

MEMORANDUM

TO: City Council

FROM: David J. Deutsch
City Manager

SUBJECT: ***Status Report***

DATE: June 7, 2012

Status Report

1. Vehicle Acquisition

The Public Works Department has received and analyzed vehicle bid results from the State of Maryland and the City of Aberdeen. Below is a tabulation of the bids for the vehicles scheduled for replacement:

UNIT	DIVISION	COST	SUPPLIER	CONTRACT	BUDGET
208	Streets	\$67,675	Apple Ford	City of Aberdeen	\$70,000
217	Streets	\$45,508	Apple Ford	State of MD	\$46,500
401	Utilities	\$31,520	Apple Ford	State of MD	\$32,000

Truck #208 is a 2012 Ford F-350 Dump Truck with an 11' body and includes snow plow equipment. Truck #217 is a 2012 Ford F-350 Dump Truck with a 9' steel dump body and includes snow plow equipment. Truck #401 is a 2012 Ford F-350 Pickup Truck with a utility body. These vehicles are scheduled for replacement in FY13. The City will not accept delivery of the vehicles prior to July 1, 2012.

The budget for truck #217 includes funds from the Equipment Acquisition and Replacement Fund as well as from the Materials, Supplies and Minor Equipment account for the Streets division.

As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to purchase these vehicles.

2. St. James Church Day Care Proposal - Stakeholders Meeting

On Monday, June 4th, staff conducted a City Stakeholders Meeting at the former St. James Episcopal Church on 8th Street in Old Town Bowie, regarding a Detailed Site Plan (DSP) proposal submitted by the Episcopal Diocese of Washington to add a day care center for 54 children to the 1.054-acre property. A day care center

accessory to a church is a permitted use in the R-55 (One Family Detached Residential) zone. However, because the County Zoning Ordinance also requires a minimum of two (2) acres, a variance from the minimum lot size requirement will be filed with the DSP application. Thirteen stakeholders attended the meeting, several of whom are members of the nonprofit Charis Center for the Arts, which is the current tenant located on the property. Questions included the status of the Center for the Arts (lease), parking adequacy for future church and day care uses at peak times (38 spaces), what other alternative land uses could go on the site (potential uses are listed in the Zoning Ordinance), whether there is a proposed purchaser (not at this time), and whether any trees would be removed (no). There was a strong consensus that the Center for the Arts provides a beneficial service and should remain in the community. Assuming the proposal moves forward, the Detailed Site Plan will likely be scheduled for City Council review in September.

3. Bowie Artists, Crafts Persons, and Performers Survey 2012

The City of Bowie values the artists, crafts persons, and performers among us. Two of the City's Committees, Arts and Economic Development, are actively seeking accurate and up-to-date information about Bowie's artists, crafts persons, and performers for two important projects; a possible Bowie Artists Directory, and the possible application to the State for designation as an Arts & Entertainment District. We ask that our artistic community complete the survey, found at <http://www.surveymonkey.com/s/bowieartists2012>. A link to this survey will also be on the City's website.

4. Mower Replacement

The adopted Fiscal Year 2013 Budget has approved funds in the amount of \$17,200 for the scheduled replacement of two 2007 zero turn mowers (#347 and #348) for the Parks and Grounds Division of the Department of Community Services. Staff has reviewed available bids for this acquisition. The State of Maryland has an existing bid available for these mowers with a savings of 30.2% off the manufacturer's suggested retail price. As provided by Section 62 of the City Charter, this will serve as the required seven (7) day notice of intent to issue a purchase order to Turf Equipment and Supply Co. in the amount of \$16,905.56.

5. Rabies Clinic Held at Bowie High School

On Saturday, June 2, the City and the Prince George's County Health Department jointly sponsored a rabies clinic that resulted in the sale of 63 pet licenses, of which 30 represented residents and 33 were nonresidents. Rabies vaccinations were given, and Animal Control Officer Dale was on hand to assist and provide information, referral and details on low cost spay and neutering.

6. County Council PZED Committee Results (CB-28-2012)

On Wednesday, the County Council's Planning, Zoning and Economic Development (PZED) Committee reviewed CB-28-2012, a bill proposed by Council Members Turner and Davis to create a definition for Flex Space in the Prince George's County Zoning Ordinance and provide its permitted use in the M-X-T zone under certain

circumstances. The legislation was suggested by St. John Properties as a way of dealing with current difficulties in the permit review process. On April 2, 2012, City Council reviewed a presentation by Mr. Andrew Roud and Attorney Robert Antonetti and decided to recommend approval of the proposal. At the Committee meeting, County Planning Board staff recommended a slight redefinition of flex space and suggested an applicability timeframe pertaining to any properties rezoned from the E-I-A zone to the M-X-T zone from January 1, 2006 through July 1, 2012. Council Member Andrea Harrison moved a FAVORABLE recommendation, with revisions as recommended by the Planning Board. Council Member Olson seconded and the motion passed unanimously. A public hearing will be held by the full County Council within the next month or so.

7. Vehicle Replacements

The Community Services Department has reviewed existing bids available for vehicle replacement in the Parks and Grounds/Stormwater Management Division.

Under Montgomery County bid # 0367000079-6H a replacement for vehicle #311 can be acquired for \$42,944. This is a 2013 Chevrolet 3500 stake body dump truck. The Budget allocation for this unit is \$45,000.

Under Montgomery County bid # 0367000079-6H a replacement for vehicle #304 can be acquired for \$24,043.48. This is a 2012, 3/4 ton Chevrolet pick-up truck. The budget allocation for this unit is \$23,000. Although the bid is \$1,043.48 over budget, there are sufficient funds available from the item above to make up the difference.

As provided in Section 62 of the City Charter, this will serve as the required seven-day notice of intent to issue a purchase order to Criswell Chevrolet for a total amount of \$66,987.48