MEMORANDUM

TO: City Council

FROM: David J. Deutsch
City Manager

SUBJECT: ***Status Report*** DATE: August 1, 2013

1. Bowie Election – November 5
   On July 29th, Mr. Babatunde Alegbeleye filed his candidacy paperwork for the District 3 Council seat.

2. Watershed Implementation Plan Update
   On November 21, 2011, Council approved the City's first set of two-year milestones (2012-2013) to be included in the County's Phase II Watershed Implementation Plan (WIP). The State has requested a draft update by July 31, 2013, on the progress made towards the programmatic goals provided in the WIP. As documented in the attached letter to Maryland Department of the Environment, the City has completed two of the six milestones, and the remaining four are both in progress and ongoing. The final progress report for 2012-2013 and new two-year milestones for 2014-2015 are due by January 31, 2014. The new milestones will be sent for Council's approval when drafted later this year.

3. Buckingham at Belair Subdivision
   Given the somewhat unusual nature of the hearing, in that the Board was not able to pass a motion that would dispose of the case, it is unclear whether a written "final decision" in the form of a resolution will be issued. Accordingly, the City Attorney is in contact with the M-NCPPC counsel regarding this issue; a copy of the letter is in your package. You will be briefed Monday night in Executive Session following the Council Meeting.

4. Carnival at Town Center
   Beginning Tuesday, August 6th and running thru Sunday, August 11th Jolly Shows, at the invitation of the Simon Corporation, will be hosting a Carnival in the parking lot at the Bowie Town Center. Rides will be placed in the section of parking lot between Excalibur Road and the main row of stores (between former Old Navy and Five Guys). Jolly Shows has obtained both County and City permits and is fully aware of the noise and signage restrictions. The Carnival will be open Tuesday-Thursday 5-10 p.m., Friday 5-11 p.m., Saturday 1-11 p.m., and Sunday 3-10 p.m.

City of Bowie

15901 Excalibur Road
Bowie, Maryland 20716

July 30, 2013

Mr. Thomas Thornton
TMDL Technical Review Coordinator
Maryland Department of the Environment
1800 Washington Boulevard
Baltimore, MD 21230

RE: Watershed Implementation Plan Update #1

Dear Mr. Thornton:

On July 2, 2012, Prince George's County submitted its final Watershed Implementation Plan (WIP) to the State, which included the City of Bowie WIP milestones. As required, this is the first update on progress made towards the programmatic goals provided in that report. These goals are being implemented by the City's Planning Department with significant input from Public Works and cooperation from nearly every department in the City.

The City provided milestones only for urban stormwater. There are no agricultural land uses or septic systems in the City, and the City's wastewater treatment plant was upgraded to Enhanced Nutrient Removal in 2011. The milestones and updates provided in the table below are for the period from January 1, 2012 through December 1, 2013. Because of the overlap between urban stormwater in the WIP and the City's status as a regulated MS4 community, the milestones passed by City Council are intended to meet both requirements.

One project that applies to several milestones is an audit of the City's overall stormwater program by the University of Maryland Environmental Finance Center (EFC). Since late 2012, EFC has interviewed staff from several City departments, reviewed GIS and other data, and held public meetings and events. They are currently preparing their final report and are expected to recommend a stormwater utility as a source of dedicated funding for the City's WIP and MS4 permit requirements. Staffing recommendations and ways to improve compliance with the Phase II MS4 minimum control measures are also expected.

City of Bowie Milestone Update	
2012-2013 Milestone	**July 2013 Update**
Hire a consultant to map all stormwater treatment structures and their drainage areas across the City	The City hired an engineering firm to complete a detailed inventory of all stormwater treatment structures and their drainage areas in the city. In February 2013, the City received GIS files with data in a format that conforms to the guidelines in MDE's June 2011 Draft "Accounting

MAYOR [illegible] ♦ MAYOR PRO TEM [illegible]
COUNCIL [illegible] ♦ CITY MANAGER David J. Deutsch
City Hall [illegible]

City of Bowie Milestone Update	
2012-2013 Milestone	**July 2013 Update**
	for Stormwater Wasteload Allocations and Impervious Acres Treated," ensuring seamless incorporation of the City's new and existing BMPs into the Chesapeake Bay Model.
Hire a consultant to conduct a stormwater retrofit inventory and draft a plan for retrofitting 20% of untreated impervious cover as required by anticipated NPDES MS4 permit.	In July 2013, the City began a project with a different engineering firm to identify retrofit sites to meet the 20% impervious cover treatment requirement expected in the revised Maryland General Permit for Small MS4s later this year.
Evaluate current staffing levels on the basis of anticipated NPDES MS4 permit and WIP II implementation requirements through 2017.	In July 2013, the City hired its first Sustainability Planner. While not expected to directly address MS4 or WIP II requirements, this position has a strong focus on outreach and education. This outreach will include a variety of topics including stormwater- and watershed-related activities. We expect to contract out construction of any new stormwater practices or BMPs but may need additional support staff. Upon receipt of the updated MS4 permit, the City will review the need for additional staffing to supplement the ongoing work of the City's Watershed Manager and Public Works staff. The report from the EFC is expected to provide information for this review.
Identify changes needed to the City's Capital Improvements Program budget to reflect WIP II and MS4 permit implementation.	In its Fiscal 2014 Capital Improvements Program (CIP) budget, the City provides $50,000 per year, through FY19, for funding projects related to the TMDL. After receiving recommendations from the consultant for the 20% retrofit needs, staff will identify additional funding needs and will update the CIP accordingly.
Research grant opportunities to assist with implementation of the WIP II and MS4 permit.	With support from the City's Grants Office, the Planning Department recently received an education/outreach grant from the Chesapeake Bay Trust and will continue to pursue these opportunities.
Continue reviewing projects identified by DNR in the Watershed Restoration Action Strategies (WRAS) reports for the Upper Patuxent and Western Branch and in the City's Environmental Infrastructure Action Strategy Plan.	Having completed a review of these sites in 2011, staff has incorporated those that are still in need of restoration as priority sites for potential upland stormwater retrofits by the consultant.

For the remainder of the reporting period, through December 2013, staff will continue work on the retrofit project and will continue to identify potential grant and technical assistance opportunities through groups like the Chesapeake Bay Trust, National Fish and

Wildlife Foundation, and federal agencies.

If you need additional information or have questions, please do not hesitate to contact me at 301-809-3030 or Mr. Joe Meinert, the City's Planning Director, who is taking the lead on the City's WIP Implementation at 301-809-3047 or jmeinert@cityofbowie.org.

Sincerely,

David J. Deutsch

David J. Deutsch
City Manager

cc: Dr. Mow-Soung Cheng, Prince George's Department of Environmental Resources
Mr. James Henrikson, P.E., Bowie Public Works Director