MEMORANDUM

TO: City Council

FROM: John L. Fitzwater
Acting City Manager

SUBJECT: ***Status Report*** DATE: September 15, 2016

1. Digital Speed Signs
   The pole mounted digital speed signs have been moved to the following locations: **Danbury Drive** (fr. James Ridge Road); **Moylan Drive** (fr. Chelmont Lane); **Kembridge Drive** (fr. Haskell Lane); **Dolphin Way** (fr. Audubon Lane); **Rockledge Drive** (fr. Quill Point Drive); and **Old Stage Road** (fr. Nomad Drive).

2. Stakeholders Meeting Schedule for Whitemarsh Property
   A City-sponsored Stakeholders Meeting has been scheduled for the Whitemarsh Property rezoning application. The meeting will be held on Monday, September 26th at 7:00 p.m. in the Council Chambers at City Hall. Public notices have been mailed and signs posted this week.

3. Leaf Disposal
   The City's curbside leaf collection is scheduled for October 31 – December 15, 2016. It is estimated that 1,500 tons of leaves will be collected. The Public Works Department has identified a Howard County Government Contract with Harvest RGI LLC for the processing and hauling of bulk leaves, which meets the City's needs, at a cost of $33.57 per ton. Harvest RGI will use the City's scale to weigh each load as it leaves the Public Works facility.

   The Public Works Department recommends that we "piggyback" on the Howard County Government Contract for the processing and hauling of bulk leaves by Harvest RGI LLC. in an estimated amount of $50,355. The budget for this work is $60,000. The funds for the leaf disposal will come out of the Solid Waste Disposal Fees account.

   As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to enter into an Agreement with Harvest RGI LLC for the processing and hauling of bulk leaves at $33.57 per ton.

4. Streets Division Truck Replacement

   The FY17 Budget allocates for the replacement of truck #209 utilized by the Streets Division in the Public Works Department. Under a Montgomery County Contract, #1065349 with Apple Ford, a 2017 F-550 dump truck can be acquired for $80,834.39. The budget for this vehicle is $70,000.

   Although the total cost of the truck exceeds the budget in the Equipment Replacement Fund, there are sufficient funds in the Materials, Supplies & Minor Equipment account for the Streets Division to cover the additional $10,834.39 for snow related equipment.

   As provided by Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Apple Ford for a total amount of $80,834.39.

5. Well Production Engineering Services for Well 4R

   In July of this year, one of the City's six water wells, well #4R, had a structural failure. At a depth of 500 feet, approximately 30 feet of the well casing caved in. After careful analysis, it has been determined that the well cannot be repaired. Replacement of this well is required in order to maintain appropriate redundancy to ensure availability of water to the City's water utility. While an engineering estimate for a new well is not yet available, based on similar well projects, the replacement cost is roughly estimated at $500,000.

   The Public Works Department located a contract for well production engineering services with Anne Arundel County (Contract #W744450) through Earth Data, Inc., upon which we will be able to piggyback. The services are required to design the Well #4R replacement and will include specification preparation, bidding assistance, construction inspection and testing. We will sign a contract and issue a purchase order to Earth Data, Inc. in the amount of $41,732.02. Although this project was not planned for FY17, cost saving initiatives for the $270,000 for the Raw Water Line Cleaning resulted in a $50,000 saving from the original estimate. That savings can be applied to the costs for the well replacement engineering services.

   In order to cover the anticipated costs for the well replacement itself (roughly estimated at $500,000) in FY17, funds appropriated in the Water Plant Capital Improvement Program could be made available by postponing two planned FY17 capital projects:

   - MD 197 Utility Crossing Relocations Design Fee to MD SHA ($180,000). MD SHA recently reported that the design schedule for the MD 197 road widening has been postponed and City funds for the required utility relocation design will not be required in FY17.
   - Construct Heather Hills Water Interconnections with WSSC System ($392,500). While the need for this project remains high, the anticipated schedule for contract award is late in FY17. By postponing funding to FY18, the overall project schedule is not significantly impacted.

As provided in Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to purchase.

6. Water Pipe Investigations
From September 20 – 22, Public Works will be carrying out water pipe investigations in several areas that will require service disruptions during the day. This work is related to ongoing examination of the City's water distribution piping. Advance notice to impacted customers will be made by robo call. The impacted areas and dates include:

Tuesday, September 20:
Faith Lane (between Collington Road and Foxhill Lane)
Buckingham Drive (between Beaverdale Lane and Belair Drive)
Heming Lane (Heming Lane and Hemm Place)

Wednesday, September 21:
Sussex Lane (between Belair Drive and Stonybrook Drive)
Millstream Drive (between Annapolis Road and Majestic Lane)
Madeley Lane (between Moylan Drive and Melody Turn)

Thursday, September 22:
Rustic Hill Drive (between Reston Lane and Rocky Spring Lane)
Idlewild Drive (between Race Track Road and Irongate Lane)

7. Economic Development Committee
The Bowie EDC met without quorum Wednesday for their regular monthly meeting. They received a briefing from the Prince George's County Economic Development Corporation's Workforce Services Division about programs available to Bowie residents and businesses. A copy of the slides from that presentation is attached. The Bowie EDC meets again on Wednesday October 12th at 7:30 a.m.

8. Purchase of 29 Radios and 2 Base Stations for Multiple City Departments
The Adopted Fiscal Year 2017 Budget has allocated funds under Capital Project PBG-8 for the purchase of 29 radios and two (2) base stations for the Police Department, Public Works, and Community Services (Park Rangers, Code Compliance, Animal Control, Senior Center Buses, and Parks & Grounds). Motorola Solutions, Inc./Teltronic, based in Columbia, MD, will honor pricing on a contract with Prince George's County (ARO No.C-0891-06). The cost for the radios and base stations is $64,614.36. Section 62 of the City Charter allows for cooperative bidding between COG members. This notice will serve as the seven-day notice to City Council of the intention to make such a purchase.

Attachment

Prince George's Workforce Development

PRINCE GEORGE'S COUNTY ECONOMIC DEVELOPMENT CORPORATION | PRIMED *for* BUSINESS

Connect Small Businesses to a Skilled Workforce

PRINCE GEORGE'S COUNTY
ECONOMIC DEVELOPMENT CORPORATION

PRIMED *for* BUSINESS

Workforce Recruit Process

Assess Needs and Develop a Customized Plan

Recruit Qualified Candidates

Facilitate Custom Job Fairs

Conduct Interviews With Top Candidates

Company Hires Top Talent

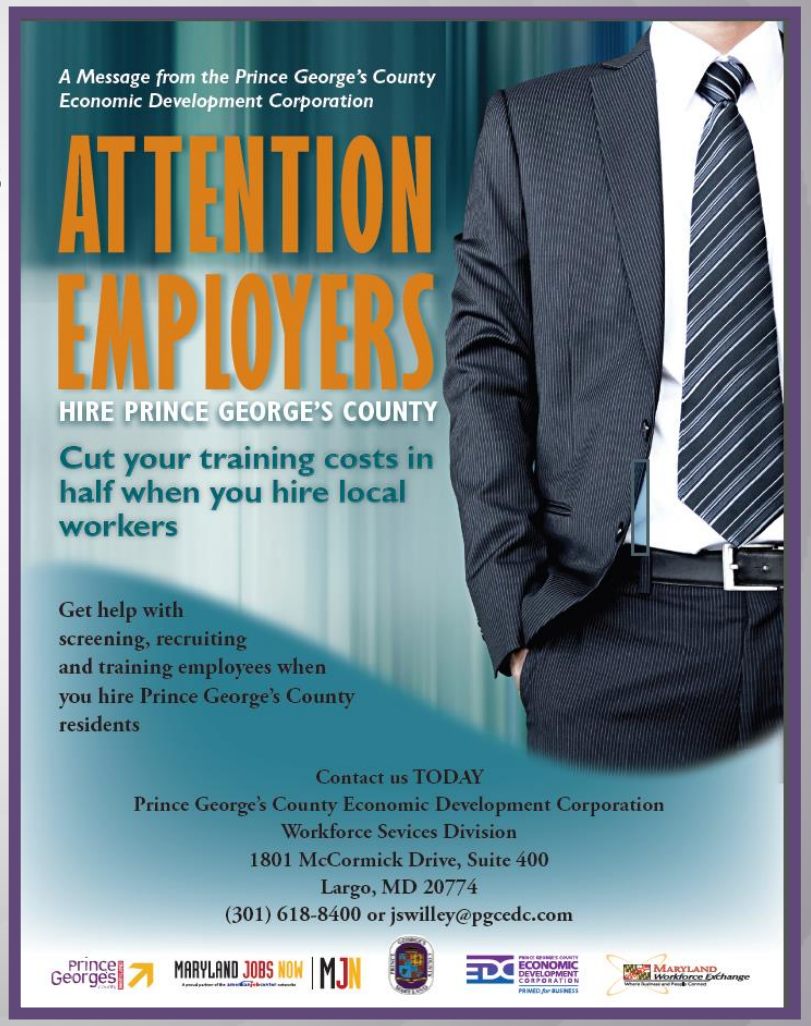
Conduct Training and Provide Retention Support for One Year

PRINCE GEORGE'S COUNTY ECONOMIC DEVELOPMENT CORPORATION | PRIMED *for* BUSINESS

Hire Prince George's County

- **On-The-Job Training agreements with area employers**
- **Up to 90% reimbursement of the training cost to the employer**
  - Minimum hourly wage of $14/hour
  - Maximum of $12,000 per participant
  - Maximum training period of 6 months
- **Targeted Industries:**
  - Healthcare
  - Information Technology
  - Transportation
  - Construction
  - Manufacturing

Creating Jobs, Expanding Business
Hire Prince George's County



Shaping Today's Youth for Tomorrow's Jobs

KEYS: " Knowledge Equals Youth Success"

- $1.7 Million youth program funded annually under the Workforce Innovation and Opportunity Act (WIOA).
- **Focus**: To serve disconnected Out-of–School youth ages 16-24 and In-School youth ages 14-21 who are economically disadvantaged and have significant barriers to employment.
- **Service Strategies**: KEYS Careers, KEYS Innovation, Summer and Full Time Employment.
- **Contact: Jennifer Ricks: 301-618-8451**

PRINCE GEORGE'S COUNTY ECONOMIC DEVELOPMENT CORPORATION | PRIMED *for* BUSINESS

Prince George's One Stop Career Center

We Serve Employers and Job Seekers:

- **Employers: Any commercial business, not for profit or any other type of employer.**
  - Businesses - seeking new, skilled employees and/or needing to upgrade the skills of existing workers
- **Job Seekers – Any Prince George's County resident seeking employment**
  - Any residents who are unemployed or underemployed adults, dislocated workers and youth.

Our Promise to Our Customers

- Help you to search for a good paying job and career.
- We offer friendly, courteous, confidential and professional one on one career counseling and support.
- Immediate online 24/7 access to job databases that have over 20,000 jobs available.
- Help you to discover your talents and career potential.
- Help you to earn your maximum income potential.
- Target your job search to high wage employers and industries.
- Modern offices that are in compliance with the Americans With Disabilities Act (ADA).
- Ready to Serve You Today!

PRINCE GEORGE'S COUNTY ECONOMIC DEVELOPMENT CORPORATION | PRIMED *for* BUSINESS

Prince George's County One Stop Onsite Services

- Career Assessment Tools
- Child Care & Transportation Assistance
- Access current labor market information
- Sign up for job recruitment fairs
- Secure Job Training & Tuition Assistance
- Easy access to modern computer workstations

PRINCE GEORGE'S COUNTY ECONOMIC DEVELOPMENT CORPORATION

PRIMED *for* BUSINESS

Career Development Workshops and Assessments

Weekly Career Development Workshops

- Resume Writing
- Effective Job Search
- Effective Interviewing
- Effective Job Search
- Job Club (Re-entry)
- Career Club

Assessment Tools

- Prove It
- TABE
- Career Inventory

Easy Access to Online Service and Support

- Professional environment in the customer resource are with access to computers for
  - **Resume preparation**
  - **Maryland's Job Bank**
  - **Immediate registration for training and job fair events and**
  - **Ongoing job search.**
- Continuous access to modern printers, copies, fax machines and telephones to conduct your job search and interview preparation.

Maryland Workforce Exchange

- **Job Bank with more than 20,000 jobs that need to be filled.**
- **Easy access to online information about**
  - Current available jobs,
  - Connect to job banks,
  - Perform market labor market research,
  - Explore career options and
  - Sign up for high impact job readiness training and much more.

mwejobs.maryland.gov

PRINCE GEORGE'S COUNTY ECONOMIC DEVELOPMENT CORPORATION | PRIMED *for* BUSINESS

Uses of the Maryland Workforce Exchange

- Use a professional format to create and send résumés and cover letters to employers.
- Assess your job skills, set goals, and research training providers.
- Review and search for available jobs.
- Apply for good jobs online.
- Set up a Virtual Recruiter search agent to automatically review job postings and notify you of jobs that match your skills.
- Track your job search efforts and résumés sent in a personal profile folder online.

Customized Specialty Services

Re-entry Services

- Secure courteous and supportive and professional career counseling.
- Move Mountains of Shame and assistance with crafting the message to prospective employers.
- Coordinate assistance with Federal bonding program and the employer.
- Job Club Support Group on Job Search, meets every Monday morning at the Largo One Stop Center.
- Customized career planning, resume writing and interview preparation.

Rehabilitation Services

- Enable disable residents to secure and retain employment.
- Friendly and courteous counselors will work with you to determine what services best suit your needs.
- Services include; diagnostic assessments, vocational evaluations and training, medical exams, career or personal adjustment counseling, on-the-job training.

Training & Certification For High Wage Jobs

- Information Technology
- Health Care
- Transportation
- Construction

Information Technology Training and Certification

- **Average Starting Salary: $40,000 up to $70,000**
- Certification: 8 Weeks up to 18 Months
- Classes can be taken at night
- **Cost of Certification: $1,500 up to $10,000**
- **Grant Support Available: Up to $4,000 Plus Pell Grants and Financial Aid (Tuition, books, tools, training, tests)**
- Apprenticeships Available – Work While You Learn
- **CompTIA A+: Entry Level Certification**
  - ✓ Desktop Support Technician
  - ✓ Help Desk Technician
  - ✓ Field Support Technician
- **CompTIA Network+ Certification**
  - ✓ Network Technician
  - ✓ Network Administrator
- **Cisco: Intermediate Training**
  - ✓ System Administrator
  - ✓ Network Operations Analyst

Health Care Training & Certification

- **Average Starting Salary: $35,000 to $50,000**
- Certification: 13 Weeks
- Classes can be taken at night
- **Cost of Certification: $2,000**
- **Grant Support Available: $4,000** (Tuition, books, uniforms, training, tests)
- **Ranges of Jobs:**
  - Certified Nursing Assistant:
  - Phlebotomist:
  - Medical Coder/Biller
  - Pharmacy Technician
  - Medication Technician

Transportation Training & Certification

- **Average Starting Salary: $47,000 - $68,000**
- **Commercial Driver's License Certification: 3 Weeks to 13 Weeks**
- Classes can be taken at night
- **Cost for Certification: $1,800 to $2,000**
- **Grant Support Available: Up to $4,000 (Tuition, books, training, tests, uniforms)**
- **<u>Ranges of Jobs:</u>**
  - Class A Truck Drivers
  - Class B Bus Drivers

PRINCE GEORGE'S COUNTY ECONOMIC DEVELOPMENT CORPORATION | PRIMED *for* BUSINESS

Construction Training & Certification

- **Average Starting Salary: $30,000 up to $50,000**
- **Certification: 13 Weeks to 4 Years**
- **Classes can be taken at night or Union Apprentices available**
- **Cost of Certification: $3,000 up to $10,000**
- **Grant Support Available:** Up to $4,000 plus Pell Grants & Financial Aid (tuition, books, uniforms, training, tests)
- **<u>Ranges of Jobs:</u>**
  - Welding: $35,000+
  - Carpentry: $40,000+
  - HVAC (Heating/Ventilation/AC/Refrigeration): $45,000+
  - Electrical: Salary at $55,000+

Next Steps

- Meet with our Professional Career Consultants right now today after this workshop.
- Set up an appointment to get your free “Moving Mountains Career Counseling Session” at our One Stop Center.
- Get registered today in our One-Stop Database to build your profile, upload your resume and to start looking for jobs.
- Show up at our One Stop Center on Monday to begin the process.
- Meet with our “Guest Employers” now, interview for a job and ask for the job at the end of your interview.
- Sign up to the EDC’s Facebook, LinkedIn, Twitter and Instagram Social Media Pages.

Prince George's County One Stop Career Center

The Largo One Stop Center
1801 McCormick Drive, Suite 120
Largo Maryland 20774
301-618-8400

The Laurel Regional Workforce Center
312 Marshall Avenue
Suite 604
Laurel, MD 20707
301-362-9708

Monday – Thursday
8:00 AM – 4:30 PM
Friday
8:00 AM – 2:00 PM

We Are Ready To Serve You Today!!!

PRINCE GEORGE'S COUNTY ECONOMIC DEVELOPMENT CORPORATION | PRIMED *for* BUSINESS