

MEMORANDUM

TO: City Council

FROM: Alfred D. Lott, ICMA-CM, CPM
City Manager

SUBJECT: *Status Report*

DATE: November 18, 2021

Status Report

1. Economic Development Committee

The EDC met November 10th and heard the City Manager's briefing about capital projects and the budget. The next regular meeting of the EDC is Wednesday, December 15, 2021.

2. Notice to Council

The City has contracted with Lighting Maintenance, Inc. to replace the controllers at all City owned and maintained traffic signals. The work is expected to take place November 18, 2021, through November 24, 2021 (weather permitting). All work will take place between 9am and 3pm. This will not require any lane closures, but the signals will be on flash for a short amount of time. Traffic flaggers will be on site during this work.

3. Stakeholders Meeting for #SE-4842 Banquet Hall in West Bowie Village

On Tuesday, November 16th, a City-sponsored virtual Stakeholders Meeting was held regarding the proposed Special Exception application (#SE-4842) for a banquet hall in the Colonial Village Shoppes building in West Bowie Village. The proposed 4,000 square foot banquet hall use is considered a recreational or entertainment use of a commercial nature, requiring Special Exception approval by the Prince George's County Council (District Council). The use is proposed in Condo Unit 7, located at located at 13637 Old Annapolis Road, in the Commercial Shopping Center (C-S-C) zone. The City mailed public notice letters to a total of 197 addresses and posted the property with two signs advertising the meeting. No one attended the Stakeholders Meeting. A short presentation by the applicant was recorded and will be placed on the City's Youtube channel. The City's review schedule includes a public hearing before the Bowie Advisory Planning Board on November 30th and a public hearing before City Council on December 6th. Please contact the Planning Department if you desire any additional information about this application.

4. Purchase of Road Deicing Salt

The Public Works Department has located a contract for the purchase of road deicing salt with Montgomery County (IFB# 1134601) through two (2) vendors, upon which we will be able to piggyback.

The current price for salt with Morton Salt, Inc. (Primary Vendor) is \$69.66/ton and we intend to purchase up to 1,435 tons as needed this winter. We will sign a contract and issue a Purchase Order to Morton Salt, Inc. in the amount of \$99,962.10. This is within the amount budgeted for FY22 in the Public Works Streets Operating Supplies Account.

The current price for salt with Eastern Salt Co., Inc. (Secondary Vendor) is \$78/ton. We will sign a contract and issue a Purchase Order to Eastern Salt Co., Inc. in the amount of \$10,000. As provided for in the Montgomery County Contract, the Secondary Vendor would serve only as a backup salt supplier should the Primary Vendor be unable to fulfill a required order.

As provided in Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to purchase.

5. Visit Bowie Ad in the 2021-22 Experience Prince George's County Destination Guide

The City placed a 'Visit Bowie' advertisement on the inside front cover of the 2021-22 county visitor's guide to help drive revenue to our hotels as they recover from the adverse impact from the 2020 COVID pandemic. This guide is both printed and electronic and is widely distributed. The digital edition may be viewed through this link <https://digital-editions.todaymediacustom.com/prince-george/>