental features and storm water management features proposed for the site;**

Again, all of this information is shown on the Sheets included within the Detailed Site Plan package. In addition, a copy of the approved Stormwater Management Concept Plan (#01-0614-205NE14) has been filed with this application package.

- (C) To locate and describe the specific recreation facilities proposed, architectural form of buildings, and street furniture (such as lamps, signs, and benches) proposed for the site; and**

As noted above, it is necessary to view this proposal in the context of the overall Mill Branch Crossing project.

Recreational amenities associated with the residential component have been approved and will be provided. Additional recreational amenities, if any, will be considered, reviewed and approved as

part of future Detailed Site Plan applications for the remaining commercial uses. Architectural form and building materials for all proposed improvements are also shown depicted within the Detailed Site Plan package.

(D) To describe any maintenance agreements, covenants, or construction contract documents that are necessary to assure that the Plan is implemented in accordance with the requirements of this Subtitle.

A homeowners association has been established to provide governance and financial responsibility for the residential multifamily units and residential townhomes. Assessments by residents will be required in order to provide maintenance for such things as private infrastructure, recreational amenities, etc. In addition, all roads within Mill Branch Crossing are private and must be maintained by property owners and tenants. Accordingly, a separate association has been established which is also governed by covenants and which will ensure maintenance of private roads and onsite utilities. Finally, an access easement was previously granted to the Maryland-National Capital Park and Planning Commission in order to provide vehicular access into the Green Branch Regional Park which is not yet constructed. That agreement provides certain construction financial responsibilities on the part of M-NCPPC as well as maintenance responsibilities for use of Ridgely Boulevard.

DETAILED SITE PLANS - REQUIRED FINDINGS

This Detailed Site Plan must be approved by the Prince George's County Planning Board of the Maryland-National Capital Park and Planning Commission. The Planning Board must make required findings as set forth in Section 27-285(b) of the Zoning Ordinance. Those findings are as follows:

(b) Required findings.

- (1) The Planning Board may approve a Detailed Site Plan if it finds that the plan represents a reasonable alternative for satisfying the site design guidelines, without requiring unreasonable costs and without detracting substantially from the utility of the proposed development for its intended use. If it cannot make these findings, the Planning Board may disapprove the Plan.**

The Applicant submits that this Detailed Site Plan conforms to all applicable design requirements of CB-45-2019, the C-S-C Zone, the Landscape Manual and the approved Preliminary Plan of Subdivision (4-19050). Access which is being proposed is in conformance with access approved in Preliminary Plan 4-19050. As can be seen from the elevations filed with this application, the building presents an attractive and aesthetically pleasing design incorporating both high architectural standards and building materials. The construction will utilize durable and attractive building materials. The proposed building does not exceed any established height requirements. In short, the proposal does in fact represent a reasonable and viable

alternative for satisfying site design guidelines while allowing for the construction of a development which will serve its intended purpose and use.

- (2) The Planning Board shall also find that the Detailed Site Plan is in general conformance with the approved Conceptual Site Plan (if one was required) .**

No Conceptual Site Plan was required in this instance and therefore this provision is inapplicable.

- (3) The Planning Board may approve a Detailed Site Plan for Infrastructure if it finds that the plan satisfies the site design guidelines as contained in Section 27-274, prevents offsite property damage, and prevents environmental degradation to safeguard the public's health, safety, welfare, and economic well-being for grading, reforestation, woodland conservation, drainage, erosion and pollution discharge.**

This Detailed Site Plan is not a Detailed Site Plan for Infrastructure. Infrastructure elements for the overall Mill Branch Crossing project were approved as part of DSP-20003. Thus, the Applicant submits this provision is inapplicable to the instant application.

- (4) The Planning Board may approve a Detailed Site Plan if it finds that the regulated environmental features have been preserved and/or restored in a natural state to the fullest extent possible in accordance with the requirement of Subtitle 24-130(b) (5) .**

A Natural Resources Inventory (NRI-029-07/04) was approved on June 5, 2020 for the overall Mill Branch Crossing property. In

addition, a Tree Conservation Plan (TCP-022-07) was approved on January 25, 2010 and TCP II-016-10 was approved on April 10, 2017. The Property does not contain any wetlands of special State concern. Further, the Property is not located within the Chesapeake Bay Critical Area. Non-tidal wetlands do exist on the Property and some impacts to these wetlands are proposed.² However, the impacts have previously been approved by the U.S. Army Corps of Engineers and the Maryland Department of the Environment. The review and approval by those agencies has authorized the proposed impacts and they have authorized 2.6 acres of wetland mitigation to be provided offsite. In view of the above, the Applicant submits that environmental features have been and will be preserved and/or restored to the fullest extent possible.

PRIOR CONDITIONS OF APPROVAL

As noted above, the Property is the subject of certain prior development approvals, including a Preliminary Plan of Subdivision (4-19050), and two Detailed Site Plans (DSP-20003 and DSP-20003-01). The Applicant submits that the conditions of approval for both Detailed Site Plans are inapplicable to this proposal. However, Preliminary Subdivision Plan 4-19050 remains relevant and certain conditions of approval thereto may

² See PPS, General Note 14.

potentially be deemed applicable to this project. Preliminary Plan 4-19050 was approved by the Planning Board on March 18, 2021 as evidenced by the adoption of Resolution PGCPB No. 2021-42 on April 8, 2021. Those conditions which may potentially be deemed relevant are discussed below:

3. **A substantial revision to the mix of uses on the subject property that affects Subtitle 24 adequacy findings, as set forth in this resolution of approval, shall require the approval of a new preliminary plan of subdivision, prior to approval of any building permits.**

This Detailed Site Plan does not propose any revision to the mix of uses. The proposed 3,046 square foot eating and drinking establishment with drive-thru service is permitted by right in the C-S-C Zone and is included within the 77,635 square feet of commercial/retail space which was approved in Preliminary Plan 4-19050. Therefore, the proposed use does not trigger any requirement for a new Preliminary Subdivision Plan.

4. **Development of this site shall be in conformance with the stormwater management concept plan for this project (01-0614-205NE14, once reapproved by the City of Bowie), and any subsequent revisions.**

All development will be in strict conformance with the approved Stormwater Management Concept Plan as approved by the City of Bowie.

5. **Prior to approval of a final plat, in accordance with the approved preliminary plan of subdivision, the final plat shall include the dedication of public utility easements (PUEs) along all public and private**

rights-of-way, unless a variation from the PUE requirement is obtained.

A variation was approved as part of Preliminary Plan 4-19050 to exclude the 10' PUE which was required to be provided along the frontage of US Route 301 and Mill Branch Road. Instead, a 10' PUE is provided along one side of all internal roads. As can be seen on the Final Plat of Subdivision (Exhibit "B"), the 10' PUE is shown along the Property's frontage with Saint Lola Lane. This PUE is reflected on the Detailed Site Plan. Given that the Property is presently designated as parts of Outlots, a new Final Plat of Subdivision will need to be recorded following approval of this Detailed Site Plan. The new Final Plat will reflect the location of the 10' PUE in accordance with the Preliminary Plan and this Detailed Site Plan.

- 7. At the time of detailed site plan, private on-site recreational facilities shall be provided to meet mandatory parkland dedication requirements, with one or more of the following to be provided; at the election of the applicant:**
 - a. A guarantee that the recreational facilities for the townhomes and the multifamily residences will be available to all residents of both communities, with the guarantee to be provided in writing and confirmed with appropriate covenants, prior to approval of a final plat.**
 - b. Additional recreational facilities for the townhomes to serve the residents of the northern cluster in the community, with the amenities to be reviewed by the Urban Design Section of the Development Review Division.**

- c. A prominent, accessible connection between the townhomes and the stormwater management facility, and redesign of the amenity locations and site grading in this area, as necessary, to create usable facilities for the townhouse residents. The parcel boundaries shown on the preliminary plan of subdivision may be adjusted in this area to accommodate the redesign.

This Condition applies to the residential component of Mill Branch Crossing and satisfaction of this Condition was determined through the review and approval of DSP-20003 which approved the residential component. Thus, the Applicant submits this Condition has been met and satisfied and that it is inapplicable to this application.

8. The applicant, and the applicant's heirs, successors, and/or assignees, shall provide adequate, private recreational facilities on-site, in accordance with the standards outlined in the *Prince George's County Park and Recreation Facilities Guidelines*. The private recreational facilities shall be reviewed by the Urban Design Section of the Development Review Division for adequacy, in accordance with the approved preliminary plan of subdivision, and be approved by the Prince George's County Planning Board with the detailed site plan (DSP). Triggers for construction shall also be established at the time of DSP.

See above response to Condition 7.

18. Total development within the subject property shall be limited to uses which generate no more than 909 AM peak-hour trips and 1,231 PM peak-hour vehicle trips. Any development generating an impact greater than that identified herein above shall require a new preliminary plan of subdivision with a new determination of the adequacy of transportation facilities.

As noted above, the development being proposed in this Detailed Site Plan is in strict conformance with the development density approved in Preliminary Subdivision Plan 4-19050. The trip cap is not being exceeded and uses are not being proposed which would generate more trips than those which were approved.

20. In conformance with the 2009 Approved Countywide Master Plan of Transportation, and the 2006 Approved Master Plan for Bowie and Vicinity and Sectional Map Amendment for Planning Areas 71A, 71B, 74A, and 74B, the applicant and the applicant's heirs, successors, and/or assignees shall provide the following improvements, and provide an exhibit that depicts the following improvements, prior to acceptance of any detailed site plan:
- a. Bikeway signage and shared lane markings (e.g., "sharrow"), within the right-of-way, along the subject site's frontage of Mill Branch Road, unless modified with written correspondence by the Prince George's County Department of Permitting, Inspections and Enforcement, and/or the Maryland State Highway Administration, as appropriate.
 - b. Minimum 5-foot-wide sidewalks along both sides of all internal roadways, public or private, excluding alleyways.
 - c. Minimum 5-foot-wide sidewalks along the full lengths of proposed Roads A, D, and F.
 - d. A wide crosswalk with a pedestrian island crossing US 301 at Mill Branch Road, unless modified by the Maryland State Highway Administration, with written correspondence.
 - e. Continental style crosswalk crossing all access points along Private Road A and Chesley Avenue.
 - f. Long- and short-term bicycle parking, consistent with the 2012 AASHTO Guide for the Development of Bicycle Facilities, to accommodate residents and

visitors at the proposed multifamily building, hotel, and commercial spaces.

- g. Parallel or perpendicular ADA curb ramps at all intersections within the subject site.**

These improvements were reviewed and approved in DSP-20003.

Thus, the Applicant submits they are inapplicable to this application.

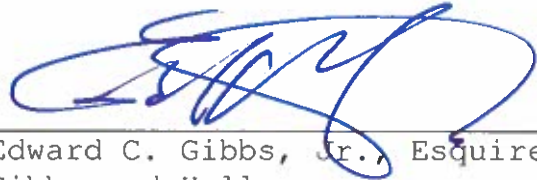
- 24. Prior to issuance of a use and occupancy permit for the development, the applicant and the applicant's heirs, successors, and/or assignees shall:**

 - a. Contact the Prince George's County Fire/EMS Department to request a pre-incident emergency plan for the facility.**
 - b. Install and maintain automated external defibrillators (AEDs), in accordance with the Code of Maryland Regulations (COMAR) requirements (COMAR 30.06.01-05), so that any employee is no more than 500 feet from an AED.**
 - c. Install and maintain bleeding control kits next to fire extinguisher installation and no more than 75 feet from any employee.**

Each of these requirements will be complied with prior to issuance of use and occupancy permits.

CONCLUSION

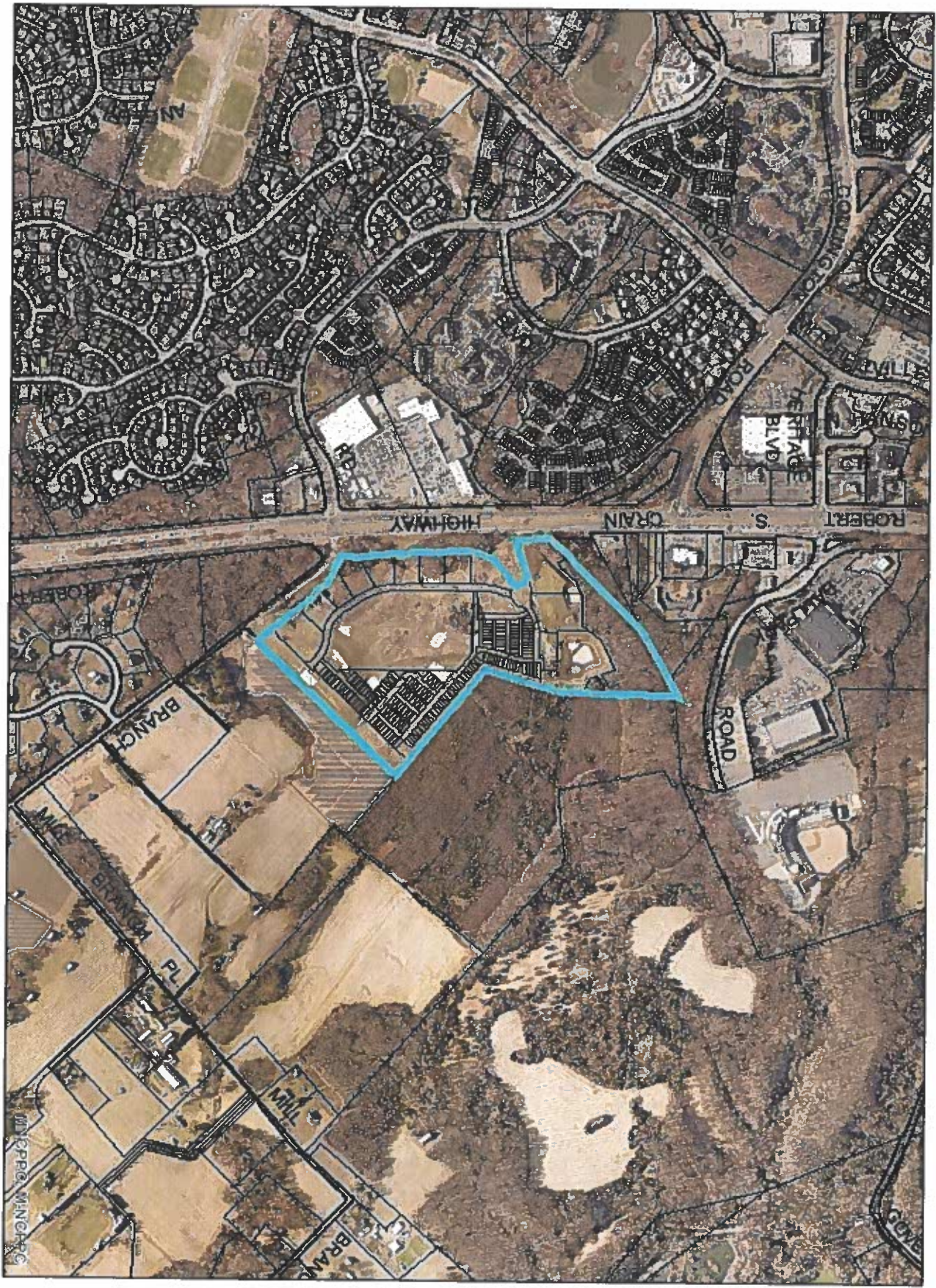
In view of all of the above, the Applicant submits that all relevant criteria for the approval of Detailed Site Plan DSP-20003-02 have been met and satisfied. The Applicant therefore requests that this Detailed Site Plan be approved as submitted.

A handwritten signature in blue ink, appearing to read 'E. Gibbs, Jr.', is written over a horizontal line.

Edward C. Gibbs, Jr., Esquire
Gibbs and Haller
1300 Caraway Court, Suite 102
Largo, Maryland 20774
(301) 306-0033
egibbs@gibbshaller.com
Attorney for the Applicant



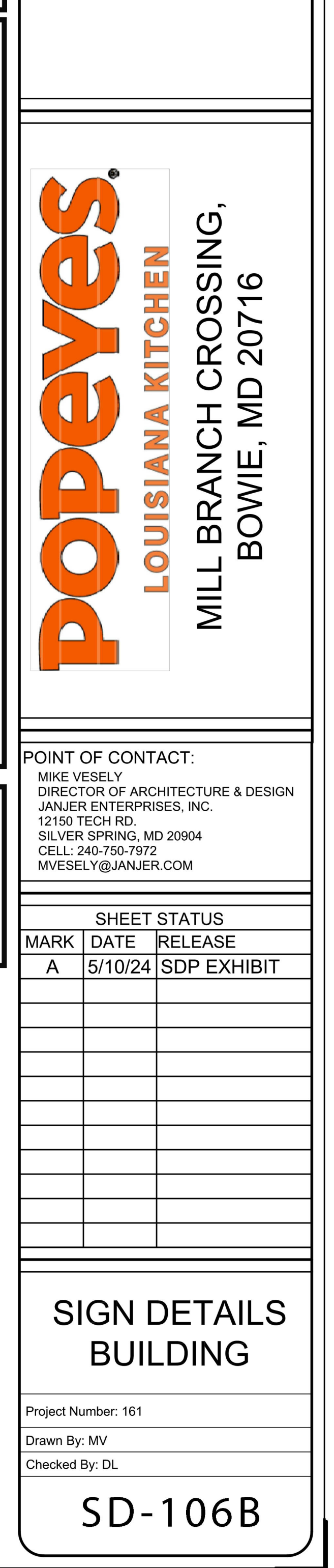
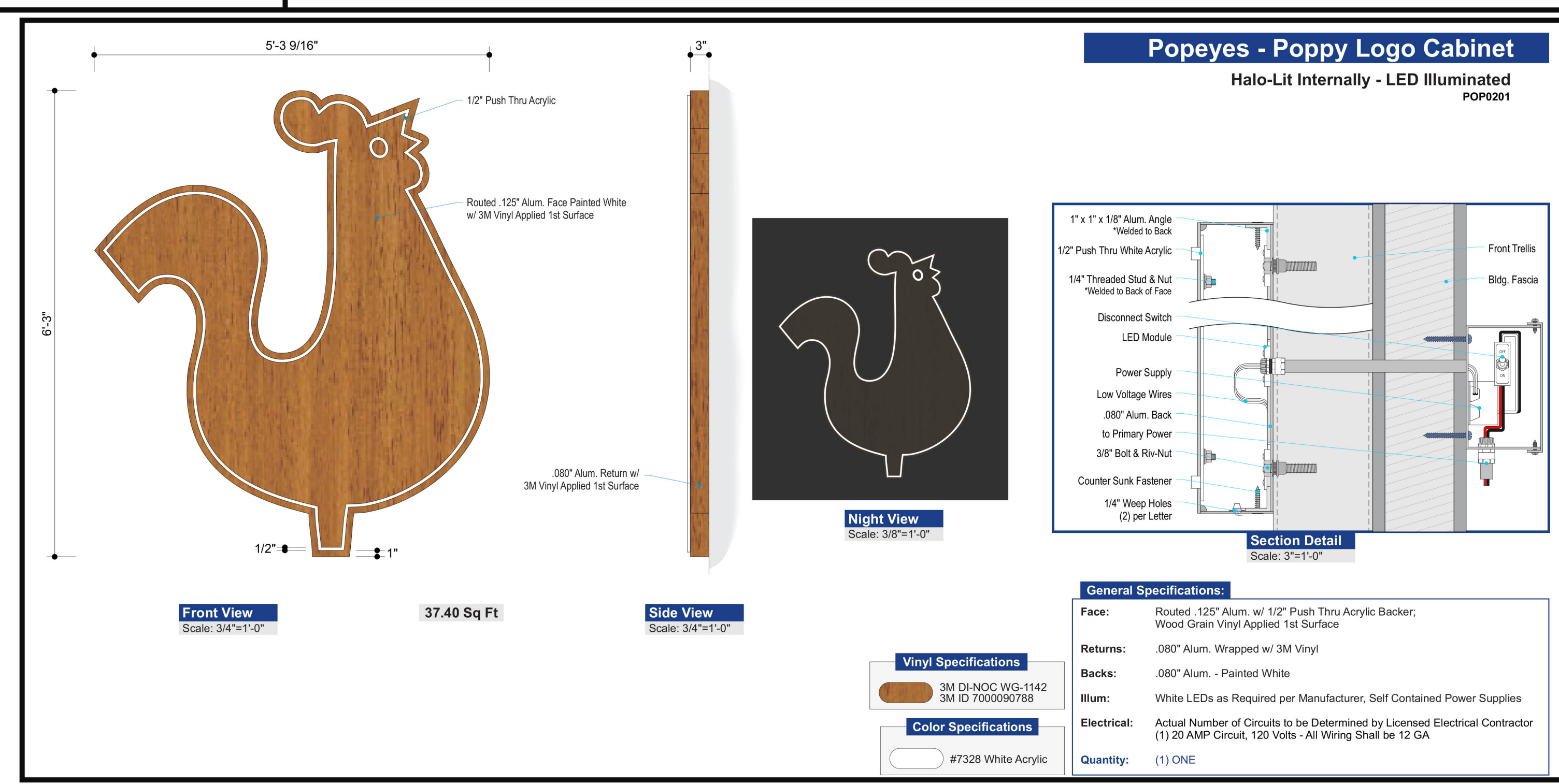
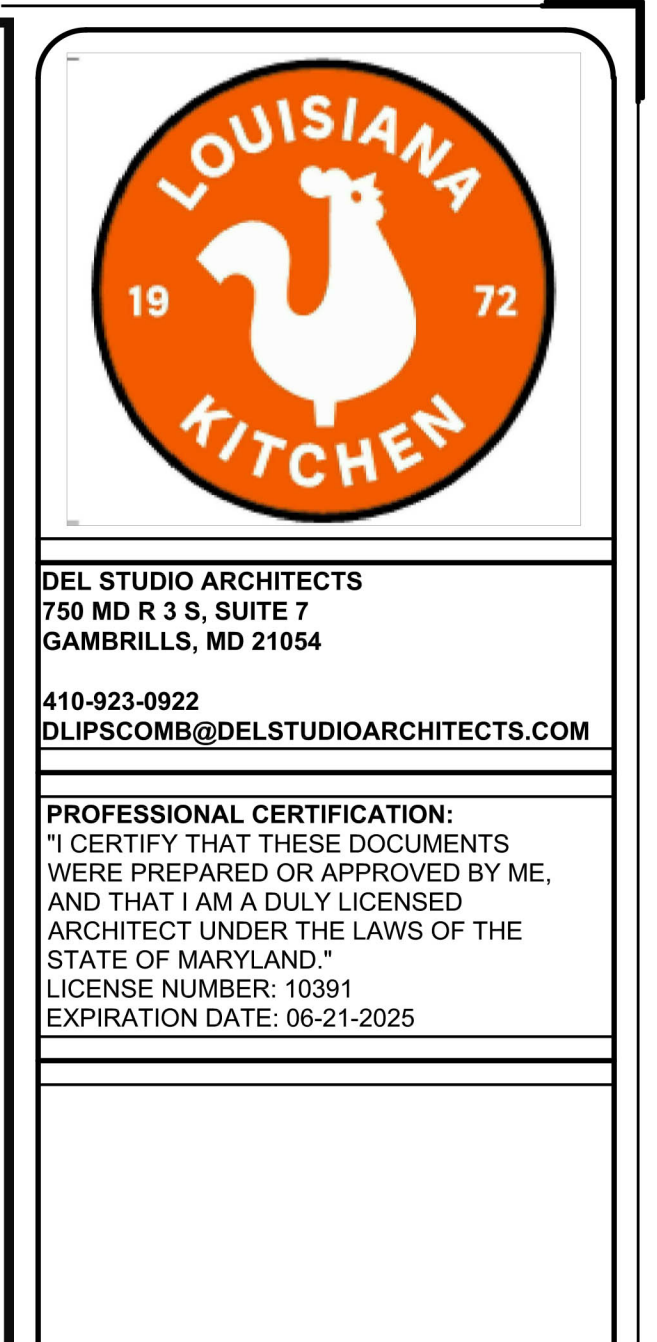
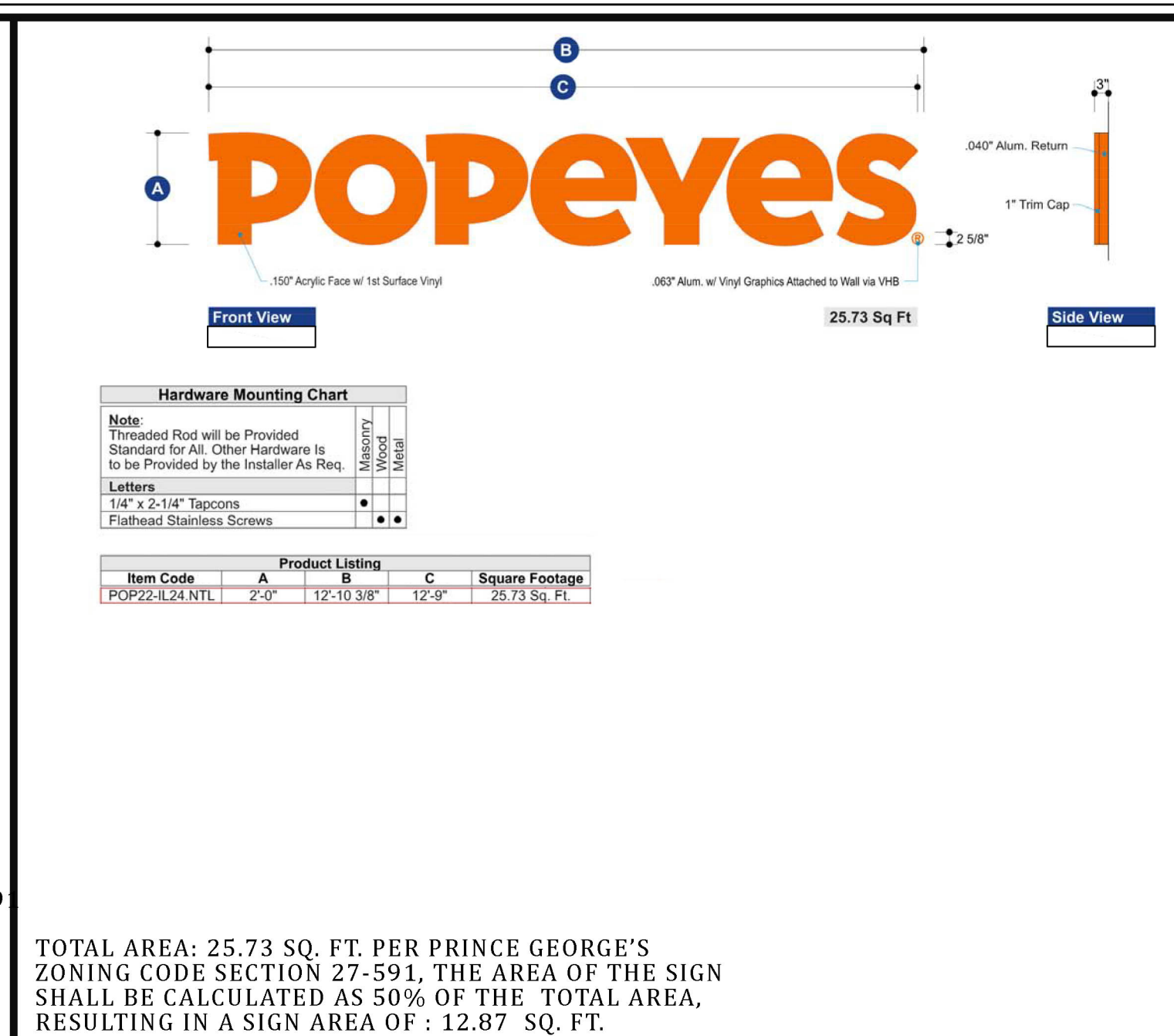
8.5X11_Landscape



Data provided by Prince George's County Planning Department - 1

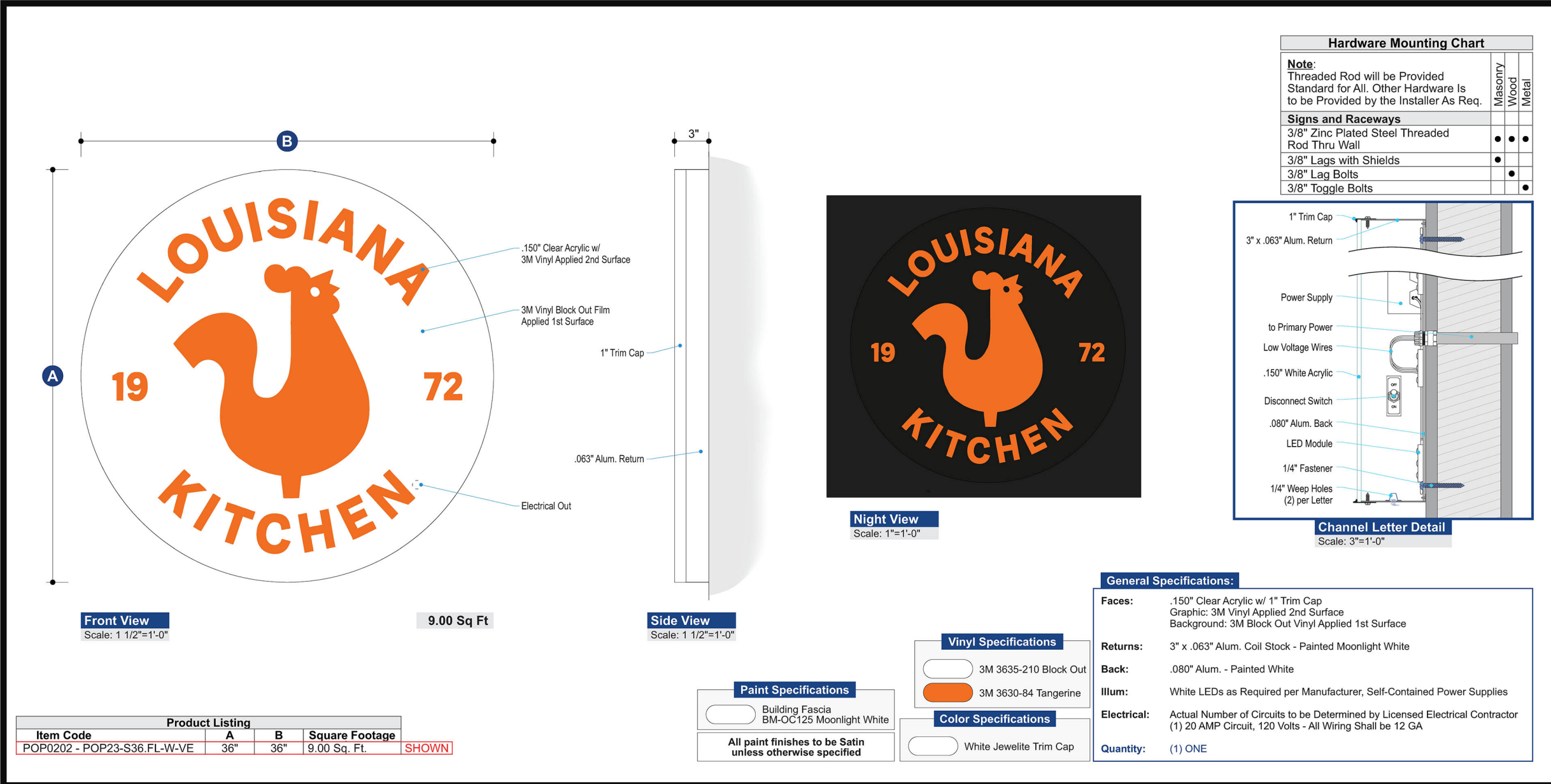
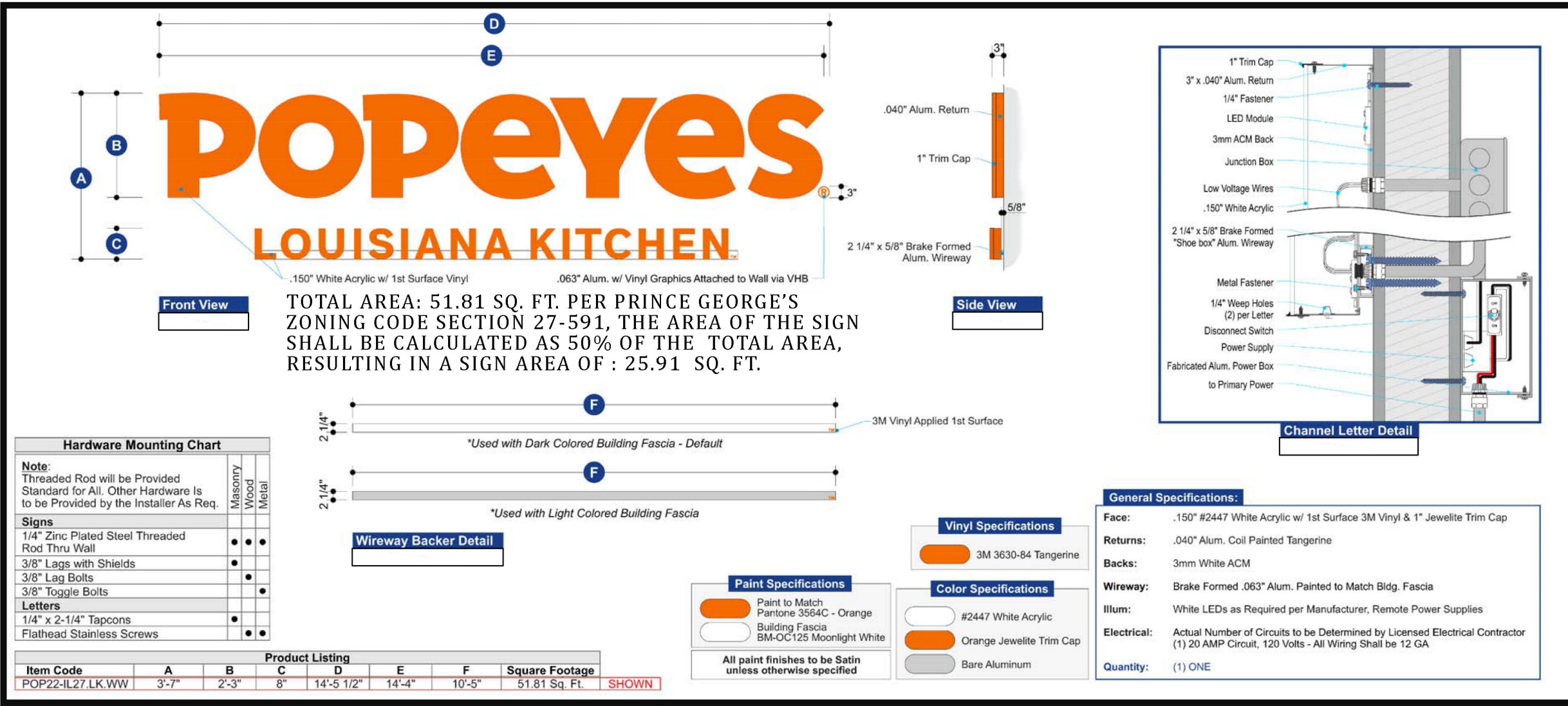
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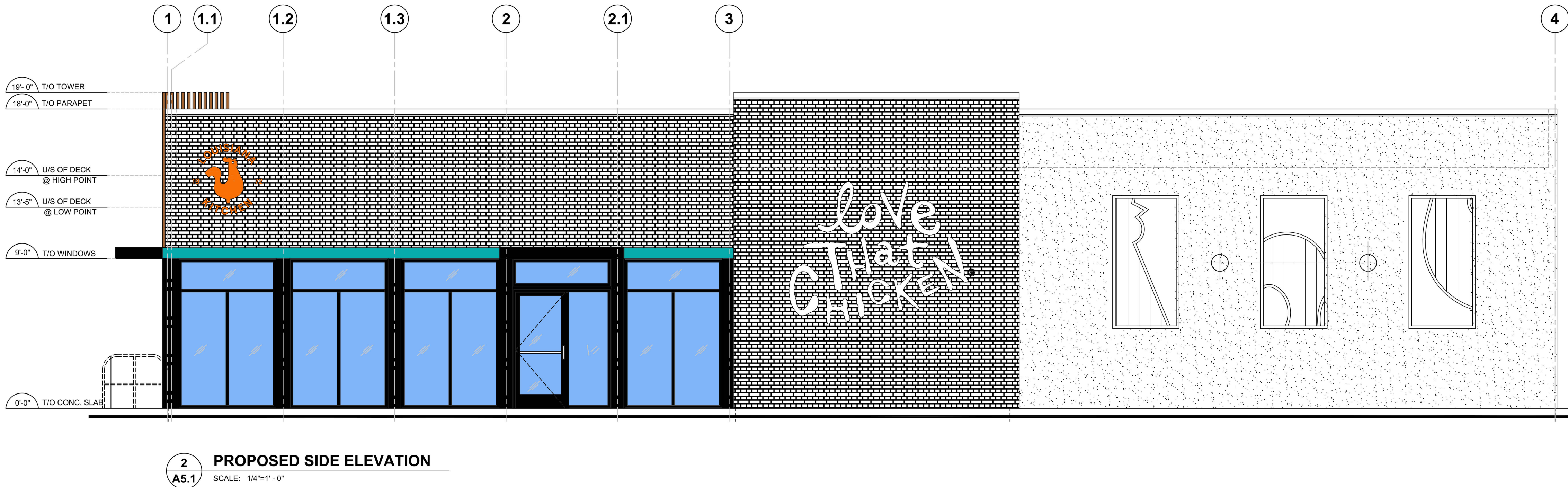




1
A5.1
PROPOSED REAR ELEVATION
SCALE: 1/4"=1' - 0"



Sign Calculations:
Frontage - Public Street: 38.9'
Frontage of Primary Access: 82.8'
Max. Allow. Bldg Signage (Primary Access): 165.6'
Proposed Building Signage Total: 135.26



2
A5.1
PROPOSED SIDE ELEVATION
SCALE: 1/4"=1' - 0"



DEL STUDIO ARCHITECTS
750 MD R 3 S, SUITE 7
GAMBRILLS, MD 21054
410-923-0922
DLIPSCOMB@DELSTUDIOARCHITECTS.COM

PROFESSIONAL CERTIFICATION:
I CERTIFY THAT THESE DOCUMENTS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MARYLAND.
LICENSE NUMBER: 10391
EXPIRATION DATE: 06-21-2025

POPEYES
LOUISIANA KITCHEN
MILL BRANCH CROSSING,
BOWIE, MD 20716

POINT OF CONTACT:
MIKE VESELY
DIRECTOR OF ARCHITECTURE & DESIGN
JANIER ENTERPRISES, INC.
12150 TECH RD.
SILVER SPRING, MD 20904
CELL: 240-750-7972
MVESELY@JANIER.COM

SHEET STATUS

MARK	DATE	RELEASE
A	5/10/24	SDP EXHIBIT

**SIGN DETAILS
BUILDING**

Project Number: 161
Drawn By: MV
Checked By: DL

SD-106A

Attachment #5



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Updated Energy Efficiency and Conservation Strategy

DATE: 11/26/2024

The City obtained the services of Loring Consulting Engineers to create an Energy Efficiency and Conservation Strategy (EECS) as part of the Energy Efficiency and Conservation Block Grant (EECBG) program through the Department of the Environment. The EECS requires the City to benchmark energy usage in core facilities and the City fleet, provide a baseline as well as energy conservation measures (ECMs) for meeting both internal and external goals and policies such as the Maryland Building Energy Performance Standards (BEPS) for buildings over 35,000 sq. ft.

The 2024 EECS serves as an update to the previous iteration, completed in 2009-2010, and provides a comprehensive overview of current energy usage broken down by facility and energy type, establishes baselines and trends, and provides tangible measures for energy use reduction and energy efficiency across City operations.

The EECS is phase I of the EECBG program, with phase II being follow-up intensive energy audits of City Hall and the Kenhill Center, as they are both over 35,000 sq. ft. and will garner the closest scrutiny from BEPS but also provide the greatest potential to reduce energy usage and increase energy efficiency.

The Department of Community Services, Business Operations, and Grants were all involved in the process and the draft plan has been reviewed by Senior Staff and the Staff Sustainability Team.

Staff recommends Council accept the EECS as the blueprint for City actions and guidance.

ATTACHMENTS:

1. 20241202 - City of Bowie Council Presentation - EECS 2024
2. 20241202 - Energy Efficiency and Conservation Strategy - City of Bowie



2024 Energy Efficiency and Conservation Strategy

**City of Bowie, Department of Planning and Sustainability
City Council Meeting
December 2, 2024**

BACKGROUND

200+

Employees across

9

 offices

- Durham, NC
- Gaithersburg, MD
- Houston, TX
- New York, NY
- Philadelphia, PA
- Parsippany, NJ
- Princeton, NJ
- Toronto, ON
- Washington, DC

50+ LEED Certified Projects

25+ Electrified Buildings

500+ Energy Audits

2,500,000+ MMbtu of Annual Energy Savings

100,000+ Metric Tons Co₂e of Annual GHG Emissions

62 PEs in the USA and Canada

Licensed in **38** States in the USA and **8** Provinces in Canada

52% of Management and Staff are Minorities

Technical Team

40 Mechanical Engineers

35 Mechanical Designers

42 LEED and WELL Professionals

30 Electrical Engineers

20 Electrical Designers

06 BIM Specialists

04 Building Envelope Cx Specialists

07 IT Designers

ESTABLISHED IN 1956

CONTENT

OVERVIEW AND PURPOSE

MD CLIMATE SOLUTIONS NOW ACT 2022

ENERGY BENCHMARKING

ENERGY END USE BREAKDOWN

ENERGY CONSERVATION MEASURES - OVERVIEW

ECMS – OPERATIONAL CHANGES

ECMS – CAPITAL PROJECTS

ECMS – RENEWABLE ENERGY

FLEET ELECTRIFICATION

NEXT STEPS

Q&A

OVERVIEW AND PURPOSE

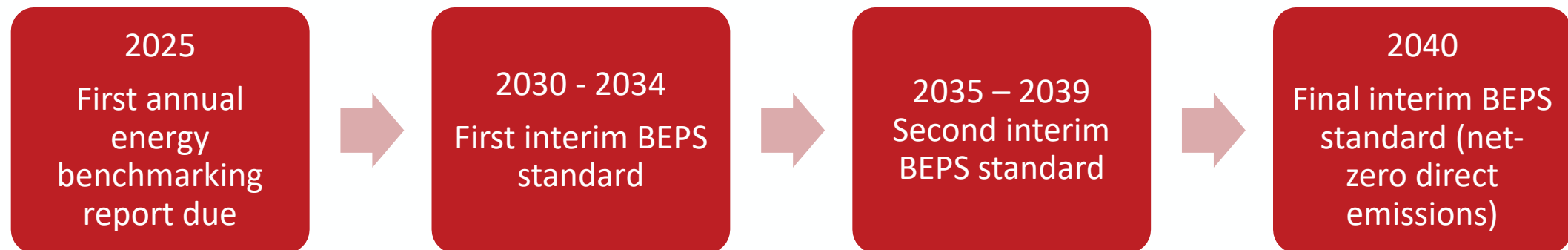
Purpose: The City of Bowie wishes to update its Energy Efficiency Conservation Strategy (EECS), funded by the Energy Efficiency and Conservation Block Grant from the Department of Energy. This 2024 EECS is an update to the 2009-2010 iteration and is phase I of the EECSBG program. **Goals of the 2024 EECS:**

- Assess current energy usage and greenhouse gas emissions (benchmarking), including city-owned buildings and vehicles.
- Provide a blueprint to reducing greenhouse emissions, enhancing energy efficiency, and supporting a goal of net-zero emissions by 2045.
- Provide a plan to meet the MD Climate Solutions Now Act of 2022 and Building Energy Performance Standards (BEPS).
- Prioritize actions and set target dates for future projects.



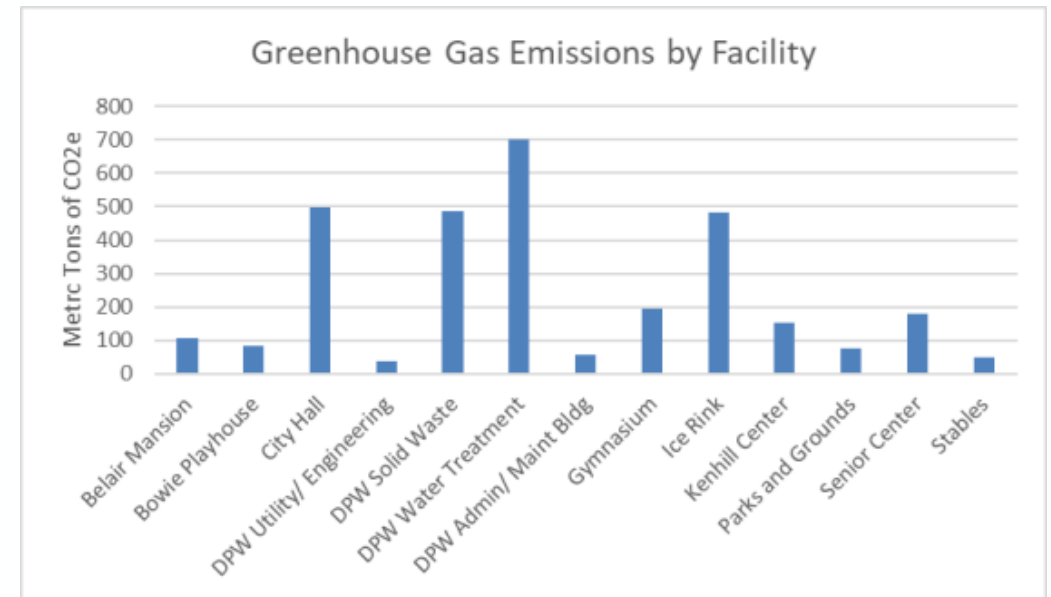
MD CLIMATE SOLUTIONS NOW ACT OF 2022

- Buildings over 35,000 SF must annually report their energy consumption and meet certain building energy performance standards (BEPS).
- BEPS sets limits for net-direct emissions (kg CO₂e/sf) and site energy use intensity (EUI – kbtu/sf).
- Alternative compliance fees will be assessed annually beginning with CY 2030 data by the state of MD for non-compliance.
- Applies to: Bowie City Hall, Kenhill Center, and the future Ice Arena



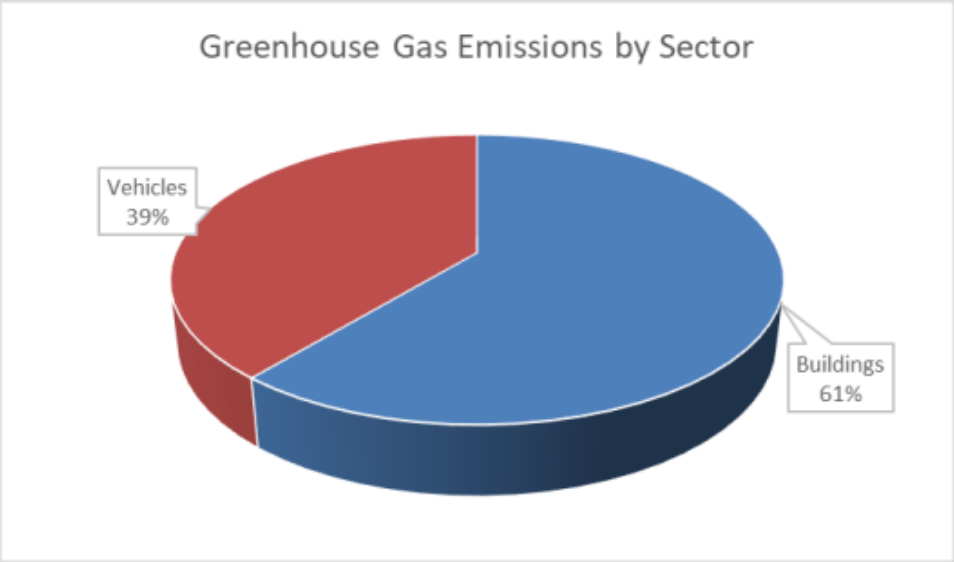
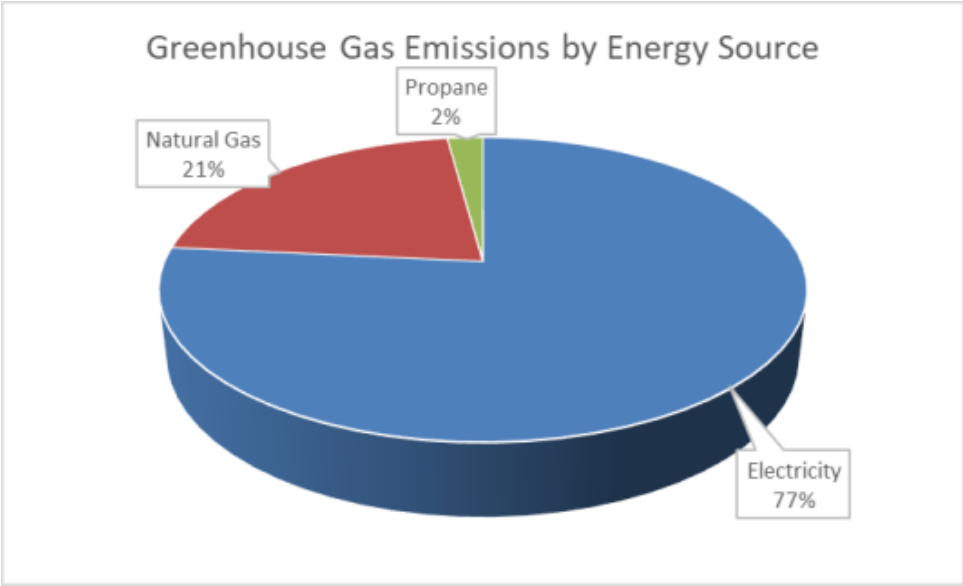
ENERGY BENCHMARKING

- Energy benchmarking is the process of tracking and measuring an organization's energy consumption over time.
- Historical energy usage at the included facilities for their respective energy sources was analyzed and determined from historical utility bills.
- The most recent 36 months of data was used for each facility, or as much data was available during those periods. A twelve-month average for each utility was established using the available data.



ENERGY BENCHMARKING

- One calendar year (2023) of fuel purchases was analyzed.
- This included 210,000 gallons of gasoline and diesel used by city-owned vehicles.

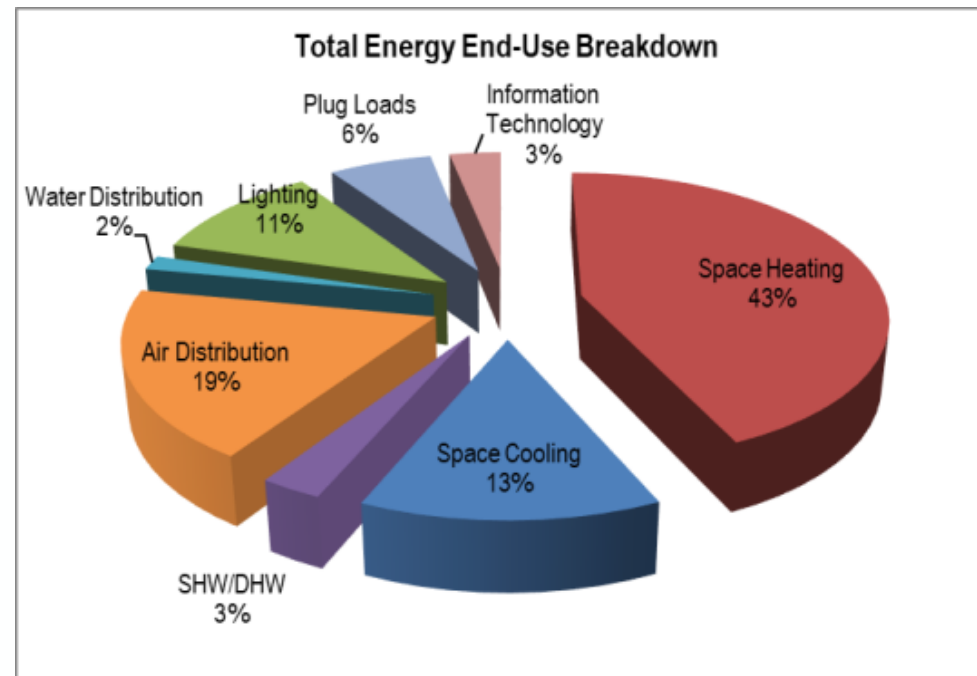


Sector	GHG Emissions (MT-CO2e)	Percent of Total
Buildings	3,105	61%
Vehicles	1,980	39%
Total	5,085	100%

ENERGY END USE BREAKDOWN

BOWIE CITY HALL

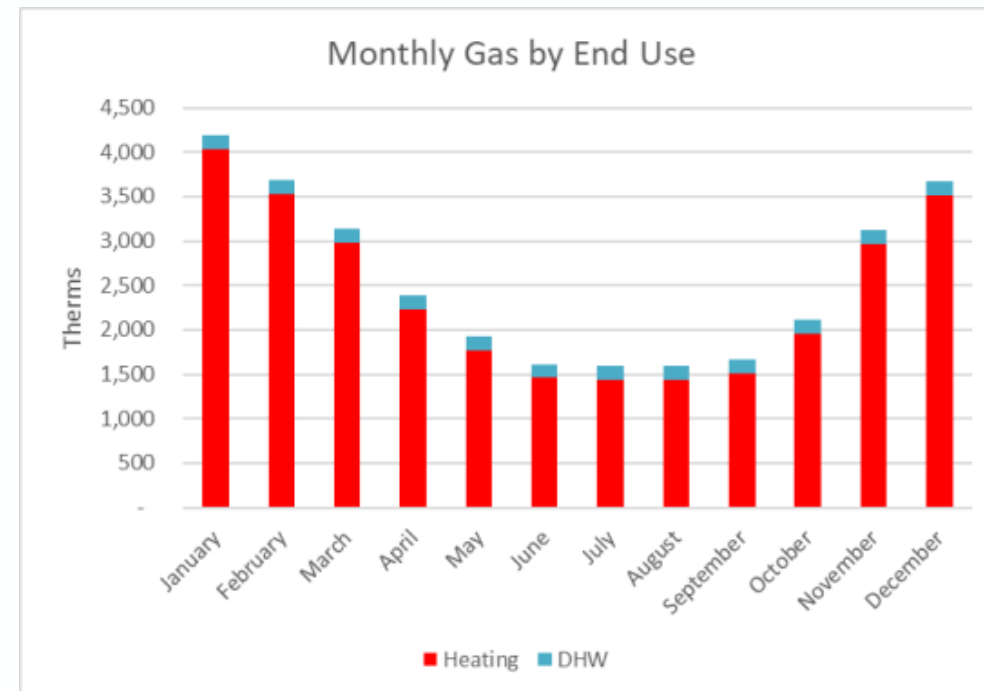
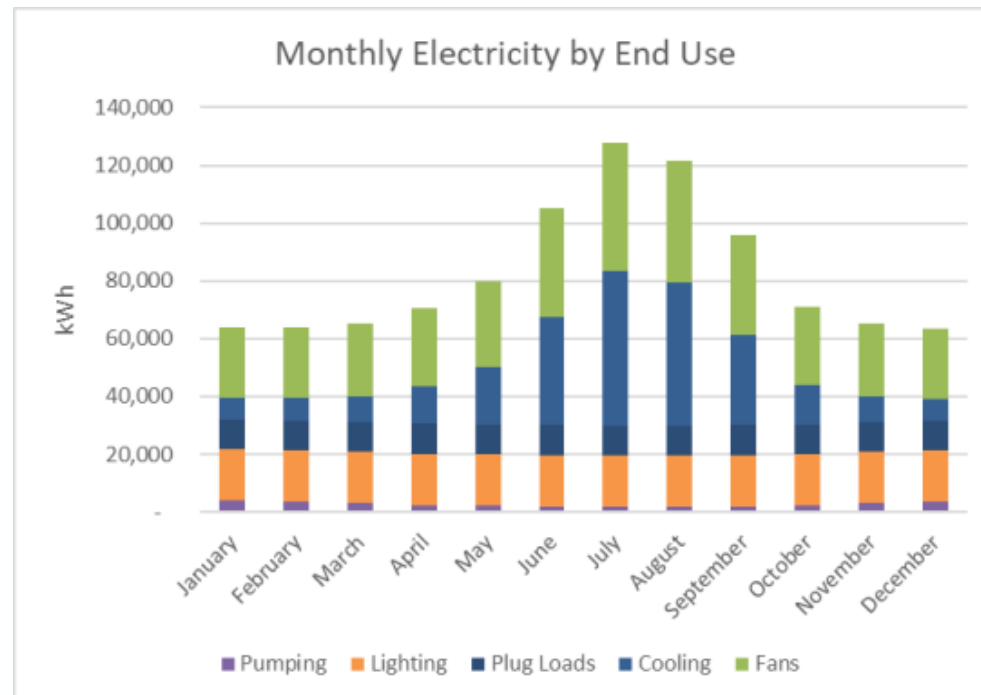
- Space heating, space cooling, and air distribution make up the largest energy end uses at Bowie City Hall. It has a high natural gas usage throughout the year used for heating water supplied to VAV terminal units. There is a small cooling load throughout the winter due to the need to cool IT servers.



ENERGY END USE BREAKDOWN

BOWIE CITY HALL

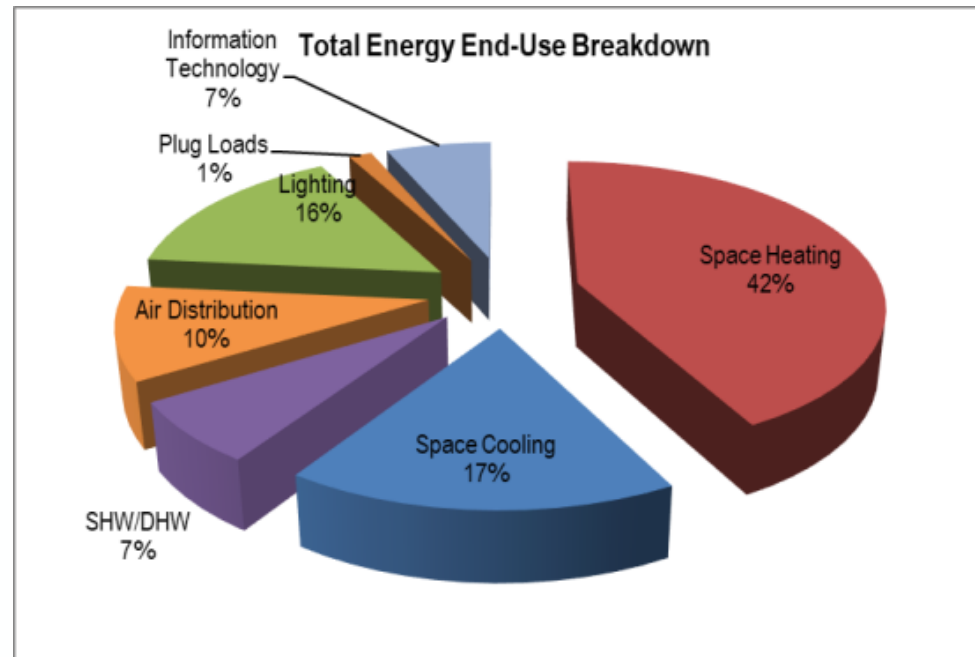
- Space heating, space cooling, and air distribution make up the largest energy end uses at Bowie City Hall. It has a high natural gas usage throughout the year used for heating water supplied to VAV terminal units. There is a small cooling load throughout the winter due to the need to cool IT servers.



ENERGY END USE BREAKDOWN

KENHILL CENTER

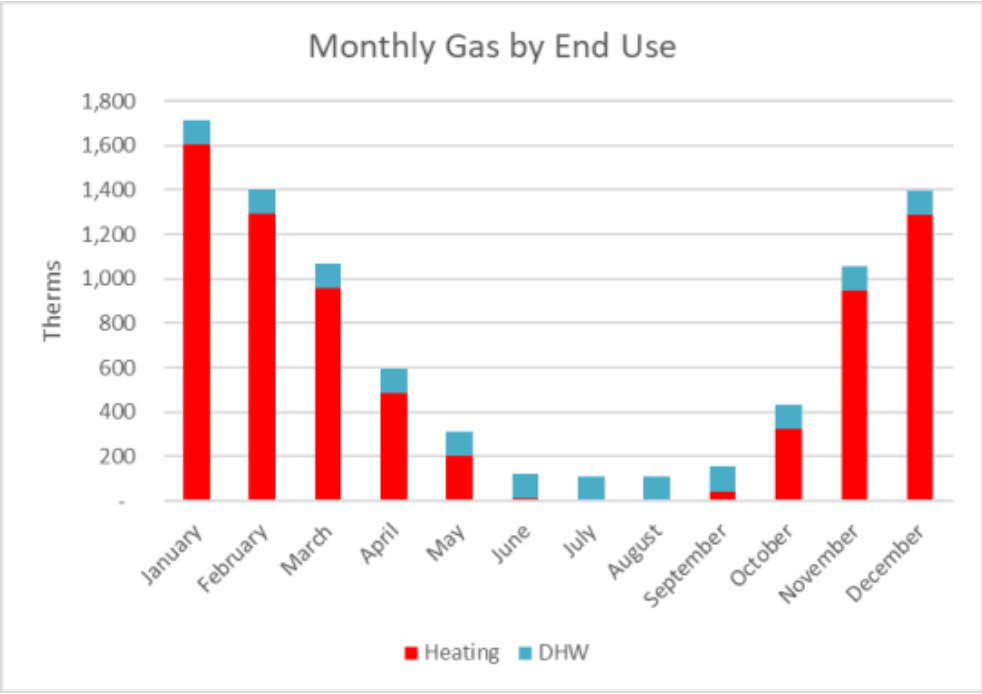
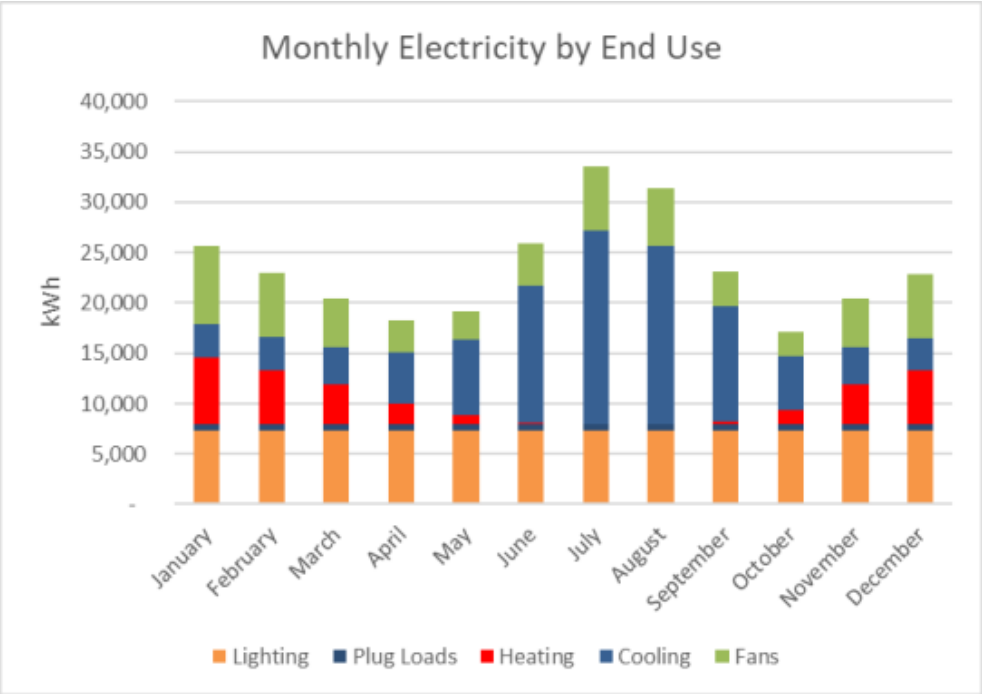
- Space heating, space cooling, and lighting make up the largest energy end uses at Kenhill Center. Heating is primarily by the natural gas-fired rooftop units, but the electricity use also rises in the winter due to some electric resistance unit heaters.



ENERGY END USE BREAKDOWN

KENHILL CENTER

- Space heating, space cooling, and lighting make up the largest energy end uses at Kenhill Center. Heating is primarily by the natural gas-fired rooftop units, but the electricity use also rises in the winter due to some electric resistance unit heaters.

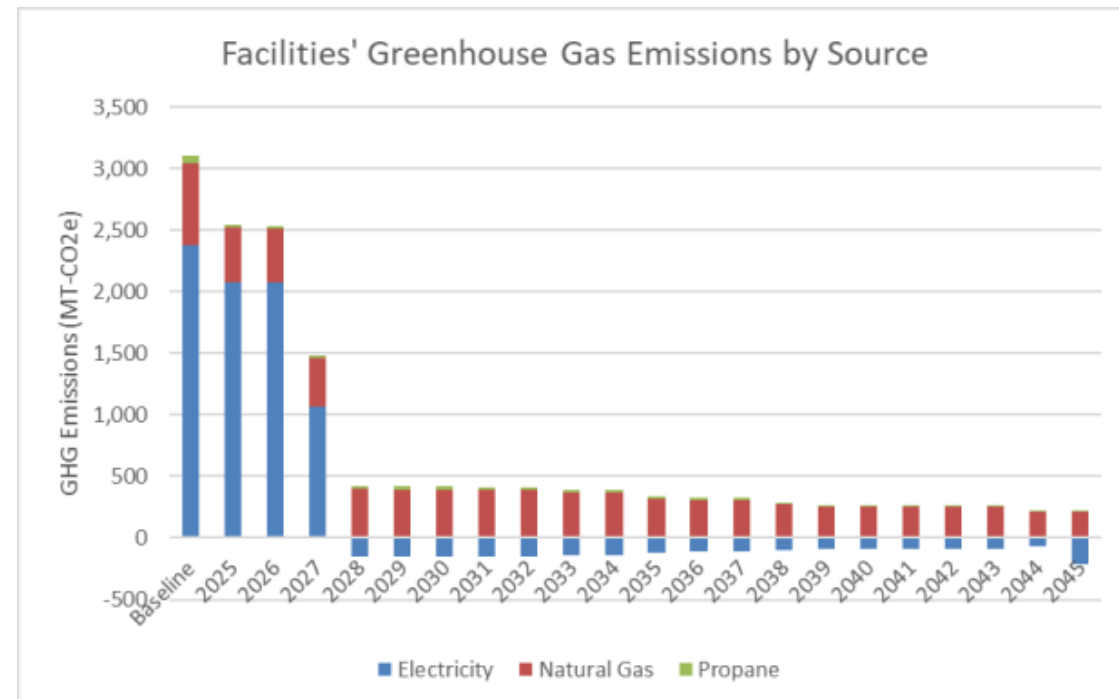


ENERGY CONSERVATION MEASURES

- 75 ECMs were identified at 13 facilities
- ECMs are categorized by facility and by measure category
- A year of implementation was selected for each ECM based on how complex it is to implement and the age of the equipment, in the cases of replacements

Measure categories:

- Operational changes (2025)
- Capital projects (depending on age of equipment)
 - HVAC
 - Plumbing
 - Lighting
 - Building Enclosure
- Renewable energy (2027-2028)



ENERGY CONSERVATION MEASURES

Measure Identification				Recommend ed Year to Implement	Annual Electricity Savings	RECs Owned		RECs Sold		Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
						Offsite Solar PV	Onsite Solar PV	Offsite Solar PV	Onsite Solar PV			Annual Savings
Measure	Facility	Measure Category	Measure Title		(kWh)	(kWh)	(kWh)	(kWh)	(kWh)	(Therms)	(Gals)	(metric tons CO ₂ e)
1a	City Hall	Operational Changes	Modify HVAC occupancy schedule to match building hours (currently 24/7)); for RTU-1 and RTU-	2025	255,505					12,044	-	142.2
1b	City Hall	Operational Changes	Perform maintenance of VAV terminal units	2025	14,743					1,128	-	10.6
1c	City Hall	Operational Changes	Increase supply air temperature maximum setpoint	2025	9,954					3,061	-	19.7
1d	City Hall	Operational Changes	Increase economizer enable setpoint from 55 F to 65 F	2025	19,784					-	-	5.9
1e	City Hall	Operational Changes	Implement hot water temperature reset	2025	-					1,482	-	8.1
1f	City Hall	Capital Project - HVAC	Replace existing gas-fired rooftop units with heat pumps	2027	-21,051					2,534	-	7.6
1g	City Hall	Capital Project - HVAC	Replace gas-fired boilers with heat pumps	2035	-92,570					9,034	-	21.9
1h	City Hall	Capital Project - Plumbing	Replace gas-fired water heater with heat pump	2036	-12,272					1,872	-	6.6
1i	City Hall	Capital Project - Lighting	Finish LED lighting retrofit	2025	22,024					-	-	6.6
1i	City Hall	Capital Project - Envelope	Install solar window film on south facing windows	2027	20,584					-437		3.7
1k	City Hall	Renewable Energy	Install rooftop solar PV	2027	125,800		125,800					75.0
1l	City Hall	Renewable Energy	Install carport solar PV	2027	173,200		173,200					103.3

ENERGY CONSERVATION MEASURES

Measure Identification				Recommend ed Year to Implement	Annual Electricity Savings	RECs Owned		RECs Sold		Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
Measure	Facility	Measure Category	Measure Title			Offsite Solar PV	Onsite Solar PV	Offsite Solar PV	Onsite Solar PV			Annual Savings
					(kWh)	(kWh)	(kWh)	(kWh)	(kWh)	(Therms)	(Gals)	(metric tons CO ₂ e)
2a	Kenhill Center	Operational Changes	Modify HVAC occupancy schedule for food pantry trailer HVAC systems at local thermostats	2025	25,796							7.7
2b	Kenhill Center	Capital Project - HVAC	Replace existing gas-fired rooftop units with heat pumps - Phase 1: RTU-A2, B2, C2, L, N, O, Q	2027	-18,789					1,801		4.3
2c	Kenhill Center	Capital Project - HVAC	Replace existing gas-fired rooftop units with heat pumps - Phase 2: RTU-D, F, G, T, U	2033	-15,658					1,501		3.6
2d	Kenhill Center	Capital Project - HVAC	Replace existing gas-fired rooftop units with heat pumps - Phase 3: RTU-A, A3, B, B3, C, C3, E, J, K, P, R, S, V, W, X, Y	2039	-40,826					3,914		9.3
2d	Kenhill Center	Capital Project - HVAC	Replace Food Pantry trailer air conditioners with heat pumps	2027	6,082							1.8
2e	Kenhill Center	Capital Project - Plumbing	Replace gas-fired water heater with Heat Pump	2029	-11,444					1,328		3.9
2f	Kenhill Center	Capital Project - Lighting	LED lighting retrofit (interior is complete)	2025	57,743							17.2
2g	Kenhill Center	Capital Project - Lighting	Install lighting controls	2026	3,799							1.1
2h	Kenhill Center	Renewable Energy	Install rooftop solar PV	2027	157,000		157,000					93.6
2i	Kenhill Center	Renewable Energy	Install carport solar PV	2027	271,700		271,700					162.0
2j	Kenhill Center	Renewable Energy	Own not sell solar RECs	2028			29,094		-29,094			8.7

ECMS – OPERATIONAL CHANGES

- Measure : Modify HVAC occupancy schedule to match building hours

Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2025	685,415	28,502	7,716	404.9

Proposed HVAC system hours:

Building	Monday-Friday Hours	Saturday-Sunday Hours
Senior Center	7:00 am – 5:00 pm	Saturday 7:00 am – 1:00 pm; No Sunday hours
Gymnasium	8:00 am – 9:00 pm	9:00 am – 7:00 pm
Belair Mansion	7:00 am – 7:00 pm	No weekend hours
Belair Stables	9:00 am – 5:00 pm	9:00 am – 5:00 pm
City Hall (RTU-1 & 3 only)	7:00 am – 5:00 pm	No weekend hours
Bowie Playhouse*	10:00 am – 5:00 pm	10:00 am – 5:00 pm
DPW*	6:00 am – 4:00 pm	No weekend hours
<u>Kenhill</u> Center Food Pantry Trailer*	8:00 am – 5:00 pm	8:00 am – 5:00 pm

* Currently controlled by local thermostats only

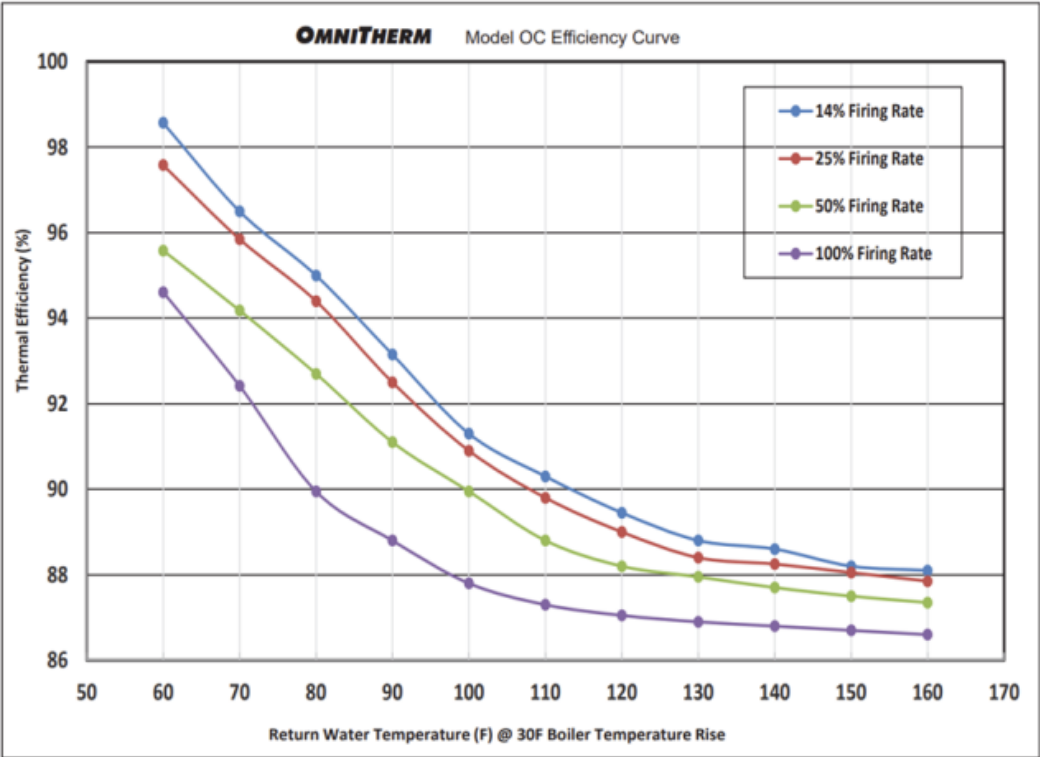
ECMS – OPERATIONAL CHANGES

- Measure : Implement hot water temperature reset

Applicable to: Bowie City Hall, Bowie Senior Center, Bowie Gymnasium,
Belair Mansion

Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2025	-	2,938	-	16.1

Condensing boiler efficiency curve (courtesy Laars):



ECMS – OPERATIONAL CHANGES

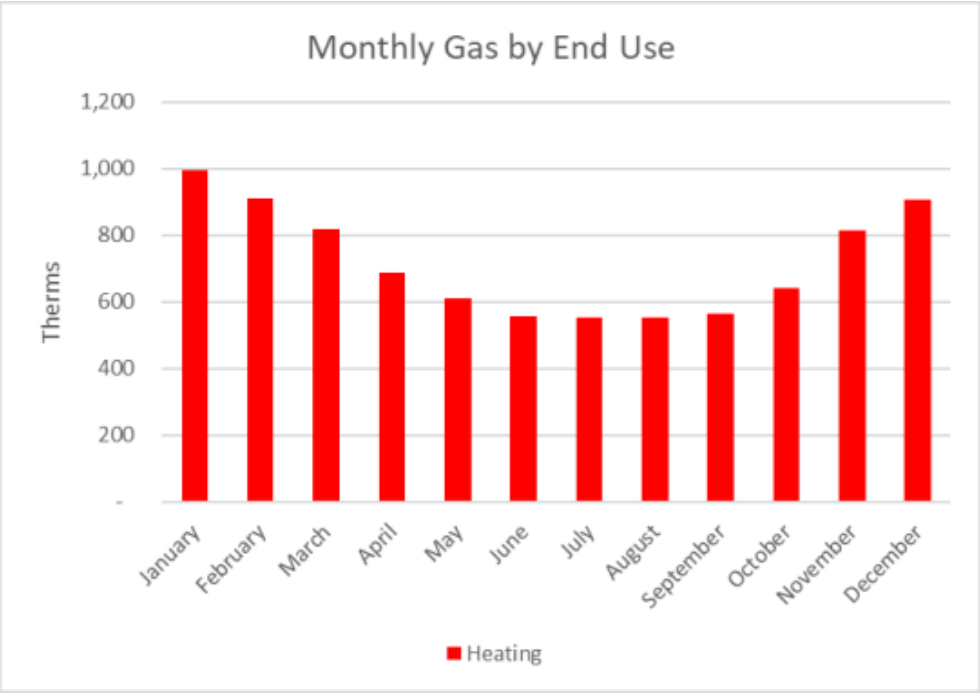
- Measure : Disable hot water heating systems over 65 °F ambient temperature (Gymnasium & Belair Mansion)

Applicable to: Bowie Gymnasium, Belair Mansion

Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2025	19,564	2,621	-	20.2

It is recommended that operational changes are not just implemented once and forgotten about but are policies that are instituted. There should be a designated individual who ensures that they are continually followed to ensure persistence of savings through future years.

Belair Mansion monthly gas by end use:



ECMS – CAPITAL PROJECTS

- Measure : Replace existing fuel-fired furnaces with heat pumps

Applicable to: Bowie City Hall, Kenhill Center, Bowie Playhouse,

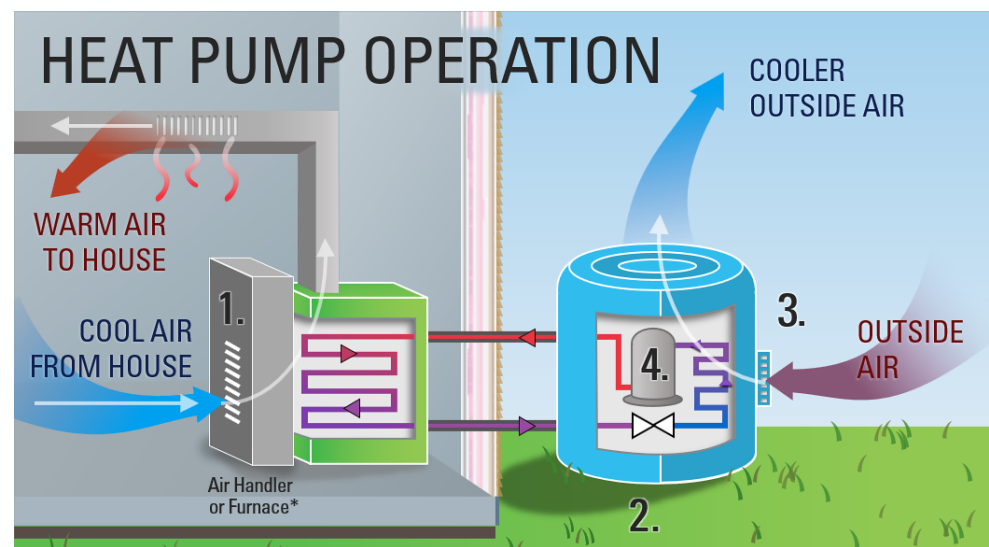
Department of Public Works

Fuel-fired furnaces have efficiency ratings of 80% to over 90% but heat pumps have a coefficient of performance (COP) of over 3.0 (300% efficiency).

This is made possible by reversing the air conditioning cycle

Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2027 - 2039	-110,878	12,765	3,720	58.3

Heat pump operation (source: 2040 Energy):



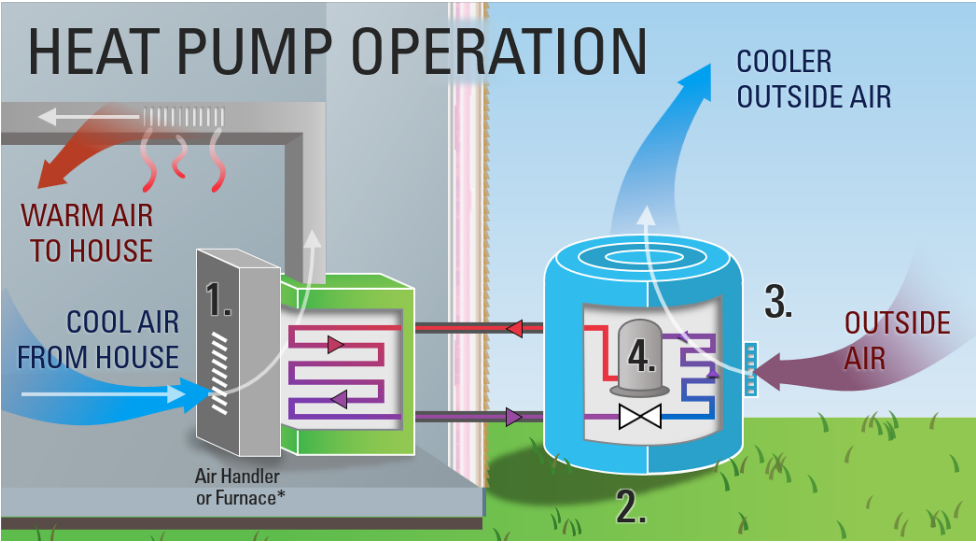
ECMS – CAPITAL PROJECTS

- Measure : Replace existing fuel-fired boilers with heat pumps

Applicable to: Bowie City Hall, Senior Center, Bowie Gymnasium

Heat pump operation (source: 2040 Energy):

Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2035 - 2044	-215,296	21,168	-	51.8



ECMS – CAPITAL PROJECTS

- Measure : Replace HVAC system with geothermal heat pump system

Applicable to: Belair Mansion

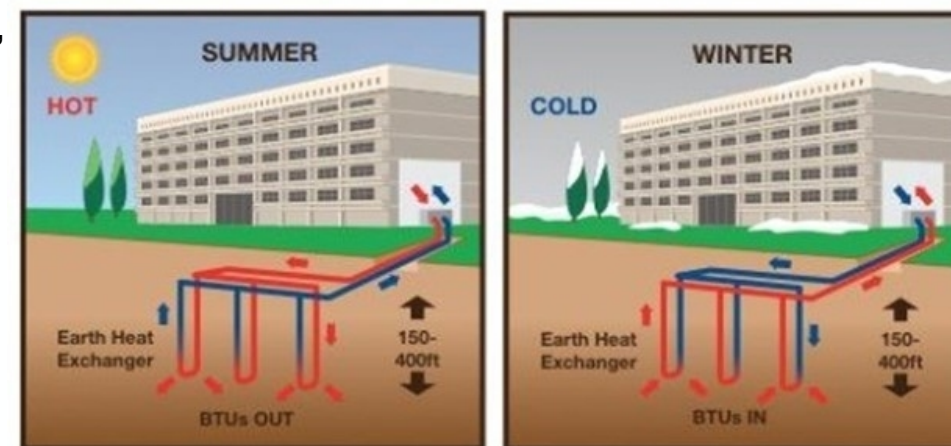
There are other options to electrify heating system at Belair Mansion, but compared to the other options, a geothermal WSHP system:

- Produces the fewest greenhouse gas emissions
- Requires the least maintenance
- Has no HVAC equipment visible to public

- Field behind mansion

Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2033	-3,430	2,703	-	13.8

Geothermal System (source: Advance Air & Heat Co):



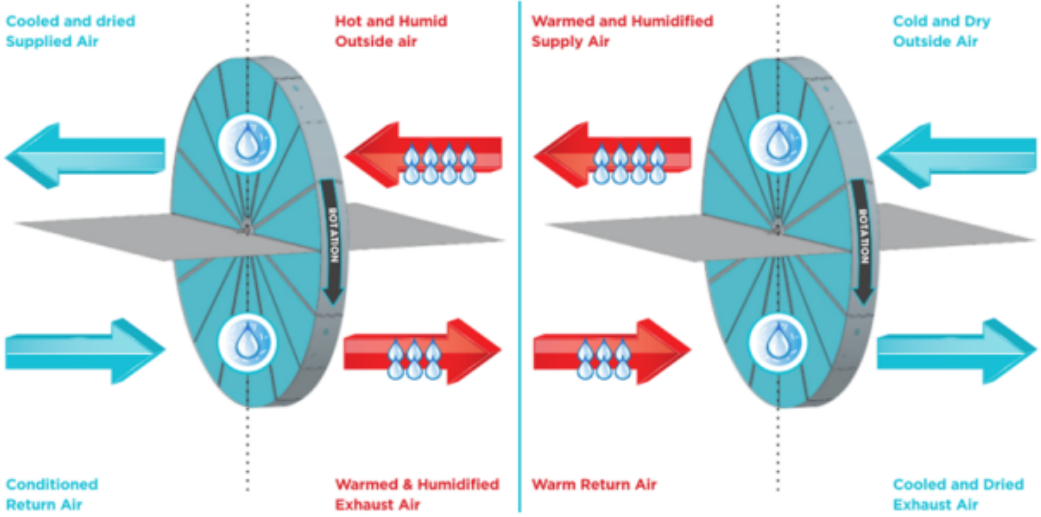
ECMS – CAPITAL PROJECTS

- Measure : Energy Recovery Ventilation

Applicable to: Bowie Gymnasium, Parks and Grounds

Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2030, 2043	32,789	-	-	9.8

Energy Recovery operation (source: Innergy Tech):



ECMS – CAPITAL PROJECTS

- Measure : Install Solar Window Film on South Facing Windows

Applicable to: City Hall

Solar Window Film Examples (source: Uline):

Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2027	20,584	-437	-	3.7



ECMS – RENEWABLE ENERGY

- Measure : Install Onsite Solar PV Arrays

Applicable to: Bowie City Hall, Kenhill Center, Bowie Senior Center, Bowie Gymnasium, Parks and Grounds

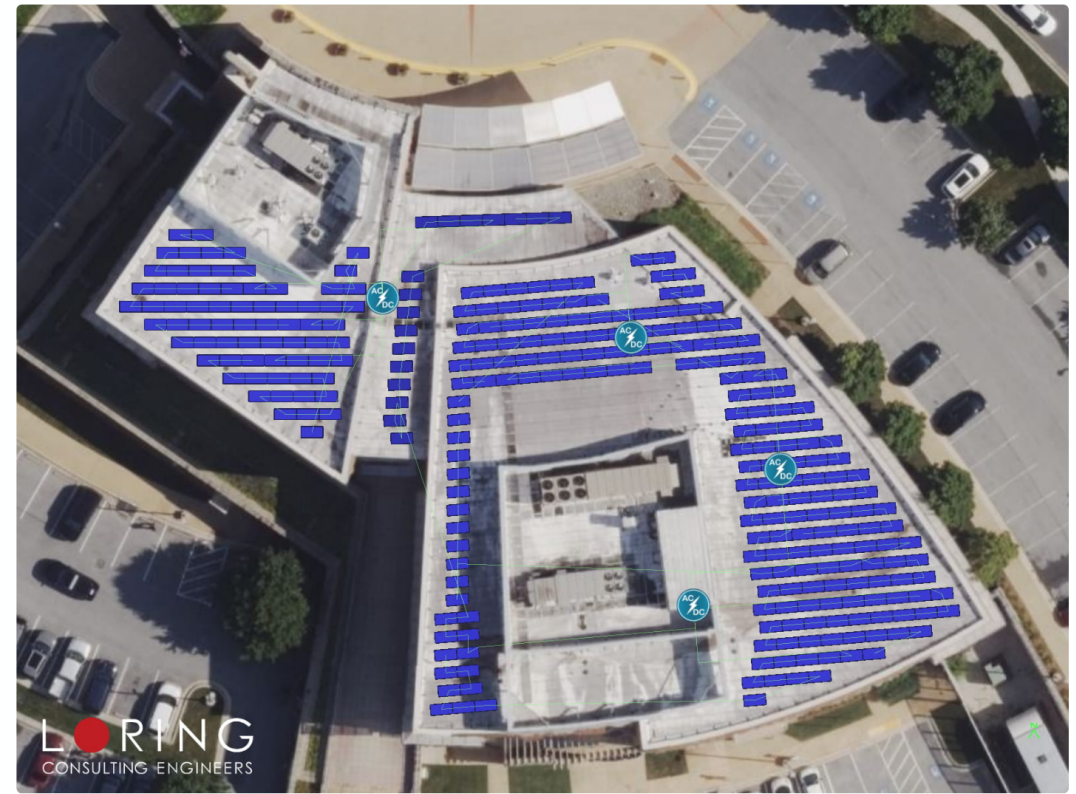
Recommended Year to Implement	Annual Electricity Savings	Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
				Annual Savings
	(kWh)	(Therms)	(Gals)	(metric tons)
2027	1,669,640	-	-	995.7

ECMS – RENEWABLE ENERGY

- Bowie City Hall: Annual baseline consumption of 1,089,594 kWh



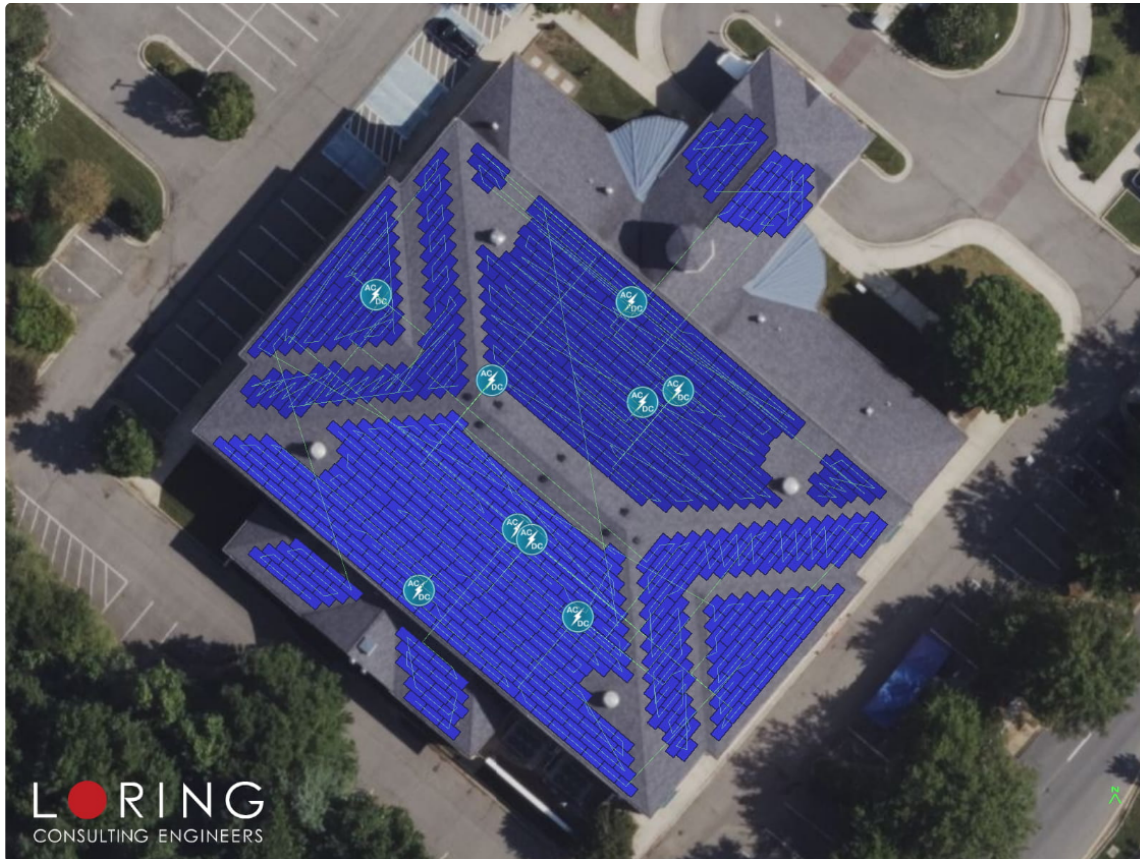
Carports: 173,200 kWh



Rooftop: 125,800 kWh

ECMS – RENEWABLE ENERGY

- Bowie Gymnasium: Annual baseline consumption of 431,478 kWh



Rooftop array: 321,600 kWh annual production

ECMS – RENEWABLE ENERGY

- Bowie Senior Center: Annual baseline consumption of 302,504 kWh



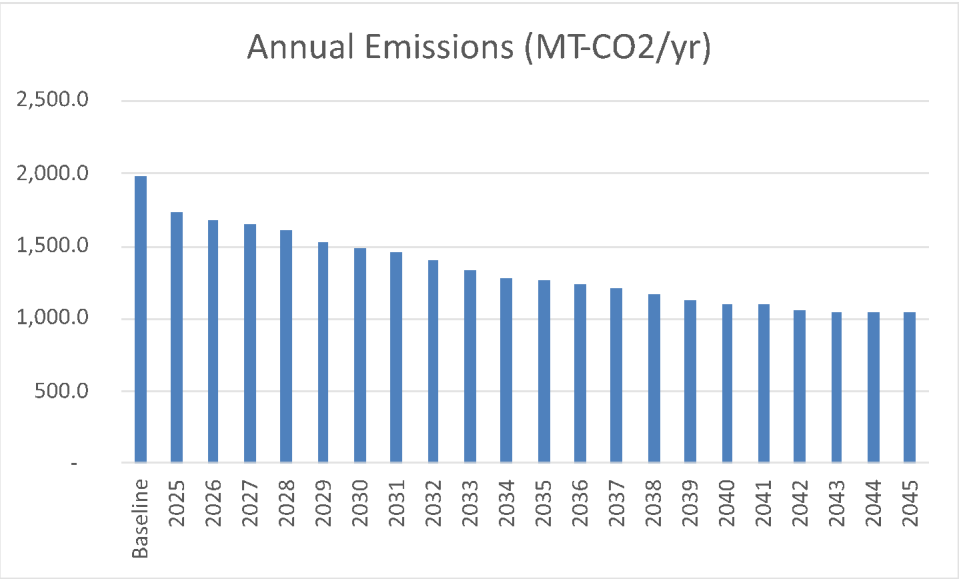
Carports: 171,200 kWh



Rooftop: 164,400 kWh

FLEET ELECTRIFICATION

- Potential to reduce emissions by 938.4 MT-CO2e or 47%
- Adopt a green fleet policy to guide staff
- Install EVSI when able, seeking grant funding, and within proposed projects



Current Vehicle			Proposed Vehicle	Emissions Saved (MT-CO2/yr)	
Make / Model and mpg	Quantity	Annual Emissions (MT-CO2/yr)		Average Per Vehicle	Total
Chevrolet Tahoe 18 mpg 	12	9.0	Kia EV9 89 mpge 	6.6	78.9
Ford F-250 14 mpg 	15	6.9	Ford F-150 Lightning 70 mpge 	5.3	79.8
Ford Interceptor 21 mpg 	40	8.6	Chevy Blazer Police EV 80 mpge 	6.4	254.5
Freightliner M2 106 Refuse Truck 7 mpg 	21	28.6	Mack LR Electric 9 mpge 	6.6	139.4



L●RING
CONSULTING ENGINEERS



City of Bowie, MD Energy Efficiency and Conservation Strategy

Prepared for: City of Bowie
Department of Planning and Sustainability

Prepared by: Loring Consulting Engineers
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EXECUTIVE SUMMARY

The City of Bowie, MD is updating its Energy Efficiency Conservation Strategy (EECS), funded by the Energy Efficiency and Conservation Block Grant (EECBG) from the Department of Energy (DOE). This update builds upon the 2009-2010 iteration, aiming to reduce operational emissions and enhance energy efficiency for City operations. With advancements in technology and staffing, including the addition of a Sustainability Manager and an energy efficiency Capital Improvement Plan (CIP), the City believes now is the time to revise the strategy for more achievable outcomes. The City of Bowie selected a consultant (Loring Consulting Engineers) to develop the EECS.

This comprehensive EECS is aligned with DOE guidelines to integrate with the City's Climate Action Plan (CAP). Serving as DOE Blueprint #1, the EECS will provide a roadmap for the City government and support the goal of a net-zero emissions by 2045, as stated in the CAP.

It assesses current energy usage, establish baselines and goals, as well as strategies and actions for emissions reduction and energy efficiency across City operations.

The EECS creates categories of action, such as energy management, efficiency, emissions reduction, renewable technology implementation, and fleet improvements with key activities being data collection, baseline establishment, and goal development.

The comprehensive EECS includes the following:

- A review of all appropriate state and county-level environmental, energy management, and conservation plans and strategies to ensure the planning and policy development activities initiated and implemented on behalf of the City of Bowie are consistent with and supportive of established plans/goals. This may include, but it is not limited to, the Climate Solutions Now Act of 2022 and associated Building Energy Performance Standards (BEPS).
- Energy benchmarking of all City facilities and the City fleet to establish baseline data on energy usage.
- Establishes benchmarking baseline for use in forecasting, measuring progress toward future reductions, and expenditure levels utilizing Portfolio Manager.
- Identifies and evaluates energy-saving opportunities and provides recommendations for implementation as they relate to established categories of action.
- Determines recommendations for implementing City-wide or facility-wide energy efficiency standards and policies to reduce energy demand on government facilities and fleet operations.
- Provides goals and objective statements that describe
 - the City of Bowie's operational carbon footprint now with a detailed breakdown of each sector's usage,
 - what our footprint may look like in future years with business as usual and no progress made,
 - the priority actions for achieving energy use-reduction and conservation goals as they relate to the chosen categories of action and what progress would look like and
 - indicators for assessing the City's progress as we move forward implementing the EECS.

KEY FINDINGS

Some of the key findings from the EECS include:

City of Bowie Energy Efficiency and Sustainability Strategy 2024

- Of all greenhouse gas emissions attributed to city-owned buildings and vehicles, buildings account for 61%; vehicles account for 39%.
- The facilities that use the most energy are (in order from greatest to least): Water Treatment, City Hall, Ice Rink, Solid Waste Treatment. These four account for about 70% of the energy used by city-owned buildings.
- An energy end-use breakdown was performed for each facility (excluding Water and Waste Treatment and the Ice Rink). Space heating is the greatest energy end-use at every facility. HVAC systems (combining heating, cooling, air and water distribution) make up around 90% of the energy used at each of the facilities.
- Monthly utility data was used to develop 12-month electric and natural gas profiles for each facility, further breaking down the energy end uses by utility for each month of the year. One of the key takeaways of this is that at all buildings that use boiler(s) for space heating, space heating occurs 12 months of the year. This presents opportunities for reducing boiler usage throughout the cooling season by either disabling them or reducing their supply temperature.
- There are several low-cost “operational changes” that can be implemented quickly to reduce the energy usage of the existing HVAC systems.
- At most city facilities, the HVAC systems are scheduled to the occupied mode 24/7. In most cases, this is unnecessary. Reducing the schedules as much as possible provides drastic savings and can be done right away.
- Fuel-fired equipment provides space heating and domestic water heating at nearly every city-owned facility. When burned, these fossil fuels (natural gas and propane) produce greenhouse gas emissions (carbon dioxide, methane, etc.) that get trapped in the atmosphere resulting in global warming. By converting to heat pumps, this allows for heating systems to be electrified while reducing the total site energy use. When combined with renewable energy sources for electricity, this provides a path to net-zero emissions.
- There is typically more than one option when thinking about converting a building’s heating system to electric. This EECS provides a recommended option for each facility while also providing other options to consider.
- Lighting systems are a classic “low hanging fruit” to be retrofit as new technologies emerge. LEDs are the most efficient lighting type available. The City has already been working on converting their lighting systems to LED. This EECS identifies those facilities that have and have not already been converted to LED.
- A few city facilities have onsite renewable energy through solar photovoltaic panels, but this potential is still mostly untapped. This EECS provides recommended locations for onsite solar arrays, including rooftops and carports (over parking). It also provides analyses for potential energy production at these locations. It will be necessary to increase the city’s renewable energy portfolio if it is to be net-zero emissions.
- The Maryland Climate Solutions Now Act of 2022 requires all buildings over 35,000 square feet to annually report their energy consumption and meet certain building energy performance standards (BEPS). This EECS analyzes how the two affected buildings will (or will not) meet BEPS, it describes the challenges in meeting them, and it estimates the potential fees if unmet.
- To reduce greenhouse gas emissions produced by the city’s vehicle fleets, it will be necessary to find suitable electric and hybrid vehicles to replace the gas vehicles. This EECS analyzes the usage and emissions produced by the existing fleet and provides a proposed electric/hybrid replacement for each of the city’s most common vehicles.

SUMMARY OF THE EECS PLAN

This EECS plan is divided up as follows:

Description of Facilities: This presents an overview of each one of the facilities that was analyzed for this plan, including its size, use, and a description of the major energy using systems.

Benchmarking of Current Energy Usage: Before developing a plan to reduce energy consumption and greenhouse gas emissions, it is necessary to understand what the current levels of both are. This section analyzes each city-owned building one by one, the energy consumption and greenhouse gas emissions of each, as well as the fleet of city-owned vehicles.

Energy End Use Breakdown: In order to develop a plan to reduce energy at a facility, it is necessary to identify how energy is used at the facility. This section analyzes each facility's electric and natural gas usage throughout the year and breaks it down annually and monthly by end use.

Energy Conservation Measures: Through a walkthrough of each facility, discussions with facility operations staff, and an analysis of the building automation systems, a list of energy conservation measures was developed for each facility. In many cases, a particular measure can be applied to multiple buildings (with some minor variations). These have been grouped together in this way.

Maryland Climate Solutions Now Act of 2022: In 2022, Maryland passed the CSNA which requires both site energy use intensity reduction and zero net-direct emissions, with targets and alternative compliance fees beginning in 2030. This section of the plan analyzes the two affected city-owned buildings, describes how this plan will (or will not) meet the targets set by the act, and estimates the potential fees.

Potential Greenhouse Gas Reduction from Fleet Electrification: This section of the plan analyzes fuel consumption of city-owned vehicles and presents electric and hybrid vehicle replacements for each. It analyzes the potential greenhouse gas emissions reduction from replacing those vehicles.

OVERVIEW OF GREENHOUSE GAS EMISSIONS REDUCTION

This plan identifies a pathway to net-zero emissions by 2045. The various recommendations include:

- Operational changes that can be made at low or no cost
- Capital improvements and equipment replacements that require detailed planning and engineering
- Renewable energy projects, including on-site rooftop and carport solar PV installations and offsite purchases of renewable energy to further offset site energy use

The figure below shows the projected greenhouse gas emissions by year if the plan is implemented according to the timetable presented in this report. The most significant emissions reductions occur due to operational changes (2025), installation of onsite solar PV systems (2027), and the owning of solar renewable energy credits for systems already in place (2028).

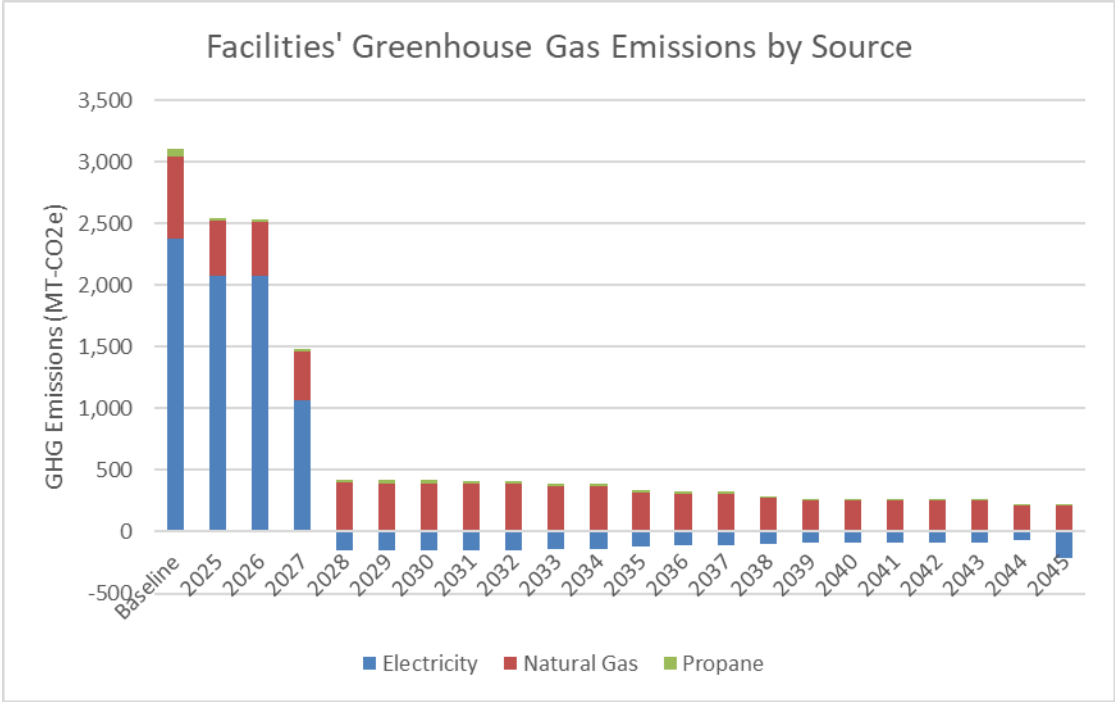


Figure 1: Facilities' Greenhouse Gas Emissions by Source

DESCRIPTION OF FACILITIES

This section provides a brief description of each of the facilities included in this assessment. The facilities were selected by the Department of Planning and Sustainability for this study based on their relative size and energy usage.

BOWIE CITY HALL

15901 Fred Robinson Way

About the building: Bowie City Hall includes office space for much of the Bowie city government including the police department.

- Building square footage:
 - 84,423 square feet of office space
- Year of construction: 2010
- Building classification: Office
- Building floors: Two floors above grade and one floor below grade

The major energy using systems include: Three air-cooled, natural gas-fired rooftop units provide conditioned air through ductwork to VAV terminal units with hot water reheat coils. Natural gas-fired boilers provide hot water to the VAV terminal units. The heating hot water pumps and RTU fans are controlled by variable frequency drives. The lighting systems have been partially retrofit with plug and play LEDs as fluorescent lamps fail. Interior lighting systems are controlled by occupancy sensors. Generally, all equipment is original to the building, except the domestic water heater which was recently replaced (2022) and a few air-cooled split systems air conditioners that have been added since the building was constructed.

KENHILL CENTER

2614 Kenhill Drive

About the building: Kenhill Center was originally built as a school, and formerly housed the city government prior to the construction of City Hall, and now provides office space for various community groups. It also has an attached trailer that houses a food pantry.

- Building square footage:
 - 33,941 square feet of office space
 - 3,370 square foot multi-purpose room
 - 1,803 square foot kitchen (not in use)
- Year of construction: 1965
- Building classification: Office
- Building floors: One floor above grade

The major energy using systems include: 28 air-cooled, natural gas-fired rooftop units provide conditioned air to the occupied spaces through ductwork. There are 8 split system air conditioners serving electrical or data rooms. The trailer has three wall-mounted air conditioners with electric resistance heat. Lighting systems were recently retrofitted with LED (2024). Interior lighting is controlled by manual switches. 16 of the 28 rooftop units were just replaced (2024). The building has a small solar PV array on the roof.

CITY OF BOWIE SENIOR CENTER

14900 Health Center Drive

About the building: The Senior Center provides recreational and community gathering space for senior citizens.

- Building square footage:
 - 28,933 square feet of community center

- Year of construction: 2000
- Building classification: Community Center
- Building floors: One floor above grade

The major energy using systems include: Three air handling units with chilled water and hot water coils provide conditioned air to most of the facility through ductwork. All three air handling units are connected to VAV terminal units with reheat coils. A handful of spaces are served by ceiling-hung unit ventilators. An air-cooled chiller and natural gas-fired boilers provide chilled water and heating hot water to the facility. The lighting systems were recently retrofitted with LED (2024). Interior lighting is controlled by manual switches. The chilled and heating water pumps are controlled by variable frequency drives. The air handling unit fans have variable frequency drives or variable speed electronically commutated motors. The air handling units and boilers were all replaced around 2019. The chiller was replaced around 2016.

CITY OF BOWIE GYMNASIUM

4100 Northview Drive

About the building: The gymnasium includes two full-sized basketball courts.

- Building square footage:
 - 27,603 square feet of recreational space
- Year of construction: 2000
- Building classification: Recreational Center
- Building floors: One floor above grade

The major energy using systems include: Four air handling units with chilled water and hot water coils provide conditioned air to the space through ductwork. One air handling unit serves the gymnasium and the three smaller AHUs supply the front of house space. Two air-cooled chillers and natural gas-fired boilers provide chilled water and heating hot water to the facility. The lighting systems were recently retrofitted with LED (2024). Interior lighting is controlled by manual switches. The chilled and heating water pumps are constant volume. The air handling unit fans have variable frequency drives or variable speed electronically commutated motors. The boilers were replaced 2013. New air handling units, pumps, air-cooled chillers, and split system air conditioners were installed in 2023. There previously was no chiller as the previous air handling units had remote condensing units but the new units have chilled water coils.

CITY OF BOWIE ICE ARENA

3330 Northview Drive

About the building: The facility houses an ice rink. It is scheduled to be replaced by a new ice rink in the very near future and as such, the facility was not reviewed for this assessment.

- Building square footage:
 - 26,400 square feet of ice arena
- Year of construction: 1971
- Building classification: Ice Arena
- Building floors: One floor above grade

PARKS AND GROUNDS DEPARTMENT

3106 Mitchellville Road

About the building: Two buildings used by the Parks and Grounds Department to store and maintain vehicles. One building also includes the parks and grounds department offices.

- Building square footage:
 - 7,895 square feet of office space

- 12,284 square feet of vehicle maintenance space
- Year of construction: 2007
- Building classification: Vehicle Repair Services
- Building floors: One building has two floors above grade; one building has one floor above grade

The major energy using systems include: A geothermal water-source heat pump system that provides heating and cooling to the office space. A constant volume makeup air unit that provides outdoor air. Interior lighting is fluorescent. Lighting in the offices is controlled by occupancy sensors. One building has a small solar PV array on the roof. The maintenance garages are heated by natural gas-fired unit heaters and infrared heaters and have exhaust fans for ventilation.

BELAIR MANSION

12207 Tulip Grove Drive

About the building: Belair Mansion is a historic plantation house and former home of the Maryland governor. Today it is used for tours and community events.

- Building square footage:
 - 16,024 square feet of former residential space
- Year of construction: 1745
- Building classification: Museum / former residential space
- Building floors: Three floors above grade and one floor below grade

The major energy using systems include: Four air handling units with chilled water and hot water coils provide conditioned air to the space through ductwork. An air-cooled chiller and two natural gas-fired boilers provide chilled water and heating hot water to the facility. The lighting systems have partially been retrofitted with LED. Interior lighting is controlled by manual switches. The pumps and air handling units are all constant volume. The boilers were replaced in 2014. All other mechanical systems were replaced in 2012.

BELAIR STABLES

2835 Belair Drive

About the building: The building includes former stables that is now a museum to showcase the history.

- Building square footage:
 - Approximately 9,000 square feet of museum / former stables
- Year of construction: 1907
- Building classification: Museum
- Building floors: One floor above grade

The major energy using systems include: Four air handling units (heat pumps) with remote condensing units provide conditioned air to the space through ductwork. The air handling units have backup second stage electric resistance heat. Interior lighting is LED.

BOWIE PLAYHOUSE

About the building:

- Building square footage:
 - 5828 square feet of performing arts space
- Year of construction: 1976
- Building classification: Office
- Building floors: One floor below grade and one floor above grade

The major energy using systems include: Two rooftop units provide conditioned air to the stage and theater. Three split system air conditioners provide conditioned air to the lobby and basement dressing

rooms. All heat is propane. Stage lighting has mostly been converted to LED. All other interior lighting is mostly LED with some fluorescents remaining.

DEPARTMENT OF PUBLIC WORKS

About the buildings:

- Building square footage:
 - Solid Waste Admin: 4,787 square feet of office space
 - Admin/Maintenance:
 - 3,153 square feet of office space
 - 5,130 square feet of vehicle maintenance space
 - Engineering: 1,166 square feet of office space
 - Streets & Utilities: 5,235 square feet of office space
- Year of construction: Unavailable
- Building classification: Mostly Office, some maintenance
- Building floors: All are one floor above grade

The major energy using systems include:

- Solid Waste Admin: Three air conditioners with natural gas-fired furnaces provide conditioned air to the space. Interior lighting is fluorescent and has occupancy sensors. The air conditioners were installed in 2011. A 50 gallon, 62 MBH gas-fired water heater provides domestic hot water.
- Admin/Maintenance:
 - On the admin side, three air conditioners with natural gas-fired furnaces provide conditioned air to the space. One is a packaged unit while two are split systems. Interior and exterior lighting is LED with occupancy sensors.
 - The maintenance shop office is provided conditioned air by one air conditioner with natural gas heat and there is an air curtain at the doorway between the office and the maintenance shop. Lighting in the office is fluorescent controlled by manual switches. In the maintenance shop, lighting is by high-bay LEDs. There are three gas-fired unit heaters on local thermostats. There is a wall propeller exhaust fan. A 50 gallon, 40 MBH gas-fired water heater serves the restrooms.
- Engineering: One packaged AC unit with natural gas-fired furnace, installed in 2020, provides conditioned air to the space. Interior lights are LED with an occupancy sensor in only one office.
- Streets & Utilities: Two air conditioners with hot water coils installed in 2015 provide conditioned air to the facility. A boiler provides both heating hot water and domestic hot water. Interior lights are LED and occupancy sensors are installed throughout. This building has some rooftop solar panels.

BENCHMARKING OF CURRENT ENERGY USAGE

HISTORICAL ENERGY USE

Energy benchmarking is the process of tracking and measuring an organization's energy consumption over time. Historical energy usage at the included facilities for their respective energy sources was analyzed and determined from historical utility bills. Analysis for the facilities' energy use covered the calendar years 2021, 2022, 2023, and up to July 2024. The most recent 36 months of data was used for each facility, or as much data was available during those periods. Utility data for most facilities was available throughout that period but in a few cases, some data was unavailable. A twelve-month average for each utility was established using the available data.

Fuel usage by vehicles for calendar year 2023 was also compiled so that the breakdown in energy usage between buildings and vehicles can be observed and tracked.

Table 1: Annual Greenhouse Gas Emissions By Sector

Sector	GHG Emissions (MT-CO ₂ e)	Percent of Total
Buildings	3,105	61%
Vehicles	1,980	39%
Total	5,085	100%

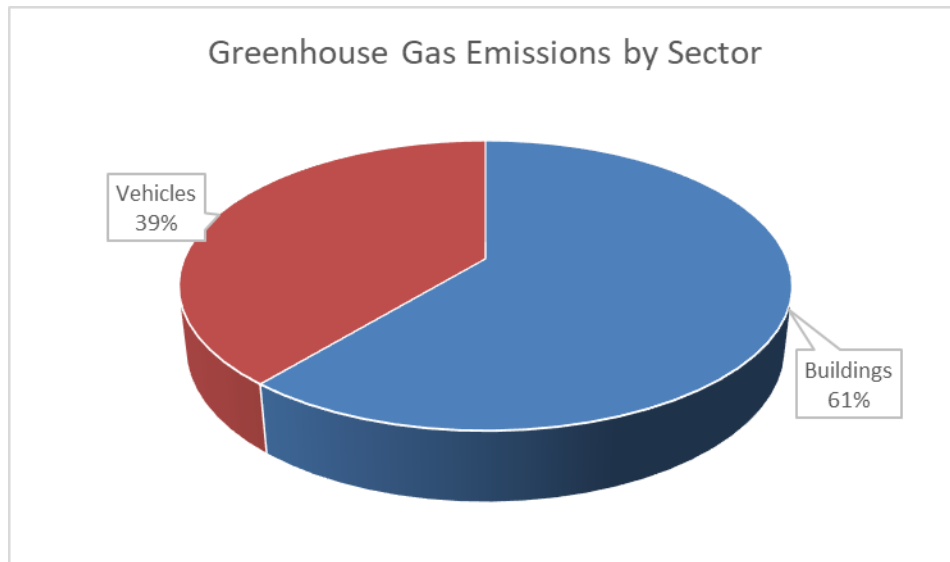


Figure 2: Annual Greenhouse Gas Emissions by Sector

The following table presents the energy used, per facility, per utility. Also included is the solar renewable energy production.

Table 2: Annual Energy Usage By Facility

Baseline Property Name	Gross Floor Area (SF)	Grid Electric Usage (kWh)	Solar RECs Sold (kWh)		Natural Gas Usage (therms)	Propane Usage (gal)
			Offsite	Onsite		
Belair Mansion	16,024	208,483	0	0	8,155	0
Bowie Playhouse	5,828	57,833	0	0	0	11,436
City Hall	84,423	1,098,594	0	0	30,718	0
DPW Utility/ Engineering Building	6,366	82,064	0	12,069	1,695	0
Solid Waste	4,787	1,598,074	0	0	1,852	0
Water Treatment	2,500	2,307,001	0	12,126	1,821	0
DPW Admin/ Maint Bldg	8,282	62,053	0	0	7,003	0
Gymnasium	27,000	431,478	0	0	12,273	0
Ice Rink	26,400	1,081,662	0	0	29,002	0
Kenhill Center	39,803	326,868	0	29,094	8,544	0
Parks and Grounds	20,179	155,788	0	15,690	4,738	0
Senior Center	29,000	302,504	0	18,297	15,193	0
Stables	9,000	168,933	0	0	0	0
Solar Farm		0	3,900,768	0	0	0
Total Portfolio	279,592	7,881,337	3,900,768		120,993	11,436

The following table and chart presents the total energy, energy use intensity, and greenhouse gas emissions, per facility. All energy sources are converted to a common unit measure (kbtu) to be able to add them together. Energy use intensity is the total site energy (measured in kbtu) divided by the facility square footage. This allows the energy usage of facilities of different sizes to be compared on a per square foot basis. Greenhouse gas emissions are determined based on an emissions per unit of each utility. The electrical emissions rate of 657.39 lb/MWh was sourced from the EPA (www.epa.gov/egrid/data-explorer).

Table 3: Annual Energy Use and Greenhouse Gas Emissions by Facility

Property Name	Total site energy (kbtu)	Energy Use Intensity (kbtu/sf)		GHG Emissions (MT-CO ₂ e)
		Site EUI	Source EUI	
Belair Mansion	1,526,855	95.3	177.7	107
Bowie Playhouse	1,243,202	213.3	274.3	83
City Hall	6,820,176	80.8	162.5	496
DPW Utility/ Engineering Building	490,660	77.1	151.1	37
Solid Waste	5,637,818	1177.7	3230.0	487
Water Treatment	8,094,963	3238.0	8892.5	702
DPW Admin Bldg	911,986	110.1	160.4	57
Gymnasium	2,699,546	100.0	200.4	196
Ice Rink	6,590,807	249.7	506.8	481
Kenhill Center	2,068,927	52.0	101.0	153
Parks and Grounds	1,058,921	52.5	98.4	77
Senior Center	2,613,837	90.1	154.7	179
Stables	576,401	64.0	179.3	50
Total Portfolio	40,334,099	144.3	144.3	3,105

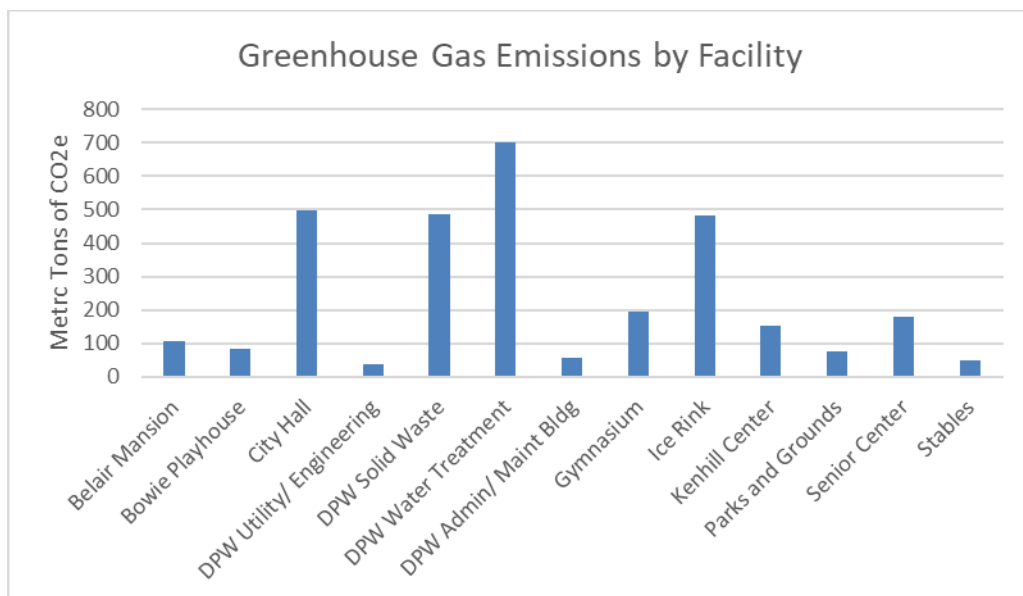


Figure 3: Annual Greenhouse Gas Emissions by Facility

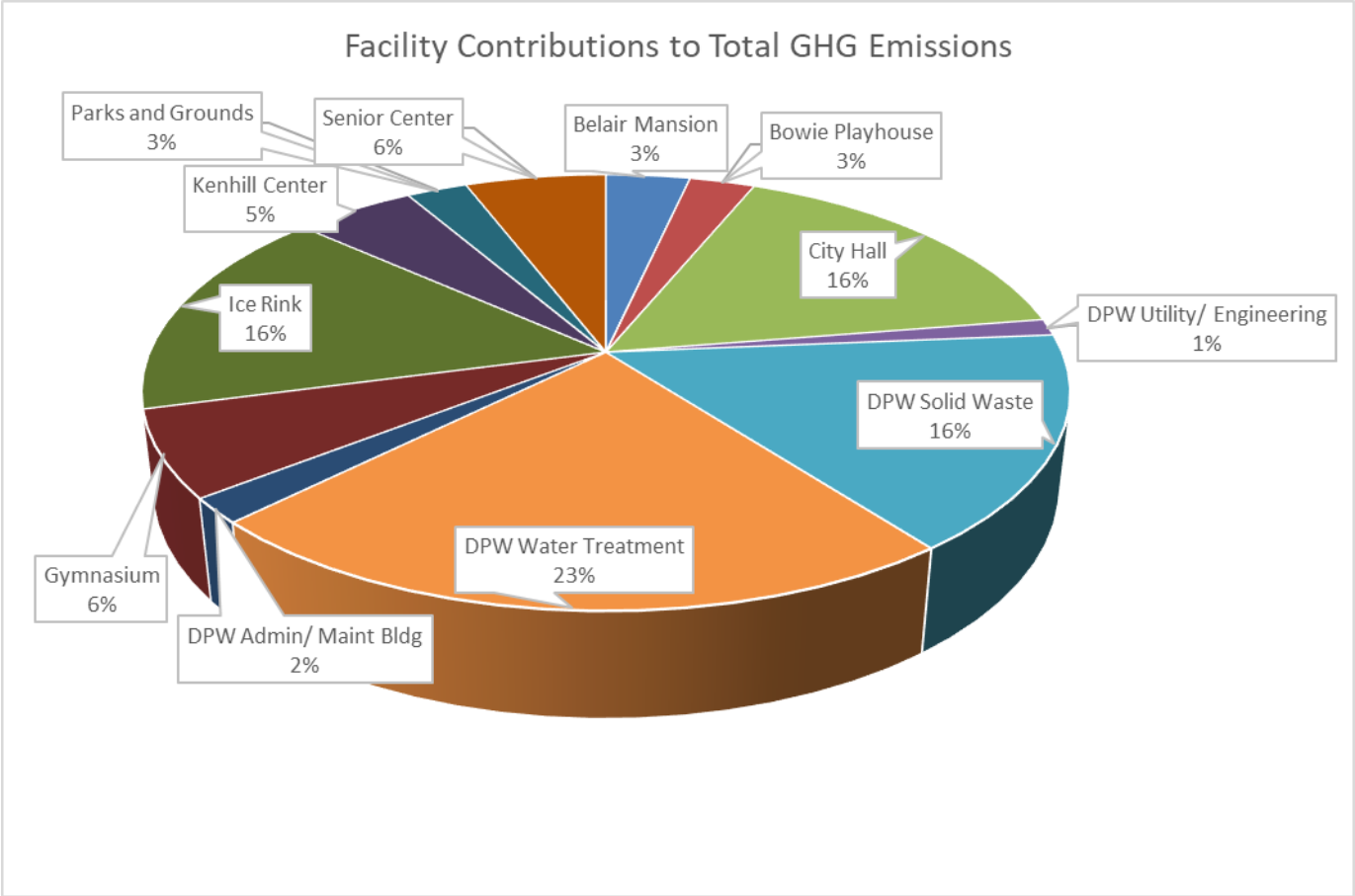


Figure 4: Facility Contributions to Total Greenhouse Gas Emissions

The following table and chart present the contributions to greenhouse gas emissions for all city-owned facilities combined, for each utility, electricity, natural gas, and propane. Propane is only used at one facility (Bowie Playhouse).

Table 4: Facility Greenhouse Gas Emissions By Energy Source

Energy Source	GHG Emissions (MT-CO2e)	% of Total
Electricity	2,376	77%
Natural Gas	663	21%
Propane	66	2%
Total	3,105	100%

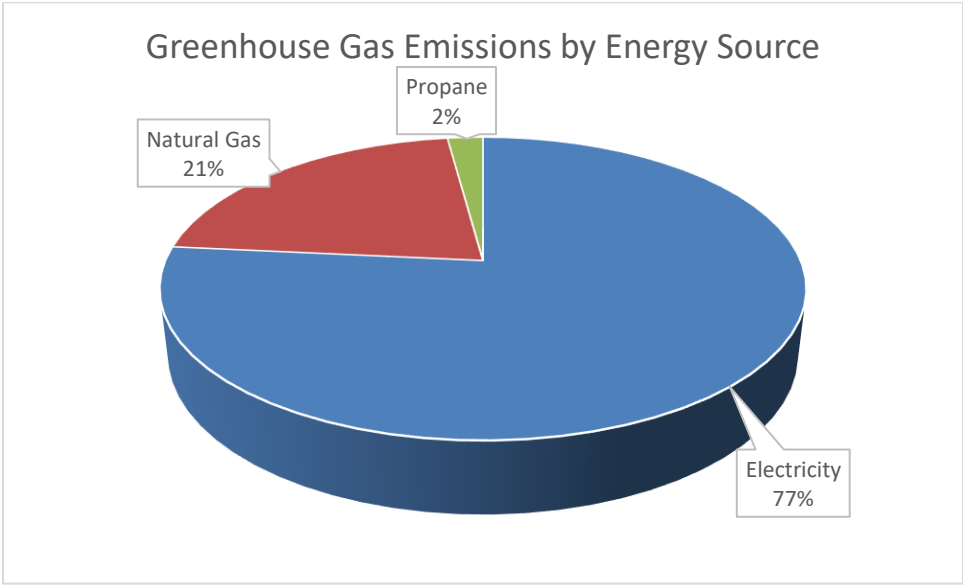


Figure 5: Facility Greenhouse Gas Emissions By Energy Source

ENERGY END USE BREAKDOWN

In order to understand the facility's energy performance as a combination of various sub-systems, it is necessary to break down site energy consumption by end-use. This will help to identify the avenues where improvements can be sought in order to achieve reductions in overall facility energy use.

Energy end-use per facility is broken down into the following categories: Space heating, space cooling, domestic hot water, air distribution, water distribution, lighting, plug loads, cooking, and IT systems. Loring performed an energy breakdown analysis utilizing utility data and from data obtained from a walkthrough of each facility.

BOWIE CITY HALL

Space heating, space cooling, and air distribution make up the largest energy end uses at Bowie City Hall. It has a high natural gas usage throughout the year used for heating water supplied to VAV terminal units. There is a small cooling load throughout the winter due to the need to cool IT servers.

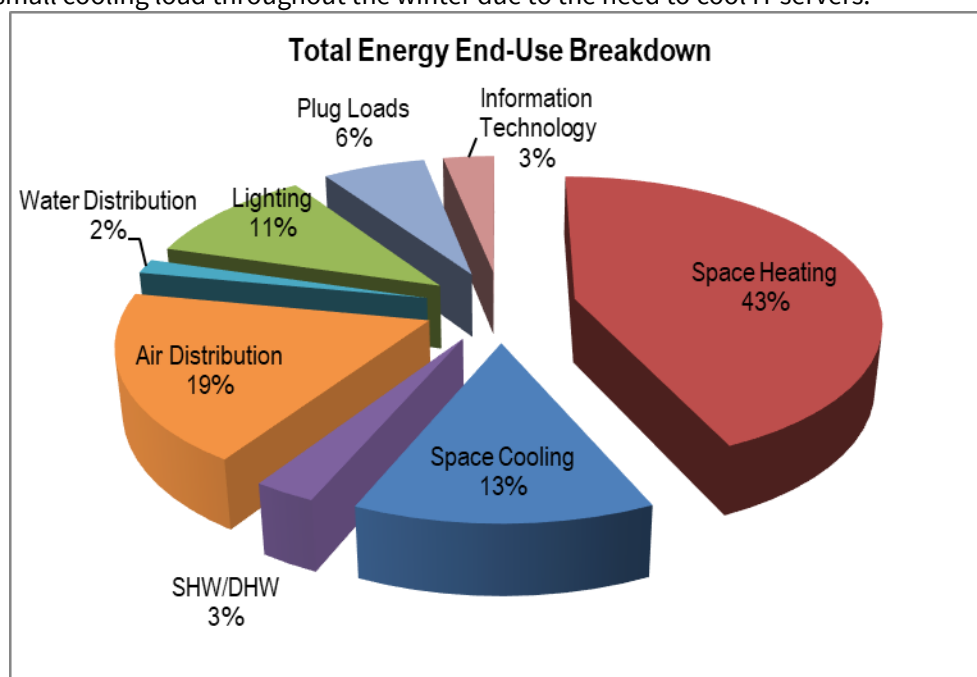


Figure 6: City Hall Total Energy End-Use Breakdown

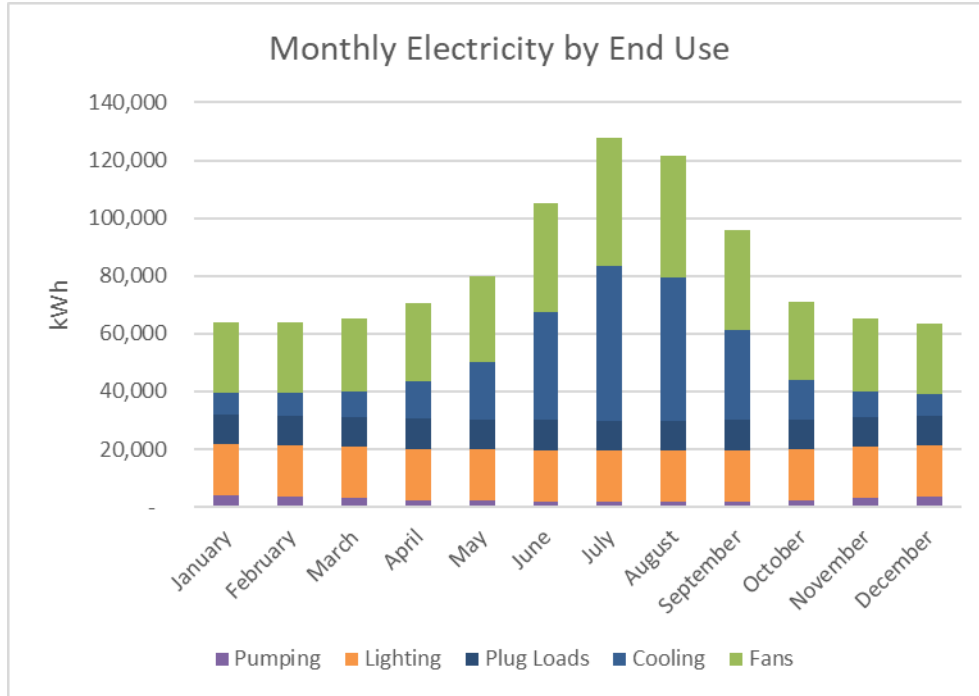


Figure 7: City Hall Monthly Electricity by End Use

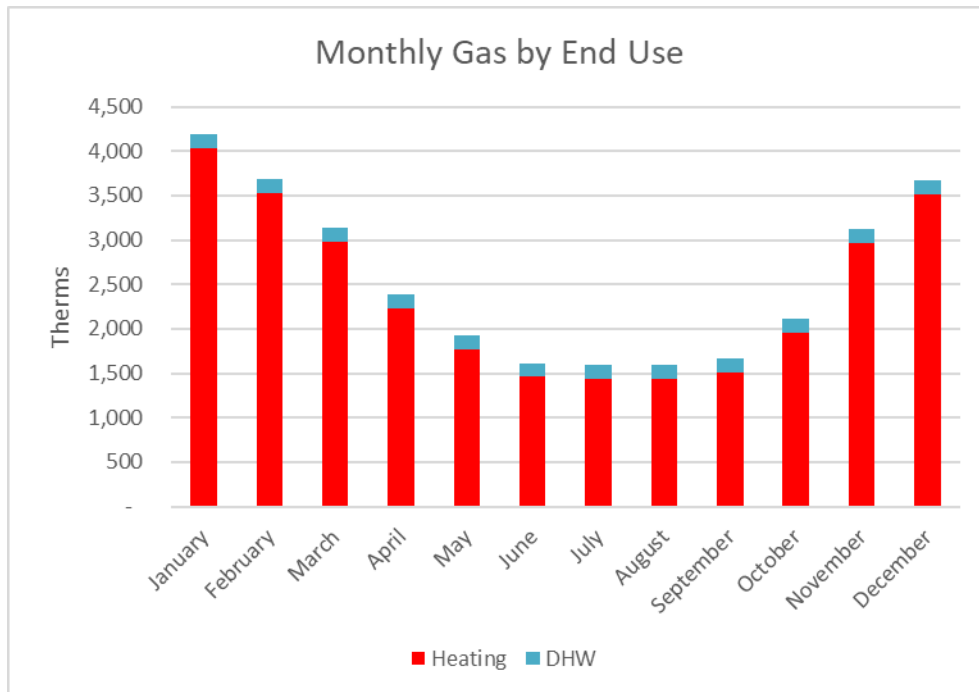


Figure 8: City Hall Monthly Gas by End Use

KENHILL CENTER

Space heating, space cooling, and lighting make up the largest energy end uses at Kenhill Center. Heating is primarily by the natural gas-fired rooftop units, but the electricity use also rises in the winter due to some electric resistance unit heaters.

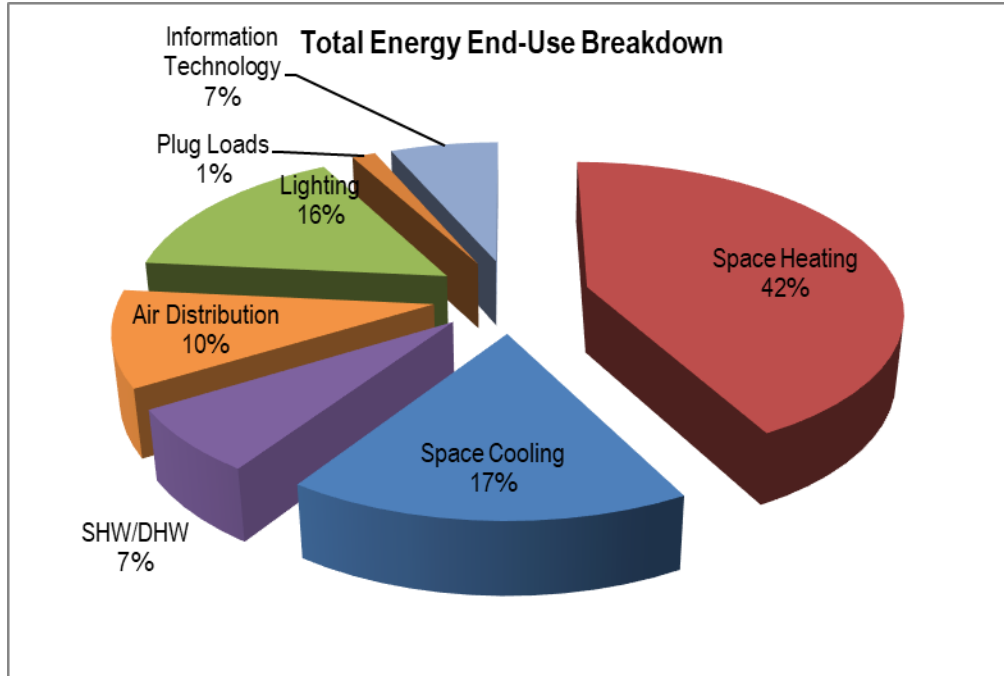


Figure 9: Kenhill Center Total Energy End-Use Breakdown

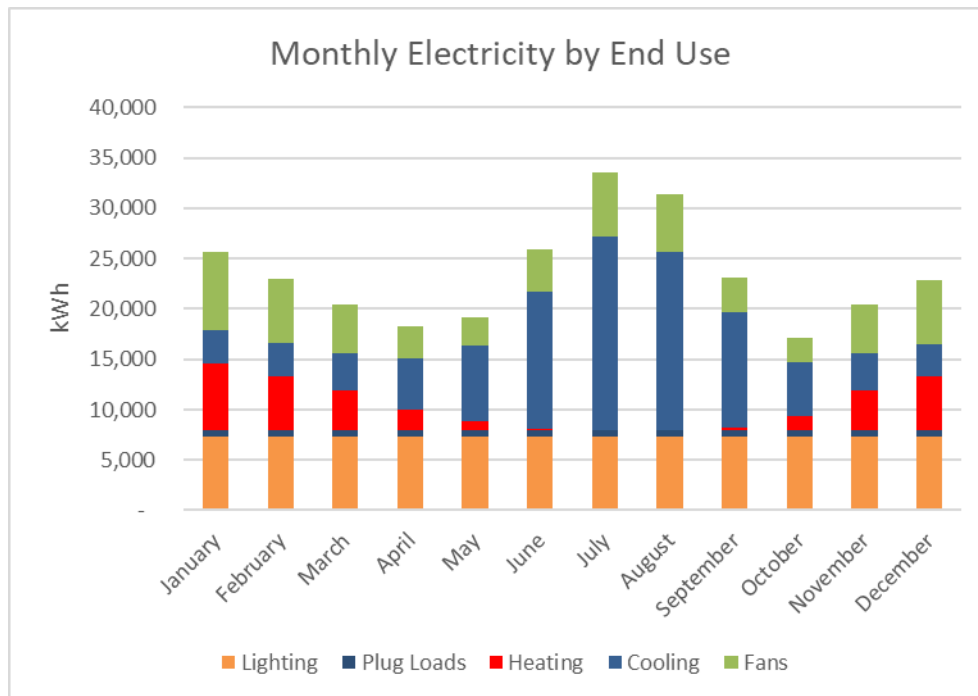


Figure 10: Kenhill Center Monthly Electricity by End Use

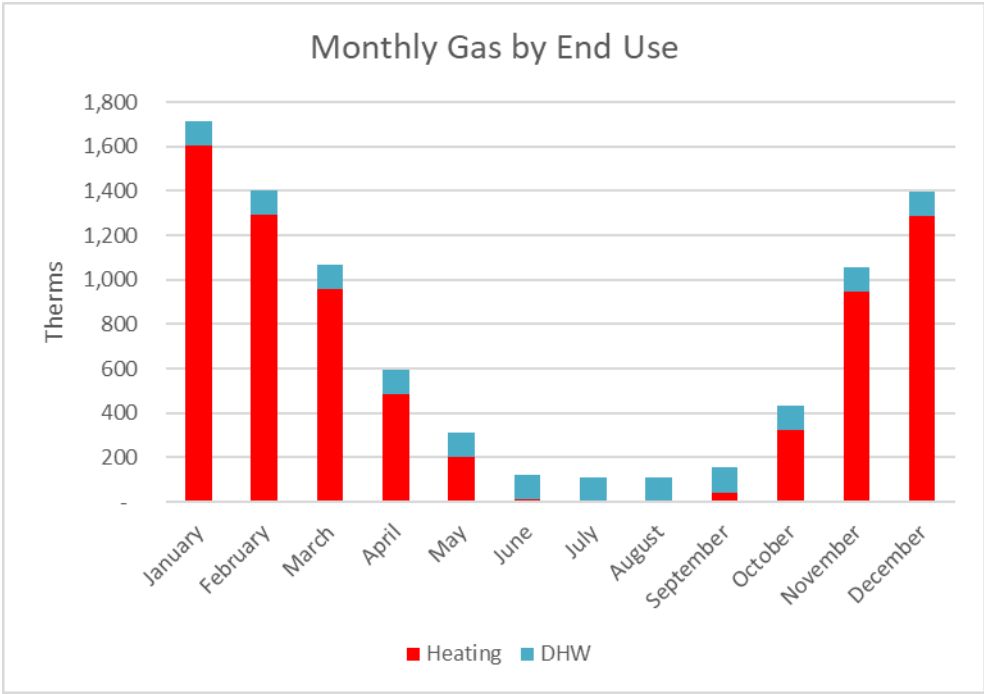


Figure 11: Kenhill Center Monthly Gas by End Use

CITY OF BOWIE SENIOR CENTER

Space heating, lighting, and air distribution make up the largest energy end uses at Bowie Senior Center. It has a high natural gas usage throughout the year used for heating water supplied to VAV terminal units.

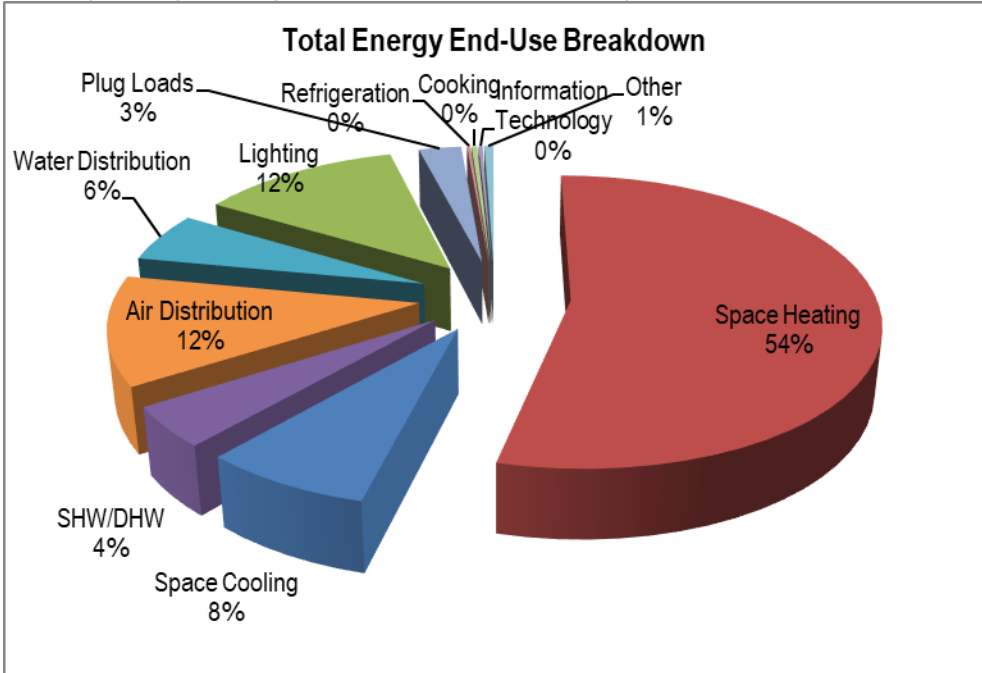


Figure 12: Senior Center Total Energy End-Use Breakdown

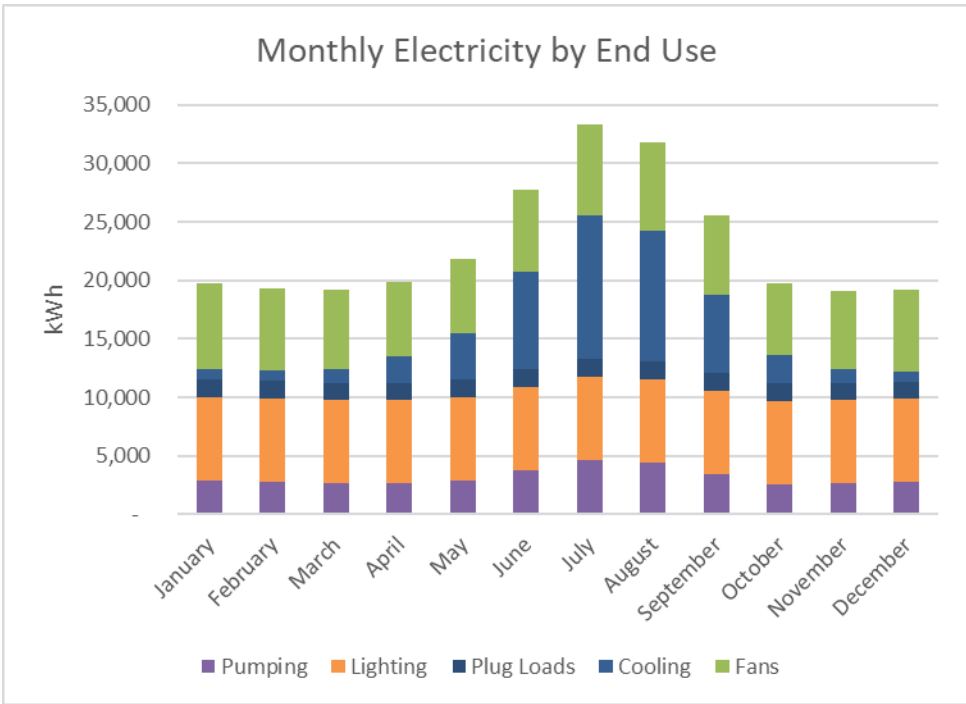


Figure 13: Senior Center Monthly Electricity by End Use

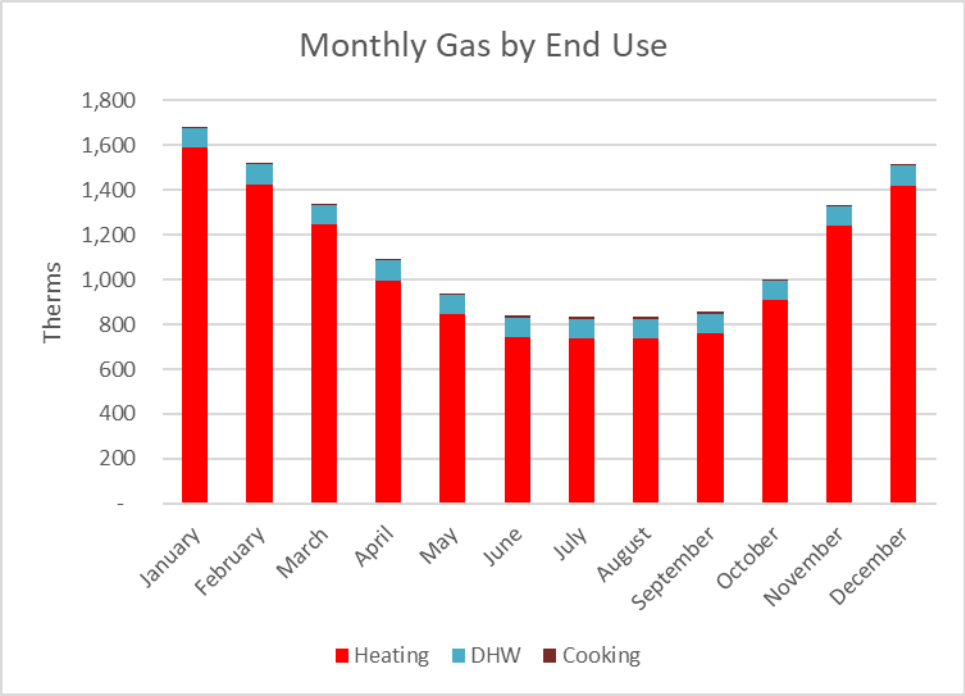


Figure 14: Senior Center Monthly Gas by End Use

CITY OF BOWIE GYMNASIUM

Space heating, lighting, and air distribution make up the largest energy end uses at the City of Bowie Gymnasium. It has a high natural gas usage throughout the year used for heating water supplied to air handling units for dehumidification (reheat).

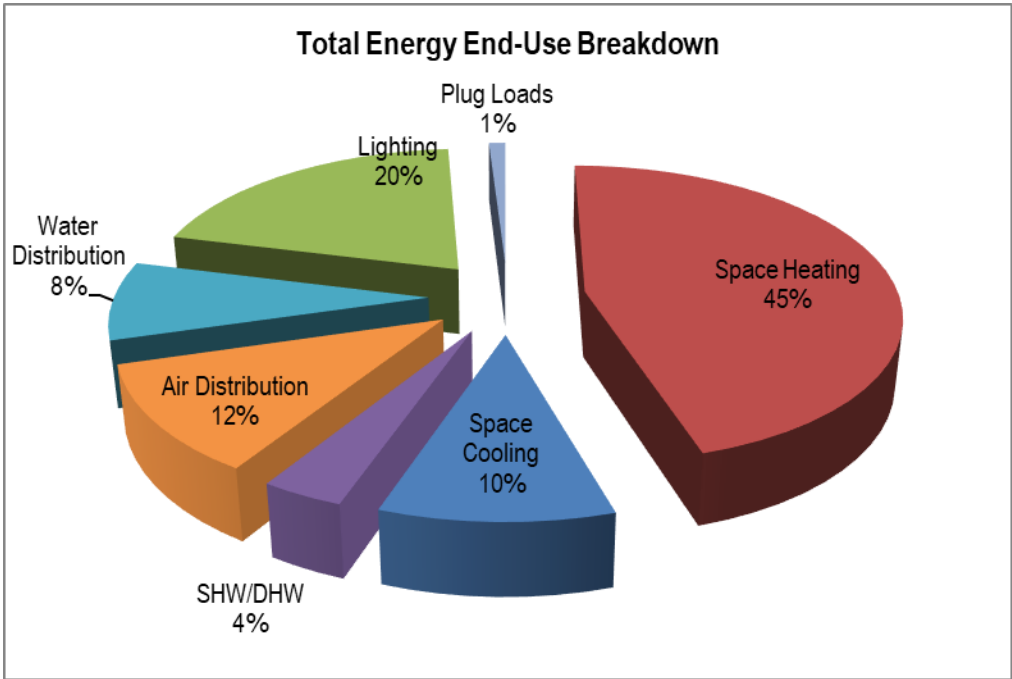


Figure 15: Gymnasium Total Energy End-Use Breakdown

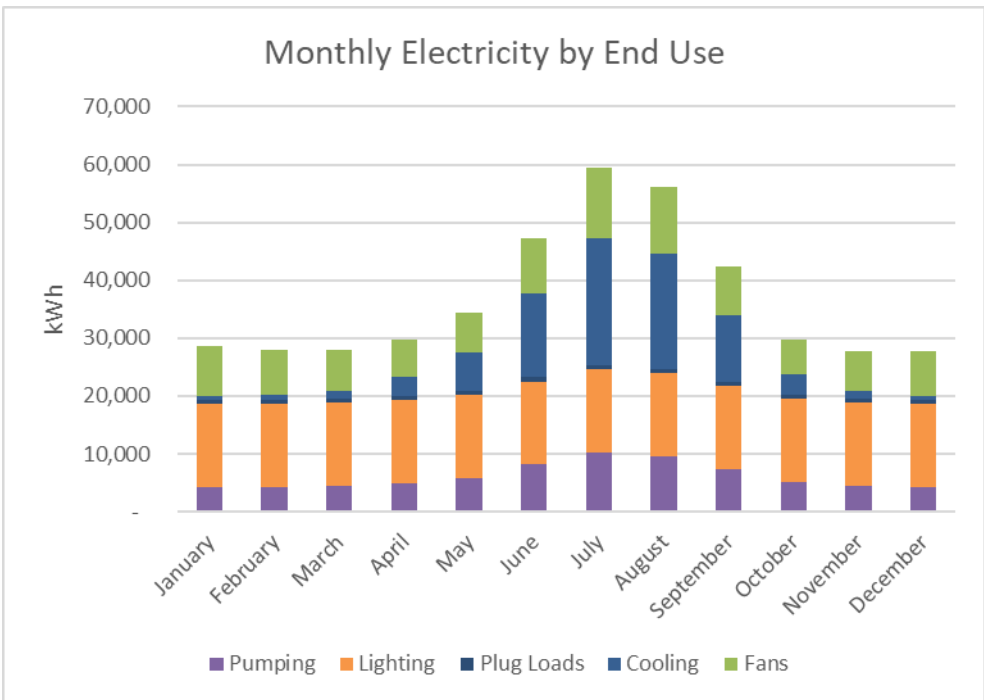


Figure 16: Gymnasium Monthly Electricity by End Use

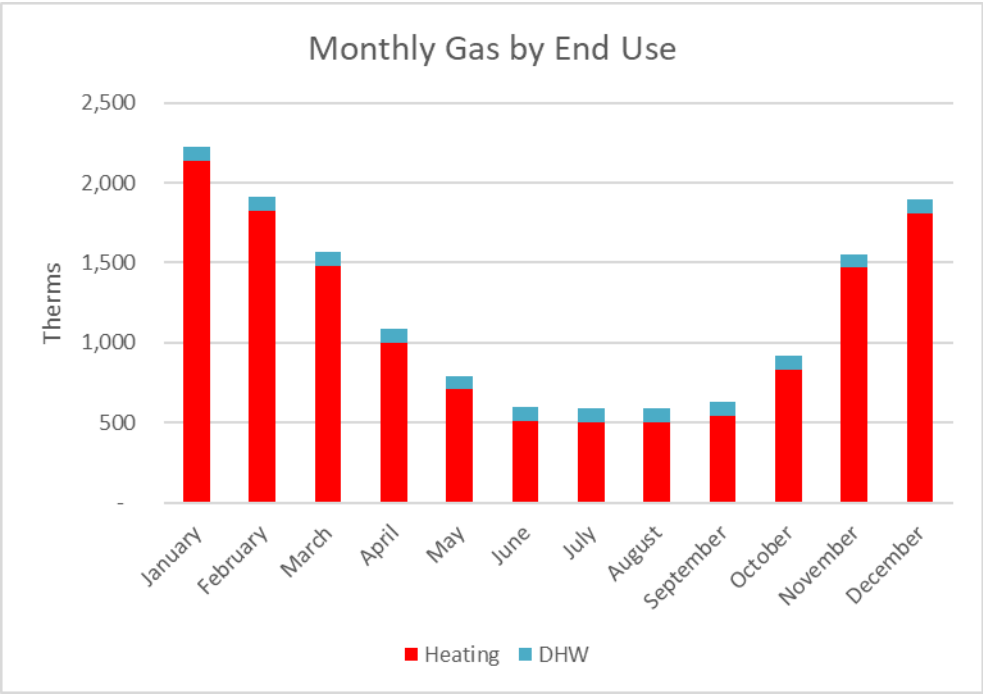


Figure 17: Gymnasium Monthly Gas by End Use

PARKS AND GROUNDS DEPARTMENT

Space heating, lighting, and space cooling make up the largest end uses at Parks and Grounds. About 60% of the total energy used for space heating is used by natural gas, which is used by the unit heaters and infrared heaters in the service bays. The remainder of the energy used for space heating is electric, used by geothermal water-source heat pumps.

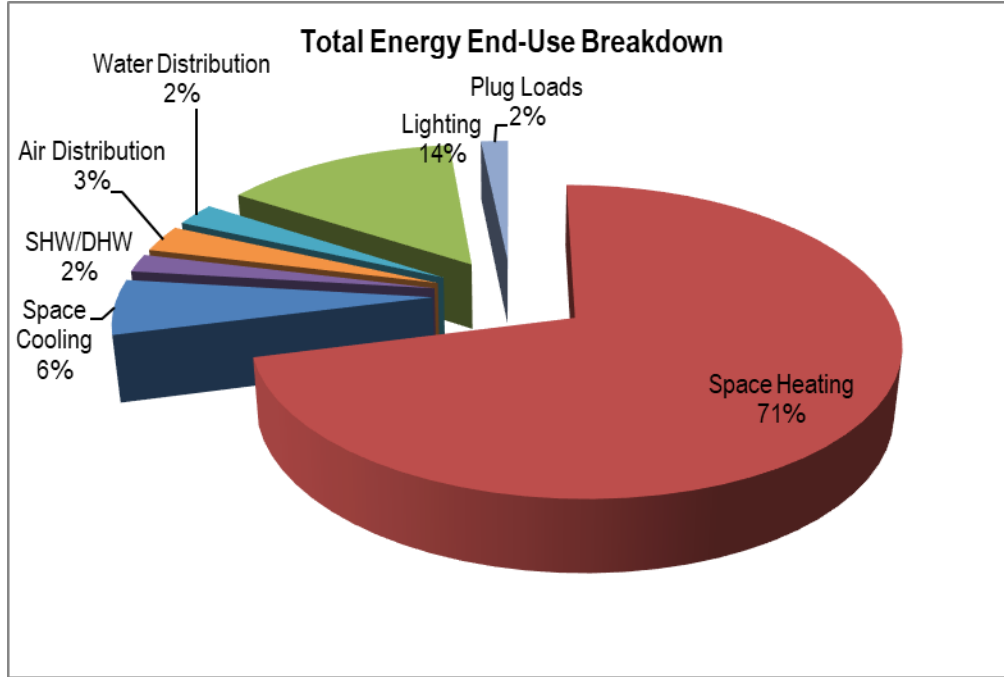


Figure 18: Parks and Grounds Total Energy End-Use Breakdown

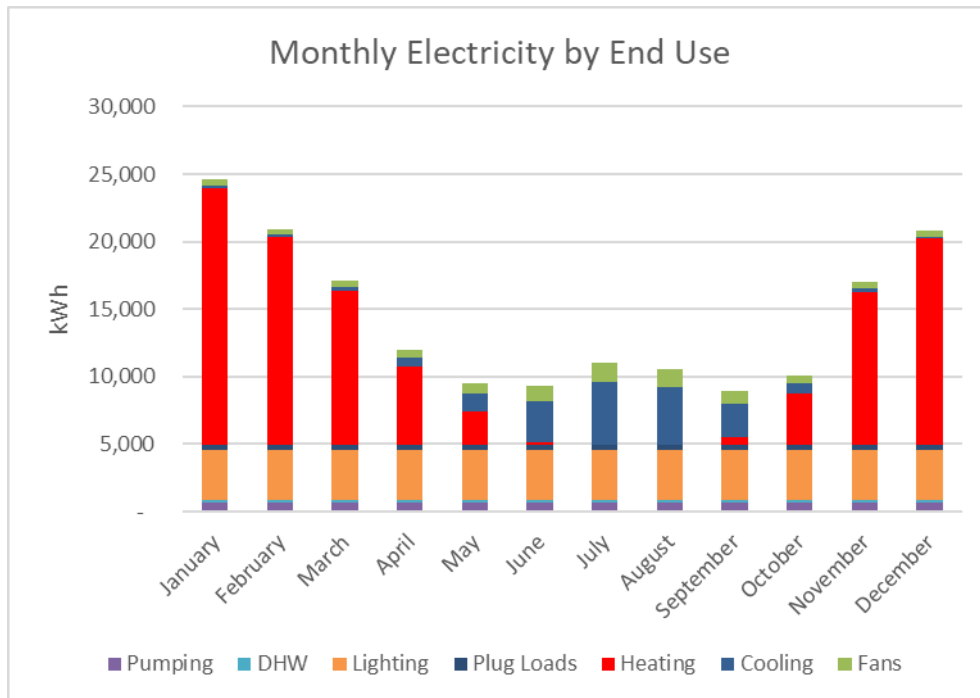


Figure 19: Parks and Grounds Monthly Electricity by End Use

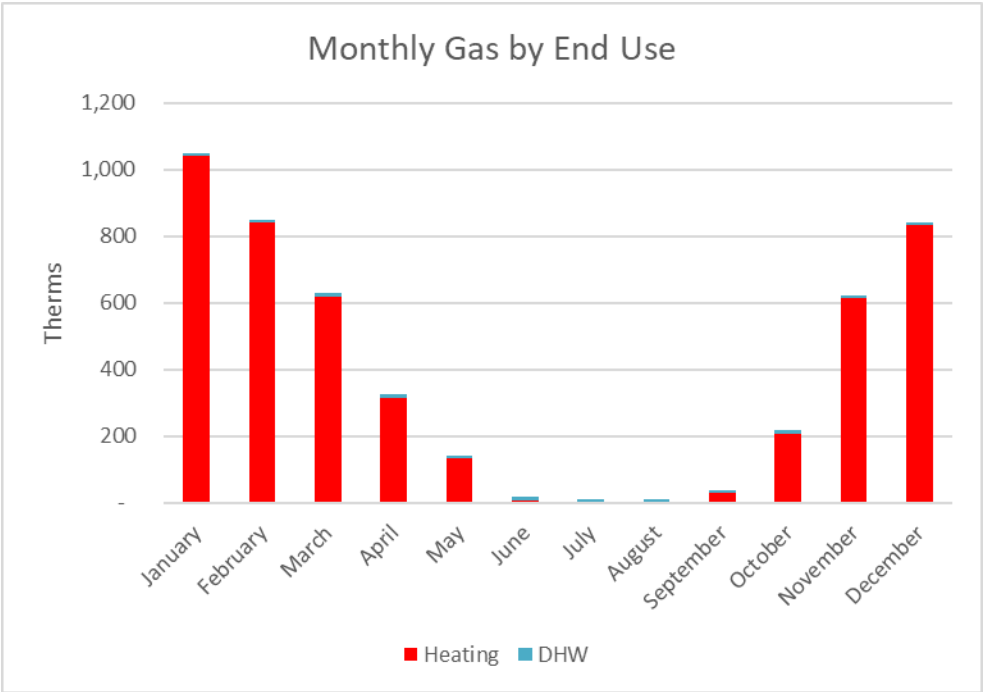


Figure 20: Parks and Grounds Monthly Gas by End Use

BELAIR MANSION

Space heating, air distribution, and water distribution make up the largest energy end uses at the Belair Mansion. It has a high natural gas usage throughout the year used for heating water supplied to air handling units for dehumidification (reheat).

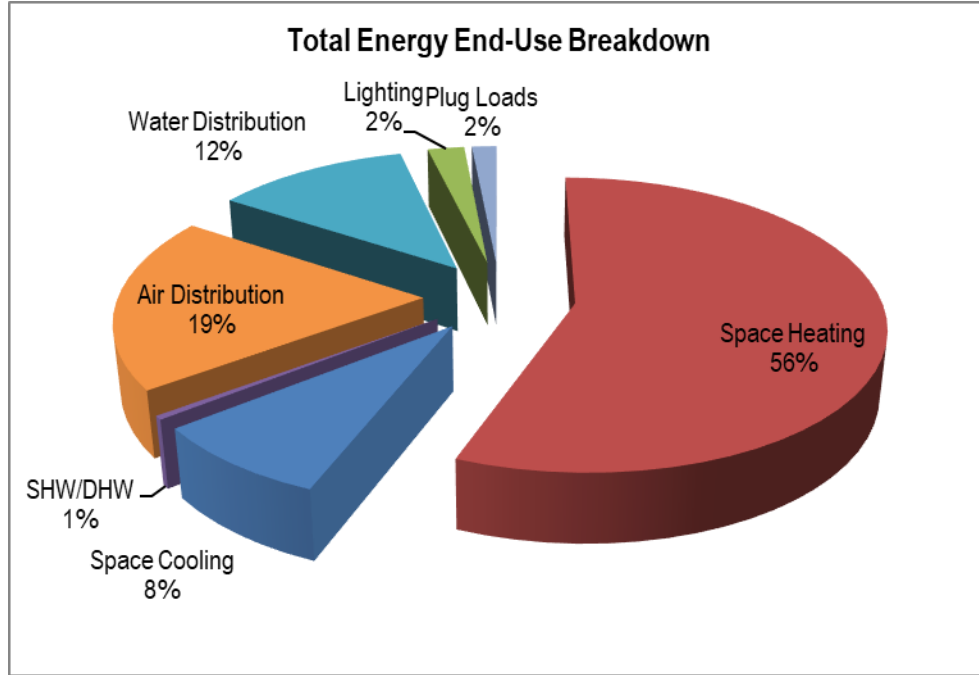


Figure 21: Belair Mansion Total Energy End-Use Breakdown

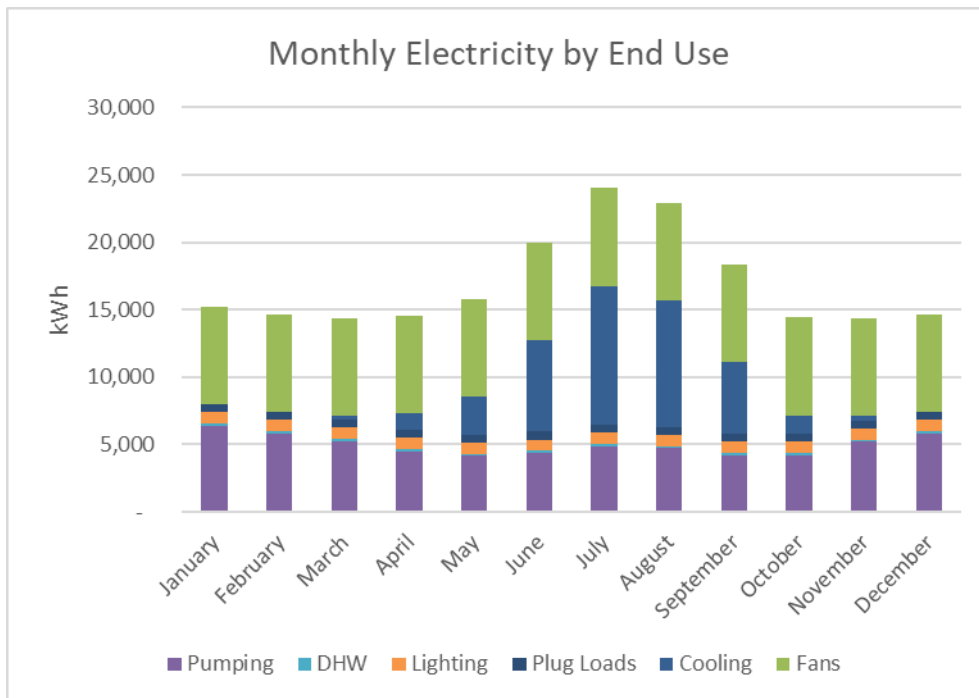


Figure 22: Belair Mansion Monthly Electricity by End Use

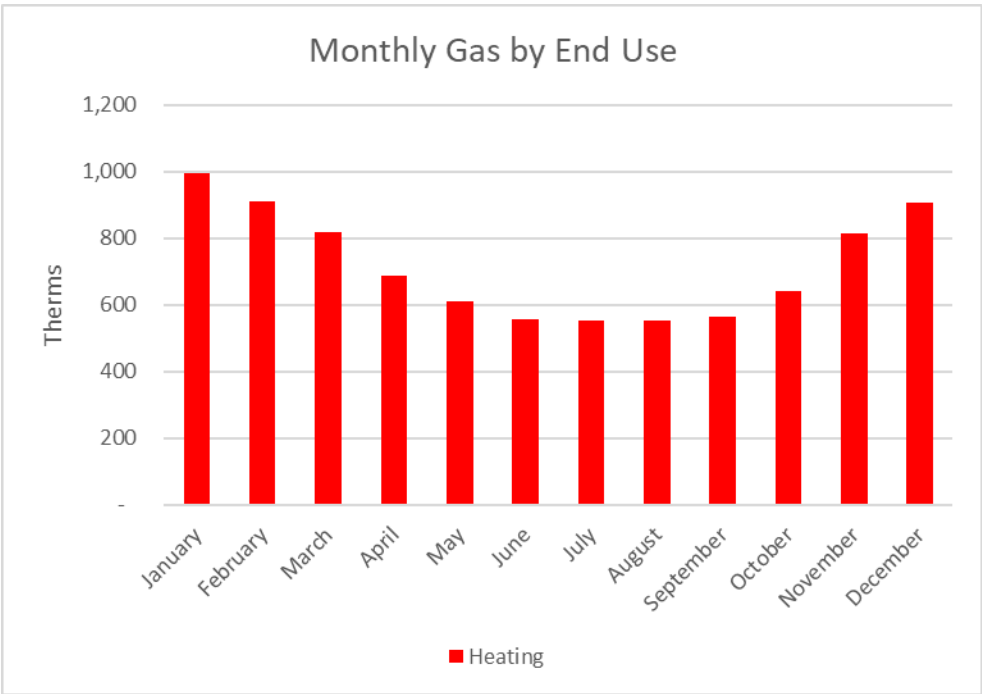


Figure 23: Belair Mansion Monthly Gas by End Use

BELAIR STABLES

Space heating, space cooling, and air distribution make up the largest energy end uses at Belair Stables. The facility only has electricity and no natural gas.

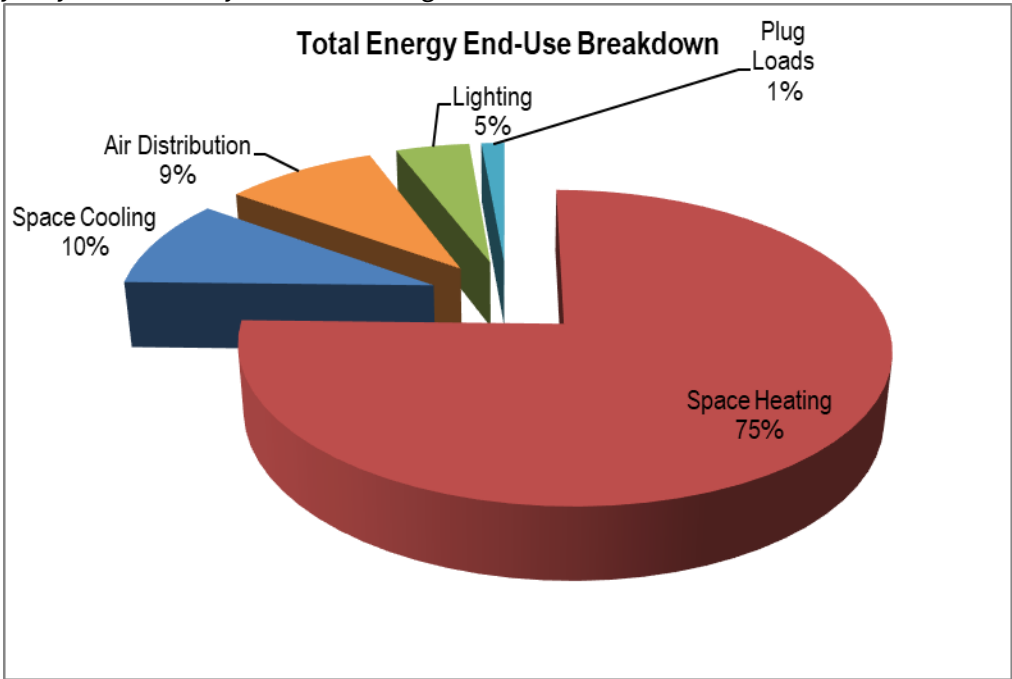


Figure 24: Stables Total Energy End-Use Breakdown

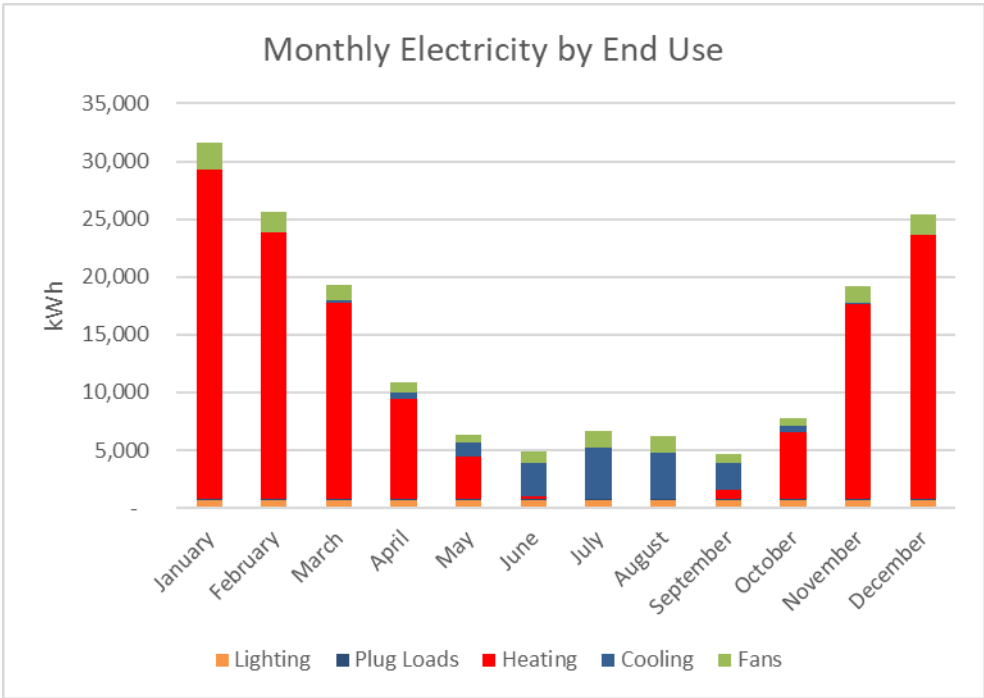


Figure 25: Stables Monthly Electricity by End Use

BOWIE PLAYHOUSE

Space heating, space cooling, and lighting make up the largest energy end uses at Bowie Playhouse. It is the only facility that uses propane for heating.

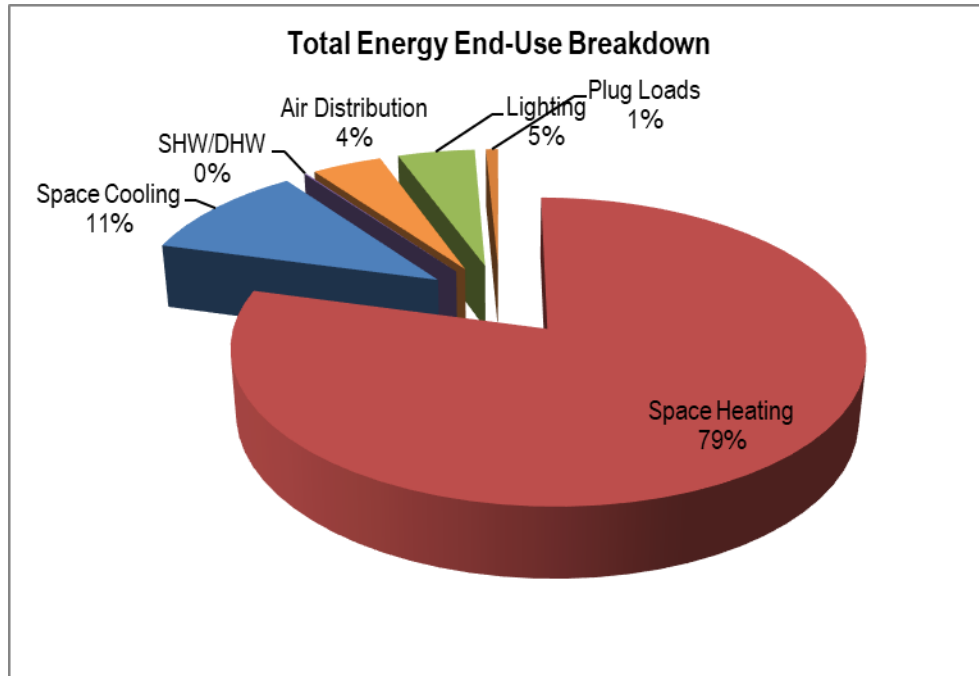


Figure 26: Bowie Playhouse Total Energy End-Use Breakdown

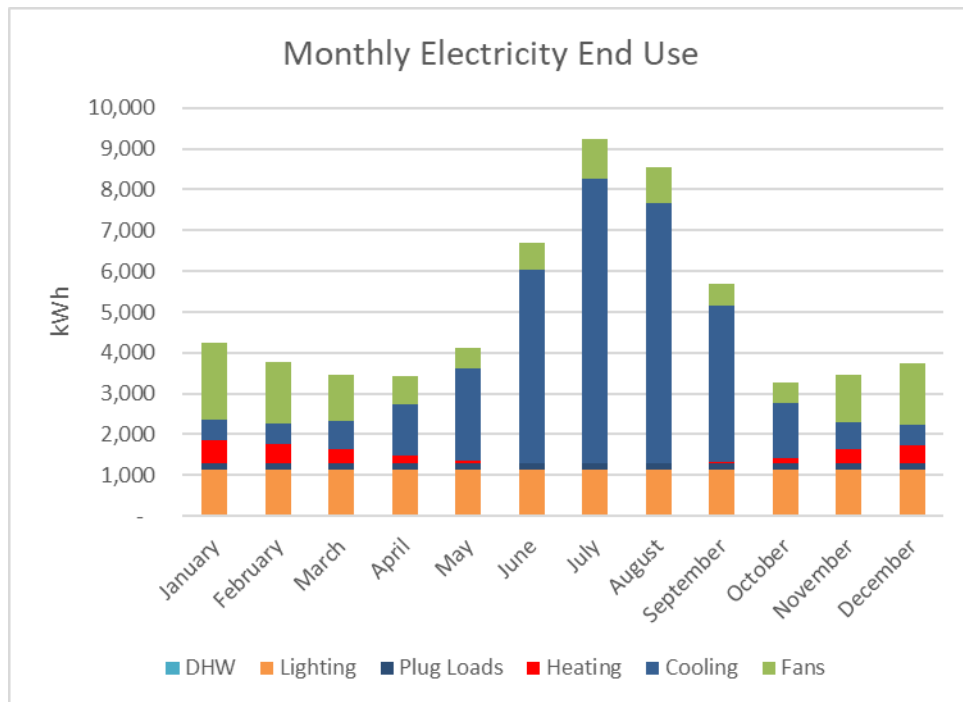


Figure 27: Playhouse Monthly Electricity by End Use

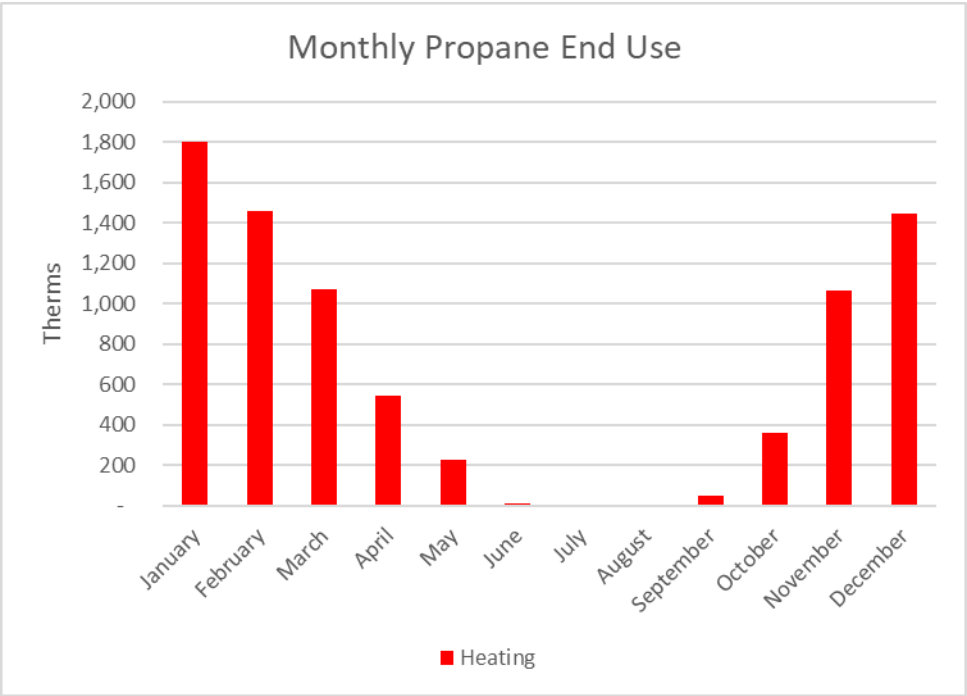


Figure 28: Playhouse Monthly Propane by End Use

DEPARTMENT OF PUBLIC WORKS – STREETS AND UTILITIES BUILDING

Space heating, space cooling, and air distribution make up the largest energy end uses at the DPW Streets and Utilities building. It has a natural gas-fired boiler that provides both space heat and domestic water heating. Electrically, the engineering building is connected to the streets and utilities building meter. Based on the monthly electricity usage, the facility appears to have a source of electric heat that could not be located for this study.

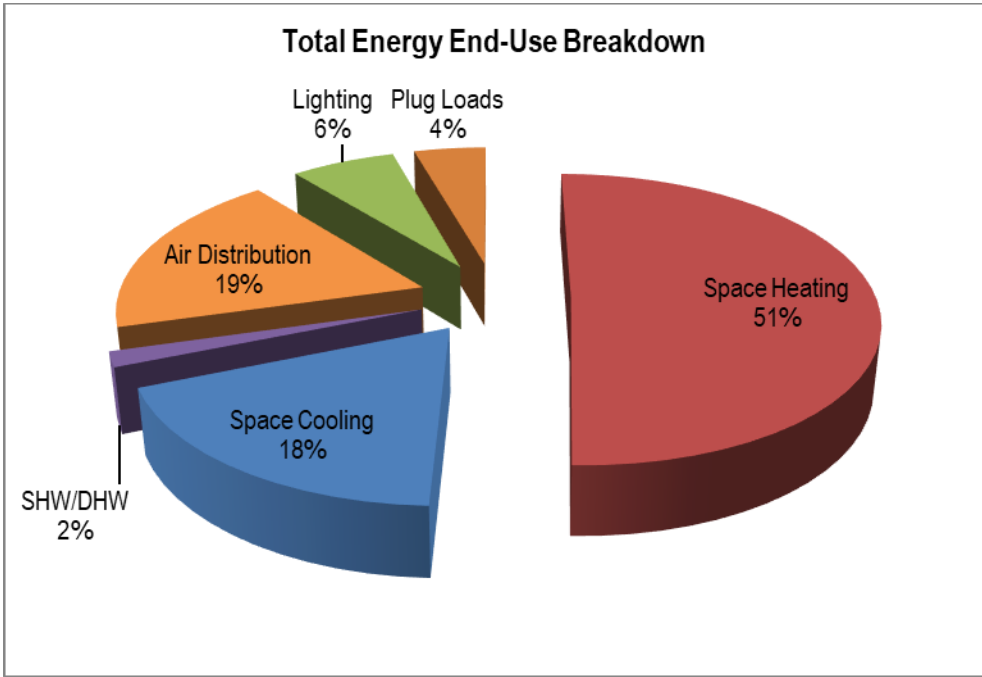


Figure 29: DPW Streets & Utilities Total Energy End-Use Breakdown

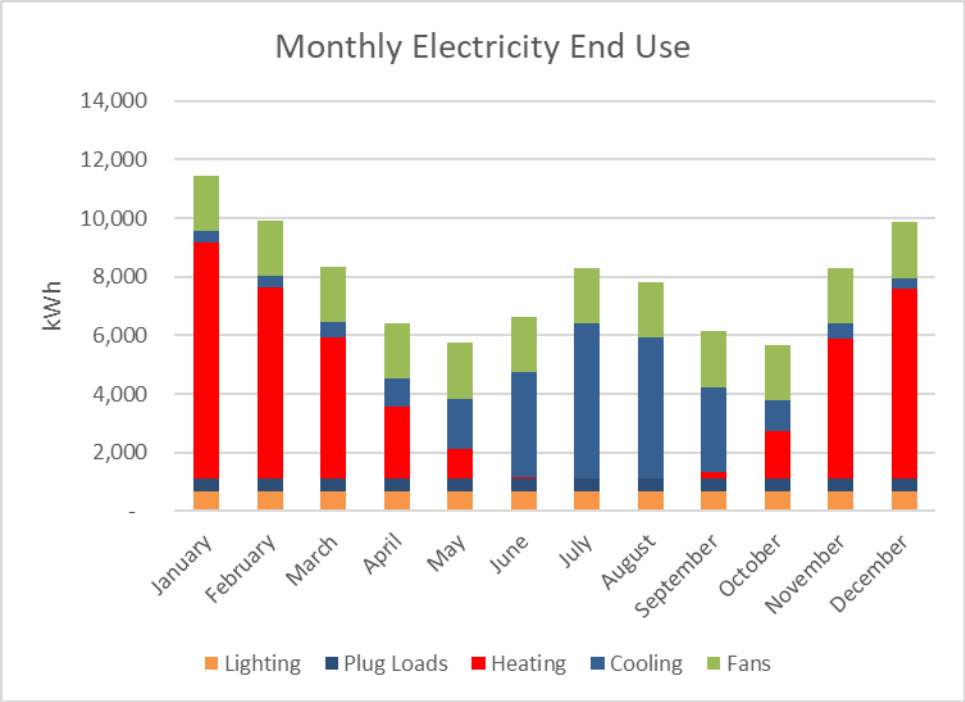


Figure 30: DPW Streets & Utilities Monthly Electricity by End Use

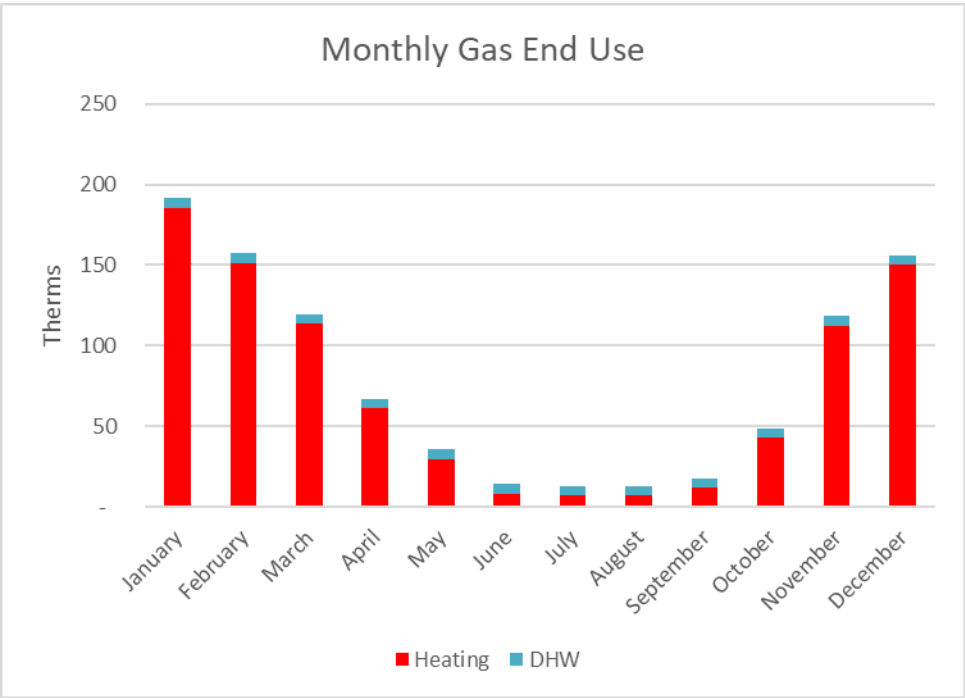


Figure 31: DPW Streets & Utilities Monthly Gas by End Use

DEPARTMENT OF PUBLIC WORKS – ADMINISTRATIVE/MAINTENANCE BUILDING

Space heating by natural gas makes up the vast majority of the energy usage at the DPW Admin/Maintenance building.

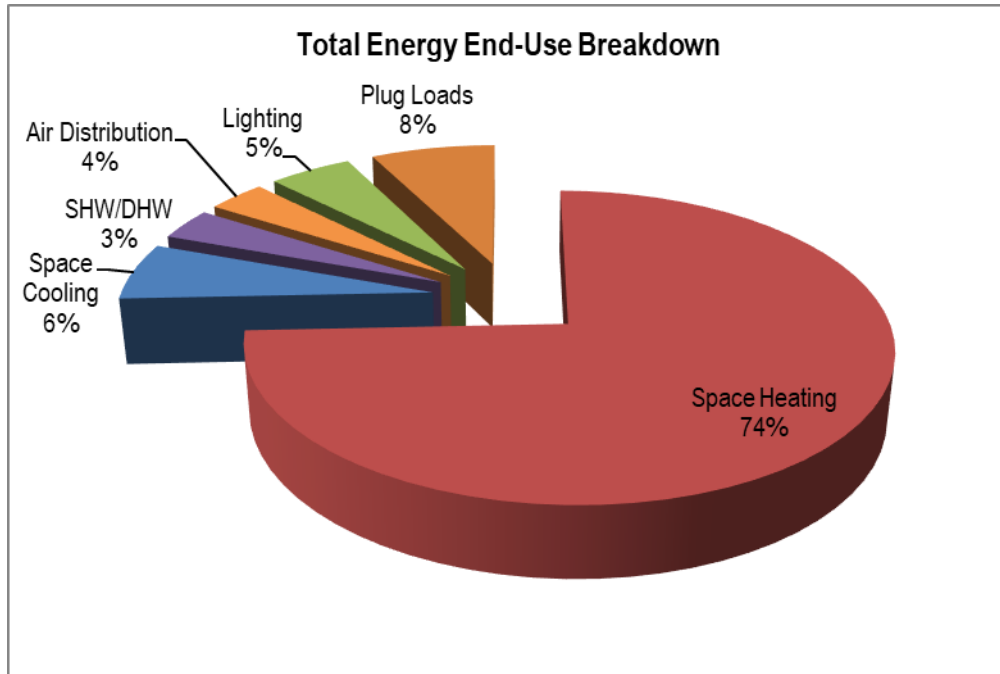


Figure 32: DPW Admin/Maintenance Building Total Energy End-Use Breakdown

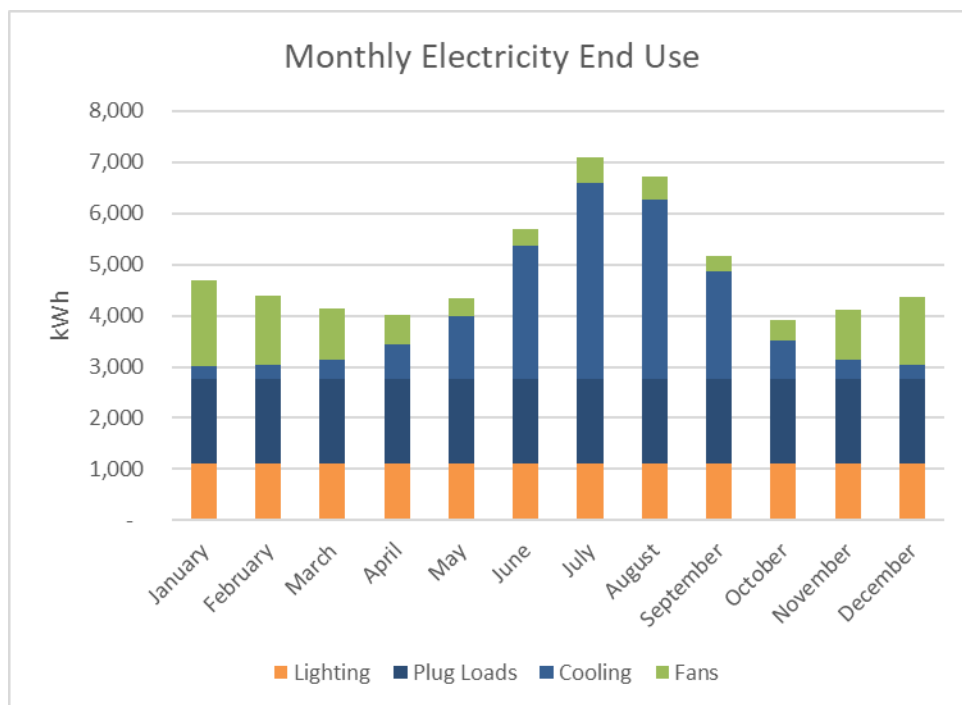


Figure 33: DPW Admin/Maintenance Building Monthly Electricity by End Use

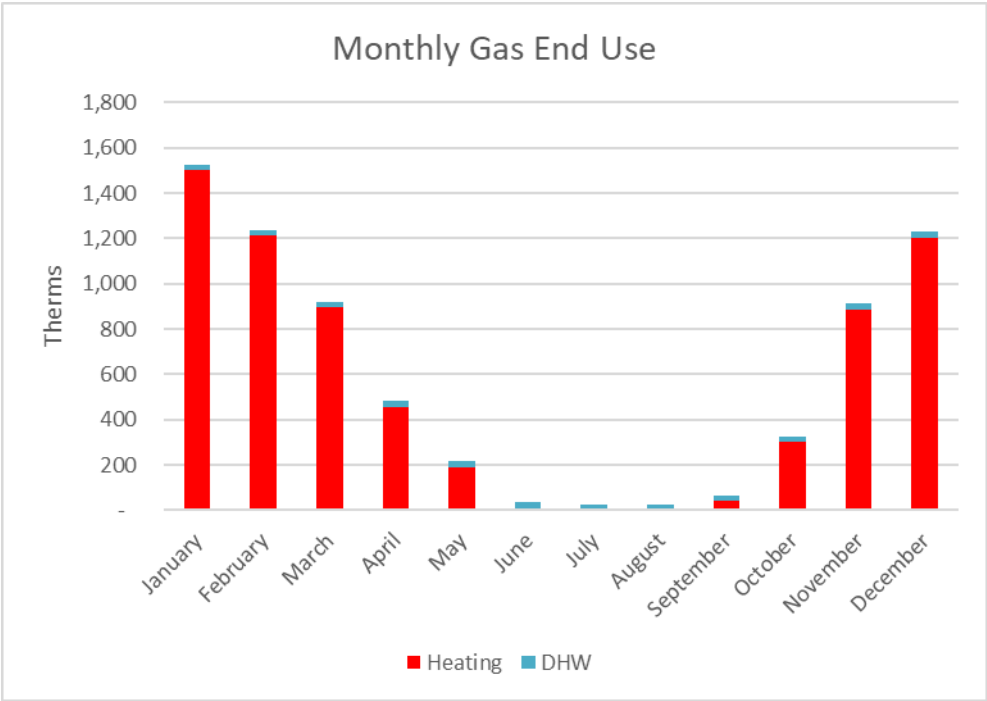


Figure 34: DPW Admin/Maintenance Building Monthly Gas by End Use

ENERGY CONSERVATION MEASURES

Loring has identified and categorized several Energy Conservation Measures (ECMs) that can be implemented at the City of Bowie facilities. These measures can be implemented to reduce the facilities' energy consumption and greenhouse gas emissions.

The following table presents all of the energy conservation measures discussed in this section of the report. Detailed descriptions of each ECM follow this table.

Table 5: Energy Conservation Measures Summary

Measure Identification				Recommended Year to Implement	Annual Electricity Savings	RECs Owned		RECs Sold		Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
Measure	Facility	Measure Category	Measure Title			Offsite Solar PV	Onsite Solar PV	Offsite Solar PV	Onsite Solar PV			Annual Savings
					(kWh)	(kWh)	(kWh)	(kWh)	(kWh)	(Therms)	(Gallons)	(metric tons CO ₂ e)
1a	City Hall	Operational Changes	Modify HVAC occupancy schedule to match building hours (currently 24/7)); for RTU-1 and RTU-3 only	2025	255,505					12,044	-	142.2
1b	City Hall	Operational Changes	Perform maintenance of VAV terminal units	2025	14,743					1,128	-	10.6
1c	City Hall	Operational Changes	Increase supply air temperature maximum setpoint	2025	9,954					3,061	-	19.7
1d	City Hall	Operational Changes	Increase economizer enable setpoint from 55 F to 65 F	2025	19,784					-	-	5.9
1e	City Hall	Operational Changes	Implement hot water temperature reset	2025	-					1,482	-	8.1
1f	City Hall	Capital Project - HVAC	Replace existing gas-fired rooftop units with heat pumps	2027	-21,051					2,534	-	7.6
1g	City Hall	Capital Project - HVAC	Replace gas-fired boilers with heat pumps	2035	-92,570					9,034	-	21.9
1h	City Hall	Capital Project - Plumbing	Replace gas-fired water heater with heat pump	2036	-12,272					1,872	-	6.6
1i	City Hall	Capital Project - Lighting	Finish LED lighting retrofit	2025	22,024					-	-	6.6
1i	City Hall	Capital Project - Envelope	Install solar window film on south facing windows	2027	20,584					-437		3.7

Measure Identification				Recommended Year to Implement	Annual Electricity Savings	RECs Owned		RECs Sold		Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
Measure	Facility	Measure Category	Measure Title			Offsite Solar PV	Onsite Solar PV	Offsite Solar PV	Onsite Solar PV			Annual Savings
					(kWh)	(kWh)	(kWh)	(kWh)	(kWh)	(Therms)	(Gallons)	(metric tons CO ₂ e)
1k	City Hall	Renewable Energy	Install rooftop solar PV	2027	125,800		125,800					75.0
1l	City Hall	Renewable Energy	Install carport solar PV	2027	173,200		173,200					103.3
2a	Kenhill Center	Operational Changes	Modify HVAC occupancy schedule for food pantry trailer HVAC systems at local thermostats	2025	25,796							7.7
2b	Kenhill Center	Capital Project - HVAC	Replace existing gas-fired rooftop units with heat pumps - Phase 1: RTU-A2, B2, C2, L, N, O, Q	2027	-18,789					1,801		4.3
2c	Kenhill Center	Capital Project - HVAC	Replace existing gas-fired rooftop units with heat pumps - Phase 2: RTU-D, F, G, T, U	2033	-15,658					1,501		3.6
2d	Kenhill Center	Capital Project - HVAC	Replace existing gas-fired rooftop units with heat pumps - Phase 3: RTU-A, A3, B, B3, C, C3, E, J, K, P, R, S, V, W, X, Y	2039	-40,826					3,914		9.3
2d	Kenhill Center	Capital Project - HVAC	Replace Food Pantry trailer air conditioners with heat pumps	2027	6,082							1.8
2e	Kenhill Center	Capital Project - Plumbing	Replace gas-fired water heater with Heat Pump	2029	-11,444					1,328		3.9
2f	Kenhill Center	Capital Project - Lighting	LED lighting retrofit (interior is complete)	2025	57,743							17.2
2g	Kenhill Center	Capital Project - Lighting	Install lighting controls	2026	3,799							1.1
2h	Kenhill Center	Renewable Energy	Install rooftop solar PV	2027	157,000		157,000					93.6
2i	Kenhill Center	Renewable Energy	Install carport solar PV	2027	271,700		271,700					162.0
2j	Kenhill Center	Renewable Energy	Own not sell solar RECs	2028			29,094		-29,094			8.7
3a	Senior Center	Operational Changes	Increase economizer enable setpoint from 55 F to 65 F	2025	9,187							2.7
3b	Senior Center	Operational Changes	Modify HVAC occupancy schedule to match building hours	2025	80,990					5,233		52.8
3c	Senior Center	Operational Changes	Perform maintenance of VAV terminal units	2025	1,978					120	-	1.2
3d	Senior Center	Capital Project - HVAC	Implement hot water temperature reset	2025						907		5.0

Measure Identification				Recommended Year to Implement	Annual Electricity Savings	RECs Owned		RECs Sold		Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
Measure	Facility	Measure Category	Measure Title			Offsite Solar PV	Onsite Solar PV	Offsite Solar PV	Onsite Solar PV			Annual Savings
					(kWh)	(kWh)	(kWh)	(kWh)	(kWh)	(Therms)	(Gallons)	(metric tons CO ₂ e)
3e	Senior Center	Capital Project - HVAC	Replace gas-fired boilers with heat pumps	2044	-83,882					7,811		17.8
3f	Senior Center	Capital Project - Plumbing	Replace gas-fired water heater with heat pump	2026	-8,997					1,044		3.0
3g	Senior Center	Capital Project - Lighting	LED lighting retrofit (interior and exterior are complete)	2025	66,330							19.8
3h	Senior Center	Capital Project - Lighting	Install lighting controls	2026	3,446							1.0
3i	Senior Center	Renewable Energy	Install rooftop solar PV	2027	164,400		164,400					98.0
3j	Senior Center	Renewable Energy	Install carport solar PV	2027	171,200		171,200					102.1
3k	Senior Center	Renewable Energy	Own not sell solar RECs	2028			18,297		-18,297			5.5
4a	Gymnasium	Operational Changes	Modify HVAC occupancy schedule to match building hours (currently all schedules are 24/7)	2025	48,679					4,386		38.6
4b	Gymnasium	Operational Changes	Disable hot water heating system over 65 F ambient temperature	2025	7,932					2,082		13.8
4c	Gymnasium	Operational Changes	Implement hot water temperature reset	2025						434		2.4
4c	Gymnasium	Operational Changes	Implement economizer mode at AHU-1 with economizer enable setpoint of 65 F	2025	1,479							0.4
4d	Gymnasium	Capital Project - HVAC	Install VFDs at HHW pumps and CHW pumps; replace AHU 3-way valves with 2-way valves	2027	7,932							2.4
4e	Gymnasium	Capital Project - HVAC	Replace gas-fired boilers with heat pumps	2038	-38,844					4,323		12.1
4f	Gymnasium	Capital Project - HVAC	When replacing AHU-1, include energy recovery, ducting exhaust air back to AHU-1	2043	27,427					-		8.2
4g	Gymnasium	Capital Project - Plumbing	Replace gas-fired water heater with heat pump	2031	-10,035					1,048		2.8
4h	Gymnasium	Capital Project - Lighting	LED lighting retrofit (interior and exterior are complete)	2025	111,790							33.3
4i	Gymnasium	Capital Project - Lighting	Install lighting controls	2026	4,386							1.3

Measure Identification				Recommended Year to Implement	Annual Electricity Savings	RECs Owned		RECs Sold		Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
Measure	Facility	Measure Category	Measure Title			Offsite Solar PV	Onsite Solar PV	Offsite Solar PV	Onsite Solar PV			Annual Savings
					(kWh)	(kWh)	(kWh)	(kWh)	(kWh)	(Therms)	(Gallons)	(metric tons CO ₂ e)
4j	Gymnasium	Renewable Energy	Install rooftop solar PV	2027	321,600		321,600					191.8
5a	Belair Mansion	Operational Changes	Modify HVAC occupancy schedule to match building hours (via thermostats)	2025	116,865					4,611		60.1
5b	Belair Mansion	Operational Changes	Disable hot water heating system over 65 F ambient temperature	2025	11,632					539		6.4
5c	Belair Mansion	Operational Changes	Implement hot water temperature reset	2025						115		0.6
5d	Belair Mansion	Capital Project - HVAC	Install VFD at AHU-1; use single-zone VAV controls	2033	9,546					187		3.9
5e	Belair Mansion	Capital Project - HVAC	HVAC Electrification: Geothermal system with water-source heat pumps; secondary option is to replace boilers with heat pump boilers	2033	-3,430					2,703		13.8
6a	Bowie Playhouse	Operational Changes	Modify HVAC occupancy schedule to match building hours (via thermostats or once added to BAS)	2025	19,189						7,716	50.1
6b	Bowie Playhouse	Capital Project - HVAC	Replace existing propane-fired HVAC units with heat pumps	2038	-11,172						3,720	18.1
7a	Parks and Grounds	Operational Changes	Install occupancy sensors in series with thermostats at five infrared heaters in service bays	2026						1,644		9.0
7b	Parks and Grounds	Capital Project - HVAC	When replacing MAU-1, include energy recovery (duct exhaust air back to MAU or install energy recovery coils)	2030	5,362							1.6
7c	Parks and Grounds	Capital Project - Lighting	LED lighting retrofit	2027	26,677							8.0
7d	Parks and Grounds	Renewable Energy	Install rooftop solar PV	2027	81,340		81,340					48.5
7e	Parks and Grounds	Renewable Energy	Install carport solar PV	2027	203,400		203,400					121.3
7f	Parks and Grounds	Renewable Energy	Own not sell solar RECs	2028			15,690		-15,690			4.7
8a	Stables	Operational Changes	Modify HVAC occupancy schedule to match building hours	2025	94,322							28.1
8b	Stables	Capital Project - Envelope	Window and barn door upgrades	2027	15,851							4.7

Measure Identification				Recommended Year to Implement	Annual Electricity Savings	RECs Owned		RECs Sold		Annual Natural Gas Savings	Annual Propane Savings	CO ₂ Emissions
Measure	Facility	Measure Category	Measure Title			Offsite Solar PV	Onsite Solar PV	Offsite Solar PV	Onsite Solar PV			Annual Savings
					(kWh)	(kWh)	(kWh)	(kWh)	(kWh)	(Therms)	(Gallons)	(metric tons CO ₂ e)
9a	DPW Solid Waste	Operational Changes	Modify HVAC occupancy schedule to match building hours	2025	8,943					651		6.2
9b	DPW Solid Waste	Capital Project - HVAC	Replace HVAC system with air-cooled VRF system; secondary option is to replace furnaces with heat pumps	2027	-1,410					1,121		5.7
9c	DPW Solid Waste	Capital Project - Plumbing	Replace gas-fired water heater with heat pump	2033	-613					80		0.3
9d	DPW Solid Waste	Capital Project - Lighting	LED lighting retrofit	2027	4,127							1.2
10a	DPW Admin/ Maint Bldg	Operational Changes	Modify HVAC occupancy schedule to match building hours (via thermostats)	2025	9,085					766		6.9
10b	DPW Admin/ Maint Bldg	Capital Project - HVAC	Replace HVAC system with air-cooled VRF system; secondary option is to replace furnaces with heat pumps	2027	-5,635					1,010		3.9
10c	DPW Admin/ Maint Bldg	Capital Project - Plumbing	Replace gas-fired water heater with heat pump	2035	-888					103		0.3
11a	DPW Utility/ Engineering	Operational Changes	Modify HVAC occupancy schedule to match building hours (Engineering Building) (via thermostats)	2025	2,787					370		2.9
11b	DPW Utility/ Engineering	Capital Project - HVAC	Replace HVAC system with air-cooled VRF system; secondary option is to replace furnace with heat pump (Engineering Building)	2035	-2,642					372		1.3
11c	DPW Utility/ Engineering	Operational Changes	Modify HVAC occupancy schedule to match building hours (Streets & Utilities Building) (via thermostats)	2025	23,254					441		9.4
11d	DPW Utility/ Engineering	Capital Project - HVAC	Replace HVAC system with air-cooled VRF system; secondary option is to replace boiler with heat pump boiler (Streets & Utilities Building)	2027	6,305					512		4.7
11e	DPW Utility/ Engineering	Renewable Energy	Own not sell solar RECs	2028			12,069		-12,069			3.6
12a	DPW Water Treatment	Renewable Energy	Own not sell solar RECs	2028			12,126		-12,126			3.6
13a	Solar Farm	Renewable Energy	Own not sell solar RECs	2028		3,900,768		-3,900,768				1,163.2
13b	Solar Farm	Renewable Energy	Purchase Additional Offsite Solar RECs	2045		493,000						147.0

ENERGY CONSERVATION MEASURES - OPERATIONAL CHANGES

The energy conservation measures have been divided into categories. Operational changes make up the first category of energy conservation measures. Operational changes are those that can be done at little or no cost by optimizing the use of the HVAC systems already in place. These are changes that are typically performed through the building automation system (BAS) that controls and monitors the facilities HVAC systems. Some measures are done locally at the thermostats. Some measures may require assistance or programming modifications to be performed by the city's BAS contractor. These measures, and in particular that which reduces the runtime hours of HVAC systems, can actually have a larger impact on energy reduction than more costly measures which require replacement of equipment. We believe that in some cases, equipment runtime can be reduced by 50-70%. This can be much more impactful than an equipment replacement which increases the efficiency or greenhouse gas emissions of a system, but is a smaller, incremental percentage change.

It is recommended that these are not just implemented once and forgotten about but are actually policies that are instituted. There should be a designated individual who ensures that they are continually followed to ensure persistence of savings through future years.

ECM No. 1a, 2a, 3b, 4a, 5a, 6a, 8a, 9a, 10a, 11a, 11c: Modify HVAC occupancy schedule to match building hours

Applicable to: City Hall, Kenhill Center, Bowie Senior Center, Bowie Gymnasium, Belair Mansion, Belair Stables, DPW Solid Waste, DPW Admin-Maintenance Building, DPW Utility/Engineering Buildings
Measure Category: Operational Changes

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall (RTU-1 and 3 only)	2025	255,505	12,044	-	142.2
Kenhill Center (Food pantry trailer)	2025	25,796	-	-	7.7
Senior Center	2025	80,990	5,233	-	52.8
Gymnasium	2025	48,679	4,386	-	38.6
Belair Mansion	2025	116,865	4,611	-	60.1
Bowie Playhouse	2025	19,189	-	7,716	50.1
Stables	2025	94,322	-	-	28.1
DPW Solid Waste	2025	8,943	651	-	6.2
DPW Admin/ Maintenance Bldg	2025	9,085	766	-	6.9
DPW Engineering Building	2025	2,787	370	-	2.9
DPW Streets & Utilities Building	2025	23,254	441	-	9.4
TOTAL		685,415	28,502	7,716	404.9

Existing Conditions

The HVAC systems are able to be scheduled on and off through the building automation system using the occupancy schedule or through a local programmable thermostat. Currently, the HVAC systems at the facilities listed in this ECM are scheduled to the occupied mode 24/7.

Measure Description

This measure proposes reducing the HVAC operating schedules as much as possible. This can be done at no cost by the building engineering staff and is a significant energy savings, both natural gas and electric. During the unoccupied mode, all HVAC systems (as they apply to each building) should be off, including air handling units, unit ventilators, boilers, chillers, and pumps. It is recommended that unoccupied space temperature setpoints be around 60 °F (heating) and 82 °F (cooling). If the average space temperature drops (or rises) to either of those setpoints, then the HVAC system shall energize to raise (or lower) the average space temperature by 3 °F, then shut off again.

For the savings calculations, Loring assumed the proposed occupied hours as follows:

Table 6: Proposed HVAC System Occupied Hours

Building	Monday-Friday Hours	Saturday-Sunday Hours
Senior Center	7:00 am – 5:00 pm	Saturday 7:00 am – 1:00 pm; No Sunday hours
Gymnasium	8:00 am – 9:00 pm	9:00 am – 7:00 pm
Belair Mansion	7:00 am – 7:00 pm	No weekend hours
Belair Stables	9:00 am – 5:00 pm	9:00 am – 5:00 pm
City Hall (RTU-1 & 3 only)	7:00 am – 5:00 pm	No weekend hours
Bowie Playhouse*	10:00 am – 5:00 pm	10:00 am – 5:00 pm
DPW*	6:00 am – 4:00 pm	No weekend hours
Kenhill Center Food Pantry Trailer*	8:00 am – 5:00 pm	8:00 am – 5:00 pm

If there are expected to be events outside of those hours that need extended HVAC time, the city's engineering staff can schedule these one-time extended hour events through the "special events" page of the building automation system.

* Note that the HVAC systems of the last three on this list, Bowie Playhouse, DPW, and Kenhill Center Food Pantry Trailer, are controlled and scheduled by local thermostats that are not connected to the building automation system. These schedules would need to be set locally. The City of Bowie does plan to add Bowie Playhouse to the building automation system in the near future so that capability would exist then.

ECM Benefits

- Reduced natural gas usage
- Reduced electric usage

ECM No. 1b, 3c: Perform maintenance of VAV Terminal Units

Applicable to: Bowie City Hall, Bowie Senior Center

Measure Category: Operational Changes

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2025	14,743	1,128	-	10.6
Senior Center	2025	1,978	120	-	1.2
TOTAL		16,721	1,248	-	11.8

Existing Conditions

A review of the building automation system shows that there are numerous VAV terminal units that are, in one way or another, not performing properly. Issues include:

- Terminal unit air dampers fully open or fully closed with airflow rate setpoints not met
- Discharge air temperature sensors reading a value that shows the heat is on, when the heat is not being called for
- Discharge air temperature sensors and room temperature sensors failed (or not communicating)

Below are screenshots showing several examples of these issues. This is not a complete list but is just intended to show a few.

Vav Name	Damper Output	Heating Output	Discharge Air Temperature	Zone Temperature	Zone Temp Setpoint
VAV-40	28 %	1 %	0.0 °F {fault,stale}	67.0 °F {unackedAlarm}	68.00 °F {overridden} @ 8
VAV-41	100 %	25 %	60.3 °F {ok}	66.8 °F {unackedAlarm}	67.00 °F {overridden} @ 8
VAV-70	64 %	0 %	100.6 °F {ok}	69.2 °F {unackedAlarm}	68.00 °F {overridden} @ 8
VAV-23	32 %	0 %	0.0 °F {fault,stale}	68.1 °F {ok}	0.00 °F {fault,stale} @ def
VAV-57	64 %	0 %	104.6 °F {ok}	68.9 °F {ok}	62.00 °F {overridden} @ 8
VAV-58	33 %	0 %	108.8 °F {ok}	67.6 °F {ok}	65.00 °F {overridden} @ 8
VAV-30A	33 %	0 %	120.7 °F {ok}	-	67.00 °F {overridden} @ 8

Figure 35: Screenshots from building automation system showing a few VAV terminal unit issues at City Hall

These can result in unnecessary energy being used to heat air when not required, additional energy used by the RTU fan to try to reach a higher duct static pressure setpoint and supply more airflow than required, and a reduced ability to properly control the space temperature control.

Measure Description

It is recommended to routinely perform maintenance on VAV terminal units to eliminate these types of issues. This may be done by the city's building automation system contractor or by maintenance staff, as they are able. This work will include troubleshooting the issues, maintenance tasks such as cleaning of airflow tubes, resetting controllers, or replacing faulty components such as controllers, control valve, and temperature sensors.

ECM Benefits

- Reduced heating energy usage

- Reduced fan energy usage
- Improved occupant comfort

ECM No. 1c: Increase supply air temperature maximum setpoint

Applicable to: Bowie City Hall

Measure Category: Operational Changes

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2025	9,954	3,061	-	19.7

Existing Conditions

At Bowie City Hall, the rooftop units provide cold air to the building to satisfy zones needing cooling, while the VAV terminal units reduce the amount of airflow and reheat the air if cold air is not needed. The RTUs are controlled by the building automation system to maintain a supply air temperature (SAT) setpoint. This setpoint has a range from 54 to 56 deg. F for RTU-1 and RTU-3, and 53 to 56 F for RTU-2. These are adjustable on the BAS graphical interface. For example:



Figure 36: Screenshot from building automation system showing RTU-3 supply air temperature reset

The actual SAT setpoint at any given time is calculated by the system based on the return air temperature. The colder the return air temperature is, the SAT setpoint is raised towards the maximum supply air temperature setpoint. And vice versa: The warmer the return air temperature is, the SAT setpoint is lowered towards the minimum SAT setpoint.

However, by having the maximum SAT setpoint at 56 °F, in the winter, most zones do not need such cold air. This causes the VAV terminal units to reheat the air (simultaneously heating and cooling).

Measure Description

The SAT range should be set such that it reduces the amount of reheat needed while still providing cold enough air to the zones that need it. This typically requires a maximum SAT setpoint of 60 to 65 °F, corresponding with a minimum return air temperature of about 70 °F. This can take some tinkering by operations personnel to find the right setpoints that ensures that there aren't warm zones in the building (while also verifying that warm zones are not being caused by malfunctioning equipment; see the previous ECM). We recommend starting on the high end of this range (closer to 65 °F), monitoring building temperatures, and reducing by 1 °F degree at a time if it is found to be necessary.

ECM Benefits

- Reduced electricity usage (due to using less cooling)
- Reduced natural gas usage (less energy used to reheat air)

ECM No. 1d, 3a, 4c: Increase economizer enable setpoints to 65 F

Applicable to: Bowie City Hall, Bowie Senior Center, Gymnasium

Measure Category: Operational Changes

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2025	19,784	-	-	5.9
Senior Center	2025	9,187	-	-	2.7
Gymnasium	2025	1,479	-	-	0.4
TOTAL		30,450	-	-	9.1

Existing Conditions

Economizing is the process of using outside air to cool buildings that have a cooling load during colder weather. This is done by opening the outside air damper at the air handling units to meet the supply air temperature setpoint. Currently, at Bowie City Hall and Bowie Senior Center, there are dry-bulb economizer enable setpoints of 55 °F. This means that the economizer mode is activated when the outside air temperature is below 55 °F and there is a need for cooling. At Bowie Gymnasium, there is currently no economizer mode, meaning that the system will not use outside air for cooling.

Measure Description

The American Society for Heating Refrigeration and Air Conditioning Engineers (ASHRAE) researches and develops standards for the most efficient ways to operate HVAC systems. ASHRAE Standard 90.1 - Energy Standard for Sites and Buildings Except Low-Rise Residential Buildings – sets a recommended dry-bulb economizer enable temperature setpoint for our region (region 4A) at 65 °F. This measure recommends increasing the setpoint from its current value of 55 °F to 65 °F at both Bowie City Hall (RTU-1, RTU-2, and RTU-3) and Bowie Senior Center (AHU-1, AHU-2, and AHU-3).

This can be accomplished with little effort by a building engineer by simply entering a new value of 65 °F in the building automation system at each of the six air handling units listed above. This increases the hours that the economizers will be active, thus reducing the mechanical cooling demand.

Table 7: Screenshot from building automation system showing how to adjust economizer enable setpoint



At Bowie Gymnasium, this measure recommends implementing an economizer sequence at AHU-1, which serves the main gym, with an economizer enable setpoint of 65 °F.

ECM Benefits

- Reduced electricity usage due to reduced mechanical cooling demand

ECM No. 1e, 3d, 4c, 5c: Implement hot water temperature reset

Applicable to: Bowie City Hall, Bowie Senior Center, Bowie Gymnasium, Belair Mansion

Measure Category: Operational Changes

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2025	-	1,482	-	8.1
Senior Center	2025	-	907	-	5.0
Gymnasium	2025	-	434	-	2.4
Belair Mansion	2025	-	115	-	0.6
TOTAL		-	2,938	-	16.1

Existing Conditions

At Bowie City Hall, Bowie Senior Center, Bowie Gymnasium, and Belair Mansion, the boilers are operated year-round and maintain a constant hot water supply temperature of 180 °F. These are condensing boilers that operate most efficiently at lower return water temperatures, particularly, below 120 °F return temperature. For example, see a condensing boiler efficiency curve shown in the figure below.

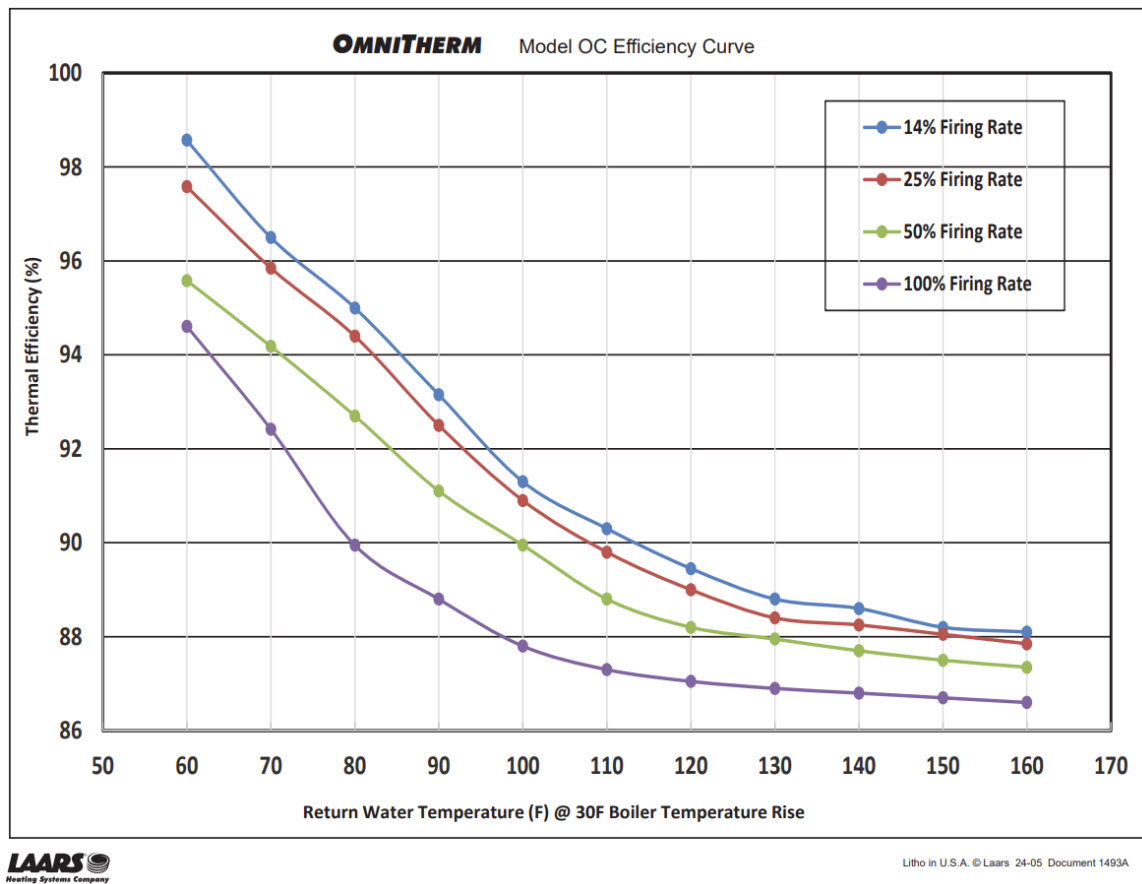


Figure 37: Condensing boiler efficiency curve (courtesy: Laars)

Measure Description

The hot water supply temperature should be kept at the lowest value possible that still provides enough heat to the heating coils. A lower temperature will improve the boiler operating efficiency and minimize piping heat losses.

The maximum hot water supply temperature setpoint should be equal to the design entering water temperature of the heating coils. Keep in mind that temperature is only required on a worst case, design heating day. At City Hall, the terminal unit heating coils were designed for 140 °F entering water temperature, so there should be no need for City Hall to ever be at 180 °F. City Hall should have a maximum hot water supply temperature of 140 °F. The heating coils in the air handling units at Belair Mansion were designed for an entering water temperature of 180 °F. The design entering water temperature for the heating coils at Senior Center and Gymnasium were unable to be confirmed as as-built drawings for the recent HVAC renovations were unavailable for the development of this plan.

There are a couple of ways to accomplish this. The simplest way is with a linear reset schedule based on the outdoor air temperature. The maximum supply temperature should correspond with a low outdoor air temperature (e.g., 20 °F) and the minimum supply temperature with a moderate outdoor air temperature (e.g., 65 °F). At outside air temperatures in between those values, the supply temperature is reset linearly. This is shown in the figure below. For those facilities whose terminal

equipment requires the higher entering water temperature (180 °F) on peak heating days, the maximum and minimum values for the reset should be adjusted accordingly.

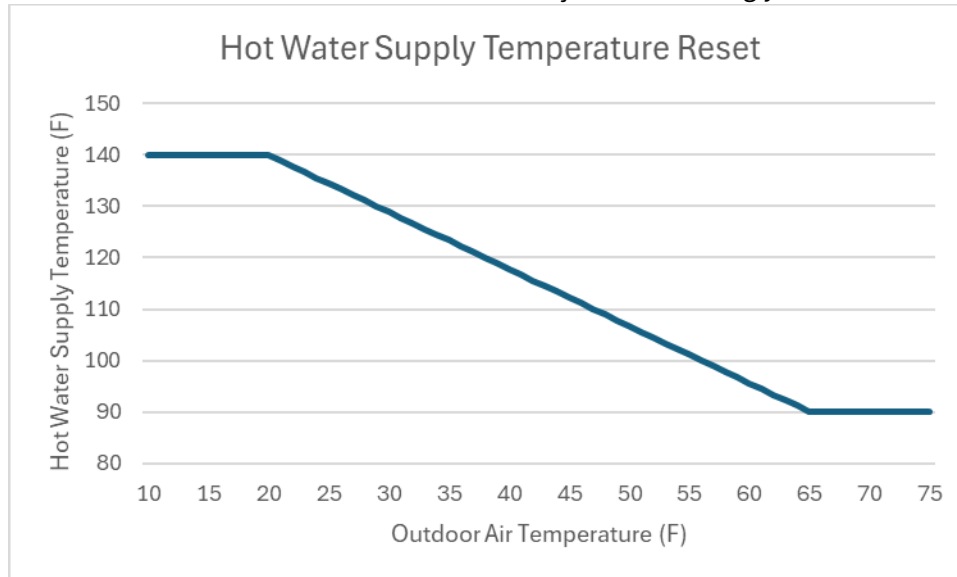


Figure 38: Recommended hot water supply temperature reset based on outdoor air temperature

A second, more complex, method for implementing a hot water supply temperature reset is as follows: The American Society for Heating Refrigeration and Air Conditioning Engineers (ASHRAE) researches and develops standards for the most efficient ways to operate HVAC systems. ASHRAE Standard 36 – High Performance Sequences of Operation for HVAC Systems – recommends a trim and respond logic for hot water supply temperature reset. In this scenario, for the first 10 minutes when the hot water system is enabled, the hot water supply temperature is initially set to the maximum hot water supply temperature. Then, every 5 minutes, the building automation system determines the number of hot water reset requests (the number of terminal units calling for maximum heat). If there are two or fewer requests, the hot water supply temperature setpoint is reduced by 2 °F. If there are three or more requests, the hot water supply temperature setpoint is increased by 3 times the number of requests minus two °F. For example, if there are five requests, it would increase the setpoint by: $3 * (5 - 2) = 3 * 3 = 9$ °F.

ECM Benefits

- Reduced natural gas usage due to higher boiler operating efficiency and reduced piping heat losses

ECM No. 4b, 5b: Disable hot water heating systems over 65 °F ambient temperature

Applicable to: Bowie Gymnasium, Belair Mansion

Measure Category: Operational Changes

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Gymnasium	2025	7,932	2,082	-	13.8
Belair Mansion	2025	11,632	539	-	6.4
TOTAL		19,564	2,621	-	20.2

Existing Conditions

The hot water systems at Bowie Gymnasium and Belair Mansion are enabled year-round. There does not appear to be a need for this, as these two facilities have only single zone air systems without VAV terminal units with hot water reheat coils (in contrast with City Hall and Senior Center which do). This is causing a significant natural gas usage throughout the year including the summer. Refer to the below monthly natural gas usage charts for each of the two facilities, which are copied from the energy end use section of this plan.

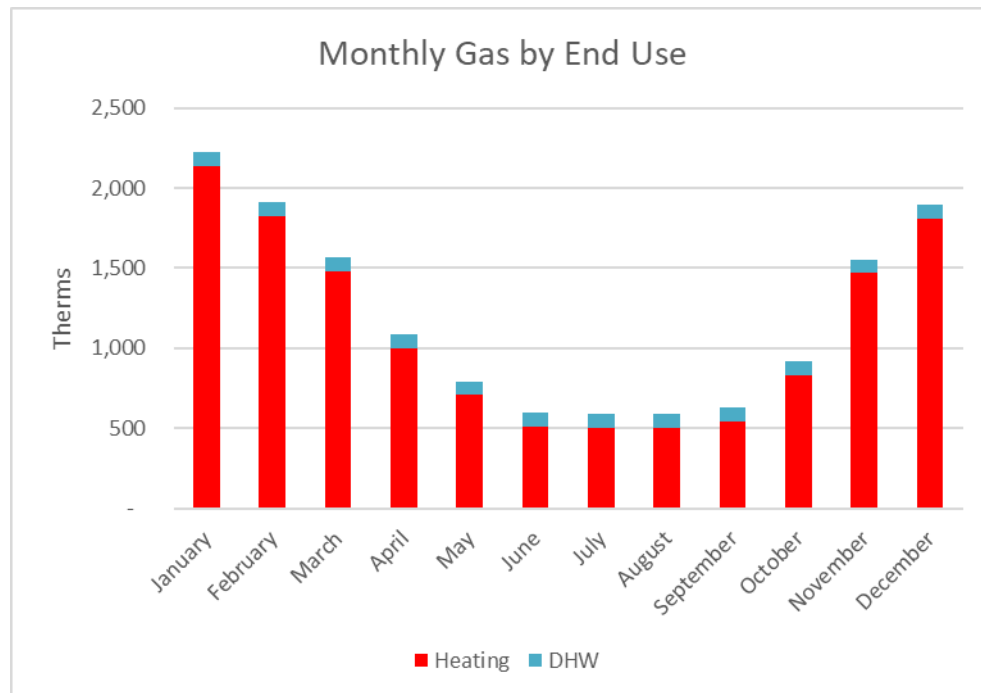


Figure 39: Bowie Gymnasium monthly gas by end use

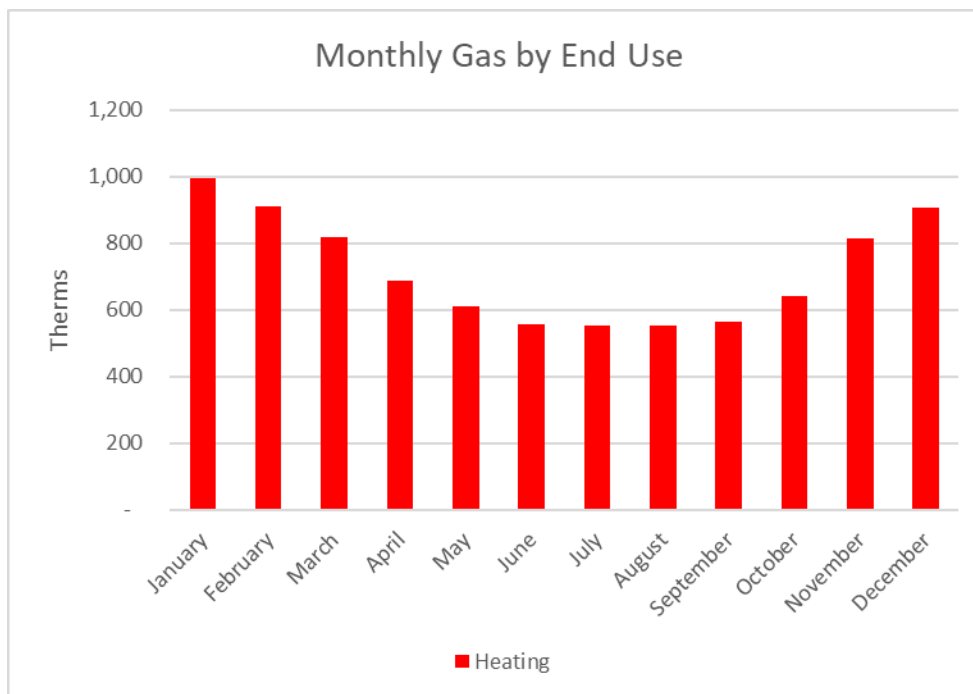


Figure 40: Belair Mansion monthly gas by end use

Measure Description

Through the building automation system, disable the hot water heating systems when the outdoor air temperature is above 65 °F. For the gymnasium, there is an option to do this on the heating hot water plant screen:

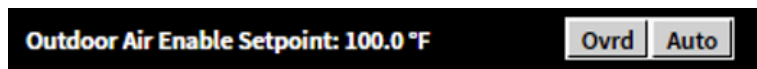


Figure 41: Screenshot from building automation system showing how to modify the outdoor air enable setpoint

This can be implemented easily by the facility engineering staff.

There does not appear to be such a feature for the Belair Mansion, so we recommend that one be created and added to the graphical user interface by the city's building automation system contractor.

ECM Benefits

- Reduced natural gas usage

ECM No. 7a: Install occupancy sensors in series with thermostats at five infrared heaters in service bays

Applicable to: Parks and Grounds

Measure Category: Operational Changes

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Parks and Grounds	2026	-	1,644	-	9.0

Existing Conditions

There are five infrared heaters (one in each of the service bays) at the two Parks and Grounds maintenance buildings. These heaters are controlled by a thermostat to turn on when the space temperature drops below the setpoint. Infrared heaters work by producing infrared light, a type of radiant heat, that transfers directly to objects in the room, like people and surfaces. These spaces also have unit heaters that heat the space and prevent pipes from freezing. But the infrared heaters are only there to warm the occupants of the space. The infrared heaters are controlled by the building automation system to maintain an occupied heat setpoint of 60 °F and an unoccupied heat setpoint of 45 °F. They are scheduled to the occupied mode from 4:00 am to 3:15 pm Monday through Friday. Therefore, they will run whenever the temperature is low, during the occupied hours, regardless of whether the service bay is in use, and even during the unoccupied mode, if the space temperature drops low enough.

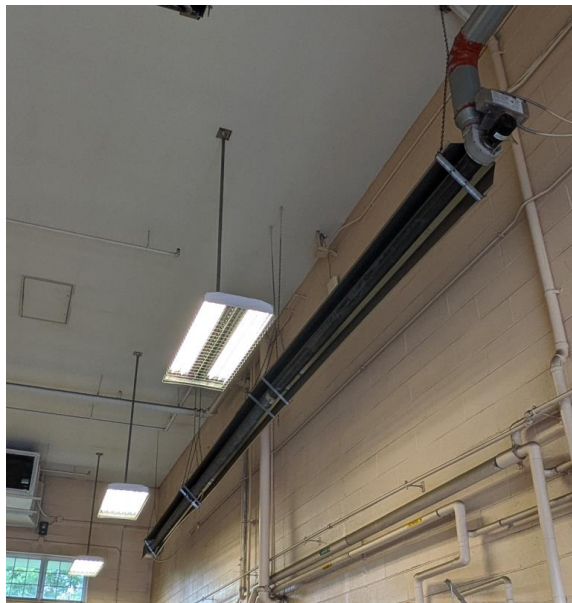


Figure 42: Infrared Heater at Parks and Grounds

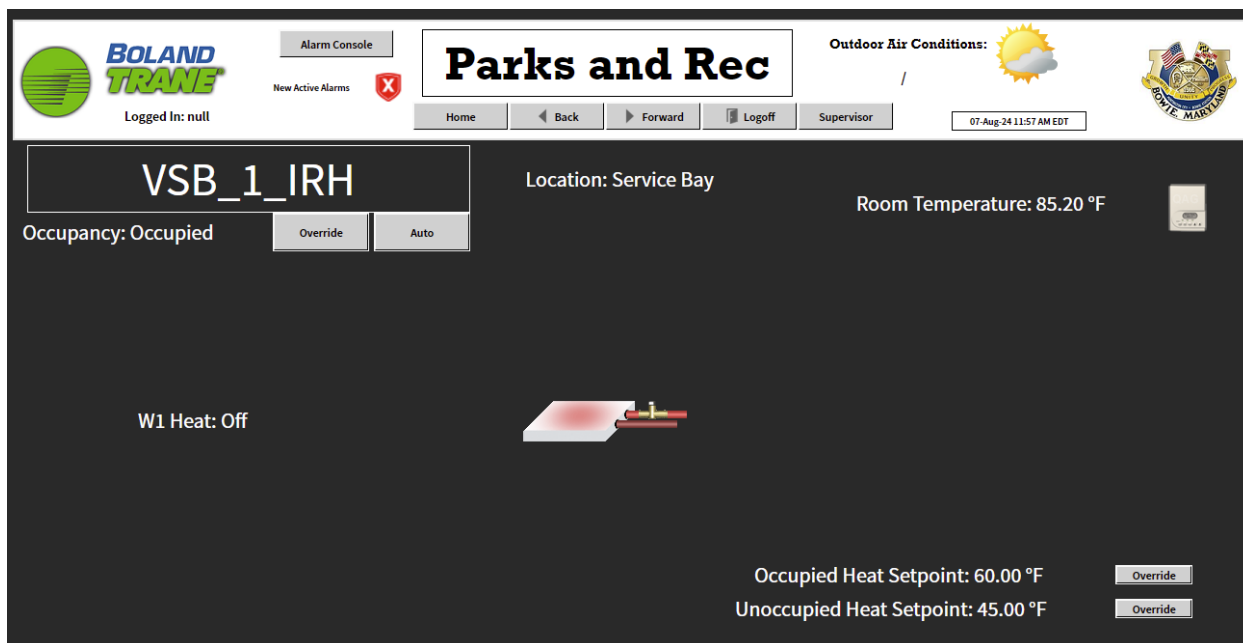


Figure 43: Screenshot from building automation system showing an infrared heater control

Measure Description

This measure proposes installing occupancy sensors in each service bay that detects when a person is in the bay to control the occupancy mode of the infrared heaters. The occupancy sensor will be tied into the building automation system. This will replace the occupancy schedule. It is recommended that this work be performed by the city's building automation system contractor.

ECM Benefits

- Reduced natural gas usage

ENERGY CONSERVATION MEASURES – CAPITAL PROJECTS - HVAC

HVAC capital projects make up the next category of ECMs. These measures answer the question: When it is time to replace the HVAC systems, what should they be replaced with to maximize efficiency and minimize greenhouse gas emissions? Several of these include replacing fuel-fired systems with electric heat pump systems. Heat pumps are three to four times more efficient than fuel-fired systems, and, in many cases, the electricity to run them can be produced using onsite renewable energy. Also included are a few measures that utilize variable frequency drives (VFDs) that can be installed with the existing systems. VFDs reduce the speed of motors, that under most conditions, are not required to run at full speed for the given load at a given time.

ECM No. 1f, 2b, 2c, 2d, 6b, 9b, 10b, 11b, 12d: Replace existing fuel-fired furnaces with heat pumps

Applicable to: Bowie City Hall, Kenhill Center, Bowie Playhouse, Department of Public Works
Measure Category: Capital Projects - HVAC

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2027	-21,051	2,534	-	7.6
Kenhill Center	2027	-18,789	1,801	-	4.3
Kenhill Center	2033	-15,658	1,501	-	3.6
Kenhill Center	2039	-40,826	3,914	-	9.3
Bowie Playhouse	2038	-11,172	-	3,720	18.1
DPW Solid Waste	2027	-1,410	1,121	-	5.7
DPW Admin/ Maintenance Bldg	2027	-5,635	1,010	-	3.9
DPW Engineering Building	2035	-2,642	372	-	1.3
DPW Streets & Utilities Bldg	2027	6,305	512	-	4.7
TOTAL		-110,878	12,765	3,720	58.3

Existing Conditions

Bowie City Hall, Kenhill Center, and the Department of Public Works all have natural gas-fired rooftop units or split system air conditioners with natural gas-fired furnaces. Bowie Playhouse has propane-fired rooftop units and furnaces. Natural gas and propane are fossil fuels for which burning produces significant greenhouse gas emissions. When using heat pumps, electricity produces relatively less greenhouse gas emissions.

In addition, the use of onsite fossil fuels for heating of buildings over 35,000 square feet is being phased out by the Maryland Climate Solutions Now Act of 2022. This applies to City Hall and Kenhill Center, which will be required to replace those rooftop units with electrified solutions to comply with the law. Fines for non-compliance begin in 2030.

Also worth noting is that all the existing rooftop units and split systems use R-410a refrigerant which is now being phased out to be replaced with either R-32 or R-454b refrigerants due to the global warming potential of R-410a. Servicing of R-410a equipment (adding charge) will become more expensive as time goes by.

Rooftop units and split system AC units have a life expectancy of 15 years. The rooftop units at Bowie City Hall are nearing the end of their useful life. However, 16 of the 28 rooftop units at Kenhill Center were just replaced in 2024. The other 12 units have installation dates of 2007, 2012, 2016, and 2018. The City of Bowie Energy Efficiency and Sustainability Strategy 2024

rooftop units at Playhouse were replaced in 2023. Playhouse also has three split system air conditioning units with propane heat that were installed in 2004, 2014, and 2024. The air conditioners and furnaces at Department of Public works were installed between 2009 and 2020. The existing equipment is summarized in the table below.

Table 8: Existing Gas-Fired Furnaces

Facility	Unit ID	Manufacturer	Model	MBH Heating	Year of Mfr.
Bowie City Hall	RTU-1	Johnson Controls	YPAL075MVE	375	2010
Bowie City Hall	RTU-2	Johnson Controls	V33AS34M7	267	2010
Bowie City Hall	RTU-3	Johnson Controls	V33AS34M7	267	2010
Kenhill Center	RTU-A	Trane	YSJ120	200	2023
Kenhill Center	RTU-A2	Carrier	48HCEA04	115	2012
Kenhill Center	RTU-A3	Trane	YHC047	60	2023
Kenhill Center	RTU-B	Trane	YSJ120	200	2023
Kenhill Center	RTU-B2	Carrier	48HCEA04	115	2012
Kenhill Center	RTU-B3	Trane	YHC067	80	2023
Kenhill Center	RTU-C	Trane	YSJ120	200	2023
Kenhill Center	RTU-C2	Carrier	48HCEA04	115	2012
Kenhill Center	RTU-C3	Trane	YSJ090	120	2023
Kenhill Center	RTU-D (labeled F)	Trane	YSC092	150	2017
Kenhill Center	RTU-E	Trane	YSJ090	120	2023
Kenhill Center	RTU-F	Carrier	48TCED08	180	2017
Kenhill Center	RTU-G	Carrier	48TCEA06	115	2015
Kenhill Center	RTU-J	Trane	YSJ072	120	2024
Kenhill Center	RTU-K	Trane	YSJ090	120	2023
Kenhill Center	RTU-L	Carrier	48HCEA05	115	2012
Kenhill Center	RTU-N	Bryant	Illegible	120	2007
Kenhill Center	RTU-O	Carrier	48HCEA04	115	2012
Kenhill Center	RTU-P	Trane	YSJ090	120	2023
Kenhill Center	RTU-Q	Carrier	48HCEA04	115	2012
Kenhill Center	RTU-R	Trane	YHC047	60	2023
Kenhill Center	RTU-S	Trane	YHC047	60	2023
Kenhill Center	RTU-T	Carrier	48TCEA05	115	2016
Kenhill Center	RTU-U	Carrier	48KCEA05	115	2017
Kenhill Center	RTU-V	Trane	YHC067	80	2023
Kenhill Center	RTU-W	Trane	YHC047	60	2023
Kenhill Center	RTU-X	Trane	YHC067	80	2023
Kenhill Center	RTU-Y	Trane	YHC067	80	2023
Bowie Playhouse	RTU-1	Rheem Ruud	RGEDZT120	225	2023

Facility	Unit ID	Manufacturer	Model	MBH Heating	Year of Mfr.
Bowie Playhouse	RTU-2	Rheem Ruud	RKNL-H180C	250	2023
Bowie Playhouse	Split System AC Unit – Dressing Open Area	Trane	4TTR6024 (Outdoor) TUH2B060 (Indoor)	Unknown	2014
Bowie Playhouse	Split System AC Unit – Dressing Rooms	Goodman	DSZC160361AE (Outdoor) CAPF3743 (Indoor)	Unknown	2004
Bowie Playhouse	Split System AC Unit - Lobby	Trane	4TTR060 (Outdoor)	Unknown	2024
DPW Solid Waste	Split System AC Unit	Trane	4TTB3036 (Outdoor) ACE36A24175 (Indoor)	Unknown	2011
DPW Solid Waste	Split System AC Unit	Trane	4TTB3036 (Outdoor) ACE36A24175 (Indoor)	Unknown	2011
DPW Solid Waste	Split System AC Unit	Trane	4TTB3060 (Outdoor) ACE60D44245 (Indoor)	Unknown	2011
DPW Admin/Maintenance	Packaged AC Unit	Carrier	48XL-A3609030TP	90	2011
DPW Admin/Maintenance	Split System AC Unit	Carrier	24ANB736A300 (Outdoor) CNPVP3617 (Indoor)		2011
DPW Admin/Maintenance	Split System AC Unit	Carrier	24ANB736A300 (Outdoor) CNPVP3617 (Indoor)		2011
DPW Admin/Maintenance	Split System AC Unit	Carrier	24APA530A310 (Outdoor) CNPVP3017 (Indoor)		2009
DPW Engineering	Packaged AC Unit	Carrier	48VL-E3609030TP	90	2020

Measure Description

This measure proposes replacing the gas-fired equipment with heat pumps. Heat pumps have a coefficient of performance (COP) of over 3, meaning they produce 3 units of heat for each unit of energy consumed, whereas gas-fired units have a COP of around 0.8.

Due to the varying ages of the rooftop units at Kenhill Center, a phased replacement is recommended:

- In 2027, replace RTU-A2, B2, C2, L, N, O, Q
- In 2033, replace RTU-D, F, G, T, U
- In 2039, replace RTU-A, A3, B, B3, C, C3, E, J, K, P, R, S, V, W, X, Y

For the Department of Public Works, we are recommending air-cooled variable refrigerant flow (VRF) systems be installed in place of the existing HVAC systems. VRF systems are able to much more efficient than traditional HVAC systems by using variable speed fans and compressors that provide exactly the right amount of heating or cooling at all times. They can also be supplied with heat recovery, which allows for further reduction in energy usage during shoulder seasons when there are zones that require heating and cooling simultaneously, by moving heat from one zone to another as opposed to creating heat. VRF systems also allow for each space to have individual temperature control. VRF systems are commonly supplied without ductwork but ducted units are available if needed for particular space configurations.

For Bowie Playhouse, we are recommending heat pump rooftop units to replace the two existing rooftop units that serve the stage and auditorium. For the three split system air conditioners, we recommend replacing them with high efficiency, variable speed heat pumps with efficiency ratings up to 23 SEER2 and 10.5 HSFP2.

It will be necessary during the design of these projects to assess the electrical distribution systems within the buildings. Heat pumps require more power than gas-fired equipment, and such it will need to be determined what modifications are needed to the facility electrical system.

We recommend that the City of Bowie begin purchasing HVAC systems that use the new generation of refrigerants, either R-32 or R-454b (depending on the manufacturer), which have a lower global warming potential than R-410a. Servicing of R-410a equipment (adding charge) will become more expensive as time goes by. The phaseout of R-410a by the Environmental Protection Agency begins in 2025.

ECM Benefits

- Reduced natural-gas usage, with an increase in electrical usage, for a net reduction in greenhouse gas emissions

ECM No. 1g, 3d, 4e: Replace gas-fired boilers with heat pumps

Applicable to: Bowie City Hall, Bowie Senior Center, Bowie Gymnasium

Measure Category: Capital Projects - HVAC

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2035	-92,570	9,034	-	21.9
Senior Center	2044	-83,882	7,811	-	17.8
Gymnasium	2038	-38,844	4,323	-	12.1
TOTAL		-215,296	21,168	-	51.8

Existing Conditions

Bowie City Hall, Bowie Senior Center, and Bowie Gymnasium have natural gas-fired boilers. Natural gas is a fossil fuel for which burning produces significant greenhouse gas emissions. When replaced with heat pumps, electricity produces relatively less greenhouse gas emissions.

In addition, the use of onsite fossil fuels for heating of buildings over 35,000 square feet is being phased out by the Maryland Climate Solutions Now Act of 2022. This applies to City Hall, which will be required to replace those boilers with electrified solutions to comply with the law. Fines for non-compliance begin in 2030. A lengthier discussion of this is in a later section of this plan.

Boilers have a life expectancy of 25 years. The boilers at Bowie City Hall were installed in 2010, Senior Center in 2019, and Bowie Gymnasium in 2013. This determines our recommended year of replacement, however, if the City wishes to avoid fees from the Maryland Climate Solutions Now Act, they could replace the boilers at City Hall before 2030.

Table 9: Existing Gas-Fired Water Boilers

Facility	Quantity	Manufacturer	Model	MBH	Year of Mfr.
Bowie City Hall	2	Lochinvar	KHN801	800	2010
Bowie Senior Center	2	Lochinvar	FBN1001	1000	2018
Bowie Gymnasium	2	Fulton	PHW-1000	1000	2013
Belair Mansion	1	LAARS	NTH500N3	500	2014
DPW Streets & Utilities	1	Weil-McLain	WM97+CWH	113	2017

Measure Description

This measure proposes replacing the gas-fired boilers with heat pump boilers. Heat pumps have a coefficient of performance (COP) of over 3, meaning they produce 3 units of heat for each unit of energy consumed, whereas gas-fired units have a COP of around 0.8.

Existing heating systems are often oversized, and as electrified heating systems are expensive, it is recommended to perform a load analysis or trend analysis of peak heating conditions to determine the maximum heating load required and not buy more heating capacity than it is required.

Potential Challenges of Electrifying Hydronic Heating Systems

There are several challenges with electrifying hydronic heating systems that need to be considered as part of the design work for these projects.

1. **Space constraints:** It will need to be determined where the heat pump boilers will be located: Heat pump boilers take up much more space for the same amount of heat output compared with natural gas-fired boilers. It will need to be considered whether there is enough space in the existing boiler rooms, and if not, suitable outdoor locations will be needed.
2. **A need for new ductwork:** Heat pump boilers work by removing heat from the surrounding air and pumping it into the hot water system. If installed indoors, it will likely be necessary for ductwork to provide outdoor air and exhaust air to the boilers, as they need to be able to draw heat from the outdoors.
3. **Upgrading the electrical system:** It will be necessary during the design of this project to assess the electrical distribution system within the building. Heat pumps require more power than gas-fired equipment, and such it will need to be determined what modifications are needed to the facility electrical system.
4. **Fluid temperature and distribution system:** The existing hydronic heating systems are designed for fluid temperatures of 140 to 180 °F. Heat pump boilers are unable to reach supply temperatures of 180 °F. While 140 °F is achievable, they operate more efficiently at lower temperatures. To achieve a COP of over 3.0, a hot water supply temperature of 105 °F may be needed. For every 1 °F the supply temperature is above 105 °F, efficiency decreases by 1% (source: Trane). So a 140 °F supply temperature is 35% less efficient.

This reduction in hot water supply temperature will have cascading effects on the system. The existing hot water coils, be they VAV terminal units (City Hall and Senior Center), unit ventilators (Senior Center), or air handling units (Gymnasium, Belair Mansion, and DPW Streets/Utilities), may be inadequate for these lower temperatures. This means that they may need to be replaced with units that have larger coils, so space constraints again come into play. The number of such replacements can be kept to a minimum by testing with a lower hot water supply temperature on a very cold day: Identify the zones that are not able to maintain their space temperature and only replace those terminal units.

Additionally, in order to achieve the same amount of heat from a lower temperature system, higher flow rates are needed. This means that it may be necessary to increase distribution system pipe sizes and pumps (but there are ways to avoid this). A booster heater may be used to achieve higher supply water temperatures, but that can come at a cost to system efficiency.

A Note about Belair Mansion and the DPW Streets & Utilities Building:

Belair Mansion also has gas-fired boilers, and its inclusion in this measure was considered, however, Loring feels that Belair Mansion is an ideal candidate for a geothermal water-source heat pump system, therefore this is covered in a separate measure. However, if it is determined that a geothermal system is inappropriate due to the higher cost or other reason, Belair Mansion would also benefit from heat pump boilers.

The DPW Streets & Utilities building also has a boiler which provides heating to both the HVAC and domestic hot water systems, however, Loring feels that the Streets & Utilities building is an ideal candidate for an air-source variable refrigerant flow (VRF) system and an electric heat pump domestic water heater, therefore this is covered in a separate measure. However, if it is determined that a VRF system is inappropriate due to the higher cost or other reason, Streets & Utilities would also benefit from a heat pump boiler.

ECM Benefits

- Reduced natural-gas usage, with an increase in electrical usage, for a net reduction in greenhouse gas emissions

ECM No. 4d: Install VFDs on heating and chilled water pumps; replace AHU 3-way valves with 2-way valves

Applicable to: Bowie Gymnasium

Measure Category: Capital Projects - HVAC

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Gymnasium	2027	7,932	-	-	2.4

Existing Conditions

The heating and chilled water pumps at the Bowie Gymnasium are constant volume without variable frequency drives. The heating water pumps have 5 HP motors and the chilled water pumps have 10 HP motors. There are two pumps for each system (one lead / one standby). The four air handling units all have three-way chilled and heating water valves, meaning that when there is no call for heating or cooling, the valve closes to the coil and all water is diverted through the bypass (see figure on next page).

Measure Description

Where three-way valves always have full flow through the valves, either through the coil, bypassing the coil, or a combination of the two, two-way valves shut off flow when the valve is closed, and reduce flow when the valve is partially closed. This requires variable frequency drives at the pumps to reduce the speed of the pump when less flow is required. This provides electric consumption savings.

This measure proposes replacing the existing heating and chilled water three-way valves with two-way valves at each of the four air handling units, installing variable frequency drives at the pumps, installing a differential pressure transmitter on each of the chilled and heating water loops, and controlling the operating pump speeds to maintain their respective loop differential pressure (DP) setpoint.

The difference between two-way and three-way valves is illustrated in the figure below.

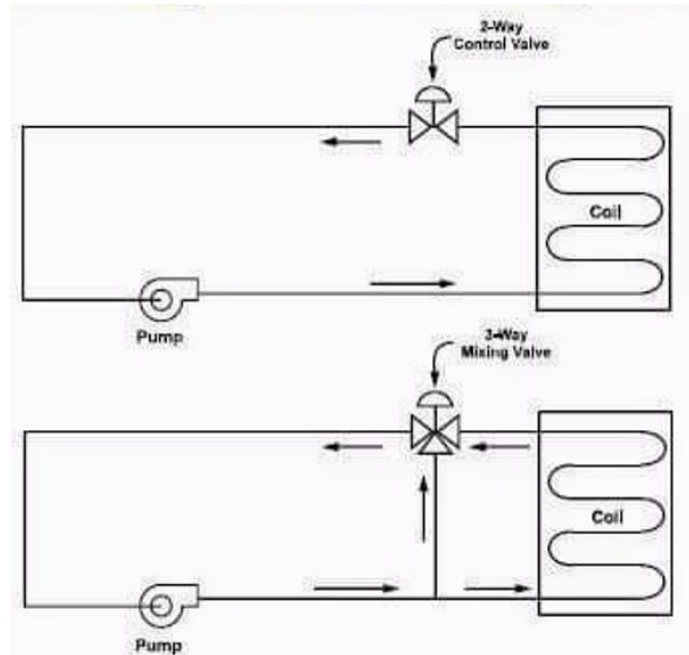


Figure 44: Two-valve valve (top) and three-way valve (bottom)

ECM Benefits

- Reduced electricity usage

ECM No. 4f, 7b: When replacing air handling units, include energy recovery, ducting exhaust air back to AHU

Applicable to: Bowie Gymnasium, Parks and Grounds

Measure Category: Capital Projects - HVAC

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Gymnasium	2043	27,427	-	-	8.2
Parks and Grounds	2030	5,362	-	-	1.6
TOTAL		32,789	-	-	9.8

Existing Conditions

At Bowie Gymnasium (AHU-1) and Parks and Grounds (MAU-1), two air handling units do not have any means of energy recovery. The main gymnasium AHU, AHU-1, requires a minimum of 6500 cfm of outside air at all times while one exhaust fan runs continuously to exhaust 6500 cfm from the gym. The Parks and Grounds makeup air unit, MAU-1, provides a constant 2130 cfm of outside air to the building while exhaust fans EF-2 and EF-3 exhaust a combined 2230 cfm of exhaust air.

Measure Description

This measure proposes providing energy recovery wheels when the two air handling units are replaced. Energy recovery wheels recover sensible and latent heat from the exhaust airstream to pre-heat or pre-cool the outside air, while also removing moisture in the air. This reduces electricity and natural gas consumption used to heat or cool the outside air. The principles of an energy recovery wheel are shown in the figure below.

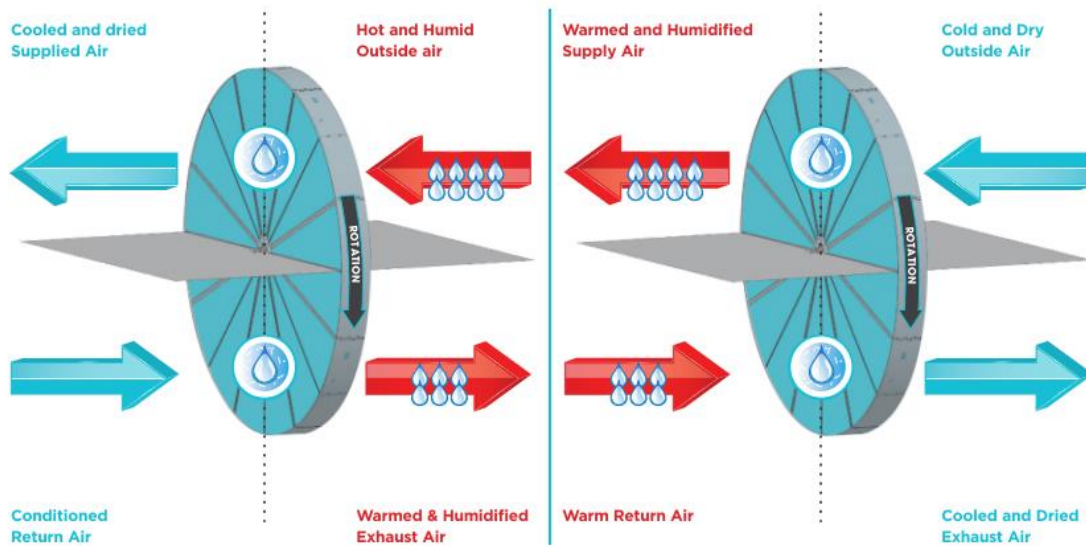


Figure 45: Energy Recovery Wheel (credit: Innergy Tech)

Note that changes to exhaust air ducting will be necessary. Currently, in both cases, exhaust fans are located at the roof level. This measure will require re-routing the exhaust air ductwork back to the air handling unit and out the mechanical room wall, which will require modifications to the building envelope.

ECM Benefits

- Reduced electricity and natural gas usage

ECM No. 5d: Install VFD at AHU-1; use single-zone VAV controls

Applicable to: Belair Mansion

Measure Category: Capital Projects - HVAC

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings	Annual GHG Reductions (metric tons CO ₂ e)
Belair Mansion	2033	9,546	187	-	3.9

Existing Conditions

Air handling unit AHU-1 at Belair Mansion is a constant volume unit that serves the west half of the first floor. It is the largest AHU in the building, with a total of 4000 cfm of supply air and a 5 HP supply fan motor.

Measure Description

For a unit this size, Loring recommends installing a variable frequency drive (VFD) to modulate the speed of the fan. The American Society for Heating Refrigeration and Air Conditioning Engineers (ASHRAE) researches and develops standards for the most efficient ways to operate HVAC systems. ASHRAE Standard 36 – High Performance Sequences of Operation for HVAC Systems – provides a recommended fan modulation sequence for single-zone VAV air handling systems. The fan speed should modulate from its minimum speed (50% or 30 Hz) to its maximum speed (100% or 60 Hz), based on the heating or cooling demand at a given time, according to the following table and figure.

Table 10: Recommended single-zone fan speed control

Cooling Valve % Open	Heating Valve % Open	Fan Speed %
0% to 25%	0% to 50%	50%
25% to 50%	N/A	Valve Position + 25%
50 to 75%	N/A	75%
75 to 100%	50 to 100%	Same as Valve Position

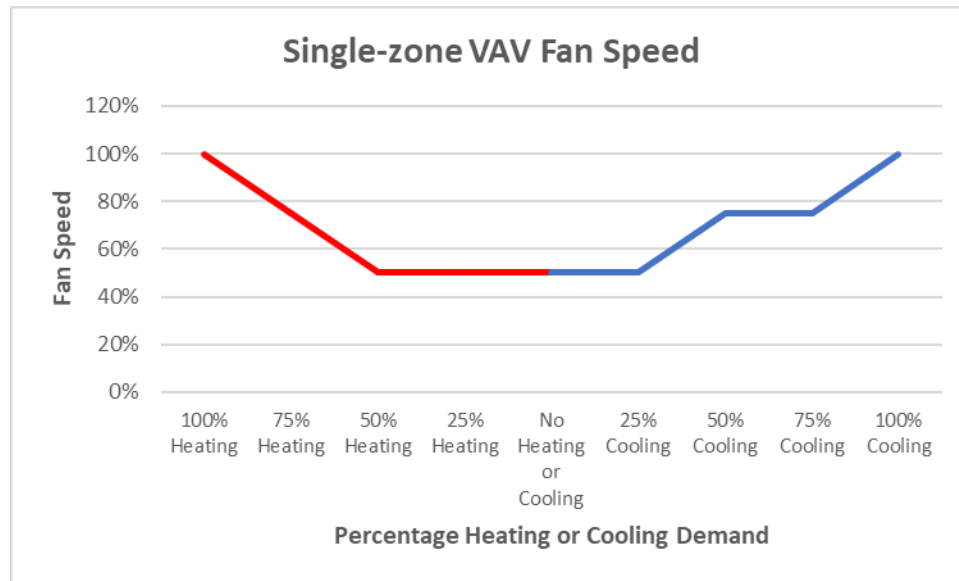


Figure 46: Recommended single-zone fan speed control

ECM Benefits

- Reduced electricity consumption

ECM No. 5e: Replace HVAC system with geothermal system with water-source heat pumps

Applicable to: Belair Mansion

Measure Category: Capital Projects - HVAC

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Belair Mansion	2033	-3,430	2,703	-	13.8

Existing Conditions

Belair Mansion's HVAC system uses air handling units that have chilled and hot water coils, supplied with cold and hot water by an air-cooled chiller and two natural gas-fired condensing boilers. Natural gas is a fossil fuel for which burning produces significant greenhouse gas emissions. When using heat pumps, electricity produces relatively less greenhouse gas emissions.

The HVAC system was last replaced in 2014, including new boilers, an air-cooled chiller, air handling units, and pumps. The life expectancy of this system is about 20 to 25 years.

Measure Description

There are a few options to electrify the heating system at Belair Mansion:

1. Replace the boilers with heat pump boilers, keeping the rest of the HVAC system as it is
2. Replace the entire HVAC system with an air-cooled variable refrigerant system
3. Replace the entire HVAC system with a geothermal system with water-source heat pumps

Loring is recommending the third option. Options 1 and 2 would require new HVAC equipment located outside and visible to the public. Option 3 is the most efficient of the three, will produce the fewest greenhouse gas emissions, requires the least maintenance, has the least equipment, no equipment visible to the public, and due to the presence of the large field behind the mansion, has plenty of space for such a geothermal well system. And because of the historic nature of this facility, we believe a deeper investment for a long-term solution at this facility may be palatable.

A geothermal heat pump system would allow for the elimination of the boilers and air-cooled chillers. A pump circulates water (or water-glycol mixture) through the underground geothermal wells, where it absorbs heat from the ground in the winter or rejects heat to the ground in the summer, and back to the indoor water-source heat pumps which pump heat from the air into or out of the piping system.

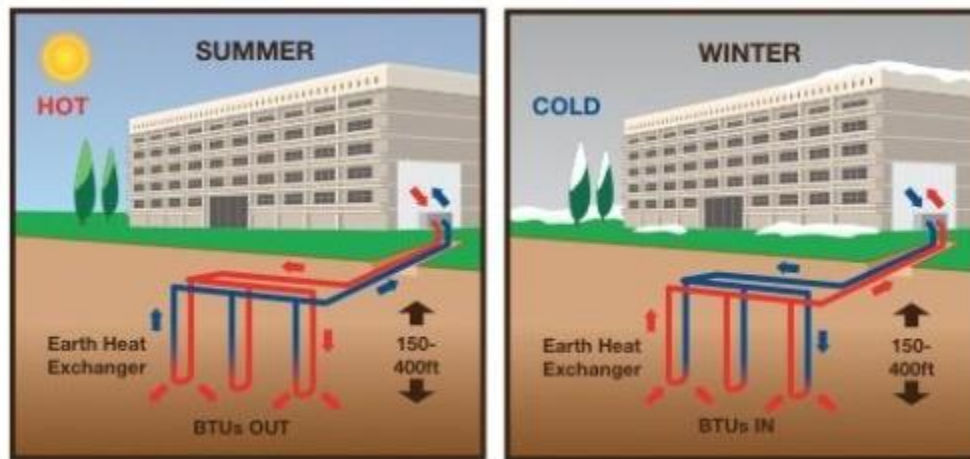


Figure 47: Geothermal system; image credit: Advance Air & Heat Co.

It will be necessary during the design of this project to assess the electrical distribution system within the building. Heat pumps require more power than gas-fired equipment, and as such it will need to be determined what modifications are needed to the facility electrical system.

ECM Benefits

- Reduced natural-gas usage, with an increase in electrical usage, for a net reduction in greenhouse gas emissions

ECM No. 2d: Replace air conditioners with heat pumps

Applicable to: Kenhill Center (Food pantry trailer)

Measure Category: Capital Projects - HVAC

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Kenhill Center	2027	6,082	-	-	1.8

Existing Conditions

Kenhill Center has an attached trailer that houses The Bowie Interfaith Pantry. The trailer is conditioned by three (3) 2.5-ton wall-mounted air conditioners with 10 kW electric resistance heating coils. Additionally, these units use R-22 refrigerant, which was banned for use in new equipment in 2010 by the EPA due to its potential to deplete the ozone layer.



Figure 48: One of three wall-mounted air conditioners

Measure Description

Electric resistance heating has a coefficient of performance (COP) of 1.0, but heat pumps have a COP of over 3.0, meaning they produce three times as much heat for the same amount of electricity (the COP for heat pumps drops in colder temperatures, but is still much higher than that of electric resistance heat). Wall-mounted heat pumps are available in the same wall-mounted configuration as the existing air conditioners allowing for a simple replacement.

ECM Benefits

- Reduced electricity usage
- Reduced ozone depletion potential

ENERGY CONSERVATION MEASURES – CAPITAL PROJECTS - PLUMBING

The next category of ECMs, plumbing capital projects, includes just one measure: To replace existing water heaters with heat pumps. Heat pumps are not just available for space heating systems but also for heating of domestic water. Once again, they are three to four times more efficient than fuel-fired or electric resistance heaters.

ECM No. 1h, 2e, 3e, 4g, 9c, 10c: Replace gas-fired water heater with heat pump

Applicable to: Bowie City Hall, Kenhill Center, Bowie Senior Center, Bowie Gymnasium, DPW Solid Waste Admin, DPW Admin/Maintenance Building
Measure Category: Capital Projects - Plumbing

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2036	-12,272	1,872	-	6.6
Kenhill Center	2029	-11,444	1,328	-	3.9
Senior Center	2026	-8,997	1,044	-	3.0
Gymnasium	2031	-10,035	1,048	-	2.8
DPW Solid Waste	2033	-613	80	-	0.3
DPW Admin/Maintenance Bldg	2035	-888	103	-	0.3
TOTAL		-44,249	5,475	-	16.8

Existing Conditions

Bowie City Hall, Kenhill Center, Bowie Senior Center, Bowie Gymnasium, DPW Solid Waste Admin and DPW Admin/Maintenance all have natural gas-fired water heaters. Natural gas is a fossil fuel for which burning produces significant greenhouse gas emissions. When using heat pumps, electricity produces relatively less greenhouse gas emissions.

In addition, the use of onsite fossil fuels for heating of domestic hot water in buildings over 35,000 square feet is being phased out by the Maryland Climate Solutions Now Act of 2022. This applies to City Hall and Kenhill Center, which will be required to replace those water heaters with electrified solutions to comply with the law. Fines for non-compliance begin in 2030.

Water heaters have a life expectancy of 12-15 years. Below is a summary of the existing water heaters.

Table 11: Existing Gas-Fired Water Heaters

Facility	Manufacturer	Model	MBH	Year of Mfr.
Bowie City Hall	AO Smith	BTH-300A 300	300	2022
Kenhill Center	AO Smith	GCG 50 400	40	2016
Bowie Senior Center	AO Smith	GCV 30 200	35.5	2011
Bowie Senior Center	AO Smith	GCR 30 400	35.5	2016
Bowie Gymnasium	Not recorded		40	
DPW Solid Waste Admin	AO Smith	GPVX-50L 200	62	2021
DPW Admin/Maintenance Building	AO Smith	GCG-50 400	40	2023

Measure Description

This measure proposes replacing the gas-fired boilers with heat pump boilers. Heat pumps have a coefficient of performance (COP) of over 3, meaning they produce 3 units of heat for each unit of energy consumed, whereas gas-fired units have a COP of around 0.8.

Note: Replacing the natural gas-fired water heaters with electric resistance water heaters would help to meet the Maryland Climate Solutions Now Act requirement for eliminating net direct-emissions, but would actually result in an increase in greenhouse gas emissions and site energy use intensity. For this reason, it is recommended to use heat pumps which have a much higher efficiency than either natural gas or electric resistance units.

ECM Benefits

- Reduced natural-gas usage, with an increase in electrical usage, for a net reduction in greenhouse gas emissions

ENERGY CONSERVATION MEASURES – CAPITAL PROJECTS - LIGHTING

Lighting technology is continually evolving and getting more efficient. Compared with older technologies, including fluorescent, incandescent, metal halide, high pressure sodium, etc., LED lighting is much more efficient, more flexible in its arrangements, colors, and dimming capabilities, more attractive, and its lamps last much longer.

The City of Bowie is already well underway with replacing existing lighting systems with LED, however, much of that work was done in 2024, thus its energy savings are not included in the baseline, so this section will include the energy savings from projects done in 2024 and those yet to be completed. Also recommended are the installation of lighting controls (occupancy or vacancy sensors) to reduce the runtime of lights.

ECM No. 1i, 2f, 3f, 4h, 7c, 9d: LED lighting retrofit

Applicable to: Bowie City Hall, Kenhill Center, Bowie Senior Center, Bowie Gymnasium, Parks and Grounds, DPW Solid Waste Admin

Measure Category: Capital Projects - Lighting

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2025	22,024	-	-	6.6
Kenhill Center	2025	57,743	-	-	17.2
Senior Center	2025	66,330	-	-	19.8
Gymnasium	2025	111,790	-	-	33.3
Parks and Grounds	2027	26,677	-	-	8.0
DPW Solid Waste	2027	4,127	-	-	1.2
TOTAL		288,690	-	-	86.1

Existing Conditions

Most of Bowie's facilities prior to 2024 had interior fluorescent lighting and exterior and parking lot lights with metal halides. LED technology reduces electrical consumption for lighting by about 30% to 50% compared with fluorescent lighting and by about 75% compared with metal halides. The City of Bowie has already made much progress in converting to LEDs, however, most of that occurred in 2024, and thus was not captured in the baseline energy usage, so it is being included as a recommendation to capture the energy savings going forward. Below is the progress as of August 2024:

Table 12: Current status of LED lighting retrofits

Facility	Interior lighting is LED?	Parking lot lighting is LED?
Bowie City Hall	Partially	Yes
Kenhill Center	Yes	No
Bowie Senior Center	Yes	Yes
Bowie Gymnasium	Yes	Yes
Bowie Playhouse	Partially	Yes
Parks and Grounds	No	No
Belair Stables	Yes	No
DPW Solid Waste Admin	No	N/A
DPW Admin/Maintenance	Yes, except Maintenance office	Yes
DPW Engineering	Yes	N/A
DPW Streets/Utilities	Yes	N/A

Measure Description

This measure proposes replacing all existing interior and exterior lighting with LED lighting technology. It is recommended to remove the existing lamps and fluorescent ballasts and wire directly, as this is more efficient and the lamps will last longer, compared with using "plug and play" LED lamps which

work with the existing fluorescent ballasts. Plug and play lamps can be installed at a lower cost, but retrofit kits are sold that allow for the former, and there are excellent rebates through the EmPOWER Maryland program.

ECM Benefits

- Reduced electricity consumption
- Longer life expectancy, less frequent changeouts reduces maintenance costs

ECM No. 2g, 3g, 4i: Install lighting controls

Applicable to: Kenhill Center, Bowie Senior Center, Bowie Gymnasium

Measure Category: Capital Projects - Lighting

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Kenhill Center	2026	3,799	-	-	1.1
Senior Center	2026	3,446	-	-	1.0
Gymnasium	2026	4,386	-	-	1.3
TOTAL		11,631	-	-	3.5

Existing Conditions

Kenhill Center, Bowie Senior Center, and Bowie Gymnasium have all manual switches for interior lighting and no occupancy sensors.

Measure Description

This measure proposes installing occupancy and vacancy sensors to control all interior (non-egress) lighting. Both types will automatically turn lights off after a preset time interval when no motion is detected. Occupancy sensors turn lights on automatically when motion is detected, whereas vacancy sensors require a manual button press to turn the lights on. Vacancy sensors eliminate the possibility of accidental turning on of lights (by passerby).

It is recommended to use vacancy sensors (as opposed to occupancy sensors) where required by the 2021 Maryland Energy Code in: Offices, conference rooms, classrooms, cafeterias, exercise rooms, basketball playing areas, and vehicular maintenance areas. Occupancy sensors are allowed in restrooms.

ECM Benefits

- Reduced electric consumption



Figure 49: Example occupancy/vacancy sensor

ENERGY CONSERVATION MEASURES – CAPITAL PROJECTS - ENVELOPE

This section introduces a couple of measures related to the building envelope – that which separates the interior conditioned space from the outdoors. Specifically, these measures are related to fenestration, or openings (doors and windows). Most of a building’s air leakage, heat gain, and heat loss occurs at openings.

ECM No. 1x: Install solar window film on south facing windows

Applicable to: Bowie City Hall

Measure Category: Capital Projects - Envelope

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall	2027	20,584	-437	-	4.7

Existing Conditions

The south and southwest faces of City Hall are exposed to solar radiation throughout the day which causes those space to get warm during the summer. This requires a lot of energy for air conditioning.

Measure Description

This measure proposes installing solar window film on the south and southwest facing windows. Solar window film has an adhesive on one side and a scratch resistant surface on the other. It is available in a range of tints to control the amount of light coming in. This will reduce heat radiation and block UV rays. It will also improve thermal comfort and reduce glare for the occupants of those spaces.

ECM Benefits

- Reduce electricity use in cooling season
- Improved occupant comfort and reduction in glare



Figure 50: Example solar window film (credit: Uline)

ECM No. 8x: Window and barn door upgrades

Applicable to: Belair Stables

Measure Category: Capital Projects - Envelope

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Stables	2027	15,851	-	-	4.7

Existing Conditions

The windows at Belair Stables are old, single pane, leaky windows. The barn doors separate conditioned spaces from the outside but have gaps between the pickets and no weatherstripping.



Figure 51: Barn door and window at Belair Stables

Measure Description

This measure proposes replacing the windows and barn doors. Windows should be ENERGY STAR certified in the North-Central zone, which requires a maximum U-factor of 0.25 Btu/h-ft²-°F and a maximum solar heat gain coefficient (SHGC) of 0.40. Barn doors should have no visible gaps between pickets and have weatherstripping around all sides.

ECM Benefits

- Reduced electricity consumption

ENERGY CONSERVATION MEASURES – RENEWABLE ENERGY

The final section of ECMs focuses on renewable energy. Renewable energy, generally in the form of solar photovoltaic panels, can be installed onsite, or depending on space constraints, can be installed offsite. When installed onsite, it reduces that particular facility's source energy use intensity (EUI), by reducing the amount of electricity that has to be drawn from the power grid. However, if site constraints prevent the installation of sufficient renewable energy, it can be installed offsite or purchased through a power purchase agreement (PPA), in which the solar panels are managed by another entity and the facility owner pays the entity for the green power produced by the solar panels. Note that in neither case does it affect the facility's site EUI.

Offsite renewable energy will not reduce a facility's source EUI, because the power is still coming from the electrical grid, but it can be used to offset a facility's greenhouse gas emissions. Whether renewable energy is onsite or offsite, the value of the greenhouse gas emissions reduction is contained within a solar renewable energy credit (REC or SREC) which can be sold on a marketplace. One REC is equal to 1,000 kWh produced by a renewable energy system. The entity who owns or purchases the RECs is able to make the claim for the greenhouse gas emissions reduction. Currently, the City of Bowie is selling all the RECs associated with their renewable energy systems. Thus, they are not offsetting the city's greenhouse gas emissions and are not contributing toward the goal of net-zero emissions.

As the City moves toward electrifying its vehicle fleet, it also needs to think about how to charge those vehicles, and if charging will be done onsite, where the chargers will be located. This will add to the power consumption at their facilities. This can be (at least partially) offset with the installation of onsite renewable energy systems. This plan includes analyses of potential onsite solar systems, both rooftop and carport structures.

ECM No. 1k, 1l, 2h, 2i, 3h, 3i, 4j, 7d, 7e: Install onsite solar PV arrays

Applicable to: Bowie City Hall, Kenhill Center, Bowie Senior Center, Bowie Gymnasium, Parks and Grounds

Measure Category: Renewable Energy

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
City Hall (Rooftop)	2027	125,800	-	-	37.5
City Hall (Carport)	2027	173,200	-	-	51.6
Kenhill Center (Rooftop)	2027	157,000	-	-	46.8
Kenhill Center (Carport)	2027	271,700	-	-	81.0
Senior Center (Rooftop)	2027	164,400	-	-	49.0
Senior Center (Carport)	2027	171,200	-	-	51.0
Gymnasium (Rooftop)	2027	321,600	-	-	95.9
Parks and Grounds (Rooftop)	2027	81,340	-	-	24.3
Parks and Grounds (Carport)	2027	203,400	-	-	60.7
TOTAL		1,669,640	-	-	497.9

Existing Conditions

Electricity is supplied by BGE. There are some small existing rooftop solar panel arrays at Kenhill Center, Bowie Senior Center, Parks and Grounds (Vehicle Storage building), and Department of Public Works.

Measure Description

This measure proposes adding onsite PV solar panels at these facilities, in some cases in addition to what is there already. These can be rooftop and/or carport arrays. Carport arrays have the added benefit of providing shade to cars and sidewalks and don't have to compete for space with rooftop equipment. Our analyses have found that there is space for arrays of the following size:

Table 13: Proposed Solar PV System Capacity

Facility	Rooftop/Carport	Nameplate kW DC Rating	Annual Production (kWh)
City Hall	Rooftop	94.1	125,800
City Hall	Carport	132.2	173,200
Gymnasium	Rooftop	266.6	321,600
Kenhill Center	Rooftop	114.2	157,000
Kenhill Center	Carport	197.1	271,700
Parks and Grounds	Rooftop	66.9	81,340
Parks and Grounds	Carport	149.8	203,400
Senior Center	Rooftop	134.7	164,400
Senior Center	Carport	120.0	171,200

The full solar PV analyses are included in Appendix A. For the City of Bowie to be able to make the claims to the greenhouse gas reduction associated with the onsite solar arrays, they must own, not sell, the solar renewable energy credits (RECs). For more on this, see the following ECM.

ECM Benefits

- Reduced greenhouse gas emissions
- Reduced source energy use intensity

ECM No. 2j, 3j, 7f, 11e, 12a, 13a: Own not sell solar RECs

Applicable to: Kenhill Center, Bowie Senior Center, Parks and Grounds, DPW Streets & Utilities, DPW Water Treatment, Offsite Solar Farm

Measure Category: Renewable Energy

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings (gallons)	Annual GHG Reductions (metric tons CO ₂ e)
Kenhill Center	2028	-	-	-	8.7
Senior Center	2028	-	-	-	5.5
Parks and Grounds	2028	-	-	-	4.7
DPW Utility/Engineering	2028	-	-	-	3.6
Solar Farm	2028	-	-	-	1,163.2
TOTAL					1,185.6

Existing Conditions

The City of Bowie has onsite solar PV arrays at Kenhill Center, Bowie Senior Center, Parks and Grounds, and Department of Public Works, and an offsite solar farm. The City of Bowie sells the solar renewable energy credits (RECs) associated with the energy produced by these systems. Selling the RECs makes the projects more financially viable, however, the City of Bowie cannot claim the greenhouse gas emission reduction associated with this energy. The entity that owns or purchases the RECs is able to make the greenhouse gas reduction claims. Onsite renewable energy does, however, reduce the facility's source energy use intensity, regardless of whether the RECs are owned or sold, because the transmission losses associated with the power grid are eliminated.

Measure Description

To meet the City of Bowie's goal of net-zero emissions, it is necessary to own and not sell the solar RECs associated with their solar PV systems. This is an administrative change that may require changes to the contracts for the existing systems.

ECM Benefits

- Reduced greenhouse gas emissions
- Ability to reach net-zero emissions

ECM No. 13b: Purchase additional offsite solar RECs

Measure Category: Renewable Energy

Facility	Recommended Year to Implement	Electricity Savings (kWh/yr)	Natural Gas Savings (therms/yr)	Annual Propane Savings	Annual GHG Reductions (metric tons CO ₂ e)
Solar Farm	2045	-	-	-	147.0

Existing Conditions

After all the proposed energy conservation measures have been implemented, the heating systems have been electrified, and more onsite renewable energy has been installed, it may be necessary to offset the remaining emissions with offsite renewable energy.

Measure Description

This measure proposes purchasing offsite renewable energy credits (RECs) to offset the City of Bowie's remaining onsite emissions. For this analysis, it appears that about 493,000 kWh of renewable energy will need to be procured annually to offset the remaining greenhouse gas emissions, if all other measures in this plan are implemented, and expected savings are realized.

ECM Benefits

- Reduced greenhouse gas emissions
- Ability to reach net-zero emissions

MARYLAND CLIMATE SOLUTIONS NOW ACT OF 2022

The Maryland Climate Solutions Now Act of 2022 requires all buildings over 35,000 square feet to annually report their energy consumption and meet certain building energy performance standards (BEPS). Energy consumption reporting will be done annually through the EPA's Energy Star Portfolio Manager platform and is required to be completed by June 1st of each year, beginning in 2025 for calendar year 2024 data. Bowie City Hall and Bowie Senior Center are the only city-owned facilities impacted by the law. No other city-owned buildings meet the square footage threshold to be affected.

BEPS sets limits for net-direct emissions (emissions produced onsite by fuel-fired equipment) and site energy use intensity (EUI). These begin with interim standards that must be met by 2030 until they reach the final standards that must be met by 2040. Alternative compliance fees will be assessed annually beginning in 2030 by the state of Maryland for non-compliance.

Note: The State of Maryland has not yet established the site EUI standards. The site EUI standards shown here are from the 2023 draft BEPS regulations. However, they were removed in the 2024 draft BEPS regulations, with the state's plan being to assess actual building performance from the baseline year of benchmarking (2024) which will be used to set the site EUI standards at a later date. There has been no mention of changing the net-direct emissions standards so it is assumed that those published in the 2024 draft BEPS regulations are final.

The following tables and charts analyze how Bowie City Hall and Kenhill Center will (or will not) meet BEPS if **all** of the recommendations in this EECS plan for those two facilities are implemented according to the recommended timetable.

Table 14: City Hall EUI and Emissions vs. BEPS

Property:	Energy Use Intensity (kbtu/sf)		MD BEPS Std.	Net-Direct Emissions (kg CO ₂ e / SF)	
City Hall	Site EUI	Source EUI	Site EUI	Actual	MD BEPS Std.
Baseline	81	163		1.99	
2025	47	104		0.84	
2026	47	104		0.84	
2027	44	80		0.71	
2028	44	80		0.71	
2029	44	80		0.71	
2030	44	80	55.0	0.71	0.22
2031	44	80	55.0	0.71	0.22
2032	44	80	55.0	0.71	0.22
2033	44	80	55.0	0.71	0.22
2034	44	80	55.0	0.71	0.22
2035	37	79	55.0	0.12	0.11
2036	36	78	55.0	0.00	0.11
2037	36	78	55.0	0.00	0.11
2038	36	78	55.0	0.00	0.11
2039	36	78	55.0	0.00	0.11
2040	36	78	55.0	0.00	0.00

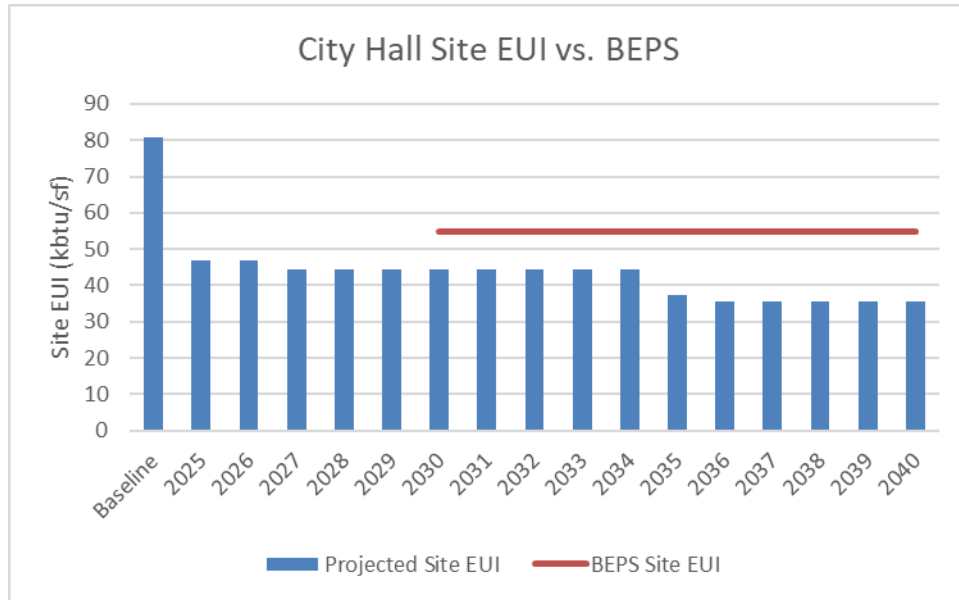


Figure 52: City Hall Site EUI vs. BEPS

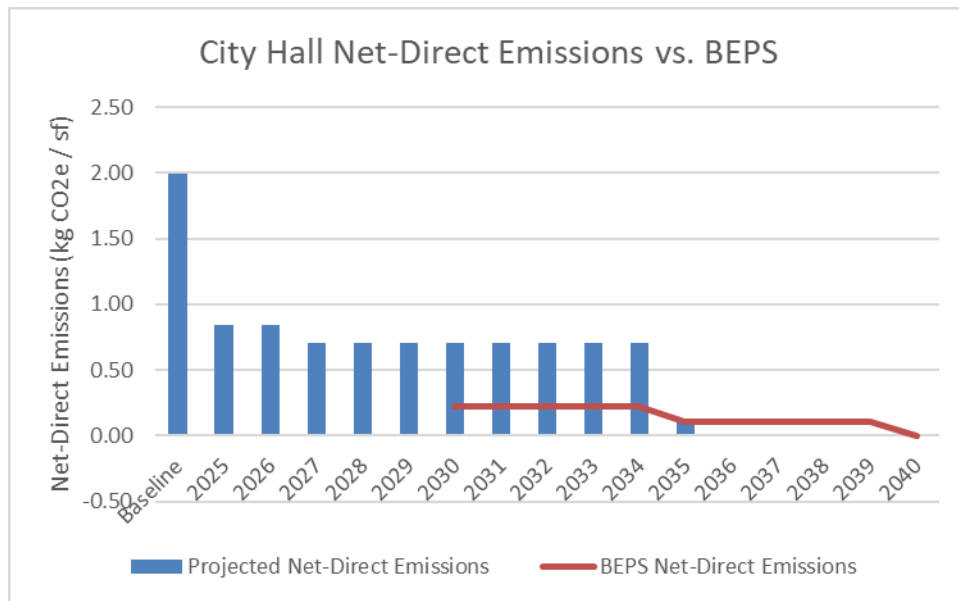


Figure 53: City Hall Net-Direct Emissions vs. BEPS

The charts and tables above indicate that City Hall will meet the site EUI standard by 2030 and will be well below it by 2035. However, the net-direct emissions standard will not be met from 2030 to 2035 due to the recommended replacement years of the gas-fired boilers (2035) and water heater (2036). The city can choose to replace the boilers with heat pumps by 2029 to avoid the alternative compliance fees.

Table 15: Kenhill Center EUI and Emissions vs. BEPS

Property:	Energy Use Intensity (kbtu/sf)		MD BEPS Std.	Net-Direct Emissions (kg CO ₂ e / SF)	
Kenhill Center	Site EUI	Source EUI	Site EUI	Actual	MD BEPS Std.
Baseline	52	101		1.18	
2025	45	81		1.18	
2026	44	80		1.18	
2027	41	12		0.93	
2028	41	15		0.93	
2029	39	14		0.75	
2030	39	14	55.0	0.75	0.22
2031	39	14	55.0	0.75	0.22
2032	39	14	55.0	0.75	0.22
2033	36	14	55.0	0.54	0.22
2034	36	14	55.0	0.54	0.22
2035	36	14	55.0	0.54	0.11
2036	36	14	55.0	0.54	0.11
2037	36	14	55.0	0.54	0.11
2038	36	14	55.0	0.54	0.11
2039	30	13	55.0	0.00	0.11
2040	30	13	55.0	0.00	0.00

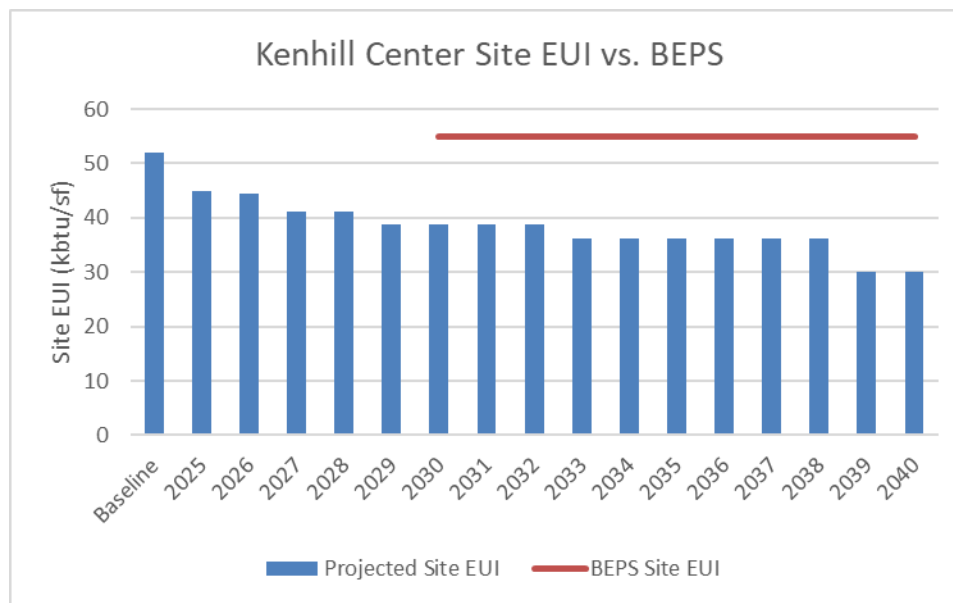


Figure 54: Kenhill Center Site EUI vs. BEPS

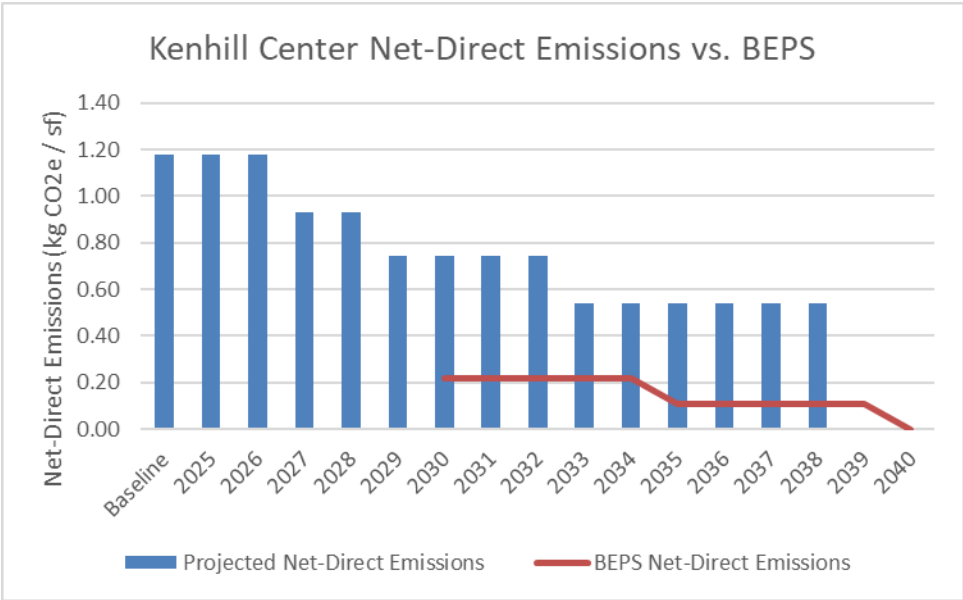


Figure 55: Kenhill Center Net-Direct Emissions vs. BEPS

The charts and tables above indicate that Kenhill Center’s current energy performance is already below the site EUI standard. However, the net-direct emissions standard will not be met from 2030 to 2038 due to the recommended replacement year of 16 of the gas-fired rooftop units (2039). The city can choose to replace all the rooftop units at Kenhill Center with heat pumps by 2029 to avoid the alternative compliance fees but must weigh the avoided fees with the cost impact of replacing HVAC equipment that would be only five years old at that time.

The following tables show the estimated potential alternative compliance fees for each of the two properties. It provides the projected fee for the status quo, i.e., if no improvements are made and no electrification projects at all are completed, and the projected fee if the projects are implemented according to the timeline presented in this report. The fines start in 2030 at \$230 per metric ton of excess CO2e in 2020 dollars, adjusted for inflation for 2030, and increase by \$4 per calendar year. We used actual inflation rates for 2021 – 2023, and estimates for 2024 – 2040.

Table 16: Estimated alternative compliance fees, City Hall

Property:	Estimated Alternative Compliance Fee	
City Hall	Status Quo	Projected with Implementation
2030	\$47,216	\$12,986
2031	\$49,046	\$13,490
2032	\$50,932	\$14,008
2033	\$52,875	\$14,543
2034	\$54,878	\$15,094
2035	\$60,473	\$369
2036	\$62,730	\$0
2037	\$65,056	\$0
2038	\$67,452	\$0
2039	\$69,920	\$0
2040	\$76,693	\$0

Table 17: Estimated alternative compliance fees, Kenhill Center

Property:	Estimated Alternative Compliance Fee	
Kenhill Center	Status Quo	Projected with Implementation
2030	\$12,001	\$6,595
2031	\$12,466	\$6,850
2032	\$12,945	\$7,114
2033	\$13,439	\$4,481
2034	\$13,948	\$4,651
2035	\$16,137	\$6,490
2036	\$16,740	\$6,733
2037	\$17,360	\$6,982
2038	\$18,000	\$7,239
2039	\$18,658	\$0
2040	\$21,332	\$0

POTENTIAL GREENHOUSE GAS REDUCTION FROM FLEET ELECTRIFICATION

All fuel purchases are tracked and were used to determine an annual emissions rate for vehicles. 177 vehicles owned by the City of Bowie were analyzed to determine their contributions to the total annual emissions. Emission rates were calculated using annual fuel records for calendar year 2023 and the fuel economy (mpg) of each vehicle. The vehicles in this analysis account for 84% of the total greenhouse gas emissions for fuel purchases (unleaded gas or diesel).

Electric and electric-gas hybrid vehicle replacements for the current vehicles were chosen based on what is available today. It is expected that the assortment of electric vehicle options will expand over the coming years. For each vehicle, we used the make, model, year, and 2023 fuel consumption to estimate annual mileage. A replacement year was chosen for each vehicle based on an estimate of when it will reach 200,000 miles or 20 years, whichever comes first.

The table and figure below show the estimated annual greenhouse gas emissions for the City of Bowie vehicle fleet if all vehicles are replaced with the proposed electric or hybrid model when they reach the end of their useful life.

Table 18: Annual greenhouse gas emissions for vehicle fleet with proposed replacements

Year	Annual Emissions (MT-CO2/yr)	Year	Annual Emissions (MT-CO2/yr)
Baseline	1,980.5	2035	1,272.2
2025	1,732.8	2036	1,245.4
2026	1,678.2	2037	1,205.1
2027	1,658.8	2038	1,163.9
2028	1,610.6	2039	1,125.8
2029	1,533.3	2040	1,104.1
2030	1,493.6	2041	1,101.1
2031	1,464.1	2042	1,061.0
2032	1,410.5	2043	1,042.1
2033	1,342.2	2044	1,042.1
2034	1,287.2	2045	1,042.1

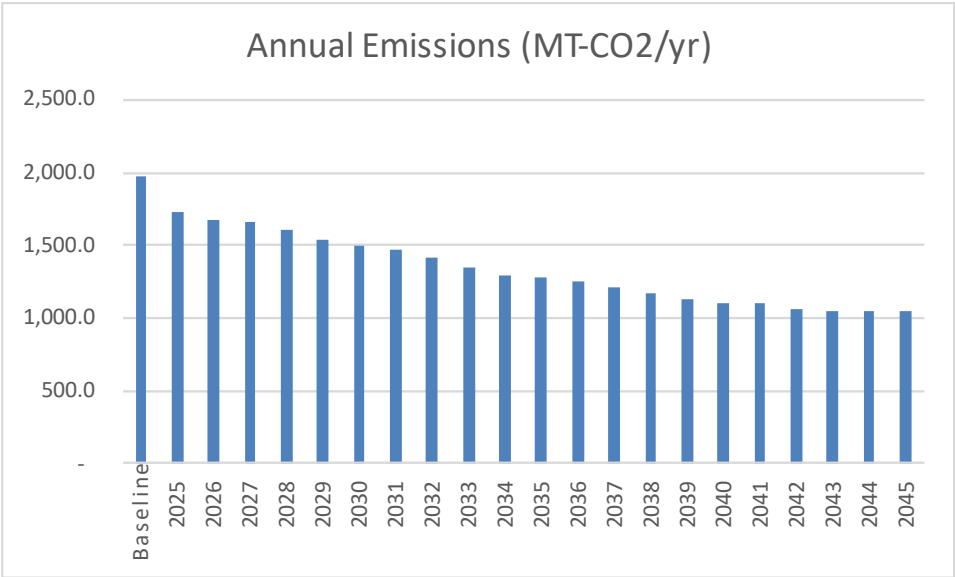


Figure 56: Annual greenhouse gas emissions for vehicle fleet with proposed replacements

On the following pages are a list of the most common vehicles in the City of Bowie fleet and their proposed electric (or hybrid) replacement vehicles, along with the estimated greenhouse gas emissions reduction for each.

Table 19: Proposed electric (or hybrid) vehicle replacements

Current Vehicle			Proposed Vehicle	Emissions Saved (MTCO ₂ /yr)	
Make / Model and mpg	Quantity in Fleet	Annual Emissions (MT-CO ₂ /yr) Per Vehicle	Make / Model and mpge	Average Per Vehicle	Total
Chevrolet Colorado  22 mpg	3	7.0	Chevrolet Silverado EV  63 mpge	4.4	13.3
Chevrolet Silverado  17 mpg	8	4.9	Chevrolet Silverado EV  63 mpge	3.4	27.4
Chevrolet Tahoe  18 mpg	12	9.0	Kia EV9  89 mpge	6.9	83.4

Current Vehicle			Proposed Vehicle	Emissions Saved (MTCO2/yr)	
Make / Model and mpg	Quantity in Fleet	Annual Emissions (MT-CO2/yr) Per Vehicle	Make / Model and mpge	Average Per Vehicle	Total
Dodge Grand Caravan  20 mpg	3	2.3	Chrysler Pacifica Plug-In Hybrid Minivan  30 mpg / 82 mpge	1.2	3.6
Dodge Ram 1500  22 mpg	2	3.5	Ford F-150 Lightning  70 mpge	2.3	4.5
Dodge Ram 2500  17 mpg	3	5.4	Ford F-150 Lightning  70 mpge	3.9	11.8

Current Vehicle			Proposed Vehicle	Emissions Saved (MTCO2/yr)	
Make / Model and mpg	Quantity in Fleet	Annual Emissions (MT-CO2/yr) Per Vehicle	Make / Model and mpge	Average Per Vehicle	Total
Ford E-250  15 mpg	1	2.7	Ford E-Transit  58 mpg*	1.9	1.9
Ford E-450 Startrans  8 mpg	2	5.9	Lightning ZEV4 Shuttle Bus  35 mpge*	4.4	8.8
Ford E-450 Super Duty Cutaway Bus  8 mpg	6	8.9	Lightning ZEV4 Shuttle Bus  35 mpge*	6.6	39.5

Current Vehicle			Proposed Vehicle	Emissions Saved (MTCO2/yr)	
Make / Model and mpg	Quantity in Fleet	Annual Emissions (MT-CO2/yr) Per Vehicle	Make / Model and mpge	Average Per Vehicle	Total
Ford Explorer AWD  20 mpg	4	5.3	Kia EV9  89 mpge	4.0	15.9
Ford F-150  20 mpg	8	6.6	Ford F-150 Lightning  70 mpge	4.5	36.0
Ford F-250  14 mpg	15	6.9	Ford F-150 Lightning  70 mpge	5.3	78.8

Current Vehicle			Proposed Vehicle	Emissions Saved (MTCO2/yr)	
Make / Model and mpg	Quantity in Fleet	Annual Emissions (MT-CO2/yr) Per Vehicle	Make / Model and mpge	Average Per Vehicle	Total
Ford F-350  12 mpg	4	6.4	Ford F-150 Lightning  70 mpge	5.2	20.6
Ford F-550 Dump Truck  9 mpg	11	6.5	Lightning ZEV4 Dump Body Truck  35 mpge*	4.8	53.0
Ford F-650  8 mpg	1	8.6	Lightning ZEV4 Flat / Stake Bed Truck  35 mpge*	6.6	6.6

Current Vehicle			Proposed Vehicle	Emissions Saved (MTCO2/yr)	
Make / Model and mpg	Quantity in Fleet	Annual Emissions (MT-CO2/yr) Per Vehicle	Make / Model and mpge	Average Per Vehicle	Total
Ford F-750  8 mpg	2	5.2	Lightning ZEV4 Flat / Stake Bed Truck  35 mpge*	4.0	8.0
Ford Fusion  23 mpg	2	0.8	Hyundai IONIQ 6  140 mpge	0.7	1.3
Ford Fusion Hybrid  41 mpg	2	2.3	Hyundai IONIQ 6  140 mpge	1.6	3.1

Current Vehicle			Proposed Vehicle	Emissions Saved (MTCO2/yr)	
Make / Model and mpg	Quantity in Fleet	Annual Emissions (MT-CO2/yr) Per Vehicle	Make / Model and mpge	Average Per Vehicle	Total
Ford Interceptor  21 mpg	40	8.6	Chevy Blazer Police EV  80 mpge*	6.4	254.5
Ford Interceptor SUV  18 mpg	14	8.3	Chevy Blazer Police EV  80 mpge*	6.9	96.7
Ford Taurus Interceptor  21 mpg	3	2.0	Ford Hybrid Responder  38 mpg	2.0	6.1

Current Vehicle			Proposed Vehicle	Emissions Saved (MTCO2/yr)	
Make / Model and mpg	Quantity in Fleet	Annual Emissions (MT-CO2/yr) Per Vehicle	Make / Model and mpge	Average Per Vehicle	Total
Ford Transit Van  15 mpg	8	4.9	Ford E-Transit  58 mpg*	3.5	27.6
Freightliner M2 106 Refuse Truck  7 mpg	21	28.6	Mack LR Electric  9 mpge*	6.6	138.4

* (asterisk) indicates that vehicle has not been tested and rated for mpge by the US EPA. An estimate is provided using the manufacturer's published range and battery capacity.

NEXT STEPS

The recommended first steps for the City of Bowie are to complete the following in 2025:

- Implement the measures listed in the “Operational Changes” section of this plan. These will not require any significant capital investment and can be completed through the operations and maintenance budget. For several measures, this will require coordination with, and work performed by the city’s building automation contractor.
- Continue replacing light fixtures with LEDs. The city has been working with a BGE approved contractor to get this done quickly and at a great discount using funds from the EmPOWER Maryland program. They should also begin installing lighting controls (occupancy and vacancy sensors) in buildings that don’t already have it.
- The city has already begun the process of energy benchmarking: Tracking the energy use and performance of their facilities through the EPA Energy Star Portfolio Manager website. They will be required to complete and report to the state of Maryland energy benchmarking for City Hall and Kenhill Center annually starting on June 1, 2025. The benchmarking reports also must be verified to be accurate by a third party by June 1, 2026.
- Perform ASHRAE level II or III energy audits at City Hall and Kenhill Center. These analyses go into more depth at the facility than could be done for this EECS plan by analyzing in detail the systems that use energy at the facility, how they are controlled, identifying opportunities for improvement and analyzing the building envelope.

It is then recommended to begin planning for 2026 and beyond by ensuring that all the recommendations in this report get implemented according to the recommended timetable. This includes:

- Electrifying building heating and domestic hot water systems with heat pumps to reduce site EUI and net-direct emissions.
- Implementing other HVAC energy efficiency projects including variable frequency drives and energy recovery.
- Selecting electric and hybrid vehicles to replace the current vehicle fleet. Examples have been provided in this plan, but the city may want to choose from different manufacturers and models.
- Determine where the electric vehicles will be charged. If this is going to be done at city facilities, analyses will need to be done to determine how many charging stations will be needed and how many can be installed with the existing electrical capacity. This work can be done in conjunction with onsite solar panels to offset the additional onsite power consumption needed to charge vehicles.

Consider using all available funding sources to complete projects. These include:

- EmPOWER Maryland (<https://energy.maryland.gov/Pages/Facts/empower.aspx>)
- Maryland Clean Energy Center (<https://www.mdcleanenergy.org/>)
- Federal Incentives, tax credits and deductions
- MD PACE (<https://www.mdcleanenergy.org/md-pace-home/>)
- Maryland Energy Administration (<https://energy.maryland.gov/Pages/all-incentives.aspx>)

APPENDIX A

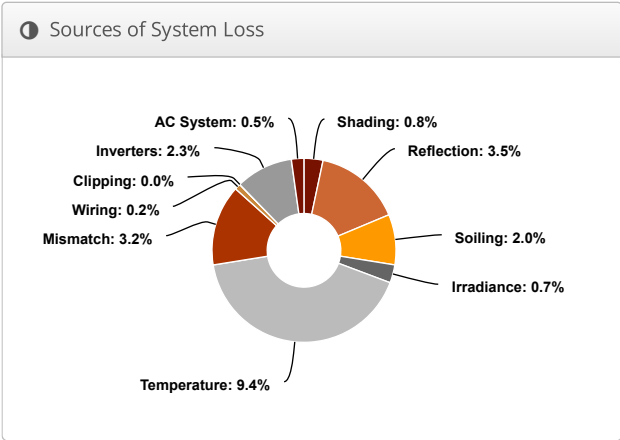
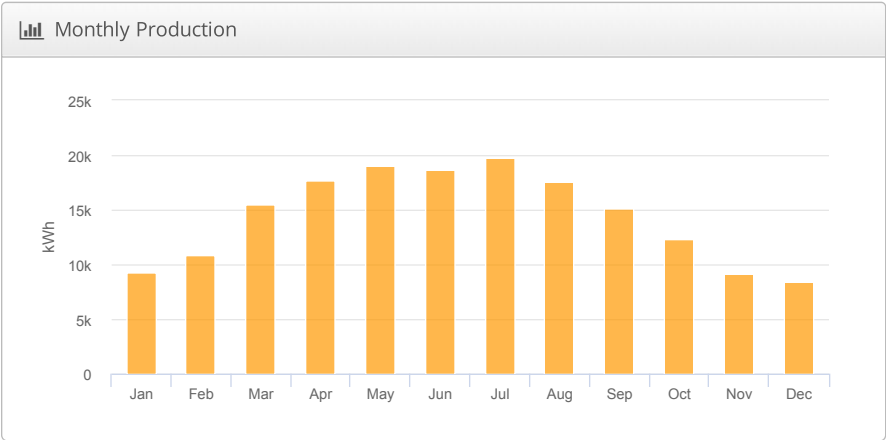
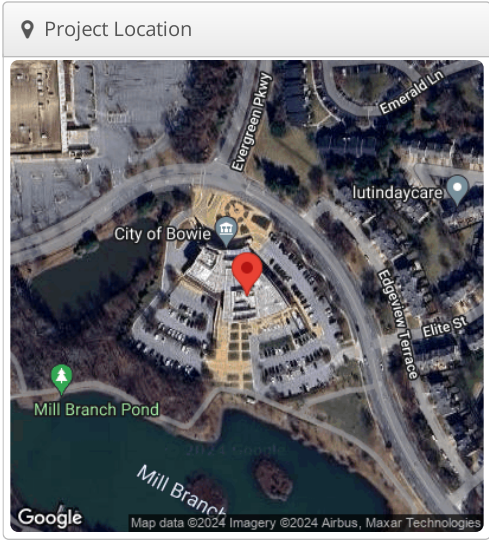
SOLAR PV DESIGN AND PRODUCTION

City Hall Carports

Bowie City Hall, 15901 Fred Robinson Way, Bowie, MD 20716

Report	
Project Name	Bowie City Hall
Project Address	15901 Fred Robinson Way, Bowie, MD 20716
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	City Hall Carports
Module DC Nameplate	132.2 kW
Inverter AC Nameplate	120.3 kW Load Ratio: 1.10
Annual Production	173.2 MWh
Performance Ratio	79.3%
kWh/kWp	1,310.5
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	e673bda70f-451c982c43-caecb4daa1-e2d77ada18



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,653.0	6.8%
	Shaded Irradiance	1,640.6	-0.8%
	Irradiance after Reflection	1,583.6	-3.5%
	Irradiance after Soiling	1,551.9	-2.0%
	Total Collector Irradiance	1,551.8	0.0%
Energy (kWh)	Nameplate	205,194.1	
	Output at Irradiance Levels	203,713.1	-0.7%
	Output at Cell Temperature Derate	184,479.3	-9.4%
	Output After Mismatch	178,560.2	-3.2%
	Optimal DC Output	178,131.1	-0.2%
	Constrained DC Output	178,130.8	0.0%
	Inverter Output	174,070.5	-2.3%
	Energy to Grid	173,200.1	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		32.8 °C	
Simulation Metrics			
		Operating Hours	4665
		Solved Hours	4665

☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a		b		Temperature Delta						
	Fixed Tilt	-3.56		-0.075		3°C						
	Flush Mount	-2.81		-0.0455		0°C						
	East-West	-3.56		-0.075		3°C						
	Carport	-3.56		-0.075		3°C						
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module					Uploaded By		Characterization				
	TSM-PD14 320 (May16) (Trina Solar)					HelioScope		Spec Sheet Characterization, PAN				
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	5 (120.3 kW)
Strings	10 AWG (Copper)	25 (3,736.3 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	413 (132.2 kW)

🔌 Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

🏠 Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Flush Mount	Portrait (Vertical)	10°	208.61874°	0.0 ft	1x1	60	60	19.2 kW
Field Segment 2	Flush Mount	Portrait (Vertical)	10°	207.36078°	0.0 ft	1x1	72	72	23.0 kW
Field Segment 3	Flush Mount	Portrait (Vertical)	10°	206.06467°	0.0 ft	1x1	66	66	21.1 kW
Field Segment 5	Flush Mount	Portrait (Vertical)	10°	196.28421°	0.0 ft	1x1	84	84	26.9 kW
Field Segment 6	Flush Mount	Portrait (Vertical)	10°	161.76932°	0.0 ft	1x1	59	59	18.9 kW
Field Segment 7	Flush Mount	Portrait (Vertical)	10°	244.62843°	0.0 ft	1x1	72	72	23.0 kW

Detailed Layout

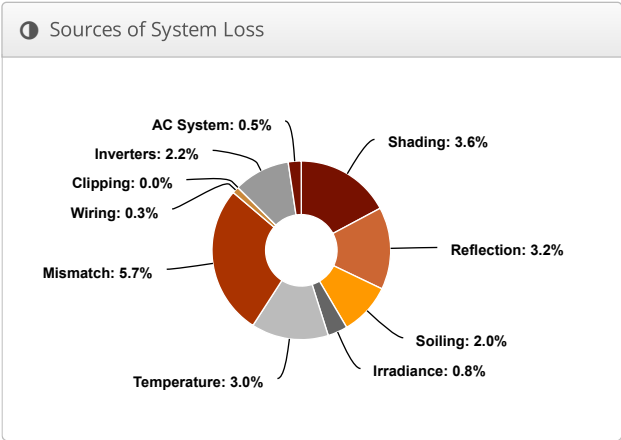
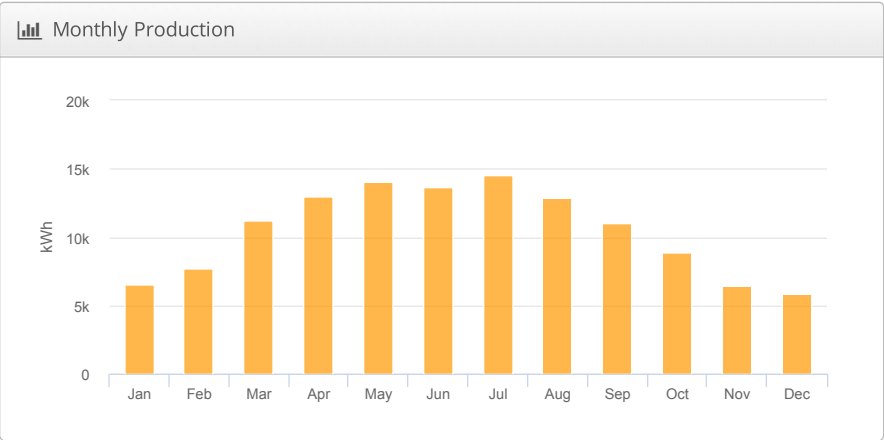
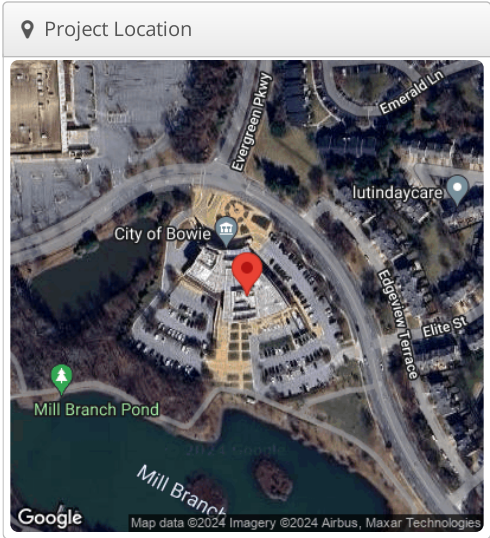


Design 1 - Bowie City Hall

Bowie City Hall, 15901 Fred Robinson Way, Bowie, MD 20716

Report	
Project Name	Bowie City Hall
Project Address	15901 Fred Robinson Way, Bowie, MD 20716
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	Design 1 - Bowie City Hall
Module DC Nameplate	94.1 kW
Inverter AC Nameplate	96.2 kW Load Ratio: 0.98
Annual Production	125.8 MWh
Performance Ratio	80.6%
kWh/kWp	1,336.9
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	e673bda70f-451c982c43-caecb4daa1-e2d77ada18



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,657.9	7.1%
	Shaded Irradiance	1,597.5	-3.6%
	Irradiance after Reflection	1,547.1	-3.2%
	Irradiance after Soiling	1,516.2	-2.0%
	Total Collector Irradiance	1,515.9	0.0%
Energy (kWh)	Nameplate	142,697.2	
	Output at Irradiance Levels	141,610.4	-0.8%
	Output at Cell Temperature Derate	137,420.1	-3.0%
	Output After Mismatch	129,538.3	-5.7%
	Optimal DC Output	129,202.7	-0.3%
	Constrained DC Output	129,201.7	0.0%
	Inverter Output	126,412.1	-2.2%
	Energy to Grid	125,780.0	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		23.9 °C	
Simulation Metrics			
Operating Hours		4665	
Solved Hours		4665	

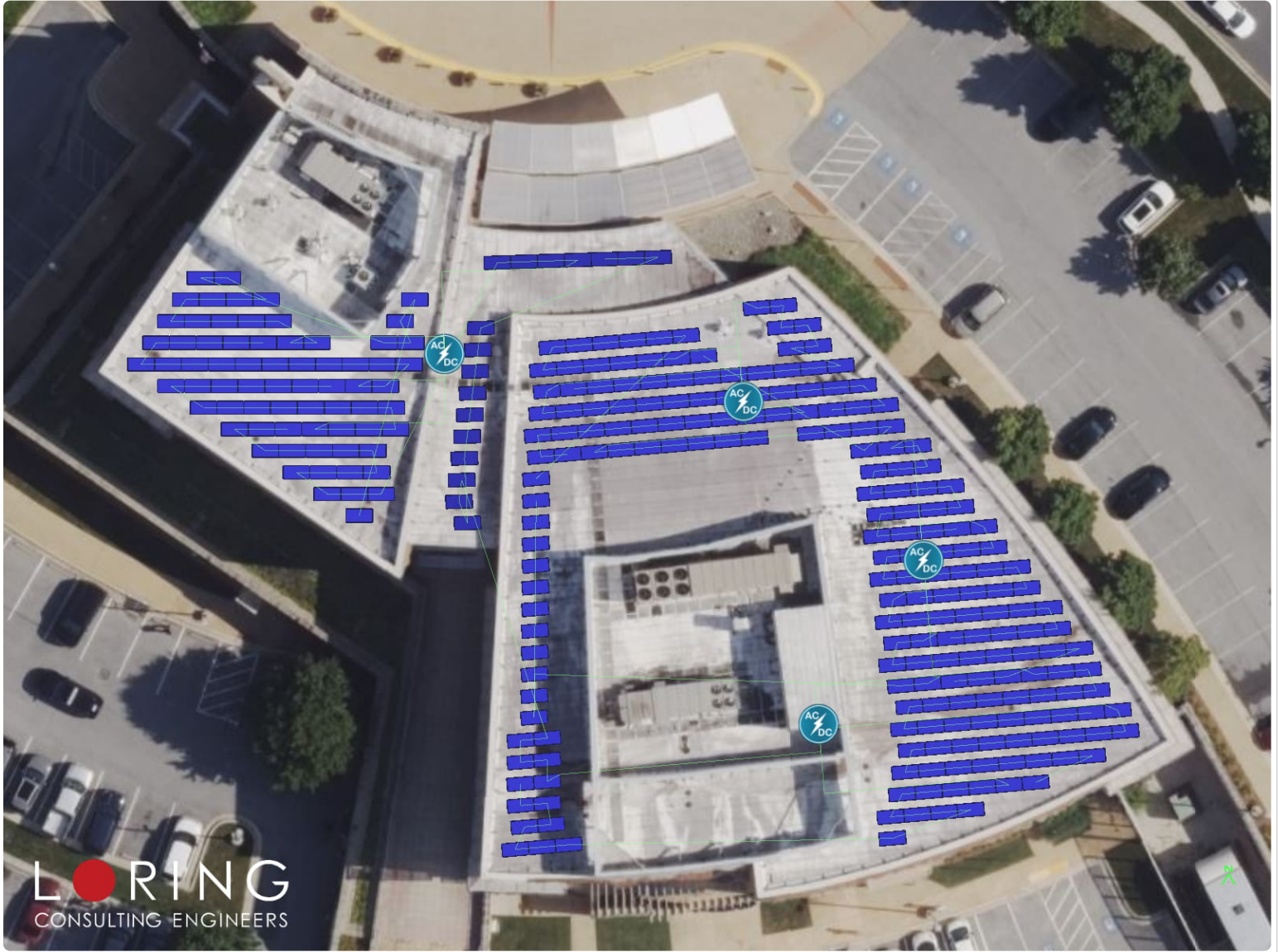
☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
	East-West	-3.56	-0.075	3°C								
	Carport	-3.56	-0.075	3°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module						Uploaded By		Characterization			
	TSM-PD14 320 (May16) (Trina Solar)						HelioScope		Spec Sheet Characterization, PAN			
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	4 (96.2 kW)
Strings	10 AWG (Copper)	18 (1,498.2 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	294 (94.1 kW)

🔌 Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

🏠 Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 175.04674°	2.0 ft	1x1	207	207	66.2 kW
Field Segment 2	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 358.11594°	2.0 ft	1x1	17	17	5.44 kW
Field Segment 3	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1	70	70	22.4 kW

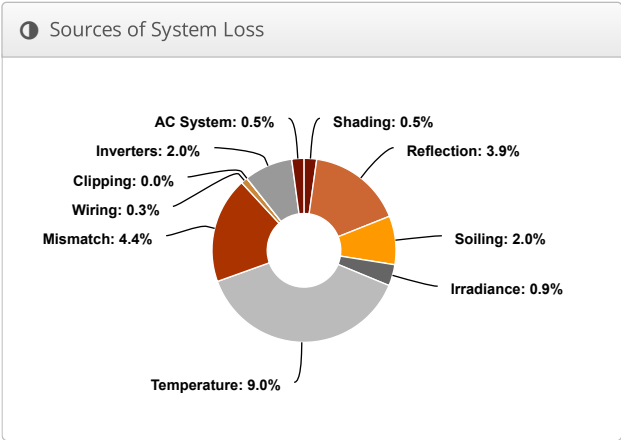
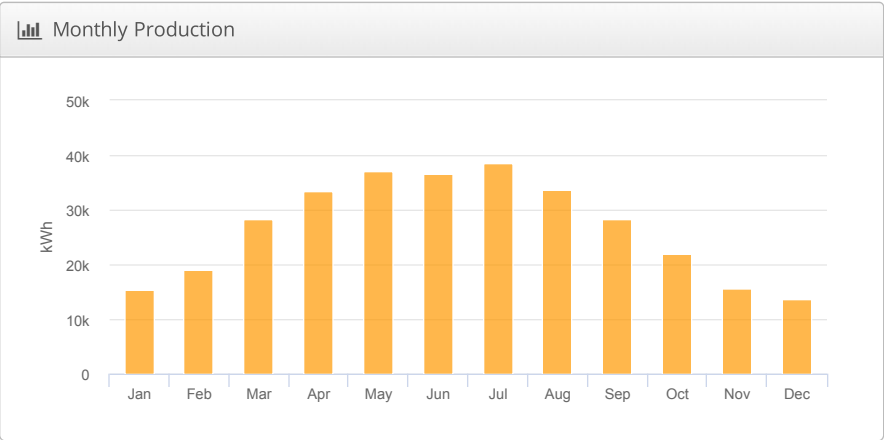
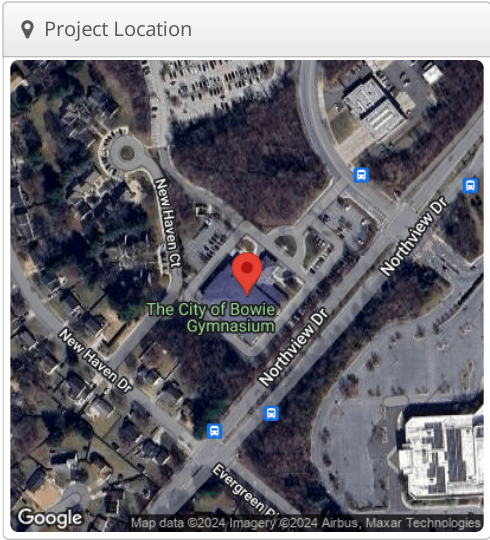
Detailed Layout



Design 1 - Bowie Gymnasium Bowie Gymnasium, 4100 Northview Dr, Bowie, MD 20716

Report	
Project Name	Bowie Gymnasium
Project Address	4100 Northview Dr, Bowie, MD 20716
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	Design 1 - Bowie Gymnasium
Module DC Nameplate	266.6 kW
Inverter AC Nameplate	216.5 kW Load Ratio: 1.23
Annual Production	321.6 MWh
Performance Ratio	78.7%
kWh/kWp	1,206.7
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	9818825b6e-cdbf4a406e-cf658fd6f9-1ef935bc78



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,534.1	-0.9%
	Shaded Irradiance	1,526.1	-0.5%
	Irradiance after Reflection	1,466.3	-3.9%
	Irradiance after Soiling	1,436.9	-2.0%
	Total Collector Irradiance	1,437.0	0.0%
Energy (kWh)	Nameplate	383,237.9	
	Output at Irradiance Levels	379,886.8	-0.9%
	Output at Cell Temperature Derate	345,859.9	-9.0%
	Output After Mismatch	330,761.7	-4.4%
	Optimal DC Output	329,853.1	-0.3%
	Constrained DC Output	329,852.3	0.0%
	Inverter Output	323,264.3	-2.0%
	Energy to Grid	321,648.0	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		31.6 °C	
Simulation Metrics			
Operating Hours		4665	
Solved Hours		4665	

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	9 (216.5 kW)
Strings	10 AWG (Copper)	45 (4,637.6 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	833 (266.6 kW)

☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
	East-West	-3.56	-0.075	3°C								
	Carport	-3.56	-0.075	3°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module						Uploaded By		Characterization			
	TSM-PD14 320 (May16) (Trina Solar)						HelioScope		Spec Sheet Characterization, PAN			
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

🏠 Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

🏠 Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Flush Mount	Landscape (Horizontal)	10°	265.15784°	2.0 ft	1x1			0
Field Segment 2	Flush Mount	Landscape (Horizontal)	10°	354.0582°	2.0 ft	1x1			0
Field Segment 4	Flush Mount	Landscape (Horizontal)	10°	130.67265°	0.0 ft	1x1	21	21	6.72 kW
Field Segment 5	Flush Mount	Landscape (Horizontal)	10°	310.74988°	0.0 ft	1x1	17	17	5.44 kW
Field Segment 6	Flush Mount	Landscape (Horizontal)	10°	40.858067°	0.0 ft	1x1			0
Field Segment 7	Flush Mount	Landscape (Horizontal)	10°	311.0789°	2.0 ft	1x1			0
Field Segment 8	Flush Mount	Landscape (Horizontal)	15.8°	40.434906°	0.0 ft	1x1	249	249	79.7 kW
Field Segment 9	Flush Mount	Landscape (Horizontal)	10°	39.91687°	0.0 ft	1x1			0
Field Segment 10	Flush Mount	Landscape (Horizontal)	15.8°	220.19057°	0.0 ft	1x1	274	274	87.7 kW
Field Segment 11	Flush Mount	Landscape (Horizontal)	15.8°	128.67796°	0.0 ft	1x1	77	77	24.6 kW
Field Segment 12	Flush Mount	Landscape (Horizontal)	15.8°	309.48367°	0.0 ft	1x1	61	61	19.5 kW
Field Segment 17	Flush Mount	Landscape (Horizontal)	15.8°	310.22498°	0.0 ft	1x1	55	55	17.6 kW
Field Segment 16	Flush Mount	Landscape (Horizontal)	15.8°	129.9653°	0.0 ft	1x1	45	45	14.4 kW
Field Segment 17	Flush Mount	Landscape (Horizontal)	10°	219.50943°	0.0 ft	1x1	16	16	5.12 kW
Field Segment 18	Flush Mount	Landscape (Horizontal)	10°	220.12698°	0.0 ft	1x1	18	18	5.76 kW
Field Segment 21	Flush Mount	Landscape (Horizontal)	10°	354.97662°	0.0 ft	1x1			0
Field Segment 22	Flush Mount	Landscape (Horizontal)	10°	89.296455°	0.0 ft	1x1			0
Field Segment 23	Flush Mount	Landscape (Horizontal)	10°	128.77611°	0.0 ft	1x1			0

🌐 Detailed Layout

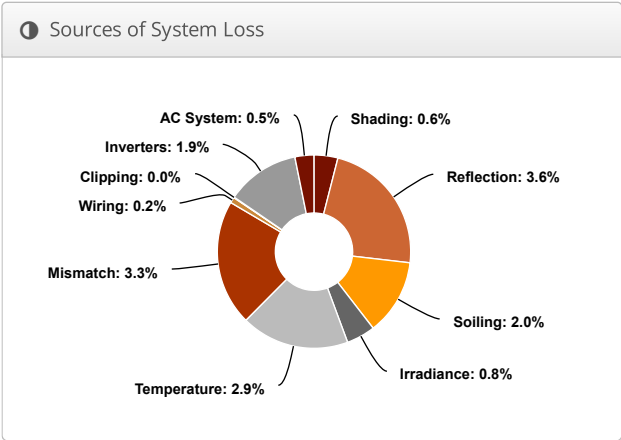
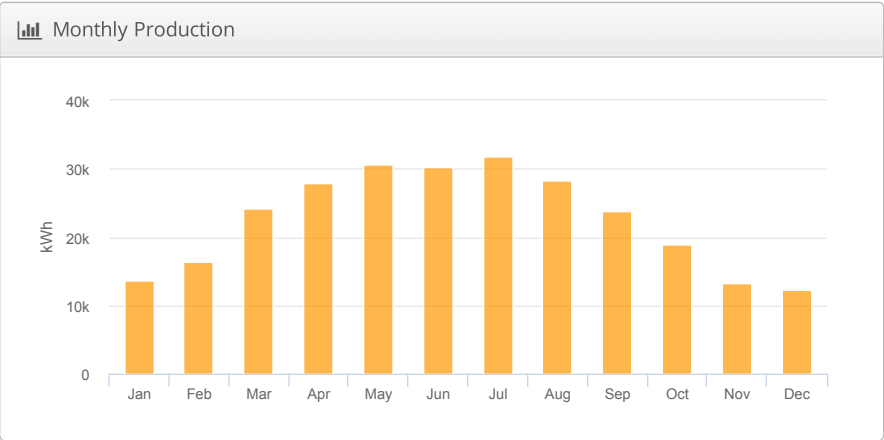
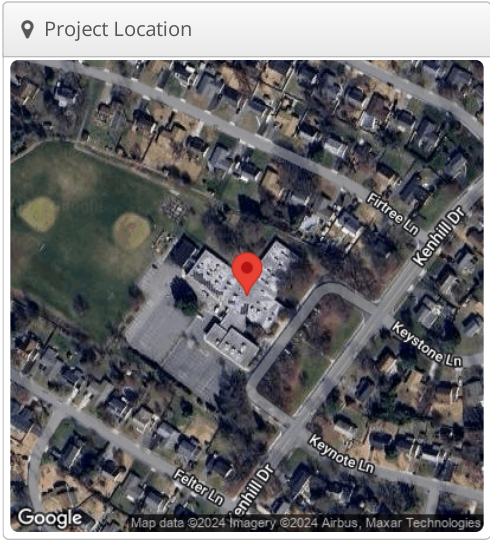


Kenhill Center Carports

Bowie Kenhill Center, 2614 Kenhill Dr, Bowie, MD 20715

Report	
Project Name	Bowie Kenhill Center
Project Address	2614 Kenhill Dr, Bowie, MD 20715
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	Kenhill Center Carports
Module DC Nameplate	197.1 kW
Inverter AC Nameplate	168.4 kW Load Ratio: 1.17
Annual Production	271.7 MWh
Performance Ratio	85.3%
kWh/kWp	1,378.4
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	e673bda70f-451c982c43-caecb4daa1-e2d77ada18



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,616.2	4.4%
	Shaded Irradiance	1,606.0	-0.6%
	Irradiance after Reflection	1,548.2	-3.6%
	Irradiance after Soiling	1,517.2	-2.0%
	Total Collector Irradiance	1,517.2	0.0%
Energy (kWh)	Nameplate	299,247.3	
	Output at Irradiance Levels	296,972.6	-0.8%
	Output at Cell Temperature Derate	288,501.4	-2.9%
	Output After Mismatch	278,938.3	-3.3%
	Optimal DC Output	278,516.6	-0.2%
	Constrained DC Output	278,474.1	0.0%
	Inverter Output	273,081.9	-1.9%
	Energy to Grid	271,716.5	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		24.0 °C	
Simulation Metrics			
Operating Hours		4665	
Solved Hours		4665	

☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
	East-West	-3.56	-0.075	3°C								
	Carport	-3.56	-0.075	3°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module						Uploaded By		Characterization			
	TSM-PD14 320 (May16) (Trina Solar)						HelioScope		Spec Sheet Characterization, PAN			
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	7 (168.4 kW)
Strings	10 AWG (Copper)	35 (3,001.0 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	616 (197.1 kW)

🔌 Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

🏠 Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 5	Carport	Portrait (Vertical)	10°	124.79603°	0.0 ft	1x1	110	110	35.2 kW
Field Segment 6	Carport	Portrait (Vertical)	10°	125.5039°	0.0 ft	1x1	120	120	38.4 kW
Field Segment 7	Carport	Portrait (Vertical)	10°	125.7974°	0.0 ft	1x1	164	164	52.5 kW
Field Segment 8	Carport	Portrait (Vertical)	10°	126.77592°	0.0 ft	1x1	132	132	42.2 kW
Field Segment 9	Carport	Portrait (Vertical)	10°	127.03039°	0.0 ft	1x1	90	90	28.8 kW

Detailed Layout



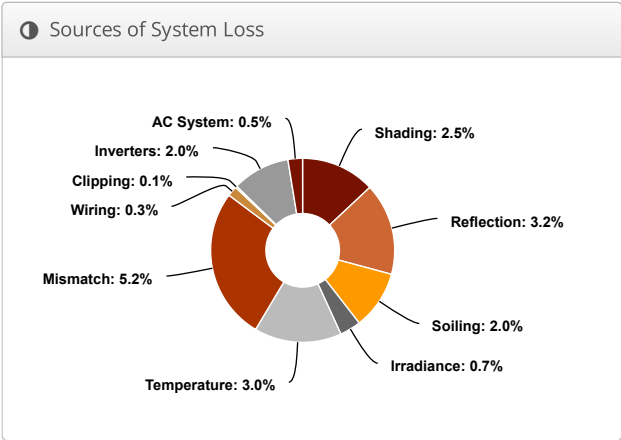
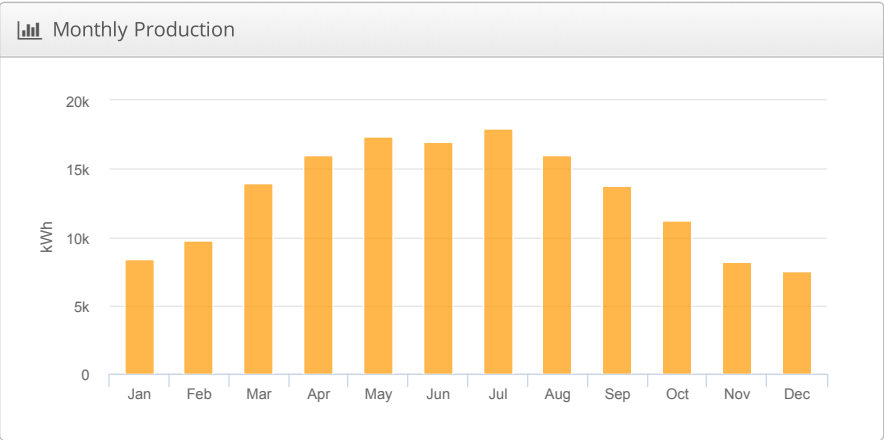
Kenhill Center Rooftop

Bowie Kenhill Center, 2614 Kenhill Dr, Bowie, MD 20715

Report	
Project Name	Bowie Kenhill Center
Project Address	2614 Kenhill Dr, Bowie, MD 20715
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	Kenhill Center Rooftop
Module DC Nameplate	114.2 kW
Inverter AC Nameplate	96.2 kW Load Ratio: 1.19
Annual Production	157.0 MWh
Performance Ratio	82.1%
kWh/kWp	1,374.1
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	e673bda70f-451c982c43-caecb4daa1-e2d77ada18

Project Location



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,674.1	8.1%
	Shaded Irradiance	1,631.6	-2.5%
	Irradiance after Reflection	1,580.2	-3.2%
	Irradiance after Soiling	1,548.6	-2.0%
	Total Collector Irradiance	1,548.4	0.0%
Energy (kWh)	Nameplate	176,984.6	
	Output at Irradiance Levels	175,705.5	-0.7%
	Output at Cell Temperature Derate	170,448.9	-3.0%
	Output After Mismatch	161,595.5	-5.2%
	Optimal DC Output	161,038.2	-0.3%
	Constrained DC Output	160,949.3	-0.1%
	Inverter Output	157,766.9	-2.0%
	Energy to Grid	156,978.0	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		24.1 °C	
Simulation Metrics			
Operating Hours		4665	
Solved Hours		4665	

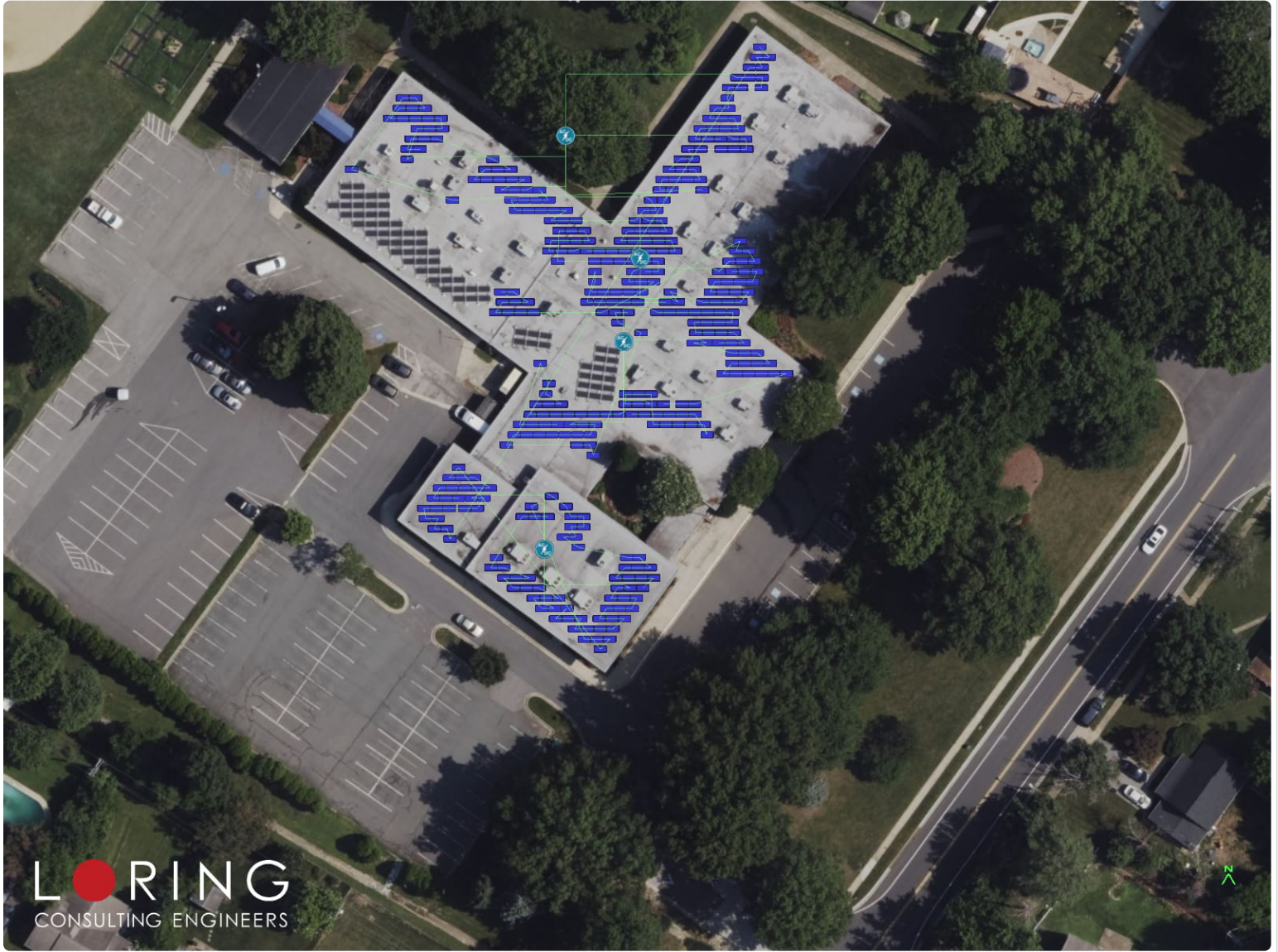
☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
	East-West	-3.56	-0.075	3°C								
	Carport	-3.56	-0.075	3°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module						Uploaded By		Characterization			
	TSM-PD14 320 (May16) (Trina Solar)						HelioScope		Spec Sheet Characterization, PAN			
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	4 (96.2 kW)
Strings	10 AWG (Copper)	20 (2,969.2 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	357 (114.2 kW)

🔌 Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

🏠 Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1	60	60	19.2 kW
Field Segment 2	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1	24	24	7.68 kW
Field Segment 4	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 3	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1	273	273	87.4 kW

Detailed Layout

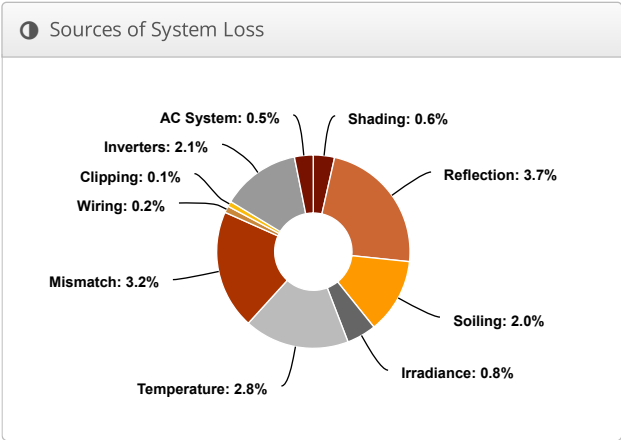
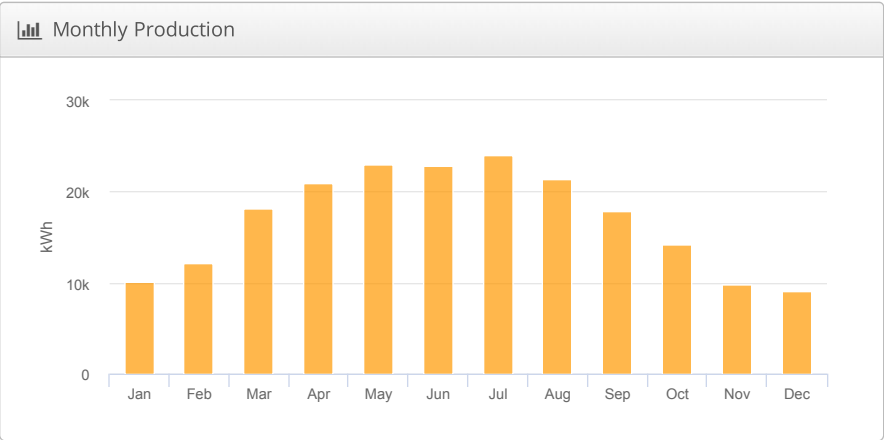
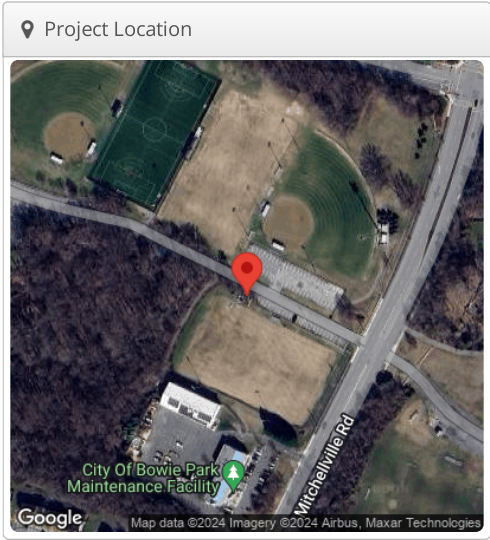


Parks & Grounds Carports

Bowie Parks & Grounds, 3106 Mitchellville Road, Bowie, MD 20716

Report	
Project Name	Bowie Parks & Grounds
Project Address	3106 Mitchellville Road, Bowie, MD 20716
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	Parks & Grounds Carports
Module DC Nameplate	149.8 kW
Inverter AC Nameplate	120.3 kW Load Ratio: 1.24
Annual Production	203.4 MWh
Performance Ratio	85.2%
kWh/kWp	1,358.1
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	e673bda70f-451c982c43-caecb4daa1-e2d77ada18



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,594.9	3.0%
	Shaded Irradiance	1,585.9	-0.6%
	Irradiance after Reflection	1,527.5	-3.7%
	Irradiance after Soiling	1,497.0	-2.0%
	Total Collector Irradiance	1,497.0	0.0%
Energy (kWh)	Nameplate	224,310.8	
	Output at Irradiance Levels	222,547.0	-0.8%
	Output at Cell Temperature Derate	216,319.7	-2.8%
	Output After Mismatch	209,457.7	-3.2%
	Optimal DC Output	209,089.2	-0.2%
	Constrained DC Output	208,790.5	-0.1%
	Inverter Output	204,413.5	-2.1%
	Energy to Grid	203,391.4	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		23.9 °C	
Simulation Metrics			
		Operating Hours	4665
		Solved Hours	4665

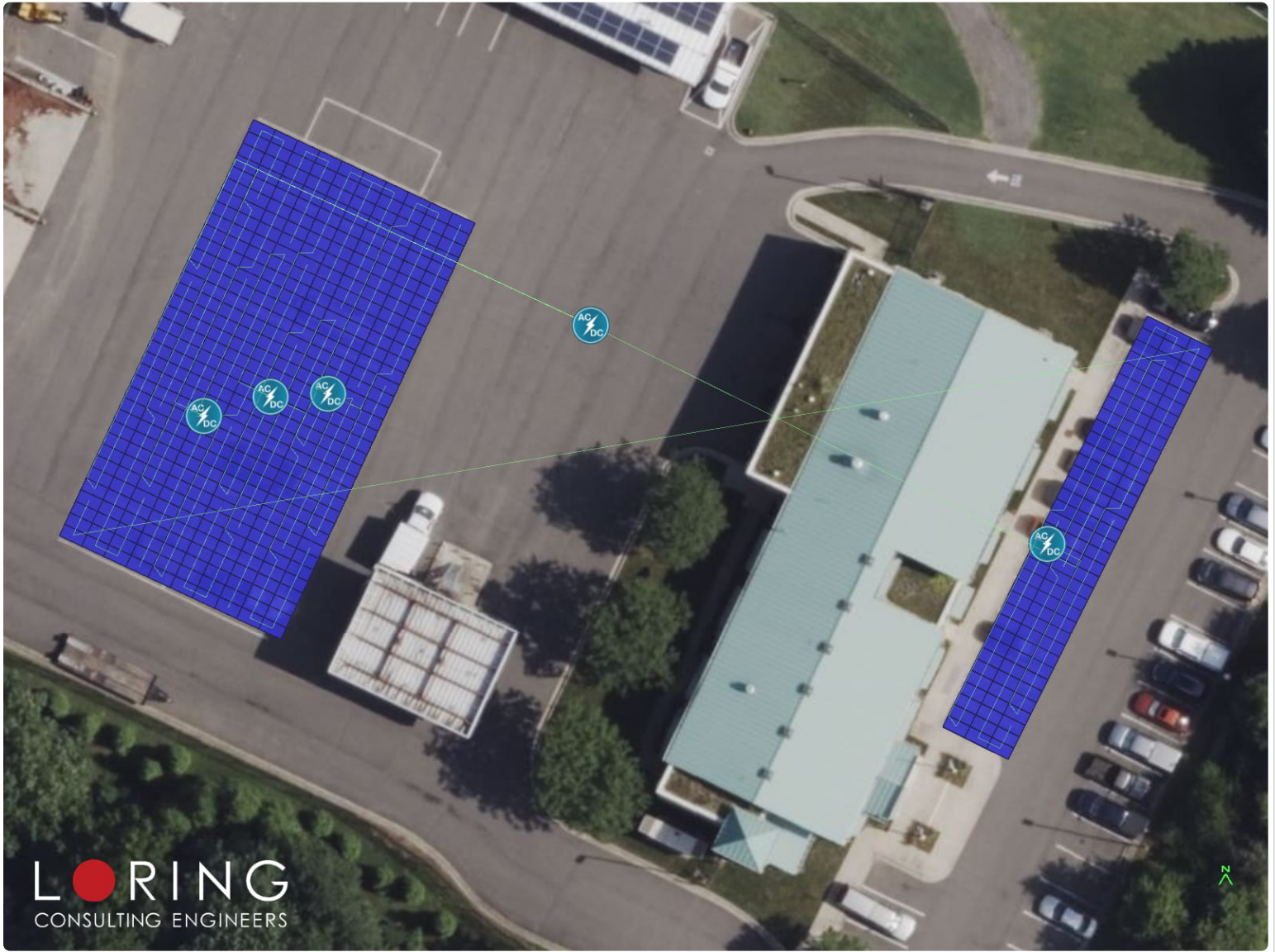
☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a		b		Temperature Delta						
	Fixed Tilt	-3.56		-0.075		3°C						
	Flush Mount	-2.81		-0.0455		0°C						
	East-West	-3.56		-0.075		3°C						
	Carport	-3.56		-0.075		3°C						
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module					Uploaded By		Characterization				
	TSM-PD14 320 (May16) (Trina Solar)					HelioScope		Spec Sheet Characterization, PAN				
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	5 (120.3 kW)
Strings	10 AWG (Copper)	28 (3,055.4 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	468 (149.8 kW)

🔌 Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

🏠 Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Carport	Portrait (Vertical)	10°	116.50423°	0.0 ft	1x1	108	108	34.6 kW
Field Segment 2	Carport	Portrait (Vertical)	10°	115.042595°	0.0 ft	1x1	360	360	115.2 kW

Detailed Layout

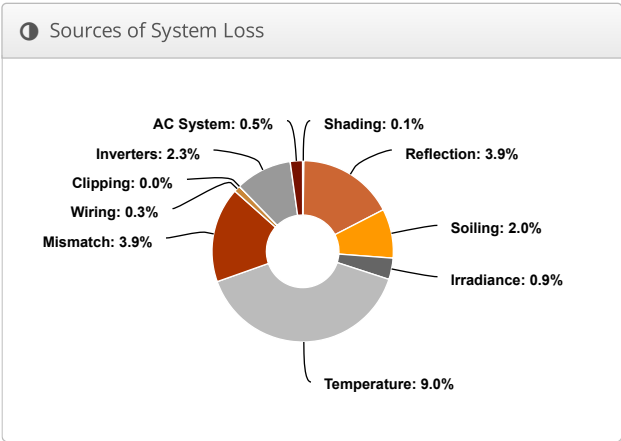
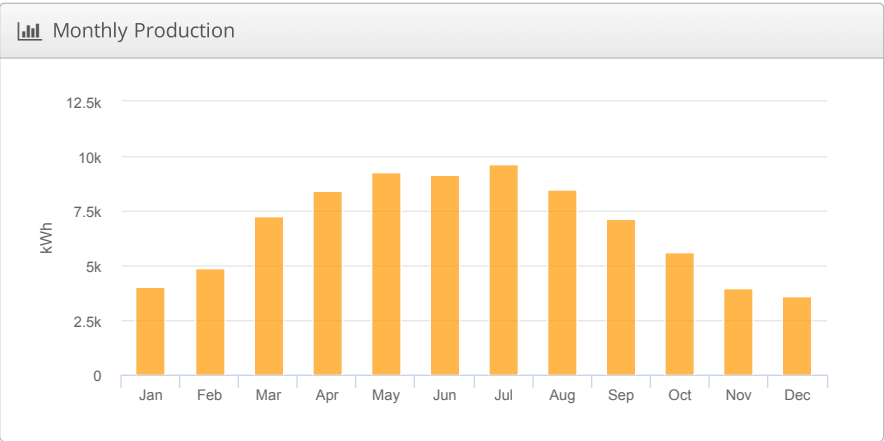
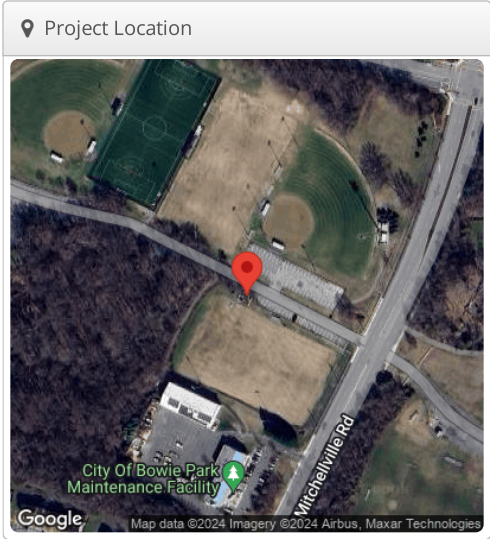


Parks & Grounds Maintenance Facility Rooftop

Bowie Parks & Grounds, 3106 Mitchellville Road, Bowie, MD 20716

Report	
Project Name	Bowie Parks & Grounds
Project Address	3106 Mitchellville Road, Bowie, MD 20716
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	Parks & Grounds Maintenance Facility Rooftop
Module DC Nameplate	66.9 kW
Inverter AC Nameplate	72.2 kW Load Ratio: 0.93
Annual Production	81.34 MWh
Performance Ratio	79.2%
kWh/kWp	1,216.2
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	e673bda70f-451c982c43-caecb4daa1-e2d77ada18



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,535.9	-0.8%
	Shaded Irradiance	1,535.2	-0.1%
	Irradiance after Reflection	1,475.1	-3.9%
	Irradiance after Soiling	1,445.6	-2.0%
	Total Collector Irradiance	1,445.4	0.0%
Energy (kWh)	Nameplate	96,721.9	
	Output at Irradiance Levels	95,886.2	-0.9%
	Output at Cell Temperature Derate	87,257.2	-9.0%
	Output After Mismatch	83,886.5	-3.9%
	Optimal DC Output	83,668.1	-0.3%
	Constrained DC Output	83,667.9	0.0%
	Inverter Output	81,748.5	-2.3%
	Energy to Grid	81,339.7	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		31.7 °C	
Simulation Metrics			
Operating Hours		4665	
Solved Hours		4665	

☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
	East-West	-3.56	-0.075	3°C								
	Carport	-3.56	-0.075	3°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module						Uploaded By		Characterization			
	TSM-PD14 320 (May16) (Trina Solar)						HelioScope		Spec Sheet Characterization, PAN			
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	3 (72.2 kW)
Strings	10 AWG (Copper)	13 (1,120.7 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	209 (66.9 kW)

🔌 Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

🏠 Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Flush Mount	Landscape (Horizontal)	17.75°	115.295616°	0.0 ft	1x1	126	126	40.3 kW
Field Segment 2	Flush Mount	Landscape (Horizontal)	17.75°	295.29282°	0.0 ft	1x1	83	83	26.6 kW
Field Segment 7	Flush Mount	Landscape (Horizontal)	10°	25.60509°	0.0 ft	1x1			0

🌐 Detailed Layout

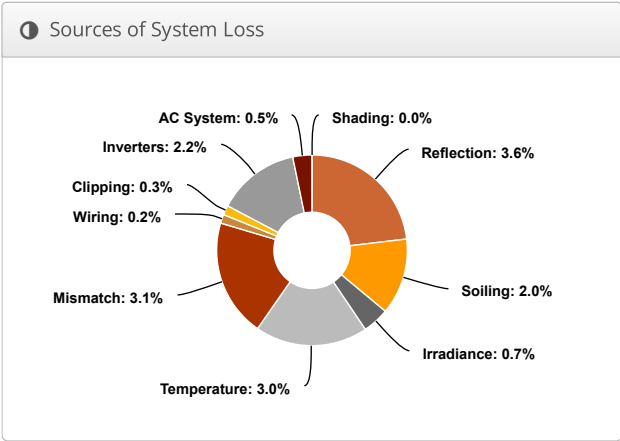
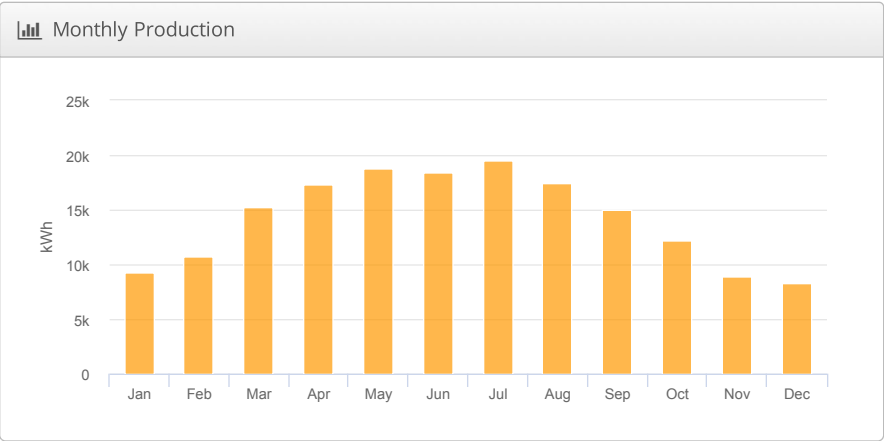
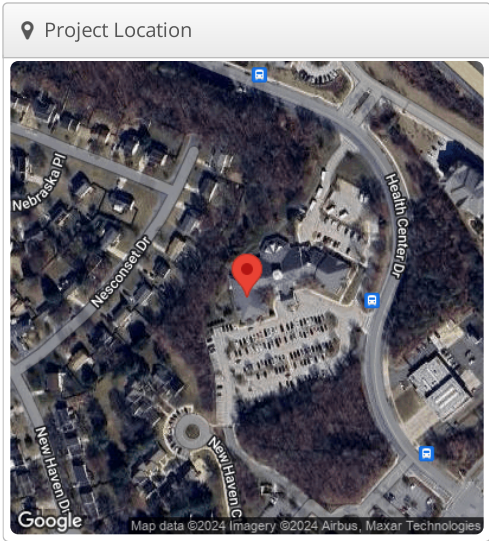


Bowie Senior Center Carports

Bowie Senior Center, Bowie Senior Center, 14900 Health Center Dr, Bowie, MD 20716

Report	
Project Name	Bowie Senior Center
Project Address	Bowie Senior Center, 14900 Health Center Dr, Bowie, MD 20716
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	Bowie Senior Center Carports
Module DC Nameplate	120.0 kW
Inverter AC Nameplate	96.2 kW Load Ratio: 1.25
Annual Production	171.2 MWh
Performance Ratio	85.5%
kWh/kWp	1,426.5
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	e673bda70f451c982c43-caecb4daa1-e2d77ada18



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,667.7	7.7%
	Shaded Irradiance	1,667.6	0.0%
	Irradiance after Reflection	1,608.1	-3.6%
	Irradiance after Soiling	1,575.9	-2.0%
	Total Collector Irradiance	1,575.9	0.0%
Energy (kWh)	Nameplate	189,208.4	
	Output at Irradiance Levels	187,884.2	-0.7%
	Output at Cell Temperature Derate	182,327.7	-3.0%
	Output After Mismatch	176,701.6	-3.1%
	Optimal DC Output	176,293.4	-0.2%
	Constrained DC Output	175,849.4	-0.3%
	Inverter Output	172,035.0	-2.2%
	Energy to Grid	171,174.8	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		24.2 °C	
Simulation Metrics			
		Operating Hours	4665
		Solved Hours	4665

☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a		b		Temperature Delta						
	Fixed Tilt	-3.56		-0.075		3°C						
	Flush Mount	-2.81		-0.0455		0°C						
	East-West	-3.56		-0.075		3°C						
	Carport	-3.56		-0.075		3°C						
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module					Uploaded By		Characterization				
	TSM-PD14 320 (May16) (Trina Solar)					HelioScope		Spec Sheet Characterization, PAN				
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	4 (96.2 kW)
Strings	10 AWG (Copper)	23 (2,141.3 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	375 (120.0 kW)

🔌 Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

🏗 Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Carport	Landscape (Horizontal)	10°	163.74232°	0.0 ft	1x1	375	375	120.0 kW

Detailed Layout

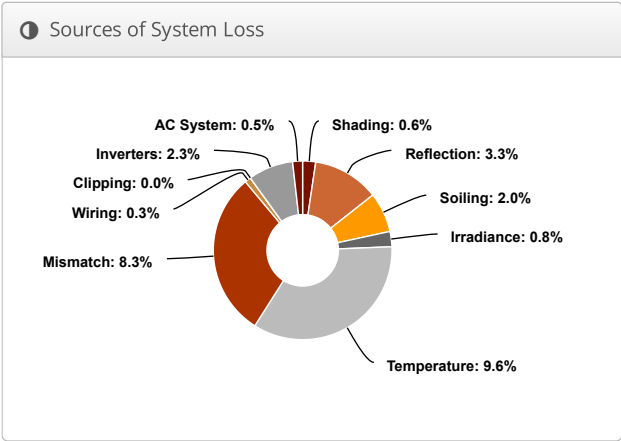
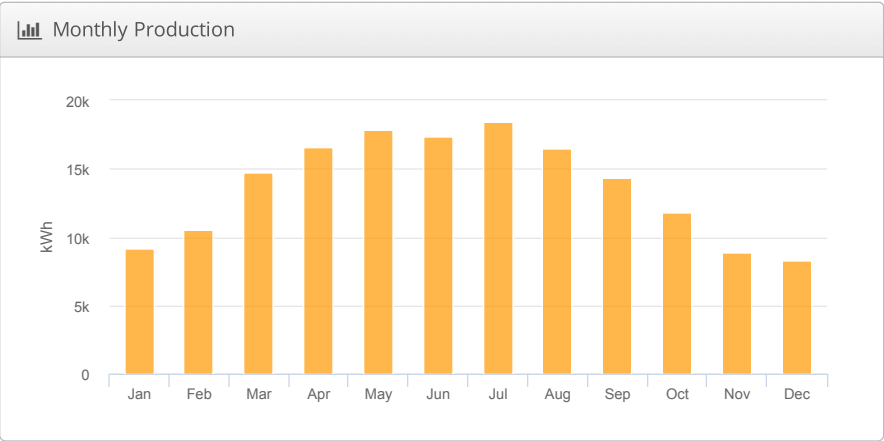
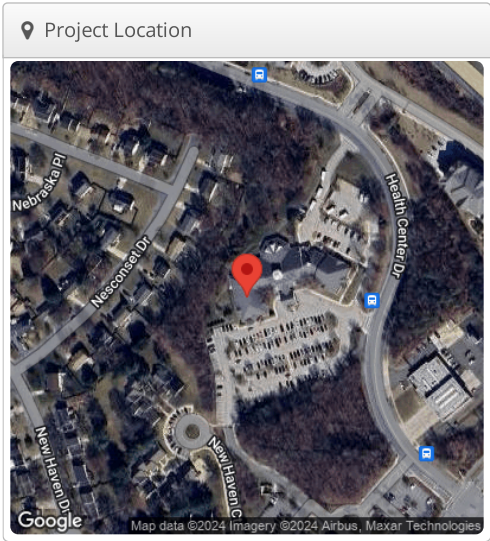


Bowie Senior Center Rooftop

Bowie Senior Center, Bowie Senior Center, 14900 Health Center Dr, Bowie, MD 20716

Report	
Project Name	Bowie Senior Center
Project Address	Bowie Senior Center, 14900 Health Center Dr, Bowie, MD 20716
Prepared By	Jonathan Ball helioscope@loringengineers.com

System Metrics	
Design	Bowie Senior Center Rooftop
Module DC Nameplate	134.7 kW
Inverter AC Nameplate	120.3 kW Load Ratio: 1.12
Annual Production	164.4 MWh
Performance Ratio	75.1%
kWh/kWp	1,220.5
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)
Simulator Version	e673bda70f-451c982c43-caecb4daa1-e2d77ada18



⚡ Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,548.0	
	POA Irradiance	1,624.1	4.9%
	Shaded Irradiance	1,613.6	-0.6%
	Irradiance after Reflection	1,559.8	-3.3%
	Irradiance after Soiling	1,528.6	-2.0%
	Total Collector Irradiance	1,528.9	0.0%
Energy (kWh)	Nameplate	206,110.8	
	Output at Irradiance Levels	204,537.2	-0.8%
	Output at Cell Temperature Derate	184,918.0	-9.6%
	Output After Mismatch	169,596.0	-8.3%
	Optimal DC Output	169,070.5	-0.3%
	Constrained DC Output	169,070.2	0.0%
	Inverter Output	165,255.5	-2.3%
	Energy to Grid	164,429.3	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		16.0 °C	
Avg. Operating Cell Temp		32.5 °C	
Simulation Metrics			
Operating Hours		4665	
Solved Hours		4665	

📦 Components		
Component	Name	Count
Inverters	Sunny Tripower 24000TL-US (SMA)	5 (120.3 kW)
Strings	10 AWG (Copper)	25 (2,992.4 ft)
Module	Trina Solar, TSM-PD14 320 (May16) (320W)	421 (134.7 kW)

☁ Condition Set												
Description	Condition Set 1											
Weather Dataset	TMY, 10km grid (38.95,-76.75), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
	East-West	-3.56	-0.075	3°C								
	Carport	-3.56	-0.075	3°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module						Uploaded By		Characterization			
	TSM-PD14 320 (May16) (Trina Solar)						HelioScope		Spec Sheet Characterization, PAN			
Component Characterizations	Device						Uploaded By		Characterization			
	Sunny Tripower 24000TL-US (SMA)						HelioScope		Modified CEC			

Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	-	5-19	Along Racking

Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Flush Mount	Landscape (Horizontal)	26.56°	162.34816°	0.0 ft	1x1	28	28	8.96 kW
Field Segment 4	Flush Mount	Landscape (Horizontal)	26.56°	253.37614°	0.0 ft	1x1	110	110	35.2 kW
Field Segment 6	Flush Mount	Landscape (Horizontal)	26.56°	162°	0.0 ft	1x1	39	39	12.5 kW
Field Segment 8	Flush Mount	Landscape (Horizontal)	18.43°	253.88943°	0.0 ft	1x1	24	24	7.68 kW
Field Segment 9	Flush Mount	Landscape (Horizontal)	18.43°	73.87302°	0.0 ft	1x1	24	24	7.68 kW
Field Segment 13	Flush Mount	Landscape (Horizontal)	26.56°	74.31328°	0.0 ft	1x1	61	61	19.5 kW
Field Segment 23	Flush Mount	Landscape (Horizontal)	25.83°	118.09063°	0.0 ft	1x1	34	34	10.9 kW
Field Segment 26	Flush Mount	Landscape (Horizontal)	25.83°	207.8633°	0.0 ft	1x1	56	56	17.9 kW
Field Segment 27	Flush Mount	Landscape (Horizontal)	25.83°	164.42455°	0.0 ft	1x1	11	11	3.52 kW
Field Segment 40	Flush Mount	Landscape (Horizontal)	18.43°	167.58636°	0.0 ft	1x1			0
Field Segment 35	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 34	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 33	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 32	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 31	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 30	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 3	Flush Mount	Landscape (Horizontal)	26.56°	72.957504°	2.0 ft	1x1			0
Field Segment 29	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 22	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 21	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 2	Flush Mount	Landscape (Horizontal)	26.56°	252.98303°	0.0 ft	1x1			0
Field Segment 15	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 14	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 180°	2.0 ft	1x1			0
Field Segment 43	Flush Mount	Portrait (Vertical)	26.56°	164.51744°	0.0 ft	1x1	34	34	10.9 kW

Detailed Layout





Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: EDC Recommendations on Attracting Restaurants

DATE: 11/26/2024

Introduction: The City's Economic Development Committee (EDC) hears Bowie residents asking for newer and better restaurant choices. These concerns prompted the EDC to investigate attracting restaurants to Bowie.

Background: A dedicated working group spent several months learning about the needs of potential restaurants when they are considering a new location and what it takes to attract them to the City. The Group members, Erica Kennedy, Kevin Kennedy, Billy Louis, Michael Oleru, and Christopher Rizzi, reviewed previous community survey results and talked with many experts from industry and government. The EDC as a committee-of-the-whole devoted time at several meetings to hear update reports and this fall received, discussed, and acted to make recommendations to the City Council. Those recommendations will be presented to you in person.

Recommendation: Receive the report and refer the recommendations to the City Manager to implement and take action.

ATTACHMENTS: 1. 20241202 - EDC Letter to City Council - Recommendations on Attracting Restaurants



City of Bowie

15901 Fred Robinson Way
Bowie, Maryland 20716

November 26, 2024

City Council
City of Bowie
15901 Fred Robinson Way
Bowie, MD 20716

Dear Council:

The City of Bowie Economic Development Committee (EDC) investigated attracting restaurants to Bowie. A dedicated working group spent several months learning about the needs of potential restaurants when they are considering a new location and what it takes to attract them to the City. These are the EDC's seven recommendations to the City Council:

1. Connect existing restaurants with resources and organizations such as Employ Prince George's to improve the workforce and quality of service.
2. Foster an environment that encourages residents to support existing restaurants and publicize thriving restaurants (i.e. Restaurant Week).
3. Create and maintain a list of second-generation restaurant spaces.
4. Advocate for zoning changes and support residential development that increase density at appropriate locations.
5. Create a dedicated role or increase support to an existing role with responsibility to assist retailers in navigating the county permitting process.
6. Collaborate or form a coalition with other municipalities and industry groups seeking to address the permitting challenges in the County to foster alignment and elevate partnership with permitting entities.
7. Request a special ombudsman at the County's Department of Permits, Inspections, and Enforcement (DPIE) to coordinate with City staff (and all interested County municipalities) on permitting issues.

FOR THE ECONOMIC DEVELOPMENT COMMITTEE:

Yolanda Muckle
Chair

Attachments:

Bowie Economic Development Committee Restaurant Working Group Report November 2024

MAYOR Timothy J. Adams

MAYOR PRO TEM Dufour Woolfley

COUNCIL Dennis Brady • Michael P. Estève • Roxy Ndebumadu • Wanda Rogers • Clinton Truesdale, Sr. **CITY MANAGER** Alfred D. Lott
City Hall (301) 262-6200 FAX (301) 809-2302 TDD (301) 262-5013 WEB www.cityofbowie.org

**Bowie Economic Development Committee
Restaurant Working Group Report
Revised November 2024**

Members: Erica Kennedy, Kevin Kennedy, Billy Louis, Michael Oleru, Chris Rizzi

A common theme in a 2023 survey conducted by the Economic Development Committee (EDC) was a desire to attract high quality restaurants to the city of Bowie. Subsequently, at its July 2024 meeting, the EDC formed a working group to propose recommendations to address this issue.

To kick start the process, the working group referred to an October 2023 panel discussion featuring retail property owners, economic development professionals and elected officials to discuss the state of retail in the city of Bowie. Among the panelists were Larry Hentz, Executive Director of Business Development at the Prince George's County Economic Development Corporation and Zina Redfearn of Washington Prime Group (Bowie Town Center). The working group reached back out to these two professionals who are in the business of attracting new business for advice on how to attract quality restaurant groups.

In addition to engaging Mr. Hentz and Ms. Redfearn, the working group attended an International Council of Shopping Centers (ICSC) webinar titled Real Estate Trends Fueling Restaurant Franchises and interviewed a broker representing Darden, owner of brands such as Seasons 52 and Ruth's Chris Steak House as well as Olive Garden and Longhorn. Below is a summary of the key takeaways from these activities:

- Demographics- Since Bowie is competing with surrounding areas, demographics must be compatible with other locations that currently have the high-end restaurants being sought. The industry's preference is for high income and densely populated markets.
- Retail Mix/Co-tenancy- Restaurants are more likely to be successful at retail locations with the right mix of retail.
- Existing Restaurants- The performance of existing restaurants is indicative of the probability of success of new restaurants. Existing restaurants must be thriving to attract new restaurants. Because of the significant investment required to open a new restaurant, operators tend not to be trailblazers and are more likely to explore a market in which their cohorts are thriving.
- Homegrown Restaurants- There is opportunity to support local entrepreneurs by creating space for food halls and food trucks, which also creates a variety of dining options.
- Density- Daytime and residential population must be sufficient to support 1 table-turn at lunch and 2 table-turns at dinner. Restaurants need approximately 500 diners per week to be profitable assuming they are open 6 days a week.

- Economic Environment- Inflation has driven up the cost of dining, and consumers are being more discerning about where they eat. Higher priced fine dining options are likely to be impacted by a pullback in spending and less likely to open new locations.
- Permitting- The county's lengthy and cumbersome permitting process continues to be a barrier to entry. Feedback from developers, architects and small business owners is that the permitting challenges typically result in a 25-30 percent premium in design/consulting fees compared to other counties. The process has been described as demoralizing and time consuming, leading some architects and consultants to stop doing business in the county and those that remain elect to charge higher fees due to the process and perhaps less competition. The increase in design/consulting fees to obtain permits puts a financial strain on small businesses before they can even open for business, diverting limited resources that would otherwise be used to launch and sustain businesses.
- Quality Improvement- Bowie residents travel outside the city and county to visit restaurants perceived to deliver better service and quality food.

Based on these takeaways, the Working Group recommends the following actions:

1. Connect existing restaurants with resources and organizations such as Employ Prince George's to improve workforce and quality of service.
2. Foster an environment that encourages residents to support existing restaurants and publicize thriving restaurants (i.e. Restaurant Week).
3. Create and maintain a list of second-generation restaurant space.
4. Advocate for zoning changes and support residential development that increase density at appropriate locations.
5. Create a dedicated role or increase support to an existing role with the responsibility to assist retailers in navigating the county permitting process.
6. Collaborate or form a coalition with other towns and industry groups seeking to address the permitting challenges in the county to foster alignment and elevate partnership with permitting entities.
7. Request a special ombudsman at DPIE to coordinate with Bowie EDC on permitting issues.



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2023 (HUD FY2022) - Resolution R-82-24

DATE: 11/26/2024

The City of Bowie receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development through an entitlement¹. The City of Bowie's *Consolidated Action Plan for Housing and Community Development, Fiscal Year 2024-2028* analyzes housing, human services, and non-housing community development needs throughout the City, identifies and prioritizes community needs, and includes a strategy to address those needs. The Annual Action Plan reflects the City's goals and objectives for neighborhood revitalization, economic development, and human services based on a prioritization of needs as stated in the Consolidated Plan's Five-Year Strategy. Economic development projects are designed to increase opportunities for employment, commerce, and home ownership. Human services activities address the health, safety and well-being of residents, especially the elderly and persons with special needs. The designated CDBG project consists of single-family rehabilitation services for senior citizen residences citywide, and CDBG funded activities for these communities meet the national objective of providing benefits to low and moderate-income persons.

The *Consolidated Annual Performance and Evaluation Report (CAPER)*, developed with citizen participation, identified the extent to which the City has satisfied specific goals and objectives delineated in its Annual Action Plan for Fiscal Year 2023. The CDBG program supports the Single-Family Housing Rehabilitation Program, Fair Housing Training and Workforce Development Training. Finally, during program year 2023, the CDBG Entitlement of \$196,485. Citywide community development activities are funded by other grants and municipal funds. Leveraging city government funds, services, and programs, combined with private services, has enhanced coordination among service providers and improved the delivery of those services to the residents of the City of Bowie.

DISCUSSION: Staff has completed the production of the Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2023 (HUD FY2022) as required by the U.S. Department of Housing and Urban Development (HUD). The report is attached.

RECOMMENDATION: Staff recommends that Council adopt Resolution R-82-24 and authorize the FY23 CAPER to be sent to HUD for review and approval.

¹CDBG funds are appropriated annually by the U.S. Congress and distributed on a formula basis to

local jurisdictions. Municipalities are entitled to receive HUD funds directly when the city's population exceeds 50,000 residents.

- ATTACHMENTS:**
1. 20241202 - Resolution R-82-24
 2. 20241202 - 2023 Bowie CAPER Draft

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING THE HOUSING AND COMMUNITY DEVELOPMENT
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
(CAPER) FOR FISCAL YEAR 2023 (HUD FY22)

WHEREAS, the City of Bowie (City), Maryland is entitled to receive annual Community Development Block Grant (CDBG) Program funds directly; and

WHEREAS, the City Council approved Resolution R-48-23 on August 7, 2023 adopting the City of Bowie Consolidated Plan for Housing and Community Development for Fiscal Years 2024-2028; and

WHEREAS, the Consolidated Plan for Housing and Community Development assessed and prioritized community needs; and

WHEREAS, the Consolidated Plan for Housing and Community Development includes the Five Year Strategic Plan listing annual objectives by which to address community needs; and

WHEREAS, as an Entitlement Community receiving federal CDBG funds, the City must annually adopt a Housing and Community Development Action Plan which specifies activities and funds anticipated to complete the annual objectives for a given fiscal year as stated in the Five-Year Strategic Plan; and

WHEREAS, the CDBG Entitlement has allowed the City of Bowie to leverage additional funds that will assist in the implementation of the Five-Year Strategic Plan; and

WHEREAS, the objectives outlined in the Annual Housing and Community Development Action Plan for Fiscal Year 2023 have been implemented using a multitude of resources including CDBG and municipal funds, as well as additional grants; and

WHEREAS, the actual activities and expenditures relating to the Annual Housing and Community Development Action Plan are to be reported annually in the Consolidated Annual Performance and Evaluation Report (CAPER); and

WHEREAS, CDBG funds have been expended in accordance to federal program regulations; and

WHEREAS, the Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2023 indicates that CDBG funds have provided for implementation activities for the Single Family Housing Rehabilitation Program, Fair Housing Activities, Workforce Development & Graining Program; and

WHEREAS, the Single Family Housing Rehabilitation Program, Fair Housing Activities, and Workforce Development activities have been approved by HUD for the Consolidated Planning period 2024-2028; and

WHEREAS, the requirements of the Citizen Participation Plan have been adhered to and that public participation in the development of CAPER for Fiscal Year 2023 has been solicited; and

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Bowie does hereby approve the Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2023 attached as Attachment 1 to this Resolution; and

BE IT FURTHER RESOLVED that the City Manager is authorized to submit this report to the Department of Housing and Community Development for their review and approval.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a
Regular Meeting on December 2, 2024.

Timothy J. Adams
Mayor

ATTEST:

Awilda Hernandez, City Clerk

CITY OF BOWIE MARYLAND

Community Development Block Grant 2023 Consolidated Annual Performance Evaluation Report (CAPER) – DRAFT



OFFICE OF GRANT DEVELOPMENT AND ADMINISTRATION

*Single Family Housing Rehabilitation Program
Workforce Development and Training
Fair Housing
Housing and Homeless Assistance*

City of Bowie FY 2023 CAPER

Prepared by Kay Starr, Grant Writer, Bowie Office of Grant Development and Administration

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EXECUTIVE SUMMARY

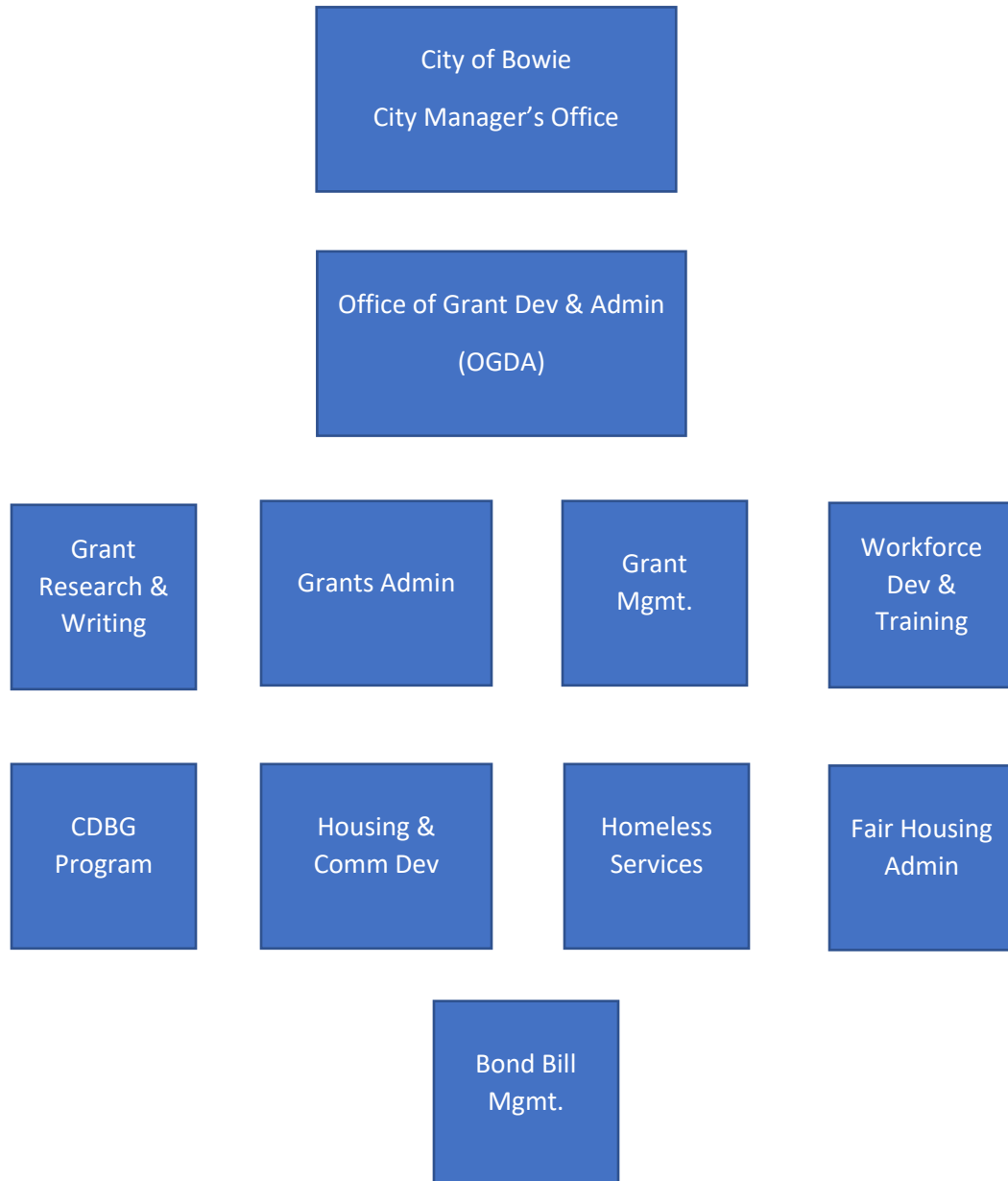
The City of Bowie's Consolidated Action Plan for Housing and Community Development, Fiscal year 2019-2023 analyzes housing, human services, and non-housing community development needs throughout the City, identifies and prioritizes community needs, and includes a strategy to address those needs. The Annual Action Plan reflects the City's goals and objectives for neighborhood revitalization, economic development, and human services based on a prioritization of needs as stated in the Consolidated Plan's Five Year Strategy. Economic development projects are designed to increase opportunities for employment, commerce, and home ownership. Human services activities address the health, safety and well-being of residents, especially the elderly and persons with special needs. The designated CDBG project area for FY2023 covers the Single Family Housing Rehabilitation Program, Fair Housing Training, Workforce Development Training, Emergency Food Assistance. CDBG funded activities for these projects meet the national objective of providing benefits to low and moderate-income persons.

The Annual Action Plan Fiscal Year 2023, developed with citizen participation, identified specific goals and objectives to meet local priority needs during the CDBG program year 23 (HUD FY22). The CDBG program supports annual improvements for low and moderate-income families throughout the City of Bowie.

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, requires the annual submission of performance reports by grant recipients on these Federal programs. The U.S. Department of Housing and Urban Development (HUD) reviews the Consolidated Annual Performance Evaluation Report (CAPER) For Fiscal Year 2023 based on the goals and strategies contained in the Annual Action Plan. The CAPER contains a narrative summary and evaluation of activities and expenditures made during the fiscal year 2023 in order to implement the City's overall community development strategy. As indicated in the Annual Action Plan Fiscal Year 2023, CDBG funded activities for program year-22 were to include the completion of planned activities for the new Single Family Housing Rehabilitation Program.

Finally, during program year 2023, the CDBG Entitlement of \$188,403 in funds for Single Family Housing Rehabilitation, Workforce Development, and Fair Housing Education. Citywide community development activities are funded by other grants and municipal funds. Leveraging City government services and programs with private services has also created better coordination among service providers and improved delivery of those services to the residents of the City of Bowie.

CITY OF BOWIE
OFFICE OF GRANT DEVELOPMENT & ADMINISTRATION
OGDA MAJOR RESPONSIBILITIES AND FUNCTIONS



CITY OF BOWIE
OFFICE OF GRANT DEVELOPMENT & ADMINISTRATION
OGDA MAJOR RESPONSIBILITIES AND FUNCTIONS

Grants Administration

- Grant Research/Writing
- Grants Management
- Full Life-Cycle Grant Development & Administration
- Rules, Regulations, Statutes, and Laws
- Policies & Procedures
- Training

CDBG Program

- Administration
- Program Implementation & Management
- Community Outreach & Public Participation
- Financial Management
- Reporting
- Monitoring
- Audits

Housing and Community Development

- Housing Rehab Program
- Homeowner Down Payment Assistance Program
- Affordable Dwelling Unit Program (Multi-Family)
- Housing Referral Assistance
- Homeowner Displacement Assistance

Fair Housing Administration

- Information and Referral Services
- Updated HUD and State/Local/Nonprofit Resources
- Staff and Community Partner Training

Workforce Development & Training

- Workforce Development & Life Skills Training
- Workforce Training (Upskilling & Certifications)
- Workforce Job Referral, Placement, & Alignment
- Innovation & Entrepreneurship Training

Homeless Services

- PGC CoC/HSP
- Homeless Assistance Fund
- Homeless Services Responses (Mental Health, Commercial Facilities, Resident Inquiries, BPD/City)

Other Functions

- State Bond Bills
- Federal Grants/State Grants/Federal Earmarks

OGDA Committees for the City of Bowie

MWCOG Housing Directors Advisory Committee
MWCOG Human Services Policy Committee
MWCOG Regional Fair Housing Team: Analysis of Impediments to Fair Housing Study
(observer/data participant)
PGC Homeless Services Partnership (DSS)
PGC National Youth Homelessness Demonstration Project (DSS)
Employ Prince George's Youth Services Committee
PGC Housing Opportunities for All Work Group (DHCD)
City of Bowie Sustainability Work Group
City of Bowie Smart Cities Work Group
MD Efficient Grants Administration Council (md Governor's Grants Office)
MD Smart Growth Subcommittee (MD Sustainable Communities Action Plan)
Connected DMV Social Inclusion Work Group
Thompson Information Services Grants Editorial Advisory Board (National/International)
Grant Professionals Association (National)
National Grants Management Association (National)



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
District of Columbia Field Office
820 First Street N.E., Suite 300
Washington, DC 20002-4255

OCT 26 2022

Mr. Alfred Lott
City Manager
Bowie, MD
Fred Robinson Way
Bowie, MD 20716

SUBJECT: HUD's FY 2022 Community Planning and Development (CPD) Grant Award

Dear Mr. Lott:

The HUD Washington DC, Field Office would like to thank you for your continued partnership in providing quality affordable housing, a suitable living environment, and expanding economic opportunities for low-and moderate-income persons through HUD programs. Enclosed is the Grant Agreement for the following program:

Community Development Block Grant Program (CDBG) - \$188,403

Transmittal of the Grant Agreement does not constitute approval of the activities described in the County's Consolidated/Annual Action Plan. The County is reminded that as the primary grantee, it will be responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the U.S. Department of Housing and Urban Development and Bowie, MD.

The County is also reminded that certain activities are subject to the provisions of 24 CFR Part 58 (**Environmental Review Procedures**). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required. To efficiently manage the environmental review process, HUD encourages grantees to utilize its online system HEROS for developing and documenting environmental reviews.

The Chief Elected Official and/or designee should execute each attached grant agreement. Please ensure the signatory signs the grant agreement next to the signature line of the HUD CPD Director's signature. After execution, please return a copy of each program grant agreement to this office. Electronic signature and email submission of the agreements to the HUD CPD Field Office is still permissible at this time. The local administering agency should also maintain a copy of each grant agreement with the original signature in their program files on-site.

HUD congratulates Bowie, MD on its FY 2022 CPD grant award and we continue to look forward to working with the City in accomplishing its local goals. If there are any questions, please do not hesitate to contact me at (202) 275-6266 or michael.d.rose@hud.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael D. Rose".

Michael D. Rose
Director
Community Planning and Development
HUD Washington, DC Field Office

Enclosures

Funding Approval/Agreement

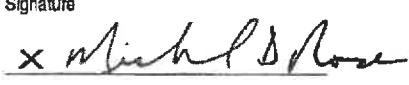
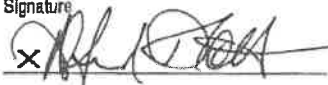
Title I of the Housing and Community
Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193
exp 1/31/2025

1. Name of Grantee (as shown in Item 5 of Standard Form 424) Bowie City, MD	3a. Grantee's 9-digit Tax ID Number 526019385	3b. Grantee's 9-digit DUNS Number QCRYYZ618LA6 (UEI)
2. Grantee's Complete Address (as shown in Item 5 of Standard Form 424) 15901 Fred Robinson Way Bowie, MD 20716	4. Date use of funds may begin 7/01/2022	
	5a. Project/Grant No. 1 B-22-MC-24-0001	6a. Amount Approved \$188,403
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Michael D. Rose	Grantee Name (Contractual Organization) Bowie, MD
Title Director, Community Planning and Development	Title City Manager
Signature 	Signature 
Date (mm/dd/yyyy) 10/28/2022	Date (mm/dd/yyyy) 11-1-22

7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b)	8. Special Conditions (check one) ☐ None ☒ Attached	9a. Date HUD Received Submission (06/23/2022)	10. check one ☒ a. Orig. Funding Approval ☐ b. Amendment Amendment Number
		9b. Date Grantee Notified (mm/dd/yyyy)	
		9c. Date of Start of Program Year 7/01/2022	
11. Amount of Community Development Block Grant a. Funds Reserved for this Grantee b. Funds now being Approved c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature X

HUD Accounting use Only

Batch	TAC	Program Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153										
	176										
		Y					Project Number		Amount		
		Y					Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)		Date Entered LOCCS (mm/dd/yyyy)		Batch Number		Transaction Code		Entered By		Verified By	

LEGALS

BWW LAW GROUP, LLC
6003 Executive Boulevard, Suite 101
Rockville, MD 20852
(301) 961-6555

**SUBSTITUTE TRUSTEES' SALE OF REAL PROPERTY
AND ANY IMPROVEMENTS THEREON**

**3016 MELISA DR.
FORT WASHINGTON, MD 20744**

Under a power of sale contained in a certain Deed of Trust dated December 31, 2003, recorded in Liber 19182, Folio 228 among the Land Records of Prince George's County, MD, with an original principal balance of \$165,000.00, default having occurred under the terms thereof, the Sub. Trustees will sell at public auction at the Circuit Court for Prince George's County, 14735 Main St., Upper Marlboro, MD, 20772 (Duval Wing entrance, located on Main St.), on

DECEMBER 13, 2022 AT 10:57 AM

ALL THAT FEE SIMPLE LOT OF GROUND, together with any buildings or improvements thereon located in Prince George's County, MD and more fully described in the aforesaid Deed of Trust.

The property, and any improvements thereon, will be sold in an "as is" condition and subject to conditions, restrictions and agreements of record affecting the same, if any, and with no warranty of any kind.

Terms of Sale: A deposit of \$12,000 in the form of certified check, cashier's check or money order will be required of the purchaser at time and place of sale. Balance of the purchase price, together with interest on the unpaid purchase money at the current rate contained in the Deed of Trust Note from the date of sale to the date funds are received by the Sub. Trustees, payable in cash within ten days of final ratification of the sale by the Circuit Court. There will be no abatement of interest due to the purchaser in the event additional funds are tendered before settlement. TIME IS OF THE ESSENCE FOR THE PURCHASER. Adjustment of all real property taxes, including agricultural taxes, if applicable, and any and all public and/or private charges or assessments, to the extent such amounts survive foreclosure sale, including water/sewer, ground rent and front foot benefit charges, to be adjusted to date of sale and thereafter assumed by purchaser. Purchaser is responsible for any recapture of homestead tax credit. All transfer taxes and recordation taxes shall be paid by Purchaser. The purchaser shall be responsible for the payment of the ground rent escrow, if required. Condominium fees and/or homeowners association dues, if any, shall be assumed by the purchaser from the date of sale. Purchaser is responsible for obtaining physical possession of the property, and assumes risk of loss or damage to the property from the date of sale. The sale is subject to post-sale audit of the status of the loan with the loan servicer including, but not limited to, determination of whether the borrower entered into any repayment agreement, reinstated or paid off the loan prior to the sale. In any such event, this sale shall be null and void, and the Purchaser's sole remedy, in law or equity, shall be the return of the deposit without interest. If purchaser fails to settle within ten days of ratification, subject to order of court, purchaser agrees that property will be resold and entire deposit retained by Sub. Trustees as liquidated damages for all losses occasioned by the purchaser's default and purchaser shall have no further liability. The defaulted purchaser shall not be entitled to any surplus proceeds resulting from said resale even if such surplus results from improvements to the property by said defaulted purchaser. Sub. Trustees will convey either marketable or insurable title. If they cannot deliver one or the other, or if ratification of the sale is denied by the Circuit Court for any reason, the Purchaser's sole remedy, at law or equity, is return of the deposit without interest. **BIDDERS ARE STRONGLY ENCOURAGED TO FOLLOW CDC GUIDANCE AND WEAR A COVER OVER BOTH NOSE AND MOUTH AND PRACTICE SOCIAL DISTANCING AT THE AUCTION.** (Matter No. 353560-1)

PLEASE CONSULT WWW.ALEXCOOPER.COM FOR STATUS OF UPCOMING SALES

Howard N. Bierman, Carrie M. Ward, et al.,
Substitute Trustees



ALEX COOPER
auctioneers

908 York Road • Towson, MD 21204 • 410.828.4838
www.alexcooper.com

143222 (11-24,12-1,12-8)

LEGALS

**NOTICE OF APPOINTMENT
NOTICE TO CREDITORS
NOTICE TO UNKNOWN HEIRS**

TO ALL PERSONS INTERESTED
IN THE ESTATE OF
ROBERT EARL MCMULLEN

Notice is given that Gwendolyn W McMullen, whose address is 1508 Kings Manor Drive, Mitchellville, MD 20721, was on August 16, 2022 appointed Personal Representative of the estate of Robert Earl McMullen who died on June 29, 2022 with a will.

Further information can be obtained by reviewing the estate file in the office of the Register of Wills or by contacting the personal representative or the attorney.

All persons having any objection to the appointment (or to the probate of the decedent's will) shall file their objections with the Register of Wills on or before the 16th day of February, 2023.

Any person having a claim against the decedent must present the claim to the undersigned personal representative or file it with the Register of Wills with a copy to the undersigned on or before the earlier of the following dates:

- (1) Six months from the date of the decedent's death; or
- (2) Two months after the personal representative mails or otherwise delivers to the creditor a copy of this published notice or other written notice, notifying the creditor that the claim will be barred unless the creditor presents the claims within two months from the mailing or other delivery of the notice.

A claim not presented or filed on or before that date, or any extension provided by law, is unenforceable thereafter. Claim forms may be obtained from the Register of Wills.

GWENDOLYN W MCMULLEN
Personal Representative

CERETA A. LEE
REGISTER OF WILLS FOR
PRINCE GEORGE'S COUNTY
P.O. Box 1729
UPPER MARLBORO, MD 20773-1729

Estate No. 126129
(11-17,11-24,12-1)

143191

**NOTICE OF APPOINTMENT
NOTICE TO CREDITORS
NOTICE TO UNKNOWN HEIRS**

TO ALL PERSONS INTERESTED
IN THE ESTATE OF
THOMAS DUNN JR

Notice is given that Karen Dunn Shakkour, whose address is 122 Chambers Street #3N, New York, NY 10007, was on August 22, 2022 appointed Personal Representative of the estate of Thomas Dunn Jr who died on July 5, 2022 with a will.

Further information can be obtained by reviewing the estate file in the office of the Register of Wills or by contacting the personal representative or the attorney.

All persons having any objection to the appointment (or to the probate of the decedent's will) shall file their objections with the Register of Wills on or before the 22nd day of February, 2023.

Any person having a claim against the decedent must present the claim to the undersigned personal representative or file it with the Register of Wills with a copy to the undersigned on or before the earlier of the following dates:

- (1) Six months from the date of the decedent's death; or
- (2) Two months after the personal representative mails or otherwise delivers to the creditor a copy of this published notice or other written notice, notifying the creditor that the claim will be barred unless the creditor presents the claims within two months from the mailing or other delivery of the notice.

A claim not presented or filed on or before that date, or any extension provided by law, is unenforceable thereafter. Claim forms may be obtained from the Register of Wills.

KAREN DUNN SHAKKOUR
Personal Representative

CERETA A. LEE
REGISTER OF WILLS FOR
PRINCE GEORGE'S COUNTY
P.O. Box 1729
UPPER MARLBORO, MD 20773-1729

Estate No. 126147
(11-17,11-24,12-1)

143192

LEGALS

NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS

Date: November 16, 2022

The City of Bowie – City Managers Office
Office of Grant Development & Administration
15901 Fred Robinson Way
Bowie, Maryland 20716
301-809-3009

On or about December 30, 2022, the City of Bowie – Office of Grant Development & Administration will submit a request to the U. S. Department of Housing and Urban Development (HUD) for the release of Community Development Block Grant (CDBG) funds under Title 1 of the Housing and Community Development Act of 1974, as amended, to undertake projects known as the City of Bowie Single Family Housing Rehab Program for the purposes of providing grants to eligible single family homeowners for rehabilitation activities throughout the City of Bowie. Actual CDBG funding for FY23 is \$188,403 and the actual amount for FY23 will be identified in the Annual Action Plan. The project area for this program is the entire corporate limits of the City of Bowie although it is HUD's policy to exclude homes in the 100-year floodplain. The proposed project is to perform minor rehab an existing single-family residence. Proposed rehab activities include: Insulation, HVAC, Roofing, Appliances, Siding, Doors/Windows, Plumbing, and Electrical. In addition, each residence will receive a Home Energy Audit and a Lead based Paint Inspection. In the case of a building for residential use (with one to four units), the density is not increased beyond four units, the land use is not changed, and the footprint of the building is not increased in a floodplain or in a wetland, per 58.35(a)(3)(i). It is estimated that approximately 15 single family homes will be rehabilitated during fiscal year 2023.

The rehabilitation activities proposed are Categorically Excluded under HUD Regulations at 24 CFR Part 58 from the National Environmental Policy Act requirements. An Environmental Review record (ERR) that documents the environmental determinations for these projects is on file at the City of Bowie – Office of Grant Development and Administration, 15901 Excalibur Road, Bowie, Maryland 20716 and may be examined or copied weekdays from 8:30 a.m. to 5:00 p.m. An environmental review strategy has been prepared and it has been determined that the remaining site-specific 24 CRF Section 58.5 and Section 58.6 requirements for the subject programs are: Flood Insurance, Contamination and Toxic Substances, Explosive and Flammable Hazards, Floodplain Management, Historic Preservation and Noise Abatement Control. Each site shall be reviewed against these factors, with compliance fully documented, before approving any specific grant. Site specific projects determined to exceed one or more of the environmental constraints established for the program will require a separate environmental review.

PUBLIC COMMENTS

Any individual, group or agency may submit written comments on the ERR to the City of Bowie – Office of Grant Development and Administration, 15901 Fred Robinson Way, Bowie, Maryland 20716. All comments received by December 28, 2022, will be considered by the City of Bowie prior to authorizing submission of a request for release of funds.

RELEASE OF FUNDS

The City of Bowie certifies to HUD that Alfred D. Lott in his capacity as City Manager for the City of Bowie consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. HUD's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities and allows the City of Bowie to use Program funds.

OBJECTIONS TO RELEASE OF FUNDS

HUD will accept objections to its release of funds and the City of Bowie certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the City of Bowie; (b) the City of Bowie has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the grant recipient or other participants in the development process have committed funds, incurred costs, or undertaken activities not authorized by 24 CFR Part 58 before approval of a release of funds by HUD or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to HUD Washington, D.C. Field Office, 820 First Street, N.E., Suite 300, Washington, D.C. 20002. Attention: Mr. Michael Rose, Director, Community Planning and Development Division. Potential objectors should contact HUD at 202-275-6266 or 410-209-6546, to verify the actual last day of the objection period.

Alfred D. Lott, City Manager

143225 (11-24)

LEGALS

**NOTICE OF APPOINTMENT
NOTICE TO CREDITORS
NOTICE TO UNKNOWN HEIRS**

TO ALL PERSONS INTERESTED
IN THE ESTATE OF
BRENDA E MILLER

Notice is given that Paul C Miller, whose address is 7504 Garrison Road, Hyattsville, MD 20784, was on November 3, 2022 appointed Personal Representative of the estate of Brenda E Miller who died on May 11, 2022 with a will.

Further information can be obtained by reviewing the estate file in the office of the Register of Wills or by contacting the personal representative or the attorney.

All persons having any objection to the appointment (or to the probate of the decedent's will) shall file their objections with the Register of Wills on or before the 3rd day of May, 2023.

Any person having a claim against the decedent must present the claim to the undersigned personal representative or file it with the Register of Wills with a copy to the undersigned on or before the earlier of the following dates:

- (1) Six months from the date of the decedent's death; or
- (2) Two months after the personal representative mails or otherwise delivers to the creditor a copy of this published notice or other written notice, notifying the creditor that the claim will be barred unless the creditor presents the claims within two months from the mailing or other delivery of the notice.

A claim not presented or filed on or before that date, or any extension provided by law, is unenforceable thereafter. Claim forms may be obtained from the Register of Wills.

PAUL C MILLER
Personal Representative

CERETA A. LEE
REGISTER OF WILLS FOR
PRINCE GEORGE'S COUNTY
P.O. Box 1729
UPPER MARLBORO, MD 20773-1729

Estate No. 126869
(11-17,11-24,12-1)

143194

**NOTICE OF APPOINTMENT
NOTICE TO CREDITORS
NOTICE TO UNKNOWN HEIRS**

TO ALL PERSONS INTERESTED
IN THE ESTATE OF
CECILIA DENISE BLYE

Notice is given that Cecil Blye, whose address is 2601 Montgomery Street, Louisville, KY 40212, was on November 2, 2022 appointed Personal Representative of the estate of Cecilia Denise Blye, who died on March 1, 2022 without a will.

Further information can be obtained by reviewing the estate file in the office of the Register of Wills or by contacting the personal representative or the attorney.

All persons having any objection to the appointment (or to the probate of the decedent's will) shall file their objections with the Register of Wills on or before the 2nd day of May, 2023.

Any person having a claim against the decedent must present the claim to the undersigned personal representative or file it with the Register of Wills with a copy to the undersigned, on or before the earlier of the following dates:

- (1) Six months from the date of the decedent's death; or
- (2) Two months after the personal representative mails or otherwise delivers to the creditor a copy of this published notice or other written notice, notifying the creditor that the claim will be barred unless the creditor presents the claims within two months from the mailing or other delivery of the notice.

A claim not presented or filed on or before that date, or any extension provided by law, is unenforceable thereafter. Claim forms may be obtained from the Register of Wills.

CECIL BLYE
Personal Representative

CERETA A. LEE
REGISTER OF WILLS FOR
PRINCE GEORGE'S COUNTY
P.O. Box 1729
UPPER MARLBORO, MD 20773-1729

Estate No. 126549
(11-17,11-24,12-1)

143196

LEGALS

AXELSON, WILLIAMOWSKY, BENDER & FISHMAN, P.C.
ATTORNEYS AND COUNSELORS AT LAW
1401 Rockville Pike, Suite 650
Rockville, MD 20852
TELEPHONE (301) 738-7657
TELECOPIER (301) 424-0124

**SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE**

Improved by premises known as

6517 NORTHAM RD, TEMPLE HILLS, MD 20748

By virtue of the power and authority contained in a Deed of Trust from BRENDA J. FUENTES and ESMERALDA CAROLINA FUENTES, dated April 10, 2018 and recorded in Liber 41011 at Folio 274 among the land records of PRINCE GEORGE'S COUNTY, Maryland, upon default and request for sale, the undersigned trustees will offer for sale at public auction in front of the Main Street entrance to the Duval Wing of the Prince George's County Courthouse Complex, Upper Marlboro, Maryland on

WEDNESDAY, DECEMBER 14, 2022

AT 10:30 A.M.

all that property described in said Deed of Trust as follows:

Lot Numbered Eighteen (18), in Block lettered "B", in the subdivision known as "Section One, WOODBERRY FOREST", as per plat thereof recorded among the Land Records of Prince George's County, Maryland, in Plat Book WWW 44, at Plat 18; being in the 6th Election District of said County.

Said property is improved by A Dwelling and Is SOLD IN "AS IS CONDITION"

TERMS OF SALE: A deposit of \$12,000.00 in the form of cash, certified check, or in any other form suitable to the substitute Trustees in their sole discretion, shall be required at the time of sale. The balance of the purchase price with interest at 3.750% per annum from the date of sale to the date of payment will be paid within ten days after the final ratification of the sale.

Adjustments on all taxes, public charges and special or regular assessments will be made as of the date of sale and thereafter assumed by purchaser.

Front Foot Benefit charges are to be adjusted for the current year to date of sale and assumed thereafter by the purchaser. Title examination, conveyancing, state revenue stamps, transfer taxes and all other costs incident to settlement are to be paid by the purchaser. Time is of the essence for the purchaser, otherwise the property will be resold at the risk and cost of the defaulting purchaser. The purchaser agrees to pay the Substitute Trustees fees plus all costs incurred if the Substitute Trustee have filed the appropriate pleadings with the Court to resell the property. Purchaser waives personal service of any paper filed with the court in connection with such motion and any Show Cause Order issued by the Court and expressly agrees to accept service of any such paper or Order by certified mail and regular mail sent to the address provided by the purchaser and as recorded on the documents executed by purchaser at the time of the sale. Service shall be deemed effective upon the purchaser 3 days after postmarked by the United States Post Office. It is expressly agreed by the purchaser that actual receipt of the certified mail is not required for service to be effective. If the purchaser fails to go to settlement the deposit shall be forfeited to the Substitute Trustee and all expenses of this sale (including attorney fees or full commission on the gross sales price of the sale) shall be charged against and paid from the forfeited deposit. In the event of resale the defaulting purchaser shall not be entitled to any surplus proceeds or profits resulting from any resale of the property regardless of any improvements made to the real property.

In the Event this property is sold and for any reason the sale is not ratified the liability of the Substitute Trustees shall be limited to a refund of the deposit. Upon refund of the deposit the purchaser shall have no further claim against the Substitute Trustees either at law or in equity.

**JEREMY K. FISHMAN, SAMUEL D. WILLIAMOWSKY,
AND ERICA T. DAVIS**

Substitute Trustees, by virtue of Instrument recorded among the land records of Prince George's County, Maryland

Brenda DiMarco, Auctioneer
14804 Main Street
Upper Marlboro, MD 20772
Phone#: 301-627-1002
Auctioneer's Number # A00116

143206 (11-24,12-1,12-8)

LEGALS

McCabe, Weisberg & Conway, LLC
312 Marshall Avenue, Suite 800
Laurel, Maryland 20707
301-490-3361

**SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE**

**THIS PROPERTY WILL BE SOLD SUBJECT TO A
120 DAY RIGHT OF REDEMPTION BY THE INTERNAL
REVENUE SERVICE.**

**13922 WESTVIEW FOREST DRIVE
BOWIE, MARYLAND 20720**

By virtue of the power and authority contained in a Deed of Trust from Beldina Auma, dated September 25, 2006, and recorded in Liber 26445 at folio 052 among the Land Records of PRINCE GEORGE'S COUNTY, Maryland upon default and request for sale, the undersigned Substitute Trustees will offer for sale at public auction At the front of the Duval Wing of the Prince George's County Courthouse, which bears the address 14735 Main Street, Upper Marlboro, Maryland, 20772, on

DECEMBER 6, 2022

AT 9:30 AM

ALL THAT FEE-SIMPLE LOT OF GROUND AND THE IMPROVEMENTS THEREON situated in Prince George's County, Maryland and more fully described in the aforesaid Deed of Trust. The property is improved by a dwelling.

The property will be sold in an "as is" condition and subject to conditions, restrictions, easements, encumbrances and agreements of record affecting the subject property, if any, and with no warranty of any kind.

Terms of Sale: A deposit in the form of cashier's or certified check, or in such other form as the Substitute Trustees may determine, at their sole discretion, for \$39,000.00 at the time of sale. If the noteholder and/or servicer is the successful bidder, the deposit requirement is waived. Balance of the purchase price is to be paid within fifteen (15) days of the final ratification of the sale by the Circuit Court for PRINCE GEORGE'S COUNTY, Maryland. Interest is to be paid on the unpaid purchase price at the rate of 5% per annum from date of sale to the date the funds are received in the office of the Substitute Trustees, if the property is purchased by an entity other than the noteholder and/or servicer. If payment of the balance does not occur within fifteen days of ratification, the deposit will be forfeited and the property will be resold at the risk and cost of the defaulting purchaser. There will be no abatement of interest due to the purchaser in the event settlement is delayed for any reason. Taxes, ground rent, water rent, and all other public charges and assessments payable on an annual basis, to the extent such amounts survive foreclosure, including sanitary and/or metropolitan district charges to be adjusted for the current year to the date of sale, and assumed thereafter by the purchaser. Condominium fees and/or homeowners association dues, if any, shall be assumed by the purchaser from the date of sale. The purchaser shall be responsible for the payment of the ground rent escrow, if required. Cost of all documentary stamps, transfer taxes, and all settlement charges shall be borne by the purchaser. If the Substitute Trustees are unable to convey good and marketable title, the purchaser's sole remedy in law or equity shall be limited to the refund of the deposit to the purchaser. Upon refund of the deposit, the sale shall be void and of no effect, and the purchaser shall have no further claim against the Substitute Trustees. Purchaser shall be responsible for obtaining physical possession of the property. The purchaser at the foreclosure sale shall assume the risk of loss for the property immediately after the sale. (Matter # 19-602051)

LAURA H.G. O'SULLIVAN, ET AL.,
Substitute Trustees, by virtue of an instrument recorded in the Land Records of PRINCE GEORGE'S COUNTY, Maryland

143170 (11-17,11-24,12-1)

LEGALS

AXELSON, WILLIAMOWSKY, BENDER & FISHMAN, P.C.
ATTORNEYS AND COUNSELORS AT LAW
1401 Rockville Pike, Suite 650
Rockville, MD 20852
TELEPHONE (301) 738-7657
TELECOPIER (301) 424-0124

SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE
Improved by premises known as
714 Eucla Drive, Waldorf, MD 20601

By virtue of the power and authority contained in a Deed of Trust from JANIQUE F. MÜCKELVENE, dated March 29, 2017 and recorded in Liber 39429 at Folio 387 among the land records of PRINCE GEORGE'S COUNTY, Maryland, upon default and request for sale, the undersigned trustees will offer for sale at public auction in front of the Main Street entrance to the Duvall Wing of the Prince George's County Courthouse Complex, Upper Marlboro, Maryland on

FRIDAY, SEPTEMBER 27, 2024

3:00 P.M.

all that property described in said Deed of Trust as follows:

Said property is improved by **A Dwelling and Is SOLD IN "AS IS CONDITION"**

BEING KNOWN AND DESIGNATED as lot numbered two (2) in Block A, in the subdivision known as Blocks A & B, Accokeek Acres", as per Plat thereof recorded among the Land Records of Prince George's County, Maryland in Plat Book WWW 63, folio 10.

TERMS OF SALE: A deposit of \$10,000.00 in the form of cash, certified check, or in any other form suitable to the substitute Trustees in their sole discretion, shall be required at the time of sale. The balance of the purchase price with interest at 4.500% per annum from the date of sale to the date of payment will be paid within ten days after the final ratification of the sale.

Adjustments on all taxes, public charges and special or regular assessments will be made as of the date of sale and thereafter assumed by purchaser.

Front Foot Benefit charges are to be adjusted for the current year to date of sale and assumed thereafter by the purchaser. Title examination, conveyancing, state revenue stamps, transfer taxes and all other costs incident to settlement are to be paid by the purchaser. Time is of the essence for the purchaser, otherwise the property will be resold at the risk and cost of the defaulting purchaser. The purchaser agrees to pay the Substitute Trustees fees plus all costs incurred if the Substitute Trustee have filed the appropriate pleadings with the Court to resell the property. Purchaser waives personal service of any paper filed with the court in connection with such motion and any Show Cause Order issued by the Court and expressly agrees to accept service of any such paper or Order by certified mail and regular mail sent to the address provided by the purchaser and as recorded on the documents executed by purchaser at the time of the sale. Service shall be deemed effective upon the purchaser 3 days after postmarked by the United States Post Office. It is expressly agreed by the purchaser that actual receipt of the certified mail is not required for service to be effective. If the purchaser fails to go to settlement the deposit shall be forfeited to the Substitute Trustee and all expenses of this sale (including attorney fees or full commission on the gross sales price of the sale) shall be charged against and paid from the forfeited deposit. In the event of resale the defaulting purchaser shall not be entitled to any surplus proceeds or profits resulting from any resale of the property regardless of any improvements made to the real property.

In the Event this property is sold and for any reason the sale is not ratified the liability of the Substitute Trustees shall be limited to a refund of the deposit. Upon refund of the deposit the purchaser shall have no further claim against the Substitute Trustees either at law or in equity.

JEREMY K. FISHMAN, SAMUEL D. WILLIAMOWSKY,
and ERICA T. DAVIS
Substitute Trustees, by virtue of Instrument recorded
among the land records of Prince George's County, Maryland

Brenda DiMarco, Auctioneer
14804 Main Street
Upper Marlboro, MD 20772
Phone#: 301-627-1002
Auctioneer's Number # A000580

147896 (9-12,9-19,9-26)

McCabe, Weisberg & Conway, LLC
312 Marshall Avenue, Suite 800
Laurel, Maryland 20707
301-490-3361

SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE
6501 CIPRIANO ROAD
LANHAM, MARYLAND 20706

By virtue of the power and authority contained in a Deed of Trust from Lolita Peterson, dated November 30, 2005, and recorded in Liber 24444 at folio 552 among the Land Records of PRINCE GEORGE'S COUNTY, Maryland upon default and request for sale, the undersigned Substitute Trustees will offer for sale at public auction at the front of the Duval Wing of the Prince George's County Courthouse, which bears the address 14735 Main Street, Upper Marlboro, Maryland, 20772, on

OCTOBER 1, 2024
AT 9:30 AM

ALL THAT FEE-SIMPLE LOT OF GROUND AND THE IMPROVEMENTS THEREON situated in Prince George's County, Maryland and more fully described in the aforesaid Deed of Trust. The property is improved by a dwelling.

The property will be sold in an "as is" condition and subject to conditions, restrictions, easements, encumbrances and agreements of record affecting the subject property, if any, and with no warranty of any kind.

Terms of Sale: A deposit in the form of cashier's or certified check, or in such other form as the Substitute Trustees may determine, at their sole discretion, for \$7,000.00 at the time of sale. If the noteholder and/or servicer is the successful bidder, the deposit requirement is waived. Balance of the purchase price is to be paid within ten (10) days of the final ratification of the sale by the Circuit Court for PRINCE GEORGE'S COUNTY, Maryland. Interest is to be paid on the unpaid purchase price at the rate of 5% per annum from date of sale to the date the funds are received in the office of the Substitute Trustees, if the property is purchased by an entity other than the noteholder and/or servicer. If payment of the balance does not occur within ten (10) days of ratification, the deposit will be forfeited as liquidated damages. The purchaser agrees that the property may be resold pursuant to an order of court, waives personal service upon themselves and/or any principal or corporate designee of any documents filed regarding the failure to pay the purchase price within ten (10) days of ratification and expressly agrees to accept service by first class mail of said documents at the address provided by the purchaser in the Memorandum of Sale. The purchaser will not be entitled to any surplus or profits arising from the resale even if they are the result of improvements made by the purchaser. There will be no abatement of interest due to the purchaser in the event settlement is delayed for any reason. Taxes, ground rent, water rent, and all other public charges and assessments payable on an annual basis, to the extent such amounts survive foreclosure, including sanitary and/or metropolitan district charges to be adjusted for the current year to the date of sale, and assumed thereafter by the purchaser. Condominium fees and/or homeowners association dues, if any, shall be assumed by the purchaser from the date of sale. The purchaser shall be responsible for the payment of the ground rent escrow, if required. Cost of all documentary stamps, transfer taxes, and all settlement charges shall be borne by the purchaser. The sale is subject to a post sale audit of the loan, including but not limited to an analysis of whether the borrower entered into a loan modification agreement, filed bankruptcy, reinstated or paid off the loan prior to the sale. The Substitute Trustees will convey either insurable or marketable title. If the Substitute Trustees are unable to convey insurable or marketable title or, the post sale audit concludes that the sale should not have occurred, or the sale is not ratified by the court for any reason, the purchaser's sole remedy in law or equity shall be limited to the refund of the deposit without interest even if the purchaser has made improvements to the property. Upon refund of the deposit, the sale shall be void and of no effect, and the purchaser shall have no further claim against the Substitute Trustees. Purchaser shall be responsible for obtaining physical possession of the property. The purchaser at the foreclosure sale shall assume the risk of loss for the property immediately after the sale. (Matter # 24-600387)

LAURA H.G. O'SULLIVAN, ET AL.,
Substitute Trustees, by virtue of an instrument recorded
in the Land Records of PRINCE GEORGE'S COUNTY, Maryland

147899 (9-12,9-19,9-26)

LEGALS

AXELSON, WILLIAMOWSKY, BENDER & FISHMAN, P.C.
ATTORNEYS AND COUNSELORS AT LAW
1401 Rockville Pike, Suite 650
Rockville, MD 20852
TELEPHONE (301) 738-7657
TELECOPIER (301) 424-0124

SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE
Improved by premises known as
4505 38th Street, Brentwood, MD 20722-1016

By virtue of the power and authority contained in a Deed of Trust from BARBARA ARLENE MALAY, dated September 13, 1996 and recorded in Liber 11023 at Folio 258 among the land records of PRINCE GEORGE'S COUNTY, Maryland, upon default and request for sale, the undersigned trustees will offer for sale at public auction in front of the Main Street entrance to the Duvall Wing of the Prince George's County Courthouse Complex, Upper Marlboro, Maryland on

FRIDAY, SEPTEMBER 27, 2024

3:05 P.M.

all that property described in said Deed of Trust as follows:

The North 45 foot front by full depth thereof of Lot numbered Twenty-Four (24), in the subdivision known as "DR. S. A. CZARRA'S ADDITION TO BRENTWOOD", as per plat recorded in Plat Book JWb 5, at Plat 690A-11, among the Land Records of Prince George's County, Maryland. (17th Election District) which has the address of 4505 38TH STREET BRENTWOOD, MARYLAND 20722.

Said property is improved by **A Dwelling and Is SOLD IN "AS IS CONDITION"**

TERMS OF SALE: A deposit of \$6,000.00 in the form of cash, certified check, or in any other form suitable to the substitute Trustees in their sole discretion, shall be required at the time of sale. The balance of the purchase price with interest at 4.500% per annum from the date of sale to the date of payment will be paid within ten days after the final ratification of the sale.

Adjustments on all taxes, public charges and special or regular assessments will be made as of the date of sale and thereafter assumed by purchaser.

Front Foot Benefit charges are to be adjusted for the current year to date of sale and assumed thereafter by the purchaser. Title examination, conveyancing, state revenue stamps, transfer taxes and all other costs incident to settlement are to be paid by the purchaser. Time is of the essence for the purchaser, otherwise the property will be resold at the risk and cost of the defaulting purchaser. The purchaser agrees to pay the Substitute Trustees fees plus all costs incurred if the Substitute Trustee have filed the appropriate pleadings with the Court to resell the property. Purchaser waives personal service of any paper filed with the court in connection with such motion and any Show Cause Order issued by the Court and expressly agrees to accept service of any such paper or Order by certified mail and regular mail sent to the address provided by the purchaser and as recorded on the documents executed by purchaser at the time of the sale. Service shall be deemed effective upon the purchaser 3 days after postmarked by the United States Post Office. It is expressly agreed by the purchaser that actual receipt of the certified mail is not required for service to be effective. If the purchaser fails to go to settlement the deposit shall be forfeited to the Substitute Trustee and all expenses of this sale (including attorney fees or full commission on the gross sales price of the sale) shall be charged against and paid from the forfeited deposit. In the event of resale the defaulting purchaser shall not be entitled to any surplus proceeds or profits resulting from any resale of the property regardless of any improvements made to the real property.

In the Event this property is sold and for any reason the sale is not ratified the liability of the Substitute Trustees shall be limited to a refund of the deposit. Upon refund of the deposit the purchaser shall have no further claim against the Substitute Trustees either at law or in equity.

JEREMY K. FISHMAN and ERICA T. DAVIS
Substitute Trustees, by virtue of Instrument recorded
among the land records of Prince George's County, Maryland

Brenda DiMarco, Auctioneer
14804 Main Street
Upper Marlboro, MD 20772
Phone#: 301-627-1002
Auctioneer's Number # A000580

147897 (9-12,9-19,9-26)

LEGALS

NOTICE OF INTENT TO DISPOSE OF
IMPOUNDED VEHICLES

The motor vehicle(s) below have been impounded by Fastlane Towing for violation of the County ordinance prohibiting unauthorized parking on private property and remains unclaimed as of the date of this notice.

The owner(s) / lien holder(s) are hereby informed of their right to reclaim vehicle(s) upon payment of all charges and costs resulting from towing, preservation and storage. Pursuant to Sec. 26.142.10, vehicle owner has the right to contest the validity of the tow within (21) days of the date of this notice by requesting a hearing with the Director.

Failure by owner(s) / lien holder(s) to reclaim vehicle(s) within 21 days of the date of this notice shall be deemed a waiver of all rights, title, and interest thereby consenting to the disposal of said vehicle.

To reclaim your vehicle, please call (202) 923-5576 or (301) 420-4012.

The following vehicles are located at 1309 Ritchie Road Capitol Heights, MD 20743 or 14610 B Old Gunpowder Road, Laurel, MD 20707

YEAR	MAKE	MODEL	VIN
2013	Mercedes-Benz	C300	5DDGF8AB6DR297553
2013	Nissan	Versa	3N1CN7AP0DL887887
2018	Porsche	Macan	WP1AA2A59JL804816
2006	Mercedes-Benz	E350	WDBUF87J66X182735
1998	Nissan	Altima	1N4DL01D7WC110826
2023	Hyundai	Tucson	5NMJECAE6PH258325
2022	Nissan	Sentra	3N1AB8CV1NY242686
2024	Acura	Integra	19UDE4H37RA022868
2014	Mercedes-Benz	C	WDDGF8AB4EG197366
2022	Kia	Forte	3KPF24A06NE489242
1998	Honda	Accord	1HGCG5647WA129177
2016	Hyundai	Accent	KMHCT4AE6GU977311
2006	Chevrolet	Impala	2G1WB58K669317084
2015	Nissan	Rogue	JN8AS5MVG6W761935
2008	Mercedes-Benz	S550	WDDNG86X78A166774
2018	Ford	Mustang	1FA6P8TH5J5179376
2014	Chevrolet	Impala	2G11X55L0E9280108
2017	Nissan	Altima	1N4AL3AP1HC149302
2012	Mercedes-Benz	C250	WDDGJ4HB6CF805372
2014	Ford	Escape	1FMCU9J91EUD28803

LEGAL NOTICE
CITY OF BOWIE, MD
PUBLIC HEARING

A Public Hearing for Ordinance O-8-24 Amending Chapter 26 "Zoning," Article II, Sec. 26-48 "Final Decision of City Council" of the Code of the City of Bowie to Clarify the Timing of Actions Required of the City Council Regarding Recommendations of the Advisory Planning Board, is scheduled to be held at 8:00 p.m., Monday, September 16, 2024. Those wishing to provide testimony / comments for the public hearing can sign up to speak prior to the beginning of the meeting, or email written testimony / comments to city-clerk@cityofbowie.org. Deadline for submittal of written testimony / comments is 7:00 p.m., Monday, September 16, 2024. Residents may attend the meeting in person in the Council Chambers at Bowie City Hall, 15901 Fred Robinson Way, Bowie, MD 20716, or may view meetings online at www.cityofbowie.org/viewmeetings or on Verizon channel 10 or Comcast channel 71 and 996. For more information, contact the City Clerk at 301-809-3029 or ahernandez@cityofbowie.org.

Alfred D. Lott
City Manager

147907 (9-12)

LEGALS

AXELSON, WILLIAMOWSKY, BENDER & FISHMAN, P.C.
ATTORNEYS AND COUNSELORS AT LAW
1401 Rockville Pike, Suite 650
Rockville, MD 20852
TELEPHONE (301) 738-7657
TELECOPIER (301) 424-0124

SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE
Improved by premises known as
609 Cover Lane, Accokeek, MD 20607

By virtue of the power and authority contained in a Deed of Trust from MARY M. WRIGHT, dated May 21, 2010 and recorded in Liber 31786 at Folio 599 among the land records of PRINCE GEORGE'S COUNTY, Maryland, upon default and request for sale, the undersigned trustees will offer for sale at public auction in front of the Main Street entrance to the Duvall Wing of the Prince George's County Courthouse Complex, Upper Marlboro, Maryland on

FRIDAY, SEPTEMBER 27, 2024

3:10 P.M.

all that property described in said Deed of Trust as follows:

LOT 17, BLOCK B, IN THE SUBDIVISION KNOWN AS "PLAT ONE MANOKEEK", AS PER PLAT THEREOF RECORDED AMONG THE LAND RECORDS OF PRINCE GEORGE'S COUNTY MARYLAND IN PLAT BOOK VJ 189, AT PLAT 1

Said property is improved by **A Dwelling and Is SOLD IN "AS IS CONDITION"**

TERMS OF SALE: A deposit of \$17,000.00 in the form of cash, certified check, or in any other form suitable to the substitute Trustees in their sole discretion, shall be required at the time of sale. The balance of the purchase price with interest at 5.250% per annum from the date of sale to the date of payment will be paid within ten days after the final ratification of the sale.

Adjustments on all taxes, public charges and special or regular assessments will be made as of the date of sale and thereafter assumed by purchaser.

Front Foot Benefit charges are to be adjusted for the current year to date of sale and assumed thereafter by the purchaser. Title examination, conveyancing, state revenue stamps, transfer taxes and all other costs incident to settlement are to be paid by the purchaser. Time is of the essence for the purchaser, otherwise the property will be resold at the risk and cost of the defaulting purchaser. The purchaser agrees to pay the Substitute Trustees fees plus all costs incurred if the Substitute Trustee have filed the appropriate pleadings with the Court to resell the property. Purchaser waives personal service of any paper filed with the court in connection with such motion and any Show Cause Order issued by the Court and expressly agrees to accept service of any such paper or Order by certified mail and regular mail sent to the address provided by the purchaser and as recorded on the documents executed by purchaser at the time of the sale. Service shall be deemed effective upon the purchaser 3 days after postmarked by the United States Post Office. It is expressly agreed by the purchaser that actual receipt of the certified mail is not required for service to be effective. If the purchaser fails to go to settlement the deposit shall be forfeited to the Substitute Trustee and all expenses of this sale (including attorney fees or full commission on the gross sales price of the sale) shall be charged against and paid from the forfeited deposit. In the event of resale the defaulting purchaser shall not be entitled to any surplus proceeds or profits resulting from any resale of the property regardless of any improvements made to the real property.

In the Event this property is sold and for any reason the sale is not ratified the liability of the Substitute Trustees shall be limited to a refund of the deposit. Upon refund of the deposit the purchaser shall have no further claim against the Substitute Trustees either at law or in equity.

JEREMY K. FISHMAN, SAMUEL D. WILLIAMOWSKY,
and ERICA T. DAVIS
Substitute Trustees, by virtue of Instrument recorded
among the land records of Prince George's County, Maryland

Brenda DiMarco, Auctioneer
14804 Main Street
Upper Marlboro, MD 20772
Phone#: 301-627-1002
Auctioneer's Number # A000560

147898 (9-12,9-19,9-26)

LEGALS

LEGAL NOTICE
CITY OF BOWIE, MD

Ordinance O-7-24 Amending the Adopted Budget for the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025, as Embodied in Ordinance O-4-24, to Appropriate Funds for the following Projects and Grants: an Additional \$122,000 for the Public Arts Bowie Sign Project, \$58,500 for Energy Efficiency and Conservation Strategy, Additional Grant Funding to the Maryland Women's Business Center (MWBC) Totaling \$120,000, and Funding for the Emergency Operations Center in the Amount of \$237,500.

PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on September 3, 2024.

Alfred D. Lott
City Manager

147906 (9-12)

LEGALS

Public Hearing Notice
City of Bowie
Community Development Block Grant Program

In accordance with guidelines established by the U.S. Department of Housing and Urban Development (HUD), notice is hereby given that the City of Bowie, as an entitlement participant in the federal Community Development Block Grant (CDBG) Program, solicits public participation in the development of the Consolidated Annual Performance and Evaluation Report (CAPER) for fiscal year 2023 and fiscal year 2024. The City will present the draft CAPER, which is available to view at the City website from September 27, 2024 – October 27, 2024, as well as physical copies placed at libraries, Bowie City Hall, and the Bowie Senior Center.

Online Public Hearing: <https://bowie.fyi/bowiecaper>
Date: October 1, 2024
Time: 7:00PM

All City CDBG documents are posted on the City's website:
www.cityofbowie.org/cdbg.

The Consolidated Annual Performance and Evaluation Report (CAPER) provides a yearly accounting of CDBG and other funds allocated towards the implementation of objectives outlined in the Five-Year Strategy Plan, which is included in the Consolidated Plan for Community Development. The Five-Year Strategy Plan identifies community needs and proposed solutions in the areas of Housing, Special Needs, Economic Development, and Non-Housing Community Development. The City's CDBG activities benefited low- and moderate-income citizens through the City's Single-Family Housing Rehabilitation Program and the Workforce Development Program.

For additional information or to submit comments on the draft CAPER, please call 301-809-3009 or email bowiehsg@cityofbowie.org

Alfred D. Lott, City Manager

147929 (9-12)

The Prince George's Post

Call: 301-627-0900 | Fax: 301-627-6260

CR-05 - Goals and Outcomes - 91.520(a)

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.
91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Single Family Rehabilitation Program

The Single Family Housing Rehabilitation Program is a federally funded grant program that provides financial assistance to single family homeowners with limited financial means. The purpose of the grant is to provide energy efficiency related upgrades and repairs to correct hazardous conditions, eliminate safety hazards, repair or replace major systems, correct interior and exterior deficiencies, energy improvements, modifications for persons with disabilities and eliminate lead based paint hazards. The maximum grant fund per household is \$10,000.

FISCAL YEAR 2023 ACCOMPLISHMENTS

1. Completed the single family housing rehab program design and application process.
2. Completed RFP for energy audit firm and awarded contract.
3. Completed RFP for construction and lead based paint inspection firm and awarded contract.
4. Approved 13 new residents to participate in the single family housing rehab program.
5. Completed 11 rehab projects.
6. Begin implementation process for new applicants. (i.e. kickoff meeting, environmental reviews).
7. Completed IDIS entries for new projects.
8. Completed IDIS drawdowns for completed projects.

Workforce Development

Thirty-four residents applied to participate in the 2023 program. OGD staff conducted online and/or phone intake interviews with each responsive applicant to determine their goals for the program and current career plans. Following the interview process, eighteen youth aged 15 – 17 and eight adult residents aged 18 – 25 elected to participate, for a total of twenty-six participants.

Youth and adult participants met for two hours on Zoom during Tuesday and Thursday evenings, respectively, starting in April, 2023, for a total of four weeks of classes in Module 1. The first hour was presented by staff from Bowie Youth and Family Services on the Life Skills curriculum. The second hour was presented by speakers from Patriots TTC, covering a different STEM industry. OGD staff made all subsequent Life Skills and STEM presentations available on the program website, at <https://www.cityofbowie.org/worktraining>, as well as supplementary materials.

The second module on innovation and entrepreneurship was slightly shorter, again presenting on Tuesday and Thursday evenings, starting in May, 2023 for two weeks for each cohort. Again, recordings of all sessions were made available to all participants.

Fair Housing

During Fair Housing Month, on Wednesday, April 26, 2023, the City hosted an online presentation on Fair Housing laws, rights, and organizations that can assist with fair housing violations. The presentation was publicized to the same entities listed above, as well as the Bowie faith community and other nonprofit organizations. The 2023 program featured three subject-matter experts who work in the fair housing space regionally. Imani Cherry, Esq and Autumn Clark, Esq of the Relman Colfax law firm presented on the laws and history of fair housing legislation, while Hilary S. Chapman of Metropolitan Washington Council of Governments (MWCOCG) presented on the regional Analysis of Impediments to Fair Housing report, which was recently completed by MWCOCG, covering the entire DMV region. The online presentation was well attended and the speakers received a number of questions from attendees.

The City also provides information about fair housing on an on-going basis. The City website includes a section about fair housing and links to further information and reading. The Office of Grant Development and Administration (OGDA) responds to resident inquiries about fair housing and directs them to the appropriate services or authorities.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Economic development projects are designed to increase opportunities for employment, commerce, and home ownership. Human services activities address the health, safety and well-being of residents, especially the elderly and persons with special needs. The designated CDBG project area for FY2023 covers the Single Family Housing Rehabilitation Program, Fair Housing Training, Workforce Development Training, Emergency Food Assistance and Emergency Rental Assistance. CDBG funded activities for these projects meet the national objective of providing benefits to low and moderate-income persons.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available.

Source of Funds	Resources Made Available	Amount Expended During Program Year Program Year 2022
CDBG	196435	248042.28

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any

publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

No additional funds were leveraged during HUD FY2022.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Number of households to be supported	One-Year Goal	Actual
Homeless		
Non-Homeless		
Special-Needs		
Total		

Number of households supported through:	One-Year Goal	Actual
Rental Assistance		
The Production of New Units		
Rehab of Existing Units		
Acquisition of Existing Units		
Total		

CR-25 Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Bowie is a participant in the Prince George's County Continuum of Care. The Continuum of Care has developed a system to address homelessness and the priority needs of homeless individuals and families, including homeless subpopulations. The CoC addresses the housing and supportive services needs in each stage of the continuum process to help homeless persons make the transition to permanent housing and independent living. These services are documented annually during the Continuum of Care's point-in-time survey, and individual needs are evaluated each time a person enters the County system. This ensures individuals are receiving the appropriate type of care and are being pointed toward permanent, supportive housing and associated mainstream benefits.

The City of Bowie engages in street outreach in cooperation and coordination with the Prince George's County Street Outreach Team, as well as participating in the PIT count. City staff are often the first contact for unhoused people in the area of Bowie, and have worked with the County's coordinated entry team to get them into shelter space and access other services, such as ID replacement, day centers, showers, hot meals, and other basic needs. While canvassing for unsheltered persons, the City also brings kits of basic supplies such as socks, hygiene items, blankets, coats, and other needs. If a person declines services, City staff continues to check with them on a regular basis. Bowie police officers, park rangers, and members of the faith community also serve as a network to report unsheltered persons in need of outreach and services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Bowie will address the emergency and transitional housing needs of homeless persons as a participant in the Prince George's County Continuum of Care (CoC). The City does not directly provide services or receive ESG funds, but will work with the CoC to address homelessness. No homeless housing is available in the City; however, the City works closely with its police force and within its City departments to address the needs of homeless individuals. Any homeless individual in Bowie is immediately referred to the Continuum of Care for the services they provide. The City is also in conversation with various community and faith-based groups interested in increasing the supply of homeless residences in the City.

In certain emergency circumstances, most often house fires, the City has also assisted City residents both with referrals to County and State services, as well as offering material support as-needed. This assistance is provided on a case-by-case basis depending on residents' and families' expressed needs, and is coordinated with elected officials offices as well the County Department of Social services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The County Plan contains range of options to reduce time households remain homeless & expedite transition to permanent housing & prevent recidivism. County's Plan focuses on two strategies: 1 Rapid Re-Housing (RRH) & 2 Permanent Housing (PH). Accommodations were made for five subpopulations identified by CoC as presenting unique challenges: unaccompanied youth, veterans, chronically homeless, mentally ill, substance abusing or dually diagnosed persons and/or disabled individuals, domestic violence survivors, & returning residents. The CoC has subcommittees to design/implement strategies to address unique barriers to permanent housing for these groups.

Rapid Re-Housing (RRH): a well-developed housing barrier assessment process, good relationships with landlords, the presence of staff skilled in negotiation, housing location, case management, and the availability of funds for short-to-medium rental and utility subsidies, as well as other related housing costs.

Permanent Housing(PH): The longer a household remains in a state of homelessness, the less likely they are to prevent the cycle from re-occurring and the greater their risk for recidivism. Therefore, timely and appropriate intervention is critical. The County's Plan focuses on two priority areas of permanent housing: 1) subsidized housing, and 2) permanent supportive housing (PSH)

Special Populations: Permanent Housing for these populations presents a unique set of barriers that further complicate services to persons who are homeless and require additional strategies that are customized to remove these challenges and facilitate transition to permanency.

Unaccompanied youth/young adults: The County developed the Homeless Youth Work Group to lead efforts for servicing unaccompanied young people ages 13-24. The County was awarded \$3.5 mil in Youth Homelessness Demonstration Program, which is currently being implemented to offer more services to youth.

Chronically homeless, mentally ill, substance abusing, dually diagnosed and/or disabled individuals: Emergency shelters are not designed to address the extensive needs of people with serious mental illness or other disabilities. Strategic efforts to provide permanent housing include: development of registry of all homeless individuals who are chronic and/or experiencing behavioral health crisis that prevents them from maintaining housing stability without intense intervention/support; implementation of the vulnerability index, multidisciplinary review panel to determine placement prioritization; expanded housing options including Housing First PSH, Safe Haven, drop-in center.

Veterans: County has largest number of vets in MD yet few access homeless services. County has established relationships with Veteran's Affairs, community colleges, workforce orgs, housing developers & service providers to take advantage of upcoming housing/related services for vets.

Re-Entry: Approx. 4,000 inmates are released from Dept of Corrections each year. County collaborates with criminal justice agencies, community orgs & service providers to promote successful re-integration of returning citizens.

Domestic Violence Survivors: There is significant lack of emergency shelter beds for domestic violence survivors & a lack of specialized shelter for survivors. County's Plan includes strategies

designed to address challenges of domestic violence survivors & ensure all persons have a safe, secure place to reside.

In addition to County services, the City has offered emergency rental assistance and eviction diversion in emergency situations, such as during 2020-2021 period, when many residents lost income due to pandemic restrictions.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The first defense against homelessness is prevention and/or diversion, both of which are highlighted as priorities in the County's Strategic Plan. It is much more cost effective for many households to maintain their housing rather than the County facilitating entry into the homeless emergency system and re-housing the family. The County has a very strong system for prevention and intervention but does not have the funding required to end homelessness.

Shelter diversion: The goal of this strategy is to help at-risk households seeking shelter to identify alternative housing options (avoiding entry into a shelter), and to offer support services that will help them stabilize until a permanent housing opportunity becomes available. Shelter diversion is handled through the coordinated intake process and is used in cases where it is a safe and practical alternative to shelter.

Prevention: Prevention assistance, usually in the form of immediate and short-term rental and/or utility assistance, provides a means of preserving permanent housing situations and saving households from entering the homeless assistance system. Prevention and diversion programs are of critical importance to keeping people from becoming homeless in the face of a personal crisis. The County's Plan includes creation of a publicly and privately funded and coordinated intervention system focused on preventing homelessness and maximizing the effectiveness of this limited pool of resources.

Prince George's County envisions a comprehensive housing crisis response system through which homelessness can be prevented, and as required, homelessness can be quickly ended. The plan is designed to identify and align homeless support systems to meet the distinct needs of people at risk of, or experiencing homelessness, make additional affordable housing resources available either through development and/or subsidy programs, realign existing resources with prevention and rapid re-housing initiatives, and target permanent supportive housing for those deemed most vulnerable.

In addition to continuing these programs, the City's rehabilitation program will maintain the affordable housing stock while reducing residents' monthly payments through energy efficiency improvements. These improvements will lower costs for residents and enable many to remain in their homes.

CR-30 Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing.

Bowie does not have its own public housing agency, nor is there public housing in the City. As public housing has not been established as a high priority need in Bowie, the City will continue to encourage the development of other types of affordable housing that serve the demographics of the community.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership.

While no conventional public housing exists in Bowie, the City has taken a strategic and coordinated effort to ensure those living in affordable senior housing have access to premium social services, decent housing, ample recreational facilities, convenient and affordable health care, senior service provisions, educational extension services, and responsible and interactive law enforcement that enhance the quality of life in the community, increase housing values, and develop employment opportunities.

The City has also negotiated with multiple developers to provide an Affordable Dwelling Unit program (ADUs) for residents making less than area median income. As both rents and housing costs increase, such measures are crucial to maintain a supply of housing units available to all residents of the City.

Actions taken to provide assistance to troubled PHAs.

N/A, no PHAs within the City of Bowie

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

N/A

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Continued collaboration with County, State, and Nonprofit resources to address homelessness, affordable housing issues, and fair housing education.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

N/A

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

N/A

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

N/A

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

City coordinates closely with County social services and nonprofit providers.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City conducts annual fair housing education events and provides resources and information via the City website and partners as recommended in the most recent AI.

CR-40 - Monitoring 91.220 and 91.230

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Describe the standards and procedures that will be used to monitor activities carried out in furtherance of the plan and will be used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and comprehensive planning requirements.

The Annual Action Plan Fiscal Year 2023, developed with citizen participation, identified specific goals and objectives to meet local priority needs during the CDBG program year 23 (HUD FY22). The CDBG program supports annual improvements for low and moderate-income families throughout the City of Bowie.

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, requires the annual submission of performance reports by grant recipients on these Federal programs. The U.S. Department of Housing and Urban Development (HUD) reviews the Consolidated Annual Performance Evaluation Report (CAPER) For Fiscal Year 2023 based on the goals and strategies contained in the Annual Action Plan. The CAPER contains a narrative summary and evaluation of activities and expenditures made during the fiscal year 2023 in order to implement the City's overall community development strategy. As indicated in the Annual Action Plan Fiscal Year 2023, CDBG funded activities for program year-23 were to include the completion of planned activities for the Single Family Housing Rehabilitation Program, Fair Housing education, and Workforce Development activities.

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Bowie has developed and adopted a Citizen Participation Plan, which sets forth policies and procedures for citizen participation in the City's CDBG program. During the development of the Consolidated Plan, residents are surveyed via mail and internet to gain feedback and information about issues of most concern to the community. Public comments are accepted as part of the Annual Action Plan, Consolidated Plan, and CAPER development process.

The City of Bowie encourages and solicits citizen participation in the development of the CAPER. City agencies, faith and community-based organizations, and individuals representing the needs of the elderly, homeless persons and people with disabilities are consulted in planning housing and

community development goals as part of the Consolidated Planning process, and on a regular basis in the day-to-day operations of the City.

The City of Bowie held public hearings on October 1, 2024 and December 2, 2024 to introduce the findings of the CAPER process and to solicit public comments. The CAPER was available for public review for thirty days, September 27, 2024 – October 27, 2024, on the City’s website, as well as printed copies distributed at Bowie City Hall front desk, the Bowie Senior Center, and the public library branches. The Bowie City Council approved and adopted the 2023 CAPER on December 2, 2024 at its public hearing. The City advertises notices of public hearings in newspapers and on its web site as well as provides copies of the proposed and/or approved CDBG documents at City Hall and other locations as noted above.

Legal Notice was published in the Prince George's Post on September 12, 2024 providing notice of the Public Hearings held October 1, and another notice in the Prince George's Post on October 10, 2024, regarding the public hearing on December 2, 2024. The Draft report was then available for thirty days for public review in compliance with HUD regulations during which time City staff collected and responded to any public comments. *No public comments were received.*

CR-45-CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes.

CR-58 - Section 3

Total Labor Hours:

	CDBG
Total Number of Activities	0
Total Labor Hours	0
Total Section 3 Worker Hours	0
Total Targeted Section 3 Worker Hours	00

Qualitative Efforts - Number of Activities by Program:

	CDBG
--	------

Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0
Direct, on-the job training (including apprenticeships).	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	0
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0
Held one or more job fairs.	1
Provided or connected residents with supportive services that can provide direct services or referrals.	10
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	10
Assisted residents with finding child care.	1

Assisted residents to apply for, or attend community college or a four year educational institution.	0
Assisted residents to apply for, or attend vocational/technical training.	0
Assisted residents to obtain financial literacy training and/or coaching.	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0
Provided or connected residents with training on computer use or online technologies.	10
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	10
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0
Other.	0

SINGLE FAMILY HOUSING REHAB PROGRAM SUMMARY

The Single Family Housing Rehabilitation Program is a federally funded grant program that provides financial assistance to single family homeowners with limited financial means. The purpose of the grant is to provide energy efficiency related upgrades and repairs to correct hazardous conditions, eliminate safety hazards, repair or replace major systems, correct interior and exterior deficiencies, energy improvements, modifications for persons with disabilities and eliminate lead based paint hazards. The maximum grant fund per household is \$10,000.

The goals of the program are consistent with the Federal Department of Housing and Urban Development's goals for the Energy Star Program which are as follows:

1. Help homeowners make energy efficiency related improvements to their homes.
2. Reduce home operating cost.
3. Reduce health hazards
4. Improve indoor air quality
5. Increasing comfort.
6. Increasing property value
7. Improving outlook on life

Eligible Improvements

- | | |
|------------------|-----------------|
| 1. Roofing | 6. Appliances |
| 2. Siding | 7. ADA Installs |
| 3. Insulation | 8. Electrical |
| 4. Windows/Doors | 9. Plumbing |
| 5. HVAC Systems | |

FISCAL YEAR 2023 ACCOMPLISHMENTS

1. Completed the single family housing rehab program design and application process.
2. Completed RFP for energy audit firm and awarded contract.
3. Completed RFP for construction and lead based paint inspection firm and awarded contract.
4. Approved fifteen (13) new residents to participate in the single family housing rehab program.
5. Completed eleven(11) rehab projects.
6. Begin implementation process for new applicants. (ie. kickoff meeting, environmental reviews).
7. Completed IDIS entries for new projects.
8. Completed IDIS drawdowns for completed projects.

SINGLE FAMILY HOUSING

Rehabilitation Program

Grant program funded by the U.S. Department of Housing and Urban Development (HUD).

The goals of this program are consistent with HUD's policies and its goals for the Energy Star Program, which are as follows:

- 1) *help homeowners make energy efficiency related improvements to their homes*
- 2) *reduce home operating costs*
- 3) *reduce health hazards*
- 4) *improve indoor air quality*
- 5) *improve mobility.*

For an application or more information contact:

CITY OF BOWIE OFFICE OF GRANT DEVELOPMENT AND ADMINISTRATION

15901 Fred Robinson Way
Bowie, Maryland 20716
Phone: 301-809-3051
Fax: 301-809-2302
bowiehsg@cityofbowie.org



LET US HELP MAKE YOUR HOME HEALTHY AND SAFE

Eligible Bowie homeowners may receive grants of up to \$10K to make energy efficiency and safety related improvements to their homes.



Eligible Applicants must:

- Be a legal owner of property within City limits
- Have a household income limit at or below the following:

FAMILY SIZE	INCOME LIMIT
1 Person	\$63,000
2 Persons	\$72,000
3 Persons	\$81,000

The maximum grant funding per household is \$10,000. Prior grant recipients are ineligible to apply.

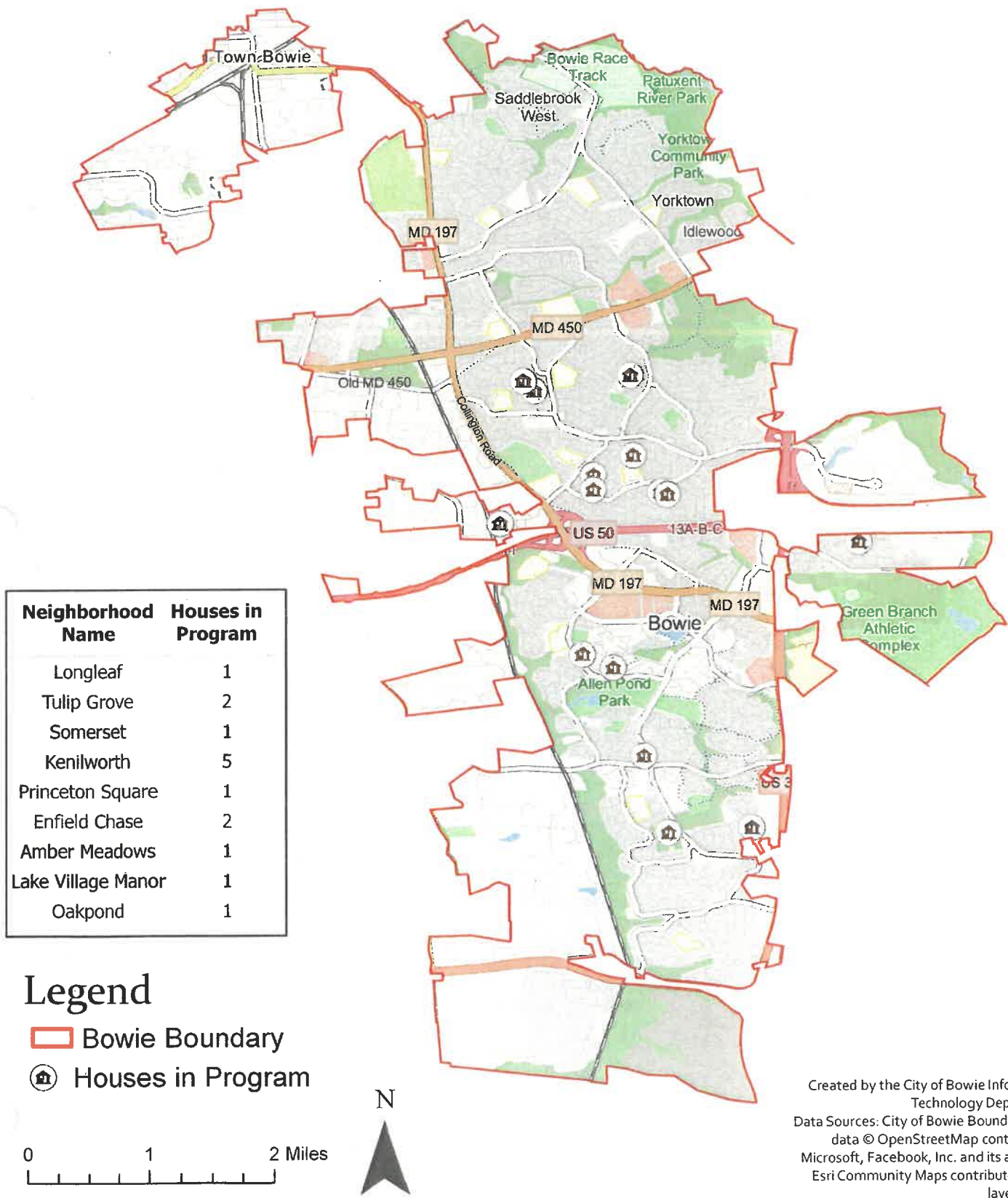
(Additional State and Federal requirements apply)

Eligible Improvements

- Roofing
- Siding
- Insulation
- Windows/Doors
- HVAC Systems
- Energy Star Appliances
- Mobility Installations
- Electrical Upgrades
- Plumbing Repairs



City of Bowie Single Family Housing Rehab Program Round 5





CITY OF BOWIE SINGLE FAMILY HOUSING REHAB PROGRAM

FY 23 GRANT RECIPIENTS

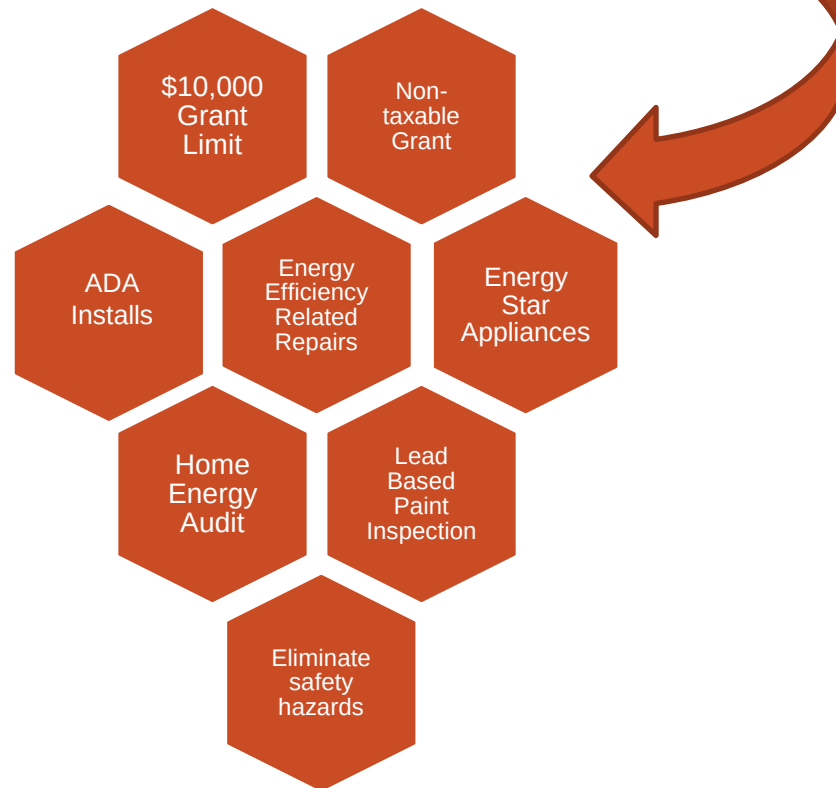
KICK OFF MEETING

September 1, 2022

**PRESENTED BY THE CITY MANAGER'S DEPARTMENT
OFFICE OF GRANT DEVELOPMENT & ADMINISTRATION**

CONGRATULATIONS

YOUR GRANT AWARD INCLUDES



PROGRAM GOALS

The purpose of this federally funded grant is to provide energy efficiency related upgrades and repairs to correct hazardous conditions, eliminate safety hazards, repair or replace major systems, correct interior and exterior deficiencies, energy improvements, modifications for persons with disabilities and eliminate lead based paint hazards.

**Assist homeowners
with energy efficiency
repairs**

**Reduce home
operating costs**

**Reduce health
hazards**

**Improve indoor air
quality**

**Assist with mobility
challenges**

**Increase home
comfortability**



ELIGIBILITY CRITERIA



INCOME GUIDELINES

- Must be a low/mod income family
- Total house income cannot exceed 80% of the median family income

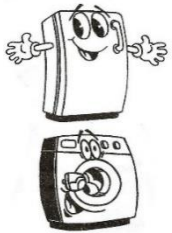
OWNERSHIP

- Owner occupied
- No outstanding liens
- Non foreclosure status
- Primary residence
- Repairs requested are not part of any City Housing Code compliance violation

ELIGIBLE REPAIRS



- Roofing
- Exterior Siding
- Attic Insulation
- Windows/Doors
- Electrical Upgrades
- Energy Star Appliances
- HVAC Systems
- Plumbing Repairs



GRANT PROCESS



PROJECT COMPLETION

ESSENTIAL COMPLETION REQUIREMENTS

- Call for final inspection
- WSSC/BGE Inspections
- Homeowner & Construction Inspector Sign-off

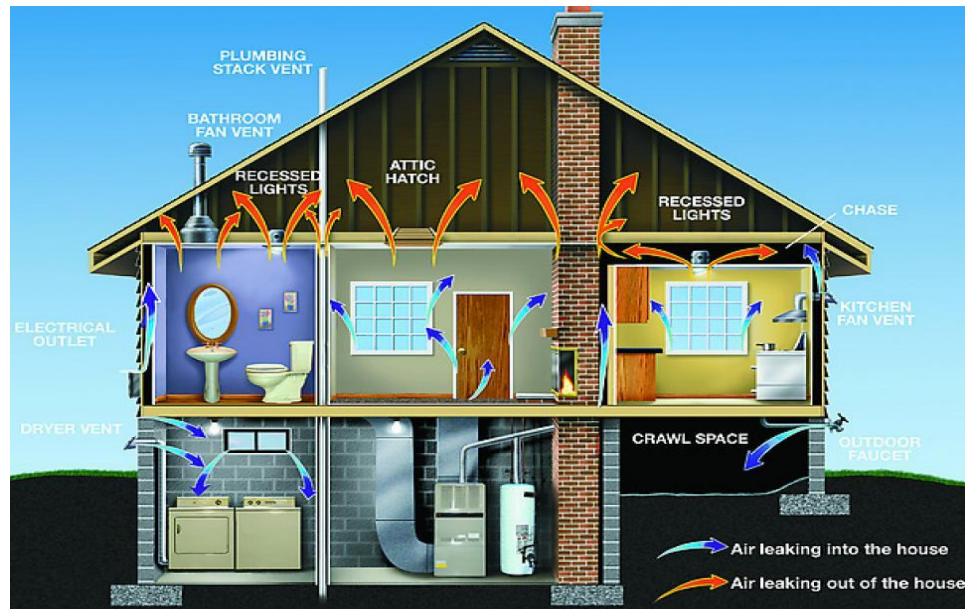
KEEP YOUR PAPERWORK

- Record retention
- 24 Month utility bills

HOME ENERGY AUDIT

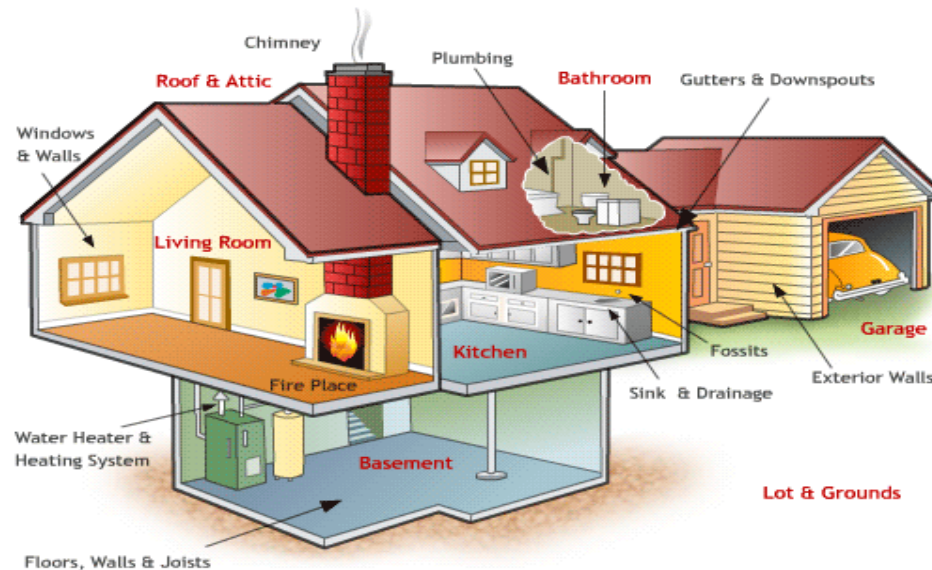


- Mandatory Requirement
- Provided by City of Bowie Contractor
- Go Green Incentive



CONSTRUCTION INSPECTION

- Mandatory Requirement
- Pre & Post Construction Inspections
- Provided by City of Bowie Contractor
- East Coast Building Consultants



PAYMENTS

CITY OF BOWIE RESPONSIBILITIES

- The City of Bowie will directly pay all contractors and retail outlets
- The City of Bowie will make down payments and final payments
- All checks for payment to contractors must be picked up in person

GRANTEE RESPONSIBILITIES

- The homeowner is responsible for all payments that exceed the \$10,000 grant limit
- Asset verification is required for grant budgets that exceed \$10,000
- Payment plans are not allowed



ESSENTIALS

- Grant Agreement
- Five year ownership period
- Utility bills
- Home accessibility
- Three written estimates **DO NOT GET THEM NOW**
- Completed application



QUESTIONS



City of Bowie Fair Housing Activities

Program Summary, FY July 1, 2022 – June 30, 2023

The City of Bowie holds fair housing trainings periodically for City of Bowie and Prince George's County staff, other municipalities, and nonprofit partners, as well as interested members of the public. The City invites code officers and planning department staff from multiple municipalities in the county, as well as Bowie property managers, homeowner's associations, faith-based communities, and whoever else may be interested.

The City invites speakers that are experts in the subject matter. Past speakers have included the general counsel for the Maryland Commission on Civil Rights (MCCR), Glendora Hughes, Esq., and Dr. Kris Marsh, of the sociology department at the University of Maryland, and Manuel Ochoa of the Ochoa Urban Collaborative. The trainings are publicized via the City's social media, website, flyers posted at locations around the City such as libraries and recreation centers, and sent out via mail to property managers, homeowner's associations, faith-based communities, other municipal governments, and partners.

Following the onset of the COVID-19 pandemic in March, 2020, the City shifted to holding webinars via Zoom as opposed to in-person lectures. Bowie has also made available on the City website a presentation created by Glendora Hughes of MCCR on what fair housing is, the legislative history of it nationally and in the State of Maryland, and real-life examples of fair housing violations that her office had handled for Maryland residents. A presentation by Dr. Kris Marsh on implicit bias was also posted on the website. That material was publicized to all City staff, County employees, and surrounding municipal governments, and is available on the City's website: <https://www.cityofbowie.org/fairhousing>

During Fair Housing Month, on Wednesday, April 26, 2023, the City hosted an online presentation on Fair Housing laws, rights, and organizations that can assist with fair housing violations. The presentation was publicized to the same entities listed above, as well as the Bowie faith community and other nonprofit organizations. The 2023 program featured three subject-matter experts who work in the fair housing space regionally. Imani Cherry, Esq and Autumn Clark, Esq of the Relman Colfax law firm presented on the laws and history of fair housing legislation, while Hilary S. Chapman of Metropolitan Washington Council of Governments (MWCOG) presented on the regional Analysis of Impediments to Fair Housing report, which was recently completed by MWCOG, covering the entire DMV region. The online presentation was well attended and the speakers received a number of questions from attendees.

The City also provides information about fair housing on an on-going basis. The City website includes a section about fair housing and links to further information and reading. The Office of Grant Development and Administration (OGDA) responds to resident inquiries about fair housing and directs them to the appropriate services or authorities.

A complete document containing all fair housing activities, including presentations, hand-outs, speaker and contractor information, and advertising, can be viewed here: <https://www.cityofbowie.org/Archive.aspx?AMID=46>



City of Bowie

2023 Virtual Fair Housing Symposium

The City's Office of Grant Development & Administration and the Maryland Department of Housing and Community Development (Fair Housing & Equal Opportunity Office) asks you to join us as we celebrate the 55th Anniversary of the Fair Housing Act for the 2023 Fair Housing Symposium.

The Fair Housing presentation will take place online via Zoom. Additional resources will be made available on the City's website at www.cityofbowie.org/fairhousing. April is National Fair Housing month and the City joins the nation in this celebration of equal housing opportunities for all.

Fair Housing Symposium

WHEN: Wednesday, April 26, 2 pm

WHERE: Zoom Meeting

REGISTER: <https://bowie.fyi/2023fairhousing>

CONTACT: Kay Starr, program coordinator, at bowiehsg@cityofbowie.org or 301-809-3009.

Who Should Attend the Presentation: Code Enforcement Officers, Law Enforcement Officers, City and County employees, realtors, property management firms, homeowner associations, and all persons interested in housing protections and affordability for veterans, persons with disabilities, families, and others, including any resident interested in learning more about Fair Housing laws and protections.

Further Reading: The City of Bowie maintains a website with additional information, links, and recordings of past presentations, at www.cityofbowie.org/fairhousing

Fair Housing Act

The Fair Housing Act became law under Title VIII of the Civil Rights Act of 1968, as amended, and signed by President Lyndon Johnson. The Act prohibits discrimination in housing because of religion, disability, gender, national origin, race or color, or familial status. The City of Bowie's Office of Grant Development & Administration will host educational activities related to the rights and obligations under the Act for tenants, landlords and others, including code enforcement officers, public housing authorities, businesses, real estate companies, homeowner associations, and property management firms.

City of Bowie Workforce Development Program

Program Summary, January - May, 2023

The City of Bowie hosted the third annual Workforce Development Program in spring 2023 for Bowie residents aged 15 – 25 years. The program trained residents in the life skills that would make them effective job-seekers and employees, such as time and financial management, effective communication, stress management, budgeting, and relationship building. The program also included a component to introduce participants to various careers paths in Science, Technology, Engineering, and Math (STEM) focused industries. Finally, the program covered innovation and entrepreneurship for residents interested in opening their own businesses.

To ensure the health and safety of all participants, and to make the course as accessible as possible, all sessions were hosted online via Zoom. All session recordings were made available on the program website, www.cityofbowie.org/worktraining, and the City's Youtube channel.

The Office of Grants Development and Administration (OGDA) publicized the program through various channels: the City's Social Media accounts, public access cable channel, flyer at open retail locations around Bowie, reaching out to administrators at Bowie middle and high schools, faith community leaders, and attending a virtual PTA meeting to present on the program.

OGDA staff recruited partners and contractors to present program materials; staff from Bowie Youth & Family Services presented the "Life Skills" curriculum, created by Gilbert J. Botkin, PhD. Contractor Patriots Tech Training LLC was selected to present on the STEM careers and industries. The City directed which career field would be covered, selecting ones that are in emerging industries with lots of new opportunities that students may not have considered. The 2023 program had presentations on eSports, Civil Engineering, Artificial Intelligence, and Software Development.

Thirty-four residents applied to participate in the 2023 program. OGDA staff conducted online and/or phone intake interviews with each responsive applicant to determine their goals for the program and current career plans. Following the interview process, eighteen youth aged 15 – 17 and eight adult residents aged 18 – 25 elected to participate, for a total of twenty-six participants.

Youth and adult participants met for two hours on Zoom during Tuesday and Thursday evenings, respectively, starting in April, 2023, for a total of four weeks of classes in Module 1. The first hour was presented by staff from Bowie Youth and Family Services on the Life Skills curriculum. The second hour was presented by speakers from Patriots TTC, covering a different STEM industry. OGDA staff made all subsequent Life Skills and STEM presentations available on the program website, at <https://www.cityofbowie.org/worktraining>, as well as supplementary materials.

The second module on innovation and entrepreneurship was slightly shorter, again presenting on Tuesday and Thursday evenings, starting in May, 2023 for two weeks for each cohort. Again, recordings of all sessions were made available to all participants.

Participants were considered to have completed the program if they attended 3/4ths of all presentations live on Zoom. Participants who did not meet this attendance standard were offered the opportunity to be considered graduates if they viewed the recorded sessions they had missed and submitted a brief questionnaire assessing what they learned during the course and what areas they felt

could be improved. Each graduate was mailed a graduation gift and a certificate of completion. Fourteen participants from the youth cohort and four from the adult cohort met the standards for graduation, a total of eighteen graduates of the Spring 2023 program.

A document containing the complete Workforce Development Program Curriculum, including all presentations, hand-outs, speaker and contractor information, advertising, and applicant information, can be viewed on the City's website: <https://www.cityofbowie.org/Archive.aspx?AMID=46>



2023 Workforce Development & Life Skills Training Program

Application Period January 17 – March 3, 2023

The **Office of Grant Development and Administration**, in conjunction with **Bowie Youth & Family Services**, will host a **free online** Workforce Development & Life Skills Program this spring.

Applicants must be:

- Between the ages of 15 and 25
- Residents of City of Bowie

Application Period: Tuesday, January 17 – Friday, March 3, 2023

Online Public Forums:

Wednesday, January 25, 2023

Wednesday, February 8, 2023

Program Dates:

Life Skills and STEM Careers:

Youth Cohort: Tuesdays, April 11, 18, 25, and May 2

Adult Cohort: Tuesdays, April 13, 20, 27, and May 4

Innovation & Entrepreneurship:

Youth Cohort: Tuesdays, May 16 & 23

Adult Cohort: Thursdays, May 18 & 25

Apply Online: www.cityofbowie.org/worktraining

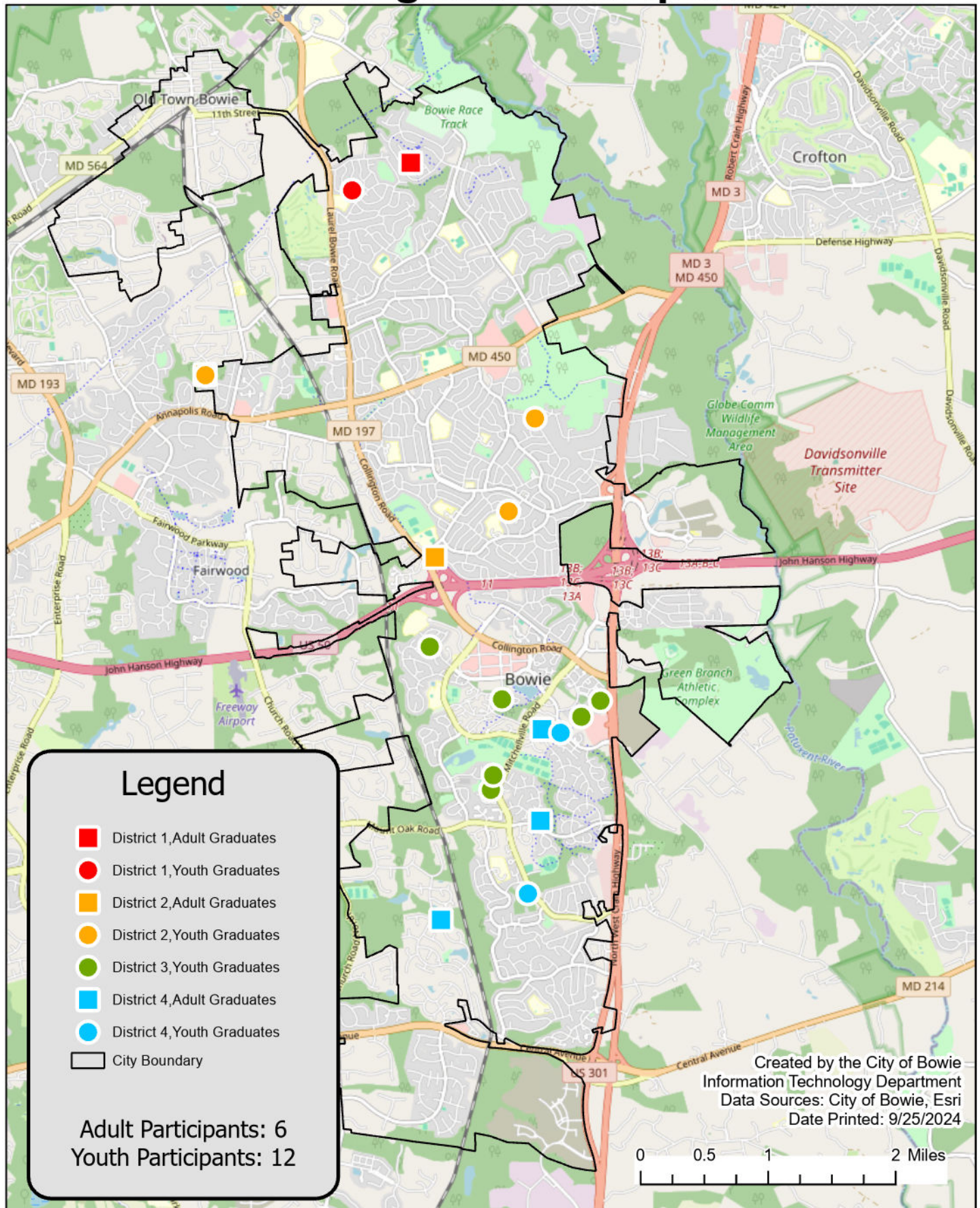
The program will cover life skills topics such as effective communication, stress management, and decision-making, as well as highlighting careers in STEM industries such as cyber security, IT, and healthcare. A second module will explore technology innovations and entrepreneurship.

For more information, please contact Kay Starr, program coordinator, at 301-809-3009 or email worktraining@cityofbowie.org





2023 Workforce Development Training Program Participants



FY23: Department of Community Services

Senior Center:

- Maintain a high standard of service to older adults through our current National Accreditation status that was earned through the National Council on Aging/National Council of Senior Centers.
- Offered senior fitness classes through the Senior Center/Gymnasium Campus Concept.
- Through the Center's strong community partnership with Prince George's Community College, we provided 50 in-person fall, spring, and summer semester SAGE continuing education classes per week with additional virtual class options.
- Hosted the Honoring Veterans Day event in November, which included a special veteran guest speaker, patriotic music, and 90 guests.
- Offered a spring and winter Bowie Senior Chorale Concert at the Bowie Center for the Performing Arts to a full house.
- Plan and host special program events for seniors each month.
- Hosted over 500 guests for a Senior Information Fair in May: 50 vendors, Blood Pressure checks, hearing and memory screenings, Covid booster and other vaccines, Zumba Gold demonstration, health presentations, and much more.
- Hosted annual Volunteer Appreciation event to honor over 100 individuals who generously provide beneficial services throughout the year.
- Planned and hosted Flu and Covid Vaccine Clinics for the community.
- Consistently register over 100 new members to the Senior Center each month.
- Established a relationship with Bowie High School students and coordinated intergenerational programs in technology and special events.

Future initiatives:

- Security fencing and cameras for the bus parking lot in rear of Senior Center building.
- Installation of a state-of-the-art projection system in the Dining Room, so that Seniors can have an exceptional experience watching movies, videos, and presentations. Also, for city functions as needed.

Gymnasium

- Offered diverse programming including senior fitness, pickleball, basketball, volleyball and netball for residents of Bowie.
- Senior fitness and pickleball classes offered to seniors through the Gymnasium/Senior Center Campus concept initiative at the gymnasium on weekdays.
- 18th Annual Back to School Bash was held on August 20, 2022. The Gymnasium hosted 30 community vendors and 300 backpacks were given out with school supplies to all those that

brought a non-perishable food item to benefit the Bowie Food Pantry. This program is for families with children aged 4 years old to 10 years old. Our main sponsor was DARCARS Honda of Bowie.

- Saturday Fun with Santa and Toys for Tots Drive was held on December 10, 2022. This program is for families with children aged 4 years old to 10 years old.
- Shop with a Cop Event was held on December 11, 2022. This community event is organized by the City of Bowie Police Department and is hosted at the City of Bowie Gymnasium.
- Held 2 successful weeks of coed youth summer basketball camp.
- The City of Bowie Gymnasium was the host site for early voting in July and again in October of 2022.
- Installed low maintenance flooring in the lobby, hallways and concession area.
- Hosted men's spring basketball league.

Future Initiatives:

- 19th Annual Back to School Bash will be held on August 19, 2023.
- Saturday Fun with Santa and Toys for Tots Drive will be held on December 9, 2023.
- Shop with a Cop Event will be held on December 10, 2023.
- The City of Bowie Gymnasium will be the host site for early voting in October of 2023.
- The installation of LED lighting within the court area to be completed Fall/Winter 2023.
- Will run 2 sessions of 2023 City of Bowie Basketball Camp

Animal Control:

- Conducted one low cost rabies vaccination and microchip clinic in Spring 2023.
- Established a "Scoop the Poop" campaign, educating residents of the importance of responsible pet ownership to include cleaning up dog feces on walks and in their own yards.
- Hosted a Halloween costume event for pet owners and their pets in Fall 2022.
- Organized improvements to the Dog Park. (Installed July 2024).
- Hosted a Kittyhall adoption event along with Bowie CLAW in June 2023.

Future Initiative:

- Develop a new digital Trap Neuter Return presentation to be placed on the City website.
- Conduct two low cost rabies vaccination and microchip clinics.
- Continue the "Scoop the Poop" campaign, educating residents of the importance of responsible pet ownership to include cleaning up dog feces on walks and in their own yards.
- Coordinated installation of agility equipment, shade structures, benches, and a new sign at the Dog Park.
- Host a Halloween costume event for pet owners and their pets in Fall 2023.
- Contact Bowie and vicinity veterinarians to update low cost spay, neuter, and vaccination resources.

Bowie Ice Arena

Economy

- Hosted two large hockey tournaments (3 days each - December and March) that generated business to local hotels, restaurants, and stores. Teams come from all over the United States to participate.
- Hosted Capital Corridor Hockey League's playoffs 3 days in March that generated business to local hotels, restaurants, and stores. Teams come from MD, DC, and VA.
- Hosted Maryland Scholastic Hockey High School playoffs in February that generated business for local hotels, restaurants, and stores.
- Hosted a large figure skating competition – Valentine's Invitational (2 days - February) that generated business for local hotels, restaurants, and stores. Skaters came from MD, DC, VA, PA, NJ, DE, and NC to participate.
- Hosted travel hockey teams playing every weekend who are spending money at local establishments throughout the year.
- Hosted a regional Ice Arena training session for Skating Instructors who visited local food establishments.
- Hosted the annual Chamber of Commerce Home and Health Expo for businesses to promote their goods and services.
- Hosted Texas Roadhouse's Meat Cutting Competition promoting local business.
- Hosted Friday Night Lights Maryland Scholastic High School Hockey games that generate business for local restaurants and stores.

Quality of Life

- The Ice Arena hosted Summer Skating Camps and lessons for children allowing parents to work outside the home during summer break from school. These activities also promote exercise and social interaction between the participants.
- The Ice Arena hosted three "School's Out Skate Days" for children allowing parents to work outside the home during days off from school.
- The Ice Arena hosted learn to skate classes for children (18 months of age) through adults throughout the season. These lessons encourage movement and exercise and encourage social interaction between the participants.
- The Facility offered public skating and open hockey time for both recreational and competitive skaters to enjoy exercise.
- Offered free events to the public including Open Houses (two per season) and Skating in the Shade events (four per summer) to encourage and promote exercise and promote sun safety and skin cancer prevention.
- The facility hosted a Halloween on Ice event and a Winter Jingle Skate event to promote exercise in the community. During these events, canned goods are collected for the Community Pantry and new toys are donated for the Toys for Tots drive.

- The ice arena holds summer Youth Skate and Broomball nights to promote exercise while providing the youth a safe place to meet friends and try new activities.
- The skaters and staff continue to sponsor a shelf at the Bowie Interfaith Community Food Pantry. Canned goods are collected and delivered throughout the season promoting community involvement and providing much needed resources for the local community.
- Partnered with Bowie elementary schools to provide free skating passes for students who meet honor roll guidelines. This promotes the importance of education and provides an outlet for the local community youth to get some exercise.
- The facility offered Recess on Ice sessions to introduce ice skating to the youngest members of our community. This helps to provide activities and exercise for the children and teaches socialization skills.
- The facility held \$2 Tuesdays weekly throughout the season to promote movement, exercise and diverse socialization for individuals and families at a discounted rate.
- The facility held Hands Only CPR classes for the community and users teaching a very important skill and exposing community members of all ages to a lifesaving technique.
- The facility held a Breast Cancer Awareness Fundraiser in October called Pink the Rink where skaters participated in a skate-a-thon to raise money and awareness for Breast Cancer.
- The facility hosted University of Maryland Men's Hockey for practices four nights per week promoting exercise, movement, and socialization for some local college students.

Future Initiatives

- The facility will host a National Figure Skating Competition May 3-5 with skaters coming from all over the world. This event will benefit local businesses, restaurants and hotels as well as have a positive impact on participants' quality of life.
- The facility will host a Children's Trading Post/Flea Market in May of 2024 to give community members the opportunity to sell gently used items and for the community members to have access to affordable items they may need.
- Design and build a new single sheet facility located at the Bowie Golf Course property. This will bring new customers to a local business and allow for additional programming to increase patronage to local businesses and restaurants.
- The facility will host several hockey and figure skating user groups recently displaced from Fort Dupont Ice Rink in Washington, DC. These skaters and their families will visit local businesses while in the area for weekly practice slots.

Community Outreach:

- Hosted four art exhibitions at the City Hall Gallery. The Bowie State University exhibition garnered the most attention and led to the university developing curriculum with a focus on preparing artwork for gallery showing.
- Held the 2nd Annual Community Outreach Committee Walk to End Domestic Violence in partnership with the County, First Baptist Church of Glen Arden, Bowie State University and the Zonta Club. The event was held May 20, 2023 at Allen Pond Park.

- Hosted the 2nd Annual citywide Juneteenth Celebration weekend (5 events) with the Diversity Committee on June 16-18, 2023. Partnered with Ruby's Southern Comfort Kitchen to host the Juneteenth Family Reunion.
- Promoted Heritage Months on the City webpage in partnership with the Diversity Committee. The webpage celebrates diversity and highlights the contributions of various groups during their month of recognition.
- Collaborated with the Arts Committee to host 3 community meetings for our upcoming Bowie Signage public art.
- Collaborated with the Arts Committee for the Dr. Martin Luther King, Jr. mural at the Bowie City Gymnasium
- Collaborated with the Diversity Committee to revamp and host the Dr. Martin Luther King, Jr. Art Contest.
- Collaborated with the Diversity Committee and the Maryland Commission on Civil Rights to host a book discussion at Barnes and Noble with a local Bowie author.
- Collaborated with the Education Committee and collected more than 500 books to donate to area students at Bowie Fest.
- Collaborated with the Community Outreach Committee to collect food for donation to the Food Pantry
- Partnered with the Maryland State Arts Council and Prince George's Arts and Humanities Council to serve as a panelist for grant review
- Community Outreach Manager received a certificate of completion from the University of Baltimore for the Maryland Equity and Inclusion Leadership Program
- Partnered with Recreation and Parks and the Education Committee to provide book titles for the Storywalk to increase outdoor activity and literacy.
- Partnered with the Bowie schools to promote an environmental and arts project.
- Community Outreach Manager was appointed to the Maryland Commission on Environmental Justice and Sustainable Communities

Code Compliance Statistics By Date Rang

Start Date 7/1/2022 To End Date 6/30/2023

Single Family Rentals		Municipal Infractions (MI's)	
Inspections Performed	1259	Total Issued	936
Exterior Violations	140	Total Paid	130
Interior Violations	561	Total Collected	\$19,950
Reinspections Performed	886	Total Canceled	457
Licenses Paid	1369	ARB Hearing Requests	43
License Fees Collected	\$163,690.00	MI's Reviewed By ARB	35
Apartment Rentals		Court Requests	317
Buildings Inspected	85	MI's in Court	339
Units Inspected	1088	Total Guilty	171
Exterior Violations	7	Total Nolle Prosequi	44
Interior Violations	31	Total Not Guilty	1
Licenses Paid	7	Total Failed to Appear	155
License Fees Collected	\$110,700	Judgments Collected	10
Code Compliance Cases		Judgment Total	\$1,000.00
Total # of Violations: 4,554		Signs Removed	
Total # of Cases: 3,473		From City Streets:	1153
# of Created Cases Open: 287		From County Streets:	1348
# of Created Cases Closed: 3,068		From State Roads:	2220
		Total Signs Removed:	4594
		Contractor Abatements	
		Total Abatements:	76

**BOWIE FOOD PANTRY
REPORTING FOR JULY TO DECEMBER 2022**

ACTIVITY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	July to Dec Subtotal
Total Households Served	316	352	325	353	367	354	2067
Total Client Visits	450	497	461	519	496	477	2900
Total Grocery Bags/Bins	892	984	912	1030	968	936	5722
DISTRIBUTIONS							
Total Food/Other Value	\$51,175	\$57,225	\$55,540	\$59,125	\$57,450	\$58,150	\$338,665
City of Bowie Food/Other	\$24,755	\$27,055	\$27,765	\$29,585	\$27,295	\$27,115	\$163,570
City of Bowie %	48.37%	47.28%	49.99%	50.04%	47.51%	46.63%	
Bowie Area Food/Other	\$11,140	\$12,800	\$12,490	\$11,280	\$11,555	\$13,510	\$72,775
Bowie Area %	21.77%	22.37%	22.49%	19.08%	20.11%	23.23%	

HOUSEHOLDS SERVED

RESIDENCY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	July to Dec Average
City of Bowie	137	148	152	152	162	160	152
All Others	179	204	173	201	205	194	193
TOTAL	316	352	325	353	367	354	345
HOH GENDER							
Male	72	84	71	70	74	87	76
Female	244	268	254	283	293	267	268
FAMILY STATS							
Children under Age 18	239	260	205	237	291	268	250
Head of HH >= 60	173	182	179	185	185	183	181
Other HH Members >= 60	34	34	34	39	36	32	35
HOMELESS							
City of Bowie	2	3	3	3	2	2	3
All Others	2	2	2	2	2	2	2

NEW CLIENTS

RESIDENCY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	July to Dec Subtotal
City of Bowie	7	11	15	10	19	11	73
All Others	11	21	9	6	11	11	69
TOTAL	18	32	24	16	30	22	142
City of Bowie Homeless	0	0	0	0	0	0	0
Other Homeless	0	0	0	0	0	0	0

PANTRY OPERATIONS

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	July to Dec Average
Volunteer Hours	489.75	500.25	431.50	565.75	467.25	432.25	481.13

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BOWIE FOOD PANTRY
JANUARY TO JUNE 2023 REPORTING

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Jan to June Total
Total Client Visits	451	443	516	475	548	489	2922
Total Grocery Bags/Bins	894	880	1028	946	1086	974	5808
DISTRIBUTIONS							
Total Food/Other Value	\$53,570	\$50,735	\$60,850	\$54,335	\$63,635	\$57,710	\$340,835
City of Bowie Food/Other	\$26,610	\$25,400	\$29,625	\$26,725	\$32,090	\$26,720	\$167,170
City of Bowie %	49.67%	50.06%	48.69%	49.19%	50.43%	46.30%	
Bowie Area Food/Other	\$10,815	\$10,425	\$13,910	\$11,440	\$14,160	\$13,990	\$74,740
Bowie Area %	20.19%	20.55%	22.86%	21.05%	22.25%	24.24%	

HOUSEHOLDS SERVED

RESIDENCY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Jan to June Average
City of Bowie	154	149	155	158	165	153	156
All Others	182	178	196	197	202	199	192
TOTAL	336	327	351	355	367	352	348
HOH GENDER							
Male	73	80	82	85	88	88	83
Female	263	247	269	270	279	264	265
FAMILY STATS							
Children under Age 18	249	229	267	254	285	233	253
Head of HH >= 60	173	168	171	180	183	176	175
Other HH Members >= 60	32	33	33	37	38	34	35
HOMELESS							
City of Bowie	2	2	3	2	2	2	2
All Others	2	1	2	2	2	1	2

NEW CLIENTS

RESIDENCY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Jan to June Subtotal
City of Bowie	7	6	9	10	10	10	52
All Others	11	10	11	17	16	13	78
TOTAL	18	16	20	27	26	23	130
City of Bowie Homeless	0	0	0	0	0	0	0
Other Homeless	0	0	0	0	0	0	0

PANTRY OPERATIONS

DESCRIPTION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Jan to June Average
Volunteer Hours	440.00	383.00	493.50	419.00	382.00	351.00	411.42

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BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

July - December, 2022

	JUL 2022	AUG 2022	SEP 2022	OCT 2022	NOV 2022	DEC 2022	TOTAL
Revenue							
40 Contributed Monetary Support							\$0.00
4010 Individual Contributions	11,123.49	10,037.69	8,340.00	13,091.00	22,069.64	42,534.08	\$107,195.90
4011 Religious Institution Contributions	900.00	6,669.70	1,375.54	4,440.40	1,245.94	2,490.00	\$17,121.58
4012 Service/Civic Organizations	203.81	252.43	1,195.37	495.44	1,200.80	2,028.35	\$5,376.20
4015 Business Contributions	100.00	159.00	5,416.69	125.00	1,619.15	17,026.00	\$24,445.84
4230 Foundation/trust grants			10,000.00				\$10,000.00
4500 Funding From City		22,500.00					\$22,500.00
Total 40 Contributed Monetary Support	12,327.30	39,618.82	26,327.60	18,151.84	26,135.53	64,078.43	\$186,639.52
41 Non-cash Support							\$0.00
4130 Donated Food and Other Goods	36,889.11	39,767.44	52,775.75	33,093.07	59,082.88	53,671.81	\$275,280.06
4131 Donated Gift Cards					3,035.00	475.00	\$3,510.00
4135 Purchase Discounts				1,500.00			\$1,500.00
Total 41 Non-cash Support	36,889.11	39,767.44	52,775.75	34,593.07	62,117.88	54,146.81	\$280,290.06
5490 Interest Income on investments	29.65	30.09	28.79	37.36	43.92	143.07	\$312.88
Total Revenue	\$49,246.06	\$79,416.35	\$79,132.14	\$52,782.27	\$88,297.33	\$118,368.31	\$467,242.46
GROSS PROFIT	\$49,246.06	\$79,416.35	\$79,132.14	\$52,782.27	\$88,297.33	\$118,368.31	\$467,242.46
Expenditures							
6560 Payroll Expenses							\$0.00
Taxes	482.29	577.64	821.29	580.98	686.85	771.55	\$3,920.60
Wages	6,286.00	7,532.50	10,708.50	7,576.25	8,960.30	10,067.10	\$51,130.65
Total 6560 Payroll Expenses	6,768.29	8,110.14	11,529.79	8,157.23	9,647.15	10,838.65	\$55,051.25
73 Financial Assistance to Clients							\$0.00
7305 Electrical Assistance					2,905.30		\$2,905.30
7320 Rental Assistance	1,420.00	2,130.43	4,838.01	8,699.93	7,334.90	2,850.00	\$27,273.27
Total 73 Financial Assistance to Clients	1,420.00	2,130.43	4,838.01	8,699.93	10,240.20	2,850.00	\$30,178.57

BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

July - December, 2022

	JUL 2022	AUG 2022	SEP 2022	OCT 2022	NOV 2022	DEC 2022	TOTAL
734 Special Programs Expenses							\$0.00
7340 School Supplies		8,387.40	850.00				\$9,237.40
7345 Holiday Meals				13,000.00	13,900.00	2,100.00	\$29,000.00
7346 Christmas Gifts					2,500.00	5,650.00	\$8,150.00
7347 General Distribution of Gift Cards	1,870.00		4,950.00	1,050.00			\$7,870.00
Total 734 Special Programs Expenses	1,870.00	8,387.40	5,800.00	14,050.00	16,400.00	7,750.00	\$54,257.40
736 Food Assistance and Other Goods							\$0.00
7360 Distributed Food and Other Goods	51,175.00	57,225.00	55,540.00	59,125.00	57,450.00	58,150.00	\$338,665.00
7365 Garden Supplies			590.07				\$590.07
7368 Misc. Expenses for Regular Program	1,792.55	1,215.20	492.19	827.39	870.76	1,402.81	\$6,600.90
7370 Pantry Food Purchases	14,285.89	15,600.72	10,925.30	17,870.88	8,367.12	8,478.19	\$75,528.10
7371 Purchased Food Distributed	-14,285.89	-15,600.72	-10,925.30	-17,870.88	-8,367.12	-8,478.19	\$ -75,528.10
Total 736 Food Assistance and Other Goods	52,967.55	58,440.20	56,622.26	59,952.39	58,320.76	59,552.81	\$345,855.97
8100 Administrative Expenses							\$0.00
8110 Supplies		162.94	-821.54		97.96	106.50	\$ -454.14
8115 Computer Hardware and Software	145.00	258.22	171.99	324.15	206.61	206.61	\$1,312.58
8130 Telephone & telecommunications	79.03	158.06	79.03	78.72	80.00	80.00	\$554.84
Total 8100 Administrative Expenses	224.03	579.22	-570.52	402.87	384.57	393.11	\$1,413.28
8200 Occupancy expenses							\$0.00
8210 Rent and Other Occupancy Expenses	1,029.67	1,029.67	1,029.67	1,029.67	1,029.67	1,029.67	\$6,178.02
Total 8200 Occupancy expenses	1,029.67	1,029.67	1,029.67	1,029.67	1,029.67	1,029.67	\$6,178.02
8500 Misc expenses							\$0.00
8590 Other expenses		199.90					\$199.90
8615 Bank & Online Giving Service Charges	72.23	97.85	79.37	155.66	124.59	469.50	\$999.20
Total 8500 Misc expenses	72.23	297.75	79.37	155.66	124.59	469.50	\$1,199.10
Total Expenditures	\$64,351.77	\$78,974.81	\$79,328.58	\$92,447.75	\$96,146.94	\$82,883.74	\$494,133.59
NET OPERATING REVENUE	\$ -15,105.71	\$441.54	\$ -196.44	\$ -39,665.48	\$ -7,849.61	\$35,484.57	\$ -26,891.13
NET REVENUE	\$ -15,105.71	\$441.54	\$ -196.44	\$ -39,665.48	\$ -7,849.61	\$35,484.57	\$ -26,891.13

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BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

January - June, 2023

	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	TOTAL
Revenue							
40 Contributed Monetary Support							\$0.00
4010 Individual Contributions	10,201.00	6,898.48	8,439.01	15,115.01	12,045.04	9,338.50	\$62,037.04
4011 Religious Institution Contributions	18,115.46	2,698.30	3,527.11	8,831.60	3,084.26	2,030.00	\$38,286.73
4012 Service/Civic Organizations	1,116.42	719.62	181.29	3,381.50	830.00	907.00	\$7,135.83
4015 Business Contributions	423.00	179.62	150.00	180.00	195.41	662.50	\$1,790.53
4500 Funding From City		22,500.00					\$22,500.00
Total 40 Contributed Monetary Support	29,855.88	32,996.02	12,297.41	27,508.11	16,154.71	12,938.00	\$131,750.13
41 Non-cash Support							\$0.00
4130 Donated Food and Other Goods	33,110.00	36,279.69	44,717.60	33,673.18	52,594.97	53,737.90	\$254,113.34
4131 Donated Gift Cards						2,070.00	\$2,070.00
4135 Purchase Discounts			1,000.00				\$1,000.00
Total 41 Non-cash Support	33,110.00	36,279.69	45,717.60	33,673.18	52,594.97	55,807.90	\$257,183.34
5490 Interest Income on investments	205.42	274.10	303.93	294.54	304.77	295.31	\$1,678.07
Total Revenue	\$63,171.30	\$69,549.81	\$58,318.94	\$61,475.83	\$69,054.45	\$69,041.21	\$390,611.54
GROSS PROFIT	\$63,171.30	\$69,549.81	\$58,318.94	\$61,475.83	\$69,054.45	\$69,041.21	\$390,611.54
Expenditures							
6560 Payroll Expenses							\$0.00
Taxes	653.61	716.02	1,011.94	680.33	676.97	638.45	\$4,377.32
Wages	7,556.20	8,571.05	12,731.75	8,879.40	8,831.05	8,327.48	\$54,896.93
Total 6560 Payroll Expenses	8,209.81	9,287.07	13,743.69	9,559.73	9,508.02	8,965.93	\$59,274.25
73 Financial Assistance to Clients							\$0.00
7305 Electrical Assistance		933.67					\$933.67
7320 Rental Assistance		1,147.00	1,429.05			1,703.00	\$4,279.05
Total 73 Financial Assistance to Clients		2,080.67	1,429.05			1,703.00	\$5,212.72

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BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

January - June, 2023

	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	TOTAL
734 Special Programs Expenses							\$0.00
7344 Spring Food Assistance				24,500.00	5,000.00	200.00	\$29,700.00
7347 General Distribution of Gift Cards	1,250.00	2,920.00	150.00				\$4,320.00
Total 734 Special Programs Expenses	1,250.00	2,920.00	150.00	24,500.00	5,000.00	200.00	\$34,020.00
736 Food Assistance and Other Goods							\$0.00
7360 Distributed Food and Other Goods	53,570.00	50,735.00	60,850.00	54,335.00	63,635.00	57,710.00	\$340,835.00
7368 Misc. Expenses for Regular Program	1,276.23	980.88	815.02	933.49	1,171.22	830.52	\$6,007.36
7370 Pantry Food Purchases	16,460.00	11,455.31	16,132.40	18,661.82	11,040.03	10,972.10	\$84,721.66
7371 Purchased Food Distributed	-16,460.00	-11,455.31	-16,132.40	-18,661.82	-11,040.03	-10,972.10	\$ -84,721.66
Total 736 Food Assistance and Other Goods	54,846.23	51,715.88	61,665.02	55,268.49	64,806.22	58,540.52	\$346,842.36
8100 Administrative Expenses							\$0.00
8110 Supplies	56.96	114.96	254.06	67.28		86.18	\$579.44
8115 Computer Hardware and Software	209.57	209.57	1,124.57	209.36	209.36	209.57	\$2,172.00
8130 Telephone & telecommunications	80.00	80.00	80.00	80.00	80.00	80.00	\$480.00
8140 Postage, shipping, delivery			247.20				\$247.20
8170 Printing & copying				58.92			\$58.92
8185 Insurance			-122.00	2,371.00	774.00		\$3,023.00
Total 8100 Administrative Expenses	346.53	404.53	1,583.83	2,786.56	1,063.36	375.75	\$6,560.56
8200 Occupancy expenses							\$0.00
8210 Rent and Other Occupancy Expenses	1,029.67	1,029.67	1,029.67	1,029.67	1,029.67	1,029.67	\$6,178.02
Total 8200 Occupancy expenses	1,029.67	1,029.67	1,029.67	1,029.67	1,029.67	1,029.67	\$6,178.02
8300 Meetings and Events							\$0.00
8320 Volunteer Recognition				316.60	1,116.80		\$1,433.40
Total 8300 Meetings and Events				316.60	1,116.80		\$1,433.40

Cash Basis Tuesday, July 25, 2023 12:23 PM GMT-04:00

2/3

BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

January - June, 2023

	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	TOTAL
8500 Misc expenses							\$0.00
8590 Other expenses	14.90					41.20	\$56.10
8615 Bank & Online Giving Service Charges	149.14	108.97	83.17	60.88	87.09	69.68	\$558.93
Total 8500 Misc expenses	164.04	108.97	83.17	60.88	87.09	110.88	\$615.03
Total Expenditures	\$65,846.28	\$67,546.79	\$79,684.43	\$93,521.93	\$82,611.16	\$70,925.75	\$460,136.34
NET OPERATING REVENUE	\$ -2,674.98	\$2,003.02	\$ -21,365.49	\$ -32,046.10	\$ -13,556.71	\$ -1,884.54	\$ -69,524.80
NET REVENUE	\$ -2,674.98	\$2,003.02	\$ -21,365.49	\$ -32,046.10	\$ -13,556.71	\$ -1,884.54	\$ -69,524.80

Economic Development (as of June 30 2023)

Business Loan Funds: The City continues a partnership with the Prince George's Financial Services Corporation (FSC First) established in 2002 to create and operate a revolving loan fund. Additional money was placed in the fund with total capitalization in FY 2023 at \$490,000.

Business Incubators: The City is the principal sponsor and driving force in an effort to open and operate a business incubator at Bowie State University, an HBCU. During the reporting period the incubator continues to operate near capacity and is actively exploring options for additional locations. The incubator has developed a niche serving women owned businesses. City funding to the incubator has attracted matching funding from Prince George's County.

Business Incentives: The City has an incentive fund tool (Bowie Economic Development Incentive Fund) to assist in business retention.

Business & Community Partnerships: The City maintains a healthy relationship with many business organizations, and we facilitate other interactions between community-based organizations and the business community. Our annual business recognition awards ceremony recognizes many types of businesses among them student entrepreneurs from Bowie State University and local entrepreneurs. The City also provides operating grants to three business assistance programs that help targeted populations start and grow businesses: The Maryland Women's Business Center (MWBC); the Maryland APEX Accelerator (formerly PTAP); and the Maryland Small Business Development Center (SBDC).

Economic Development Initiatives: The City has a tax increment financing (TIF) policy that can be used to assist a developer in stopping commercial property decay and can spark reinvestment and redevelopment. A revitalization plan for Old Town Bowie was completed in February 2023.



Bowie POLICE DEPARTMENT Annual Report 2022

15901 Fred Robinson Way
Bowie, Maryland 20716

Non Emergency: 240-544-5700
www.cityofbowie.org/police



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VISION & MISSION

At the Bowie Police Department, we are committed to seeking ways to create open and inclusive partnerships with community members. These partnerships foster trust, hold us accountable, garner confidence, and result in responsive, effective, and efficient police services. This ultimately improves the quality of life for all who enjoy the City of Bowie.



We believe in enhancing the quality of life in the City of Bowie by developing partnerships with the community and other stakeholders in a manner that promotes problem solving and preserves a safe environment through professional law enforcement that respects human dignity.

www.cityofbowie.org/police

LETTER FROM THE Chief

Retirement. It's something to look forward to when you are a young officer and a beacon at the end of what can be a long, dark, tunnel. However, when it actually gets here, you look at it a bit differently. As I hit the thirty-year max in our pension system in November, this will be my final Annual Report message. I am feeling a lot of emotions, but the primary one is **gratitude**. I am grateful for the opportunity to serve this amazing community.

In 2006, the City of Bowie welcomed its new police department, and we have been arm-in-arm on this path ever since. Our residents are engaged, involved, and truly care about this community. When we were facing a challenge (and there have been many) the attitude was not “what are you going to do about it”, but “what are WE going to do about it”. From the dedication of the Public Safety, Diversity, and other Committees, to the many graduates and volunteers from the Citizen Academy, this department’s success is a byproduct of that attitude.

I am grateful for the consistency and support of our Mayors, Council Members, two City Managers and all of the dedicated employees of the City of Bowie. When the Department was formed in 2006, then Chief Perez and I faced a lot of challenges; not just fiscally, but with altered workflows, and the creation of a new and more robust infrastructure to support 24-hour operations. At every turn, at every challenge, the City Manager, Council, and staff rose to those challenges to ensure that the residents received the best public safety service possible.



I am grateful for the many partnerships and friendships formed with other agencies in the area. Of special significance is our relationship with the Prince George's County Police Department and Prince George's County Public Safety Communications.

From day one, they have been instrumental in providing specialty support, recruit training, dispatch, and eventually aiding us in launching our own Communications Center. None of this would have been possible without their support and partnership.

I am grateful for my various mentors over my career who helped me navigate the treacherous waters of being a Chief of Police. They are too many to name, and I am likely to miss somebody if I try, but know that I am immensely appreciative.

The double-edged sword of mentors is that they always seem to mentor you into other duties and positions. For me, these have included President of the Prince George's Chiefs Association, President of the Maryland Chiefs Association, and the State Director for the Maryland Torch Run benefiting Special Olympics. Some of these were more stressful than others, but all were rewarding.

I have saved the most important for last. I am grateful for the women and men who serve in the Bowie Police Department. Whether Sworn or Civilian, the dedication, selfless service, professionalism, and care they display for this community is exemplary. The Bowie Police Department was built on their hard work and the sweat of their brows. Any accolades or kind words that I have ever received are a direct result of the work that *they* do on a daily basis. Words cannot express how proud and honored I am to have had the opportunity to work with these amazing people and to be part of what they have built. I look forward to watching the Bowie Police Department continue to flourish and grow under the next generation of leaders. Thank you for a life-changing sixteen years at the helm. I will miss you all.

Sincerely,



John K. Nesky
Chief of Police



COMMAND STAFF

MARCH 2023



JOHN K. NESKY
CHIEF OF POLICE



DWAYNE A. PRESTON
DEPUTY CHIEF OF POLICE



CAPTAIN RACHEL JEFFERSON
DIVISION CHIEF



LIEUTENANT JOHN KNOTT
PATROL OPERATIONS DIVISION



LIEUTENANT JOSEPH ROSE
PATROL OPERATIONS DIVISION



LIEUTENANT ROBERT STEVENSON
INVESTIGATIVE SERVICES DIVISION



LIEUTENANT SEAN SCHWARTZ
OPERATIONAL SERVICES DIVISION

We wish a fond farewell to the following department members -



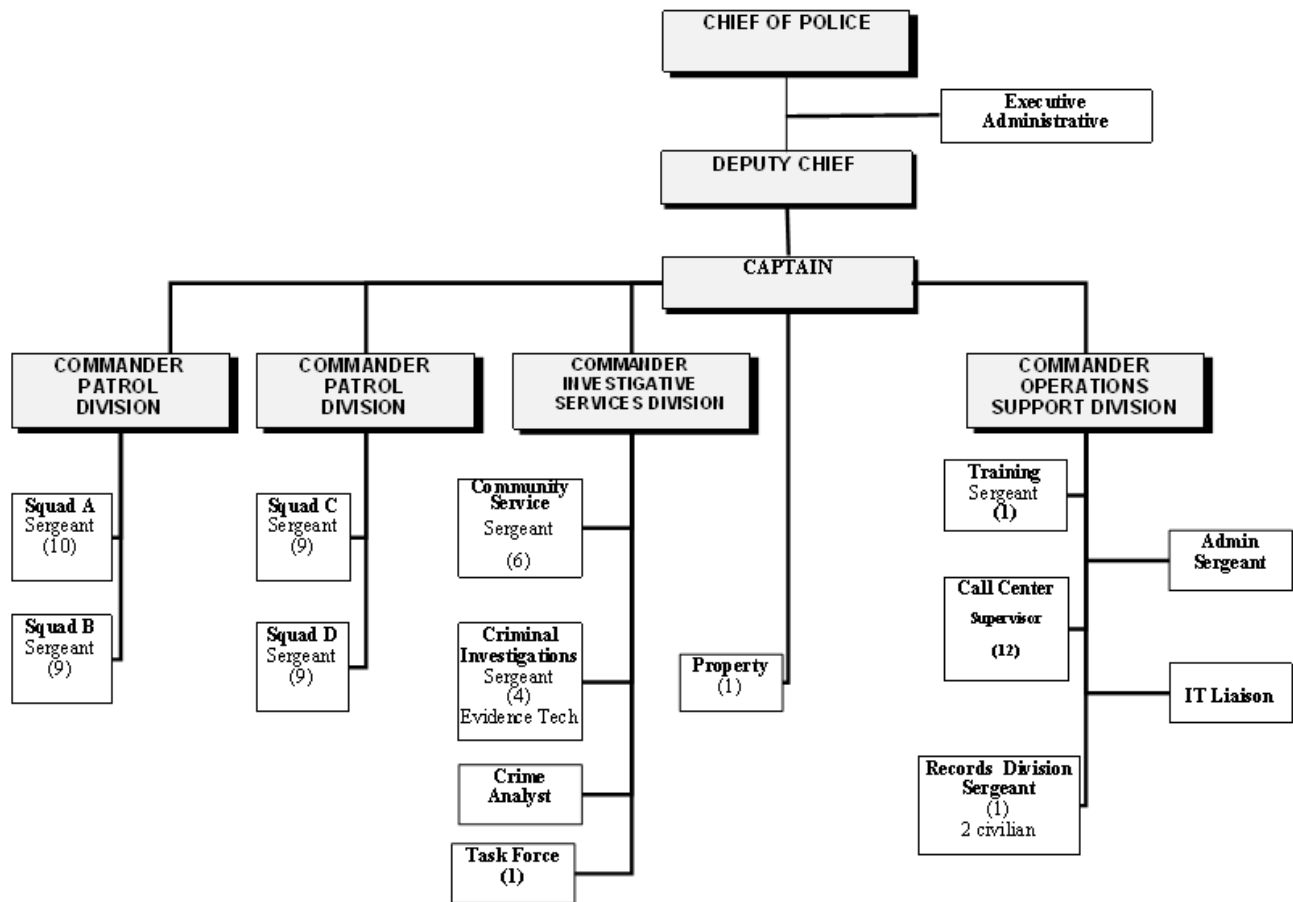
LIEUTENANT ERNEST STANLEY



LIEUTENANT MARTIN RODRIGUEZ

2022

ORGANIZATIONAL CHART



67 SWORN POSITIONS

1 CHIEF
1 DEPUTY CHIEF
1 CAPTAIN
4 LIEUTENANTS
9 SERGEANTS
4 DETECTIVES
47 OFFICERS

19 CIVILIAN POSITIONS

2 RECORDS
1 PROPERTY
1 CALL CENTER SUPERVISOR
12 DISPATCHERS
1 CRIME ANALYST
1 EXECUTIVE ADMIN
1 EVIDENCE TECHNICIAN

PATROL OPERATIONS DIVISION

The Patrol Operations Division is the backbone of the Bowie Police Department and is the largest Division. This Division is currently under the command of two lieutenants and is comprised of the majority of the uniformed officers working in the City of Bowie.

2023 GOALS

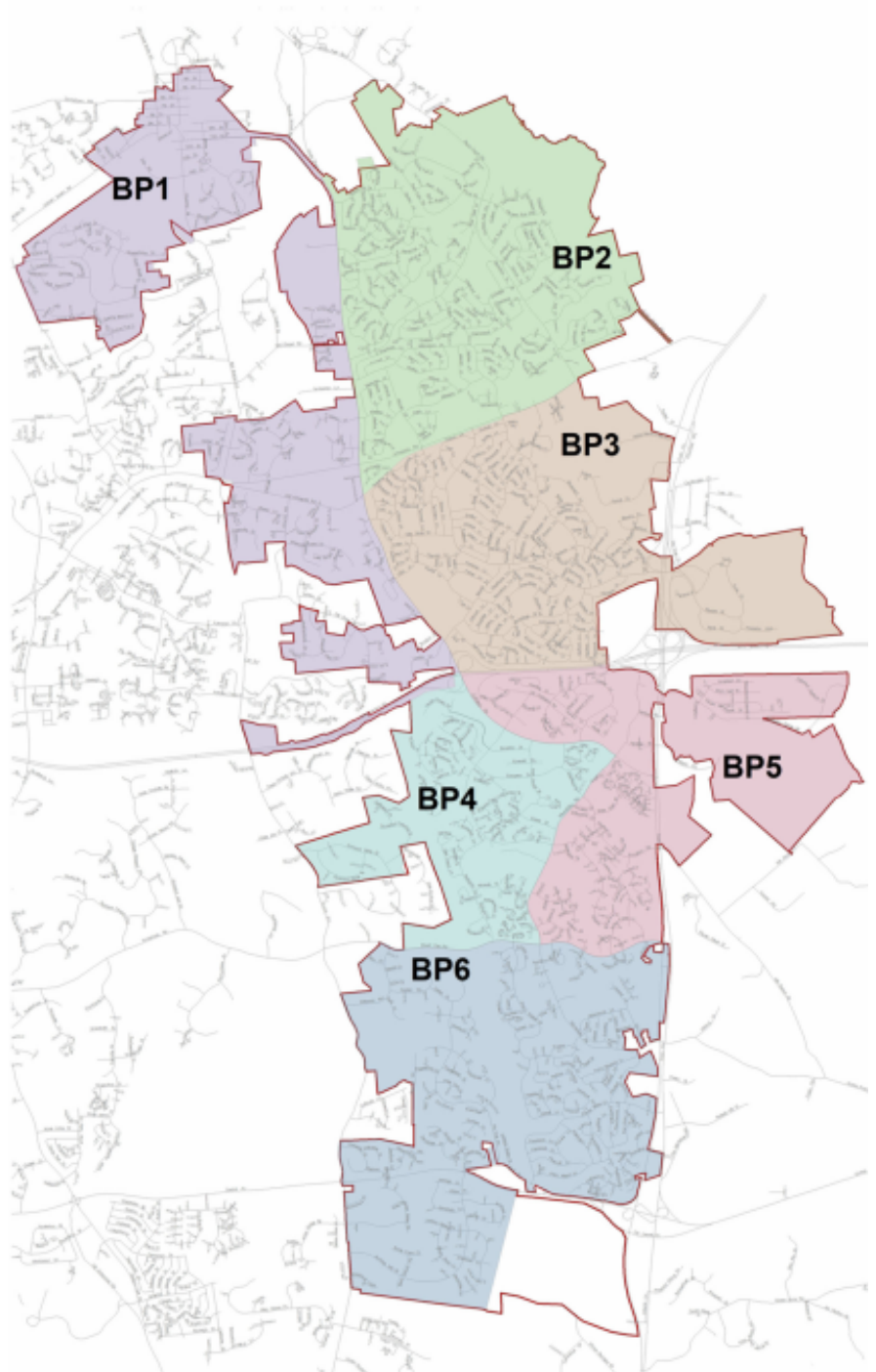
CRIME PREVENTION & EDUCATION

- A. Utilize high-visibility patrols to reduce the occurrence and opportunity for crime.
- B. Increase efforts to educate and encourage the community on the importance of crime prevention.
- C. Reduce the occurrence of speeding and motor vehicle accidents by use of automated enforcement efforts as well as traditional traffic enforcement methods.

INCREASE COMMUNITY INVOLVEMENT & INTERACTION

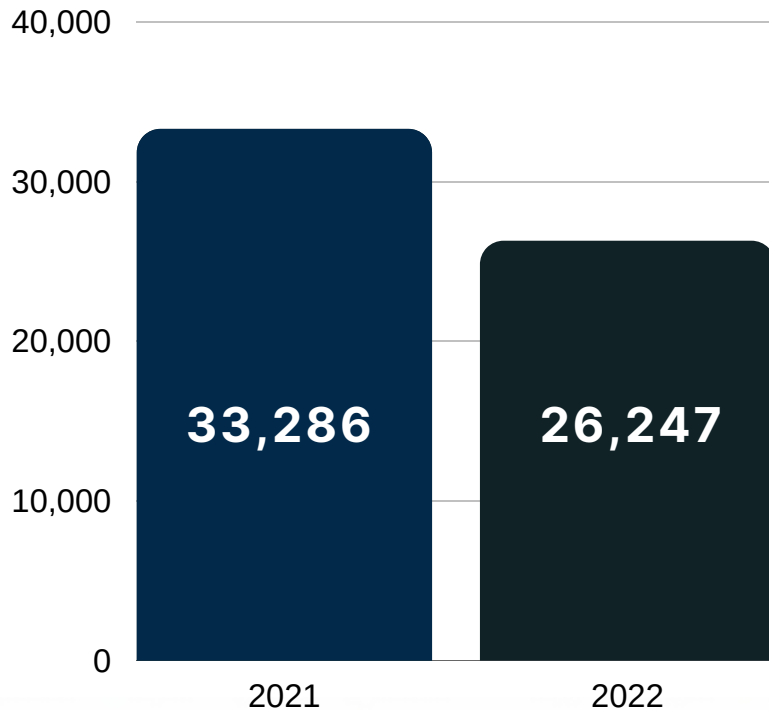
- A. Reinforce and emphasize the tenets of community policing.
- B. Focus on customer service and problem-solving efforts to achieve the best possible outcome for resolution.
- C. Explore the use of citizen volunteers to assist with community events, increase community involvement and customer satisfaction.

For an overview of crimes per beat for the year 2022, visit our **[Crime and Citation Beat Report](#)**.



PATROL OPERATIONS DIVISION

CALLS FOR SERVICE



	TOTAL CALLS FOR SERVICE HANDLED 2021 *	TOTAL CALLS FOR SERVICE HANDLED 2022
JANUARY	2680	2068
FEBRUARY	2200	1979
MARCH	3025	2338
APRIL	2929	2380
MAY	3127	2409
JUNE	3231	2139
JULY	2986	2362
AUGUST	2935	2087
SEPTEMBER	2583	2049
OCTOBER	2564	2074
NOVEMBER	2617	2143
DECEMBER	2409	2219
TOTALS	33,286	26,247

*Includes Code Enforcement, Animal Control, & Park Ranger Calls.

INVESTIGATIVE SERVICES DIVISION

Total Crimes Assigned & Citizen Contacts 365

Closed by Arrest/Exceptionally/Unfounded 21

Open/Suspended/Active 340

*A Citizen Contact is defined as an interaction with a citizen complainant, primarily regarding incidents of theft, fraud and identity theft where there are minimal leads and/or suspects. Detectives assure the citizen that the Police Department is concerned about them and the community.

Property/Persons Crimes Totaled 365

- Closed by Arrest/Exceptionally/Unfounded – 5.8%

Status of 67 Assigned Cases with Solvability Factors:

- 16 Arrests
- 2 Unfounded
- 14 Suspended pending further information
- 32 Active/Open
- 3 Closed Exceptionally

Search and Seizure Warrants: 27

- Closure rate for total assigned cases YTD by arrest 22.8%

Calculation Process

For total YTD crimes closure, you divide the total cases closed (Arrests and Closed Exceptionally or Unfounded) by total cases.

$$21/65=32.3\%$$

For total assigned YTD crimes closed by arrest, divide total cases closed by arrest/Closed Exceptionally by total assigned cases.

$$19/67 = 28.3\%$$

INVESTIGATIVE SERVICES DIVISION

2022 HIGHLIGHTS

RMS #22-0002116

Date: 9/30/2022

Incident: 1st Degree Assault

Lead Investigator: Detective Anika Howard

On 09/30/2022, Det. Howard #076 responded to Doctor's Community Hospital located at (8118 Good Luck Rd. Lanham, MD 20706) in reference to a reported first-degree assault. Upon arrival, Det. Howard initiated contact with the female victim who advised she was severely beaten, shot at, stabbed multiple times, beaten with a hammer, and strangled by her boyfriend. The victim explained that on 09/30/22, at approximately 0130 hours, she got into a verbal argument with her boyfriend and father of her children involving the custody and welfare of their infant daughter. The victim explained that the suspect drove her to what she described as a dark, desolate, wooded area in the 8400 block of Zug Road Bowie, Maryland 20721. Upon arriving at the end of the road, the suspect parked his vehicle and laid back in his seat. At this point, the victim was in fear for her life as she noticed the suspect was armed with a black and silver semi-automatic handgun. The victim advised she quickly exited the vehicle and began running into the wood line, at which point the suspect exited the vehicle and began chasing after her. As the victim ran, she stated the suspect shot at her twice, demanding that she stop. The victim stated the suspect caught up to her in the woods and began beating her in the head and face with his handgun before repeatedly striking her with a closed fist about her person. After gaining control of the victim, the suspect began to straddle her as she fell on her back pleading with him to get off her. While on her back, the suspect produced a knife and used it to stab the victim multiple times. The victim was stabbed twice in the abdomen, jugular, between her fingers and her wrist. At some point during the attack, the suspect began strangling the victim by using the handle of a hammer that was found in his vehicle. As he was strangling the victim, the suspect kept on repeating that he was going to kill her and their one year-old child. While being strangled, the victim admitted to experiencing shortness of breath and light-headedness due to her inability to breathe. During the attack, the victim attempted to use her cellular phone, at which time the suspect took a hammer and smashed her cellular phone rendering the phone inoperable.

While at Doctor's Hospital, per the attending physician, the victim underwent a CT scan which revealed she suffered a left pneumothorax injury from a knife wound as well as injuries to her right jugular and a cervical spine fracture. The victim also suffered numerous non-accidental contusions consistent with an assault and multiple lacerations.

On 10/01/2022, Det. Howard obtained an arrest warrant for the suspect for Attempted 1st and 2nd Degree Murder, 1st Degree Assault, Firearm Used During a Violent Crime, 2nd Degree Assault, Reckless Endangerment, Malicious Destruction of Property, Handgun in Vehicle, Loaded handgun on Person and several other charges. Cpl. Kam, who is assigned to the US Marshals Task Force, assisted with apprehending the suspect.

INVESTIGATIVE SERVICES DIVISION

2022 HIGHLIGHTS CONT.

The vehicle the suspect was operating at the time of the arrest was seized and subsequently towed to Prince George's County Evidence Bay where a search & seizure warrant will be conducted to identify further evidence.

Upon being apprehended, the suspect was transported to the Bowie Police Department where he was mirandized and interviewed by Det. Howard. During the interview, the suspect denied assaulting and being in the presence of the victim the night of the incident. Upon completion of the interview, the suspect was transported to the Department of Corrections in Upper Marlboro to be processed.

RMS #22-0002444

Date: 11/01/2022

Incident: 3rd Degree Sex Offense

Lead Investigator: Detective Francis Stevens

On 11/01/2022, Bowie Police Officers responded to the 15000 block of Narrows Lane, Bowie, MD 20716, for a reported rape. Upon arrival, Officers met with the minor female victim, the suspect, and the reporting person. The victim initially stated that the suspect raped her, but it was later learned that the two parties agreed to have sex. While interviewing the suspect, he falsely identified himself to officers as a juvenile. Further investigation revealed that the suspect was an adult, and his DOB was 04/1998. This information was verified via his Maryland Driver's license. The victim and suspect were transported to the City of Bowie Police Department to be interviewed by detectives. While at the police department, the suspect waived his Miranda rights and was interviewed by detectives. During the interview, the suspect stated that he met the victim on Instagram, at which time they developed a relationship. The suspect stated he knew the victim was 15 years old and attended Bowie High School. He also stated that he lied and told the victim he was 17 years old so she would have sex with him.

Detective Howard #076 interviewed the victim in the presence of her mother. During the interview, the victim admitted to providing the suspect with her address so they could have sex at her residence. The suspect's phone was kept for evidentiary purposes, and he also consented to having his DNA taken so it could be analyzed later. The suspect was then transported to the Department of Corrections in Upper Marlboro, where he was charged and held without bond. The suspect was charged with making a false statement to an officer, 3rd Degree Sex Offense, and Sexual Solicitation of a Minor.

TRAFFIC SAFETY

2022 ANNUAL OVERVIEW

DEPARTMENT TOTALS

- Crashes: 498
- Injury crashes: 103
- Hit and Run: 164
- DUI Crashes: 8
- Property Damage: 395
- Critical Injury Crash Investigations: 0
- Fatal Crashes: 5

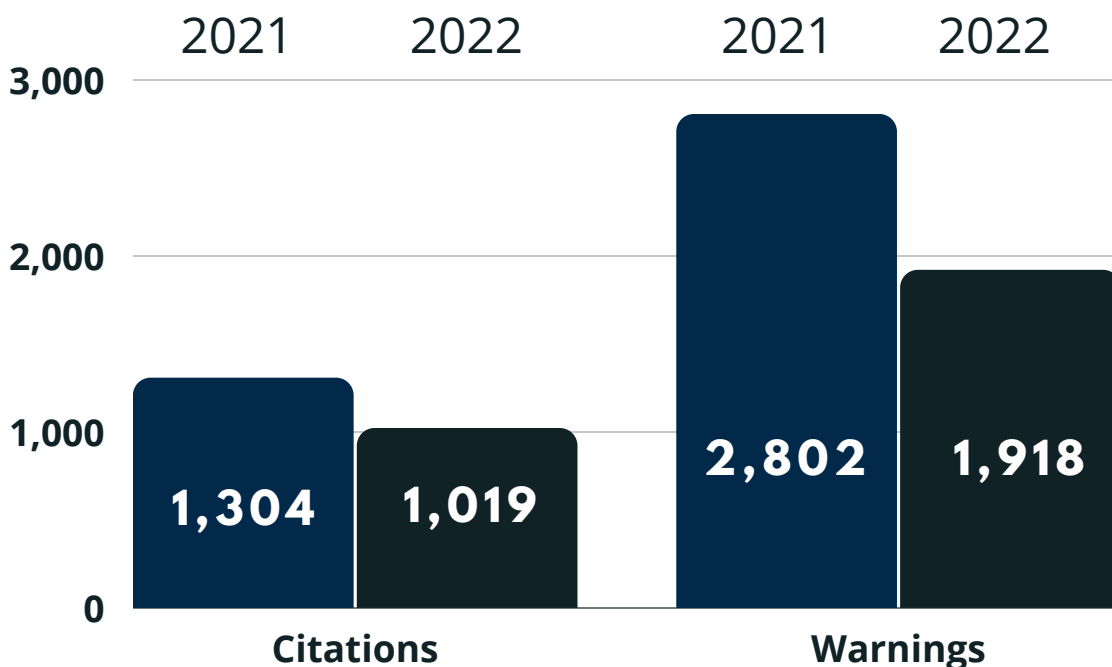
CRASHES BY TIME OF DAY

- Between 12:00 AM and 11:00 AM: 167
- Between 12:00 PM and 11:00 PM: 323

CRASHES BY DAY OF WEEK

- SATURDAY: **84**
- FRIDAY: **73**
- THURSDAY: **70**
- TUESDAY: **78**
- MONDAY: **55**
- WEDNESDAY: **67**
- SUNDAY: **62**

- The Route 197 Corridor (Collington Road and Laurel Bowie Road) accounted for 18.4% of all reported crashes in the City (92 Crashes)
- Most crashes occurred during the weekend
- Most crashes occurred in the evening hours

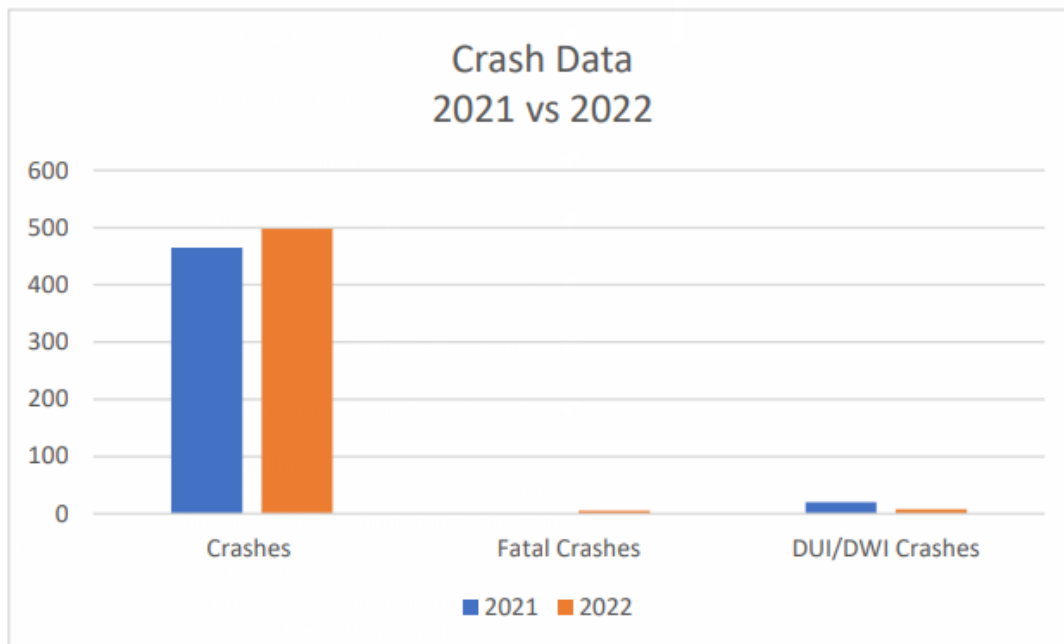


TRAFFIC SAFETY

2022 ANNUAL OVERVIEW CONT.

	2021	2022	% Change
Crashes	465	498	7.1%
Fatal Crashes	0	5	500%
Traffic Stops	1925	1151	-32%
DUI/DWI Crashes	20	8	-60%
DUI Arrests	35	16	-54.3%
Citations	1304	1019	-21.6%
Warnings	2802	1918	-31.5%

CRASH DATA COMPARISON

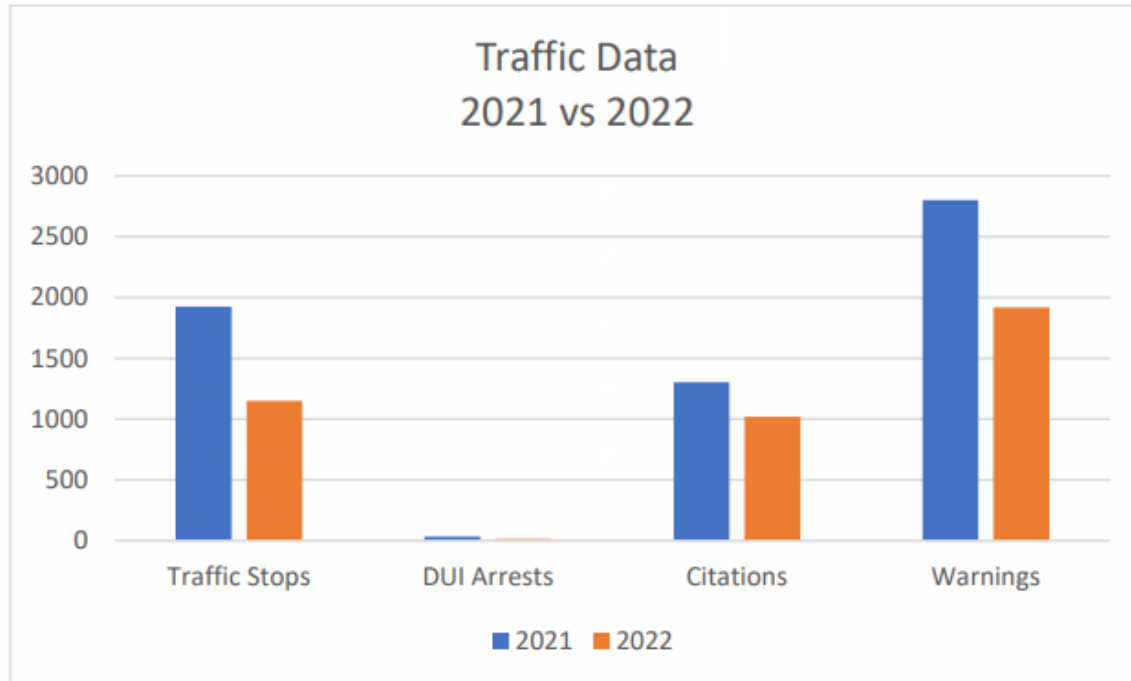


- Crashes increased 7.1% compared to 2021
- Fatal Crashes have increased by 500% compared to 2021
- DUI involved crashes have decreased 60% compared to 2021
- Crashes involving pedestrian accounted for 40% of the Department's Crash Fatalities

TRAFFIC SAFETY

2022 ANNUAL OVERVIEW CONT.

TRAFFIC ENFORCEMENT DATA COMPARISON



- Traffic Stops have decreased 32% compared to 2021
- DUI arrests have decreased by 54.3% compared to 2021
- Citations have decreased by 21.6% compared to 2021
- Warnings have decreased by 31.5% compared to 2021
- The decrease in enforcement efforts directly impacted the increase in crashes

TRAFFIC SAFETY OFFICER 2022 STATISTICS

Traffic Stops - 395

DUI Arrests - 2

Truck Inspections - 32

DRE Evaluations- 3

SEROS - 13 ACRS - 12

Fatal Crash investigations – 3 of 5 (on going)

Criminal Crashes Investigated- 16

Departmental crash Investigations - 11

Traffic Complaints Investigated – 24

Grant Funded Traffic Assignments performed- 13

Speed Enforcement Surveys Completed- 11

TRAFFIC SAFETY

ASSIGNED RESPONSIBILITIES AND DUTIES

- Currently 28 of 28 speed measuring devices are calibrated and in working order.
- All Department's chemical testing devices (5 PBT devices and 10 Blood kits) are calibrated/repared or being re-ordered.
- Traffic Safety grant is currently being pursued and maintained.
- The collection and analysis of traffic and crash data is currently being performed with assistance from the Department's Crime analyst for the GIS crime map
- Delta Plus is being maintained as the Department's Administrator
- The storage and maintenance of traffic citations (DR-49) and DR15A is ongoing
- The speed trailers and message boards were deployed a combined 35 times for informational and traffic safety purposes
- Supervision of the Crash Reconstruction Unit.
- Traffic Control was planned and performed for several City and Department events
- Acted as the liaison with various traffic safety organizations and other Police Agencies (PGPD, MSP, SHA, Bowie Public Works, etc.)
- Maintained certifications for Drug Recognition Expert and Truck Inspector.
- Research and Analysis of speed camera enforcement (trial project with Optotraffic)
- Performed Traffic Safety Education both within and outside the Department:
 - o 3 Emergency Vehicle Operations classes
 - o 3 DUI/DWI SFSTs Police Academy classes taught with other planned
 - o 6 In-services classes taught
 - o 1 Radar/Lidar Class
 - o 1 Citizens' Academy class

ONGOING PROJECTS

- Continued collection crash and traffic statistics to implement and assist with selective enforcement.
- Continued collection of GIS crash data that will be added to the Crime Map maintained by the Crime Analyst.
- Continuing improvement of the Crash Reconstruction Unit.
- Currently in the process of training a new Truck inspector
- Currently in the process of training a new crash investigator

FUTURE PROJECTS

- Improve crash reporting
- Provide more traffic training for the department

TRAFFIC SAFETY

TRAFFIC SAFETY GOALS COMPLETED FOR 2022

Traffic Safety Goals Completed for 2022

- Selective enforcement areas are being relayed to patrol supervisors monthly
- Increased participation with allied agencies to perform joint enforcement

TRAFFIC SAFETY GOALS FOR 2023

- Increase general traffic enforcement
- Decrease crashes
- Decrease crash fatalities
- Decrease departmental crashes
- Increase impaired driving enforcement

2022 SPEED CAMERA DATA TRIAL

The Bowie Police Department temporarily placed new speed cameras in select residential areas that began September 6th, and ran until October 31st, 2022. Different camera types were tested: a speed camera can, a trailer, and a handheld device. The temporary evaluation program ran for around sixty days and issued warnings only. No paid citations were issued during the trial period. Results are as follows:

Bowie, Maryland Speed Camera Data (Trial Run)				
September 6th through October 31st, 2022				
Location	Total vehicles	Total Violations	Violations Accepted	Total violations rejected
Race Track Road (mobile trailer) NB/SB	560,189	1,211	1189	22
Pin Oak Parkway (mobile trailer) NB/SB	100,512	2,478	2440	38
Belair Drive NB	103,726	841	828	13
Belair Drive SB	59,711	468	404	64
Dolphin Way EB	43,476	86	75	11
Tulip Grove SB	38,707	186	182	4

The trial was a result of the numerous requests for monitoring speed and traffic violations in many residential areas throughout the Bowie community and due to new Maryland law changes. The trial was a part of the ongoing process for the ultimate establishment of a residential speed camera program, not just those in school zones.

COMMUNITY SERVICES UNIT

2022 ANNUAL OVERVIEW

- Attended 9 homeowners' association meetings in person/Zoom
- Conducted 4 Residential and Business Surveys
- Updated our HOA/business database
- Participated in various community and family fun events

CSU Detailed to Patrol for Patrol Coverage, Training, and SRO Duties:

- SRO Coverage (February 22, 2022)
- SRO Coverage (February 24, 2022)
- SRO Coverage (March 21-25, 2022)
- SRO Coverage (March 30-31, 2022)
- CST Coverage for In-service (April 6-7, 2022)
- SRO Coverage (April 28, 2022)
- CST Officer Detailed to Patrol (May- June 2022)
- SRO Coverage (May 23, 2022)
- CST Coverage for Firearms Training (May 31, 2022)
- SRO Coverage (June 2-3, 2022)
- CST Coverage for In-service (June 8-9, 2022)
- CST In-service (July 6-7, 2022)
- CST Coverage of Summer School at Bowie High (July 5-29, 2022)
- CST Coverage for In-service (August 17-18, 2022)
- CST Firearms Training (August 23, 2022)
- CST Coverage for Patrol Firearms Training (September 12, 2022)
- CST Coverage for Patrol In-Service SQ A (September 14-15, 2022)
- CST Coverage for Patrol Firearms Training SQ A (September 19, 2022)
- CST Coverage for Patrol Firearms Training SQ B (October 12, 2022)
- SRO Coverage (October 19, 2022)
- SRO Coverage Annex (October-November 2022)

Highlighted Events

- Birthday Celebration Drive-By (Jan 24, 2022)
- Covid-19 Test-Kit Distribution (Jan 25 & 28, 2022)
- Covid-19 Test-Kit Distribution (February 5, 2022)
- Senior Citizen Safety Session (February 9, 2022)
- Bowen Safety/ Crime Meeting (February 10, 2022)
- Girl Scout Police Tour (March 6, 2022)
- Ukraine Vigil at City Hall (March 6, 2022)
- Pin Oak Safety Briefing (March 9, 2022)
- Peace Rally at Allen Pond Park (March 13, 2022)
- Benjamin Tasker Middle School Social Media Video (March 14, 2022)

COMMUNITY SERVICES UNIT

2022 ANNUAL OVERVIEW CONT.

- Senior Safety Briefing Enfield Chase (March 17, 2022)
- Special Olympics Plunge (March 25, 2022)
- Bay Sox Family Fun Day (March 26, 2022)
- MS Walk Bowie Town Center (April 2, 2022)
- Naval Academy Cycling at Melford (April 3, 2022)
- Career Day Benjamin Tasker (April 8, 2022)
- Coffee with a Cop (April 12, 2022)
- Easter Eggstravaganza (April 16, 2022)
- Domestic Violence Awareness Walk (April 23, 2022)
- Drug Take Back (April 30, 2022)
- Citizens' Police Academy start of class (May 3, 2022)
- Club Scout Station Tour (May 9, 2022)
- Movie Night at Allen Pond Park (May 13, 2022)
- Farmers Market (May 15, 2022)
- Kenilworth Career Day (May 27, 2022)
- Memorial Day Parade (May 28, 2022)
- Bowie Fest at Allen Pond Park (June 4, 2022)
- House of Worship Discussion (June 8, 2022)
- Inter Faith Coalition Rally (June 11, 2022)
- Juneteenth Movies (June 17, 2022)
- Juneteenth Event (June 18, 2022)
- Father's Day Bike Ride (June 19, 2022)
- Ruthless Speed Day Clinic (July 16, 2022)
- Citizens' Police Academy Graduation (July 26, 2022)
- PB & J Event (July 27, 2022)
- National Night Out (August 2, 2022)
- Bike Race at Melford (August 14, 2022)
- Explorers Conference (August 15-19, 2022)
- Back to School Bash (August 20, 2022)
- Start of Bowie High School Orientation (August 26, 2022)
- Bay Sox Truck Day (August 27, 2022)
- Safety Tip Presentation at Bowie Senior Center (August 31, 2022)
- Prostate Cancer Walk (September 17, 2022)
- Escort for Gold Star Veterans (September 22, 2022)
- Old Bowie Festival (October 1, 2022)
- Coffee with a Cop at Bowie Town Center (October 5, 2022)
- Bowie High School Class Night (October 6, 2022)
- Domestic Violence Walk at Allen Pond (October 8, 2022)
- Bowie High School Homecoming Event (October 8, 2022)
- Toys for Tots toy drive (October- December 2022)
- Drug Take Back (Oct 29, 2022)

COMMUNITY SERVICES UNIT

2022 ANNUAL OVERVIEW CONT.

- Goddard School Halloween Event (October 31, 2022)
- Career Day Pointer Ridge Elementary School (November 18, 2022)
- Boy Scouts Station Tour (December 5, 2022)
- Shop with a Cop (December 11, 2022)

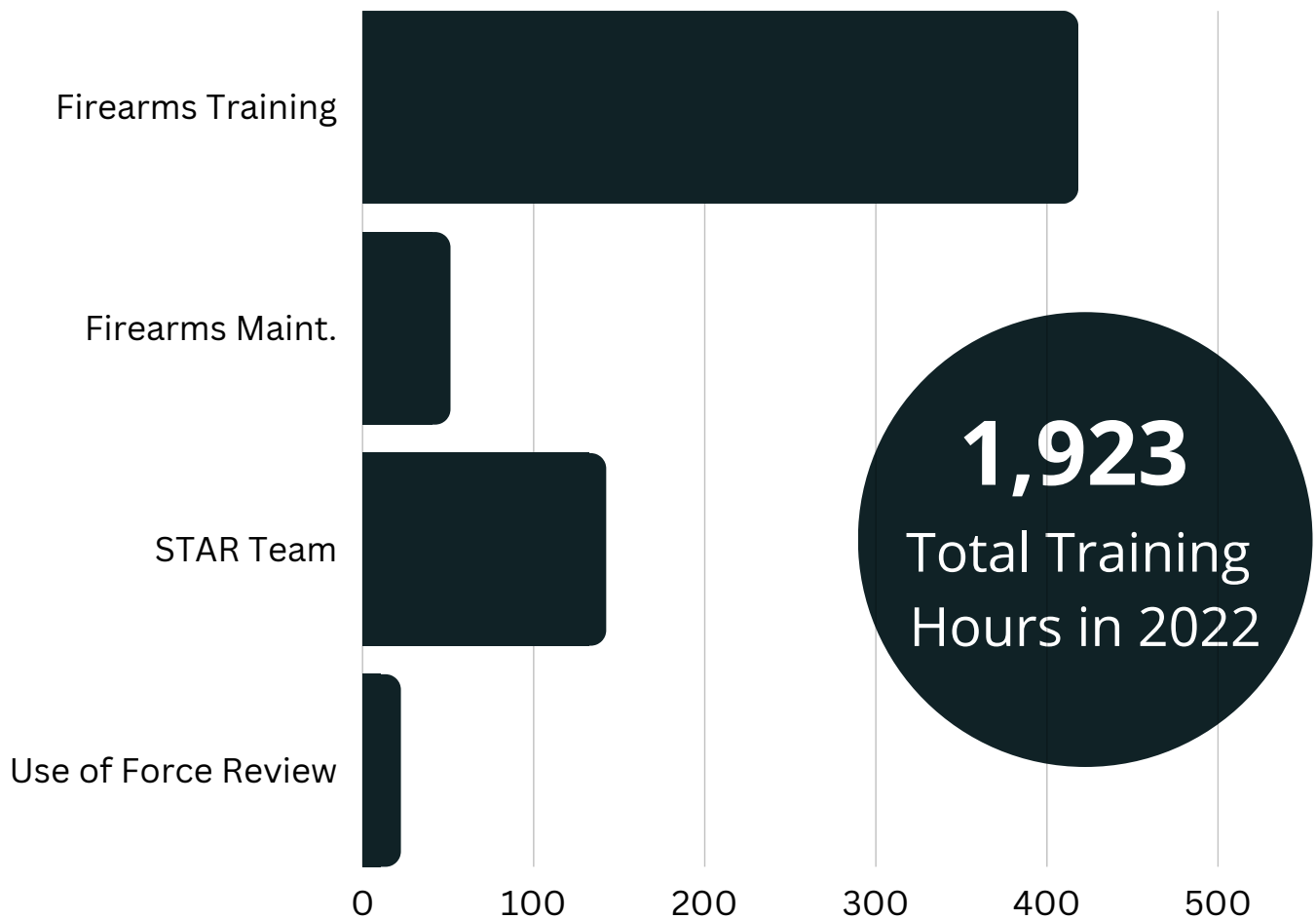
Upcoming/Pending Bowie Police Community Service Events:

- Girl Scout Station Tour (January 19, 2023)
- Citizens' Police Academy Starts (April 4, 2023)
- Drug Take Back (April 2023)



OPERATIONAL SERVICES DIVISION

TRAINING SECTION



Firearms Training - 412 hours: To include annual pistol qualification, Stress Course, annual rifle qualification, remedial training, academy recruit training.

• **Firearms Maintenance - 40 hours:** To include maintenance, audits and inspections.

• **S.T.A.R Team - 132 hours:** Active Threat Training, Tactical Movements, Firearms Training, Tactical Breaching, Warrant Service, Active Threat Management, Classroom Discussions, Vehicle Deployments.

- o S.T.A.R Team deployed for "Memorial Day" Parade perimeter security
- o S.T.A.R Team deployed for "Bowie Fest" perimeter security
- o S.T.A.R Team deployed for "Juneteenth Celebration" perimeter security
- o S.T.A.R Team deployed for "Bowie March for our Lives" Interfaith Coalition of Bowie
- o S.T.A.R Team walk through at Bowie High School

• **Use of Force Review – 10 hours:** Review actions of officer safety issues or Use of Force Situations. Provided refresher training (as needed).

TRAINING TOTAL HOURS: 1,923 hours

STRATEGIC PLAN 2022

The mission of the Bowie Police Department is to enhance the quality of life in the City of Bowie, Maryland, by developing partnerships with the community and other stakeholders in a manner that promotes problem solving and preserves a safe environment through professional law enforcement that respects human dignity. Likewise, the vision is to continuously seek ways to create open and inclusive partnerships with community members and other government agencies. These partnerships will foster greater citizen confidence and result in responsive, effective, and efficient police services, which ultimately will improve the quality of life for all who live, work, and visit the City of Bowie. In line with the established mission and vision statements of the police department, a clear roadmap was necessary to ensure the continued achievement to meet the needs and expectations of the citizens of Bowie, Maryland.

The strategic planning process began in Spring of 2022, and relied upon a collective approach with significant contributions and input from key City staff stakeholders and involved members of the community with significant knowledge, experience and understanding of the needs of the community at large. The strategic planning workgroup involved representation from the City Manager's Office, Finance Department, Grants Department, Planning and Sustainability Department, Community Services Department, Police Department and citizen volunteers from the Public Safety and Diversity Committees.

For Fiscal Year 2023, one of the objectives of the Bowie Police Department was to establish a three-year strategic plan. The first meeting was held on May 19, 2022, to establish the purpose, objectives and timelines for this project. This group consistently met bi-weekly and detailed information was presented regarding the current organizational structure of the police department, residential and commercial development and population expectations, financial forecast regarding City revenues and expenses, and community expectations regarding the vision and mission expected of the police department. A citizen survey was distributed to determine community expectations, satisfaction of police services, and response time expectations. Equally as important, an internal survey was also distributed to all police department employees.

STRATEGIC PLAN 2022 CONT.

Continuation of the community's investment in its own police department, which began in 2006, is essential and will sustain a safe and community focused police department that can serve as a model to other cities across this region.

Enacting this plan will allow an opportunity to strengthen and establish the police department to be operationally sound and capable of delivering professional services to all segments of this community. Consistent with the baseline of service, the police department cannot achieve success without the support of the community in which it was created to serve. This importance of partnering with the community is evident and proven through the collaboration and input from community members in creating this plan.

A collective responsibility exists to provide these services based upon the desires and needs of the city residents. The incorporation of the goals geared toward investing in a comprehensive strategy to recruit and retain professional dedicated and committed employees will result in a measurable return and investment made toward a safe and secure city. We invite you to read the entirety of the [Bowie Police Department's 2022 Strategic Plan here.](#)

A YEAR IN REVIEW

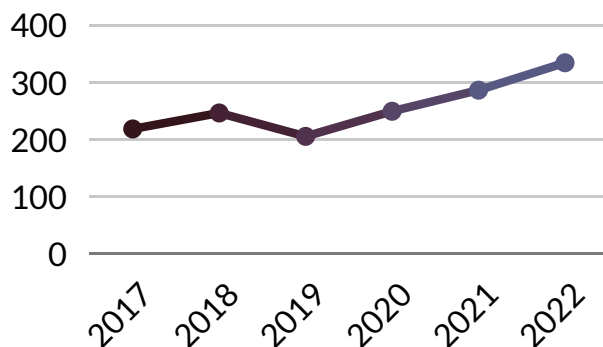
CRIME INDEX

Data is based on Uniform Crime Reporting guidelines established by the Federal Bureau of Investigations (FBI). Part I Crime encompasses both violent and property-related offenses reported in Bowie, Maryland. Part I Violent Crimes include criminal homicide, rape, robbery, and aggravated assault. Part I Non-Violent crime includes burglary, larceny, and auto theft.

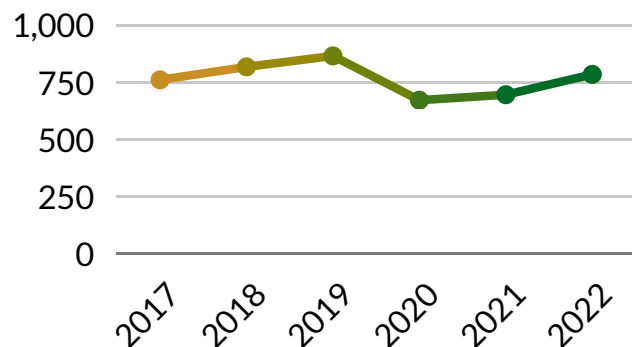
THE CHART BELOW DEPICTS THE CRIME INDEX IN A MULTI-YEAR TREND

INCIDENT TYPE	2017	2018	2019	2020	2021	2022	2021 to 2022
HOMICIDE	4	1	1	1	1	1	No change
RAPE	3	3	8	11	6	8	33.33%
ROBBERY	35	26	28	19	27	21	22.22%
AGGRAVATED ASSAULT	176	216	169	218	252	257	1.90%
VIOLENT CRIME TOTAL	218	246	206	249	286	287	0.30%
BURGLARY	77	82	51	68	47	47	No change
LARCENY	606	686	759	560	590	645	9.30%
VEHICLE THEFT	77	49	55	43	58	118	103.40%
PROPERTY CRIME TOTAL	760	817	865	971	695	810	16.50%
CRIME INDEX	940	978	1071	920	981	1097	11.80%

VIOLENT CRIME



PROPERTY CRIME



NOTE: The information above shows crimes made known to the Bowie Police Department in 2022 and previous years. Every measure is taken to ensure accurate data is presented and reported. We continue to work diligently to ensure that the most accurate crime information possible is being reported. Note that numbers for any specific category may change over time due to routine record entry/editing. **Always report crime to your local law enforcement agency.**

CITIZEN COMPLAINTS & USE OF FORCE 2022

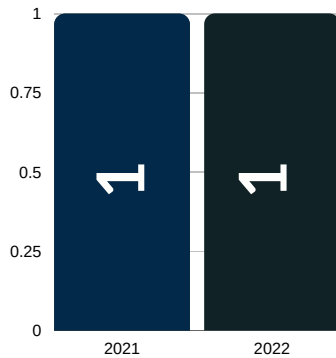
Complaint Type	Admin. Closed	Exonerated	Not-Sustained	Sustained Policy Violation	Unfounded	Unreported Misconduct	Open	Total
Use of Force	0	5	0	0	0	0	2	7
Officer Involved Shooting	0	0	0	0	0	0	0	0
Policy Violations	1	3	2	4	0	0	2	12
Discourtesy	0	0	0	0	0	0	0	0
Grand Total	1	8	2	4	0	0	4	19

DISPOSITION TYPE

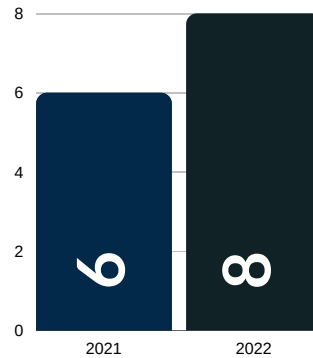
1. Administratively closed: When investigations are completed and non-disciplinary actions, such as training or counseling, are provided.
2. Exonerated: When investigation determines that the incident did occur, but the actions of the accused were justified, lawful and proper.
3. Not-Sustained: When an investigation fails to disclose sufficient evidence to prove or disprove an allegation.
4. Sustained: When the investigation discloses sufficient evidence to establish a prima facie case with respect to the allegations of misconduct.
5. Unfounded: When the investigation indicates that the alleged acts did not occur.

CRIME & CITATION STATISTICS COMPARISON

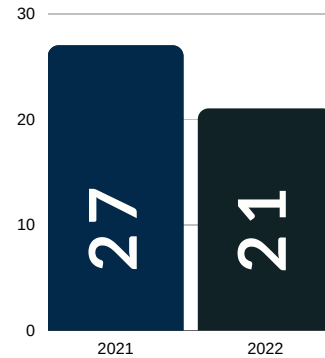
CRIMINAL HOMICIDE



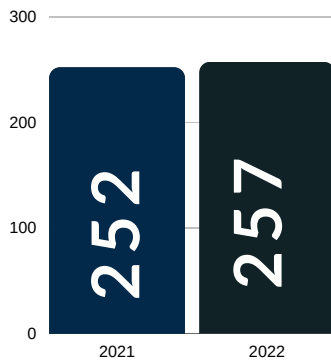
RAPE



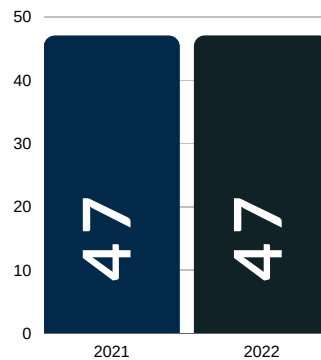
ROBBERY



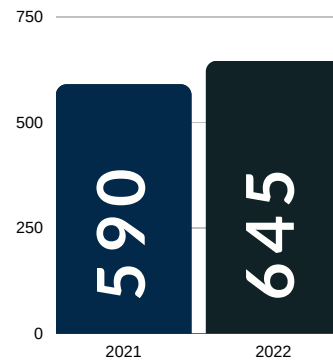
ASSAULT



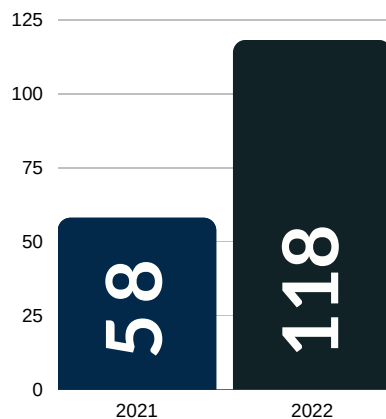
BREAKING & ENTERING



LARCENY - THEFT



MOTOR VEHICLE THEFT



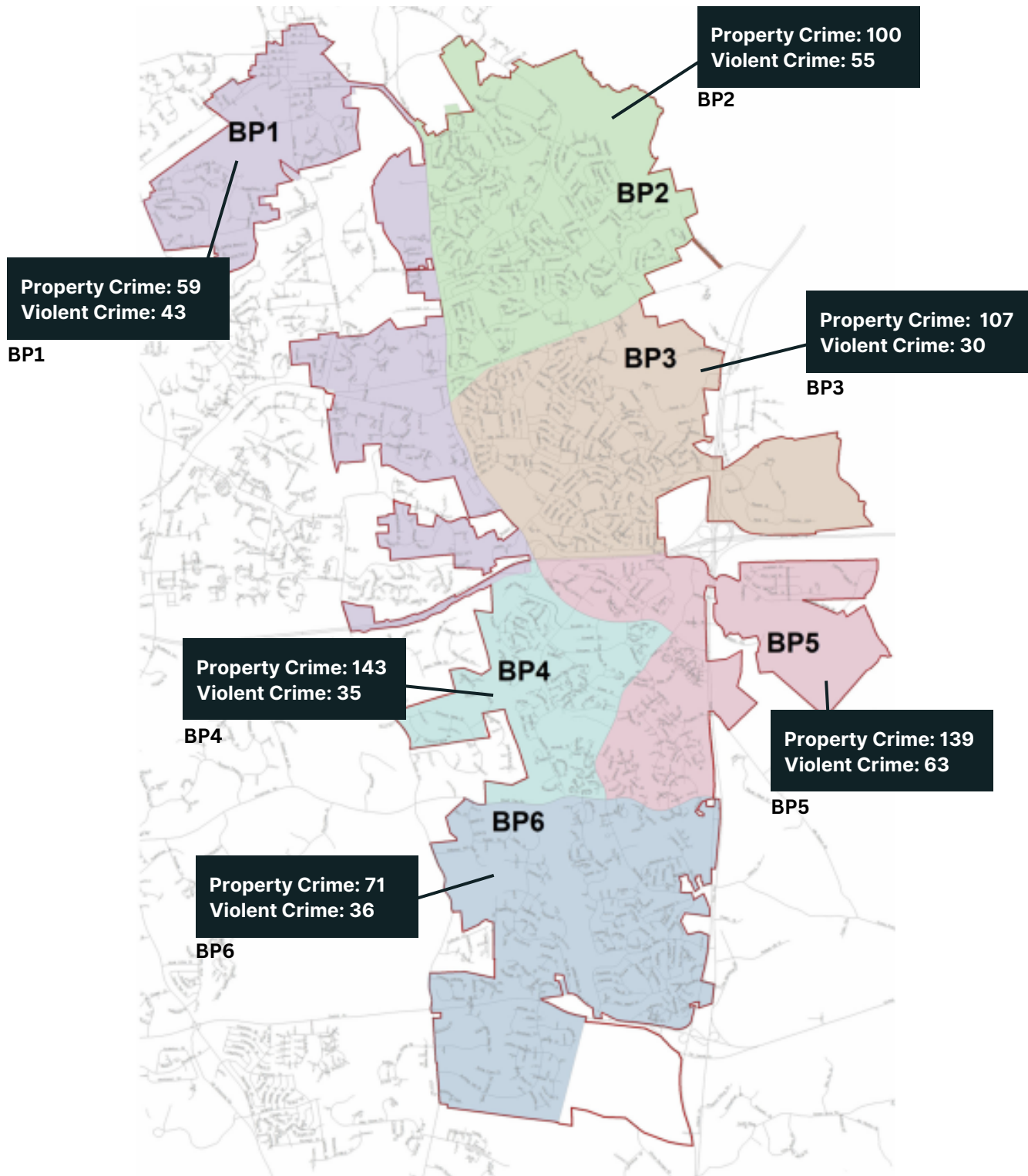
The Uniform Crime Reporting (UCR) Program generates reliable statistics for use in law enforcement. It also provides information for students of criminal justice, researchers, the media, and the public. The program has been providing crime statistics since 1930. The UCR Program includes data from more than 18,000 city, university and college, county, state, tribal, and federal law enforcement agencies. Agencies participate voluntarily and submit their crime data either through a state UCR program or directly to the FBI's UCR Program.

www.fbi.gov/services/cjis/ucr

CRIME STATISTICS BY BEAT

JANUARY 1 - DECEMBER 31, 2022

The graphic below shows the total written reports for Property Crime and Violent Crime when first reported from January 1, 2022 through December 31, 2022, for each beat. For more information on specific incidents, visit our interactive [BOWIE CRIME MAP](#). Note that the graphic does not include calls for service, but rather incidents in which a report was written by an officer.



CRIME STATISTICS BY BEAT

JANUARY 1 - DECEMBER 31, 2022

Bowie, Maryland is comprised of six "beats", as described on [Page 10](#). Unsure which beat your neighborhood falls in? Visit our [interactive GIS webpage here](#) to learn your Bowie District and police beat. To view the latest Uniform Crime Reporting releases, visit the [FBI's Crime Data Explorer](#).

OFFENSE DEFINITIONS

PART I

Robbery—The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault—An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

Burglary (breaking or entering)—The unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.

Motor Vehicle Theft—The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on land surface and not on rails. Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category.

PART II

Other Assaults (simple)—Assaults and attempted assaults where no weapon was used or no serious or aggravated injury resulted to the victim. Stalking, intimidation, coercion, and hazing are included.

Vandalism—To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law. Attempts are included.

Weapons: Carrying, Possessing, etc.—The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. Attempts are included.

BP1

PROPERTY CRIME

Theft from Auto: 50
Auto Theft: 7

VIOLENT CRIME

Assault: 25
Breaking & Entering: 13
Robbery: 2
Weapon Law Violations: 3

BP2

PROPERTY CRIME

Theft from Auto: 88
Auto Theft: 9

VIOLENT CRIME

Assault: 44
Breaking & Entering: 7
Robbery: 2
Weapon Law Violations: 2

BP3

PROPERTY CRIME

Theft from Auto: 95
Auto Theft: 11

VIOLENT CRIME

Assault: 20
Breaking & Entering: 5
Robbery: 2
Weapon Law Violations: 3

BP4

PROPERTY CRIME

Theft from Auto: 115
Auto Theft: 27

VIOLENT CRIME

Assault: 22
Breaking & Entering: 6
Robbery: 4
Weapon Law Violations: 3

BP5

PROPERTY CRIME

Theft from Auto: 98
Auto Theft: 39

VIOLENT CRIME

Assault: 50
Breaking & Entering: 6
Robbery: 3
Weapon Law Violations: 4

BP6

PROPERTY CRIME

Theft from Auto: 52
Auto Theft: 21

VIOLENT CRIME

Assault: 19
Breaking & Entering: 11
Robbery: 1
Weapon Law Violations: 5

Programs

EXPLORERS POST 1916

Police Explorers are youth ranging in age from 14 years to 20 years of age. Our Explorers participate in activities which allow them to have hands-on experience with police officers in their roles within the community while gaining community service hours.

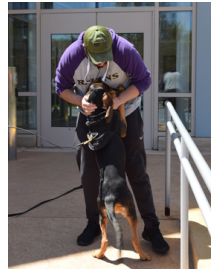


CITIZENS' POLICE ACADEMY

The Citizens' Police Academy is a multi-week training course which allows participants 18 years or older to learn from police officers and other members of the criminal justice system through interactive classes and facilitated discussion. Graduates are able to volunteer for agency events in ambassador roles.

R.A.D.

The R.A.D. System is a comprehensive, women-only course that begins with awareness, prevention, risk reduction and risk avoidance, and progresses on to the basics of hands-on defense training. Officers are certified instructors who have completed the required defense instructor certification course.



Thank You!

Our partnership with Bowie organizations and companies is what SERVICE WITH INTREGRITY is all about. We'd like to give a special shout out to our friends at Toyota of Bowie. Not only are they avid believers in the power of public safety, they are also as committed to the Bowie Community as we are.

Thank you for your continued support and friendship!



JOIN US

PAY & BENEFITS

TUITION ASSISTANCE

Coverage of 2/3 tuition cost upon completion of course with passing grade (after 6 months employment)

HOLIDAYS

Triple Time for holiday work
Floating holiday - compensatory time

MEDICAL

Full vision, prescription, and dental (credit for waiving medical)

PAY

Overtime at 1.5 rate
Overtime on Sunday at 2.0 rate
3 hours reimbursement for Court Time
Differential pay between 2300-0700 hours

OTHER

Take Home Vehicle
Maryland State Retirement Agency (LEOPS)
457 Deferred Compensation Plans
Wage step scale
Yearly uniform allowance (\$2,000)
Honor Guard pay (\$500)
Specialty pay - Language fluency pay (\$500)
Differential pay for Military Leave over 2 weeks
On Call / Call In / Acting Pay

SPECIAL ASSIGNMENTS

Criminal Investigations Section
K-9 Unit
Bicycle Patrol
Community Services Unit
STAR Team
Honor Guard
Motorcycle Unit
Traffic Safety

COMMUNICATIONS SPECIALIST II

\$24.53 per hour

ENTRY LEVEL POLICE OFFICER LATERAL POLICE OFFICERS

\$56,727.93 annually

Hiring bonuses paid upon first day of FTO

Base Incentive \$3,000
Associate Degree \$1,000
Bachelor's Degree \$2,000
Sworn Lateral Experience \$1,000 for each year up to 3 years
Up to \$9,000!

The Bowie Police Department has been internationally accredited through CALEA® since November 13, 2020. The Bowie Police Department pursued accreditation in an effort to improve the administration of law enforcement services to the residents of the City of Bowie, Maryland, and the community we serve. Participation in this program ensures that our policies and procedures are defensible and in compliance with internationally-accepted standards for law enforcement excellence. We seek to be a leader in law enforcement service delivery that ensures a safe and desirable community. We value ethical and honest behavior, accountability, and fair and equal treatment.



**EXEMPLARY
HONORABLE
DEVOTED
ACCOUNTABLE**

SOUND LIKE SOMEONE YOU KNOW?

REFER A CANDIDATE!
If we hire them, you get

\$1,000

SCAN TO BEGIN



NON EMERGENCY
240-544-5700

ONLINE
www.cityofbowie.org/police

ANONYMOUS TIP LINE
240-544-5770

ADDRESS
**15901 FRED ROBINSON WAY
BOWIE, MARYLAND 20716**



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[Bowie Police Department](https://www.youtube.com/BowiePoliceDepartment)



[@BowieCityPD](https://www.facebook.com/BowieCityPD)

ACKNOWLEDGEMENTS

MAYOR
Tim Adams

MAYOR PRO TEM
DISTRICT 4 COUNCILMEMBER
Roxy Ndebumadu

AT-LARGE COUNCILMEMBER
Henri Gardner

AT-LARGE COUNCILMEMBER
Jarryd Hawkins

DISTRICT 1 COUNCILMEMBER
Michael Esteve

DISTRICT 2 COUNCILMEMBER
Dufour Woolfley

DISTRICT 3 COUNCILMEMBER
Clinton Truesdale, Sr.

CITY MANAGER
Alfred D. Lott

Daniel Mears, Assistant City Manager



Bowie
POLICE DEPARTMENT

U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND
DEVELOPMENT
PR06 - Summary of Consolidated Plan
Projects for Report Year

DATE: 9/30/2024
TIME: 12:22:35 PM
PAGE: 1/2

IDIS

Plan IDIS Year Project	Project Title and Description		Program
2022 1	Fair Housing Activities	Fair housing training for City of Bowie residents and City and County staff who work in fair housing related areas	CDBG
2	Workforce Training and Job Placement	Workforce development and life skills training program for Bowie residents aged 15 - 25.	CDBG
3	Single Family Housing Rehabilitation	Grants to Bowie homeowners to make necessary repairs and energy efficient upgrades to their homes.	CDBG
5	Emergency Housing and Homeless Assistance Program	CDBG funds will be used to address COVID-19 related emergency housing and homeless assistance needs	CDBG

U.S. DEPARTMENT OF HOUSING AND
 URBAN DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND
 DEVELOPMENT
 PR06 - Summary of Consolidated Plan
 Projects for Report Year

DATE: 9/30/2024
 TIME: 12:22:35 PM
 PAGE: 2/2

IDIS

Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
\$1,900.00	\$1,900.00	\$0.00	\$1,900.00	\$0.00
\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00
\$169,535.00	\$182,574.66	\$0.00	\$182,574.66	\$0.00
\$38,204.00	\$0.00	\$0.00	\$0.00	\$0.00

PART I: SUMMARY OF CDBG RESOURCES

31 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
32 ENTITLEMENT GRANT	
33 SURPLUS URBAN RENEWAL	188,403.00
34 SECTION 108 GUARANTEED LOAN FUNDS	0.00
35 CURRENT YEAR PROGRAM INCOME	0.00
35a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
36 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
36a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
37 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
38 TOTAL AVAILABLE (SUM, LINES 01-07)	0.00
	188,403.00

PART II: SUMMARY OF CDBG EXPENDITURES

39 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	
40 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	196,142.28
41 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	0.00
42 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	196,142.28
43 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	51,900.00
44 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
45 TOTAL EXPENDITURES (SUM, LINES 11-14)	0.00
46 UNEXPENDED BALANCE (LINE 08 - LINE 15)	248,042.28
	(59,639.28)

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

47 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
48 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
49 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	
50 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	196,142.28
51 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	0.00
52 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	196,142.28
	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

53 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	
54 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	PY: PY: PY:
55 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
56 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00
	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

57 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
58 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
59 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
60 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
61 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
62 ENTITLEMENT GRANT	
63 PRIOR YEAR PROGRAM INCOME	188,403.00
64 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
65 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	0.00
66 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	188,403.00
	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

67 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	51,900.00
68 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
69 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
70 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
71 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	0.00
72 ENTITLEMENT GRANT	51,900.00
73 CURRENT YEAR PROGRAM INCOME	188,403.00
74 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
75 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	0.00
76 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	188,403.00
	27.55%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	1	202	6583899	Home Energy Audits	14A	LMIH	\$4,800.00
2019	1	202	6696813	Home Energy Audits	14A	LMIH	\$5,600.00
2019	1	230	6583899	3512 Emperor Court, Bowie, MD 20716	14A	LMIH	\$10,000.00
2019	1	231	6583899	3618 Morningside Lane, Bowie, MD 20715	14A	LMIH	\$9,406.00
2019	1	232	6583899	3113 Trinity Drive, Bowie, MD 20715	14A	LMIH	\$10,000.00
2019	1	236	6633702	13020 Midsummer Lane, Bowie, MD 20715	14A	LMIH	\$10,000.00
2019	1	237	6633702	3536 Emperor Court, Bowie, MD 20716	14A	LMIH	\$7,935.00
2020	8	238	6633702	15714 Prosswick Lane, Bowie, MD 20716	14A	LMIH	\$10,000.00
2020	8	239	6633702	8221 Chestnut Ave, Bowie, MD 20715	14A	LMIH	\$10,000.00
2020	8	240	6696813	15300 Pine Tree Way Bowie MD 20721	14A	LMIH	\$8,418.00
2020	8	240	6733543	15300 Pine Tree Way Bowie MD 20721	14A	LMIH	\$1,582.00
2020	8	241	6696813	6905 Race Track Rd, Bowie, MD 20715	14A	LMIH	\$4,910.30
2020	8	242	6696813	14913 London Lane Bowie MD 20715	14A	LMIH	\$9,500.00
2020	8	242	6733547	14913 London Lane Bowie MD 20715	14A	LMIH	\$500.00
2020	8	243	6696813	2112 Princess Anne Court Bowie MD 20716	14A	LMIH	\$7,509.00
2020	8	244	6696813	1315 Palmyra Way Bowie MD 20716	14A	LMIH	\$9,365.00
2020	8	245	6696813	12834 Holiday Lane Bowie MD 20716	14A	LMIH	\$7,355.79
2021	4	249	6783933	12530 Knowledge Lane, Bowie, MD 20715	14A	LMIH	\$10,000.00
2021	4	250	6783933	14536 London Lane, Bowie, MD 20715	14A	LMIH	\$10,000.00
2021	4	251	6783933	2116 Prince Anne Court, Bowie, MD 20716	14A	LMIH	\$8,450.00
2021	4	252	6783933	12513 Saber Lane, Bowie, MD 20715	14A	LMIH	\$10,000.00
2021	4	253	6783933	2525 Kilmore Lane, Bowie, MD 20715	14A	LMIH	\$6,586.19
2021	4	254	6783933	3003 Tanbark Lane, Bowie, MD 20715	14A	LMIH	\$10,000.00
					14A	Matrix Code	\$182,117.28
2018	1	201	6583899	Lead Based Paint & Construction Inspection	14I	LMIH	\$2,725.00
2018	1	201	6633702	Lead Based Paint & Construction Inspection	14I	LMIH	\$2,500.00
2018	1	201	6696813	Lead Based Paint & Construction Inspection	14I	LMIH	\$2,525.00
2018	1	201	6783933	Lead Based Paint & Construction Inspection	14I	LMIH	\$6,275.00
Total					14I	Matrix Code	\$14,025.00
							\$196,142.28

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

No data returned for this view. This might be because the applied filter excludes all data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	1	233	6633702	Fair Housing Training	21A		\$1,900.00
2021	2	234	6633702	Workforce Life Skills Training - STEM	21A		\$15,000.00
2021	3	235	6633702	Workforce Life Skills Training	21A		\$10,000.00
2022	2	255	6783933	Workforce & Life Skills Development Training	21A		\$15,000.00
2022	2	256	6783933	Workforce Life Skills Training	21A		\$10,000.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
Total					21A	Matrix Code	\$51,900.00
							\$51,900.00



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PGM Year:	2014				
Project:	0001 - Senior Citizen "Green" Housing Rehab Program				
IDIS Activity:	137 - 2014/Professional Development Training Services/Fair Housing				
Status:	Open	Objective:			
Location:	,	Outcome:			
		Matrix Code:	Fair Housing Activities (subject to 20% Admin Cap) (21D)	National Objective:	

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/09/2018

Description:

Professional development training seminar on Fair Housing for City staff and Housing professionals.
Consultant will provide training and reference materials for the activity.

Financing

No data returned for this view. This might be because the applied filter excludes all data.

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		



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Asian/Pacific Islander:						0	0		
Hispanic:						0	0		
Total:						0	0	0	0
Female-headed Households:						0			

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments
No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2019		
Project:	0002 - Fair Housing Activities		
IDIS Activity:	181 - Analysis of Impediments to Fair Housing AI		
Status:	Completed 5/12/2022 12:00:00 AM		
Location:	,		
	Objective:		
	Outcome:		
	Matrix Code:	Fair Housing Activities (subject to 20% Admin Cap) (21D)	National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/07/2018

Description:

Professional Services contract to conduct an Analysis of Impediments to Fair Housing for the City of Bowie.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC240001	\$5,500.00	\$0.00	\$5,500.00
Total	Total			\$5,500.00	\$0.00	\$5,500.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2018

Project: 0001 - Single Family, Owner-Occupied, Residential Housing Rehab Program

IDIS Activity: 201 - Lead Based Paint & Construction Inspection

Status: Open

Location: 15901 Excalibur Rd Bowie, MD 20716-3910

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Lead-Based/Lead Hazard Test/Abate
(14I)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/09/2019

Description:

Lead Based Paint and Construction Inspection for the Single Family Housing Rehab Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240001	\$20,000.00	\$0.00	\$20,000.00
		2019	B19MC240001	\$25,947.64	\$14,025.00	\$18,400.00
Total	Total			\$45,947.64	\$14,025.00	\$38,400.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	0	0	0	0	0	0	0	0
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Female-headed Households:	0		0		0			
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2019		
Project:	0001 - Housing Rehabilitation		
IDIS Activity:	202 - Home Energy Audits		
Status:	Completed 12/18/2023 12:00:00 AM	Objective:	Create suitable living environments
Location:	15901 Excalibur Rd Bowie, MD 20716-3910	Outcome:	Sustainability
		Matrix Code:	Rehab; Single-Unit Residential (14A)
		National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/27/2020

Description:

Home Energy Audits for the Single Family Rehab Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240001	\$5,600.00	\$0.00	\$5,600.00
		2019	B19MC240001	\$4,800.00	\$4,800.00	\$4,800.00
		2020	B20MC240001	\$5,600.00	\$5,600.00	\$5,600.00
		2021	B21MC240001	\$6,800.00	\$0.00	\$0.00
Total	Total			\$22,800.00	\$10,400.00	\$16,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2019	Project complete	



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PGM Year:	2019				
Project:	0002 - Fair Housing Activities				
IDIS Activity:	203 - Fair Housing Training				
Status:	Completed 3/29/2022 12:00:00 AM	Objective:	Create suitable living environments		
Location:	15901 Excalibur Rd Bowie, MD 20716-3910	Outcome:	Availability/accessibility		
		Matrix Code:	Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)	National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/27/2020

Description:

Professional development training seminar on Fair Housing for City staff and Housing Professionals.
Consultant will provide training and reference materials for this activity.
Training was provided to city officials and housing professionals.
Activity was held on June 29, 2020.
Program has been completed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC240001	\$1,900.00	\$0.00	\$1,900.00
Total	Total			\$1,900.00	\$0.00	\$1,900.00

Proposed Accomplishments

People (General) : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	10	0
Black/African American:	0	0	0	0	0	0	5	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	5	0



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Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	20	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	20
Total	0	0	0	20
Percent Low/Mod				0.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2019	Fair Housing Training. Training has been completed for City staff and stakeholders.	



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PGM Year: 2020
Project: 0002 - CV-3-Emergency Food and Supplies Program
IDIS Activity: 213 - Emergency Food Distribution Services

Status: Completed 8/19/2022 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 09/29/2020

Description:

Emergency Food Distribution Services.
The project is complete.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240001	\$58,271.74	\$0.00	\$58,271.74
Total	Total			\$58,271.74	\$0.00	\$58,271.74

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households: 0

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2020
Project: 0003 - CV-3-Emergency PPE and Related Supplies Program
IDIS Activity: 214 - Emergency Personal Protective Equipment Supplies

Status: Completed 8/19/2022 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 09/29/2020

Description:

Emergency Personal Protective Equipment Supplies.
Program has ended.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240001	\$5,070.28	\$0.00	\$5,070.28
Total	Total			\$5,070.28	\$0.00	\$5,070.28

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2020
Project: 0001 - CV-3-Emergency Rental Assistance Program
IDIS Activity: 215 - Emergency Rental Assistance Program

Status: Open
Location: 15901 Excalibur Rd Bowie, MD 20716-3910

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Subsistence Payment (05Q)

National Objective: URG

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 09/29/2020

Description:

Emergency Rental Assistance Program.
Rental Payments for tenants that meet program requirements.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240001	\$293,482.98	\$0.00	\$263,482.98
Total	Total			\$293,482.98	\$0.00	\$263,482.98

Proposed Accomplishments

People (General) : 51

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	Emergency Rental Assistance for City Households. Program Management activity.	



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PGM Year: 2019
Project: 0001 - Housing Rehabilitation
IDIS Activity: 225 - 8123 Triple Crown Road, Bowie, MD 20715

Status: Completed 3/29/2022 12:00:00 AM

Location: 8123 Triple Crown Rd Bowie, MD 20715-4536

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/13/2021

Description:

Rehabilitation of a single family residence.

Activities at this location include a home energy audit, HVAC installation and Appliances.

All activity at this residence has been completed to both the homeowner and City's satisfaction.

All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC240001	\$295.00	\$0.00	\$295.00
		2018	B18MC240001	\$5,926.15	\$0.00	\$5,926.15
		2019	B19MC240001	\$3,778.85	\$0.00	\$3,778.85
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0



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Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0

Female-headed Households:	1	0	1
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2019	Energy efficiency rehab of a single family residence.	



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PGM Year: 2020
Project: 0006 - Fair Housing Training
IDIS Activity: 226 - Fair Housing Training
Status: Completed 5/11/2022 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/03/2021

Description:

Professional Development.
Fair Housing Training for City Staff and Housing Professionals.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$1,900.00	\$0.00	\$1,900.00
Total	Total			\$1,900.00	\$0.00	\$1,900.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2020
Project: 0007 - Workforce Life Training Skills -STEM
IDIS Activity: 227 - Workforce Life Skills Training - STEM

Status: Completed 5/11/2022 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/03/2021

Description:

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$15,000.00	\$0.00	\$15,000.00
Total	Total			\$15,000.00	\$0.00	\$15,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2020
Project: 0005 - Workforce Life Skills Training Program

IDIS Activity: 228 - Workforce Life Skills Training

Status: Completed 5/11/2022 12:00:00 AM

Location: ,

Objective:

Outcome:

Matrix Code: General Program Administration (21A)

National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/03/2021

Description:

Workforce Life Skills Training for adults 19-25yrs.
old.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$10,000.00	\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2019
Project: 0001 - Housing Rehabilitation
IDIS Activity: 230 - 3512 Emperor Court, Bowie, MD 20716

Status: Completed 3/29/2022 12:00:00 AM

Location: 3512 Emperor Ct Bowie, MD 20716-3221

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/07/2022

Description:

Residential Home Energy Audit and rehab of a single family home.

All activities at this location have been completed to both the homeowner and City's satisfaction.

All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	Energy efficiency related rehab to a single family residence.	



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PGM Year: 2019
Project: 0001 - Housing Rehabilitation
IDIS Activity: 231 - 3618 Morningside Lane, Bowie, MD 20715

Status: Completed 3/29/2022 12:00:00 AM

Location: 3618 Morningside Ln Bowie, MD 20715-3034

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/07/2022

Description:

Residential Home Energy Audit and rehab of a single family home.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC240001	\$9,406.00	\$9,406.00	\$9,406.00
Total	Total			\$9,406.00	\$9,406.00	\$9,406.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	Energy Efficiency repairs to a single family residence. All work has been completed to both the homeowners and City's satisfaction. All invoices paid.	



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PGM Year: 2019
Project: 0001 - Housing Rehabilitation
IDIS Activity: 232 - 3113 Trinity Drive, Bowie, MD 20715

Status: Completed 3/29/2022 12:00:00 AM

Location: 3113 Trinity Dr Bowie, MD 20715-3150

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/07/2022

Description:

Residential Home Energy Audit and rehab of a single family home.
All activity at this residence has been completed to both the homeowners and City's satisfaction.
All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	Energy Efficiency rehab of a single family residence.	



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PGM Year: 2021
Project: 0001 - Fair Housing Training
IDIS Activity: 233 - Fair Housing Training
Status: Completed 2/15/2023 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/11/2022

Description:

Professional Development Fair Housing Training for City Staff and Housing Professionals.
Training was heldProject completed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$1,900.00	\$1,900.00	\$1,900.00
Total	Total			\$1,900.00	\$1,900.00	\$1,900.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2021
Project: 0002 - Workforce Life Skills Training-Stem
IDIS Activity: 234 - Workforce Life Skills Training - STEM
Status: Completed 2/15/2023 12:00:00 AM
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/11/2022

Description:

Workforce Life Skills training.
Workshop Presentations.
Workshops held.
Project is complete.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$15,000.00	\$15,000.00	\$15,000.00
Total	Total			\$15,000.00	\$15,000.00	\$15,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2021
Project: 0003 - Workforce Life Skills Training
IDIS Activity: 235 - Workforce Life Skills Training
Status: Completed 2/15/2023 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/11/2022

Description:

Workforce Life Skills Training.
Training workshops held.
Project completed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Actual Accomplishments

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2019
Project: 0001 - Housing Rehabilitation
IDIS Activity: 236 - 13020 Midsummer Lane, Bowie, MD 20715

Status: Completed 8/18/2022 12:00:00 AM

Location: 13020 Midsummer Ln Bowie, MD 20715-3030

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/12/2022

Description:

Energy Efficiency rehab of a single family residence.

Activities shall include and Home Energy Audit, HVAC Installation and Attic Installation.

All activity at this location have been completed to both the homeowner and City's satisfaction.

No further action required.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	Energy efficient rehab of a single family residence.	



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PGM Year: 2019
Project: 0001 - Housing Rehabilitation
IDIS Activity: 237 - 3536 Emperor Court, Bowie, MD 20716

Status: Completed 8/18/2022 12:00:00 AM

Location: 3536 Emperor Ct Bowie, MD 20716-3225

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/12/2022

Description:

Energy Efficiency Rehab of a Single Family Residence.

Activities include a Home Energy Audit and new windows and doors.All activity at this residence have been completed.

No further action is required.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$7,935.00	\$7,935.00	\$7,935.00
Total	Total			\$7,935.00	\$7,935.00	\$7,935.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	Energy efficient rehab of a single family home.	



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PGM Year: 2020
Project: 0008 - Single Family Housing Rehabilitation
IDIS Activity: 238 - 15714 Presswick Lane, Bowie, MD 20716

Status: Completed 8/19/2022 12:00:00 AM
Location: 15714 Presswick Ln Bowie, MD 20716-1713

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/12/2022

Description:

Energy Efficiency Rehabilitation of a single family residence.
Activities include a home energy audit, HVAC installation and attic installation.
All activities at this residence have been completed and all invoices paid.
No further action is required.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	1		0		1			

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	Energy efficient rehab of a single family home.	



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PGM Year: 2020
Project: 0008 - Single Family Housing Rehabilitation
IDIS Activity: 239 - 8221 Chestnut Ave, Bowie, MD 20715
Status: Completed 8/19/2022 12:00:00 AM
Location: 8221 Chestnut Ave Bowie, MD 20715-4523

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/12/2022

Description:

Energy Efficiency Rehab of a single family residence.
Activities include a home energy audit and HVAC installation.
All activities at this residence have been completed.
No further action is required.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	Energy efficient rehab of a single family residence.	



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PGM Year: 2020
Project: 0008 - Single Family Housing Rehabilitation
IDIS Activity: 240 - 15300 Pine Tree Way Bowie MD 20721
Status: Completed 2/16/2023 12:00:00 AM
Location: 15300 Pine Tree Way Bowie, MD 20721-3026

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/26/2022

Description:

Home Energy Audit and Energy Efficient Rehab of a single family residence.
Activities include HVAC installation and appliances.
All activity at this location have been completed to both the homeowner's and city's satisfaction.
All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	1		0		1			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	Energy efficiency rehab of a single family residence.	



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PGM Year: 2020
Project: 0008 - Single Family Housing Rehabilitation
IDIS Activity: 241 - 6906 Race Track Rd, Bowie, MD 20715
Status: Completed 1/31/2023 12:00:00 AM
Location: 6906 Race Track Rd Bowie, MD 20715-3013

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/26/2022

Description:

Home Energy Audit and Energy Efficient Rehab of a single family residence.
Activities in new Patio door and energy star appliances.
All activity at this location have been completed to both the homeowner's and city's satisfaction.
All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$4,910.30	\$4,910.30	\$4,910.30
Total	Total			\$4,910.30	\$4,910.30	\$4,910.30

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	1		0		1			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	Energy Efficiency Rehab of single family residence.	



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PGM Year: 2020
Project: 0008 - Single Family Housing Rehabilitation
IDIS Activity: 242 - 14913 London Lane Bowie MD 20715

Status: Completed 2/16/2023 12:00:00 AM
Location: 14913 London Ln Bowie, MD 20715-2539

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/26/2022

Description:

Home Energy Audit and Energy Efficient Rehab of a single family residence.
Activity includes new roof and window.
All activity at this location have been completed to both the homeowner's and city's satisfaction.
All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	Energy efficiency rehab of a single family residence.	



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PGM Year: 2020
Project: 0008 - Single Family Housing Rehabilitation
IDIS Activity: 243 - 2112 Princess Anne Court Bowie MD 20716

Status: Completed 1/30/2023 12:00:00 AM

Location: 2112 Princess Anne Ct Bowie, MD 20716-1453

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/26/2022

Description:

Home Energy Audit and Energy Efficient Rehab of a single family residence.
Activities include a new roof, electrical repair and appliances. All activity at this location have been completed to both the homeowner's and city's satisfaction.
All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$7,509.00	\$7,509.00	\$7,509.00
Total	Total			\$7,509.00	\$7,509.00	\$7,509.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	Energy Efficiency rehab of a single family residence.	



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PGM Year: 2020
Project: 0008 - Single Family Housing Rehabilitation
IDIS Activity: 244 - 1315 Palmyra Way Bowie MD 20716

Status: Completed 1/30/2023 12:00:00 AM

Location: 1315 Palmyra Ln Bowie, MD 20716-1814

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/26/2022

Description:

Home Energy Audit and Energy Efficient Rehab of a single family residence.

Activities include attic insulation and doors.

All activity at this location have been completed to both the homeowner's and city's satisfaction.

All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$9,565.00	\$9,565.00	\$9,565.00
Total	Total			\$9,565.00	\$9,565.00	\$9,565.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	Energy Efficiency rehab of a single family residence.	



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PGM Year: 2020
Project: 0008 - Single Family Housing Rehabilitation
IDIS Activity: 245 - 12834 Holiday Lane Bowie MD 20716

Status: Completed 1/30/2023 12:00:00 AM
Location: 12834 Holiday Ln Bowie, MD 20716-1140

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/26/2022

Description:

Home Energy Audit and Energy Efficient Rehab of a single family residence.
Activities include Energy Star appliances.
All activity at this location have been completed to both the homeowner's and city's satisfaction.
All invoices have been paid.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$7,355.79	\$7,355.79	\$7,355.79
Total	Total			\$7,355.79	\$7,355.79	\$7,355.79

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	Energy Efficiency rehab of a single family residence.	



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	All activity at this location have been completed. No further action is required.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 248 - 16308 Alderwood Lane, Bowie, MD 20716

Status: Completed 7/17/2024 12:00:00 AM

Location: 16308 Alderwood Ln Bowie, MD 20716-1511

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficient rehab of a single family residence.
All activity at this residence have been completed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$9,650.00	\$0.00	\$0.00
Total	Total			\$9,650.00	\$0.00	\$0.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	Energy efficient rehab of a single family residence.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 249 - 12530 Knowledge Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 12530 Knowledge Ln Bowie, MD 20715-2625

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and Energy Efficiency Rehab of a single family residence.
All activities have been completed to both the homeowners and city's satisfaction.
No further action required.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	Energy efficient rehab of a single family residence.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 250 - 14536 London Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 14536 London Ln Bowie, MD 20715-2558

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed. No further action required.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 251 - 2116 Prince Anne Court, Bowie, MD 20716

Status: Completed 9/26/2023 12:00:00 AM
Location: 2116 Princess Anne Ct Bowie, MD 20716-1453

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$9,980.00	\$8,450.00	\$8,450.00
Total	Total			\$9,980.00	\$8,450.00	\$8,450.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed to both the homeowners and city's satisfaction. No further action required.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 252 - 12513 Saber Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 12513 Saber Ln Bowie, MD 20715-2220

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed satisfactorily.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 253 - 2525 Kitmore Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 2525 Kitmore Ln Bowie, MD 20715-2751

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$6,586.19	\$6,586.19	\$6,586.19
Total	Total			\$6,586.19	\$6,586.19	\$6,586.19

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 254 - 3003 Tanbark Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 3003 Tanbark Ln Bowie, MD 20715-2014

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this location have been completed. No further action required.	



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PGM Year: 2022
Project: 0002 - Workforce Training and Job Placement
IDIS Activity: 255 - Workforce & Life Skills Development Training

Status: Completed 8/18/2023 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Workforce & Life Skills Development Training

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$15,000.00	\$15,000.00	\$15,000.00
Total	Total			\$15,000.00	\$15,000.00	\$15,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0002 - Workforce Training and Job Placement
IDIS Activity: 256 - Workforce Life Skills Training
Status: Completed 8/18/2023 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Workforce Life Skills Training

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
BOWIE

Date: 30-Sep-2024
Time: 12:43
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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
BOWIE

Date: 30-Sep-2024
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Total Funded Amount:	\$714,669.92
Total Drawn Thru Program Year:	\$649,142.28
Total Drawn In Program Year:	\$248,042.28



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2024 (HUD FY2023) - Resolution R-83-24

DATE: 11/26/2024

The City of Bowie receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development through an entitlement. The City of Bowie's *Consolidated Action Plan for Housing and Community Development, Fiscal Year 2024-2028* analyzes housing, human services, and non-housing community development needs throughout the City, identifies and prioritizes community needs, and includes a strategy to address those needs. The Annual Action Plan reflects the City's goals and objectives for neighborhood revitalization, economic development, and human services based on a prioritization of needs as stated in the Consolidated Plan's Five-Year Strategy. Economic development projects are designed to increase opportunities for employment, commerce, and home ownership. Human services activities address the health, safety and well-being of residents, especially the elderly and persons with special needs. The designated CDBG project consists of single-family rehabilitation services for senior citizen residences citywide, and CDBG funded activities for these communities meet the national objective of providing benefits to low and moderate-income persons.

The *Consolidated Annual Performance and Evaluation Report (CAPER)*, developed with citizen participation, identified the extent to which the City has satisfied specific goals and objectives delineated in its Annual Action Plan for Fiscal Year 2024. The CDBG program supports the Single-Family Housing Rehabilitation Program, Fair Housing Training and Workforce Development Training. Finally, during program year 2024, the CDBG Entitlement of \$188,403. Citywide community development activities are funded by other grants and municipal funds. Leveraging city government funds, services, and programs, combined with private services, has enhanced coordination among service providers and improved the delivery of those services to the residents of the City of Bowie.

DISCUSSION: Staff has completed the production of the Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2024 (HUD FY2023) as required by the U.S. Department of Housing and Urban Development (HUD). The report is attached.

RECOMMENDATIONS: Staff recommends that Council adopt Resolution R-83-24 and authorize the FY24 CAPER to be sent to HUD for review and approval.

CDBG funds are appropriated annually by the U.S. Congress and distributed on a formula basis to

local jurisdictions. Municipalities are entitled to receive HUD funds directly when the City's population exceeds 50,000 residents.

- ATTACHMENTS:**
1. 20241202 - Resolution R-83-24
 2. 20241202 - 2024 Bowie CAPER DRAFT 3

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
ADOPTING THE HOUSING AND COMMUNITY DEVELOPMENT
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
(CAPER) FOR FISCAL YEAR 2024 (HUD FY23)

WHEREAS, the City of Bowie (City), Maryland is entitled to receive annual Community Development Block Grant (CDBG) Program funds directly; and

WHEREAS, the City Council approved Resolution R-48-23 on August 7, 2023 adopting the City of Bowie Consolidated Plan for Housing and Community Development for Fiscal Years 2024-2028; and

WHEREAS, the Consolidated Plan for Housing and Community Development assessed and prioritized community needs; and

WHEREAS, the Consolidated Plan for Housing and Community Development includes the Five Year Strategic Plan listing annual objectives by which to address community needs; and

WHEREAS, as an Entitlement Community receiving federal CDBG funds, the City must annually adopt a Housing and Community Development Action Plan which specifies activities and funds anticipated to complete the annual objectives for a given fiscal year as stated in the Five Year Strategic Plan; and

WHEREAS, the CDBG Entitlement has allowed the City of Bowie to leverage additional funds that will assist in the implementation of the Five Year Strategic Plan; and

WHEREAS, the objectives outlined in the Annual Housing and Community Development Action Plan for Fiscal Year 2024 have been implemented using a multitude of resources including CDBG and municipal funds, as well as additional grants; and

WHEREAS, the actual activities and expenditures relating to the Annual Housing and Community Development Action Plan are to be reported annually in the Consolidated Annual Performance and Evaluation Report (CAPER); and

WHEREAS, CDBG funds have been expended in accordance to federal program regulations; and

WHEREAS, the Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2024 indicates that CDBG funds have provided for implementation activities for the Single Family Housing Rehabilitation Program, Fair Housing Activities, Workforce Development & Graining Program; and

WHEREAS, the Single Family Housing Rehabilitation Program, Fair Housing Activities, and Workforce Development activities have been approved by HUD for the Consolidated Planning period 2024-2028; and

WHEREAS, the requirements of the Citizen Participation Plan have been adhered to and that public participation in the development of CAPER for Fiscal Year 2024 has been solicited; and

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Bowie does hereby approve the Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2024 attached as Attachment 1 to this Resolution; and

BE IT FURTHER RESOLVED that the City Manager is authorized to submit this report to the Department of Housing and Community Development for their review and approval.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a
Regular Meeting on December 2, 2024.

Timothy J. Adams
Mayor

ATTEST:

Awilda Hernandez, City Clerk

CITY OF BOWIE MARYLAND

Community Development Block Grant 2024 Consolidated Annual Performance Evaluation Report (CAPER) – DRAFT



OFFICE OF GRANT DEVELOPMENT AND ADMINISTRATION

*Single Family Housing Rehabilitation Program
Workforce Development and Training
Fair Housing
Housing and Homeless Assistance*

City of Bowie FY 2024 CAPER

Prepared by Kay Starr, Grant Writer, Bowie Office of Grant Development and Administration

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- 18) Fair Housing Event Flyer
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- 22) Department of Community Services (DCS) Annual Report
 - a. Bowie Senior Center
 - b. Bowie Gym
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- 26) PR06
- 27) PR26
- 28) PR03

EXECUTIVE SUMMARY

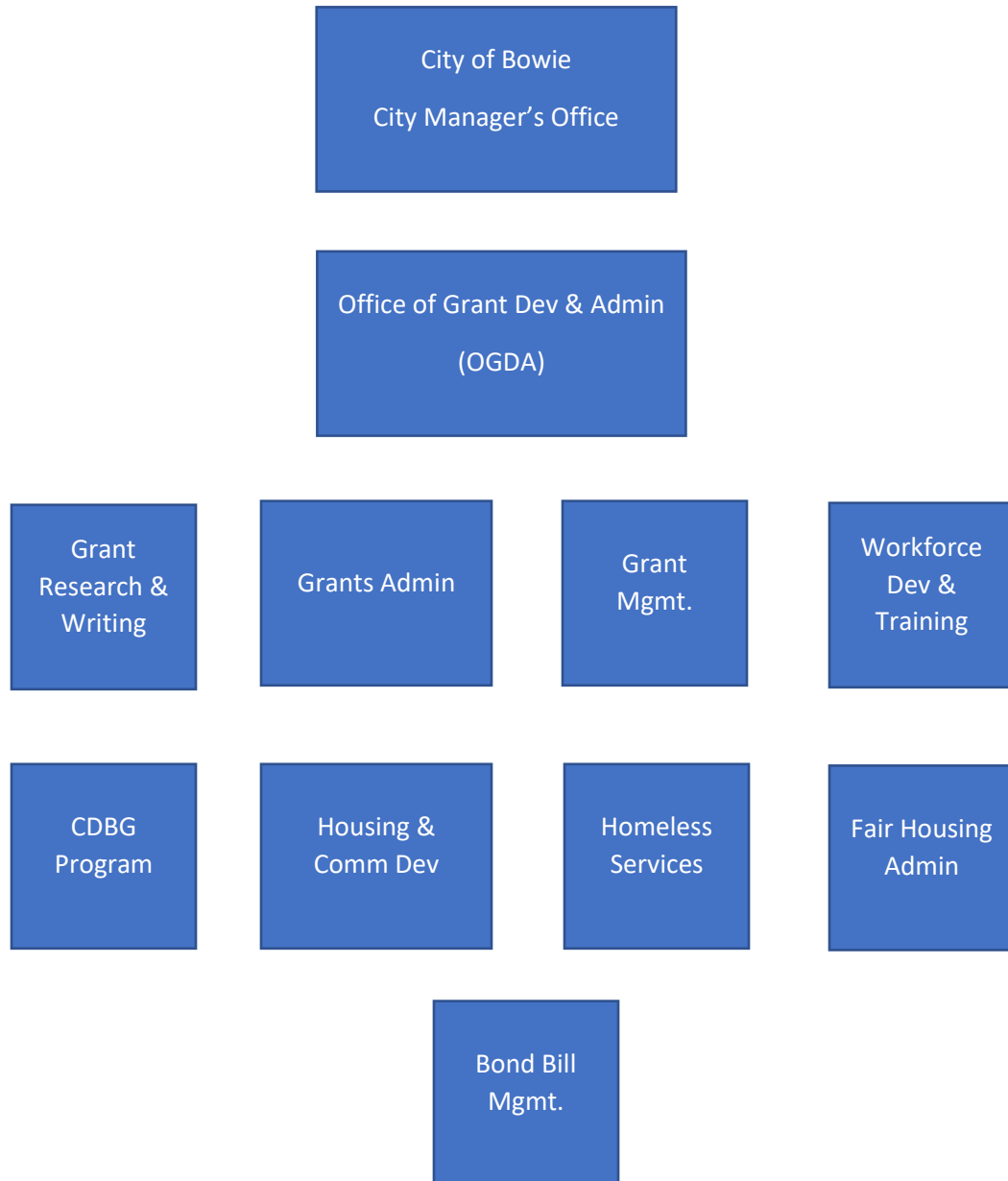
The City of Bowie's Consolidated Action Plan for Housing and Community Development, Fiscal year 2019-2023 analyzes housing, human services, and non-housing community development needs throughout the City, identifies and prioritizes community needs, and includes a strategy to address those needs. The Annual Action Plan reflects the City's goals and objectives for neighborhood revitalization, economic development, and human services based on a prioritization of needs as stated in the Consolidated Plan's Five Year Strategy. Economic development projects are designed to increase opportunities for employment, commerce, and home ownership. Human services activities address the health, safety and well-being of residents, especially the elderly and persons with special needs. The designated CDBG project area for FY2024 covers the Single Family Housing Rehabilitation Program, Fair Housing Training, Workforce Development Training, Emergency Food Assistance. CDBG funded activities for these projects meet the national objective of providing benefits to low and moderate-income persons.

The Annual Action Plan Fiscal Year 2024, developed with citizen participation, identified specific goals and objectives to meet local priority needs during the CDBG program year 24 (HUD FY23). The CDBG program supports annual improvements for low and moderate-income families throughout the City of Bowie.

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, requires the annual submission of performance reports by grant recipients on these Federal programs. The U.S. Department of Housing and Urban Development (HUD) reviews the Consolidated Annual Performance Evaluation Report (CAPER) For Fiscal Year 2024 based on the goals and strategies contained in the Annual Action Plan. The CAPER contains a narrative summary and evaluation of activities and expenditures made during the fiscal year 2024 in order to implement the City's overall community development strategy. As indicated in the Annual Action Plan Fiscal Year 2024, CDBG funded activities for program year-23 were to include the completion of planned activities for the new Single Family Housing Rehabilitation Program.

Finally, during program year 2024, the CDBG Entitlement of \$188,403 funds for Single Family Housing Rehabilitation, Workforce Development, and Fair Housing Education. Citywide community development activities are funded by other grants and municipal funds. Leveraging City government services and programs with private services has also created better coordination among service providers and improved delivery of those services to the residents of the City of Bowie.

CITY OF BOWIE
OFFICE OF GRANT DEVELOPMENT & ADMINISTRATION
OGDA MAJOR RESPONSIBILITIES AND FUNCTIONS



CITY OF BOWIE
OFFICE OF GRANT DEVELOPMENT & ADMINISTRATION
OGDA MAJOR RESPONSIBILITIES AND FUNCTIONS

Grants Administration

- Grant Research/Writing
- Grants Management
- Full Life-Cycle Grant Development & Administration
- Rules, Regulations, Statutes, and Laws
- Policies & Procedures
- Training

CDBG Program

- Administration
- Program Implementation & Management
- Community Outreach & Public Participation
- Financial Management
- Reporting
- Monitoring
- Audits

Housing and Community Development

- Housing Rehab Program
- Homeowner Down Payment Assistance Program
- Affordable Dwelling Unit Program (Multi-Family)
- Housing Referral Assistance
- Homeowner Displacement Assistance

Fair Housing Administration

- Information and Referral Services
- Updated HUD and State/Local/Nonprofit Resources
- Staff and Community Partner Training

Workforce Development & Training

- Workforce Development & Life Skills Training
- Workforce Training (Upskilling & Certifications)
- Workforce Job Referral, Placement, & Alignment
- Innovation & Entrepreneurship Training

Homeless Services

- PGC CoC/HSP
- Homeless Assistance Fund
- Homeless Services Responses (Mental Health, Commercial Facilities, Resident Inquiries, BPD/City)

Other Functions

- State Bond Bills
- Federal Grants/State Grants/Federal Earmarks

OGDA Committees for the City of Bowie

MWCOG Housing Directors Advisory Committee
MWCOG Human Services Policy Committee
MWCOG Regional Fair Housing Team: Analysis of Impediments to Fair Housing Study
(observer/data participant)
PGC Homeless Services Partnership (DSS)
PGC National Youth Homelessness Demonstration Project (DSS)
Employ Prince George's Youth Services Committee
PGC Housing Opportunities for All Work Group (DHCD)
City of Bowie Sustainability Work Group
City of Bowie Smart Cities Work Group
MD Efficient Grants Administration Council (md Governor's Grants Office)
MD Smart Growth Subcommittee (MD Sustainable Communities Action Plan)
Connected DMV Social Inclusion Work Group
Thompson Information Services Grants Editorial Advisory Board (National/International)
Grant Professionals Association (National)
National Grants Management Association (National)



U.S. Department of Housing and Urban Development
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
District of Columbia Field Office
820 First Street NE, Suite 300
Washington, DC 20002-4255

November 20, 2023

Ms. Alfred Lott
City Manager
City of Bowie, MD
15901 Fred Robinson Way
Bowie, MD 20716

SUBJECT: HUD's Fiscal Year 2023 Community Planning and Development Grant Awards

Dear Mr. Lott:

The HUD Washington, DC Field Office would like to thank you for your continued partnership in providing quality affordable housing, a suitable living environment, and expanding economic opportunities for low- and moderate-income persons through HUD programs. On Thursday, June 10, 2021, the Department published an interim final rule with a request for comments, titled: *Requesting Affirmatively Furthering Fair Housing Definitions and Certifications* (86 Fed Reg 30779). The effective date for the interim rule is July 31, 2021, and you are encouraged to review the interim rule in developing your programs.

One Grant Agreement is attached for each program awarded as follows:

Community Development Block Grant Program (CDBG)	\$177,913
--	------------------

Plan Approval

Transmittal of a grant agreement does not constitute approval of the activities described in your Consolidated Plan. You are reminded that you, as grantee, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and your agency.

Please note the special conditions attached to each Funding Approval/Agreement, including CDBG.

Environmental Review Requirements

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

Build America, Buy America (BABA)

On November 15, 2021, the Build America, Buy America Act (the Act) was enacted as part of the Infrastructure Investment and Jobs Act (IIJA). Pub. L. 117-58. The Act establishes a domestic content procurement preference, the Buy American Preference (BAP), for Federal programs that permit Federal financial assistance to be used for infrastructure projects. In Section 70912, the Act further defines a project to include “the construction, alteration, maintenance, or repair of infrastructure in the United States” and includes within the definition of infrastructure those items traditionally included along with buildings and real property. Starting May 14, 2022, new awards of Federal financial assistance (FFA) from a program for infrastructure, and any of those funds obligated by the grantee, are covered under the Build America, Buy America (BABA) provisions of the Act, 41 U.S.C. 8301 note. The waiver, published March 15, 2023, establishes a phased implementation schedule for application of the BAP to covered materials and HUD programs.

The BAP is applicable now to iron and steel used in covered CDBG projects, i.e. for projects using funds obligated on or after November 15, 2022. For CPD, the BAP will apply next to iron and steel used in covered Recovery Housing Program (RHP) projects for funding obligated on or after August 23, 2023. The Phased Implementation waiver established the following implementation schedule for HUD programs:

BAP will apply to...	Iron and Steel	Specifically Listed Construction Materials	All Other Construction Materials	Manufactured Products
CDBG Formula Grants	All funds obligated on or after November 15, 2022	As of the date HUD obligates new FFA from FY24 appropriations	As of the date HUD obligates new FFA from FY25 appropriations	As of the date HUD obligates new FFA from FY25 appropriations
Choice Neighborhood, Lead Hazard Reduction, and Healthy Homes Production Grants	New FFA obligated by HUD on or after February 22, 2023	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024
Recovery Housing Program (RHP) Grants	New FFA obligated by HUD on or after August 23, 2023	As of the date HUD obligates new FFA from FY24 appropriations	As of the date HUD obligates new FFA from FY25 appropriations	As of the date HUD obligates new FFA from FY25 appropriations
All HUD FFA except HOME, Housing Trust Fund, and Public Housing FFA used for maintenance projects	New FFA obligated by HUD on or after February 22, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024
All HUD FFA	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024

Additional details on fulfilling the BABA requirements can be found at https://www.hud.gov/program_offices/general_counsel/BABA.

Executing the Grant Agreement

The Chief Elected Official and/or designee should execute each attached grant agreement. Please ensure the signatory signs the grant agreement next to the signature line of the HUD CPD Director's signature. After execution, please return a copy of each program grant agreement to this office. Electronic signature and email submission of the agreements to the HUD CPD Field Office is permissible. The local administering agency should also maintain a copy of each grant agreement with the original signature in their program files on-site.

HUD congratulates the City of Bowie on its FY 2023 HUD CPD grant award and we continue to look forward to working with the City in accomplishing its local goals. If there are any questions related to the award, you may contact me at michael.d.rose@hud.gov or at (202) 275-6266.

Sincerely,

A handwritten signature in black ink that reads "Michael D. Rose". The signature is fluid and cursive, with the first name "Michael" being more prominent than the last name "Rose".

Michael D. Rose
Director
Office of Community Planning and Development
HUD Washington, DC Field Office

Enclosures

Funding Approval/Agreement

Title I of the Housing and Community
Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193
exp 1/31/2025

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Bowie	3e. Grantee's 9-digit Tax ID Number 526019385	3b. Grantee's 9-digit DUNS Number QCRYYZ618LA6 (UEI)
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 15901 Fred Robinson Way Bowie, Md 20716	4. Date use of funds may begin 01/01/2023	
	5a. Project/Grant No. 1 B-23-MC-24-0001	6a. Amount Approved \$177,913.00 (by this action)
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Michael D. Rose		Grantee Name (Contractual Organization) Alfred Lott	
Title CPD Director		Title City Manager	
Signature X <u>Michael D. Rose</u> DO NOT SIGN HERE	Date (mm/dd/yyyy) 11/17/2023	Signature X <u>[Signature]</u>	Date (mm/dd/yyyy) 11-21-23
7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b)	8. Special Conditions (check one) ☐ None ☒ Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 9b. Date Grantee Notified (mm/dd/yyyy) 9c. Date of Start of Program Year 01/01/2023	10. check one ☒ a. Orig. Funding Approval ☐ b. Amendment Amendment Number
11. Amount of Community Development Block Grant			
		FY 2023	
a. Funds Reserved for this Grantee			
b. Funds now being Approved		\$177,913.00	
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	
12c. Name of Authorized Official for Designated Public Agency	
Title	
Signature X	

HUD Accounting use Only

Batch	TAC	Program Y	A Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153									
	176									
		Y				Project Number		Amount		
		Y				Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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LEGALS

AXELSON, WILLIAMOWSKY, BENDER & FISHMAN, P.C.
ATTORNEYS AND COUNSELORS AT LAW
1401 Rockville Pike, Suite 650
Rockville, MD 20852
TELEPHONE (301) 738-7657
TELECOPIER (301) 424-0124

SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE
Improved by premises known as
714 Eucla Drive, Waldorf, MD 20601

By virtue of the power and authority contained in a Deed of Trust from JANIQUE F. MÜCKELVENE, dated March 29, 2017 and recorded in Liber 39429 at Folio 387 among the land records of PRINCE GEORGE'S COUNTY, Maryland, upon default and request for sale, the undersigned trustees will offer for sale at public auction in front of the Main Street entrance to the Duvall Wing of the Prince George's County Courthouse Complex, Upper Marlboro, Maryland on

FRIDAY, SEPTEMBER 27, 2024

3:00 P.M.

all that property described in said Deed of Trust as follows:

Said property is improved by **A Dwelling and Is SOLD IN "AS IS CONDITION"**

BEING KNOWN AND DESIGNATED as lot numbered two (2) in Block A, in the subdivision known as Blocks A & B, Accokeek Acres", as per Plat thereof recorded among the Land Records of Prince George's County, Maryland in Plat Book WWW 63, folio 10.

TERMS OF SALE: A deposit of \$10,000.00 in the form of cash, certified check, or in any other form suitable to the substitute Trustees in their sole discretion, shall be required at the time of sale. The balance of the purchase price with interest at 4.500% per annum from the date of sale to the date of payment will be paid within ten days after the final ratification of the sale.

Adjustments on all taxes, public charges and special or regular assessments will be made as of the date of sale and thereafter assumed by purchaser.

Front Foot Benefit charges are to be adjusted for the current year to date of sale and assumed thereafter by the purchaser. Title examination, conveyancing, state revenue stamps, transfer taxes and all other costs incident to settlement are to be paid by the purchaser. Time is of the essence for the purchaser, otherwise the property will be resold at the risk and cost of the defaulting purchaser. The purchaser agrees to pay the Substitute Trustees fees plus all costs incurred if the Substitute Trustee have filed the appropriate pleadings with the Court to resell the property. Purchaser waives personal service of any paper filed with the court in connection with such motion and any Show Cause Order issued by the Court and expressly agrees to accept service of any such paper or Order by certified mail and regular mail sent to the address provided by the purchaser and as recorded on the documents executed by purchaser at the time of the sale. Service shall be deemed effective upon the purchaser 3 days after postmarked by the United States Post Office. It is expressly agreed by the purchaser that actual receipt of the certified mail is not required for service to be effective. If the purchaser fails to go to settlement the deposit shall be forfeited to the Substitute Trustee and all expenses of this sale (including attorney fees or full commission on the gross sales price of the sale) shall be charged against and paid from the forfeited deposit. In the event of resale the defaulting purchaser shall not be entitled to any surplus proceeds or profits resulting from any resale of the property regardless of any improvements made to the real property.

In the Event this property is sold and for any reason the sale is not ratified the liability of the Substitute Trustees shall be limited to a refund of the deposit. Upon refund of the deposit the purchaser shall have no further claim against the Substitute Trustees either at law or in equity.

JEREMY K. FISHMAN, SAMUEL D. WILLIAMOWSKY,
and ERICA T. DAVIS
Substitute Trustees, by virtue of Instrument recorded
among the land records of Prince George's County, Maryland

Brenda DiMarco, Auctioneer
14804 Main Street
Upper Marlboro, MD 20772
Phone#: 301-627-1002
Auctioneer's Number # A000580

147896	(9-12,9-19,9-26)
McCabe, Weisberg & Conway, LLC 312 Marshall Avenue, Suite 800 Laurel, Maryland 20707 301-490-3361	

SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE

6501 CIPRIANO ROAD
LANHAM, MARYLAND 20706

By virtue of the power and authority contained in a Deed of Trust from Lolita Peterson, dated November 30, 2005, and recorded in Liber 24444 at folio 552 among the Land Records of PRINCE GEORGE'S COUNTY, Maryland upon default and request for sale, the undersigned Substitute Trustees will offer for sale at public auction at the front of the Duval Wing of the Prince George's County Courthouse, which bears the address 14735 Main Street, Upper Marlboro, Maryland, 20772, on

OCTOBER 1, 2024
AT 9:30 AM

ALL THAT FEE-SIMPLE LOT OF GROUND AND THE IMPROVEMENTS THEREON situated in Prince George's County, Maryland and more fully described in the aforesaid Deed of Trust. The property is improved by a dwelling.

The property will be sold in an "as is" condition and subject to conditions, restrictions, easements, encumbrances and agreements of record affecting the subject property, if any, and with no warranty of any kind.

Terms of Sale: A deposit in the form of cashier's or certified check, or in such other form as the Substitute Trustees may determine, at their sole discretion, for \$7,000.00 at the time of sale. If the noteholder and/or servicer is the successful bidder, the deposit requirement is waived. Balance of the purchase price is to be paid within ten (10) days of the final ratification of the sale by the Circuit Court for PRINCE GEORGE'S COUNTY, Maryland. Interest is to be paid on the unpaid purchase price at the rate of 5% per annum from date of sale to the date the funds are received in the office of the Substitute Trustees, if the property is purchased by an entity other than the noteholder and/or servicer. If payment of the balance does not occur within ten (10) days of ratification, the deposit will be forfeited as liquidated damages. The purchaser agrees that the property may be resold pursuant to an order of court, waives personal service upon themselves and/or any principal or corporate designee of any documents filed regarding the failure to pay the purchase price within ten (10) days of ratification and expressly agrees to accept service by first class mail of said documents at the address provided by the purchaser in the Memorandum of Sale. The purchaser will not be entitled to any surplus or profits arising from the resale even if they are the result of improvements made by the purchaser. There will be no abatement of interest due to the purchaser in the event settlement is delayed for any reason. Taxes, ground rent, water rent, and all other public charges and assessments payable on an annual basis, to the extent such amounts survive foreclosure, including sanitary and/or metropolitan district charges to be adjusted for the current year to the date of sale, and assumed thereafter by the purchaser. Condominium fees and/or homeowners association dues, if any, shall be assumed by the purchaser from the date of sale. The purchaser shall be responsible for the payment of the ground rent escrow, if required. Cost of all documentary stamps, transfer taxes, and all settlement charges shall be borne by the purchaser. The sale is subject to a post sale audit of the loan, including but not limited to an analysis of whether the borrower entered into a loan modification agreement, filed bankruptcy, reinstated or paid off the loan prior to the sale. The Substitute Trustees will convey either insurable or marketable title. If the Substitute Trustees are unable to convey insurable or marketable title or, the post sale audit concludes that the sale should not have occurred, or the sale is not ratified by the court for any reason, the purchaser's sole remedy in law or equity shall be limited to the refund of the deposit without interest even if the purchaser has made improvements to the property. Upon refund of the deposit, the sale shall be void and of no effect, and the purchaser shall have no further claim against the Substitute Trustees. Purchaser shall be responsible for obtaining physical possession of the property. The purchaser at the foreclosure sale shall assume the risk of loss for the property immediately after the sale. (Matter # 24-600387)

LAURA H.G. O'SULLIVAN, ET AL.,
Substitute Trustees, by virtue of an instrument recorded
in the Land Records of PRINCE GEORGE'S COUNTY, Maryland

147899	(9-12,9-19,9-26)
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LEGALS

AXELSON, WILLIAMOWSKY, BENDER & FISHMAN, P.C.
ATTORNEYS AND COUNSELORS AT LAW
1401 Rockville Pike, Suite 650
Rockville, MD 20852
TELEPHONE (301) 738-7657
TELECOPIER (301) 424-0124

SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE
Improved by premises known as
4505 38th Street, Brentwood, MD 20722-1016

By virtue of the power and authority contained in a Deed of Trust from BARBARA ARLENE MALAY, dated September 13, 1996 and recorded in Liber 11023 at Folio 258 among the land records of PRINCE GEORGE'S COUNTY, Maryland, upon default and request for sale, the undersigned trustees will offer for sale at public auction in front of the Main Street entrance to the Duvall Wing of the Prince George's County Courthouse Complex, Upper Marlboro, Maryland on

FRIDAY, SEPTEMBER 27, 2024

3:05 P.M.

all that property described in said Deed of Trust as follows:

The North 45 foot front by full depth thereof of Lot numbered Twenty-Four (24), in the subdivision known as "DR. S. A. CZARRA'S ADDITION TO BRENTWOOD", as per plat recorded in Plat Book JWb 5, at Plat 690A-11, among the Land Records of Prince George's County, Maryland. (17th Election District) which has the address of 4505 38TH STREET BRENTWOOD, MARYLAND 20722.

Said property is improved by **A Dwelling and Is SOLD IN "AS IS CONDITION"**

TERMS OF SALE: A deposit of \$6,000.00 in the form of cash, certified check, or in any other form suitable to the substitute Trustees in their sole discretion, shall be required at the time of sale. The balance of the purchase price with interest at 4.500% per annum from the date of sale to the date of payment will be paid within ten days after the final ratification of the sale.

Adjustments on all taxes, public charges and special or regular assessments will be made as of the date of sale and thereafter assumed by purchaser.

Front Foot Benefit charges are to be adjusted for the current year to date of sale and assumed thereafter by the purchaser. Title examination, conveyancing, state revenue stamps, transfer taxes and all other costs incident to settlement are to be paid by the purchaser. Time is of the essence for the purchaser, otherwise the property will be resold at the risk and cost of the defaulting purchaser. The purchaser agrees to pay the Substitute Trustees fees plus all costs incurred if the Substitute Trustee have filed the appropriate pleadings with the Court to resell the property. Purchaser waives personal service of any paper filed with the court in connection with such motion and any Show Cause Order issued by the Court and expressly agrees to accept service of any such paper or Order by certified mail and regular mail sent to the address provided by the purchaser and as recorded on the documents executed by purchaser at the time of the sale. Service shall be deemed effective upon the purchaser 3 days after postmarked by the United States Post Office. It is expressly agreed by the purchaser that actual receipt of the certified mail is not required for service to be effective. If the purchaser fails to go to settlement the deposit shall be forfeited to the Substitute Trustee and all expenses of this sale (including attorney fees or full commission on the gross sales price of the sale) shall be charged against and paid from the forfeited deposit. In the event of resale the defaulting purchaser shall not be entitled to any surplus proceeds or profits resulting from any resale of the property regardless of any improvements made to the real property.

In the Event this property is sold and for any reason the sale is not ratified the liability of the Substitute Trustees shall be limited to a refund of the deposit. Upon refund of the deposit the purchaser shall have no further claim against the Substitute Trustees either at law or in equity.

JEREMY K. FISHMAN and ERICA T. DAVIS
Substitute Trustees, by virtue of Instrument recorded
among the land records of Prince George's County, Maryland

Brenda DiMarco, Auctioneer
14804 Main Street
Upper Marlboro, MD 20772
Phone#: 301-627-1002
Auctioneer's Number # A000580

147897	(9-12,9-19,9-26)
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LEGALS

NOTICE OF INTENT TO DISPOSE OF
IMPOUNDED VEHICLES

The motor vehicle(s) below have been impounded by Fastlane Towing for violation of the County ordinance prohibiting unauthorized parking on private property and remains unclaimed as of the date of this notice.

The owner(s) / lien holder(s) are hereby informed of their right to reclaim vehicle(s) upon payment of all charges and costs resulting from towing, preservation and storage. Pursuant to Sec. 26.142.10, vehicle owner has the right to contest the validity of the tow within (21) days of the date of this notice by requesting a hearing with the Director.

Failure by owner(s) / lien holder(s) to reclaim vehicle(s) within 21 days of the date of this notice shall be deemed a waiver of all rights, title, and interest thereby consenting to the disposal of said vehicle.

To reclaim your vehicle, please call (202) 923-5576 or (301) 420-4012.

The following vehicles are located at 1309 Ritchie Road Capitol Heights, MD 20743 or 14610 B Old Gunpowder Road, Laurel, MD 20707

YEAR	MAKE	MODEL	VIN
2013	Mercedes-Benz	C300	5DDGF8AB6DR297553
2013	Nissan	Versa	3N1CN7AP0DL887887
2018	Porsche	Macan	WP1AA2A59JL804816
2006	Mercedes-Benz	E350	WDBUF87J66X182735
1998	Nissan	Altima	1N4DL01D7WC110826
2023	Hyundai	Tucson	5NMJECAE6PH258325
2022	Nissan	Sentra	3N1AB8CV1NY242686
2024	Acura	Integra	19UDE4H37RA022868
2014	Mercedes-Benz	C	WDDGF8AB4EG197366
2022	Kia	Forte	3KPF24A06NE489242
1998	Honda	Accord	1HGCG5647WA129177
2016	Hyundai	Accent	KMHCT4AE6GU977311
2006	Chevrolet	Impala	2G1WB58K669317084
2015	Nissan	Rogue	JN8AS5MVG6W761935
2008	Mercedes-Benz	S550	WDDNG86X78A166774
2018	Ford	Mustang	1FA6P8TH5J5179376
2014	Chevrolet	Impala	2G11X5S10E9280108
2017	Nissan	Altima	1N4AL3AP1HC149302
2012	Mercedes-Benz	C250	WDDGJ4HB6CF805372
2014	Ford	Escape	1FMCU9J91EUD28803

147930	(9-12)
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LEGAL NOTICE
CITY OF BOWIE, MD
PUBLIC HEARING

A Public Hearing for Ordinance O-8-24 Amending Chapter 26 “Zoning,” Article II, Sec. 26-48 “Final Decision of City Council” of the Code of the City of Bowie to Clarify the Timing of Actions Required of the City Council Regarding Recommendations of the Advisory Planning Board, is scheduled to be held at 8:00 p.m., Monday, September 16, 2024. Those wishing to provide testimony / comments for the public hearing can sign up to speak prior to the beginning of the meeting, or email written testimony / comments to city-clerk@cityofbowie.org. Deadline for submittal of written testimony / comments is 7:00 p.m., Monday, September 16, 2024. Residents may attend the meeting in person in the Council Chambers at Bowie City Hall, 15901 Fred Robinson Way, Bowie, MD 20716, or may view meetings online at www.cityofbowie.org/viewmeetings or on Verizon channel 10 or Comcast channel 71 and 996. For more information, contact the City Clerk at 301-809-3029 or ahernandez@cityofbowie.org.

Alfred D. Lott
City Manager

147907	(9-12)
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LEGALS

AXELSON, WILLIAMOWSKY, BENDER & FISHMAN, P.C.
ATTORNEYS AND COUNSELORS AT LAW
1401 Rockville Pike, Suite 650
Rockville, MD 20852
TELEPHONE (301) 738-7657
TELECOPIER (301) 424-0124

SUBSTITUTE TRUSTEES' SALE OF VALUABLE
IMPROVED REAL ESTATE
Improved by premises known as
609 Cover Lane, Accokeek, MD 20607

By virtue of the power and authority contained in a Deed of Trust from MARY M. WRIGHT, dated May 21, 2010 and recorded in Liber 31786 at Folio 599 among the land records of PRINCE GEORGE'S COUNTY, Maryland, upon default and request for sale, the undersigned trustees will offer for sale at public auction in front of the Main Street entrance to the Duvall Wing of the Prince George's County Courthouse Complex, Upper Marlboro, Maryland on

FRIDAY, SEPTEMBER 27, 2024

3:10 P.M.

all that property described in said Deed of Trust as follows:

LOT 17, BLOCK B, IN THE SUBDIVISION KNOWN AS "PLAT ONE MANOKEEK", AS PER PLAT THEREOF RECORDED AMONG THE LAND RECORDS OF PRINCE GEORGE'S COUNTY MARYLAND IN PLAT BOOK VJ 189, AT PLAT 1

Said property is improved by **A Dwelling and Is SOLD IN "AS IS CONDITION"**

TERMS OF SALE: A deposit of \$17,000.00 in the form of cash, certified check, or in any other form suitable to the substitute Trustees in their sole discretion, shall be required at the time of sale. The balance of the purchase price with interest at 5.250% per annum from the date of sale to the date of payment will be paid within ten days after the final ratification of the sale.

Adjustments on all taxes, public charges and special or regular assessments will be made as of the date of sale and thereafter assumed by purchaser.

Front Foot Benefit charges are to be adjusted for the current year to date of sale and assumed thereafter by the purchaser. Title examination, conveyancing, state revenue stamps, transfer taxes and all other costs incident to settlement are to be paid by the purchaser. Time is of the essence for the purchaser, otherwise the property will be resold at the risk and cost of the defaulting purchaser. The purchaser agrees to pay the Substitute Trustees fees plus all costs incurred if the Substitute Trustee have filed the appropriate pleadings with the Court to resell the property. Purchaser waives personal service of any paper filed with the court in connection with such motion and any Show Cause Order issued by the Court and expressly agrees to accept service of any such paper or Order by certified mail and regular mail sent to the address provided by the purchaser and as recorded on the documents executed by purchaser at the time of the sale. Service shall be deemed effective upon the purchaser 3 days after postmarked by the United States Post Office. It is expressly agreed by the purchaser that actual receipt of the certified mail is not required for service to be effective. If the purchaser fails to go to settlement the deposit shall be forfeited to the Substitute Trustee and all expenses of this sale (including attorney fees or full commission on the gross sales price of the sale) shall be charged against and paid from the forfeited deposit. In the event of resale the defaulting purchaser shall not be entitled to any surplus proceeds or profits resulting from any resale of the property regardless of any improvements made to the real property.

In the Event this property is sold and for any reason the sale is not ratified the liability of the Substitute Trustees shall be limited to a refund of the deposit. Upon refund of the deposit the purchaser shall have no further claim against the Substitute Trustees either at law or in equity.

JEREMY K. FISHMAN, SAMUEL D. WILLIAMOWSKY,
and ERICA T. DAVIS
Substitute Trustees, by virtue of Instrument recorded
among the land records of Prince George's County, Maryland

Brenda DiMarco, Auctioneer
14804 Main Street
Upper Marlboro, MD 20772
Phone#: 301-627-1002
Auctioneer's Number # A000560

147898	(9-12,9-19,9-26)
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LEGALS

LEGAL NOTICE
CITY OF BOWIE, MD

Ordinance O-7-24 Amending the Adopted Budget for the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025, as Embodied in Ordinance O-4-24, to Appropriate Funds for the following Projects and Grants: an Additional \$122,000 for the Public Arts Bowie Sign Project, \$58,500 for Energy Efficiency and Conservation Strategy, Additional Grant Funding to the Maryland Women's Business Center (MWBC) Totaling \$120,000, and Funding for the Emergency Operations Center in the Amount of \$237,500.

PASSED by the Council of the City of Bowie, Maryland at a Regular Meeting on September 3, 2024.

Alfred D. Lott
City Manager

147906	(9-12)
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LEGALS

Public Hearing Notice
City of Bowie
Community Development Block Grant Program

In accordance with guidelines established by the U.S. Department of Housing and Urban Development (HUD), notice is hereby given that the City of Bowie, as an entitlement participant in the federal Community Development Block Grant (CDBG) Program, solicits public participation in the development of the Consolidated Annual Performance and Evaluation Report (CAPER) for fiscal year 2023 and fiscal year 2024. The City will present the draft CAPER, which is available to view at the City website from September 27, 2024 – October 27, 2024, as well as physical copies placed at libraries, Bowie City Hall, and the Bowie Senior Center.

Online Public Hearing: <https://bowie.fyi/bowiecaper>
Date: October 1, 2024
Time: 7:00PM

All City CDBG documents are posted on the City's website: www.cityofbowie.org/cdbg.

The Consolidated Annual Performance and Evaluation Report (CAPER) provides a yearly accounting of CDBG and other funds allocated towards the implementation of objectives outlined in the Five-Year Strategy Plan, which is included in the Consolidated Plan for Community Development. The Five-Year Strategy Plan identifies community needs and proposed solutions in the areas of Housing, Special Needs, Economic Development, and Non-Housing Community Development. The City's CDBG activities benefited low- and moderate-income citizens through the City's Single-Family Housing Rehabilitation Program and the Workforce Development Program.

For additional information or to submit comments on the draft CAPER, please call 301-809-3009 or email bowiehsg@cityofbowie.org

Alfred D. Lott, City Manager

147929	(9-12)
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The Prince George's Post

Call: 301-627-0900 | Fax: 301-627-6260

CR-05 - Goals and Outcomes - 91.520(a)

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.
91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Single Family Rehabilitation Program

The Single Family Housing Rehabilitation Program is a federally funded grant program that provides financial assistance to single family homeowners with limited financial means. The purpose of the grant is to provide energy efficiency related upgrades and repairs to correct hazardous conditions, eliminate safety hazards, repair or replace major systems, correct interior and exterior deficiencies, energy improvements, modifications for persons with disabilities and eliminate lead based paint hazards. The maximum grant fund per household is \$10,000.

FISCAL YEAR 2024 ACCOMPLISHMENTS

1. Completed the single family housing rehab program design and application process.
2. Completed RFP for energy audit firm and awarded contract.
3. Completed RFP for construction and lead based paint inspection firm and awarded contract.
4. Approved 15 new residents to participate in the single family housing rehab program.
5. Completed 15 rehab projects.
6. Begin implementation process for new applicants. (i.e. kickoff meeting, environmental reviews).
7. Completed IDIS entries for new projects.
8. Completed IDIS drawdowns for completed projects.

Workforce Development

Sixty-four residents applied to participate in the 2024 program. OGDA staff conducted online and/or phone intake interviews with each responsive applicant to determine their goals for the program and current career plans. Following the interview process, seventeen youth aged 15 – 17 and seven adult residents aged 18 – 25 elected to participate, for a total of 24 participants. The 2024 program included two modules: Module 1, which included four sessions on Life Skills and STEM careers, and Module 2, two sessions covering Innovation and Entrepreneurship, with a focus on emerging industries and technologies.

Youth and adult participants met for two hours on Zoom during Tuesday and Thursday evenings, respectively, starting in April for a total of four weeks of classes in Module 1. The first hour was presented by OGDA program coordinator on the Life Skills curriculum. The second hour was presented by speakers from Patriots TTC, covering a different STEM industry. OGDA staff made all subsequent Life Skills and STEM presentations available on the program website, at <https://www.cityofbowie.org/worktraining>, as well as supplementary materials.

The second module on innovation and entrepreneurship was slightly shorter, again presenting on Tuesday and Thursday evenings, starting in May, for two weeks for each cohort. Again, recordings of all sessions were made available to all participants.

Fair Housing

For the 2024 Fair Housing Month, on Wednesday, April 24, 2024, the City decided to host the first in-person fair housing event we've hosted since 2019. The 2024 presentation was by Manuel Ochoa of the Ochoa Urban Collective on Fair Housing laws, rights, and organizations that can assist with fair housing violations, with a focus on regional history of fair housing and the current state of housing in Prince George's County. The presentation was publicized to the same entities listed above, as well as the Bowie faith community and other nonprofit organizations. Prior to the symposium, 22 people signed up to attend, and 16 attended on the day. All people who RSVP'd were emailed resources and information following the presentation.

The City also provides information about fair housing on an on-going basis. The City website includes a section about fair housing and links to further information and reading. The Office of Grant Development and Administration (OGDA) responds to resident inquiries about fair housing and directs them to the appropriate services or authorities.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Economic development projects are designed to increase opportunities for employment, commerce, and home ownership. Human services activities address the health, safety and well-being of residents, especially the elderly and persons with special needs. The designated CDBG project area for FY2023 covers the Single Family Housing Rehabilitation Program, Fair Housing Training, Workforce Development Training, Emergency Food Assistance and Emergency Rental Assistance. CDBG funded activities for these projects meet the national objective of providing benefits to low and moderate-income persons.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available.

Source of Funds	Resources Made Available	Amount Expended During Program Year Program Year 2023
CDBG	177,913	293,034.66

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any

publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

No additional funds were leveraged during HUD FY2022.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Number of households to be supported	One-Year Goal	Actual
Homeless		
Non-Homeless		
Special-Needs		
Total		

Number of households supported through:	One-Year Goal	Actual
Rental Assistance		
The Production of New Units		
Rehab of Existing Units		
Acquisition of Existing Units	10	15
Total		

CR-25 Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Bowie is a participant in the Prince George's County Continuum of Care. The Continuum of Care has developed a system to address homelessness and the priority needs of homeless individuals and families, including homeless subpopulations. The CoC addresses the housing and supportive services needs in each stage of the continuum process to help homeless persons make the transition to permanent housing and independent living. These services are documented annually during the Continuum of Care's point-in-time survey, and individual needs are evaluated each time a person enters the County system. This ensures individuals are receiving the appropriate type of care and are being pointed toward permanent, supportive housing and associated mainstream benefits.

The City of Bowie engages in street outreach in cooperation and coordination with the Prince George's County Street Outreach Team, as well as participating in the PIT count. City staff are often the first contact for unhoused people in the area of Bowie, and have worked with the County's coordinated entry team to get them into shelter space and access other services, such as ID replacement, day centers, showers, hot meals, and other basic needs. While canvassing for unsheltered persons, the City also brings kits of basic supplies such as socks, hygiene items, blankets, coats, and other needs. If a person declines services, City staff continues to check with them on a regular basis. Bowie police officers, park rangers, and members of the faith community also serve as a network to report unsheltered persons in need of outreach and services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Bowie will address the emergency and transitional housing needs of homeless persons as a participant in the Prince George's County Continuum of Care (CoC). The City does not directly provide services or receive ESG funds, but will work with the CoC to address homelessness. No homeless housing is available in the City; however, the City works closely with its police force and within its City departments to address the needs of homeless individuals. Any homeless individual in Bowie is immediately referred to the Continuum of Care for the services they provide. The City is also in conversation with various community and faith-based groups interested in increasing the supply of homeless residences in the City.

In certain emergency circumstances, most often house fires, the City has also assisted City residents both with referrals to County and State services, as well as offering material support as-needed. This assistance is provided on a case-by-case basis depending on residents' and families' expressed needs, and is coordinated with elected officials offices as well the County Department of Social services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The County Plan contains range of options to reduce time households remain homeless & expedite transition to permanent housing & prevent recidivism. County's Plan focuses on two strategies: 1 Rapid Re-Housing (RRH) & 2 Permanent Housing (PH). Accommodations were made for five subpopulations identified by CoC as presenting unique challenges: unaccompanied youth, veterans, chronically homeless, mentally ill, substance abusing or dually diagnosed persons and/or disabled individuals, domestic violence survivors, & returning residents. The CoC has subcommittees to design/implement strategies to address unique barriers to permanent housing for these groups.

Rapid Re-Housing (RRH): a well-developed housing barrier assessment process, good relationships with landlords, the presence of staff skilled in negotiation, housing location, case management, and the availability of funds for short-to-medium rental and utility subsidies, as well as other related housing costs.

Permanent Housing(PH): The longer a household remains in a state of homelessness, the less likely they are to prevent the cycle from re-occurring and the greater their risk for recidivism. Therefore, timely and appropriate intervention is critical. The County's Plan focuses on two priority areas of permanent housing: 1) subsidized housing, and 2) permanent supportive housing (PSH)

Special Populations: Permanent Housing for these populations presents a unique set of barriers that further complicate services to persons who are homeless and require additional strategies that are customized to remove these challenges and facilitate transition to permanency.

Unaccompanied youth/young adults: The County developed the Homeless Youth Work Group to lead efforts for servicing unaccompanied young people ages 13-24. The County was awarded \$3.5 mil in Youth Homelessness Demonstration Program, which is currently being implemented to offer more services to youth.

Chronically homeless, mentally ill, substance abusing, dually diagnosed and/or disabled individuals: Emergency shelters are not designed to address the extensive needs of people with serious mental illness or other disabilities. Strategic efforts to provide permanent housing include: development of registry of all homeless individuals who are chronic and/or experiencing behavioral health crisis that prevents them from maintaining housing stability without intense intervention/support; implementation of the vulnerability index, multidisciplinary review panel to determine placement prioritization; expanded housing options including Housing First PSH, Safe Haven, drop-in center.

Veterans: County has largest number of vets in MD yet few access homeless services. County has established relationships with Veteran's Affairs, community colleges, workforce orgs, housing developers & service providers to take advantage of upcoming housing/related services for vets.

Re-Entry: Approx. 4,000 inmates are released from Dept of Corrections each year. County collaborates with criminal justice agencies, community orgs & service providers to promote successful re-integration of returning citizens.

Domestic Violence Survivors: There is significant lack of emergency shelter beds for domestic violence survivors & a lack of specialized shelter for survivors. County's Plan includes strategies

designed to address challenges of domestic violence survivors & ensure all persons have a safe, secure place to reside.

In addition to County services, the City has offered emergency rental assistance and eviction diversion in emergency situations, such as during 2020-2021 period, when many residents lost income due to pandemic restrictions.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The first defense against homelessness is prevention and/or diversion, both of which are highlighted as priorities in the County's Strategic Plan. It is much more cost effective for many households to maintain their housing rather than the County facilitating entry into the homeless emergency system and re-housing the family. The County has a very strong system for prevention and intervention but does not have the funding required to end homelessness.

Shelter diversion: The goal of this strategy is to help at-risk households seeking shelter to identify alternative housing options (avoiding entry into a shelter), and to offer support services that will help them stabilize until a permanent housing opportunity becomes available. Shelter diversion is handled through the coordinated intake process and is used in cases where it is a safe and practical alternative to shelter.

Prevention: Prevention assistance, usually in the form of immediate and short-term rental and/or utility assistance, provides a means of preserving permanent housing situations and saving households from entering the homeless assistance system. Prevention and diversion programs are of critical importance to keeping people from becoming homeless in the face of a personal crisis. The County's Plan includes creation of a publicly and privately funded and coordinated intervention system focused on preventing homelessness and maximizing the effectiveness of this limited pool of resources.

Prince George's County envisions a comprehensive housing crisis response system through which homelessness can be prevented, and as required, homelessness can be quickly ended. The plan is designed to identify and align homeless support systems to meet the distinct needs of people at risk of, or experiencing homelessness, make additional affordable housing resources available either through development and/or subsidy programs, realign existing resources with prevention and rapid re-housing initiatives, and target permanent supportive housing for those deemed most vulnerable.

In addition to continuing these programs, the City's rehabilitation program will maintain the affordable housing stock while reducing residents' monthly payments through energy efficiency improvements. These improvements will lower costs for residents and enable many to remain in their homes.

CR-30 Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing.

Bowie does not have its own public housing agency, nor is there public housing in the City. As public housing has not been established as a high priority need in Bowie, the City will continue to encourage the development of other types of affordable housing that serve the demographics of the community.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership.

While no conventional public housing exists in Bowie, the City has taken a strategic and coordinated effort to ensure those living in affordable senior housing have access to premium social services, decent housing, ample recreational facilities, convenient and affordable health care, senior service provisions, educational extension services, and responsible and interactive law enforcement that enhance the quality of life in the community, increase housing values, and develop employment opportunities.

The City has also negotiated with multiple developers to provide an Affordable Dwelling Unit program (ADUs) for residents making less than area median income. As both rents and housing costs increase, such measures are crucial to maintain a supply of housing units available to all residents of the City.

Actions taken to provide assistance to troubled PHAs.

N/A, no PHAs within the City of Bowie

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

N/A

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Continued collaboration with County, State, and Nonprofit resources to address homelessness, affordable housing issues, and fair housing education.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

N/A

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

N/A

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

N/A

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

City coordinates closely with County social services and nonprofit providers.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City conducts annual fair housing education events and provides resources and information via the City website and partners as recommended in the most recent AI.

CR-40 - Monitoring 91.220 and 91.230

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Describe the standards and procedures that will be used to monitor activities carried out in furtherance of the plan and will be used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and comprehensive planning requirements.

The Annual Action Plan Fiscal Year 2024, developed with citizen participation, identified specific goals and objectives to meet local priority needs during the CDBG program year 23 (HUD FY22). The CDBG program supports annual improvements for low and moderate-income families throughout the City of Bowie.

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, requires the annual submission of performance reports by grant recipients on these Federal programs. The U.S. Department of Housing and Urban Development (HUD) reviews the Consolidated Annual Performance Evaluation Report (CAPER) For Fiscal Year 2023 based on the goals and strategies contained in the Annual Action Plan. The CAPER contains a narrative summary and evaluation of activities and expenditures made during the fiscal year 2024 in order to implement the City's overall community development strategy. As indicated in the Annual Action Plan Fiscal Year 2024, CDBG funded activities for program year-24 were to include the completion of planned activities for the Single Family Housing Rehabilitation Program, Fair Housing education, and Workforce Development activities.

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Bowie has developed and adopted a Citizen Participation Plan, which sets forth policies and procedures for citizen participation in the City's CDBG program. During the development of the Consolidated Plan, residents are surveyed via mail and internet to gain feedback and information about issues of most concern to the community. Public comments are accepted as part of the Annual Action Plan, Consolidated Plan, and CAPER development process.

The City of Bowie encourages and solicits citizen participation in the development of the CAPER. City agencies, faith and community-based organizations, and individuals representing the needs of the elderly, homeless persons and people with disabilities are consulted in planning housing and

community development goals as part of the Consolidated Planning process, and on a regular basis in the day-to-day operations of the City.

The City of Bowie held public hearings on October 1, 2024 and December 2, 2024 to introduce the findings of the CAPER process and to solicit public comments. The CAPER was available for public review for thirty days, September 27, 2024 – October 27, 2024, on the City’s website, as well as printed copies distributed at Bowie City Hall front desk, the Bowie Senior Center, and the public library branches. The Bowie City Council approved and adopted the 2023 CAPER on December 2, 2024 at its public hearing. The City advertises notices of public hearings in newspapers and on its web site as well as provides copies of the proposed and/or approved CDBG documents at City Hall and other locations as noted above.

Legal Notice was published in the Prince George's Post on September 12, 2024 providing notice of the Public Hearings held October 1, and another notice in the Prince George's Post on October 10, 2024, regarding the public hearing on December 2, 2024. The Draft report was then available for thirty days for public review in compliance with HUD regulations during which time City staff collected and responded to any public comments. *No public comments were received.*

CR-45-CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes.

CR-58 - Section 3

Total Labor Hours:

	CDBG
Total Number of Activities	0
Total Labor Hours	0
Total Section 3 Worker Hours	0
Total Targeted Section 3 Worker Hours	00

Qualitative Efforts - Number of Activities by Program:

	CDBG
--	------

Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0
Direct, on-the job training (including apprenticeships).	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	0
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0
Held one or more job fairs.	1
Provided or connected residents with supportive services that can provide direct services or referrals.	10
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	10
Assisted residents with finding child care.	1

Assisted residents to apply for, or attend community college or a four year educational institution.	0
Assisted residents to apply for, or attend vocational/technical training.	0
Assisted residents to obtain financial literacy training and/or coaching.	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0
Provided or connected residents with training on computer use or online technologies.	10
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	10
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0
Other.	0

SINGLE FAMILY HOUSING REHAB PROGRAM SUMMARY

The Single Family Housing Rehabilitation Program is a federally funded grant program that provides financial assistance to single family homeowners with limited financial means. The purpose of the grant is to provide energy efficiency related upgrades and repairs to correct hazardous conditions, eliminate safety hazards, repair or replace major systems, correct interior and exterior deficiencies, energy improvements, modifications for persons with disabilities and eliminate lead based paint hazards. The maximum grant fund per household is \$10,000.

The goals of the program are consistent with the Federal Department of Housing and Urban Development's goals for the Energy Star Program which are as follows:

1. Help homeowners make energy efficiency related improvements to their homes.
2. Reduce home operating cost.
3. Reduce health hazards
4. Improve indoor air quality
5. Increasing comfort.
6. Increasing property value
7. Improving outlook on life

Eligible Improvements

- | | |
|------------------|-----------------|
| 1. Roofing | 6. Appliances |
| 2. Siding | 7. ADA Installs |
| 3. Insulation | 8. Electrical |
| 4. Windows/Doors | 9. Plumbing |
| 5. HVAC Systems | |

FISCAL YEAR 2024 ACCOMPLISHMENTS

1. Completed the single family housing rehab program design and application process.
2. Completed RFP for energy audit firm and awarded contract.
3. Completed RFP for construction and lead based paint inspection firm and awarded contract.
4. Approved fifteen (15) new residents to participate in the single family housing rehab program.
5. Completed eleven(11) rehab projects.
6. Begin implementation process for new applicants. (ie. kickoff meeting, environmental reviews).
7. Completed IDIS entries for new projects.
8. Completed IDIS drawdowns for completed projects.

SINGLE FAMILY HOUSING

Rehabilitation Program

Grant program funded by the U.S. Department of Housing and Urban Development (HUD).

The goals of this program are consistent with HUD's policies and its goals for the Energy Star Program, which are as follows:

- 1) *help homeowners make energy efficiency related improvements to their homes*
- 2) *reduce home operating costs*
- 3) *reduce health hazards*
- 4) *improve indoor air quality*
- 5) *improve mobility.*

For an application or more information contact:

CITY OF BOWIE OFFICE OF GRANT DEVELOPMENT AND ADMINISTRATION

15901 Fred Robinson Way
Bowie, Maryland 20716
Phone: 301-809-3051
Fax: 301-809-2302
bowiehsg@cityofbowie.org



LET US HELP MAKE YOUR HOME HEALTHY AND SAFE

Eligible Bowie homeowners may receive grants of up to \$10K to make energy efficiency and safety related improvements to their homes.



Eligible Applicants must:

- Be a legal owner of property within City limits
- Have a household income limit at or below the following:

FAMILY SIZE	INCOME LIMIT
1 Person	\$66,750
2 Persons	\$76,250
3 Persons	\$85,800

The maximum grant funding per household is \$10,000. Prior grant recipients are ineligible to apply.

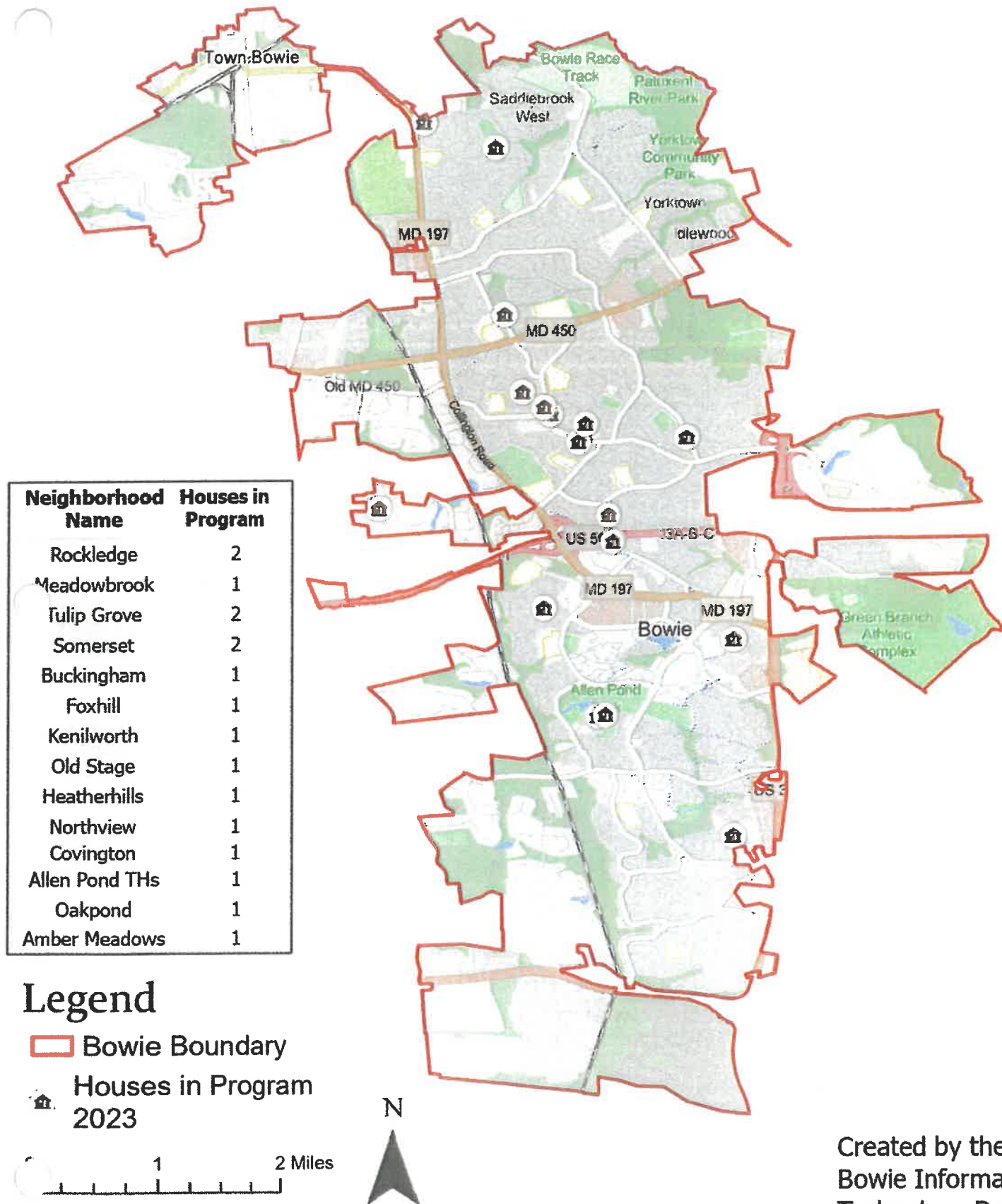
(Additional State and Federal requirements apply)

Eligible Improvements

- Roofing
- Siding
- Insulation
- Windows/Doors
- HVAC Systems
- Energy Star Appliances
- Mobility Installations
- Electrical Upgrades
- Plumbing Repairs



Family Housing Rehab Program Round 6



Created by the City of
Bowie Information
Technology Departmen



CITY OF BOWIE SINGLE FAMILY HOUSING REHAB PROGRAM

FY 24 GRANT RECIPIENTS

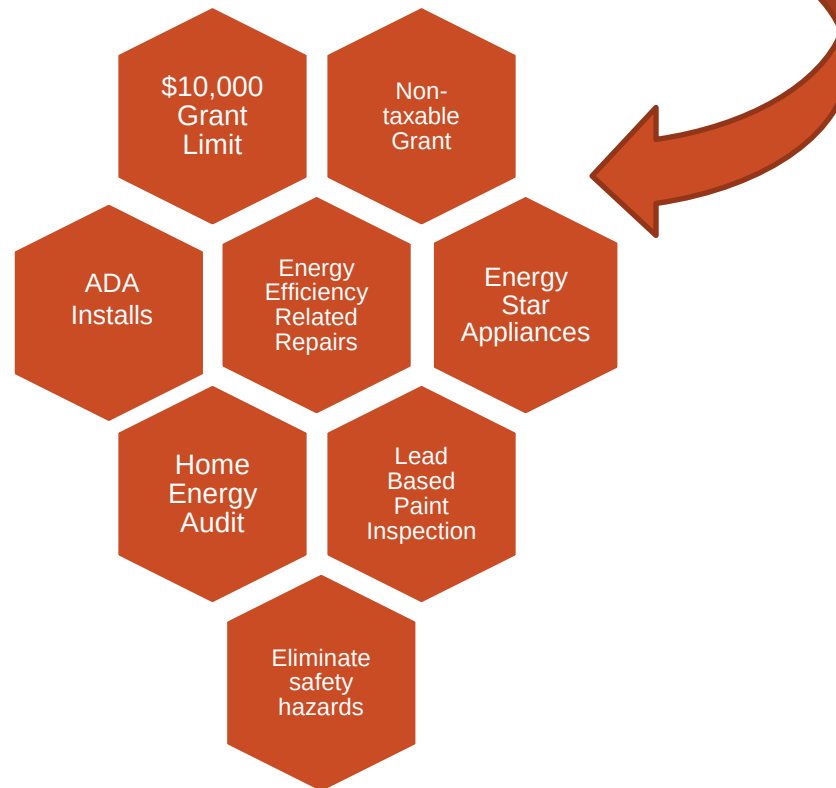
KICK OFF MEETING

September 15, 2023

**PRESENTED BY THE CITY MANAGER'S DEPARTMENT
OFFICE OF GRANT DEVELOPMENT & ADMINISTRATION**

CONGRATULATIONS

YOUR GRANT AWARD INCLUDES



PROGRAM GOALS

The purpose of this federally funded grant is to provide energy efficiency related upgrades and repairs to correct hazardous conditions, eliminate safety hazards, repair or replace major systems, correct interior and exterior deficiencies, energy improvements, modifications for persons with disabilities and eliminate lead based paint hazards.

**Assist homeowners
with energy efficiency
repairs**

**Reduce home
operating costs**

**Reduce health
hazards**

**Improve indoor air
quality**

**Assist with mobility
challenges**

**Increase home
comfortability**



ELIGIBILITY CRITERIA



INCOME GUIDELINES

- Must be a low/mod income family
- Total house income cannot exceed 80% of the median family income

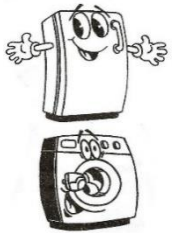
OWNERSHIP

- Owner occupied
- No outstanding liens
- Non foreclosure status
- Primary residence
- Repairs requested are not part of any City Housing Code compliance violation

ELIGIBLE REPAIRS



- Roofing
- Exterior Siding
- Attic Insulation
- Windows/Doors
- Electrical Upgrades
- Energy Star Appliances
- HVAC Systems
- Plumbing Repairs



GRANT PROCESS



PROJECT COMPLETION

ESSENTIAL COMPLETION REQUIREMENTS

- Call for final inspection
- WSSC/BGE Inspections
- Homeowner & Construction Inspector Sign-off

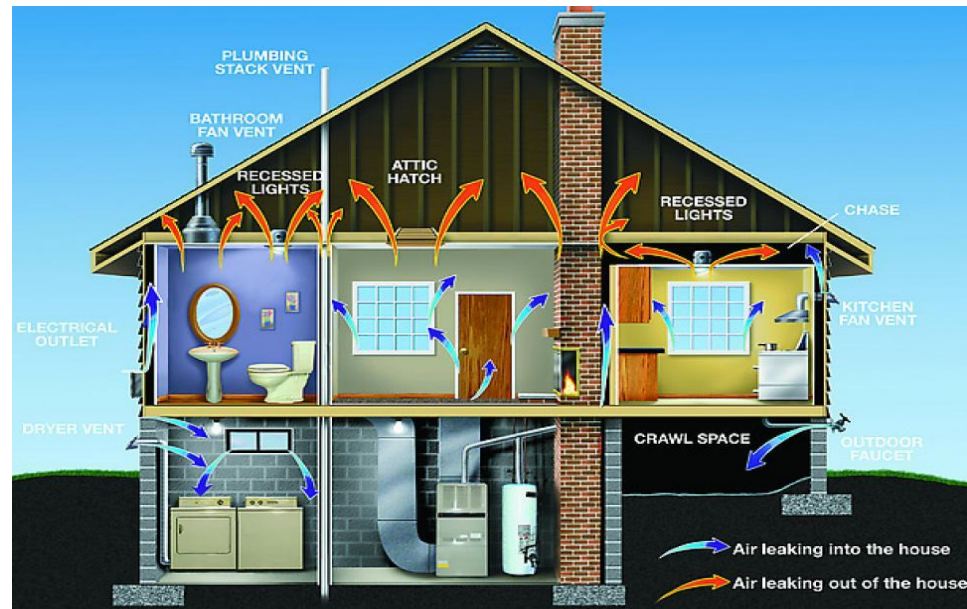
KEEP YOUR PAPERWORK

- Record retention
- 24 Month utility bills

HOME ENERGY AUDIT

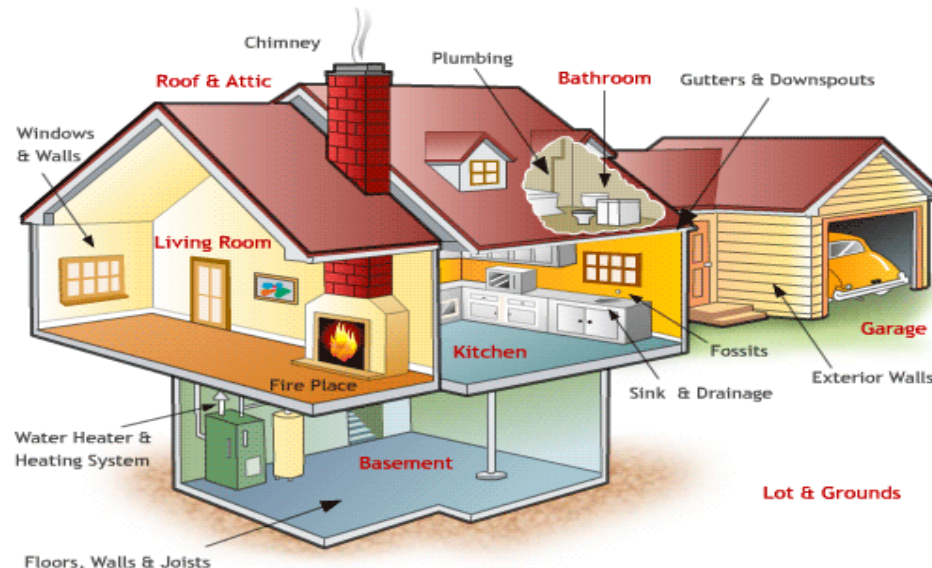


- Mandatory Requirement
- Provided by City of Bowie Contractor
- Go Green Incentive



CONSTRUCTION INSPECTION

- Mandatory Requirement
- Pre & Post Construction Inspections
- Provided by City of Bowie Contractor
- East Coast Building Consultants



PAYMENTS

CITY OF BOWIE RESPONSIBILITIES

- The City of Bowie will directly pay all contractors and retail outlets
- The City of Bowie will make down payments and final payments
- Checks for payment to contractors can be mailed or picked up in person

GRANTEE RESPONSIBILITIES

- The homeowner is responsible for all payments that exceed the \$10,000 grant limit
- Asset verification is required for grant budgets that exceed \$10,000
- Payment plans are not allowed



ESSENTIALS

- Grant Agreement
- Five year ownership period
- Utility bills
- Home accessibility
- Three written estimates **DO NOT GET THEM NOW**
- Completed application



QUESTIONS



City of Bowie Fair Housing Activities

Program Summary, FY July 1, 2023 – June 30, 2024

The City of Bowie holds fair housing trainings periodically for City of Bowie and Prince George's County staff, other municipalities, and nonprofit partners, as well as interested members of the public. The City invites code officers and planning department staff from multiple municipalities in the county, as well as Bowie property managers, homeowner's associations, faith-based communities, and whoever else may be interested.

The City invites speakers that are experts in the subject matter. Past speakers have included the general counsel for the Maryland Commission on Civil Rights (MCCR), Glendora Hughes, Esq., and Dr. Kris Marsh, of the sociology department at the University of Maryland, and Manuel Ochoa of the Ochoa Urban Collaborative. The trainings are publicized via the City's social media, website, flyers posted at locations around the City such as libraries and recreation centers, and sent out via mail to property managers, homeowner's associations, faith-based communities, other municipal governments, realtor associations, and partners.

Following the onset of the COVID-19 pandemic in March, 2020, the City shifted to holding webinars via Zoom as opposed to in-person lectures. Bowie has also made available on the City website a presentation created by Glendora Hughes of MCCR on what fair housing is, the legislative history of it nationally and in the State of Maryland, and real-life examples of fair housing violations that her office had handled for Maryland residents. A presentation by Dr. Kris Marsh on implicit bias was also posted on the website. That material was publicized to all City staff, County employees, and surrounding municipal governments, and is available on the City's website: <https://www.cityofbowie.org/fairhousing>

For the 2024 Fair Housing Month, on Wednesday, April 24, 2024, the City decided to host the first in-person fair housing event we've hosted since 2019. The 2024 presentation was by Manuel Ochoa of the Ochoa Urban Collective on Fair Housing laws, rights, and organizations that can assist with fair housing violations, with a focus on regional history of fair housing and the current state of housing in Prince George's County. The presentation was publicized to the same entities listed above, as well as the Bowie faith community and other nonprofit organizations. Prior to the symposium, 22 people signed up to attend, and 16 attended on the day. All people who RSVP'd were emailed resources and information following the presentation.

The City also provides information about fair housing on an on-going basis. The City website includes a section about fair housing and links to further information and reading. The Office of Grant Development and Administration (OGDA) responds to resident inquiries about fair housing and directs them to the appropriate services or authorities.

A complete document containing all fair housing activities, including presentations, hand-outs, speaker and contractor information, and advertising, can be viewed here: <https://www.cityofbowie.org/Archive.aspx?AMID=46>



City of Bowie

2024 Fair Housing Symposium

The City's Office of Grant Development & Administration and the Maryland Department of Housing and Community Development (Fair Housing & Equal Opportunity Office) invites you to join us as we celebrate the signing of the Fair Housing Act for the 2024 Fair Housing Symposium. Refreshments will be served.

The Fair Housing presentation will take place at Bowie City Hall Room 243. Additional resources will be made available on the City's website at www.cityofbowie.org/fairhousing. April is National Fair Housing month and the City joins the nation in this celebration of equal housing opportunities for all.

Fair Housing Symposium

WHEN: Wednesday, April 24, 11 am – 2 pm

WHERE: 15901 Fred Robinson Way
Bowie, MD 20716

REGISTER: bit.ly/BowieFH24

CONTACT: Kay Starr, program coordinator, at bowiehsg@cityofbowie.org or 301-809-3009.

Who Should Attend the Presentation: Code Enforcement Officers, Law Enforcement Officers, City and County employees, realtors, property management firms, homeowner associations, and all persons interested in housing protections and affordability for veterans, persons with disabilities, families, and others, including any resident interested in learning more about Fair Housing laws and protections.

Further Reading: The City of Bowie maintains a website with additional information, links, and recordings of past presentations, at www.cityofbowie.org/fairhousing

Fair Housing Act

The Fair Housing Act became law under Title VIII of the Civil Rights Act of 1968, as amended, and signed by President Lyndon Johnson. The Act prohibits discrimination in housing because of religion, disability, gender, national origin, race or color, or familial status. The City of Bowie's Office of Grant Development & Administration will host educational activities related to the rights and obligations under the Act for tenants, landlords and others, including code enforcement officers, public housing authorities, businesses, real estate companies, homeowner associations, and property management firms.

City of Bowie Workforce Development Program

Program Summary, January - May, 2024

The City of Bowie hosted the third annual Workforce Development Program in spring 2023 for Bowie residents aged 15 – 25 years. The program trained residents in the life skills that would make them effective job-seekers and employees, such as time and financial management, effective communication, stress management, budgeting, and relationship building. The program also included a component to introduce participants to various careers paths in Science, Technology, Engineering, and Math (STEM) focused industries. Finally, the program covered innovation and entrepreneurship for residents interested in opening their own businesses.

To ensure the health and safety of all participants, and to make the course as accessible as possible, all sessions were hosted online via Zoom. All session recordings were made available on the program website, www.cityofbowie.org/worktraining, and the City's Youtube channel.

The Office of Grants Development and Administration (OGDA) publicized the program through various channels: the City's Social Media accounts, public access cable channel, flyer at open retail locations around Bowie, reaching out to administrators at Bowie middle and high schools, faith community leaders, and attending a virtual PTA meeting to present on the program.

OGDA staff recruited partners and contractors to present program materials; OGDA staff presented the "Life Skills" curriculum, created by Gilbert J. Botkin, PhD. Contractor Patriots Tech Training LLC was selected to present on the STEM careers and industries. The City selected STEM career fields highlighted this year included Artificial Intelligence, Medical Technology, eSports and Social Media.

Sixty-four residents applied to participate in the 2024 program. OGDA staff conducted online and/or phone intake interviews with each responsive applicant to determine their goals for the program and current career plans. Following the interview process, seventeen youth aged 15 – 17 and seven adult residents aged 18 – 25 elected to participate, for a total of 24 participants. The 2024 program included two modules: Module 1, which included four sessions on Life Skills and STEM careers, and Module 2, two sessions covering Innovation and Entrepreneurship, with a focus on emerging industries and technologies.

Youth and adult participants met for two hours on Zoom during Tuesday and Thursday evenings, respectively, starting in April for a total of four weeks of classes in Module 1. The first hour was presented by OGDA program coordinator on the Life Skills curriculum. The second hour was presented by speakers from Patriots TTC, covering a different STEM industry. OGDA staff made all subsequent Life Skills and STEM presentations available on the program website, at <https://www.cityofbowie.org/worktraining>, as well as supplementary materials.

The second module on innovation and entrepreneurship was slightly shorter, again presenting on Tuesday and Thursday evenings, starting in May, for two weeks for each cohort. Again, recordings of all sessions were made available to all participants.

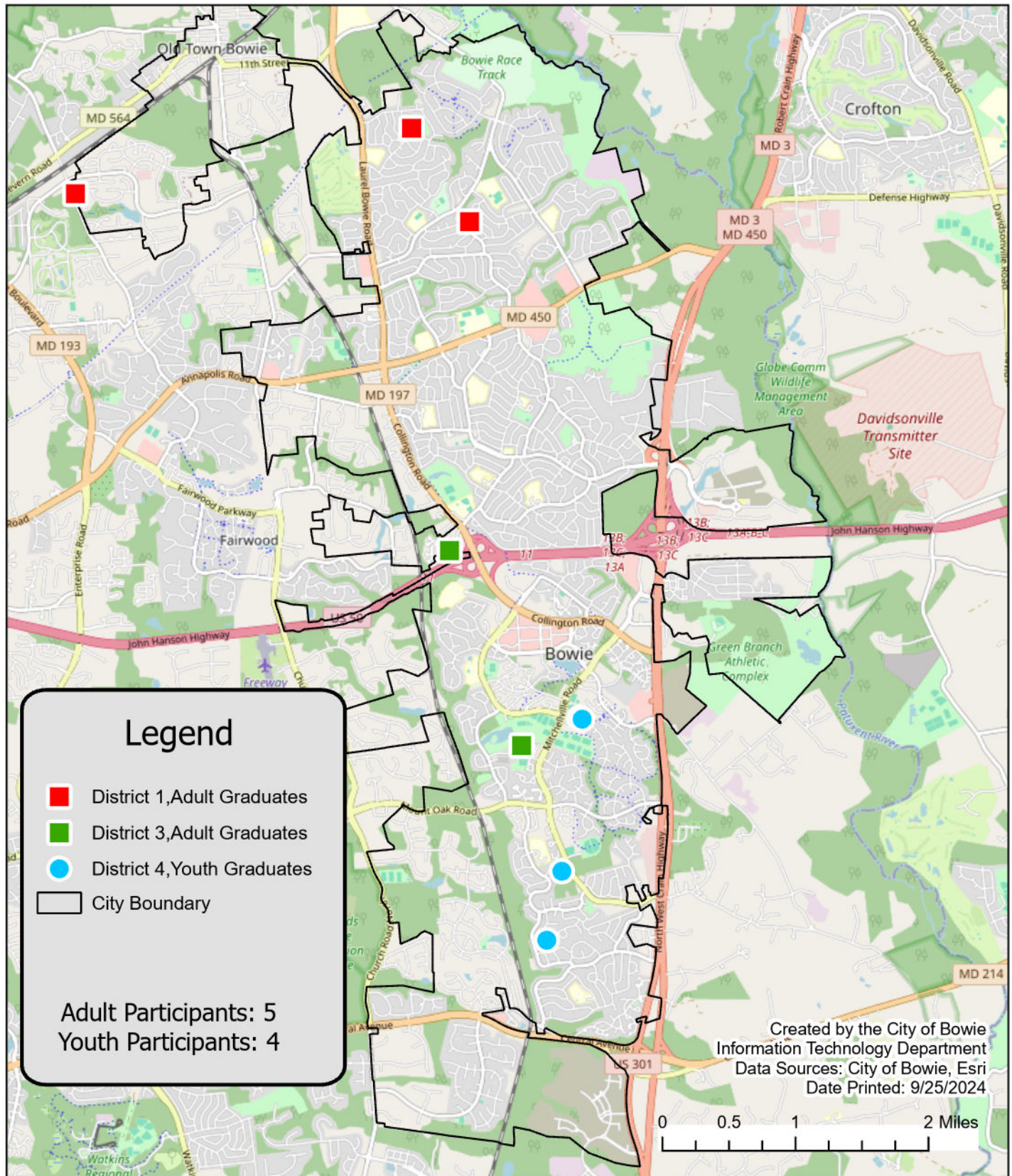
Increasingly, participants have been selecting which presentations most interest them, with some attending only the STEM/Life Skills module, and other only the Entrepreneurship module. Participants

who did not meet this attendance standard were offered the. Each graduate was mailed a graduation gift and a certificate of completion.

A document containing the complete Workforce Development Program Curriculum, including all presentations, hand-outs, speaker and contractor information, advertising, and applicant information, can be viewed on the City's website: <https://www.cityofbowie.org/Archive.aspx?AMID=46>



2024 Workforce Development Training Program Participants





“FREE” Workforce Development Program for Residents and Students Aged 15 - 25

Do you want to learn more about STEM careers? Do you want to learn more about job seeker resources and certification programs in Prince George’s County? Apply to the City of Bowie’s **FREE** online workforce development program!

Applications Accepted Online: Tuesday, January 8 – Wednesday, March 27, 2024

2024 Session Dates:

Life Skills & STEM Careers:

Youth - Tuesdays, April 2, 9, 16, and 23

Adults - Thursdays, April 4, 11, 18, and 25

Innovation & Entrepreneurship:

Youth - Tuesdays, May 7 and 14

Adult - Thursdays, May 9 and 16



Apply Online: www.cityofbowie.org/worktraining

The first four sessions in April will focus on Life Skills and STEM Careers. Topics will include:

- Managing Time & Money
- Effective Communication
- Job Seeker Resources
- STEM Career Fields

The two-week session in May will explore innovation and entrepreneurship, developing ideas for your own business, and resources for entrepreneurs.

Please contact Kay Starr, program coordinator, at 301-809-3009 or email worktraining@cityofbowie.org with any questions.

FY 2024: Department of Community Services

Senior Center:

- Partnered with the Gymnasium to host an inaugural community pickleball tournament.
- Over 40 classes per semester provided.
- Hosted the Honoring Veterans Day event in November, which included a special veteran guest speaker, patriotic music, and 90 guests.
- Hosted Senior Information Fair with over 700 guests: 60 vendors plus overflow table of 25 – resources and information for a balanced lifestyle – entertainment, 40+ Double Dutch jumpers
- Offered a spring and winter Bowie Senior Chorale Concert at the Bowie Center for the Performing Arts to a full house.
- Held monthly special program events for seniors.
- Hosted annual Volunteer Appreciation event to honor individuals who generously provide beneficial services throughout the year.
- Consistently register over 100 new members to the Senior Center each month.
- Offered 20 trips in FY24 with over 600 participants.
- Provided focus groups that involved family members/care givers along with Self-care classes once a month to improve the independence of the seniors who attend the senior center
- Assisted with a variety of city sponsored events by providing transportation to and from events
- Expanded services for medical appointments by extending transportation availability on Tuesdays and Thursdays

Future initiatives:

- Extend operation hours for Fitness and Billard Room (Wednesdays 8:30 am to 8:30 pm)
- Provide transportation for medical appointments until 4pm, 5 days a week.
- Expand the registration numbers of the annual pickleball tournament, in partnership with the City Gym, from a single day event to a multi-day
- Bring back a pre-covid chair yoga class via the SAGE program to help round out the course offerings
- Implement Cognitive activities to promote:
 - Improvement of mental health
 - Enhancement of cognitive functions
 - Increased creativity and problem-solving skills
 - Enjoyment and fulfillment
 - Social interaction

- Coordinate with communications department to create an informational video of the Senior Center and its program to help promote the program
- Establish relationship with Bowie State University and Bowie High School to implement work-based/volunteer opportunities for students

Gymnasium

- Senior fitness and pickleball classes offered to seniors through the Gymnasium/Senior Center Campus concept.
- 19th annual Back to School Bash was held on August 19, 2023. The Gymnasium hosted 30 community vendors and 300 backpacks filled with school supplies were given out in exchange for a canned food item which benefited the Bowie Food Pantry. This program is for children ages 4-10. The main sponsor was DARCARS Honda of Bowie.
- New LED Lighting was installed in the Gym and throughout the building.
- Held the Middle School Night on Friday, March 16, 2024 to engage the youth.
- Held a Youth Basketball Clinic on Friday, April 26, 2024.
- Held our inaugural City of Bowie Gymnasium/PG Pickleball Club Tournament on Friday, April 5, 2024. The tournament sold out and was a tremendous success.
- Hosted Primary Elections in Spring 2024.

Future Initiatives:

- The deep sanding and repainting of lines on the Gym floor and the painting of the Gym walls will be completed in September 2024.
- The City of Bowie Gymnasium will be the host site for early voting in October 2024.
- Will run 2 sessions of 2025 City of Bowie Basketball Camp.
- Will run a weekly children's health & wellness program in the winter of 2024.
- Will hold our second annual City of Bowie Gymnasium Pickleball Tournament in the spring of 2025

Ice Arena

- Hosted two large hockey tournaments and a large figure skating competition, that generated business for local hotels, restaurants, and stores. Teams come from up and down the East Coast to participate.
- Hosted several local, state, and regional events that generated business for local hotels, restaurants, and stores.
- The Facility offered public skating and open hockey time for both recreational and competitive skaters to enjoy exercise (July-April).

- Offered free events to the public including Open Houses (two per season) and Skating in the Shade events (four per summer) to encourage and promote exercise and promote sun safety and skin cancer prevention.
- Partnered with Bowie elementary schools to provide free skating passes for students who meet honor roll guidelines. This promotes the importance of education and provides an outlet for the local community youth to get some exercise.
- The facility held 2 for 1 Tuesdays weekly throughout the season to promote movement, exercise and diverse socialization for individuals and families at a discounted rate.
- The facility hosted the University of Maryland Men's Hockey for practices four nights per week promoting exercise, movement, and socialization for some local college students.
- Designed a new single-sheet facility to be built at the Golf Course Property to continue to serve the community by offering ice skating programming. Users will patronize local businesses and restaurants near the new location.

Future Initiatives

- Build and place a community library in the lobby for the skaters and their families to enjoy.
- Build a new single-sheet facility located at the Bowie Golf Course property.
- Host a regional training session for Ice Skating Coaches to provide training with Special Needs learn-to-skate programming.
- The facility will host several hockey and figure skating user groups recently displaced from Fort Dupont Ice Rink in Washington, DC. These skaters and their families will visit local businesses while in the area for weekly practice slots.

Community Outreach:

- Hosted four art exhibitions at the City Hall Gallery. The exhibits support the arts and featured artwork from more than 100 artists from the community.
- Held the 3rd Annual Community Outreach Committee Walk to End Domestic Violence in partnership with Prince George's County, First Baptist Church of Glen Arden, and the Zonta Club. The event was held May 20, 2023 at Allen Pond Park.
- Hosted the 3rd Annual citywide Juneteenth Celebration on June 19, 2024. The event supported the arts, physical and mental health, college recruitment, literacy, and community engagement.

- Promoted Heritage Months on the City webpage in partnership with the Diversity Committee. The webpage celebrates diversity and highlights the contributions of various groups during their month of recognition.
- Collaborated with the Arts Committee and the Prince George's Arts and Humanities Council to host 5 community for the Bus Stop public art project.
- Collaborated with the Diversity Committee to host the Dr. Martin Luther King, Jr. Art Contest. The event recognized youth in grades K-12.
- Collaborated with the Education Committee and collected more than 700 books to donate to area students at Bowie Fest.
- Collaborated with the Community Outreach Committee to collect food for donation to the Food Pantry
- Partnered with the Maryland State Arts Council and Prince George's Arts and Humanities Council to serve as a panelist for grant review

FY 2024: Department of Community Services

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 - Enhancement of cognitive functions
 - Increased creativity and problem-solving skills
 - Enjoyment and fulfillment
 - Social interaction

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- Hosted the 3rd Annual citywide Juneteenth Celebration on June 19, 2024. The event supported the arts, physical and mental health, college recruitment, literacy, and community engagement.

Code Compliance Statistics By Date Range

Start Date 7/1/2023 To End Date 6/30/2024

Single Family Rentals		Municipal Infractions (MI's)	
Inspections Performed	1202	Total Issued	900
Exterior Violations	126	Total Paid	187
Interior Violations	401	Total Collected	\$24,480
Reinspections Performed	878	Total Canceled	575
Licenses Paid	1027	ARB Hearing Requests	8
License Fees Collected	\$128,789.00	MI's Reviewed By ARB	15
Apartment Rentals		Court Requests	418
Buildings Inspected	58	MI's in Court	354
Units Inspected	1854	Total Guilty	121
Exterior Violations	14	Total Nolle Prosequi	95
Interior Violations	124	Total Not Guilty	8
Licenses Paid	11	Total Failed to Appear	58
License Fees Collected	\$163,920	Judgments Collected	8
Code Compliance Cases		Judgment Total	\$600.00
Code Compliance Cases		Signs Removed	
Total # of Violations:	4,280	From City Streets:	1419
Total # of Cases:	3,345	From County Streets:	1346
# of Created Cases Open:	309	From State Roads:	1373
# of Created Cases Closed:	2,902	Total Signs Removed:	4138
		Contractor Abatements	
		Total Abatements:	88

BOWIE FOOD PANTRY
JULY TO DECEMBER 2023 REPORTING

ACTIVITY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	July to Dec Total
Total Client Visits	495	498	506	587	457	470	3013
Total Grocery Bags/Bins	986	992	1006	1168	908	936	5996
DISTRIBUTIONS							
Total Food/Other Value	\$62,135	\$68,800	\$65,680	\$69,690	\$57,850	\$62,285	\$386,440
City of Bowie Food/Other	\$29,095	\$30,045	\$31,050	\$33,210	\$23,220	\$24,265	\$170,885
City of Bowie %	46.83%	43.67%	47.27%	47.65%	40.14%	38.96%	
Bowie Area Food/Other	\$14,980	\$17,695	\$17,915	\$16,450	\$17,770	\$18,450	\$103,260
Bowie Area %	24.11%	25.72%	27.28%	23.60%	30.72%	29.62%	

HOUSEHOLDS SERVED

RESIDENCY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	July to Dec Average
City of Bowie	152	151	160	165	151	131	152
All Others	199	207	188	229	211	221	209
TOTAL	351	358	348	394	362	352	361
HOH GENDER							
Male	86	85	78	89	79	79	83
Female	265	273	270	305	283	273	278
FAMILY STATS							
Children under Age 18	231	263	248	279	267	296	264
Head of HH >= 60	180	182	182	197	177	169	181
Other HH Members >= 60	34	34	31	35	34	33	34
HOMELESS							
City of Bowie	2	2	2	2	2	2	2
All Others	1	0	2	2	2	2	2

NEW CLIENTS

RESIDENCY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	July to Dec Total
City of Bowie	7	14	9	12	5	5	52
All Others	12	16	19	19	15	17	98
TOTAL	19	30	28	31	20	22	150
City of Bowie Homeless	0	0	0	0	0	0	0
Other Homeless	0	0	0	0	0	0	0

PANTRY OPERATIONS

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	July to Dec Average
Volunteer Hours	407.00	421.50	393.50	410.25	407.50	475.75	419.25

Printed

BOWIE FOOD PANTRY
JANUARY TO JUNE 2024 REPORTING

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Jan to June Subtotal
Total Client Visits	454	456	492	514	532	424	2872
Total Grocery Bags/Bins	904	908	980	1022	1060	842	5716
DISTRIBUTIONS							
Total Food/Other Value	\$56,070	\$53,295	\$58,747	\$59,430	\$62,805	\$49,510	\$339,857
City of Bowie Food/Other	\$23,160	\$23,045	\$25,170	\$26,870	\$26,970	\$21,990	\$147,205
City of Bowie %	41.31%	43.24%	42.84%	45.21%	42.94%	44.42%	
Bowie Area Food/Other	\$16,850	\$15,145	\$16,952	\$16,730	\$18,980	\$14,375	\$99,032
Bowie Area %	30.05%	28.42%	28.86%	28.15%	30.22%	29.03%	

HOUSEHOLDS SERVED

RESIDENCY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Jan to June Average
City of Bowie	134	136	146	146	147	140	142
All Others	204	201	216	219	221	187	208
TOTAL	338	337	362	365	368	327	350
HOH GENDER							
Male	71	76	80	86	79	78	78
Female	267	261	282	279	289	249	271
FAMILY STATS							
Children under Age 18	263	242	293	282	296	253	272
Head of HH >= 60	168	168	181	170	177	163	171
Other HH Members >= 60	32	35	42	38	42	31	37
HOMELESS							
City of Bowie	2	2	2	2	2	2	2
All Others	1	3	2	2	2	2	2

NEW CLIENTS

RESIDENCY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Jan to June Subtotal
City of Bowie	6	6	11	6	7	13	49
All Others	9	12	13	26	12	10	82
TOTAL	15	18	24	32	19	23	131
City of Bowie Homeless	0	1	0	0	0	0	1
Other Homeless	0	0	0	0	0	0	0

PANTRY OPERATIONS

DESCRIPTION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Jan to June Average
Volunteer Hours	410.25	307.00	348.00	358.50	509.50	328.00	376.88

BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

July - December, 2023

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	TOTAL
Revenue							
40 Contributed Monetary Support							\$0.00
4010 Individual Contributions	7,290.00	7,983.01	14,117.00	6,671.00	20,554.00	32,772.00	\$89,387.01
4011 Religious Institution Contributions	2,090.00	2,012.00	6,540.00	2,420.00	1,591.00	2,910.54	\$17,563.54
4012 Service/Civic Organizations	-140.00	60.00	2,020.00	360.00	390.00	3,790.00	\$6,480.00
4013 School Contributions						342.50	\$342.50
4015 Business Contributions	100.00	100.00	3,790.00	100.00	2,275.00	16,378.38	\$22,743.38
4230 Foundation/trust grants		10,000.00					\$10,000.00
4500 Funding From City	22,500.00						\$22,500.00
Total 40 Contributed Monetary Support	31,840.00	20,155.01	26,467.00	9,551.00	24,810.00	56,193.42	\$169,016.43
41 Non-cash Support							\$0.00
4130 Donated Food and Other Goods	38,972.88	51,039.56	61,391.79	50,358.90	51,610.48	67,724.96	\$321,098.57
4131 Donated Gift Cards	190.00	1,175.00			2,600.00	1,865.00	\$5,830.00
4135 Purchase Discounts				650.00	40.00		\$690.00
Total 41 Non-cash Support	39,162.88	52,214.56	61,391.79	51,008.90	54,250.48	69,589.96	\$327,618.57
5490 Interest Income on investments	305.63	306.12	296.69	306.81	297.31	307.70	\$1,820.26
Total Revenue	\$71,308.51	\$72,675.69	\$88,155.48	\$60,866.71	\$79,357.79	\$126,091.08	\$498,455.26
GROSS PROFIT	\$71,308.51	\$72,675.69	\$88,155.48	\$60,866.71	\$79,357.79	\$126,091.08	\$498,455.26
Expenditures							
6560 Payroll Expenses							\$0.00
Taxes	643.72	655.55	977.50	673.10	730.45	705.93	\$4,386.25
Wages	8,396.33	8,555.48	12,759.76	8,780.23	9,530.18	9,213.98	\$57,235.96
Total 6560 Payroll Expenses	9,040.05	9,211.03	13,737.26	9,453.33	10,260.63	9,919.91	\$61,622.21
73 Financial Assistance to Clients							\$0.00
7310 Water Assistance		572.87					\$572.87
Total 73 Financial Assistance to Clients		572.87					\$572.87
734 Special Programs Expenses							\$0.00
7342 Summer Food Assistance		8,200.00	1,450.00	275.00			\$9,925.00
7345 Holiday Meals				19,300.00	9,500.00		\$28,800.00
7347 General Distribution of Gift Cards	1,960.00					4,110.00	\$6,070.00
Total 734 Special Programs Expenses	1,960.00	8,200.00	1,450.00	19,575.00	9,500.00	4,110.00	\$44,795.00
736 Food Assistance and Other Goods							\$0.00
7360 Distributed Food and Other Goods	62,135.00	68,800.00	65,680.00	69,690.00	57,850.00	62,285.00	\$386,440.00
7365 Garden Supplies	73.00	473.85			516.38		\$1,063.23
7368 Misc. Expenses for Regular Program	1,213.50	978.91	1,400.15	1,050.21	860.55	901.12	\$6,404.44
7370 Pantry Food Purchases	18,162.12	14,760.44	9,453.14	18,166.17	10,239.52	9,560.04	\$80,341.43
7371 Purchased Food Distributed	-18,162.12	-14,760.44	-9,453.14	-18,166.17	-10,239.52	-9,560.04	\$ -80,341.43
Total 736 Food Assistance and Other Goods	63,421.50	70,252.76	67,080.15	70,740.21	59,226.93	63,186.12	\$393,907.67
8100 Administrative Expenses							\$0.00
8110 Supplies	274.62		174.51		30.89		\$480.02
8115 IT, Computer Hardware, and Software	209.39	395.30	212.72	213.26	213.26	213.26	\$1,457.19
8130 Telephone & telecommunications	80.00	80.00	80.00	80.00	80.00	80.00	\$480.00
8140 Postage, shipping, delivery		8.00			6.54		\$14.54
8170 Printing & copying					39.99		\$39.99
8185 Insurance		1,131.00		969.00			\$2,100.00
Total 8100 Administrative Expenses	564.01	1,614.30	467.23	1,262.26	370.68	293.26	\$4,571.74

BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

July - December, 2023

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	TOTAL
8200 Occupancy expenses							\$0.00
8210 Rent and Other Occupancy Expenses	1,029.67	1,029.67	1,031.79	1,031.79	1,031.79	1,031.79	\$6,186.50
Total 8200 Occupancy expenses	1,029.67	1,029.67	1,031.79	1,031.79	1,031.79	1,031.79	\$6,186.50
8300 Meetings and Events							\$0.00
8320 Volunteer Recognition	0.00						\$0.00
Total 8300 Meetings and Events	0.00						\$0.00
8500 Misc expenses							\$0.00
8590 Other expenses		205.80					\$205.80
8615 Bank & Online Giving Service Charges	73.77	59.48	137.38	68.49	171.81	335.37	\$846.30
Total 8500 Misc expenses	73.77	265.28	137.38	68.49	171.81	335.37	\$1,052.10
Total Expenditures	\$76,089.00	\$91,145.91	\$83,903.81	\$102,131.08	\$80,561.84	\$78,876.45	\$512,708.09
NET OPERATING REVENUE	\$ -4,780.49	\$ -18,470.22	\$4,251.67	\$ -41,264.37	\$ -1,204.05	\$47,214.63	\$ -14,252.83
NET REVENUE	\$ -4,780.49	\$ -18,470.22	\$4,251.67	\$ -41,264.37	\$ -1,204.05	\$47,214.63	\$ -14,252.83

BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

January - June, 2024

	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	TOTAL
Revenue							
40 Contributed Monetary Support							\$0.00
4010 Individual Contributions	13,823.93	7,406.00	9,327.98	8,648.00	8,208.52	15,970.42	\$63,384.85
4011 Religious Institution Contributions	2,255.16	5,955.00	794.00	1,319.99	2,869.95	410.00	\$13,604.10
4012 Service/Civic Organizations	300.00	510.00	1,816.23	691.00	405.00	300.00	\$4,022.23
4015 Business Contributions	1,625.00	125.00	125.00	460.00	25.00	225.00	\$2,585.00
4500 Funding From City			22,500.00				\$22,500.00
Total 40 Contributed Monetary Support	18,004.09	13,996.00	34,563.21	11,118.99	11,508.47	16,905.42	\$106,096.18
41 Non-cash Support							\$0.00
4130 Donated Food and Other Goods	34,716.91	33,690.74	43,832.57	47,701.56	50,158.14	33,737.16	\$243,837.08
4131 Donated Gift Cards	2,130.00		0.00		50.00	130.00	\$2,310.00
Total 41 Non-cash Support	36,846.91	33,690.74	43,832.57	47,701.56	50,208.14	33,867.16	\$246,147.08
5490 Interest Income on investments	307.58	288.18	388.47	399.41	412.63	394.77	\$2,191.04
Total Revenue	\$55,158.58	\$47,974.92	\$78,784.25	\$59,219.96	\$62,129.24	\$51,167.35	\$354,434.30
GROSS PROFIT	\$55,158.58	\$47,974.92	\$78,784.25	\$59,219.96	\$62,129.24	\$51,167.35	\$354,434.30
Expenditures							
6560 Payroll Expenses							\$0.00
Taxes	811.75	693.50	1,183.56	751.93	827.96	784.10	\$5,052.80
Wages	9,384.36	9,689.31	15,312.33	9,778.81	10,764.00	10,193.64	\$65,122.45
Total 6560 Payroll Expenses	10,196.11	10,382.81	16,495.89	10,530.74	11,591.96	10,977.74	\$70,175.25
73 Financial Assistance to Clients							\$0.00
7305 Electrical Assistance						1,000.00	\$1,000.00
7320 Rental Assistance				3,800.00			\$3,800.00
Total 73 Financial Assistance to Clients				3,800.00		1,000.00	\$4,800.00
734 Special Programs Expenses							\$0.00
7347 General Distribution of Gift Cards		2,130.00			50.00	130.00	\$2,310.00
Total 734 Special Programs Expenses		2,130.00			50.00	130.00	\$2,310.00

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BOWIE INTERFAITH PANTRY AND EMERGENCY AID FUND

Statement of Activity by Month

January - June, 2024

	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	TOTAL
736 Food Assistance and Other Goods							\$0.00
7360 Distributed Food and Other Goods	56,070.00	53,295.00	58,747.00	59,430.00	62,805.00	49,510.00	\$339,857.00
7368 Misc. Expenses for Regular Program	918.29	657.33	721.65	844.59	468.35	677.10	\$4,287.31
7370 Pantry Food Purchases	11,353.09	12,604.26	16,914.43	16,728.44	12,646.86	10,772.84	\$81,019.92
7371 Purchased Food Distributed	-11,353.09	-12,604.26	-16,914.43	-16,728.44	-12,646.86	-10,772.84	\$ -81,019.92
Total 736 Food Assistance and Other Goods	56,988.29	53,952.33	59,468.65	60,274.59	63,273.35	50,187.10	\$344,144.31
8100 Administrative Expenses							\$0.00
8110 Supplies				183.48	81.55	40.99	\$306.02
8115 IT, Computer Hardware, and Software	216.23	222.23	1,261.23	222.05	222.05	222.05	\$2,365.84
8130 Telephone & telecommunications	80.00	80.00	80.00	80.00	80.00	80.00	\$480.00
8140 Postage, shipping, delivery		151.95					\$151.95
8185 Insurance			-119.00	2,524.00	1,684.00		\$4,089.00
Total 8100 Administrative Expenses	296.23	454.18	1,222.23	3,009.53	2,067.60	343.04	\$7,392.81
8200 Occupancy expenses							\$0.00
8210 Rent and Other Occupancy Expenses	1,031.79	1,031.79	1,031.79	1,031.79	1,031.79	1,031.79	\$6,190.74
Total 8200 Occupancy expenses	1,031.79	1,031.79	1,031.79	1,031.79	1,031.79	1,031.79	\$6,190.74
8300 Meetings and Events							\$0.00
8320 Volunteer Recognition				86.63	1,053.20		\$1,139.83
Total 8300 Meetings and Events				86.63	1,053.20		\$1,139.83
8500 Misc expenses							\$0.00
8590 Other expenses		67.69	77.25	218.67			\$363.61
8615 Bank & Online Giving Service Charges	134.18	88.30	85.77	107.68	90.86	77.88	\$584.67
Total 8500 Misc expenses	134.18	155.99	163.02	326.35	90.86	77.88	\$948.28
Total Expenditures	\$68,646.60	\$68,107.10	\$78,381.58	\$79,059.63	\$79,158.76	\$63,747.55	\$437,101.22
NET OPERATING REVENUE	\$ -13,488.02	\$ -20,132.18	\$402.67	\$ -19,839.67	\$ -17,029.52	\$ -12,580.20	\$ -82,666.92
NET REVENUE	\$ -13,488.02	\$ -20,132.18	\$402.67	\$ -19,839.67	\$ -17,029.52	\$ -12,580.20	\$ -82,666.92

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Economic Development (as of June 30 2024)

Business Loan Funds: The City continues a partnership with the Prince George's Financial Services Corporation (FSC First) established in 2002 to create and operate a revolving loan fund. Additional money was placed in the fund with total capitalization in FY 2024 at \$540,000.

Business Incubators: The City is the principal sponsor and driving force in an effort to open and operate a business incubator at Bowie State University, an HBCU. During the reporting period the incubator continues to operate near capacity and is actively exploring options for additional locations. The incubator has developed a niche serving women owned businesses. City funding to the incubator has attracted matching funding from Prince George's County.

Business Incentives: The City has an incentive fund tool (Bowie Economic Development Incentive Fund) to assist in business retention.

Business & Community Partnerships: The City maintains a healthy relationship with many business organizations, and we facilitate other interactions between community-based organizations and the business community. Our annual business recognition awards ceremony recognizes many types of businesses among them student entrepreneurs from Bowie State University and local entrepreneurs. The City also provides operating grants to three business assistance programs that help targeted populations start and grow businesses: The Maryland Women's Business Center (MWBC); the Maryland APEX Accelerator (formerly PTAP); and the Maryland Small Business Development Center (SBDC).

Economic Development Initiatives: The City has a tax increment financing (TIF) policy that can be used to assist a developer in stopping commercial property decay and can spark reinvestment and redevelopment. A revitalization plan for Old Town Bowie was completed in February 2023. A community development corporation was hired in June 2024 to lead a revitalization effort in Old Town Bowie.



Bowie

Police Department

Annual Report

2023

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The seal of the Bowie Police Department is a circular emblem. At the top, a blue banner with the word "POLICE" in white serif font is flanked by two golden wings. Below the banner, a central shield features a bald eagle with its wings spread, perched on a globe. The shield is decorated with a blue field of white stars on the left and a yellow and black checkered field on the right. A red and white striped banner curves around the bottom of the shield. At the very bottom, a golden banner displays "EST. 2006".

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VISION & MISSION

At the Bowie Police Department, we are committed to seeking ways to create open and inclusive partnerships with community members. These partnerships foster trust, hold us accountable, garner confidence, and result in responsive, effective, and efficient police services. This ultimately improves the quality of life for all who enjoy the City of Bowie.



We believe in enhancing the quality of life in the City of Bowie by developing partnerships with the community and other stakeholders that promote problem-solving and preserve a safe environment through professional law enforcement that respects human dignity.

www.cityofbowie.org/police

LETTER FROM CHIEF DWAYNE A. PRESTON

The police department has continued to grow and strive to meet the needs of the City of Bowie.

Over the last 12 years, I have worked with the former Chief, John K. Nesky, to build a police department that is respected, professional, dedicated, and committed to serving the residents of Bowie.

On September 15, 2023, Chief Nesky retired after 17 years of service to become the Chief of Police for the Village of Chevy Chase. Shortly after that, another member of our Command Staff, Lt. Joseph Rose, departed to become the Assistant Chief for the Capmetro (TX) Transit Police. We are deeply grateful for their invaluable contributions to this department, and we wish both well in their new roles.



I was privileged to serve as the Acting Chief during this transition period. Our primary focus was to maintain the outstanding service the department was known for, with an increased emphasis on caring and commitment. I was fortunate to be supported in this effort by Acting Deputy Chief Rachel Jefferson, who was crucial in handling our staffing challenges while maintaining the standard of service with integrity.

Before the New Year on December 22, 2023, I was honored to be selected by our City Manager, Alfred Lott, as the third Chief of Police for the City of Bowie. Immediately, my priorities were to increase visibility, reduce property crime, and collaborate with the city's residents.

In January, I hosted my first "Community Matters" meeting. These monthly gatherings were designed to inform residents of crime trends and relay my mission, vision, and department structure. It also allows me to hear directly from City residents about their specific concerns. This mandate and solidifying my Command Staff delayed the Annual Report's publication. I truly appreciate your patience. My Command Staff has been bolstered with the appointment of Deputy Chief Jefferson and the addition of Captain Robert V. Liberati on April 7, 2024.

I'm excited about this department's future as we build strong relationships with residents and business owners throughout the City of Bowie. I am here to listen and help; you can always expect we will serve this community with integrity.

Sincerely,

A handwritten signature of Dwayne A. Preston in black ink.

Dwayne A. Preston
Chief of Police



DWAYNE A. PRESTON
CHIEF OF POLICE



RACHEL JEFFERSON
DEPUTY CHIEF



ROBERT LIBERATI
CAPTAIN



JOHN KNOTT
LIEUTENANT
PATROL OPERATIONS DIVISION



ROBERT STEVENSON
LIEUTENANT
INVESTIGATIVE SERVICES DIVISION



SEAN SCHWARTZ
LIEUTENANT
OPERATIONAL SERVICES DIVISION

We wish a fond farewell to the following Department members.



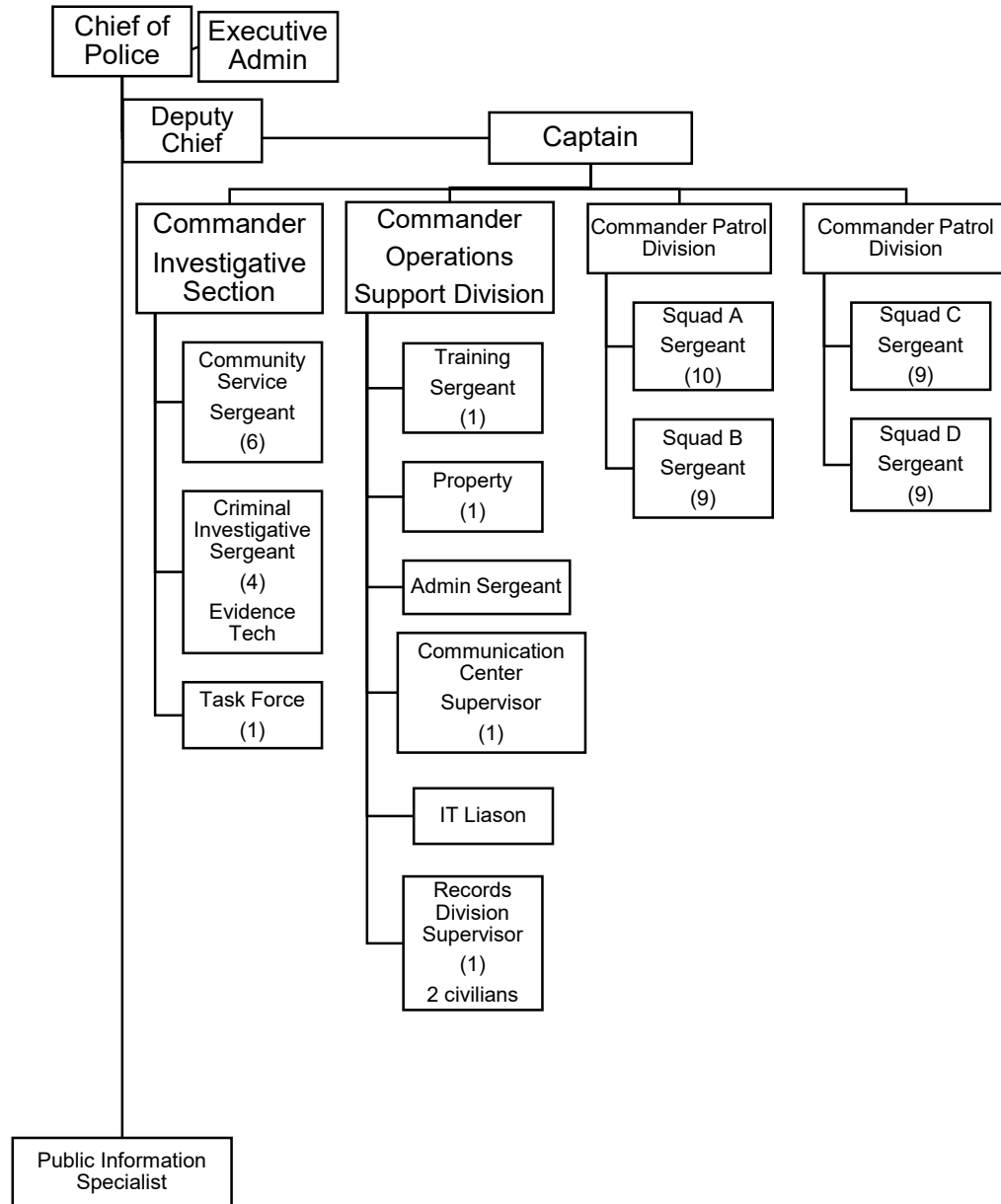
JOHN NESKY
CHIEF OF POLICE (RET.)



JOSEPH ROSE
LIEUTENANT (RET.)



2023 Organizational Chart



67 SWORN POSITIONS

1 CHIEF
1 DEPUTY CHIEF
1 CAPTAIN
4 LIEUTENANTS
8 SERGEANTS
4 DETECTIVES
48 OFFICERS

20 CIVILIAN POSITIONS

2 RECORDS
1 PROPERTY
1 COMMUNICATION CENTER SUPERVISOR
12 DISPATCHERS
1 PUBLIC INFORMATION SPECIALIST
1 POLICE RECORDS SUPERVISOR
1 EXECUTIVE ADMIN
1 EVIDENCE TECHNICIAN

PATROL OPERATIONS DIVISION

The Patrol Operations Division is the backbone of the Bowie Police Department and is the largest Division. This Division is currently under the command of two lieutenants and comprises many uniformed officers working in the City of Bowie.

2024 GOALS

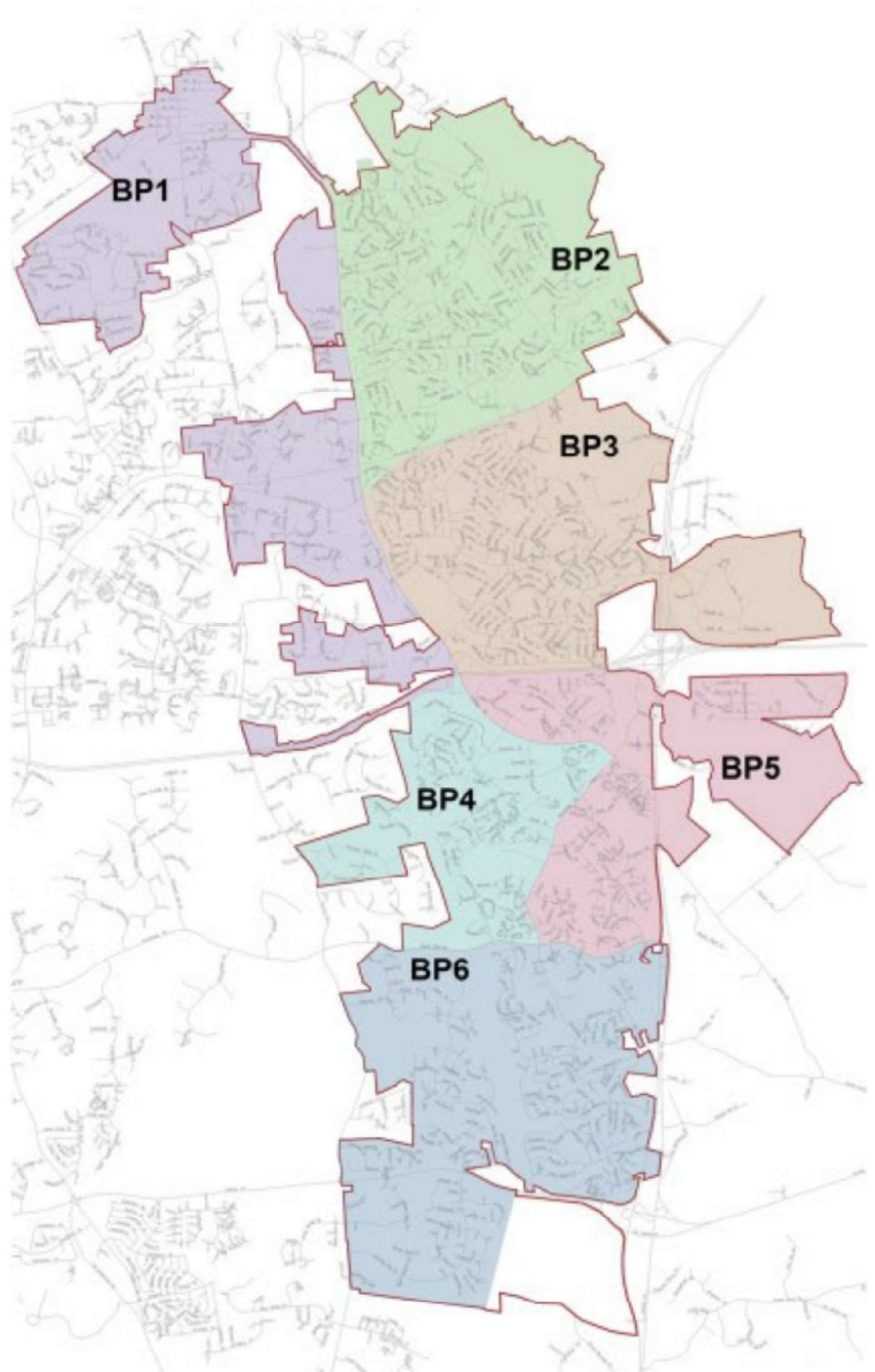
CRIME PREVENTION & EDUCATION

- A. Utilize high-visibility patrols to reduce the occurrence and opportunity for crime.
- B. Increase efforts to educate and encourage the community on the importance of crime prevention.
- C. Reduce the occurrence of speeding and motor vehicle accidents by the use of automated enforcement efforts as well as traditional traffic enforcement methods.

INCREASE COMMUNITY INVOLVEMENT & INTERACTION

- A. Reinforce and emphasize the tenets of community policing.
- B. Focus on customer service and problem-solving efforts to achieve the best possible outcome for resolution.
- C. Explore using citizen volunteers to assist with community events to increase community involvement and customer satisfaction.

For an overview of crimes per beat for the year 2023, visit our [**Crime and Citation Beat Report**](#).



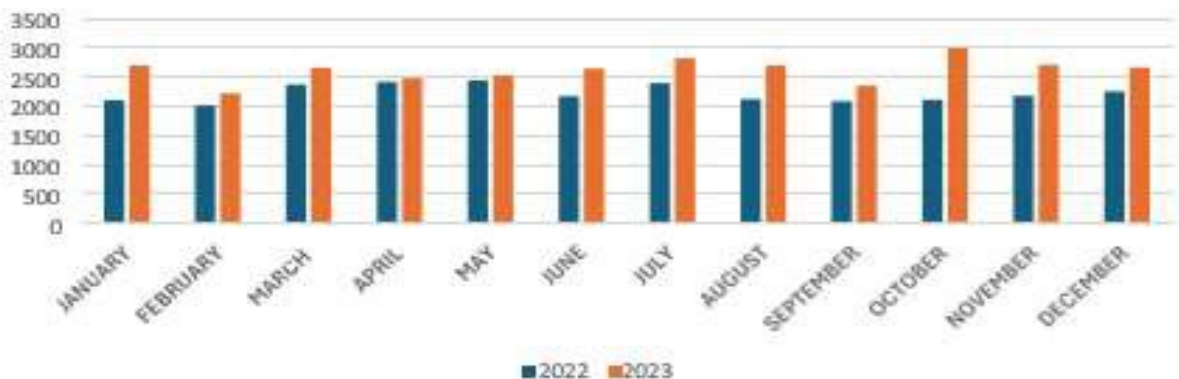
PATROL OPERATIONS DIVISION

The City of Bowie Police Department
Calls for Service 2022 vs 2023.

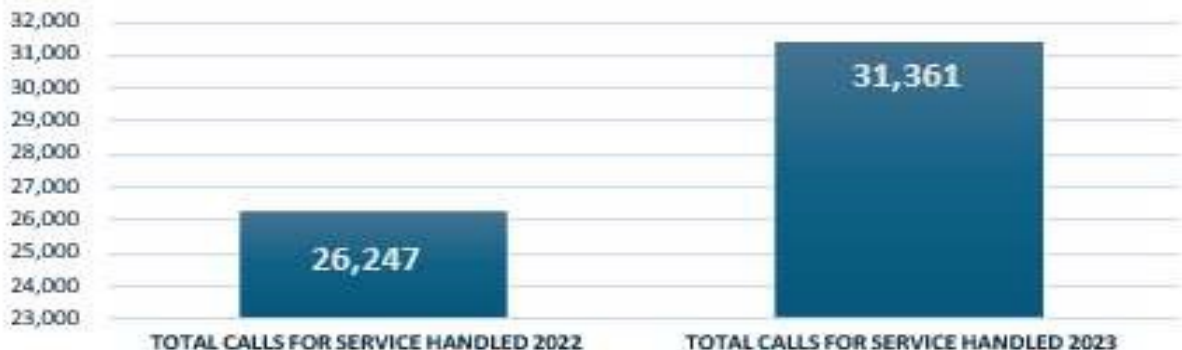
	TOTAL CALLS FOR SERVICE HANDLED 2022	TOTAL CALLS FOR SERVICE HANDLED 2023
JANUARY	2068	2691
FEBRUARY	1979	2208
MARCH	2338	2650
APRIL	2380	2467
MAY	2409	2519
JUNE	2139	2634
JULY	2362	2815
AUGUST	2087	2691
SEPTEMBER	2049	2340
OCTOBER	2074	2986
NOVEMBER	2143	2704
DECEMBER	2219	2656
TOTALS	26,247	31,361

* Includes Code Enforcement, Animal Control, and Park Ranger Calls for Service

2022/2023 MONTH COMPARISON



2022/ 2023 COMPARISON



CRIMINAL INVESTIGATIVE SECTION (CIS)

The Criminal Investigations Division (**CIS**) investigates crimes that are not easily handled by the first arriving officers and may require a more detailed follow-up investigation.

2024 Goals

Enhance Investigative Effectiveness

- A. Improve the closure rates for major crimes such as first-degree assaults, carjackings, and robberies by 10% within the next fiscal year.
- B. Implement advanced forensic technologies and evidence collection techniques.
- C. Increase specialized training in areas like cybercrime and digital evidence recovery.
- D. Add two detectives to ensure the Criminal Investigative Section is fully staffed. This will enable the CIS to manage the growing workload competently.

Strengthen Community Relations

- A. Increase community trust and cooperation with the investigative unit by facilitating community service meetings.
- B. Establish a community liaison role within the CIS to engage with community leaders and residents.
- C. Educate the community about the role of CIS and how citizens can assist with investigations.

Enhance Interagency Collaboration

- A. Develop more robust partnerships with local, state, and federal law enforcement agencies to facilitate the sharing of intelligence and resources.
- B. Participate in joint task forces focusing on areas like gang violence and drug trafficking.

Promote Professional Development

- A. Ensure all investigative personnel receive continuous professional development tailored to their specialization.
- B. Provide annual training on the latest investigative techniques and legal updates.
- C. Encourage officers to pursue higher education and certifications relevant to their duties.

Implement Advanced Technology and Tools

- A. Leverage technology to enhance investigative capabilities and efficiency.
- B. Introduce software for case management that integrates with existing departmental systems.
- C. Deploy body-worn cameras and other surveillance technologies, such as drones, to collect high-quality evidence.

Focus on Victim Support and Advocacy

- A. Improve support services for victims to ensure they are informed, involved, and heard throughout the investigation.
- B. Further develop partnerships with local advocacy groups and service providers to ensure comprehensive support for victims.

Optimize Resource Allocation

- A. Enhance resource use efficiency within the CIS, ensuring that personnel and equipment are optimally deployed to meet investigative demands.
- B. Conduct a bi-annual review of resource allocation and caseload distribution.
- C. Implement a predictive analytics system to forecast crime trends and hotspots.

CRIMINAL INVESTIGATIVE SECTION (CIS)

2024 ACTIVITIES (YTD 12/31/23)

CIS Stats

Total Crimes Assigned & Citizen Contacts	492
Closed by Arrest/Exceptionally/Unfounded	62
Open/Suspended/Active	286

*A Citizen Contact is defined as an interaction with a citizen complainant, primarily regarding incidents of theft, fraud and identity theft where there are minimal leads and/or suspects.
Detectives assure the citizen that the Police Department is concerned about them and the community.

Property/Persons Crimes Totaled 492

Status of 91 Assigned Cases with Solvability Factors:

- 59 Arrests
- 0 Unfounded
- 34 Suspended pending further information
- 1 Active/Open
- 3 Closed Exceptionally

Search and Seizure Warrants: 44

Calculation Process

For total assigned YTD crimes closed by arrest, you divide total cases closed by arrest by total assigned cases.

$$59/91 = 64.8 \%$$

CRIMINAL INVESTIGATIVE SECTION 2023 HIGHLIGHTS

RMS #23-0003244

Date: 11/01/2023

Incident: Attempted Murder x 5

Lead Investigator: Detective Stevens

On 11/15/2023 at approximately 2027 hours, City of Bowie police officers responded to the 3000 block of Twisting Lane, Bowie, Maryland, for the report of a shooting. A suspect was identified, and it was determined that the suspect was on a GPS ankle monitor through Washington, D.C. Parole and Probation for pre-trial release about a homicide. D.C. Parole and Probation was contacted and advised the suspect's GPS ankle monitor placed him at the shooting in Bowie and Bladensburg. Chargers for the suspect were obtained that included: Attempt 1st Degree Murder (5X), Reckless Endangerment (5X), Attempt 2nd Murder (5X), Firearm Use/Felony-Violent Crime, First Degree Assault (5X).

The suspect was subsequently taken into custody without incident and transported to the Bowie Police Department, where he waived his Miranda Rights and agreed to be interviewed. During the interview, the suspect confessed to his involvement in both incidents.

RMS #22-0001360

Date: 5/15/2023

Incident: Attempted Armed Robbery

Lead Investigator: Detective Tucker

On May 15, 2023, at approximately 2334 hours, Bowie Police officers were dispatched to the 12700 block of Marquette Lane, Bowie, MD, for the report of an attempted citizen robbery. During the investigation, it was determined that the victim and suspect were acquainted.

While interviewing the victim, he advised that when the male suspect approached him, he immediately recognized him as his girlfriend's ex-co-worker. A search warrant was obtained for the phone records belonging to his girlfriend. While viewing the phone records, communication implicating both his girlfriend and her ex-coworker in the assault was discovered. Arrest warrants were subsequently obtained for both.

On June 27, 2023, both suspects were transported to the Department of Corrections in Upper Marlboro, MD, and charged accordingly.

RMS #23-0000509

Date: 2/19/2023

Incident: Attempted Murder

Lead Investigator: Detective Booth

On 2/19/2023 at approximately 1554 hours, Bowie Police officers responded to the 15000 block of Old Chapel Rd Bowie, Maryland, for a reported shooting. A physical confrontation between two males over the purchase of a dirt bike resulted in the suspect using a semi-automatic handgun and firing at the victim multiple times. The handgun was retrieved by the City of Bowie police and placed in the property division at Police Headquarters.

On 2/20/23, an arrest warrant was obtained for the suspect. The suspect was charged with Attempted 1st Degree Murder, 1st Degree Assault, Attempted 2nd Degree Murder, Armed Robbery, 2nd Degree Assault, Use of a Firearm during the Commission of a Felony, Robbery, Possession of a Firearm by a Minor, Loaded Handgun on Person, Handgun in Vehicle, Theft under \$1500, Handgun on Person, and Loaded Handgun in Vehicle.

On 2/21/23 at approximately 0900 hours, the suspect responded to the police department to surrender himself. The suspect was then transported to the Prince George's County Department of Corrections Upper Marlboro facility for processing.

Traffic Safety 2023 Overview

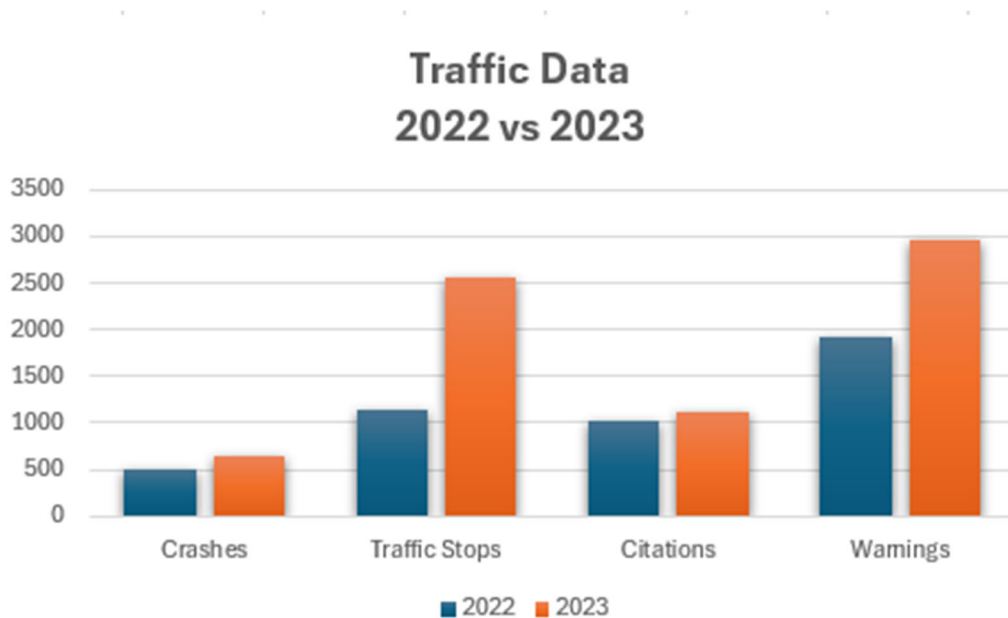
Department Crash Totals

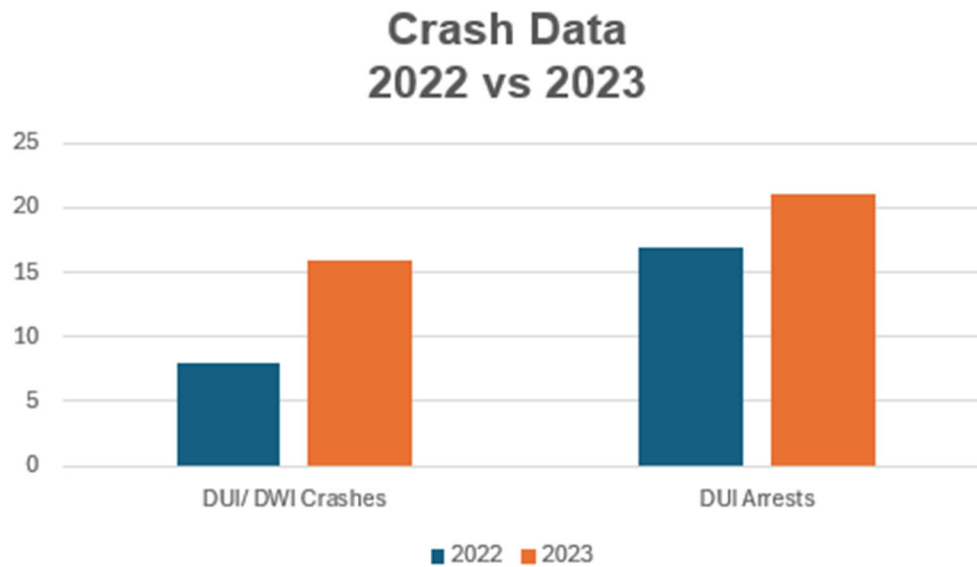
- Crashes - 639
- Injury Crashes - 101
- Hit and Run Total - 198
- DUI Crashes - 17
- Critical Injury Crash Investigations - 3
- Fatal Crashes - 0

Department Traffic Enforcement Stats

- Traffic Stops - 2558
- Citations - 1118
- Warnings - 2952
- Equipment Repair Orders - 300
- DUI Arrest - 21

Data Comparison





- Crashes have increased 22% compared to 2022
- Traffic Stops have increased 55% compared to 2022
- Impaired Driving involved crashes have increased by 53% compared to 2022
- Impaired Driving arrests have increased 24% compared to 2022
- Citations issued have increased 9% compared to 2022
- Warnings issued have increased by 35% compared to 2022

Traffic Safety Officer - 2023 Statistics

- Traffic Stops - 314
- Citations - 375
- Warnings - 235
- SEROS - 30
- Truck Inspections - 32
- DRE Evaluations - 2
- ACRS - 8
- Reconstruction Crash Investigations - 3
- Departmental crash Investigations - 12
- Traffic Complaints Investigated - 42

Traffic Safety Highlights

ACRS 2.0

Assistance was provided to the Maryland State Police with the creation and testing of the new statewide crash reporting system.

Joint Traffic Safety Efforts

The Department partnered with several allied agencies to conduct numerous traffic safety details within the City, focusing on impaired driving and speeding. The Department participated in four channelization details with Prince George's County Police Traffic Division. In November, the department participated in a multi-agency Commercial Motor Vehicle Saturation patrol, focusing on putting unsafe motor vehicles out of service. The Department also assisted the Prince George's County Police Academy with teaching traffic-related subjects such as DUIs, Standardized Field Sobriety Tests, etc.

Crash Reconstruction Unit

The Department's Crash Reconstruction Unit assisted the Prince George's County Collision Analysis and Reconstruction Unit in locating a wanted vehicle in connection to a fatal hit- and-run investigation. Working with Bowie Police, Prince George's County Police identified the vehicle and owner, enabling them to close their investigation. The Crash Reconstruction Unit is investigating three serious injury crashes pending closures.

Speed Camera Expansion

Assistance was provided to the Department's Operations Division with expanding the Speed Camera program to residential areas. The program was expanded to 21 new locations, and the Department can rotate based on need.

BOWIE POLICE DEPARTMENT
SPEED CAMERA CITATIONS ISSUED
2010 - 2023

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Photo Enforcement Citations Issued	26125	108798	45770	28444	26452	23582	22416	13852	17228	14235	16278	20370	16147	39627

Notes: Photo Enforcement Program began in May 2010
The residential Photo Enforcement Program began in November 2023

Community Services Section 2023 Overview

Community Services Section Stats

Community Meetings with HOAs	10
Residential and Business Surveys	4
Community Outreach Events (Career Day, etc.)	13

Highlighted Events

Citizen's Police Academy

The Department held the 10th annual Citizen's Police Academy from April through June. The Department hosted 12 citizens for 13 weeks, teaching the participants the inner workings of police work and the criminal justice system.

National Night Out

The Department hosted the annual National Night Out Event at Allen Pond Park on August 1. The event allowed the Police Department and community stakeholders to gather and promote police-community partnerships and neighborhood camaraderie.

Toys for Tots

The Department partnered with the Marine Corps Reserves to participate in the 2023 Toys for Tots campaign. The campaign allowed the Department to collect many toys to help the program. The toys collected from the Department were distributed to children and families in need for the holiday season.

Shop with a Cop

The Department hosted its annual Shop with a Cop on December 10th. The Department collected donations totaling over \$9,000. By partnering with various stakeholders within the City, the Department shattered its usual expectations for donations. With the donations, the Department was able to assist 80 underprivileged children. The Department took the children shopping at the local Target store, where they could purchase presents for themselves and family members. Thanks to donations from local restaurants, the Department also provided breakfast and lunch for children and their families.



OPERATIONAL SERVICES DIVISION

2024 TRAINING SECTION GOALS

Provide training opportunities for officers and supervisors with other local, state, and federal partners, especially to enhance decision-making and leadership ability. Establish connections with other law enforcement agencies to share resources and expertise, including interoperability in times of crisis, such as January 6th.

Expand skill and judgment in practical firearms training. Our Active Threat and Decision-making training, conducted through scenario-based training and the MILO system, is designed to sharpen our officer's decision-making skills in high-stress situations. This training is crucial for preparedness and the safety of our community. Provide necessary training to comply with CALEA standards. To conduct a Bowie Police Rifle School in FY24.

Explore and develop different training methods for our officers, including roll call, online, and in-car training. Maintain compliance through the required objectives of MPCTC/COMAR.

Provide Mental and Physical Health awareness for our officers to help reduce stress and injuries and increase officer well-being.

Conduct an Emergency Vehicle Operation Course (EVOC) remedial training for sworn personnel and safe driver programs for civilian personnel authorized to drive departmental vehicles.

Provide Autism and other mental health condition awareness training and refresher training. Providing leadership and professional development training for sworn and civilian personnel.

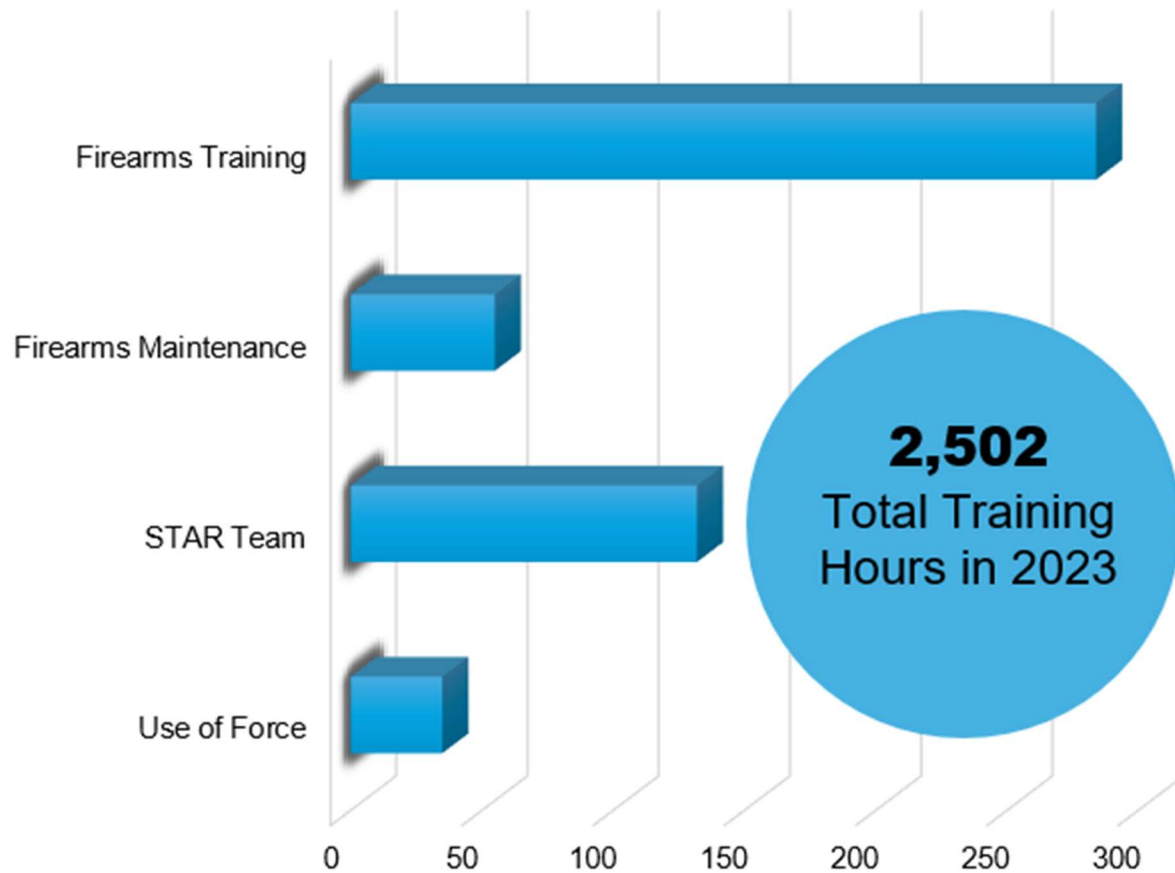
Bowie Police Department

Training Section

2023 Overview / Status Report

- ❖ **Firearms Training - 284 hours:** This includes annual pistol qualification, Stress Course, yearly rifle qualification, remedial training, and academy recruit training.
- ❖ **Firearms Maintenance - 55 hours:** This includes maintenance, audits, and inspections.
- ❖ **Training - 1,996 hours:** Tactical, Professional Development, In-Service training, Recruit and Specialized Training to include: Active Threat Training, MILO System (Judgmental), Mental Health for Officers, DUI Detection (Academy training), Taser, Low Light Tactical movements, School Resource Officer Certification Training, Police Explorer Advisor Training (annual), Faith-Based Outreach and Community Awareness Active Threat training, Warrant Training, EVOC (Academy Training), Radar/Lidar Training, Mental Health, Use of Force Training, De-Escalation Training, Crisis Intervention Training, Active Threat Table Top (Bowie Town Center-Security Staff), Crime Scene Investigation Training, Basic Instructor Course, K-9 training, Physical Agility, Interview & Interrogation training, Report Writing Training, Threat Assessment/Threat Management, First Line Supervisor School, First Line Administrator School, ABLE (Active Bystander Law Enforcement- Georgetown University) Training, Job Fairs, Municipal Executive Leadership Training, Women Leadership Training, Bloodhound Advance K9 School, Citizen Academy Training, Emotional Intelligence Training, Auto Theft Training (Baltimore County/Regional Auto Theft Unit, 1st Amendment Training, Mobile Device Investigations, RAD Conference, MPCTC's newly-mandated training for Law Enforcement, Preventing Youth Hate Crimes and Identity Based Bullying, Field Training Officer Course, FBI LEEDA Command Leadership Institute, ATF- Ghost Gun Threat Training. **These trainings were accomplished with in-person and virtual training formats*
- ❖ **City of Bowie Active Threat Exercise - Bowie City Hall**
- ❖ **S.T.A.R Team - 132 hours:** Active Threat Training, Tactical Movements, Firearms Training, Tactical Breaching, Warrant Service, Active Threat Management, Classroom Discussions, Vehicle Deployments, Tactical Ballistic Shield Training (USMS/Greenbelt PD). Conducted Tactical Training for members of Morgan State University Police Department.
 - S.T.A.R Team deployed for **Memorial Day** Parade perimeter security
 - S.T.A.R Team deployed for **Bowie Fest** perimeter security.
 - S.T.A.R Team deployed for **Active Threat at Bowie High School**
 - S.T.A.R Team deployed for **Pre-Father's Day Cookout - Allen Pond**
 - S.T.A.R Team deployed for **Juneteenth Celebration** perimeter security.
 - S.T.A.R Team deployed for **National Night Out**
 - S.T.A.R Team walk through at Bowie High School
 - S.T.A.R Team deployed for Felony Search Warrants
- ❖ **Use of Force Review - 35 hours:** Review actions of officer safety issues or Use of Force Situations. Provided refresher training (as needed).

OPERATIONAL SERVICES DIVISION TRAINING SECTION



A YEAR IN REVIEW: CRIME INDEX.

Data is based on Uniform Crime Reporting guidelines established by the Federal Bureau of Investigations (FBI). Crime encompasses offenses reported in Bowie, Maryland.

Part 1 Violent Crimes include criminal homicide, rape, robbery, and aggravated assault. Part 2 Non-Violent crime includes burglary, larceny, and auto theft.

INCIDENT TYPE	2017	2018	2019	2020	2021	2022	2023	2022 to 2023
HOMICIDE	4	1	1	1	1	1	2	+100%
RAPE	3	3	8	11	6	8	5	-37.5%
ROBBERY	35	26	28	19	27	21	35	+66.67%
ASSAULTS	176	216	169	218	252	257	380	+47.9%
VIOLENT CRIME TOTAL	218	246	206	249	286	287	422	+47.0%
BURGLARY	77	82	51	68	47	47	47	No Change
LARCENY	606	686	759	560	590	645	822	+27.4%
VEHICLE THEFT	77	49	55	43	58	118	231	+95.76%
PROPERTY CRIME TOTAL	760	817	865	971	695	810	1,100	+35.80%
CRIME INDEX	940	978	1071	920	981	1097	1,522	+38.74%

CITIZEN COMPLAINTS & USE OF FORCE 2023

Complaint Type	Admin. Closed	Exonerated	Not-Sustained	Sustained Policy Violation	Unfounded	Unreported Misconduct	Open	Total
Use of Force	12	0	0	0	0	0	0	12
Officer Involved Shooting	0	0	0	0	0	0	0	0
Policy Violations	0	3	0	1	0	0	6	10
Discourtesy	0	3	0	1	0	0	0	4
Grand Total	12	6	0	2	0	0	6	26

DISPOSITION TYPE

1. Administratively closed: When investigations are completed and non-disciplinary actions, such as training or counseling, are provided.
2. Exonerated: When investigation determines that the incident did occur, but the actions of the accused were justified, lawful and proper.
3. Not-Sustained: When an investigation fails to disclose sufficient evidence to prove or disprove an allegation.
4. Sustained: When the investigation discloses sufficient evidence to establish a prima facie case with respect to the allegations of misconduct.
5. Unfounded: When the investigation indicates that the alleged acts did not occur.

CRIME STATISTICS BY BEAT

JANUARY 1 - DECEMBER 31, 2023

The City of Bowie, Maryland, is comprised of six beats previously described in this report. Visit the City's website and search interactive GIS to learn about your neighborhood and the police beat for that section.

CRIMES(OFFENSES) BY DEFINITION:

Part I

Robbery- The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and by putting the victim in fear.

Aggravated Assault is an unlawful attack by one person upon another to inflict severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

Burglary (Breaking or Entering)-The unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.

Motor Vehicle Theft- The theft or attempted theft of a motor vehicle. A self-propelled motor vehicle runs on land surfaces, not rails. Motorboats, construction equipment, airplanes, and farming equipment are excluded from this category.

Part II

Other Assaults (Simple)- Assaults and attempted assaults where no weapon was used or no serious or aggravated injury resulted to the victim. Stalking, intimidation, coercion, and hazing are included.

Vandalism-To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owners or person having custody or control cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any such means as may be specified by local law. Attempts are included.

Weapons- Carrying, Possessing, or violating laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. Attempts are included.

Crime Statistics by Beat

January 1 – December 31, 2023

Total Number of Offenses Reported in 2023

Property Crimes

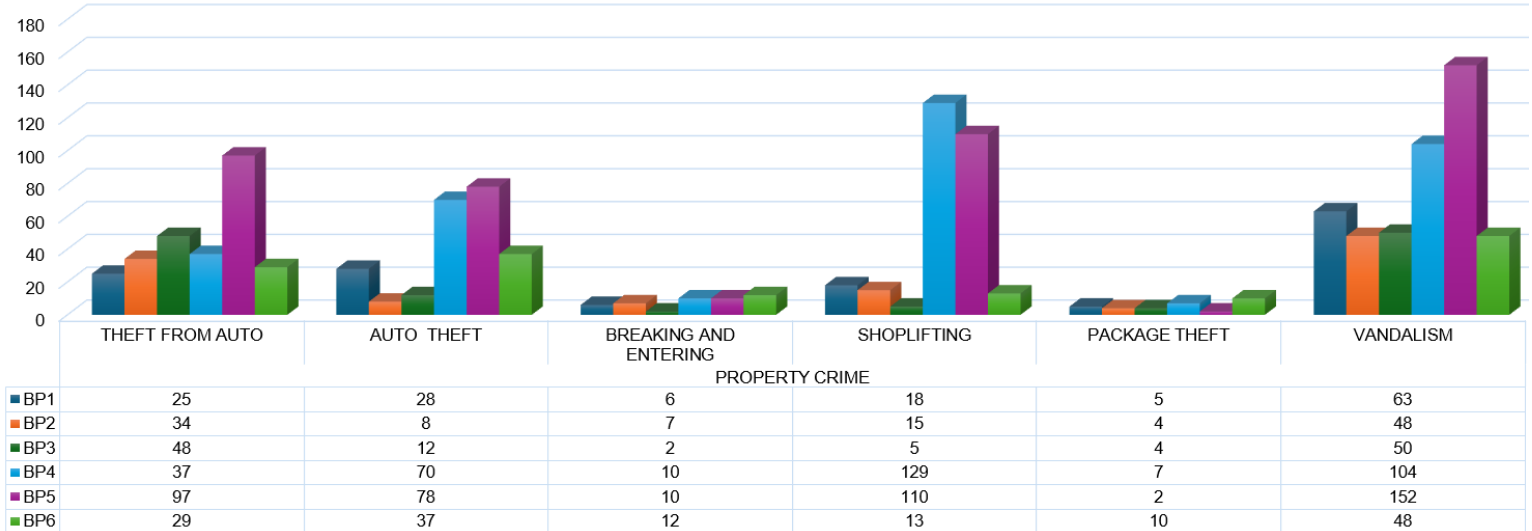
Theft from Auto: 270
 Shoplifting: 290
 Auto Theft: 2334
 Vandalism: 465
 B&E: 47
 Package: 32

Violent Crimes

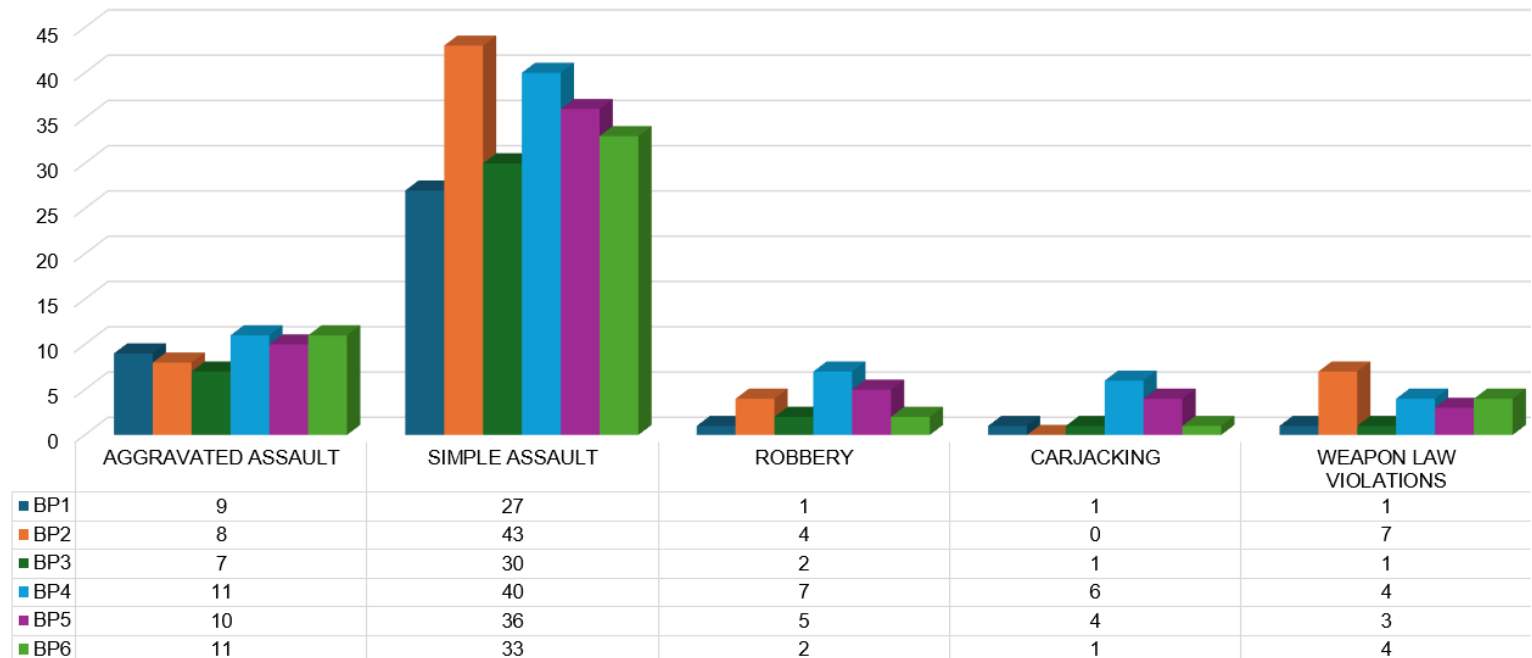
Aggravate Assault: 56
 Simple Assault: 209
 Robbery: 21
 Carjacking: 13
 Weapons: 21

**These numbers represent the total number of reported offenses in 2023. The crimes reported are raw data and may differ from the UCR Reported information.

PROPERTY CRIME STATISTICS BY BEAT



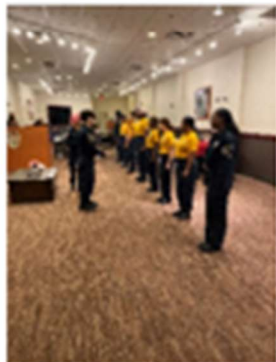
VIOLENT CRIME STATISTICS BY BEAT



Programs

EXPLORERS POST 1916

Police Explorers are youths ages 14 to 20. Our Explorers participate in activities that allow them to have hands-on experience with police officers in their roles in the community while gaining community service hours.



CITIZENS' POLICE ACADEMY

The Citizens' Police Academy is a multi-week training course that allows participants 18 years or older to learn from police officers and other members of the criminal justice system through interactive classes and facilitated discussions. Graduates can volunteer for agency events as ambassadors.

R.A.D.

The R.A.D. System is a comprehensive, women-only course that begins with awareness, prevention, risk reduction and risk avoidance and progresses to the basics of hands-on defense training. Officers are certified instructors who have completed the required defense instructor certification course.



Our partnership with Bowie organizations and companies is what SERVICE WITH INTEGRITY is all about. We want to give a special shout-out to our friends at Toyota of Bowie. Not only are they avid believers in the power of public safety, but they are also as committed to the Bowie Community as we are.

Thank you for your continued support and friendship!

Thank you!!



City of Bowie Police Department Recruitment

At the Bowie Police Department, we uphold a policy of maintaining an efficient, effective, and fair recruitment process. This process is designed to attract and employ individuals with the skills, knowledge, and abilities necessary for our workforce. We strive to maintain a workforce representative of the City's diverse population, ensuring equal opportunities for all.

2024 Goals

As part of our unwavering commitment to providing the highest level of service, the Bowie Police Department operates a proactive recruitment program. This program is not just about waiting for candidates to come to us; it's about actively seeking out and finding the most qualified individuals for vacant positions within the department. We value our applicants' potential and want to ensure they know about our exciting opportunities.

The Bowie Police Department is committed to ensuring our selection process is fair and professional but also thorough and comprehensive. We utilize a formal process for selecting qualified applicants, incorporating stringent standards and job-related tests of mental ability and aptitude, including oral interviews, physical agility, medical examination, and in-depth background investigations. We want everyone to feel confident that our applicants will be considered with the utmost care and diligence.

With new developments, South Lake, Melford Towne Center, and Mill Branch Crossing coming inside the city limits, we anticipate being fully staffed (**67 sworn officers**) by 2025.

Traditional forms of attracting applicants (job fairs, referrals, and online job searches) will still be utilized. However, Artificial Intelligence is becoming a valuable resource for recruiting, interviewing, and assessing top talent. After being hired, departments use this technology to onboard, train, and evaluate our police officers and civilian employees. AI allows us to provide coaching and classroom-type training and aid our employees with their daily tasks.



JOIN US

PAY & BENEFITS

TUITION ASSISTANCE

Coverage of 2/3 tuition cost upon completion of course with passing grade (after 6 months employment)

HOLIDAYS

Triple Time for holiday work
Floating holiday - compensatory time

MEDICAL

Full vision, prescription, and dental (credit for waiving medical)

PAY

Overtime at 1.5 rate
Overtime on Sunday at 2.0 rate
3 hours reimbursement for Court Time
Differential pay between 2300-0700 hours

OTHER

Take Home Vehicle
Maryland State Retirement Agency (LEOPS)
457 Deferred Compensation Plans
Wage step scale
Yearly uniform allowance (\$2,000)
Honor Guard pay (\$500)
Specialty pay - Language fluency pay (\$500)
Differential pay for Military Leave over 2 weeks
On Call / Call In / Acting Pay

SPECIAL ASSIGNMENTS

Criminal Investigations Section
K-9 Unit
Bicycle Patrol
Community Services Unit
STAR Team
Honor Guard
Motorcycle Unit
Traffic Safety

COMMUNICATIONS SPECIALIST II

\$24.53 per hour

ENTRY LEVEL POLICE OFFICER LATERAL POLICE OFFICERS

\$56,727.93 annually

Hiring bonuses paid upon first day of FTO

Base Incentive \$3,000
Associate Degree \$1,000
Bachelor's Degree \$2,000
Sworn Lateral Experience \$1,000 for each year up to 3 years
Up to \$9,000!

The Bowie Police Department has been internationally accredited through CALEA® since November 13, 2020. The Bowie Police Department pursued accreditation in an effort to improve the administration of law enforcement services to the residents of the City of Bowie, Maryland, and the community we serve. Participation in this program ensures that our policies and procedures are defensible and in compliance with internationally-accepted standards for law enforcement excellence. We seek to be a leader in law enforcement service delivery that ensures a safe and desirable community. We value ethical and honest behavior, accountability, and fair and equal treatment.



**EXEMPLARY
HONORABLE
DEVOTED
ACCOUNTABLE**

SOUND LIKE SOMEONE YOU KNOW?

REFER A CANDIDATE!
If we hire them, you get

\$1,000

SCANTO BEGIN



NON EMERGENCY
240-544-5700

ONLINE
www.cityofbowie.org/police

ANONYMOUS TIP LINE
240-544-5770

ADDRESS
**15901 FRED ROBINSON WAY
BOWIE, MARYLAND 20716**

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@BowiePDNews



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@BowieCityPD

ACKNOWLEDGEMENTS

MAYOR

Tim Adams

MAYOR PRO-TEM

DISTRICT 2 COUNCILMEMBER

Woofley Dufour

AT-LARGE COUNCILMEMBER

Dennis Brady

AT-LARGE COUNCILMEMBER

Wanda Rogers

DISTRICT 1 COUNCILMEMBER

Michael Estève

DISTRICT 3 COUNCILMEMBER

Clinton Truesdale Sr.

DISTRICT 4 COUNCILMEMBER

Roxy Ndebumadu

CITY MANAGER

Alfred D. Lott

ASSISTANT CITY MANAGER

Daniel Mears

U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND
DEVELOPMENT
PR06 - Summary of Consolidated Plan
Projects for Report Year

DATE: 9/30/2024
TIME: 12:39:28 PM
PAGE: 1/2

IDIS

Plan IDIS Year Project	Project Title and Description		Program
2023 1	Workforce Development Activities	The project will be to undertake a project to provide the potential workforce and employment training to residents aged 15-25 in the City of Bowie.	CDBG
2	Single-Family Home Rehabilitation	Single Family, Owner-Occupied, Residential Housing Rehab Program (with HUD income qualification requirements) that prioritizes senior citizens, disabled residents, and others for the next two years.	CDBG
3	Fair Housing Education	Fair Housing outreach activities, including training sessions, informational brochures or outreach sessions to improve the community's understanding of fair housing laws.	CDBG
4	2023 HUD Consolidated Plan Development 2024-2028	Professional Consulting Services for HUD Con Plan FY 24 -28	CDBG

U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND
DEVELOPMENT
PR06 - Summary of Consolidated Plan
Projects for Report Year

DATE: 9/30/2024
TIME: 12:39:28 PM
PAGE: 2/2

IDIS

Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00
\$151,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$2,000.00	\$1,900.00	\$1,900.00	\$0.00	\$1,900.00
\$36,830.00	\$36,830.00	\$36,830.00	\$0.00	\$36,830.00



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2023
BOWIE, MD

DATE: 09-30-24
TIME: 12:29
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	177,913.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	177,913.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	227,404.66
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	227,404.66
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	65,630.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	293,034.66
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(115,121.66)

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	227,404.66
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	227,404.66
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	177,913.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	177,913.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	65,630.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	65,630.00
42 ENTITLEMENT GRANT	177,913.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	177,913.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	36.89%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	1	202	6835673	Home Energy Audits	14A	LHH	\$6,800.00
2021	4	246	6805379	2510 Kennet Lane, Bowie MD 20715	14A	LHH	\$10,000.00
2021	4	247	6805379	17103 Longleaf Drive, Bowie, MD 20716	14A	LHH	\$10,000.00
2021	4	248	6894349	16308 Alderwood Lane, Bowie, MD 20716	14A	LHH	\$9,650.00
2021	4	251	6818820	2116 Prince Anne Court, Bowie, MD 20716	14A	LHH	\$1,530.00
2022	3	258	6835673	3605 Edmond Way, Bowie, Maryland 20716	14A	LHH	\$10,000.00
2022	3	259	6835673	3419 Everett Drive, Bowie, Maryland 20716	14A	LHH	\$10,000.00
2022	3	261	6894350	13936 Heatherstone Drive, Bowie, MD 20720	14A	LHH	\$10,000.00
2022	3	262	6894349	12506 Kensington Lane, Bowie, MD 20715	14A	LHH	\$10,000.00
2022	3	263	6894349	2839 Belair Drive, Bowie, MD 20715	14A	LHH	\$10,000.00
2022	3	264	6894349	2806 Birdseye Lane, Bowie, MD 20715	14A	LHH	\$10,000.00
2022	3	265	6894349	15017 Nighthawk Lane, Bowie, MD 20716	14A	LHH	\$10,000.00
2022	3	266	6894349	2814 Belair Drive, Bowie, MD 20715	14A	LHH	\$10,000.00
2022	3	267	6897800	12205 Malin Lane, Bowie, MD 20715	14A	LHH	\$10,000.00
2022	3	268	6894349	2107 Ardleigh Court, Bowie, MD 20716	14A	LHH	\$10,000.00
2022	3	269	6894349	2924 Tarragon Lane, Bowie, MD 20715	14A	LHH	\$10,000.00
2022	3	270	6894349	2902 Belair Drive, Bowie, MD 20715	14A	LHH	\$9,665.66
2022	3	271	6894349	12412 Salem Lane, Bowie, MD 20715	14A	LHH	\$10,000.00
2022	3	272	6894349	12504 Hemm Place, Bowie, MD 20716	14A	LHH	\$2,909.00
2022	3	276	6894349	16402 Elder Street, Bowie, MD 20716	14A	LHH	\$10,000.00
2022	3	277	6894349	12004 Rustic Hill Drive, Bowie, MD 20715	14A	LHH	\$10,000.00
2022	3	278	6894349	15414 Norwalk Court, Bowie, MD 20716	14A	LHH	\$10,000.00
2022	3	279	6894349	3036 North Dale Lane, Bowie, MD 20716	14A	LHH	\$10,000.00
2022	3	280	6894349	12412 Rockledge Drive, Bowie, MD 20715	14A	LHH	\$10,000.00
					14A	Matrix Code	\$220,554.66
2018	1	201	6848723	Lead Based Paint & Construction Inspection	14I	LHH	\$2,825.00
2018	1	201	6894349	Lead Based Paint & Construction Inspection	14I	LHH	\$4,025.00
					14I	Matrix Code	\$6,850.00
Total							\$227,404.66

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

No data returned for this view. This might be because the applied filter excludes all data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	1	257	6805379	Fair Housing Training	21A		\$1,800.00
2023	1	273	6894349	Workforce Development & Life Skills Training	21A		\$10,000.00
2023	1	275	6894349	Workforce Life Skills Training	21A		\$10,000.00
2023	3	274	6894349	Fair Housing Training	21A		\$1,800.00
2023	4	260	6877436	2023 Hud Con Plan Development FY 24-28	21A		\$38,830.00
					21A	Matrix Code	\$65,630.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
Total							\$65,630.00



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PGM Year:	2014				
Project:	0001 - Senior Citizen "Green" Housing Rehab Program				
IDIS Activity:	137 - 2014/Professional Development Training Services/Fair Housing				
Status:	Open	Objective:			
Location:	,	Outcome:			
		Matrix Code:	Fair Housing Activities (subject to 20% Admin Cap) (21D)	National Objective:	

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 05/09/2018

Description:

Professional development training seminar on Fair Housing for City staff and Housing professionals.
Consultant will provide training and reference materials for the activity.

Financing

No data returned for this view. This might be because the applied filter excludes all data.

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		



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Asian/Pacific Islander:						0	0		
Hispanic:						0	0		
Total:						0	0	0	0
Female-headed Households:						0			

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments
No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2018

Project: 0001 - Single Family, Owner-Occupied, Residential Housing Rehab Program

IDIS Activity: 201 - Lead Based Paint & Construction Inspection

Status: Open

Location: 15901 Excalibur Rd Bowie, MD 20716-3910

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Lead-Based/Lead Hazard Test/Abate
(14I)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/09/2019

Description:

Lead Based Paint and Construction Inspection for the Single Family Housing Rehab Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240001	\$20,000.00	\$0.00	\$20,000.00
		2019	B19MC240001	\$25,947.64	\$6,850.00	\$25,250.00
Total	Total			\$45,947.64	\$6,850.00	\$45,250.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2019		
Project:	0001 - Housing Rehabilitation		
IDIS Activity:	202 - Home Energy Audits		
Status:	Completed 12/18/2023 12:00:00 AM	Objective:	Create suitable living environments
Location:	15901 Excalibur Rd Bowie, MD 20716-3910	Outcome:	Sustainability
		Matrix Code:	Rehab; Single-Unit Residential (14A)
		National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/27/2020

Description:

Home Energy Audits for the Single Family Rehab Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240001	\$5,600.00	\$0.00	\$5,600.00
		2019	B19MC240001	\$4,800.00	\$0.00	\$4,800.00
		2020	B20MC240001	\$5,600.00	\$0.00	\$5,600.00
		2021	B21MC240001	\$6,800.00	\$6,800.00	\$6,800.00
Total	Total			\$22,800.00	\$6,800.00	\$22,800.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2019	Project complete	



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PGM Year:	2020				
Project:	0001 - CV-3-Emergency Rental Assistance Program				
IDIS Activity:	215 - Emergency Rental Assistance Program				
Status:	Open	Objective:	Provide decent affordable housing		
Location:	15901 Excalibur Rd Bowie, MD 20716-3910	Outcome:	Sustainability		
		Matrix Code:	Subsistence Payment (05Q)	National Objective:	URG

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 09/29/2020

Description:

Emergency Rental Assistance Program.
Rental Payments for tenants that meet program requirements.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240001	\$293,482.98	\$0.00	\$263,482.98
Total	Total			\$293,482.98	\$0.00	\$263,482.98

Proposed Accomplishments

People (General) : 51

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	Emergency Rental Assistance for City Households. Program Management activity.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 246 - 2510 Kennet Lane, Bowie MD 20715

Status: Completed 8/30/2023 12:00:00 AM

Location: 2510 Kennet Ln Bowie, MD 20715-2831

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and Energy Efficiency Rehab of a single family residence.
Activities include a new roof.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	All activity at this location have been completed. No further action is required.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 247 - 17103 Longleaf Drive, Bowie, MD 20716

Status: Completed 8/31/2023 12:00:00 AM
Location: 17103 Longleaf Dr Bowie, MD 20716-3636

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/18/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.
Activities at this location include energy star appliances.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	All activities at this residence have been completed.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 248 - 16308 Alderwood Lane, Bowie, MD 20716

Status: Completed 7/17/2024 12:00:00 AM
Location: 16308 Alderwood Ln Bowie, MD 20716-1511

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficient rehab of a single family residence.
All activity at this residence have been completed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$9,650.00	\$9,650.00	\$9,650.00
Total	Total			\$9,650.00	\$9,650.00	\$9,650.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	Energy efficient rehab of a single family residence.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 249 - 12530 Knowledge Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 12530 Knowledge Ln Bowie, MD 20715-2625

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and Energy Efficiency Rehab of a single family residence.
All activities have been completed to both the homeowners and city's satisfaction.
No further action required.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	Energy efficient rehab of a single family residence.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 250 - 14536 London Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 14536 London Ln Bowie, MD 20715-2558

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed. No further action required.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 251 - 2116 Prince Anne Court, Bowie, MD 20716

Status: Completed 9/26/2023 12:00:00 AM
Location: 2116 Princess Anne Ct Bowie, MD 20716-1453

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$9,980.00	\$1,530.00	\$9,980.00
Total	Total			\$9,980.00	\$1,530.00	\$9,980.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed to both the homeowners and city's satisfaction. No further action required.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 252 - 12513 Saber Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 12513 Saber Ln Bowie, MD 20715-2220

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240001	\$10,000.00	\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed satisfactorily.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 253 - 2525 Kitmore Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 2525 Kitmore Ln Bowie, MD 20715-2751

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$6,586.19	\$0.00	\$6,586.19
Total	Total			\$6,586.19	\$0.00	\$6,586.19

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed.	



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PGM Year: 2021
Project: 0004 - Single Family Rehab Program
IDIS Activity: 254 - 3003 Tanbark Lane, Bowie, MD 20715

Status: Completed 8/18/2023 12:00:00 AM

Location: 3003 Tanbark Ln Bowie, MD 20715-2014

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Energy Audit and energy efficiency rehab of a single family residence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this location have been completed. No further action required.	



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PGM Year: 2022
Project: 0002 - Workforce Training and Job Placement
IDIS Activity: 255 - Workforce & Life Skills Development Training

Status: Completed 8/18/2023 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Workforce & Life Skills Development Training

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$15,000.00	\$0.00	\$15,000.00
Total	Total			\$15,000.00	\$0.00	\$15,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0002 - Workforce Training and Job Placement
IDIS Activity: 256 - Workforce Life Skills Training
Status: Completed 8/18/2023 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/21/2023

Description:

Workforce Life Skills Training

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2022	
Project:	0001 - Fair Housing Activities	
IDIS Activity:	257 - Fair Housing Training	
Status:	Completed 9/11/2024 12:00:00 AM	Objective:
Location:	,	Outcome:
		Matrix Code: General Program Administration (21A)
		National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/18/2023

Description:

Fair Housing Training.
The activity was completed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$1,900.00	\$1,900.00	\$1,900.00
Total	Total			\$1,900.00	\$1,900.00	\$1,900.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 258 - 3605 Edmond Way, Bowie, Maryland 20716

Status: Completed 12/18/2023 12:00:00 AM
Location: 3605 Edmond Way Bowie, MD 20716-1275

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 11/09/2023

Description:

Energy Efficient rehab of a single family residence and a home energy audit.
Install new windows and doors.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	All activity at this location have been completed to both the homeowner's and city's satisfaction. No further action is required.	



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 259 - 3419 Everett Drive, Bowie, Maryland 20716

Status: Completed 12/18/2023 12:00:00 AM

Location: 3419 Everette Dr Bowie, MD 20716-1268

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 11/09/2023

Description:

Energy Efficient rehab of a single family home and a home energy audit.
Bathroom upgrade.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	All activity at this location have been completed to both the homeowner's and city's satisfaction. No further action required.	



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PGM Year: 2023
Project: 0004 - 2023 HUD Consolidated Plan Development 2024-2028
IDIS Activity: 260 - 2023 Hud Con Plan Development FY 24-28

Status: Open
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 03/13/2024

Description:

Professional Consulting Services for the development of the City's five year (2024-2028) consolidated plan.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$36,830.00	\$36,830.00	\$36,830.00
Total	Total			\$36,830.00	\$36,830.00	\$36,830.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 261 - 13936 Heatherstone Drive, Bowie, MD 20720

Status: Completed 6/3/2024 12:00:00 AM

Location: 13936 Heatherstone Dr Bowie, MD 20720-4829

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/24/2024

Description:

Energy Efficient rehab to a single family residence.
Activities include a Home Energy Audit, Attic Insulation, Door, Water Heater and Energy Star Appliance.
Project completed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this location have been completed.	



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 262 - 12506 Kensington Lane, Bowie, MD 20715

Status: Completed 7/17/2024 12:00:00 AM
Location: 12506 Kensington Ln Bowie, MD 20715-2736

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/24/2024

Description:

Energy Efficient Rehab of a single Family Residence.
Activities include a home energy audit, doors, and attic insulation.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	Energy Efficient rehab of a single family residence. New doors and insulation. All activity has been completed.	



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 263 - 2839 Belair Drive, Bowie, MD 20715

Status: Completed 6/3/2024 12:00:00 AM

Location: 2839 Belair Dr Bowie, MD 20715-2155

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/24/2024

Description:

Energy Efficient Rehab of a single Family Residence.
Activities include a home energy audit, and a roof installation.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed.	



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 264 - 2806 Birdseye Lane, Bowie, MD 20715

Status: Open
Location: 2806 Birdseye Ln Bowie, MD 20715-3932

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/24/2024

Description:

Energy Efficient Rehab of a single Family Residence.
Activities include a home energy audit, and new windows.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 265 - 15017 Nighthawk Lane, Bowie, MD 20716

Status: Completed 6/3/2024 12:00:00 AM

Location: 15017 Nighthawk Ln Bowie, MD 20716-1030

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/24/2024

Description:

Energy Efficient Rehab of a single Family Residence.

Activities include a home energy audit, HVAC Installation, and Energy Star Appliance.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	The activities at this residence have been completed.	



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 266 - 2814 Belair Drive, Bowie, MD 20715

Status: Completed 7/17/2024 12:00:00 AM

Location: 2814 Belair Dr Bowie, MD 20715-2154

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/24/2024

Description:

Energy Efficient Rehab of a single Family Residence.
Activities include a home energy audit, attic insulation and siding.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	All activities at this location have been completed.	



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 267 - 12205 Malin Lane, Bowie, MD 20715

Status: Completed 6/3/2024 10:58:43 AM

Location: 12205 Malin Ln Bowie, MD 20715-1806

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient Rehab of a single Family Residence.
Activities include a home energy audit, doors and siding.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed.	



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PGM Year:	2022				
Project:	0003 - Single Family Housing Rehabilitation				
IDIS Activity:	268 - 2107 Ardleigh Court, Bowie, MD 20716				
Status:	Completed 6/3/2024 12:00:00 AM	Objective:	Create suitable living environments		
Location:	2107 Ardleigh Ct Bowie, MD 20716-1526	Outcome:	Sustainability		
		Matrix Code:	Rehab; Single-Unit Residential (14A)	National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/24/2024

Description:

Energy Efficient Rehab of a single Family Residence.
Activities include a home energy audit, chimney repair, plumbing upgrades and energy star appliance.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	The activities at this residence have been completed.	



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 269 - 2924 Tarragon Lane, Bowie, MD 20715

Status: Completed 6/6/2024 12:00:00 AM

Location: 2924 Tarragon Ln Bowie, MD 20715-2009

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/24/2024

Description:

Energy Efficient Rehab of a single Family Residence.

Activities include a home energy audit, HVAC Installation and energy star appliance.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed.	



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 270 - 2902 Belair Drive, Bowie, MD 20715

Status: Completed 7/30/2024 12:00:00 AM
Location: 2902 Belair Dr Bowie, MD 20715-2102

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient rehab of a single family residence.
Activities include a Hoem Energy Audit, attic insulation and electrical upgrade.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$9,665.66	\$9,665.66	\$9,665.66
Total	Total			\$9,665.66	\$9,665.66	\$9,665.66

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	1	0	0	0	1	0	0	0
Female-headed Households:	0		0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	The project has been completed to both the Homeowners and City's satisfaction.	



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PGM Year:	2022				
Project:	0003 - Single Family Housing Rehabilitation				
IDIS Activity:	271 - 12412 Salem Lane, Bowie, MD 20715				
Status:	Open	Objective:	Create suitable living environments		
Location:	12412 Salem Ln Bowie, MD 20715-2107	Outcome:	Sustainability		
		Matrix Code:	Rehab; Single-Unit Residential (14A)	National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient rehab of a single family residence.
Activities include a Home Energy Audit, Doors and Siding.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 272 - 12504 Hemm Place, Bowie, MD 20716

Status: Completed 6/3/2024 12:00:00 AM

Location: 12504 Hemm Pl Bowie, MD 20716-1120

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient rehab of a single family residence.

Activities include a Home Energy Audit, Roofing and siding.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$2,909.00	\$2,909.00	\$2,909.00
Total	Total			\$2,909.00	\$2,909.00	\$2,909.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	All activities at this residence have been completed.	



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PGM Year: 2023
Project: 0001 - Workforce Development Activities
IDIS Activity: 273 - Workforce Development & Life Skills Training

Status: Completed 6/3/2024 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Workforce Development Life skills and Training

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC240001	\$15,000.00	\$15,000.00	\$15,000.00
Total	Total			\$15,000.00	\$15,000.00	\$15,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2023		
Project:	0003 - Fair Housing Education		
IDIS Activity:	274 - Fair Housing Training		
Status:	Open	Objective:	
Location:	,	Outcome:	
		Matrix Code:	General Program Administration (21A)
		National Objective:	

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Fair Housing Training for City Staff, Community Stakeholders and Community Partners.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC240001	\$1,900.00	\$1,900.00	\$1,900.00
Total	Total			\$1,900.00	\$1,900.00	\$1,900.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2023
Project: 0001 - Workforce Development Activities
IDIS Activity: 275 - Workforce Life Skills Training

Status: Open
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:
Workforce Life Skills Training
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2023
BOWIE

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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 276 - 16402 Eider Street, Bowie, MD 20716

Status: Open
Location: 16402 Eider St Bowie, MD 20716-3241

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient rehab of a single family residence.
Activities include a Home Energy Audit, Roofing, Attic Insulation and Doors.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 277 - 12004 Rustic Hill Drive, Bowie, MD 20715

Status: Open
Location: 12004 Rustic Hill Dr Bowie, MD 20715-1032

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient rehab of a single family residence.
Activities include a Home Energy Audit and windows.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	0	0	0	0	0	0	0	0
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Female-headed Households:	0		0		0			
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 278 - 15414 Norwalk Court, Bowie, MD 20716

Status: Open
Location: 15414 Norwalk Ct Bowie, MD 20716-1258

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient rehab of a single family residence.
Activities include a Home Energy Audit, Windows, Doors and Energy Star Appliance.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 279 - 3036 North Dale Lane, Bowie, MD 20716

Status: Open
Location: 3036 N Dale Ln Bowie, MD 20716-1323

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient rehab of a single family residence.
Activities include a Home Energy Audit and Windows.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2022
Project: 0003 - Single Family Housing Rehabilitation
IDIS Activity: 280 - 12412 Rockledge Drive, Bowie, MD 20715

Status: Open
Location: 12412 Rockledge Dr Bowie, MD 20715-3239

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 04/25/2024

Description:

Energy Efficient rehab of a single family residence.
Activities include a Home Energy Audit, HVAC and Weatherizing.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240001	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Total Funded Amount:	\$721,651.47
Total Drawn Thru Program Year:	\$690,953.83
Total Drawn In Program Year:	\$293,034.66



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Hosting PGCMA Meeting

DATE: 11/26/2024

This item was requested by Mayor Adams.

ATTACHMENTS: None