



City of Bowie

Regular City Council Meeting

Monday, September 18, 2023
Council Chambers - 8 p.m.

AGENDA

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. QUORUM
- IV. AGENDA ADDITIONS/DELETIONS/AMENDMENTS
- V. CITIZEN PARTICIPATION
- VI. PRESENTATIONS
- VII. CITY BOARDS AND COMMITTEES
- VIII. COUNCIL ANNOUNCEMENTS
- IX. CITY MANAGER'S REPORT
- X. CONSENT AGENDA
 - A. Adoption of Resolution R-52-23 Waiving the Competitive Bidding Requirements of Section 61 "Purchasing and Contracting" of the Charter of the City of Bowie to Accept the Quote of CDI LLC, for CrowdStrike Falcon Anti-Virus Software and Authorize the City Manager to Enter Into an Agreement for CrowdStrike Falcon Complete
- XI. OLD BUSINESS
 - A. Adoption of Emergency Ordinance O-11-23 Amending the Adopted Budget for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024, As Embodied in Ordinance O-5-23, to Appropriate Funds for the Following Projects and Purchases: An Additional \$28,100 for an Aerial Lift Truck for Parks and Grounds; An Additional \$28,400 for Upfitting of Thirteen (13) Replacement Police Vehicles; An Additional \$100,800 for Automated Speed Camera Program Services; and to Appropriate \$162,200 for the Well #5 Equipment Purchase - **Public Hearing/Eligible for Action**
 - B. Mentoring Through Athletics Grant Program - Council will take action on a budget amendment to fund this program, as well as authorize the grant agreement - Ordinance O-12-23 and Resolution R-51-23 - **Public Hearing/Eligible for Action**
- XII. NEW BUSINESS
 - A. Interfaith Coalition of Bowie - A representative from this organization will present to Council their programs, work, and discuss grant support - **Eligible for Action**
 - B. Streetlight LED Lightbulb Replacement - Staff will brief Council on the different types of LED options and the cost to replace the current lightbulbs.

- C. City's Traffic Calming Policy Discussion - Council and staff will discuss possible policy changes.

XIII. ADJOURNMENT AND MOVE TO CLOSE SESSION

- A. To adjourn to closed session under the statutory authority of the Md. Annotated Code, General Provisions Article §3-305(b)(7) " To consult with counsel to obtain legal advice".

Note: The Ethics Commission has advised that under certain circumstances, members of the public may qualify as lobbyists when they testify before the City Council. If so, the Bowie Ethics Ordinance requires that certain information be filed with the Ethics Commission. Please review the information about lobbying that is provided with the City Clerk. If you have any questions about lobbying, please contact the Ethics Commission or the Assistant City Manager.

This meeting will be televised live on Verizon Channel 10 and Comcast Channel 71 and 996, repeated on 9/20/23 and 9/23/23 at 7:00 p.m., and [web-streamed live](#).

For a closed-captioned version of the meeting video, please go to <https://www.youtube.com/user/cityofbowiemd/playlists> and select the 2023 Council Meetings list. Once the meeting video opens, be sure to click on “CC” button to turn on closed captioning.

NEXT SPECIAL MEETING OF THE BOWIE CITY COUNCIL - SATURDAY, SEPTEMBER 23, 2023 - VIRTUAL - 9:00 A.M.



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Waive Bidding for CrowdStrike Falcon Complete through CDI, LLC
Resolution R-52-23

DATE: 09/14/2023

In FY23, the Information Technology Department purchased new enterprise endpoint protection software, CrowdStrike Falcon Complete. They were pleased with the performance and abilities of the solution to provide security for the Information Technology infrastructure and plan to renew it for another year. There is funding available in the FY24 budget for the renewal.

The vendor CDI, LLC provided a quote for the software for \$57,067.12. Since this quote was not obtained using the City's formal procurement process, the City sent quote requests to vendors authorized to sell CrowdStrike Falcon Complete on the State of Maryland Commercial Off-the Shelf Software (COTS) contract (060B2490021). Two responses were received.

- | | |
|-------------------------|-------------|
| • ePlus Technology, Inc | \$61,405.68 |
| • SHI | \$61,363.98 |

Since CDI, LLC has the lower price and issuing a formal bid would not yield better results, in accordance with City Charter Section 61, we are requesting that Council waive bidding requirements and allow for the issuance of a Purchase Order to CDI, LLC in the amount of \$57,067.12 to purchase CrowdStrike Falcon Complete.

ATTACHMENTS: 1. 20230918 - Resolution R-52-23

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
WAIVING THE COMPETITIVE BIDDING REQUIREMENTS OF SECTION 61
“PURCHASING AND CONTRACTING’ OF THE CHARTER OF THE CITY OF
BOWIE TO ACCEPT THE QUOTE OF CDI, LLC FOR CROWDSTRIKE FALCON
ANTI-VIRUS SOFTWARE AND AUTHORIZE THE CITY MANAGER TO ENTER
INTO AN AGREEMENT FOR CROWDSTRIKE FALCON COMPLETE

WHEREAS, the Charter of the City of Bowie, Maryland (hereinafter, “the City”) requires, in section 61, that all expenditures for inter alia, materials, construction of public improvements or contractual services involving more than twenty-five thousand dollars be made by written contract upon sealed bids to the lowest responsible bidder, except where the City Council by two-thirds vote waives the bidding requirement for good cause shown; and

WHEREAS, the FY24 budget contains funding for anti-virus software in the amount of \$74,000; and

WHEREAS, the City determined that CrowdStrike Falcon Complete would provide the best security for the Information Technology infrastructure; and

WHEREAS, the City received a quote from CDI, LLC for \$57,067.12 that was not obtained utilizing the City’s formal bidding process; and

WHEREAS, the City requested additional quotes from vendors on the State of Maryland Commercial Off-the-Shelf Software contract 060B2490021; and

WHEREAS, the quotes received were higher than the quote received from CDI, LLC; and

WHEREAS, seeking additional bids would not be expected to yield better results: and

WHEREAS, the proposed contract price for the services to be procured will exceed twenty-five thousand dollars and the City Council deems the aforestated economic efficiencies to constitute good cause to waive the bidding requirements otherwise required by the Charter.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, by at least a two-thirds vote, that:

Section 1. The competitive bidding requirements of Section 61 of the Bowie City Charter are for good cause shown, hereby waived.

Section 2. The City Manager is hereby authorized to enter into an agreement with CrowdStrike and issue a Purchase Order to CDI, LLC for the purchase of CrowdStrike Falcon Complete software in the amount of \$57,067.12.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on September 18, 2023, by a vote of at least two-thirds of the members of the Council.

ATTEST:

THE CITY OF BOWIE, MARYLAND

Awilda Hernandez
City Clerk

Timothy J. Adams
Mayor



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Emergency Ordinance O-11-23 – An Emergency Ordinance Approving Supplemental Appropriations for the Annual Budget for Fiscal Year 2024

DATE: 09/14/2023

Ordinance O-11-23 proposes to amend the City's Fiscal Year 2024 Annual Budget to provide supplemental appropriations for the following purposes:

1. At the September 6, 2022 Council meeting, Council instructed staff to issue a contract to Custom Truck & Equipment, LLC for the purchase of an aerial lift truck for Parks and Grounds. The amount appropriated for this truck was \$129,598. The vendor, Custom Truck & Equipment, LLC, has experienced additional costs due to material supply chain issues. The revised price for this aerial lift truck is \$157,626. Therefore, it is requested that an additional amount of \$28,100 be appropriated for this aerial lift truck.
2. The FY24 budget allows for the purchase of upfitting services for thirteen (13) replacement vehicles for use by the Police Department. The staff of the Police Department determined that Howard County Contract #4400003685 awarded to Frontline Mobile Tech for upfitting services meets the needs of the Department. The original budgeted amount for public safety vehicles is \$711,500. Additional funding of \$28,400 is required to make up the differential cost.
3. At the April 17, 2023 Council meeting, Council instructed staff to issue a contract to Conduent State & Local Solutions Inc. to furnish, install and operate twelve (12) speed cameras in the City of Bowie. This professional service was budgeted at \$401,000 for the current fiscal year. Additional funding of \$100,800, is required for the project.
4. At the June 20, 2023 Council meeting, Council instructed staff to issue a contract to A.C. Schultes of Maryland to purchase equipment in the amount of \$162,150 to redevelop Well #5. Additional funding of \$162,200, is required for the project because funding for this project was originally in the FY23 budget.

CITY OF BOWIE
SUPPLEMENTAL BUDGET APPROPRIATION O-11-23
FOR FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024

GENERAL FUND

Revenues

01	48005	Appropriated Fund Balance	\$	157,300
		Total Revenues	\$	157,300

Expenditure Appropriation

01920	59015	Equipment Acquisition and Replacement Fund	\$	56,500
01230	51125	Police - Professional Services		100,800
		Total Appropriations	\$	157,300

Equipment Acquisition and Replacement Fund

Revenues

03	49010	Transfer From General Fund	\$	56,500
		Total Revenues	\$	56,500

Expenditure Appropriation

03501	57020	Parks and Recreation- Machinery and Equipment	\$	28,100
03201	57020	Public Safety - Machinery and Equipment		28,400
		Total Appropriations	\$	56,500

Water and Sewer Fund

Revenues

20	48015	Appropriated Retained Earnings	\$	162,200
		Total Revenues	\$	162,200

Expenditure Appropriation

20350	57015	23023 Well 5 Replacement	\$	162,200
		Total Appropriations	\$	162,200

Council's approval of Ordinance O-11-23 providing supplemental appropriations for the annual budget for the fiscal year ending June 30,2024 is requested.

ATTACHMENTS: 1. 20230905 - Ordinance O-11-23

EMERGENCY ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2023 AND ENDING JUNE 30, 2024, AS EMBODIED IN ORDINANCE O-5-
23, TO APPROPRIATE FUNDS FOR THE FOLLOWING PROJECTS AND
PURCHASES: AN ADDITIONAL \$28,100 FOR AN AERIAL LIFT TRUCK FOR
PARKS AND GROUNDS; AN ADDITIONAL \$28,400 FOR UPFITTING OF
THIRTEEN (13) REPLACEMENT POLICE VEHICLES; AN ADDITIONAL \$100,800
FOR AUTOMATED SPEED CAMERA PROGRAM SERVICES; AND TO
APPROPRIATE \$162,200 FOR THE WELL #5 EQUIPMENT PURCHASE

WHEREAS, as required by the Local Government Article of the Annotated Code of Maryland and the Charter of the City of Bowie, the City Council of the City of Bowie, Maryland (hereinafter, “the City”) adopted Ordinance No. O-5-23 to appropriate funds for the several objects and purposes for which the City intended to provide for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024; and

WHEREAS, in accordance with Section 45 of the City Charter, no public money may be expended without having been appropriated by the City Council; and

WHEREAS, supplemental appropriations are necessary to reflect additional sources of revenues and expenditures that were not included in Ordinances O-5-23; and

WHEREAS, it has become necessary to appropriate additional funding for projects due to ongoing supply chain issues where additional costs were incurred to construct an aerial lift truck, upfit thirteen (13) replacement vehicles for use by the Police Department, and furnish and install a total of 12 cameras to be relocated between 24 different locations; and

WHEREAS, funds for the purchase of a generator for Well #5 were encumbered in Fiscal Year 2023, but not expended, requiring the funds to be appropriated in Fiscal Year 2024; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Article, § 5-205, the City may spend money for a purpose different from the purpose for which the money was appropriated or spend money not appropriated at the time of the annual levy if approved by a two-thirds vote of all the individuals elected to the Council; and

WHEREAS, City staff is concerned that any further delay in acquiring the equipment identified herein will result in additional cost increases due to further supply chain issues; and

WHEREAS, City Charter, Sec. 12 "Procedure for enacting ordinances" requires that ordinances become effective at the expiration of thirty (30) calendar days following their passage by the Council; however, the Council may, upon a 2/3 vote of its members, provide that an emergency ordinance will take effect on a date earlier than thirty days after its passage; and

WHEREAS, the Council has determined that, for the foregoing reasons, an emergency exists warranting that this ordinance takes effect immediately upon adoption.

Section 1: NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Council of the City of Bowie, that the Budget for the Fiscal Year beginning July 1, 2023, ending June 30, 2024, as adopted by Ordinance O-5-23 is amended as follows:

APPROPRIATION ORDINANCE
THE CITY OF BOWIE, MARYLAND

GENERAL FUND

ESTIMATED REVENUES

Appropriated Fund Balance	\$	[12,807,000]	<u>12,964,300</u>
TOTAL REVENUES	\$	[76,628,300]	<u>76,785,600</u>

APPRORIATIONS BY ACTIVITY

Asterisks * * *: Indicate matter retained in the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23 that remains unchanged and is not reflected herein

[Brackets]: Indicate amounts deleted from the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23.

Bold Underlined: Indicate amounts added to the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23

Nondepartmental - Equipment Acquisition and Replacement Fund	\$	[2,404,300]	<u>2,460,800</u>
Police Department		[15,699,400]	<u>15,800,200</u>

			<u>76,785,600</u>
TOTAL APPROPRIATIONS	\$	[76,628,300]	76,785,600
Total General Fund Revenues	\$	[76,628,300]	76,785,600
Total General Fund Appropriations	\$	[76,628,300]	

EQUIPMENT ACQUISITION AND REPLACEMENT FUND

ESTIMATED REVENUES

Transfer from General Fund	\$	[2,404,300]	<u>2,460,000</u>
TOTAL REVENUES	\$	[5,165,400]	<u>5,221,900</u>

APPROPRIATIONS

Public Safety	\$	[827,800]	<u>856,200</u>
Parks and Recreation	\$	[524,000]	<u>552,100</u>
TOTAL APPROPRIATIONS	\$	[5,165,400]	<u>5,221,900</u>
Total Equipment Acquisition Fund Revenues	\$	[5,165,400]	<u>5,221,900</u>
Total Equipment Acquisition Fund Appropriations	\$	[5,165,400]	5,221,900

WATER AND SEWER FUND

Section 10: That each user will pay a quarterly charge of \$23.44 to cover the cost associated with the Water Distribution System Recapitalization Program.

OPERATING BUDGET

ESTIMATED REVENUES

	\$	[1,139,900]	<u>1,302,100</u>
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Appropriated Retained Earnings			
TOTAL REVENUES	\$	[17,628,900]	<u>17,791,100</u>
<u>APPRORIATIONS</u>			
	*** \$		
Water Supply Division		[10,664,400]	<u>10,826,600</u>

TOTAL APPROPRIATIONS	\$	[17,628,900]	<u>17,791,100</u>
Total Water & Sewer Fund Revenues	\$	[17,628.900]	<u>17,791,100</u>
Total Water & Sewer Fund Appropriations	\$	[17,628,900]	<u>17,791,100</u>

Section 2: BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF

BOWIE, that, this Ordinance is declared an emergency Ordinance and, upon the favorable vote of at least 2/3 of the members of the City Council, this Ordinance shall become effective immediately upon adoption, provided that a fair summary of this Ordinance is published at least once prior to the date of passage and at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland, at a Regular Meeting on September 5, 2023.

PASSED by the Council of the City of Bowie, Maryland, at a Regular Meeting on September 18, 2023.

Awilda Hernandez
City Clerk

Timothy J. Adams
Mayor

Asterisks * * *: Indicate matter retained in the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23 that remains unchanged and is not reflected herein

[Brackets]: Indicate amounts deleted from the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23.

Bold Underlined: Indicate amounts added to the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23

Approved as to Form and Legal Sufficiency

Elissa D. Levan
City Attorney

Asterisks * * *: Indicate matter retained in the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23 that remains unchanged and is not reflected herein
[Brackets]: Indicate amounts deleted from the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23.
Bold Underlined: Indicate amounts added to the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Emergency Ordinance O-12-23 – An Emergency Ordinance Approving Supplemental Appropriations for the Annual Budget for Fiscal Year 2024 and Resolution R-51-23 Grant Agreement

DATE: 09/14/2023

At the recent City Council meeting, the City Council tasked the City staff with creating guidelines for a grant and funding program for Mentoring Through Athletics.

For your consideration, two items are presented:

1. Emergency Ordinance O-12-23: This ordinance proposes allocating \$25,000 from the City's unappropriated fund balance to amend the Fiscal Year 2024 budget. This allocation will provide the necessary funds for the City Council to award the grant.

2. Resolution R-51-23: This resolution aims to direct the City Manager to enter into a Grant Agreement with Mentoring Through Athletics to implement the grant described in the agreement.

Ordinance O-12-23 proposes to amend the City's Fiscal Year 2024 Annual Budget to provide an additional appropriation for the following purpose:

The City is considering extending a grant to Mentoring Through Athletics for a proposal titled, "Learn Through Play Program" that will require \$25,000 in funding. An additional amount of \$25,000 would need to be appropriated for this Mentoring Through Athletics grant.

CITY OF BOWIE
SUPPLEMENTAL BUDGET APPROPRIATION O-12-23
FOR FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024

GENERAL FUND

Revenues

01	48005	Appropriated Fund Balance	\$	25,000
		Total Revenues	\$	25,000

Expenditure Appropriation

01420	55065	Youth Services- Program Supplement	\$	25,000
		Total Appropriations	\$	25,000

Council's consideration of Emergency Ordinance O-12-23 providing supplemental appropriations for the annual budget for the fiscal year ending June 30,2024 is requested.

For the grant agreement Resolution R-51-23, this process differs from the City's usual grant allocation procedures, prompting the City Attorney to develop a template grant agreement. Collaboratively, Mentoring Through Athletics' program objectives were incorporated into this agreement along with standard City of Bowie requirements.

The draft of the grant agreement was shared with Mentoring Through Athletics for their input, and the attached agreement reflects the outcome of staff interactions with them.

Staff recommends that the City Council address these matters through two separate motions.

- ATTACHMENTS:**
1. 20230918 - Ordinance O-12-23
 2. 20230918 - Resolution R-51-23
 3. 20230918 - Mentoring Through Athletics - Bowie Grant Agreement v.2
FINAL

EMERGENCY ORDINANCE
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2023 AND ENDING JUNE 30, 2024, AS EMBODIED IN ORDINANCE
O-5-23, AMENDED BY O-11-23 TO APPROVE: AN ADDITIONAL \$25,000 FOR THE
MENTORING THROUGH ATHLETICS GRANT YOUTH SERVICES PROGRAM
SUPPLEMENT

WHEREAS, as required by the Local Government Article of the Annotated Code of Maryland and the Charter of the City of Bowie, the City Council of the City of Bowie, Maryland (hereinafter, “the City”) adopted Ordinance No. O-5-23, and amended by O-11-23, to appropriate funds for which the City intended to provide for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024; and

WHEREAS, in accordance with Section 45 of the City Charter, no public money may be expended without having been appropriated by the City Council; and

WHEREAS, supplemental appropriations are necessary to reflect additional sources of revenues and expenditures that were not included in Ordinances O-5-23; and O-11-23;

WHEREAS, it has become necessary to appropriate additional funding for a grant to Mentoring Through Athletics; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Article, § 5-205, the City may spend money for a purpose different from the purpose for which the money was appropriated or spend money not appropriated at the time of the annual levy if approved by a two-thirds vote of all the individuals elected to the Council; and

WHEREAS, Section 12 “Procedure for enacting ordinances,” of the City Charter provides that an ordinance cannot be adopted at the meeting at which it is introduced, except that in cases of emergency determined by the council, the waiting period requirement may be suspended by the unanimous vote of the members of the Council who are present; and

WHEREAS, Sec. 12 further provides that ordinances become effective at the expiration of thirty (30) calendar days following their passage by the Council; however, the Council may, upon a 2/3 vote of its members, provide that an emergency ordinance will take effect on a date earlier than thirty days after its passage; and

WHEREAS, the Council determines that an emergency exists requiring this Emergency Ordinance to be introduced and adopted at the same meeting and to take effect immediately in order to allow the program contemplated by the grant that is the subject of this budget amendment to begin promptly, given that the school year has already begun.

Section 1: NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Council of the City of Bowie, that the Budget for the Fiscal Year beginning July 1, 2023, ending June 30, 2024, as adopted by Ordinance O-5-23; amended by O-11-23; is further amended as follows:

APPROPRIATION ORDINANCE
THE CITY OF BOWIE, MARYLAND

ESTIMATED REVEVNUES

Appropriation Fund Balance	\$[12,964,300]	\$ 12,989,300
Total Revenues	\$[76,785,600]	\$ 76,810,600

APPROPRIATION BY ACTIVITY

Youth Services Bureau	\$[1,505,800]	\$ 1,530,800
Total Appropriations	\$[76,785,600]	\$ 76,810,600

Asterisks * * *: Indicate matter retained in the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23, as previously amended, that remains unchanged and is not reflected herein

[Brackets]: Indicate amounts deleted from the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23, as previously amended.

Bold Underlined: Indicate amounts added to the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23, as previously amended.

Section 2: **BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF BOWIE**, that, this Ordinance is declared an Emergency Ordinance and, upon the favorable vote of at least 2/3 of the members of the City Council, this Ordinance shall become effective immediately upon adoption, provided that a fair summary of this Ordinance is published at least once within ten (10) days after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Council of the City of Bowie, Maryland, at a Regular Meeting on September 18, 2023.

PASSED by the Council of the City of Bowie, Maryland, at a Regular Meeting on Septemeber18, 2023.

Awilda Hernandez
City Clerk

Timothy J. Adams
Mayor

Approved as to Form and Legal Sufficiency

Elissa D. Levan
City Attorney

Asterisks * * *: Indicate matter retained in the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23, as previously amended, that remains unchanged and is not reflected herein

[Brackets]: Indicate amounts deleted from the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23, as previously amended.

Bold Underlined: Indicate amounts added to the Fiscal Year 2024 Annual Budget/Ordinance No. O-5-23, as previously amended.

RESOLUTION
OF THE COUNCIL OF THE CITY OF BOWIE, MARYLAND
APPROVING THE GRANT AGREEMENT WITH MENTORING THROUGH ATHLETICS
FOR FISCAL YEAR 2024

WHEREAS, the City of Bowie ("the City"), a municipal corporation of the State of Maryland, recognizes the importance of supporting community organizations that enhance the well-being and development of its residents; and

WHEREAS, Mentoring Through Athletics ("Grantee"), a reputable organization operating within the City, has submitted a grant proposal to the City for the "Learn Through Play Program" aimed at benefiting the youth of Bowie; and

WHEREAS, the City has assessed the grant proposal and has determined that it aligns with the City's objectives and priorities for the Fiscal Year 2024, and is therefore in the best interest of the City to support this program; and

WHEREAS, the City Council acknowledges that the Grant Agreement is a legally binding document that outlines the terms and conditions for the disbursement and utilization of funds, as well as the responsibilities and obligations of both the City and the Grantee; and

WHEREAS, the City Council has thoroughly reviewed the proposed Grant Agreement and finds it to be in accordance with the applicable laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bowie, Maryland, as follows:

Section 1: The City Council hereby approves the Grant Agreement for Fiscal Year 2024 between the City of Bowie and Mentoring Through Athletics, as presented in the attached document.

Section 2: The City Manager is authorized to execute the Grant Agreement on behalf of the City, and the City Clerk is directed to attest to the execution of this Agreement.

Section 3: The City Attorney has reviewed the Grant Agreement and has found it to be legally sufficient and in compliance with all applicable laws.

Section 4: The City Council encourages all residents to participate with Mentoring Through Athletics to ensure the successful implementation of the "Learn Through Play Program" in accordance with the terms of the Grant Agreement.

INTRODUCED AND PASSED by the Council of the City of Bowie, Maryland at a meeting on _____, 20__.

ATTEST:

THE CITY OF BOWIE, MARYLAND

 Awilda Hernandez, MMC
 City Clerk

 Timothy J. Adams
 Mayor

CITY OF BOWIE GRANT AGREEMENT
FISCAL YEAR 2024

Grantee: Mentoring Through Athletics
 2227 Prince of Wales Ct
 Bowie, MD 20716

THIS AGREEMENT is made this _____ day of September, 2023, by City of Bowie (“the City”), a municipal corporation of the State of Maryland, and the above-named Grantee.

WHEREAS, the City has authorized a grant of funds to the Grantee for Fiscal Year 2024 in the amount of \$25,000; and

WHEREAS, Grantee wishes to accept the grant of funds upon the terms and conditions set forth herein,

NOW THEREFORE, in consideration of the mutual promises and obligations set forth herein, the sufficiency of which is acknowledged, the parties agree as follows.

1. The foregoing recitals are incorporated as operative terms hereof.
2. Grantee agrees to use the Grant Funds to perform the activities set forth in the grant proposal attached hereto as Exhibit A titled “Learn Through Play Program” (the "Grant Services"). Any changes or modifications to these Grant Services must receive prior written approval from the City Council.
3. The City will disburse the Grant Funds to Grantee during Fiscal Year 2024 (July 1, 2023 – June 30, 2024) up to the amount of \$25,000. Payment will be made in two installments, one at the beginning of the Program and one subsequent to the mid Program report described in Section 4. Installments will be made in the amount of \$150 per student participant, up to 30 participants per four quarters and in the amount of \$7,000 for Academic/Sports Equipment.
4. Grantee shall report publicly to the City Council on a twice per year basis, describing progress in meeting the program measures outlined in Exhibit A.
5. Grantee will submit a written final report by June 30, 2024, describing progress in meeting the program measures outlined in Exhibit A.
6. Grantee shall provide the City with a copy of its financial statements at the end of Grantee’s current fiscal year, a copy of the IRS 990 form, and IRS determination letter. Grantee shall further provide the City with any additional documents and information that the City may request. Grantee shall also make available to the City, upon request, its internal policies, practices, books, and records relating to the provision of the Grant Services and the use of Grant Funds.
7. Additional obligations of the Grantee:

- A. Student participants must be residents of the City of Bowie as defined by this map: <https://gis-cityofbowie.hub.arcgis.com/apps/454de3456ce5450282fdac5a59107966/explore>
 - B. Student participants must be in third through eighth grade.
 - C. Grantee shall provide a list of participants including address and contact information.
 - D. In the event participants drop out, the Grantee will use best efforts to replace such participants for the remainder of the Program period.
 - E. Bowie participants will not be charged any fees.
 - F. The Grantee will share images, recordings, or other media materials used with the City of Bowie participants for promotional purposes as requested. The Grantee will obtain from each participant a release authorizing the use of that material in the city's discretion.
 - G. The Grantee will obtain from each Program participant a release of liability in a form provided by the City.
 - H. The Grantee will accept applications from all interested qualifying Bowie students and consider them on an equal basis with applications from students referred by school officials.
8. Grantee is an independent contractor of the City and this Agreement shall not create a partnership or joint venture between the City and Grantee. Neither the Grantee nor its officers or employee shall be considered agents of the City.
9. Grantee shall not discriminate against any person in employment or in the provision of the Grant Services because of the individual's membership in any class protected by federal, state, or local anti-discrimination laws, including but not limited to the U.S. Constitution, the Maryland Constitution, 42 U.S.C. Title VII, the Age Discrimination in Employment Act, or the Americans with Disabilities Act.
10. Grantee shall, at Grantee's expense, be responsible for obtaining all necessary licenses and/or approvals, insurance, and for complying with any applicable federal, state, and municipal laws, codes, and regulations in connection with the performance of the Grant Services.
11. Grantee shall not assign or transfer the Grant or the obligation to perform the Grant Services except as expressly authorized by the City.
12. Grantee shall indemnify and defend the City, its officers, agents, and employees and hold them harmless from all suits, actions, claims, damages, and costs of every nature and description to which the City may be subjected by reason of injury to person or property resulting from or in connection with Grantee's conduct, or that of its agents, employees, or contractors in the performance of the Grant Services. Grantee shall be responsible for all claims, injury or damage to persons or property that occurs because of or arises out of its conduct, or that of its officers., employees or agents, except claims, injury, or damages attributable solely to negligence of the City, or its officers, agents, or employees.
13. The City shall have access to and the right to examine any books, documents, and records of Grantee pertaining to the expenditure of Grant Funds. Grantee shall retain records pertaining to the Grant for at least five (5) years or such longer time as may be required by the City and shall contact the City before disposing of the records.

14. Grantee is responsible for ensuring that Grant Funds are properly used in connection with the provision of Grant Services. The Grant may be rescinded by the City Council if Grantee fails to comply with any of the conditions or obligations established herein. If the City determines to rescind the Grant for the Grantee's failure to comply with the terms hereof, Grantee shall repay to the City all sums received pursuant to this Grant within thirty (30) days of a demand for reimbursement from the City. If repayment is not made within thirty (30) days of such demand, the City may impose a lien against the Grantee's property and/or take such other actions as permitted by law.

15. This Grant Agreement constitutes the entire agreement between the City and the Grantee, and the parties shall not be bound by any prior negotiation, representations, or promises not contained herein.

16. This Grant Agreement is executed in the State of Maryland and shall be governed by Maryland law. Any suit to enforce the terms hereof or for damages or other remedy for breach or anticipated breach hereof shall be brought exclusively in the courts of the State of Maryland for Prince George's County and the parties expressly acknowledge that venue is proper therein and consent to the jurisdiction thereof and waive any right that they may otherwise have to bring such action in or transfer or remove such suit to the courts of any other jurisdiction. The parties waive any right they may otherwise have to trial by jury.

17. If any provision of this Grant is held illegal or unenforceable in a judicial proceeding, such provision shall be severed and shall be inoperative, and the remainder of this Grant shall remain operative and binding on the parties.

18. Grantee covenants to maintain the insurance coverages set forth herein. Grantee shall provide Certificates of Insurance evidencing such coverages together with its signed Agreement. The Certificates of Insurance shall be on an occurrences basis, shall name the City as an additional insured, and shall provide either that (a) the City shall be given at least thirty (30) days prior written notice of the cancellation of, intention not to renew, or material change in the coverage or (b) the City shall be given such notice of the cancellation of, intention not to renew, or material change in the coverage as is required by the terms of the Contractor's policy or policies of insurance, and provide copies of the relevant policies to the City with the Certificates. Provision of any insurance required herein does not relieve the Contractor of any of the responsibilities or obligations assumed by the Grantee in the contract awarded, or for which the Grantee may be liable by law or otherwise.

A. Workers' Compensation Insurance: The Grantee shall comply with the requirements and benefits established by the State of Maryland and any other State in which persons performing services under this Agreement are located for the provision of Workers' Compensation Insurance. If the Grantee is an entity eligible to elect an exemption for officers or other employees under any provisions of the Maryland Workers Compensation Act, Md. Code Ann., Lab. & Emp. Art., § 9-101 *et seq.*, or the law of any other State in which it is obligated to provide workers' compensation coverage, the Contractor is required to submit a copy of the relevant Workers' Compensation Commission form with proof of filing.

B. Comprehensive General Liability Insurance: The Contractor shall provide general liability insurance in the following amounts:

1. Personal injury liability insurance with a limit of \$1,000,000.00 for each occurrence and \$1,000,000.00 aggregate, where insurance aggregates apply;

2. Property damage liability insurance with limits of \$250,000.00 for each occurrence and \$500,000.00 aggregate, where aggregates apply.

C. Automobile Liability Insurance. Motor vehicle insurance meeting the requirements of Maryland law and covering every vehicle and driver involved in providing the services, in the following amounts:

1. Bodily injury liability with limits of \$500,000.00 each person and \$1,000,000.00 each accident;

2. Property damage liability with a limit of \$100,000 each accident.

19. Grantee warrants and represents that it has paid all taxes, fees, and charges owed by it to any governmental entity. The Grantee warrants and represents that it (1) is either (a) incorporated in Maryland or (b) registered or qualified by the Maryland State Department of Assessments and Taxation (SDAT) as required by the Maryland Annotated Code, Corps. & Assocs. Article, to do business in Maryland and (2) is in good standing with SDAT.

20. Grantee understands that this Grant is made as a pilot program, with the intention on the part of the City that it will be carried forward in the future by Prince George's County and the City makes no representations that it will confer grant funds on the Grantee in any amount in any subsequent fiscal year.

21. All notices, requests, demands, and other communications in connection with this Agreement shall be in writing, sent by email and (a) by regular mail, postage prepaid, or (b) hand-delivered, as follows:

To the Grantee: Ashley Montgomery
Mentoring Through Athletics
2227 Prince of Wales Ct
Bowie, MD 20716
mentoringthroughathletics@gmail.com
(301) 758-4505

To the City: Alfred D. Lott, City Manager
Bowie City Hall
15901 Fred Robinson Way
Bowie, Maryland 20716
alott@cityofbowie.org

With a copy to: Elissa Levan, City Attorney
Levan Ruff LLC
2007 Tidewater Colony Drive
Annapolis, Maryland 21401
elevan@levanruff.com

IN WITNESS WHEREOF, on the date hereinabove set forth, the parties hereto have executed this Agreement.

WITNESS:

GRANTEE: MENTORING THROUGH
ATHLETICS

By:

Ashley Montgomery, Executive Director

WITNESS:

CITY OF BOWIE

Awilda Hernandez, City Clerk

By:

Alfred Lott, City Manager

Approved as to Form and Legal Sufficiency:

Date: _____

Elissa D. Levan, City Attorney

EXHIBIT A

Learn Through Play Program

Mentoring Through Athletics in collaboration with Art. Play. Learn. is excited to offer an activity based after-school tutoring & mentoring program which we call Learn Through Play. The Learn Through Play (L.T.P.) Program is designed to revolutionize the way tutoring is done by incorporating physical sport activities in the learning modules. Mentoring Through Athletics is a Bowie based non-profit organization that has been providing sports mentoring to the student athletes of Prince George's County community since 2013. Art Play Learn, LLC is a Bowie-based social entrepreneurship organization that has been providing outside-of-school educational programs to students both locally and worldwide since 2018. Art. Play. Learn. is a vendor with both Prince George's Public Schools and PGParks. This powerful collaboration between two impactful organizations desires to serve 120 students in Bowie, MD for the 2023-2024 academic school year.

Action Plan

Mentoring Through Athletics and Art. Play. Learn. will be working with Bowie students in 3rd grade - 8th grade for the 2023-2024 school year to provide quality academic support. The student groups will be referred to as learning teams and they will meet twice a week. Each learning team will consist of 30 students that will attend sessions for 8 weeks on Tuesdays and Thursdays from 5:30 pm to 7:30 pm, resulting in 120 students served over an academic school year. At the conclusion of the school year, the students will have the opportunity to participate in an academic field day which will give students the opportunity to incorporate the skills they developed throughout our program while competing with the other learning teams.

Deliverables

The students participating in L.T.P. Program will be engaged mentally, physically and socially. With the decreased emphasis on physical activity during the school day, many students have become obese and have developed a decreased sense of self worth. This often can lead to depression and poor academic results. Our program emphasizes learning while playing to combat this unfortunate reality that plagues our community.

1. Through our model, there will be increased fluidity with mental math because students will practice mental math calculations while playing various sports. (i.e. calculating free throw percentage when practicing basketball free throws)
2. Through our program, there will be increased brain flexibility by recognizing phonetically similar patterns. (i.e. phonetics relay race)
3. Through our program, there will be increased reading comprehension by communicating practice drill instructions in a written format versus a traditional audible method.

Peer Mentoring

We believe that it is essential for every student that experiences growth to participate in the growth of others. This is why our program will be broken up into two groups: 3rd - 5th grade and 6th - 8th grade. Our middle school group will have a responsibility to support and even instruct our elementary age group while practicing verbal and written communication skills. This method of peer mentoring will provide our middle schoolers with the opportunity to serve while also developing their ability to communicate through written composition.

Budget

Student Participants (30 students per quarter) 120 students total	\$18,000
Academic / Sports Equipment	\$7,000
Total	\$25,000

Conclusion

We truly believe that the best way to inspire a student's desire for learning is to engage them through activity, which is why we are proposing this program for the students in the Bowie community. If there are any questions regarding the contents of the proposal, please direct them to Ashley Montgomery, mentoringthroughathletics@gmail.com , 301.758.4505.



Memorandum

TO: City Council

FROM: Alfred Lott, City Manager

SUBJECT: Interfaith Coalition of Bowie Grant Request

DATE: 09/14/2023

This item was added to the agenda at the request of Councilmember Esteve.

ATTACHMENTS: 1. 20230918 - ICB Council Presentation



Tameeka Washington, Founder and President
www.icbowie.org
info@icbowie.org



History



BOWIE COMMUNITY VIGIL

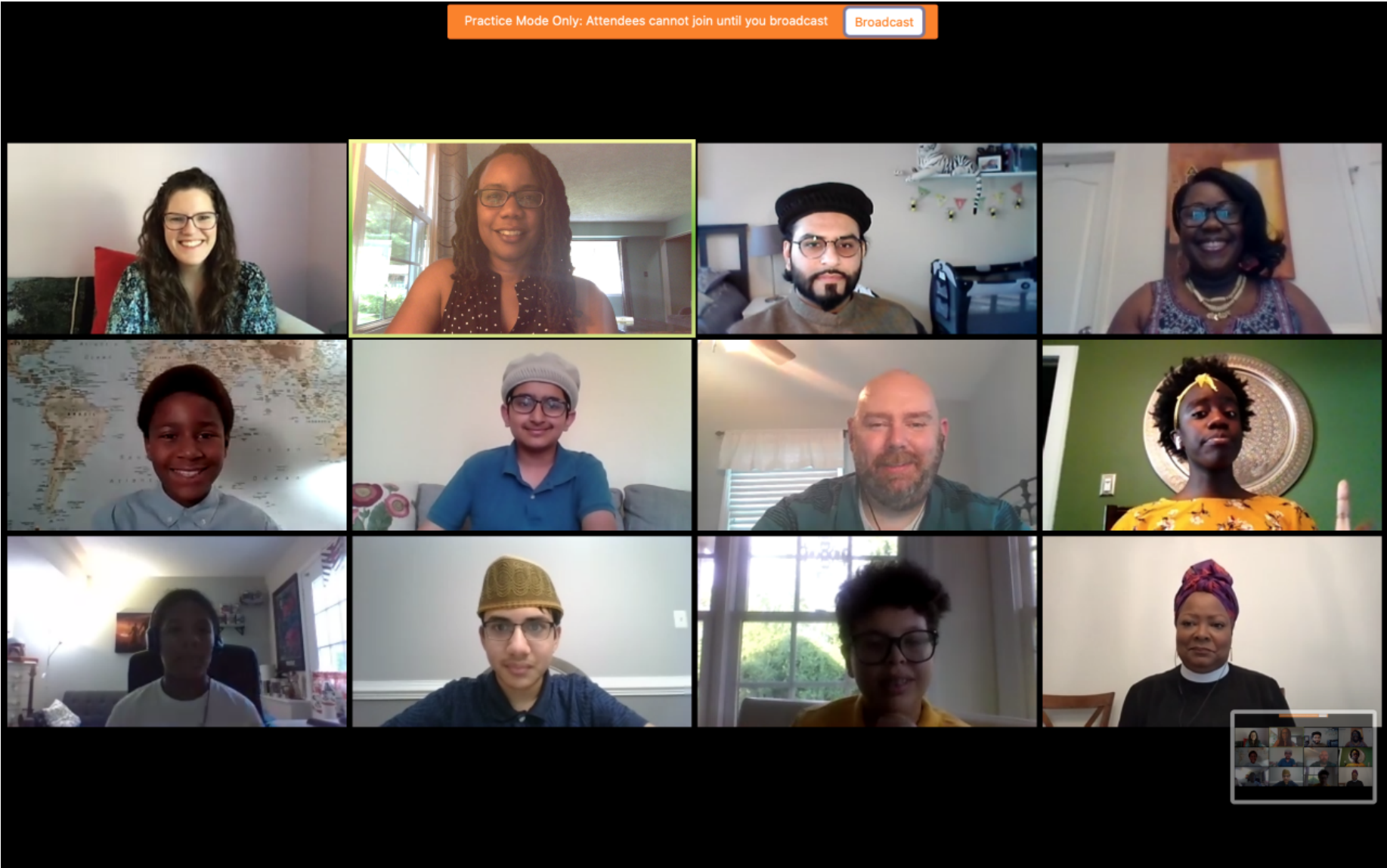
ALLEN POND PARK AMPHITHEATER

3300 Northview Drive

Saturday, June 6th, 2020, 4:00pm

**HONOR AND REMEMBER GEORGE FLOYD AND
OTHER UNARMED AFRICAN-AMERICAN MEN
AND WOMEN WHO HAVE BEEN VICTIMS OF
RACIAL VIOLENCE**

Faith and community leaders will briefly speak followed by a moment of silence. Please wear masks and maintain social distance as much as possible.



WHERE IS GOD?

AN INTERFAITH DISCUSSION ON RACE AND FAITH

To register, please visit:
https://bowie.fyi/interfaith_discussion

**JUNE 17, 2020
WEDNESDAY,
7:00PM - 8:30PM**

As we navigate through a pandemic and racial turmoil, local faith leaders will answer your questions and share their thoughts about spirituality.

*Interfaith Coalition of Bowie
presents*

Interfaith Discussion on Race and Faith

A photograph of four diverse young people (two men and two women) walking together outdoors, smiling and looking towards the camera. They are dressed in casual clothing.

To register
https://us02web.zoom.us/webinar/register/WN_d-HDpUQLiMg3HKnvgArQ

July 30, 2020
6:30 - 7:30 p.m.



Our Mission and Goals

- In 2021, we became a nonprofit 501(c)(3)
 - **Our Mission:** Address spiritual, physical, economic and social needs of our community
 - **Goals:**
 - Share our faiths
 - Advocate for change in our community
 - Engage our youth
 - Create opportunity for interfaith dialogue
 - Highlight area resources
 - Partner with faith communities



Members

- Bowie Supportive Housing Corp.
- Seabrook Seventh Day Adventist Church
- St. Matthews United Methodist Church
- Temple Solel
- Village Baptist Church
- Clergy and lay individuals from in and around Bowie



Vacation Interfaith School

2022



VIS 2024

- Bowie elementary school will host program
- Teach 3-5th graders about giving back to the community
- Faith leaders share how their faith traditions give back
- Students will donate \$1K to local nonprofit
- City of Bowie Grant request: \$1,500
 - A. Training
 - B. Teacher stipends





Questions?