



City of Bowie

Regular City Council Meeting

Monday, July 8, 2024
Council Chambers - 8 p.m.

AGENDA

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. QUORUM**
- IV. AGENDA ADDITIONS/DELETIONS/AMENDMENTS**
- V. CITIZEN PARTICIPATION**
- VI. PRESENTATIONS**
- VII. CITY BOARDS AND COMMITTEES**
 - A.** Appointments/Reappointments/Swearing-in
- VIII. COUNCIL ANNOUNCEMENTS**
- IX. CITY MANAGER'S REPORT**
- X. CONSENT AGENDA**
 - A.** Adoption of Resolution R-47-24 Authorizing the Issuance of a Purchase Order to Brudis & Associates, Inc. for Task Order/RFP#3-17 in the Amount of \$34,555.74 in Accordance with the Master Contract Approved on October 31, 2018
 - B.** Adoption of Resolution R-48-24 Approving the Establishment by Prince George's County, Maryland of the Mill Branch Crossing Development District
- XI. OLD BUSINESS**
- XII. NEW BUSINESS**
- XIII. ADJOURNMENT**

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 7/10/2024 and 7/13/2024 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2024 Council Meetings list. Once the meeting video opens, be sure to click on “CC” button to turn on closed captioning.

**NEXT REGULAR MEETING OF THE BOWIE CITY COUNCIL - MONDAY, AUGUST 5, 2024
- COUNCIL CHAMBERS - 8:00 P.M.**



Memorandum

TO: City Council

FROM: Awilda Hernandez, City Clerk

SUBJECT: Committee Appointments/Reappointments/Swearing-in

DATE: 07/03/2024

Committee Appointments:

1. Mr. Okezie Onukwubiri was interviewed on July 1, 2024, for appointment to the Information Technology Committee. Council concurred to appoint him to the Committee as a Regular Member for a 2-year term. Please have Councilmember Ndebumadu move to appoint him.

ATTACHMENTS: None



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Northridge Stormwater Management Pond Embankment Project
Resolution R-47-24

DATE: 07/03/2024

On October 31, 2018, the City entered into an Architect/Engineering Open End Agreement for Category 3-Stormwater Management and Ecological (Design & CMI) with KCI Technologies, Inc. (KCI) of Sparks, Maryland; Rummel, Klepper & Kahl, LLP (RK&K), of Baltimore, MD; A. Morton Thomas & Associates, Inc. (AMT) of Rockville, MD; Brudis & Associates, Inc.(BAI), of Columbia, MD; and BayLand Consultants & Designs, Inc., (BayLand) of Columbia, MD. Professional Services delivered through these Agreements are negotiated and procured on a Task Order basis as the City's needs arise.

On June 26, 2024, the Public Works Department advertised a Notice of Intent to Negotiate with KCI, RK&K, AMT, BAI and BayLand for the RFP/Task Order #3-17 Northridge Stormwater Management Pond Embankment Project under the Architect/Engineering Open End Agreement. Proposals were received from BAI, KCI and BayLand. A Proposal was accepted from BAI for this task and selected based on cost, capacity to perform in a timely manner and understanding of the project.

In accordance with City Charter Section 61(b)(4), a fee of \$34,555.74 for the required services was negotiated. This will be funded through the FY25 Administrative Professional Services account.

The Public Works Department recommends that Council authorize the issuance of a Purchase Order to BAI for Task Order/RFP#3-17 pursuant to the Master Contract approved on October 31, 2018.

I concur with the recommendation of the Public Works Department and request your approval of Resolution R-47-24.

ATTACHMENTS: 1. 20240708 - Resolution R-47-24

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO BRUDIS &
ASSOCIATES, INC. FOR TASK ORDER/RFP#3-17 IN THE AMOUNT OF
\$34,555.74 IN ACCORDANCE WITH THE MASTER CONTRACT APPROVED ON
OCTOBER 31, 2018

WHEREAS, on June 26, 2024, the Public Works Department advertised a Notice of Intent to Negotiate with KCI, RK&K, AMT, BAI and BayLand for the RFP/Task Order #3-17 Northridge Stormwater Management Pond Embankment Project; and

WHEREAS, an RFP was issued to five (5) firms which have open ended professional services agreements with the City for Stormwater Management and Ecological Design. These firms include KCI Technologies, Inc. (KCI) of Sparks, Maryland, Rummel, Klepper & Kahl, LLP (RK&K), of Baltimore, MD, A. Morton Thomas & Associates, Inc. (AMT) of Rockville, MD, Brudis & Associates, Inc. (BAI), of Columbia, MD and BayLand Consultants & Designs, Inc., (BayLand) of Columbia, MD; and

WHEREAS, for this Task, the City received Proposals from BAI, KCI and BayLand. The Proposal from BAI was selected based on cost, capacity to perform in a timely manner and understanding of the project; and

WHEREAS, in accordance with City Charter 61(b)(4) a fee of \$34,555.74 for the required services was negotiated. This will be funded through the FY25 Administrative Professional Services account.

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Bowie, Maryland that the Council authorizes the issuance of a Purchase Order to BAI for Task Order/RFP#3-17 pursuant to the Master Contract approved on October 31, 2018.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Meeting on July 8, 2024.

ATTEST:

Awilda Hernandez, City Clerk

Timothy J. Adams, Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Mill Branch Crossing Development District
Resolution R-48-24

DATE: 07/03/2024

At the October 23, 2023, City Council meeting, representatives of Green Branch LLC, owners of Mill Branch Crossing, came before Council seeking approval of a letter of support for a TIFF from Prince George's County. Council approved the letter of support.

Since then, the TIFF has been recommended for approval by the County Executive and the TIFF Resolution is currently now in the hands of Councilmember Ingrid Watson to bring forward before the County Council. In addition, a separate resolution is being requested as a formal response from the City that it supports the creation of the TIFF Development District.

I recommend approval of Resolution R-48-24.

ATTACHMENTS: 1. 20240708 - Resolution R-48-24

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
FOR THE PURPOSE OF APPROVING THE ESTABLISHMENT BY
PRINCE GEORGE'S COUNTY, MARYLAND OF THE MILL BRANCH
CROSSING DEVELOPMENT DISTRICT

WHEREAS, Sections 12-201 through 12-213, inclusive, of the Economic Development Article of the Annotated Code of Maryland (the "Act"), authorize Prince George's County, Maryland (the "County") to (i) establish a contiguous area within its jurisdiction as a "development district" (within the meaning of the Act), (ii) issue "bonds" (within the meaning of the Act) for the purpose of financing, reimbursing or refinancing the cost of infrastructure improvements as permitted by the Act, and for other purposes set forth in the Act, (iii) create a "special fund" (within the meaning of the Act) and to deposit the County's portion of real property ad valorem taxes imposed on the "tax increment" (within the meaning of the Act) into the special fund, and (iv) use moneys in the special fund to pay debt service on the bonds and for other purposes permitted by the Act; and

WHEREAS, pursuant to the Act, the County Council of Prince George's County, Maryland is considering the designation of a contiguous area located within the boundaries of the City of Bowie as a development district to be known as the Mill Branch Crossing Development District (the "Development District") and

WHEREAS, the County is considering the issuance of County special obligation bonds to finance roads, streets, water and sewer utilities and related infrastructure improvements, including construction of offsite road improvements to address the Development District traffic and traffic resulting from the proposed Green Branch Regional Park and water and sewer improvements to serve the Development District and Green Branch Regional Park; and

WHEREAS, the Development District will consist of the property described in Exhibit A attached hereto and made a part hereof and as shown on the map attached hereto as Exhibit B and made a part hereof and all adjoining roads, highways, alleys, rights of way and other similar property necessary to form a contiguous area; and

WHEREAS, 12-203(c) of the Act provides that the establishment by the County of a development district that is wholly or partly in a municipal corporation in the County requires the adoption by the governing body of the municipal corporation of a resolution approving the development district; and

WHEREAS, in accordance with Section 12-203(c) of the Act, the Council of the City of Bowie, Maryland (the "Council") desires to approve the establishment

by the County of the Development District.

Section 1. NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland that the recitals contained in this Resolution are deemed a substantive part of this Resolution and are incorporated by reference herein, and capitalized terms defined in the recitals contained this Resolution and not otherwise defined herein will have the meanings given to such terms in such recitals.

Section 2. AND BE IT FURTHER RESOLVED by the Council of the City of Bowie that the Council hereby approves the establishment by the County of the Development District.

Section 3. AND BE IT FURTHER RESOLVED by the Council of the City of Bowie that this Resolution shall become effective immediately upon its passage.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a Regular meeting on July 8, 2024.

ATTEST:

THE CITY OF BOWIE MARYLAND

Awilda Hernandez
City Clerk

Timothy J. Adams
Mayor

EXHIBIT A*

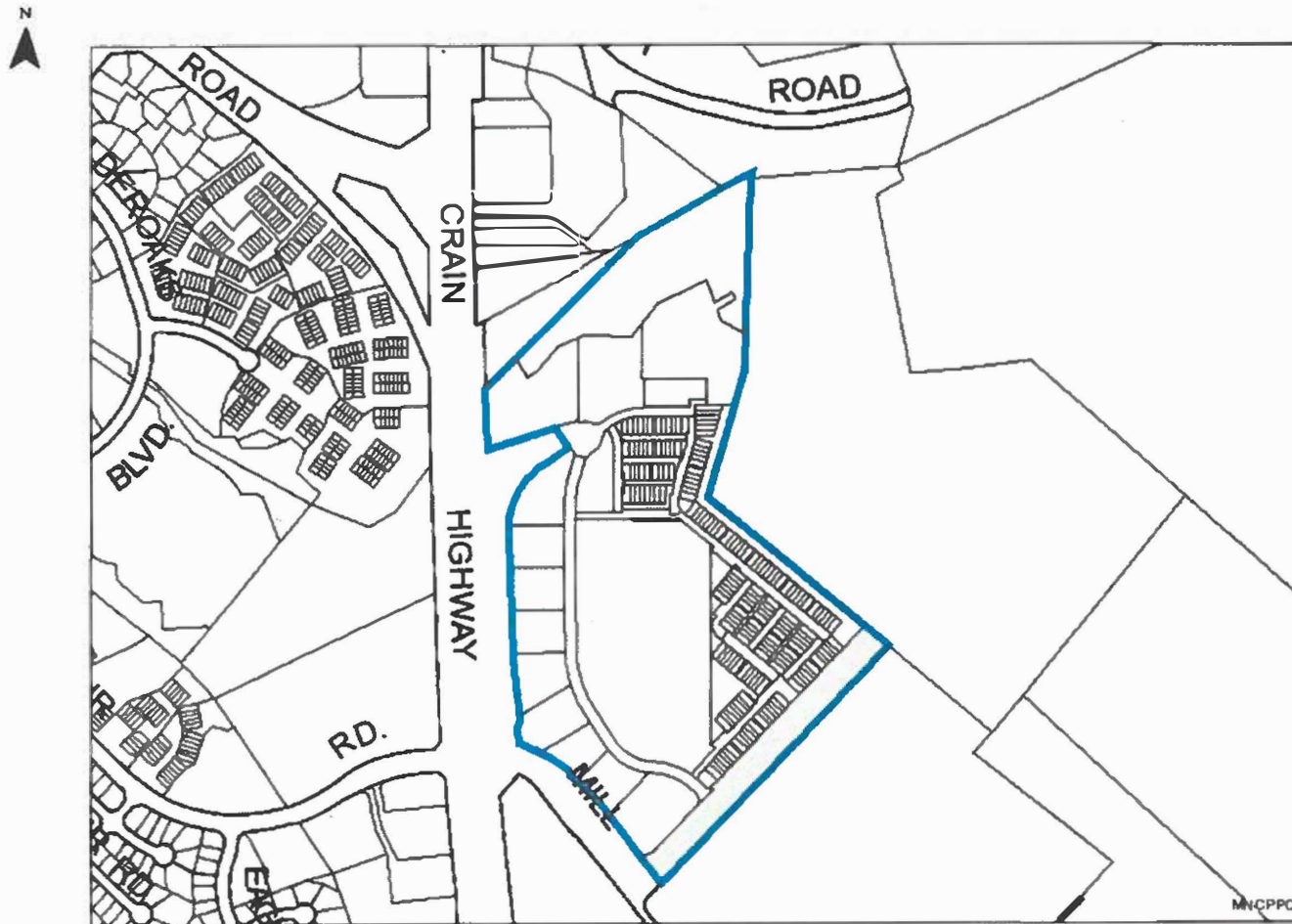
PROPERTY INCLUDED IN MILL BRANCH CROSSING DEVELOPMENT DISTRICT

Development	Parcel ID*	Property Address	Owner
Mill Branch Crossing	07 5606604	3301 Mill Branch Road	Green Branch LLC
Mill Branch Crossing	07 0822254	Robert Crain Hwy	Green Branch LLC

*Note: The Mill Branch Crossing Development District will include all adjoining roads, highways, alleys, rights of way and other similar property necessary to form a contiguous area with the property described in this Exhibit.

* Denotes tax identification numbers prior to subdivision.

EXHIBIT B*

PLAT DEPICTING MILL BRANCH CROSSING DEVELOPMENT DISTRICT

*Note: The Mill Branch Crossing Development District will include all adjoining roads, highways, alleys, rights of way and other similar property necessary to form a contiguous area with the property depicted in this Exhibit.