City of Bowie
Memorandum

Thursday, February 1, 2024
Alfred D. Lott, ICMA-CM, CPM,
City Manager

STATUS REPORT

1. Information Technology - Police Call Center Call Recording Solution Replacement

The current solution we utilize for call recording for the Police Department Call Center is approaching end of life. The Information Technology Department worked with the Police Department and ConvergeOne, our telecommunications vendor, to select a new solution. ConvergeOne has quoted $25,490.60 for the three-year license fee for the software and professional services to install and configure the system. ConvergeOne is our current telecommunications system vendor approved by Council in R-84-15. The FY24 budget contains $46,500 in the equipment acquisition fund for the replacement. As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to ConvergeOne for $25,490.60.

2. Information Technology - Computer Equipment Purchase

The FY24 Budget contains funding in the Information Technology budget to replace staff computers. The City is seeking to purchase 25 laptops and 30 docking stations. After a careful analysis, it was determined that the City would utilize the State of Maryland Desktop, Laptop, and Tablet 2015 Master Contract (060B5400007) to purchase the equipment. Requests for quotes were sent to the 29 authorized State of Maryland Lenovo vendors and 9 responses were received.

DSR, Inc.	$71,510.00
Zones	$73,056.15
Daly Computers	$73,992.05
En-Net Services	$74,708.70
HCGI	$74,820.00
Applied Technology Services	$75,305.00
OGIS Communications Group	$75,550.00
SHI International	$78,938.55
Gryphon Consulting	$93,997.85

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to DSR, Inc. in the amount of $71,510.00.

3. Vehicle Replacement

The FY24 Budget allocates for the purchase of a new Compact SUV AWD. The Building Maintenance Division has identified a contract available for piggyback to make the purchase.

The purchase is:

Vehicle	NEW
Division	Building Maintenance
Item	2024 Chevrolet Equinox AWD
Vendor	Criswell Chevrolet, Inc.
Piggyback Contract	Fairfax County Contract #4400012120
Cost	$31,768
Budget	$40,000
Difference	-$8,232

As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Criswell Chevrolet, Inc. for the amount listed above.