

MEMORANDUM

TO: City Council

FROM: David J. Deutsch
City Manager

SUBJECT: ***Status Report***

DATE: May 10, 2012

Status Report

1. Bike to Work Day – Friday, May 18th

Bike to Work Day this year is Friday, May 18th. The City again will have two pit stops on the day of the event: outside the Food Court at the Bowie Town Center and at the Huntington Fire Station in Old Town Bowie. Hours at each location will be from 6:30 a.m. to 8:30 a.m. Please stop to greet the participants.

2. Purchasing and Programming Two-way Mobile Radios

The FCC mandates that all two-way mobile radios used by the City of Bowie must be narrowband (12.5 kHz channel spacing) by January 1, 2013. Our current license expires on July 7, 2013, however it must be modified prior to January 1, 2013. There are 119 mobile two-way radios of which 80 are programmable from the current 25 kHz band to the 12.5 kHz narrowband. Also, the repeater located on the Belair Drive Water Tower is programmable too. The remaining 39 radios will be replaced with new Motorola units.

The City intends to piggyback on the Maryland Department of Information Technology (DoIT) Two-Way Radio Equipment and Services Master Contract Functional Area 1 Blanket Purchase Order (BPO) Number 060B9800015. This contract allows us to purchase the Motorola units from a pre-qualified vendor.

We have solicited prices from four of the vendors on the Master Contract list and recommend Communications Electronics, Inc. for providing 39 replacement Motorola two-way radios. The cost is \$12,758.10 and funding will come out of the Material, Supplies and Minor Equipment accounts for the Equipment Maintenance and Garage, Solid Waste, Streets, Water and Wastewater divisions.

As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to issue a purchase order to Communications Electronics, Inc. for the purchase of 39 Motorola two-way mobile units.

3. Change in Police Administrative Hours

The Bowie Police Department will be expanding the administrative hours to better serve the public. Effective May 14, 2012, the new administrative hours will be Monday through Friday, 7 a.m. to 6 p.m. The administrative offices will remain closed on weekends and all holidays.

4. Allen Pond Boat Dock

The dock at Allen Pond was damaged severely last year during the rise of water associated with Tropical Storm Lee. When the water in Allen Pond rose to a record height, the metal sleeves attached to the dock slid up and over the top of the steel pipe guide pilings. When the water receded, some of the sleeves slid back down the pipes but some didn't. This resulted in the entire dock being twisted, which caused the wood frame to bend and break.

The entire dock is proposed to be removed and replaced by contract. Staff hasn't yet heard officially, but we are hopeful that up to 75% of that cost will be reimbursed by FEMA. In the interim, in order to assure that residents can use the paddleboats this summer, Public Works made temporary repairs to allow the boat dock to function for that purpose. The fishing pier segments of the dock, which were the most damaged sections, were removed. The boat dock portion was then repaired. Although about 15 feet of severely damaged wood at one end of the boat dock had to be cut off and removed, there will be sufficient room to provide for full boat rental use this season.

Note that Public Works is completing the bid package for replacement of the full dock to its original configuration, as well as replacing the wood bulkhead adjacent to the dock. This bid is being set up so that the bulkhead and dock replacement will be done after the boat rental season ends in early October.

5. Carnival at Bowie Town Center

Bowie Town Center will be hosting a Carnival produced by Reithoffer Shows, Inc. The Carnival will run from May 17th through May 27th during the following hours: Monday-Thursday 5-10 p.m., Friday 5-11 p.m., Saturday 1-11 p.m., and Sunday 1-10 p.m. The City Police Department is working with the event operators and will have Officers assigned to the event at the operator's expense. Code Compliance and Police Department personnel will work cooperatively to assure compliance with the City Code.

6. MedAssurant

MedAssurant has extended their lease for five years.

7. Police Explorers Fundraiser

The Police Department and Explorers will be holding a fundraiser night at Texas Roadhouse on Monday, May 14th from 4:00 to 9:00 p.m. Ten percent (10%) of food purchases will go to help fund the Bowie Police Explorers. These funds will enable the Explorers to travel to competitions, and support their activities throughout the

year. Additionally, Officers will assist the staff with bringing drinks and bread out to the tables and there will be an opportunity to "Tip A Cop" to help the Explorers. There will be raffles, Andy the Roadhouse Aardvark, and lots of fun and good food.

DJD/JLF/asf