City of Bowie
Memorandum

Thursday, June 9, 2022
Alfred D. Lott, ICMA-CM, CPM,
City Manager

STATUS REPORT

1. Contract Flooring Replacement Gymnasium Hall, Lobby, and Concession Area
The City is replacing the tile flooring at the Gymnasium. This project will be funded through unexpended funds remaining in FY22 gymnasium operation budget, as well as newly appropriated FY23 funds. The Department of Community Services has located a Prince William County contract (5066089) with Commercial Carpets of America upon which we can piggyback to obtain these services, with a total project cost of $41,626.48.

As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to enter into an agreement and issue 2 purchase orders (one in FY22 and the other in FY23) to Commercial Carpets of America, each in the amount of $20,813.24 for a total contract price of $41,626.48 for these services.

2. Parks and Grounds Contract Tree Trimming
The adopted FY23 budget has appropriated $105,000 for contract tree trimming within City rights-of-way. In FY22, the City piggybacked on an existing Prince George's County contract with Lewis Tree Service, Inc. with satisfactory results. That contract has been renewed as S16-077A "Tree Trimming and Removal Service" on County contract: #4400001832. All terms and conditions of the previous contract remain in place.

As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to issue a purchase order to Lewis Tree Service, Inc., in the amount of $105,000 for these services.

3. Whitemarsh Park Bridge #2 Replacement
A bridge superstructure in Whitemarsh Park was damaged beyond repair in late winter 2022. $33,392.50 is needed to purchase a replacement for this important pedestrian footbridge. The Department of Community Services has located a Fairfax County Contract (#4400007465) with Creative Pultrusions, Inc. that the City can ride. Funding for this project has been included in the Emergency Ordinance O-2-2022 for Council presentation on June 21, 2022, and included in the June 16, 2022 Council package.

As provided by Section 62 of the City Charter, this will serve as the required

seven (7) day notice of intent to issue a purchase order to Creative Pultrusions, Inc., in the amount of $33,392.50 for these services.